



TOWN OF HANOVER ANNUAL REPORT

For Fiscal Year Ending June 30, 2020

**Cover photo courtesy of
Stephen Ryerson**

ONE HUNDRED
AND
SIXTY EIGHTH
ANNUAL REPORT
of the
OFFICERS AND COMMITTEES
of the
TOWN OF HANOVER
WWW.HANOVER-MA.GOV



FOR FISCAL YEAR ENDING JUNE 30, 2020

In Memoriam

ALFRED DONALD DELUSE

July 13, 2019

Town Moderator

Member of the Board of Selectmen

Member of the Advisory Committee

ELIZABETH ANN BERTOLO

July 17, 2019

School Department

CONSTANCE BOYDEN

August 10, 2019

School Department

REV. TYLER WOOSTER

September 26, 2019

School Department

JOAN F. DUBOIS

October 22, 2019

Member of the Hanover School Committee

Member of the Hanover Permanent Scholarship Fund

In Memoriam

COURTNEY NEVILLE

October 23, 2019

School Department

BARTON L. HEEFNER

October 25, 2019

School Department

PRISCILLA MAXWELL

October 23, 2019

Election Worker

JEROME D. COHEN

November 28, 2019

Member of the Board of Health

Member of the Conservation Commission

Member of the Economic Development Commission

Member of the License and Permit Oversight Committee

Representative to the North River Commission

In Memoriam

JOHN ZEIGLER

December 4, 2019

Conservation Administrator

RITA MCLAUGHLIN

December 12, 2019

Member of the Visiting Nurse Association

PHILIP J. O'NEILL

December 14, 2019

School Department

PATRICIA PETERS

December 14, 2019

School Department

DOROTHY TRIPP

December 23, 2019

Town Treasurer

Member of the Council on Aging

In Memoriam

CHARLES O'DONNELL

January 10, 2020

School Department

MARY M. MCLAUGHLIN

January 31, 2020

Member of the Visiting Nurses Association

RALPH MILLER

February 16, 2020

School Department

ENID LUBRARSKY

March 4, 2020

School Department

DORIS MCSHARRY

April 20, 2020

Town Employee

In Memoriam

BARBARA L. FORD

May 1, 2020

School Department

MARYANN T. SULLIVAN

May 10, 2020

School Committee

SOPHY HANSEN

May 12, 2020

School Department

VEINA A. ROBERTS

May 31, 2020

School Department

DONALD RONCHETTI

June 22, 2020

School Department

TOWN OF HANOVER

PLYMOUTH COUNTY, MASSACHUSETTS

ELECTED OFFICIALS AS OF JANUARY 1, 2020

SENATOR IN CONGRESS

Elizabeth A. Warren, Cambridge
Edward J. Markey, Malden

GOVERNOR

Charles D. Baker, IV, Swampscott

LIEUTENANT GOVERNOR

Karyn Polito, Shrewsbury

ATTORNEY GENERAL

Maura Healey, Charlestown

SECRETARY OF STATE

William Francis Galvin, Brighton

TREASURER

Deborah Goldberg, Brookline

AUDITOR

Suzanne M. Bump, Great Barrington

REPRESENTATIVE IN CONGRESS

Ninth District
William Richard Keating, Bourne

COUNCILLOR

Fourth District
Christopher A. Iannella, Jr., Boston

SENATOR IN GENERAL COURT

Second Plymouth and Bristol District
Michael D. Brady, Brockton

REPRESENTATIVE IN GENERAL COURT

Fifth Plymouth District
David F. DeCoste, Norwell

TOWN OF HANOVER

PLYMOUTH COUNTY, MASSACHUSETTS

ELECTED OFFICIALS AS OF JANUARY 1, 2020

DISTRICT ATTORNEY

Plymouth District
Timothy J. Cruz, Marshfield

COUNTY TREASURER

Plymouth County
Thomas J. O'Brien, Kingston

REGISTER OF PROBATE

Plymouth County
Matthew J. McDonough, Marshfield

REGISTER OF DEEDS

Plymouth District
John R. Buckley, Jr., Brockton

CLERK OF THE COURTS

Plymouth County
Robert S. Creedon, Jr., Brockton

SHERIFF

Plymouth County
Joseph D. McDonald, Jr., Kingston

COUNTY COMMISSIONERS

Plymouth County
Gregory M. Hanley, Pembroke
Daniel A. Pallotta, Hanover
Sandra M. Wright, Bridgewater

Population

Federal Census - 13,879 (as of 2010)
Town Census - 14,792 (as of January 2, 2020)
Registered Voters – 10,682 (as of January 2, 2020)

**ELECTED TOWN OFFICERS
AS OF JANUARY 1, 2020**

BOARD OF SELECTMEN

John C. Tuzik, Chair	2022
Emmanuel J. Dockter, Vice Chair	2020
Jocelyn Reardon Keegan	2020
John S. Barry	2021
David R. Delaney	2021

BOARD OF ASSESSORS

Nancy C. Lyons	2022
Elaine J. Shea	2021
David R. Delaney, Chair	2020

BOARD OF HEALTH

John D. Dougherty	2022
Gabrielle E. Mahoney, Chair	2020
Delshaune Flipp	2021

MODERATOR

Douglas T. Thomson	2020
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SCHOOL COMMITTEE

