

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, March 4, 2019 @ 7:00 PM.

Present were Chairman Emmanuel Dockter, Selectmen: David Delaney, and John Barry. Also present: Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee. Vice-Chair John C. Tuzik and Selectman Jocelyn Keegan were unable to attend.

At 7:00 p.m. Chairman Dockter opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

Meeting Minutes:

The Board agreed to postpone the vote on the February 4, 2019 Meeting Minutes until a future meeting. The Board voted to approve the February 15, 2019 and March 1, 2019 Meeting Minutes.

Appointments:

The Board voted to ratify the Moderator's appointment of Frank Sidoti to the Parks and Recreation Committee until October 2021.

Licenses/Permits:

The Board voted to approve a One-Day Liquor License for the Volunteer Appreciation Night at 665 Center Street on April 11, 2019 from 6 p.m. to 10 p.m.

The Board voted to approve a One-Day Liquor License for the St. Mary's Annual Irish Night at 392 Hanover Street on March 16, 2019 from 7 p.m. to 11 p.m.

The Board met with Robert Brugnoli and Samuel Rizzitano regarding the transfer of the Class II License Transfer of Ownership for The Auto Mart at 753 Washington Street. Mr. Brugnoli informed the Board of his intent to retire and transfer the License to Samuel Rizzitano who he has worked with for the last 38 years. Selectman Delaney noted he would normally recuse himself from automobile matters but has no conflict with this transaction. The Board voted to approve the Class II License transfer of ownership at 753 Washington Street, The Auto Mart from Robert Brugnoli to Samuel Rizzitano.

Discussion/Action Items:

Chairman Dockter noted he met with the TM and Dr. Raab from the School regarding the update Town and School Agreement for the Calculation of School-Related Town Expenditures. Finance Director Lincoln Heineman was present for the discussion and added this is a signature update to the current 2013 agreement. The Board voted to authorize the Chairman to sign the update Town and School Agreement for the Calculation of School-Related Town Expenditures ([attached](#)).

Finance Director Lincoln Heineman met with the Board regarding the discontinued use of Accuvote voting tabulators noting Town Meeting appropriated \$32,000 to replace the current 18 year old electronic machines. The new DS-200 voting tabulators will be used at the May

11th elections. State law specifies the Board has the authority to discontinue the use of the machines and to approve the use of the new machines. The Town Clerk was present and noted the machines purchased are a quality machine. The Board voted pursuant to MGL Chapter 54 §34 that the Town discontinue the use of our current Accuvotes voting tabulators. The Board voted pursuant to MGL Chapter 54 §34 to approve the use of DS-200 voting tabulators.

Chairman Dockter provided the background on the Town Counsel RFP ([attached](#)) noting there were five responses to the RFP and three firms were interviewed on March 1st. The successful firm was Feeley and Brown.

The Board met with April Lamoureaux who provided a review of the Article in the Warrant regarding Chapter 43D ([attached](#)). Ms. Lamoureaux is working with PREP and the Town on the Hanover Mall property on a Mass Works Grant Program. Ms. Lamoureaux noted this program would guarantee a six month review of permitting decisions on the parcels noted in Warrant Article; if approved by Town Meeting the Article is forwarded to the AG's Office for approval. The benefit to this is the Town would receive additional points on the Grant; it is also a useful tool should the site be developed again in the future. The TM noted if the Article is adopted it is for the specific parcel mentioned in the Article; the grant funds provide funds for roadway and water improvements and there doesn't appear to be any downside.

The Board voted to open the Special Town Meeting Warrant. The Board voted to remove the Article titled "Ratify & Confirm Vote – Center School Project; Chairman Dockter noted if the Article is needed to be included after being reviewed by Counsel the article will be included. Finance Director Lincoln Heineman met with the Board and reviewed the Articles on the Special Town Meeting Warrant. The Board voted to close the Special Town Meeting Warrant ([attached](#)).

Chairman Dockter noted the Board voted the content of the Annual Town Meeting Warrant at the February 4th meeting. The TM has placed and numbered the Articles, confirmed the sponsors and inserted the budget figures in the Warrant. The Board voted to open the Annual Town Meeting Warrant. The Board voted to approve the amendments to the Annual Town Meeting Warrant as presented by the TM through the document 03012019, 18 pages. The Board voted to close the Annual Town Meeting Warrant ([attached](#)).

Chairman Dockter noted the full Board is not present so the discussion on the Motions and Commentary for Special and Annual Town Meeting Warrant Articles will take place at the next meeting.

The TM noted he will provide an update on the Operating Budget after he meets with the Advisory Committee next Wednesday.

Proposals:

The Board received a draft Licensing Policy ([attached](#)); the policy has been drafted with the TM and the CD & MI Director. The Short-term Licensing Policy is being included in the Licensing Policy. The Short-Term policy allows for the TM to approve the One-Day Licenses.

The Board received a draft Traffic Safety Committee Policy ([attached](#)).

The Board received a draft Recognition Policy ([attached](#)).

Updates:

Liaison Reports – none

Town Manager Report:

- OPEB Trust – the TM, Finance Director and three volunteers along with our consultant interviewed four investment managers for the Town's OPEB Trust; recommendations will be brought to the Board at the March 18th meeting.
- State of the Town is scheduled for March 26th.
- Sewer Study – Weston & Sampson is schedule to provide a presentation to the Board on March 18th.
- Water Quality – Victor Diniak, DPW Director will meet with the Board on March 18th to provide a status on capital improvements and water rates.
- Emergency Preparedness – Chief Blanchard conducted a “table-top” emergency response exercise with the Emergency Management Team which included Fire, Police, Town Staff and volunteers.
- Hanover Day – the organizers of Hanover Day will meet with Department Heads on March 5th; the event is scheduled for the weekend of June 22nd.
- A small number of residents received duplicate excise tax bills; we will notify them of the error.

Selectmen Forum:

- Chairman Dockter reported he met with the Bylaw Committee and the Committee is looking for direction on the Committee's process and a schedule.
- Selectman Delaney reported he met with Joshua Adams, the new Assessing Technician in the Assessor's Office.
- Selectman Barry thanked Bryce Begin and Jacob DeMong, the Boy Scouts present at tonight's meeting.

At 7:55 p.m. the Board entered into Executive Session: GL c.30A §21(a)(6) to consider the purchase, exchange, lease or value of real property (Sylvester School Building) as an open meeting may have a detrimental effect on the negotiating position of the public body. The Board will return to Open Session.

At 8:15 p.m. the Board returned to Open Session; Chairman Dockter reported progress has been made on the Sylvester School Building Agreement it should be finalized at the March 18th meeting.

Meeting ended and adjourned at 8:16 p.m.