

## **Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, August 6, 2018 @ 7:00 PM.**

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Present were Chairman Emmanuel Dockter, Vice-Chair John C. Tuzik, Selectmen: David Delaney, and John Barry. Also present: Acting Town Manager (ATM) Anthony Marino and Executive Assistant Ann Lee. Selectman Jocelyn Keegan was unable to attend.

At 7:00 p.m. Chairman Dockter opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

### **Meeting Minutes:**

The Board voted to approve the [July 9, 2018 Meeting Minutes](#).

The Board voted to approve the [July 23, 2018 Meeting Minutes](#) including Executive Session.

The Board voted to approve the [April 2, 2018 Meeting Minutes](#) including Executive Session; Selectman Barry abstained from the vote.

### **Public Hearing Rosa Farms, LLC:**

Chairman Dockter noted the applicant has withdrawn the application; the Board will go through the Hearing process. Chairman Dockter read the Public Hearing notice: Notice is hereby given that the Hanover Board of Selectmen, acting as the Local Licensing Authority, will hold a Public Hearing at the Hanover Town Hall, Selectmen's Hearing Room, 1<sup>st</sup> Floor, 550 Hanover Street on Monday, August 6, 2018 at 7:05 p.m. on the application for a new Wine & Malt Beverages License at 965 Washington Street filed by Rosa Farms, LLC. The proposed Manager is Dylan N. McGraw. This property location is shown on Map 30 Lot 16 of the Hanover Assessors Maps and is owned by the Angelo Logrippo Trust. This notice was published in the Patriot Ledger on July 16, 2018. The Board voted to close the Hearing. The Board voted to accept the applicant's request to withdraw the application.

### **Appointments:**

The Board voted to accept Joan Norris' resignation from the Board of Trust Fund Commissioners. The Board voted to approve a thank you letter in appreciation for Mrs. Norris' service.

Chairman Dockter noted Heather Freedman submitted a Talent Bank application to fill the term of Joan Norris on the Board of Trust Fund Commissioners; Mrs. Freedman attended the meeting. The Board voted to appoint Heather Freedman to the Board of Trust Fund Commissioners, term to expire on 6-30-21.

The Board received a letter ([attached](#)) from Town Planner Michaela Shoemaker requesting to be appointed as the Town's delegate to the Old Colony Planning Council. The Board voted to appoint the Town Planner Michaela Shoemaker as the Town's representative to the Old Colony Planning Council.

### **Discussion/Action Items:**

The Board received the work agreement ([attached](#)) for the Director of Community Services, Tammy Murray and discussed the vacation time allotted in the proposed agreement noting it is not in line with the Town's Personnel Regulations. The TM noted the contract was written in-line with the benefits in other recent Department Head work agreements which allow for three (3) weeks of vacation; the agreement also allows for night meetings. Chairman Dockter directed the TM to add Tammy Murray's name to the agreement and to post it on the Town's website. The Board voted to approve the contract and the appointment of Tammy Murray as the Community Services Director pursuant to Section 4(A)(1) of Town Manager Act.

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The Board received the revised Town of [Hanover Procurement Card Policy and Procedure \(Policy #14-02\)](#). The TM noted the change to the Policy includes the recent re-organization of the Department Heads and to allow an authorized staff member to make a purchase in place of the authorized cardholder. The TM noted cards have been ordered for the new Department Heads but will not be distributed until the Policy is voted by the Board. The Board agreed to table this item to the next agenda.

The Board discussed the [35-55% and 55-75% OPEB Investment Policies](#); the TM noted the Town's investment manager has recommended the Town to go with a more aggressive Policy. Selectman Barry noted concern with the market timing and is it the time to go with an aggressive equity position further noting Rockland Trust does have a conservative approach to their equity positions and the Finance Director did not give a lead on this noting that it was up to the discretion of the Board. Chairman Dockter noted he leans towards the 55-75% Policy due to the recommendations from Rockland Trust and the Finance Director. Selectman Tuzik noted if the Town plans to continue to invest long-term the more aggressive approach would suit the Town. Selectman Delaney noted his agreement with Selectman Barry regarding the cautious approach of Rockland Trust. The Board voted to approve the 55%-75% Equity OPEB Investment Policy, as presented. The TM noted he and the Finance Director are recommending to the Board that a RFP/RFQ be done on this process; we think it is the right thing to do for the long term seeing it was not done initially. Chairman Dockter noted he and the TM met with Plymouth County Commissioner Pallotta and County Treasurer O'Brien where they provided information on PCOT and want an opportunity to submit a proposal to administer the Town's funds.