Leah B. Miller, Chair	2022
Ruth A. Lynch	2020
Kimberly Mills-Booker	2020
Elizabeth R. Corbo	2021
John T. Geary	2021

PLANNING BOARD

Maryann Brugnoli, Chair	2024
Richard V. Deluca	2020
Vacant	2021
Kenneth L. Blanchard	2022
Meaghan Neville Dunne	2023

Appointed Associate Members

Bernie R. Campbell	
Giuseppe Fornaro	

TOWN CLERK

Catherine G. Harder-Bernier	2022
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TRUSTEES OF PUBLIC LIBRARY

Emily S. Blampied	2022
Elaine J. Shea	2020
Jeanne M. Cianciola, Chair	2021

APPOINTED BOARDS AND COMMITTEES

As of January 1, 2020

AFFIRMATIVE ACTION COMMITTEE

Jeffrey R. Blanchard, Fire Chief	2020
Joe Colangelo, Town Manager	2020
Gregory Nihan, Lieutenant, HPD	2020

AFFORDABLE HOUSING TRUST

Thomas M. Burke, Chairman	2021
Susan M. Setterland	2020
Kristen Zwicker Young (Citizen at large)	2021
Denise Quirk (Citizen at large)	2020
Jocelyn Keegan (Selectwoman)	2020
Kevin Dyer	2020

BOARD OF REGISTRARS OF VOTERS

Nancy J. Goldthwait	2022
Pamela D. Ferguson	2020
Katherine DiSabato	2021
Catherine Harder-Bernier, Town Clerk	2022

BOARD OF TRUST FUND

COMMISSIONERS

Heather Freedman	2021
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CONSERVATION COMMISSION

James Vaille	2021
Lisa Satterwhite, Vice Chair	2021
Brian McLoone, Chair	2020
Robert Sennett	2022
Mahendra Patel	2020
Otis Magoun, Associate Member	2021
Steven Louko, Jr.	2021

COMMUNITY ACCESS & MEDIA COMMITTEE

(BOS appoints 2 members, Moderator appoints 3 members, the School Superintendent appoints 1 member and the School Committee appoints 1 member.)

Tom Kane, Chairman	
Michael O'Connor	
Sue Glover	
Stephen Ryerson	
Pamela Manning	
James Tedeschi	2020

COUNCIL ON AGING ADVISORY BOARD

Richard Farwell, Chairman	2020
Leslie Molyneaux, Vice Chairman	2020
Claire M. Flynn	2020
Robin McLaughlin	
Eleanor M. Kimball	2020
Roger Leslie	2020
Donald Buckley	2020

CULTURAL COUNCIL

Karen Cass, Chair	2021
Diane Campbell	2020
Rachel Hughes	2022
Katie Duff	2020
Christopher Haraden	2021
Meghan Walsh	2021
Derek Schipper	2021

DESIGN REVIEW BOARD

William J. Dooley, Co-Chair	2021
Bruce Nordstrom, Co-Chair	2021
Peter Clapsaddle	2021
Jonathan Ruiz	2021
Christopher Alexander	2021

EDUCATION FUND COMMITTEE

Joan T. Port-Farwell	2022
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EMERGENCY MANAGEMENT AGENCY

Jeffrey Blanchard, Director	2020
Jason Cavallaro	2020

Sandy Adami	Beth Laurie
Michael Assad	Richard Laurie
Michael Barry	Pam Manning
Ellen Blanchard	Carol Mattes
Kenneth Blanchard	Richard Mattes
Jared Blum	Scott McPherson
James Browning	Charlie Minott
John Calabro	Kathleen Murray
Liz Doyle	Denna Poirer
James Dunphy	Jean Pongratz
Joan Port-Farwell	David Ranieri
Richard Farwell	Matthew Reynolds
Pamela Ferguson	Lynn Richardson
Nancy Foster	Jan Shortall
Sharon Gannon	Suzanne Stevens
Margie Garity	Karen Tripp
Beverly Gilmartin	Patricia Weinard
Frances Hahn	Peter White
Catherine Harder-Bernier	David Vaughn
Kenneth Kehoe	Sandra Vaughn
Barbara Lancissi	

FIREWORKS SITE FOCUS**COMMITTEE**

George Mallard	2020
Sandra MacFarlane	2020
William Cass	2020
Kevin Zygodlo	2020
Leslie Molyneaux	2020

HISTORICAL COMMISSION

Peter Johnson, Chairman	2020
Christopher Haraden	2020
John Goldthwait	2021
Caleb Estabrooks	2022
Charles Minott	2022

REPRESENTATIVE TO METROPOLITAN AREA PLANNING COUNCIL

Justin DeBruin	2022
Joseph Colangelo - Alternate	2022

REPRESENTATIVE TO NORTH RIVER COMMISSION

Daniel C. Jones	2022
John O' Leary	2022

INFORMATION TECHNOLOGY**STUDY COMMITTEE**

(BOS appoints 2 members, Moderator appoints 1 member and the School Committee appoints 2 members.)

