

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, November 5, 2018 @ 7:00 PM.

Present were Chairman Emmanuel Dockter, Vice-Chair John C. Tuzik, Selectmen: Jocelyn Keegan and John Barry. Also present: Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee. Selectman David Delaney was unable to attend.

At 7:00 p.m. Chairman Dockter opened the meeting asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response. Chairman Dockter announced tomorrow is Election Day noting voting takes place at the High School from 7:00 a.m. – 8:00 p.m.; Chairman Dockter thanked all of the election workers for their efforts with early voting.

Public Forum: none

Meeting Minutes:

The Board voted to approve the Meeting Minutes and Executive Session Minutes from Monday, October 15, 2018.

Presentations:

The Board met with Attorney William Solomon and Colleen Smith, HCTV Station Manager, regarding the Cable Television Renewal License for Comcast and Verizon which expire on December 31, 2018. Attorney Solomon reported the Verizon License has one issue but should be complete this week and will be forwarded to the Board for review; a public hearing is scheduled for November 19th and if the License looks good to the Board, Attorney Solomon recommends the Board sign the Agreement. Attorney Solomon reported he met with Tammy Murray, Director of Community Services, Colleen Smith and Michael Galla, Senior Government Affairs Manager for Comcast, the Agreement is close to being agreed on. Attorney Solomon provided the Board with the history of the Agreements. Both licenses were ten year licenses; both have two sources of funding one being public, education and public access and the other is capital; both licenses' operating support is currently at 3% in the new Agreement it goes to 5% which is a 40% increase in the operating support. The Verizon license is for five (5) years and will have a high definition channel, the Comcast license is for ten (10) years. If the Comcast license is not complete by the Board's last meeting in December Attorney Solomon recommends the Board do a "friendly preliminary denial" to protect the rights of all involved. Colleen Smith provided the Board with the history of HCTV. Ms. Smith noted the capital is an important part of the Agreements.

Discussion/Action Items:

Proposed Capital Budget Requests:

- The Board discussed the Proposed Capital Budget Requests relative to the North South River Water Shed Association (NSRWS). Selectman Keegan reported she, the TM, the Town Administrator from Pembroke, Steve Kmito (Advisory Committee), and Samantha Woods met to discuss the potential of the \$100,000 repair of the dam at Luddam's Ford Park. The TM reported the \$100,000 is in the Capital Budget; if the Selectmen want to do a feasibility study about removal or a hybrid option that would have to be added to the budget.

There is an engineer's report available. A feasibility study was done to repair the dam in 2016. Chairman Dockter requested Selectman Keegan follow up on this and report back to the Board. Selectman Barry suggested the Fireworks Site fund be looked at because of the dam's component of being a natural resource and suggested we follow-up with the Conservation Agent.

- The TM noted the Facilities Director met with the School Committee and they support the Capital Plan as it pertains to the School buildings as presented.
- The TM reported he will meet with Bill Hartigan, Director of Technology; Tammy Murray, Director of Community Services and Colleen Smith, HCTV Station Manager about requests on the Capital plan regarding PEG TV.
- The Advisory Committee requested a report of past years Capital which has been provided to the Committee; Chairman Dockter requested the report be forwarded to the Board.
- There will be a full fleet report ready by Wednesday for the Advisory Committee and the Selectmen.

The Board voted to approve the Warrant Articles Policy 18-08 ([attached](#)).

Updates:

The Board met with Arthur Ceurvels, Director of the Community Development & Municipal Inspections Department who provided and reviewed a PowerPoint presentation ([attached](#)) update on the Department.

The Selectmen met with Arthur Ceurvels who provided an update on the Build the Boards project. The boards have been order for the large rink, delivery is expected in mid-December; a storage container will be rented and stored at Ames Way to store the boards for a May 2019 completion date. The Hold Harmless Agreement and letter of intent have been received for the "in-kind" donations. Currently there is no date for a start of the smaller rink. When Build the Boards presented the plan to the Planning Board it was planned to have a storm water run-off area, 13 additional parking spaces, a bio-retention area and an infiltration system (9 chambers) all of infrastructure work needs to be completed prior to the large rink being completed. Netting also needs to be installed on the large rink and a five foot path needs to be constructed between the large and small rink prior to the construction of the small rink. The Town has allocated \$110,000 thru CPC funds; to date under \$27,000 has been spent on the down payment for the large rink boards, upon receipt of the boards the balance will be due. The total cost of the boards is \$58,720; the small rink boards are budgeted for \$42,445, another \$2,500 for the storage container for four months. Build the Boards has raised \$78,221. Chris Carney's in-kind donations are estimated to be \$75,000 for excavation work and the clean fill for the large rink, the hole in the process is the monies for the storm water run-off area, 13 additional parking spaces, bio-retention area and infiltration system. The signage on the rinks for advertising will require the Selectmen's approval. The Board discussed the Donation Policy relative to this project; the Board requested the Policy be reviewed by the TM and Mr. Ceurvels to ensure it is being followed.

The TM provided an update on the Advisory Committee ([memo attached](#))

Liaison Reports: none

Town Administration Functions Update: the TM provided an update on the Board's Goals.

- The DPW has provided to updates on water quality and water quantity;
- Weston & Sampson is completing a feasibility study on the sewer;
- The HR function has been addressed; evaluations and goal setting have been done Town-wide.
- The reorganization of the Community Services Department has been completed.
- The Board will need to address the Town Manager evaluation process.

Town Manager Report:

- The November monthly update was distributed today.
- The interviews for the Director of Community Development and Municipal Inspections have been completed; the candidate was a top consensus among the Committee and has accepted the position; the contract will be on the Board's next agenda.

Selectmen Forum:

- Selectman Keegan will follow up with the TM on a shrubbery issue and the Firing Range. Selectman Keegan has two volunteers interested in working on field costs.
- Selectman Barry commented on the successful Regional Track event at Forge Pond.

At 8:08 p.m. Chairman Dockter requested a Roll Call Vote of the Board to go into Executive Session in accordance with GL c.30A §21(a)(6) to consider the purchase, exchange, lease or value of real property (Sylvester School Building) as an open meeting may have a detrimental effect on the negotiating position of the public body. The Board will reconvene in Open Session. Roll Call Vote: Chairman Dockter, aye; Vice Chairman Tuzik, aye; Selectman Delaney, aye; Selectman Keegan, aye and Selectman Barry, aye. Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee were also present.

At 9:28 the Board returned to Open Session.

Discussion/Action Items:

Chairman Dockter provided a review of the RFP process for the Sylvester School Building noting once the proposal is finalized there will be public meetings. Ken Greene was present for the discussion and provided input on a MGL which prohibits Towns from leasing for extended periods of time.

Meeting ended and adjourned at 9:41 PM.