The Board received ([attached](#)) a draft on the non-profit use of Town facilities; and the current Special License Policy ([attached](#)) showing a revision that will address the concern; the TM noted the Town cannot waiver on the \$1 million liability; this allows for some flexibility. Carol Mattes was present for the discussion and inquired on non-profit organizations not serving alcohol and that do not possess a \$1 million liability policy; the TM noted the current practices will continue under this policy. The Board agreed to table this item to the next agenda.

The Board reviewed the [Hold Harmless Agreement for Contractors](#) and voted to approve the Hold Harmless Agreement for Contractors, as presented and recommended by Town Counsel.

**Presentations:**

The Board met with Police Chief Walter Sweeney, member of the Traffic Safety Committee for a presentation ([attached](#)) with recommendations ([attached](#)) for changes to the intersection of Broadway and Cross Street and for engineering services for Broadway and Elm ([attached](#)). Kathy Hassey, Heather Freedman and Les Molyneaux offered questions and commentary. The Traffic Safety Committee requested the Board authorize the TM through the Department of Public Works Director to initiate a traffic study for safety improvements for Broadway and Elm Street.

**Department Updates:**

The Board met with Police Chief Walter Sweeney for a Department update ([attached](#)).

**Committee Updates:**

Community Preservation Committee – Jim Coulter met with the Board and noted Michaela Shoemaker provided an update ([attached](#)), the Committee will start to meet in the Fall; the CPC application deadline is October 4, 2018 at 4:00 p.m.

Conservation Commission – Brian McLoone met with the Board and reviewed the Conservation update ([attached](#)).

Council on Aging Advisory Board – Carol Mattes, Dick Farwell and Les Molyneaux met with the Board and reviewed [the attached](#) update.

Cultural Council – a report will be provided at a future meeting.

Design Review Board – [the attached](#) report was provided.

**Board of Selectmen Goals Status Report:**

Fireworks Site – the TM reported the Town requested DEP do a public presentation on the Phase II report; DEP will provide a presentation in October. There are more and louder explosions happening at the site we continue to do our best to notify residents. The “no trespassing” signs posted continue being ignored by some people.

Residential Development – the TM reported the Board has the presentation on the Sylvester School. The Mall project meeting is scheduled for August 9<sup>th</sup>. The Cardinal Cushing property was toured today with members of the Conservation Commission and staff from Cardinal Cushing to look at the area they are re-developing. A grant was received for the Cottage Cluster Zoning and there will be public meetings held in the Fall.

**Liaison Reports:** None

**Town Manager Report:** Review weekly update

- TM Report will be posted tomorrow on the website.
- The Department Head evaluations have been completed and the Department Heads will evaluate their employees before the end of October.
- The re-organization took effect today.
- The structural re-organization will take place over the two months; the Veterans’ Agent is now housed at the Council on Aging Building.
- The first department Head meeting with the new department heads will take place tomorrow.
- The Town’s website has gone live; please send us your comments.

**Open Forum:**

- Selectman Barry inquired on the debris at Ludlum’s Ford; the TM noted the Director of Public Works will continue to monitor the area.
- Selectman Barry inquired on the night time mitigation of pot holes; the TM noted the signage was stolen at one of the sites we will do our best to post signage.
- Chairman Dockter noted with the upcoming Labor Day Holiday the Board will meet on Tuesday, September 4<sup>th</sup>.
- The TM inquired on the Board’s interest on the RFQ for an investment manager and further noted this is not a slight to Rockland Trust; Chairman Dockter noted Commissioner Pallotta feels highly about PCOT, if this is the recommendation of the TM and the Finance Director to open this up to submissions he is fine with this; this is not a slight to Rockland Trust. Selectman Barry agreed; he would like to hear more from the Finance Director, would like to see submissions for clarity. The TM will work with the Finance Director to prepare a RFQ for the Board’s review.

**Executive Session:** At 9:05 p.m. Chairman Dockter requested a Roll Call Vote of the Board to go into Executive Session in accordance with GL c.30A §21(a)(6) to consider the purchase, exchange, lease or value of real property (Sylvester School Building) as an open meeting may have a detrimental effect on the negotiating position of the public body. The Board will not return to Open Session. Roll Call Vote: Chairman Dockter, aye; Vice Chairman Tuzik, aye; Selectman Delaney, aye; and Selectman Barry, aye. Town Manager Joe Colangelo and Executive Assistant Ann Lee were also present. Selectman Keegan was unable to attend.

Meeting ended and adjourned at 9:23 PM.