Thomas Raab, Chairman
Donald White
Brian Ciccolo
Patrick O'Brien
Sunny Gleason

MASTER PLAN IMPLEMENTATION COMMITTEE

Emmanuel Dockter, Chairman, Board of Selectman
John Barry, Vice Chair, Citizen at Large
Kenneth Blanchard, Planning Board
John Geary, School Committee
Thomas Burke, Affordable Housing Trust
Donald White, Bylaw Review Committee
Carol Mattes, Citizen at Large
Gabrielle Mahoney, Board of Health
Joan Port Farwell, Advisory Committee
Tom Kane, Community Access and Media Committee
Jim Coulter, Community Preservation Committee

PLANNING BOARD**Appointed Associate Members**

Bernie Campbell	2020
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PUBLIC CONSTABLES

Robert S. Barlow	2021
Kevin J. Dalton	2021
Michael C. Moore	2021

REPRESENTATIVES TO OLD COLONY ELDER SERVICES

Tammy Murray 2020

REPRESENTATIVE TO OLD COLONY PLANNING COUNCIL AREA AGENCY ON AGING ADVISORY COMMITTEE

Jennifer Dunn 2020

REPRESENTATIVE TO SOUTH SHORE REGIONAL SCHOOL DISTRICT COMMITTEE

Robert Heywood 2021

SOUTH SHORE RECYCLING COOPERATIVE

Kurt Kelley 2020

SYLVESTER /SALMOND SCHOOL REDEVELOPMENT COMMITTEE

Douglas Thomson

Joseph Rull

John Galluzzo

Andrea Sweeney

Joan Port-Farwell

David Delaney

Dr. Thomas Raab

TAXATION AID COMMITTEE

Joan T. Port-Farwell 2021

TOWN CONSTABLES

Thomas Hayes 2020

Walter Sweeney 2020

TOWN MANAGER

Joseph Colangelo

ZONING BOARD OF APPEALS

Matthew Perkins, Chairman 2022

David Connolly 2021

Brian Callow 2020

Christopher Bernard, Associate Member 2021

Glen Openshaw, Associate Member 2020

Frederick Adami, Associate Member 2022

**BOARDS AND COMMITTEES
APPOINTED BY THE MODERATOR**

As of January 1, 2020

ADVISORY COMMITTEE

Edward Hickey, Chairman	2022
Nick Morwood	2021
Steven Kmito	2020
James Hoyes	2021
Gerard O'Hearn	2022
Gavin Little-Gill	2022
Sandra Hayes	2020
Joan Port-Farwell	2020
Steven Freedman	2021

BYLAW REVIEW COMMITTEE

David Ladd, Chairman	2022
Eric Grund	2021
Donald White	2020
Robert Quirk	2021
Stephen Tucker	2020

COMMUNITY PRESERVATION COMMITTEE (Moderator appoints at-large members)

James Coulter, Chairman	2020
Richard Deluca (Planning Board)	2020
William B. Scarpelli	2022
Jonathan Chu (Citizen-at-large)	2021
John S. Goldthwait (Historical Commission)	2021
Mary Dunn (Open Space Committee)	2021
Steven Louko, (Conservation Commission)	2022

OPEN SPACE COMMITTEE

Mary E. Dunn, Co-Chair	2021
Harold D. Thomas, Co-Chair	2021
Julia Traggorth	2021
Judy Grecco	2020
John Ferraro	2021
Robert Meader	2020

PARKS & RECREATION COMMITTEE

Bevin Gray, Chairman	2021
Jeffrey Poirier, Vice Chair	2022
Steve Geddes	2020
Robin McLaughlin	2022
Frank Sidoti	2022

REPORT OF THE BOARD OF SELECTMEN

For Fiscal Year July 1, 2019 – June 30, 2020

As Fiscal Year 2020 began, no one was aware of what was to come. When the global pandemic reached our doorstep, all were forced to quickly pivot and address the challenges as they arose. Throughout these beginning stages of the Covid-19 Emergency, the brave men and women who work for the Town of Hanover, steadfastly kept the business of the Town moving forward for the health, safety and welfare of its residents. We wish to acknowledge their commitment to the Town of Hanover, and express our heartfelt appreciation for all of their hard work.

BOARDS/COMMITTEES

The Board of Selectmen gratefully acknowledges the time our residents donate to the community by volunteering to serve on the various Town Boards and Committees. The Board truly values the knowledge, skills and expertise that these volunteers contribute to our community.

