

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, June 17, 2013 @ 7:00 PM.

Present were Chairman Joseph Salvucci, Vice Chairman Susan M. Setterland, John S. Barry, and Harold L. Dunn. Also present: Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee.

At 7:03 PM Chairman Salvucci opened the meeting and thanked all the volunteers involved with Hanover Day. Chairman Salvucci asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

The Board met with Catherine Harder-Bernier, Town Clerk regarding the Special Election and voted to approve the Special Election as presented by the Town Clerk on September 28th for four hours (handout attached).

The Board met with Senior Town Accountant, Janine Smith for a financial update. Ms. Smith provided a PowerPoint presentation (attached). The Board requested a copy of the management letter be sent to the former Finance Director. Chairman Salvucci requested Ms. Smith meet with the TM for her evaluation after which her title will change to Director of Municipal Finance as voted by the Board at the November 26, 2012 meeting. Ms. Smith introduced new employee Chelsea Stevens, Assistant Town Accountant to the Board.

The Board met with Wallace Kemp CPC member, Margaret Hoffman, Dan Pallotta and Mike Tivnan to discuss the next steps with the King Street Fields including the installation of electricity from King Street. Ms. Hoffman noted there has been an informal discussion with CPC members regarding the appropriation of funds for the fields, most members were in favor, and it will require the vote of Town Meeting. M. Tivnan noted there are 12 dugouts, six scoreboards, paving and the electrical power needs to be tied in from the street to the Pavilion. The TM noted the construction on the Pavilion starts next week and Chief Blanchard has been working with Senator Kennedy, Representative Nyman and National Grid with regards to the electricity. The Board expressed concern with the amount of money already expended on the project and requested to see some accounting of the money already spent noting some previous line items were not coded to the proper accounts. The Board requested to meet again when the final cost of the project has been determined.

The Board met with Margaret Hoffman and Steve Carroll from the Housing Authority. Mr. Carroll provided the Board with a handout (attached). Mr. Carroll informed the Board the Housing Authority and the Affordable Housing Trust have discussed if there is a need for the Housing Authority. Mr. Carroll explained the Town does not have public housing that they oversee nor do they handle subsidy vouchers, South Shore Housing handles affordable housing issues for people in this area. The Housing Authority is an inactive Board with the exception on having control of the land on Legion Drive which has a 99 year lease with Barstow Village for senior housing. Discussions have been had on whether the Housing Authority could transfer the control of that lease

to the Affordable Housing Trust. Mr. Carroll noted his term as the Governor's Office appointee expires in July and he does not plan to renew his appointment. Tom Burke and Caitlyn Cavanaugh terms expire at the end of June; they should have been on the ballot in May for re-election but there was an oversight and they weren't included. Mr. Carroll noted Ms. Cavanaugh has relayed to him she is not interested in continuing with the Housing Authority and further noted getting full membership might be difficult. Selectman Dunn made a motion to appoint Tom Burke to the Housing Authority; the TM noted in order to vote to appoint a member to the Housing Authority there would need to be a quorum present of both the Selectmen and Housing Authority; the motion was not seconded. The Board requested Ms. Hoffman provide a summary for the Selectmen to move forward on this matter.

The Board voted to approve and signed the Form 43 for Uno Restaurants, LLC dba Uno Chicago Grill Application for New Officers/Directors.

The Board voted to approve the meeting minutes of 05-20-13, 05-29-13 and 06-03-13 including executive session.

The Board voted to approve the DMI Reorganization as presented (attached), effective July 1st.

The Board voted to approve and signed the Local Official Bond for the Town Clerk as presented (copy attached).

The Board voted to approve the 2013-2014 Board/Committee Appointments as presented (list attached).

The Board agreed to set a date for the Policy Workshop via email.

The Board requested the following items be carried over on the next agenda:

- Review FY13 Goals – set date for FY14 Goal Setting
- Webster Street Land Purchase – execute Purchase and Sales
- Discuss Town Manager evaluation process

Meeting ended and adjourned at 8:29 PM.