

**Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, May 14, 2012 @ 7:00 PM.**

Present were Chairman Susan M. Setterland, Selectmen Joseph Salvucci, John S. Barry, Harold L. Dunn and Gary W. Young. Also present: Town Manager Troy B.G. Clarkson and Senior Administrative Assistant Ann Lee.

At 7:00 PM Chairman Setterland opened the meeting.

Chairman Setterland thanked former Selectmen Daniel Pallotta and Joseph O'Brien for their years of service to the Board and congratulated and welcomed Harold Dunn and Gary Young to the Board.

The Board voted to approve the meeting minutes of 05-07-12.

Chairman Setterland reviewed the Board Reorganization list and requested the Board review the liaison portion of the list and be prepared to act on the list at the Board's next meeting. The Board discussed the reorganization of the Board of Selectmen with regard to the position of Chairman and Vice-Chairman. The Board voted Selectman John Barry as Chairman and Selectman Joseph Salvucci as Vice-Chairman. Chairman Barry requested Selectman Setterland continue to Chair this meeting, Selectman Setterland agreed. Vice-Chairman Salvucci requested to remain the Negotiation Representative to the Hanover Schools and to remain the Appointment of Selectman on the Fire Station Building and Reconstruction Committee, the Board agreed.

The Board discussed the Town Manager Act relative to payroll authorization. The Board voted to accept the language prepared by the Town Manager in a memo dated May 14, 2012 (attached), regarding Warrant Approval:

“It is the policy of the Town of Hanover that the Town Manager approve all warrants or vouchers, including payroll warrants, for payment of Town funds submitted by the town accountant; provided that any warrants generated by the Town Manager shall be signed by the Board of Selectmen. For purposes of this policy, warrants generated by the Town Manager are defined as those relating to a direct expense of the Town Manager's office, e.g. travel for a conference for the Town Manager or a related professional development expense.”

Chairman Setterland requested Board members review the Open Meeting Law Guide, State Ethics Commission G.L. 268A, and the other materials provided to them and noted the new members of the Board need to take the State Ethics Test.

The Board voted to approve the Moderator's re-appointment of Michael Tivnan, Catherine Harder-Bernier and Kristen Bishop to the Parks and Recreation Committee, term to expire October 1, 2014, Selectman Dunn abstained from the vote. The Board requested clarification on the term date.

The TM updated the Board on Hanover Day noting he met with Department Heads and is ready to execute a contract on the fireworks display once confirmation is received the funds have been raised by the Cultural Council as noted in Article 1 of the 2012 Special Town Meeting. The Board discussed the extension of hours for Hanover Day with Katie Duff, Chairman of the Cultural Council; Ms. Duff noted the addition of an antique car show and possibly bands playing and/or a movie showing after the fireworks to alleviate the disbursement of the crowd; the Council will be holding a Public Hearing on May 30<sup>th</sup> at 7:00 p.m. for the abutters to the property. Ms. Duff noted the Council would not move forward with a beer tent if the Board was not in favor of it, the Board noted they are not in favor of having a beer tent. The Board directed the TM to contact Superintendent Nash with regards to the area being sprayed by Plymouth County for mosquitos. The TM informed the Board he meeting with Department Heads on May 21<sup>st</sup> relative to the activities planned for Hanover Day and will provide a report to the Board at their next meeting.

The Board voted to approve Attorney Jon Witten to assist Town Counsel on the Woodland Village project with a not to exceed amount of \$5,000. The Board requested to be kept informed on the project.

The Board voted to approve the Erin Roberts Memorial Road Race on Saturday, August 25<sup>th</sup>, Vice Chairman Salvucci abstained from the vote.

The Board voted to approve the Anchor Road Race on Sunday, October 14<sup>th</sup>, Vice Chairman Salvucci abstained from the vote.

**Town Manager Report:**

- Emails will be set up for the new Board members.
- Reconfirmed notification of the lock down at the High School last week.
- Inquired if the Board had any feedback on the weekly synopsis provided; there was none.
- MMA is providing a Leadership Conference for newly elected Selectmen.
- The Flag will be at half-staff on May 15<sup>th</sup> in honor of Peace Officers Memorial Day and Police Week.
- Reviewed the Board's meeting schedule, including the summer schedule.

Selectman Setterland requested an update on the Fireworks Site at the Board's next meeting.

Vice Chairman Salvucci requested the TM meet with the Town Clerk and the Director of Community Services regarding regulations relative to signage and tents at the High School for future elections.

Meeting ended and adjourned at 7:50 PM.