

**Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, August 20, 2018 @ 7:00 PM.**

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Present were Chairman Emmanuel Dockter, Vice-Chair John Tuzik, Selectmen: David Delaney, Jocelyn Keegan and John Barry. Also present: Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee.

At 7:00 p.m. Chairman Dockter opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; Syd Elliott thanked Police Chief Sweeney for the work done to address the traffic issues on Broadway and noted the easterly traffic device was installed and inquired as to when the other would be installed; the TM noted the work will be completed prior to the start of school in September. Mr. Elliott also requested the areas on Cedar Street around the schools be looked at for crosswalks, etc.

The Board voted to approve the Meeting Minutes from 8-6-18 including Executive Session; Selectman Keegan abstained from the vote.

**Public Hearing 334 King Street:**

The Board conducted a Public Hearing to determine whether 334 King Street is a burnt, dilapidated and/or dangerous structure pursuant to G.L. c.139 §1. Chairman Dockter opened the Hearing and requested Joseph Stack, Building Commissioner provide information on the property and reviewed a PowerPoint presentation ([attached](#)) on the property which highlighted the condition of the building including pictures (taken in July 2018), two complaint letters received on the property in 1999, two letters of non-compliance issued in 1999, letters to the property owner from the Building Department and the Board of Health from 1999 through 2018 regarding the property being an unsafe structure and Notice of Non-Compliance; a letter from Grady Consulting to the Zoning Board of Appeals noting "The applicant is proposing to demolish the existing deteriorating unsafe structure at 334 King Street and proposing a 3-lot Subdivision" and a letter June 2018 from Jeffrey Blanchard, Fire Chief noting "the property is dilapidated, and poses a fire danger to the neighborhood"; Mr. Stack requested the Board to raze the building. Jim Doherty spoke on behalf of his brother Thomas Doherty the property owner. Mr. Doherty provided the Board with a handout ([attached](#)) which included an opening statement to the Board, pictures of the property, a memo dated 5-21-18 from the Zoning Board of Appeals which denied a request to withdraw without prejudice (Case Z-18-2 King Street Subdivision) and a memo dated 5-22-18 from the Planning Board which approved a request to withdraw without prejudice (Case TPL-18-5 King Street Subdivision). The Board heard comments from Mary Anne Johnson, 320 King Street (Ms. Johnson provided and reviewed with the Board a handout on the property, [attached](#)); Deborah Wessling, 61 Manns Drive; Jan Ditullio, 371 King Street; Andrew Johnson, 19 Wampanoag Way, Bridgewater (lived at 320 King Street most of his life). The Board members discussed the information presented; Chairman Dockter noted the property meets the requirements of MGL c. 139 Section 1; there is almost a twenty year history with this property; concerned the property owner was not here to represent himself, his brother was his brother does not represent him; Grady Consultants were clear they were working on his behalf and they were clear on the state of the structure. The Board voted to close the Public Hearing. The Board voted to determine, after a full hearing on the matter, that the buildings/structures located on 334 King Street in Hanover, MA are burnt, dangerous, and/or dilapidated and, as such, move to declare that the buildings/structures located on 334 King Street are a nuisance pursuant to M.G.L. c. 139, § 1 and further order and prescribe that said buildings be demolished. The Board voted to authorize the Town Manager to draft a written decision on behalf of the Board of Selectmen for approval no later than September 17, 2018.

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**Presentations:**

The Board met with Timothy Bulman regarding 1835 Washington Street LLC "Burger King" regarding the [attached](#) presentation. Chairman Dockter noted this item will be voted at a future meeting.

The TM provided the Board with a handout ([attached](#)) and an update on Town Meeting Articles including the progress of the associated projects.

The Board met with Lorraine Burgio, Licensing Coordinator who provided a PowerPoint presentation ([attached](#)) on the Town of Hanover Licensing Process; Ms. Burgio provided the Board with a handout titled "Licensing Process Support Package."

**Licenses:**

The Board met with Melsi Xhengo regarding a Change of Hours request ([attached](#)) for the All Alcohol License for Brothers Grill located at 778 Washington Street. Mr. Xhengo noted they are requesting to serve alcohol beginning at 9:00 a.m. on both Saturday and Sunday to accommodate brunch hours. The Board voted to approve the amended hours to Brothers Grill as submitted for the August 20, 2018 Board of Selectmen Meeting.

The Board met with Melsi Xhengo regarding an application for an Entertainment License ([attached](#)) for Brothers Grill located at 778 Washington Street. Mr. Xhengo noted the License requested is to play live acoustic music on Thursdays, Fridays and Saturdays. The Board voted to approve an Entertainment License for Brothers Grill as submitted for the August 20, 2018 Board of Selectmen Meeting.