The Board appointed the following individuals during fiscal year 2020:

CDMI Director Justin DeBruin - Representative to the Metropolitan Area Planning Council

Town Manager Joe Colangelo - Representative to the Metropolitan Area Planning Council

Town Planner Michele Grenier - Representative to the Old Colony Planning Council

Leslie Molyneaux - Fireworks Site Focus Committee

Carol Mattes - Master Plan Implementation Committee

Robin McLaughlin - Council on Aging Advisory Board

Elizabeth Mutchler - Fire Station Planning Study Committee

Roger Leslie - Fire Station Planning Study Committee

Don Buckley - Fire Station Planning Study Committee

John Galluzzo - Fire Station Planning Study Committee

Meaghan Dunne (Planning Board Designee) - Fire Station Planning Study Committee

Vanessa O'Connor (Advisory Committee Designee) - Fire Station Planning Study Committee

Ruth Lynch (School Committee Designee) - Fire Station Planning Study Committee

James Browning (LEPC Designee) - Fire Station Planning Study Committee

Selectman John Barry (Selectmen's Representative) - Fire Station Planning Study Committee

Assistant Town Manager Ann Lee - Representative to the Metropolitan Area Planning Council

Brian May - Community Access and Media Committee

Community Services Director Tammy Murray - Delegate to Old Colony Elderly Services Advisory Board

Nancy Lester - Delegate to the Old Colony Planning Council Area Agency on Aging Advisory Committee.

Giuseppe Fornaro - Member of the Planning Board

The Board voted to approve Town Manager Joe Colangelo's appointments of

Mahendra Patel – Member Conservation Commission

Steve Louko - Associate Member Conservation Commission

The Board voted to approve Town Moderator Doug Thomson's appointments of

April Manupelli – Parks and Recreation Committee

John O'Connor - Parks and Recreation Committee

Jeffrey Poirier - Parks and Recreation Committee

Robin McLaughlin - Parks and Recreation Committee

In January, the Board of Selectmen created a Fire Station Planning Study Committee charged with evaluating the options for the Hanover Fire Department's needs for space, geographically consistent response times, operational efficiency, and cost containment (debt and operational), as they relate to the concept of a new fire department sub-station. The study committee is expected to provide objective analysis (pros and cons, and other considerations) on reasonably probable options, however the study committee does not have the burden of making a recommendation. In June, the Board voted to approve the reappointment of the various Board and Committee Members seeking reappointment.

POLICIES

During the year, the Board approved and/or updated the following policies:

#5-1 Personnel Regulations

#5-15 Cellular Telephones, Tablets, Communication and Technology Devices

#5-17 Internet Access and Use

#5-18 Electronic Mail

#5-26 Senior Tax Work-Off Program Policy

#7-6 Ambulance Billing, Collection and Rate Setting Process Policy

#7-16 Insurance Minimums for Hanover Based Non-Profits and Community Groups for the Use of Town Facilities

#7-17 Water Rate Setting Process

#10-9 Neighborhood Traffic Calming, Traffic Safety, and Pedestrian Infrastructure Augmentation Policy

#11-1 Transfer Station Rules and Regulations

TRAFFIC SAFETY

In September, the Board voted to approve the permanent installation of two flashing radar screen signs on Whiting Street.

The Board met with residents of the Walnut Hill area throughout the year to discuss their traffic concerns, and the idea of a two-week pilot project, involving a temporary barrier or gate, which would preferably take place in July. In December, the Board approved the Walnut Hill Traffic Calming Plan which was then sent to the Planning Board for consideration.

FIREWORKS SITE DISTRICT

Town resources continue to be utilized and various methods used to notify residents when detonations are scheduled at the Fireworks Site. In September, the Board drafted a letter to the Department of Environmental Protection, ("DEP"), regarding moving into Phase III of the Massachusetts Contingency Plan and remediation, ("MCP"), and encouraged the public to share their comments as well. The Board continued to monitor the ongoing cleanup efforts at the Fireworks Site throughout the year and received monthly updates from the Department of Environmental Protection. In May, as the Board was expecting the final Phase III MCP Draft, DEP informed the Town that there may be complications with cleaning the sediment nearest to the dams. The Board resolutely continued to prioritize moving the Fireworks Site cleanup forward.

LICENSES

During the year the Board of Selectmen conducted seven public hearings.

As the Local Licensing Authority, the Board of Selectmen approved the following:

- Extension of hours of alcoholic beverage service on the Burke's Alewerks Farmer Series Pouring License
- Hanover High Boosters 7th Annual Turkey Trot Road Race
- Oktoberfest Celebration at Forge Pond Park
- Forest Street Block Party
- Issuance of a Self-Storage License at 183 Columbia Road
- Acceptance of the surrendered Alcoholic Beverages License of Wong Enterprises Inc. dba Siam Cuisine
- Issuance of a Section 12 Restaurant Wines and Malt Beverages License to Thai Jasmine Corporation dba Siam Cuisine
- Extension of the hours of alcoholic beverage service, New Year's Eve only, at Boston Bowl and Brothers Bar & Grill
- Issuance of a License to Store Flammable, Combustibles or Explosives to Cumberland Farms
- Application to transfer a Class I Auto License from Grubbs Automotive MA LLC dba Infiniti of Hanover to DMO Hanover dba Dan O'Brien Infiniti
- DBA name change on a Class I Auto License from DMO Hanover LLC dba Dan O'Brien Infiniti to DMO Hanover LLC dba Infiniti of Hanover
- South Shore Habitat for Humanity's 14th Annual Ride for Habitat
- Player's Lounge application for a change of manager on their Alcoholic Beverages License
- Proposed Floor Amendment to H4312: An Act Authorizing the Town of Hanover to grant 13 additional licenses for the sale of alcoholic beverages to be drunk on the premise
- Issuance of a Section 12 Restaurant All Alcoholic Beverages License to Minot Light Hospitality Group LLC dba Flanders Field
- Issuance of a Section 12 Restaurant All Alcoholic Beverages License to Alba on 53, Inc. dba Alba on 53
- Issuance of a 24-Hour Business Operations License to Cumberland Farms
- Cultural Council's requested dates for the 15th Annual Hanover Day Celebration

