

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, October 1, 2018 @ 7:00 PM.

Present were Chairman Emmanuel Dockter, Vice-Chair John Tuzik, Selectmen: David Delaney. Also present: Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee. Selectmen Jocelyn Keegan and John Barry were unable to attend.

At 7:00 p.m. Chairman Dockter opened the meeting and asked if any member of the audience had any comment or discussion item for the Public Forum portion of the meeting; no response.

The Board voted to approve the Meeting Minutes from 9-17-18 including Executive Session.

Appointments:

The Board voted to ratify the Moderators appointment of Jeffrey Poirier and Robin McLaughlin to Parks and Recreation Committee through October 2019.

Permits:

The Board voted to approve the Hanover High Sports Boosters 6th Annual 5K Turkey Trot on Thanksgiving morning ([attached](#)).

Discussion/Action Items:

The Board voted to approve the request by 1835 Washington Street LLC for issuance of new certificate of title in Town's name for registered portion of Mall Connector Road ([attached](#)).

The Board voted to approve the Four-Way Stop Sign at Mill Street, Mall Connector, and YMCA as recommended by the Traffic Study Committee ([attached](#)).

The Board voted to approve the charge and make-up of Master Plan Implementation Committee ([attached](#)).

Updates:

- The Board met with Virginia Johnson, Library Director for an update on the Library. Ms. Johnson reported two major reports have been filed with the State; the ARIS (Annual Report Information Survey) and the MAR (Municipal Appropriation Report). Ms. Johnson reviewed the upcoming events being held at the Library.
- Advisory Committee: Chairman Dockter reported the Advisory Committee's next meeting is scheduled for October 15th ([attached](#)).
- Affordable Housing Trust: the TM reported Susan Setterland and Kevin Dyer members of the Trust were appointed to the Cottage/ Cluster Zoning Committee; the Trust plans to meet on October 3rd to outline future goals, strategies, and objectives for the year; the Trust will continue to discuss the needs of the Town in regards to the upcoming 2020 census so the Town can proactively stay above the 10% affordable housing threshold.
- Board of Assessors: Selectman Delaney reported the Board has one vacancy and there is an interested candidate. The Selectmen will meet with the Board on October 15th regarding the vacancy ([attached](#)).

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- Board of Health: none
- Liaison Reports: none
- Town Administration Functions Update: the TM reported some of the Town's administrative staff are being cross trained which will allow us to continue to provide services when the staff is not here; the second floor of Town Hall is undergoing changes painting, etc. The job posting for the Director of Community Development and Municipal Inspections closes on October 5th, to date 35 applications have been received, there will be 4 or 5 finalist, and interviews will be held on November 1st.
- Town Manager Report: the TM reported the report has been posted to the Town's website and was sent out via social media.

Selectmen Forum:

- Chairman Dockter noted Monday, January 21st is Martin Luther King Day and proposed the Board meet on Tuesday, January 22nd; the Board agreed. The February 18th meeting is the week of school vacation; Chairman Dockter proposed to cancel the meeting for that week; the Board agreed. The April 15th meeting is Patriot's Day; Chairman Dockter proposed to move the Board's meeting to April 22nd; the Board agreed.
- Selectman Delaney recognized Town employees: Holly Sullivan finished her coursework to become a Certified Massachusetts Municipal Assistant Collector and Elaine Boidi completed the Massachusetts Association of Assessing Officers' Course 6 – Valuation Administration. They will be recognized at 10:00 a.m. on Wednesday, October 10th in the First Floor Hearing Room.
- Chairman Dockter noted the Employee Recognition/Community Cookout will be held on October 3rd in the Town Hall parking lot.

At 7:10 p.m. the meeting adjourned.