**Discussion/Action Items:**

The Board voted to implement the recommendations of the Traffic Safety Committee as presented to the Board of Selectmen on August 20, 2018 for the Recommendations for Broadway/Cross Intersection ([attached](#)):

- Designate intersection as four-way stop
- Eliminate feeder road from Broadway (West) to Cross (South)
- Remove pavement to tighten intersection
- Remove tree on island to improve sight line
- Add crosswalks with appropriate ADA landing pads

The Board voted to implement the recommendations of the Traffic Safety Committee as presented to the Board of Selectmen on August 20, 2018; specifically to support an engineering study for the Broadway/Elm Street Intersection ([attached](#)).

The Board voted to amend the Procurement Card Policy and Procedures known as Policy #14-02 as presented to the Board of Selectmen on August 20, 2018 ([attached](#)).

**Department Updates:**

The Board met with Fire Chief Jeffrey Blanchard and Deputy Chief Jason Cavallaro for an update on the Fire Department. Chief Blanchard provided and reviewed a PowerPoint presentation ([attached](#)) with the Board.

Chairman Dockter recognized Kevin Zygaldó who inquired as to why the DPW has fixed the water main in front of his house four times and this time had a Police detail; the TM will follow-up with Mr. Zygaldó's concerns.

**Committee Updates:**

Selectman Keegan reported that in December members of the Dog Park Committee sent a request to the Moderator to disband, the Committee is officially dissolved after successfully having the Bylaw changed to allow the Selectmen to designate an area for a Dog Park. If residents are interested in keeping this Committee they should notify the Moderator or Selectman Keegan.

The Board received a memo regarding the Education Fund Committee ([attached](#)). The TM reported the Education Fund Committee was created in 1997 and is currently dormant; the Committee has two members and there is \$700.00 in the Fund. Chairman Dockter noted Carolyn Jones joined the Committee this year and there are two vacancies if anyone has interest in volunteering to please contact the Town Manager's Office.

The TM reported there is a conference call conducted once a month with the Attorney General's Office the Police and Fire Chiefs and Selectman Barry are in attendance for this call. There is a call scheduled for Wednesday where we hope to secure a date and time for DEP to provide a presentation on the Phase II report. Selectman Barry noted he never formally resigned from the Committee after being elected to the Board and further noted the Committee identified outside Counsel and now needs to resume meeting to address the natural resource monies and where that money will be allocated. Chairman Dockter noted the Board did not re-appoint Selectman Barry to the Committee so there is a vacancy.

The Board received a memo regarding the Hanover Housing Group ([attached](#)). The TM reported the Housing Group has not been formed yet; the Group plans to meet after Labor Day and they plan to look at Cluster Housing. The Group will be made up of members from the Planning Board, Affordable Housing Trust, Council on Aging Advisory Board and a member of the public.

The Board received a memo regarding the Information Technology Study Committee ([attached](#)). The TM reported the Committee will resume meeting in the Fall where they will conduct a comprehensive review of the Town software programs including financial and payroll software and to research the possibility of a fleet management system. Selectman Keegan noted that someone with a background in this area is needed to fill the vacancy and requested the vacancy be sent out via social media.

**Board of Selectmen Goals Status Report:**

The TM reported he attended the meeting on the Mall development.

The TM provided and reviewed with the Board a memo regarding the “Fiscal Year 2019-2020 Budget Process Concept” ([attached](#)). Chairman Dockter will provide the schedule to the Advisory Committee and requested the Board review the schedule and provide input.

**Liaison Reports:**

Selectman Keegan reported the Affordable Housing Committee meeting was cancelled due to lack of the quorum.

Selectman Delaney reported:

- the Board of Assessors reorganized at the last meeting and Nancy Lyons is the Chairman, the Department is running smoothly;
- the Board of Health will conduct five plus septic inspections this week with a similar number of percolation tests;
- A Tobacco Coordinator was hired through a Grant funded by the Government.

**Town Manager Report:**

- Water quality will be discussed with the DPW Director at his next meeting with the Board.
- The classification/pay study results are expected to be on the Board’s October agenda.
- The reorganization has gone smooth; there are some improvements on the second floor and some offices will be moved.
- Working with the Finance Director on the OPEB Investment Manager timeline and competitive process; should have something to the Board in September.
- Developed a draft timeline and process for the recruitment of the Director of Community Development and Municipal Inspections.
- We continue to make improvements to the new website.
- Alcohol use on Town owned buildings; the necessary language is already incorporated into the one-day policy.
- The GFOA budget was submitted.
- Traffic safety; one of the two signs was installed on Broadway. The DPW Director and the TM will meet with VHB to review some of the backlog of traffic safety improvements.

**Selectmen Forum:** None

At 10:01 p.m. Chairman Dockter requested a Roll Call Vote of the Board to go into Executive Session in accordance with MGL c.30A §21(a)(6) to consider the purchase, exchange, lease or value of real property (Sylvester School Building) as an open meeting may have a detrimental effect on the negotiating position of the public body. The Board will not reconvene in Open Session. Roll Call Vote: Chairman Dockter, aye; Vice Chairman Tuzik, aye; Selectman Barry, aye; Selectman Delaney, aye and Selectman Keegan, aye. Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee were also present.

Meeting ended and adjourned at 10:22 PM.