In December, the Board renewed:

- 8 Class I Automobile Licenses
- 8 Class II Automobile Licenses
- 2 Class III Automobile Licenses
- 7 Automobile Lease or Rental Licenses
- 11 Entertainment Licenses
- 3 Sunday Entertainment Licenses
- 6 Automatic Amusement Licenses
- 9 All-Alcoholic Beverages Restaurant Licenses
- 4 Wines & Malt Beverages Restaurant Licenses
- 1 Club License for All Alcoholic Beverages
- 3 All Alcoholic Beverages Retail Package Goods Store Licenses
- 6 Wines & Malt Beverages Retail Package Goods Store Licenses
- 1 Farmer Brewery Pouring Permit

In January, the Board submitted their Annual Report to the Alcoholic Beverages Control Commission.

In May, the Board renewed:

- 3 Junk Dealer Licenses
- 1 Bowling Alley License

In an effort to assist businesses during the Covid-19 emergency, the Board approved the creation of a Temporary License for outdoor table service of alcoholic beverages.

In accordance with the Governor's order and the Board's Temporary Outdoor Dining policy, the application for the Temporary License for outdoor table service of alcoholic beverages was incorporated into the Town's Temporary Outdoor Dining application.

The Board ratified the Town Manager's approval of the five Temporary Outdoor Dining applications submitted within which liquor service was requested.

TAX CLASSIFICATION

In November, the Board in conjunction with the Board of Assessors, conducted a Public Hearing regarding tax classification. The Board voted the adoption of a selected Residential factor of .9934 (a 1.04 shift) for the FY20 Tax Rate Computation; that no discount be granted to Open Space for FY20; that no residential exemption be adopted for FY20 and that no small business exemption be granted for FY20.

MISCELLANEOUS

The Board met throughout the year with Director of Public Works Victor Diniak to discuss and receive updates on the Town's water quality.

During the year, the Board voted the following:

- Approval of four disbursements as recommended by the Board of Trust Fund Commissioners and/or the Finance Director, from the Roswell Gardner Trust in order to aid Hanover residents in financial distress.
- Approval of the reorganization of personnel which provided for the position of Assistant Town Manager/Human Resource Director, the restructuring of the Licensing and Passport Divisions from CDMI to the Town Manager's Office and created the Communications Specialist position.
- Approval of the Police Chief's Work Agreement
- Approval of the Fire Chief's Work Agreement
- Approval of the Town Manager's Work Agreement
- Acceptance of the donations of land from resident Kathleen Murray for conservation purposes
- Set the Water Rate
- Approval of the Bond Anticipation Note

RECOGNITIONS

In July the Board recognized the one-year anniversary of the passing of Weymouth Police Officer and Hanover resident Michael Chesna, and the passing of former Selectman, Advisory Committee Member and Town Moderator, Donald Deluse.

In September the Board proclaimed October 6th, 2019 – October 19th, Visiting Nurse Week.

In November, the Board recognized the passing of Hanover School Teacher Courtney Neville.

In April, the Board recognized the hard work of Fire Captain Fred Freeman, Fire Chief Jeffrey Blanchard and Deputy Fire Chief Jason Cavallaro in setting up the Covid-19 Mobile Integrated Healthcare Unit.

In May, the Board recognized Firefighters Appreciation Day and Teacher and Nurses Appreciation Week, noting that during these times we are certainly thankful and appreciate you all.

On June 5th, the Board wished Chairman Tuzik's mother Joan Tuzik a very Happy Birthday.

Also, in June, the Board recognized Maureen Cooke of the Taxation Aid Committee, Dick Farwell of the Council on Aging Advisory Board, Katie Duff of the Cultural Council, Richard DeLuca of the Planning Board and CPC, and Emmanuel Dockter and Josselyn Keegan of the Board of Selectmen as their terms came to an end on their respective Boards and/or Committees. The Board thanked them all for their service to the Town. The Board acknowledged the passing of Hanover Middle School Teacher David Ronchetti, and sent their thoughts and prayers to his family.

COVID-19

On March 16th, the Board of Selectmen conducted their first meeting using the Zoom teleconference platform in an effort to follow the Federal and State recommendations of practicing social distancing and group avoidance in response to the Covid-19 state of emergency. Furthermore, from this point forward the Board increases their meetings to weekly in order to quickly and efficiently address the Town's needs. Each meeting included a Covid-19 update, during which the Board was provided the latest case numbers, as well as information regarding resources being utilized and health and safety measures being put into place.

The Board voted the following in response to the Covid-19 State of Emergency:

- Ratify Town Manager's March 13th, 2020 Town of Hanover Emergency Declaration
- Approval of the transfer of \$100,000 from the reserve fund to cover expenses in connection with the Coronavirus Emergency
- Re-schedule the Annual & Special Town Meeting to Monday, June 29, 2020
- Re-schedule the Local Elections to Saturday, June 27, 2020
- Ratify the Town Manager's delay of the due date of the excise tax bills to June 1, 2020
- Allow the use of the Town of Hanover credit card for Hanover resident's telehealth service charges
- Set the election hours at 12 noon to 6:00 pm on June 27th
- Approval of a 1/12th Budget, strictly to be used in the event that the Town was unable to hold Town Meeting in June due to the Covid-19 State of Emergency
- Adopt Policy number 9-10 – Temporary Outdoor Dining Policy
- Move the location of the Special and Annual Town Meeting from Hanover High School to the Starland Sports Complex in order to meet the guidelines for social distancing
- Reduce the required quorum for the Special and Annual Town Meetings pursuant to Chapter 92 of the Acts of 2020 to 50 people as recommended by the Town Moderator

- Approval of the personnel regulation change allowing employees covered by the personnel regulations, to carry over all of their remaining vacation leave, in excess of the amount currently allowed, as long as the vacation is used by January 1, 2021.

The Board would like to extend their gratitude to Town Manager Joe Colangelo, Assistant Town Manager/HR Director Ann Lee and the Department Heads, Police Chief Walter Sweeney, Fire Chief Jeffrey Blanchard, Director of Public Works Victor Diniak, Finance Director Lincoln Heineman, Director of Community Services Tammy Murray and Library Director Virginia Johnson for their leadership and dedication to providing the highest level of services to the Town of Hanover.

Respectfully submitted,

Chairman David R. Delaney
Vice Chair Rhonda L. Nyman
John C. Tuzik
John S. Barry
Vanessa A. O'Connor

REPORT OF THE TOWN MANAGER

For Fiscal Year July 1, 2019 – June 30, 2020

The first nine months of Fiscal Year 2020 were relatively uneventful with the typical mixture of change, improvements, and challenges one would anticipate in a well-mannered suburban community. The last three months were on a level not seen in over 100 years; however, thanks to diligence, preparedness, professionalism, strong governance, and readiness the Town of Hanover persevered and flourished in the face of unprecedented times.

During the year, the Town Manager's Office was restructured resulting in the promotion of Ann Lee from Executive Assistant to the role of Assistant Town Manager, and Interim Director of Community Development & Municipal Inspections. In keeping with our efforts to further professionalize the Town's hiring practices and promote a positive work environment, Ann also assumed responsibilities as Director of Human Resources. Janet Tierney was promoted from Administrative Assistant to Executive Assistant and Licensing Coordinator, and Stephen Ryerson transitioned from a member of the IT Department to the newly created role of Communications, Information & Media Specialist, in an effort to modernize and strengthen our abilities to provide residents with the most up-to-date and pertinent information about their town.

Traffic Safety concerns continued to receive significant attention from the Town Manager's Office via leadership of the Traffic Safety Committee. Substantive street scape improvements were executed at the intersection of Broadway and Cross Street, and the "Neighborhood Traffic Calming, Traffic Safety, and Pedestrian Infrastructure Augmentation Policy" was adopted by the Board of Selectmen in March 2020, to help guide similar traffic calming improvements town-wide.

In addition to the above-mentioned policy, the Town Manager and Finance Director successfully lobbied Board of Selectmen support in amending the "Ambulance Billing & Collection Policy" and "Water Rate Setting Process Policy" ensuring that management and elected leaders review and (re)set (if needed) ambulance and water rates on a yearly basis. The Community Services Director, Town Manager, Finance Director, and Assistant Town Manager created a "Senior Tax Work-Off Policy" which was adopted by the Selectmen. Further, the Town Manager and DPW Director worked together to draft Rules & Regulations for the Transfer Station which were also adopted by the Selectmen.

Transfer Station operations – in particular the decision whether to allow for the disposal of construction & demolition (C&D) materials – continues to be hotly debated. The adopted Rules & Regulations currently prohibit the disposal of C&D but the Selectmen are exploring the possibility of adopting a fee structure and reviving C&D disposal, with a charge to the town.

In the closing weeks of (calendar year) 2019 rumblings of a new, mysterious virus which originated in Wuhan, China and would later be referred to as COVID-19, started to make global headlines. By the end of January, the virus had made its way around the globe, to the United States, and the World Health Organization issued a global health emergency. In February global air travel started

to become restricted, and on March 13, 2020, the president of the United States declared a National State of Emergency.

Hanover's emergency response started the first week of February and preparations were being developed as information from around the globe painted the picture of a true global health pandemic. On March 13th, prior to the same day's announcement of a National State of Emergency by the president, the Town Manager issued a Local Emergency Declaration (which was subsequently ratified by the Board of Selectmen), and, as a result, the town's Local Emergency Operation Plan was put into action.

A "unified command" structure was implemented which designated (Fire) Chief Jeff Blanchard and the Town's Board of Health employees – Health Agent Kim Dixon and Public Health Nurse Nancy Funder – as the leaders of our emergency response team. Actions Hanover's emergency management team took included closing and/or drastically reducing in-person services, requiring "social distancing", requiring the wearing of personal protective equipment (PPE), such as facemasks in public buildings, schools, and playgrounds, and the implementation of social distancing measures at parks, and the transfer station.

Arguably Hanover's most impressive accomplishment in the early stages of the pandemic was the creation of a mobile integrated health (MIH) program. Hanover's Fire Department was the first fire department in Massachusetts to obtain an emergency waiver to provide MIH services to Hanover. Through the MIH program we developed an innovative COVID-19 testing program for our most at-risk citizens, an extensive school-based testing program, and ultimately were able to provide large-scale, daily, community-wide testing. While the MIH program was initiated and lead by the fire department, all town departments, including Board of Health employees, public works, community services, finance, schools, and others partnered to deliver this service to the community.

The Advisory Committee's rarely used reserve fund was tapped, with Advisory Committee approval, to fund a number of "unexpected and unanticipated" expenses including helping to fund two AeroClave decontamination units, personal protective equipment, and other similar materials that were required at the onset of the pandemic to help us fight against the virus. Furthermore, Hanover began a process of utilizing federal Coronavirus Aid, Relief, and Economic Security (CARES) Act money, funneled through Plymouth County, to help support necessary expenditures incurred due to the public health emergency with respect to COVID-19 that were not accounted for in the fiscal year 2020, such as the rescheduling of Hanover's Annual Town Meeting from the Hanover High School Auditorium on May 4th to the University Sports Complex at Starland on June 29th.

As Fiscal Year 2020 turned into Fiscal Year 2021 came to a close, the challenges associated with responding to the COVID-19 pandemic continued to increase and intensify.

On May 25th, 2020, as the pandemic raged on, George Floyd, a black man, died during an encounter with Minneapolis, MN police. Locally, regionally, nationally and globally all eyes turned to the issue of how people of different races, creeds, and colors experience law enforcement in America. Mr. Floyd's death sparked debates, protests, vigils, and demonstrations across the

country, as well as here in Hanover. We are fortunate to report that demonstrations held in Hanover were peaceful and orderly in nature.

The combination of events and challenges that were universally experienced around globe made the final quarter of FY2020 unforgettable for anyone who lived through them. I want to thank the entire staff, the Board of Selectmen, the countless community volunteers, and everyone in town who stepped forward, banded together, and showcased resolve, poise, resiliency, and grace in the face of extraordinary events.

Respectfully Submitted,

Joe Colangelo
Town Manager

REPORT OF THE HANOVER FIRE DEPARTMENT

For Fiscal Year July 1, 2019 – June 30, 2020

I hereby submit the following report to the Board of Selectmen and the citizens of Hanover.

The Fire Department in the Town of Hanover is charged with the protection of life, property and the natural environment. To this end, our responsibilities include the prevention, suppression, and investigation of fires, the provision of Emergency Medical Services (EMS), public assistance in the event of natural, accidental or intentional disasters and the enforcement of all codes and regulations pertaining thereto. The Department is committed to the provision of these and other public services to all persons within the Town's corporate limits in the most compassionate and professional manner possible.

The Hanover Fire Department responded to 3043 incidents between July 1, 2019 and June 30, 2020. The breakdown of calls is as follows:

Total number of Fire Incidents: 1412 (46.4%)

Total number of Rescue and/or Emergency Medical Incidents: 1631 (53.6%)

The Department collected \$1,195,451.88 in ambulance fees and \$18,475.00 in permit fees.

FIRE – RESCUE SERVICES

The Fire Department responds to fires of all types in Hanover. Additionally, through extensive mutual aid plans, we are often called to assist our neighbors during fire incidents that tax their own resources. The Hanover Fire Department operates four pumping engines, an aerial tower, a squad, three ambulances and two forest fire trucks. Fire incidents are extremely labor intensive and often require a significant number of personnel to mitigate safely and efficiently.

We continue to respond to incidents in homes that do not have working smoke alarms. We urge residents to protect their homes and families by having working smoke alarms on every level of their residence. Detectors must be placed outside bedrooms, at the top of open stairs and on the ceiling at the bottom of basement stairs. Please contact the fire department for assistance in identifying the proper placement of detectors in your own home. It is critical to maintain alarms in accordance with manufacturer recommendations and to test them monthly. If the alarm uses regular batteries, change them twice per year. Smoke alarms must be replaced if they are ten years old or older.

A few notable fires during the year included:

January 22, 2020 - The department responded to a vehicle on fire inside the garage at 67 Sequoya Lane. Arriving firefighters found a car and pickup truck heavily involved in fire inside a garage that was attached to the house. Firefighters were able to quickly contain the flames to the garage and minimize damage to the home.

January 24, 2020 - The department responded to a fire in a warehouse at 175 Winter Street. Firefighters arrived to find the building heavily involved in flames. A number of large portable propane tanks were on fire against the outside of the building. Firefighters quickly began applying water to the propane tanks to keep them from exploding. Five alarms were sounded and mutual aid was called in from numerous surrounding towns to help supply the large amount of water needed to contain the blaze. Firefighters remained on scene until 8:30 am the next day.

February 3, 2020 - The department responded to 22 Bradford Road for a house fire. Upon arrival firefighters were met with a well involved kitchen, living area and rear deck. The fire was quickly knocked down.

May 14, 2020 - A fire occurred in a large compost pile on Ames Way. Members were on scene for two hours extinguishing the fire.

May 17, 2020 - A fire occurred in the compactor pit at the Transfer Station on Rockland Street. The deep seated fire also required two hours to extinguish.

EMERGENCY MEDICAL SERVICES

The Hanover Fire Department continues to deliver progressive, highest quality EMS to the community. We operate three Advanced Life Support transporting ambulances and one Advanced Life Support engine, Engine 7. Two ambulances and Engine 7 are staffed on a daily basis. The third ambulance is staffed by on-duty and off-duty personnel. Off-duty members respond on call-back when there are multiple calls.

The occurrence of multiple and simultaneous EMS calls are frequent and continue to increase. Despite the increased demand we have managed to reduce our reliance on mutual aid. We have been able to achieve this through adjustments to our response model by maintaining a minimum staffing level of 6 on each of the four work groups. A combination of off-duty career and on-call firefighters insure the Town is properly covered during times of peak demand. Utilizing our own ambulances, instead of mutual-aid, results in shorter response times and generates additional ambulance revenue.

The department was in an excellent position to respond to the COVID-19 pandemic due to the groundwork we had completed during the previous 18 months with South Shore Health Systems (South Shore Hospital). Approval for a Temporary Mobile Integrated Health program to provide in-home COVID-19 testing was granted by the Department of Public Health on April 13th, 2020.

FIRE PREVENTION

The Department's Fire Prevention Division is responsible for several activities including (but not limited to): code enforcement, oversight of alarm and sprinkler system installations, flammable and hazardous material storage, commercial occupancy inspections, school safety inspections, residential smoke and carbon monoxide alarm inspections, and building & plan review. The majority of all residential and commercial building and development projects must have oversight by the fire department. The ability to oversee existing code enforcement and other related fire prevention activities is challenged by the need to oversee the volume of new building projects that

are occurring. One full-time Captain works Monday through Friday and is directly responsible for managing the Fire Prevention Division.

The Department has made attempts to enhance our Community Risk Reduction (CRR) efforts. CRR includes programs, actions, and services used by a community, which prevent or mitigate the loss of life, property and resources associated with life safety, fire and other disasters within a community. The Department has several CRR programs in place including Community CPR Programs, Sharps Collection Program and the promotion of residential sprinkler systems. One of our most active CRR Programs is our Home Safety Visit Program. This Program provides home safety checks to our most vulnerable residents and includes the installation of smoke and/or carbon monoxide alarms free of charge.

The Hanover Fire Department conducted 887 inspections, created 72 correspondences and issued 1483 permits between July 1, 2019 and June 30, 2020.

PERSONNEL

The Department employs twenty-two career firefighters, five career captains, fourteen on-call firefighters, two on-call lieutenants, a deputy chief, a fire chief and a civilian administrative assistant. Current full-time staffing levels include four groups that work rotating twenty-four hour shifts. Two groups consist of a captain and six firefighter/paramedics and two groups consist of a captain and five firefighter/paramedics. Additionally, a captain works Monday through Thursday and is assigned to the fire prevention division. On-call firefighters are paid an hourly rate when they are requested to respond to emergencies as needed.

TRAINING

The fire service has become an all-hazards type emergency response organization. The role and responsibility of the fire department has changed throughout the years and we continue to adapt to the needs of the community as necessary. Maintaining a high level of readiness through training is paramount for our firefighters to be able to safely and effectively mitigate any number of different emergency situations. Career firefighters are expected to engage in training on a daily basis. Call firefighters conduct training on a weekly basis. Increased calls for emergency service significantly impact our ability to conduct meaningful on-duty training evolutions. While a substantial component of our training program consists of on-duty training, it is critical that firefighters have an ability to train when off-duty. During the fiscal year, department members participated in 5,161 hours of fire and EMS training.

GRANTS

The Department was successful in receiving a number of grants during the fiscal year. The Assistance to Firefighters Grant Program (AFG) awarded the Town \$106,908 to purchase and install new stretchers and automatic loading systems to the 2013 and 2015 ambulances. This upgrade matches the stretcher and loading system of the 2019 ambulance and provides patients with a greater level of safety while being transported to the hospital. The loading system eliminates the need to manually lift the stretcher into the back of the ambulance eliminating one of the largest causes of firefighter back injuries. South Shore Community Partners awarded the department

\$3,500 to put towards the MIH program. The State awarded the department a grant in the amount of \$2,471 to purchase new protective hoods for all members. The department received \$10,554 to purchase Personal Protective Equipment (PPE) to protect members from COVID-19. The Massachusetts Department of Fire Services awarded the department \$6,313 thru the Student Awareness Fire Education (SAFE) and Senior SAFE programs.

FIRE DEPARTMENT FACILITIES

The Fire Department responds apparatus from two different locations, Fire Headquarters and Station 3. Construction of Fire Headquarters was completed in 1987 and is located at 32 Center Street next to Town Hall. All career and half of the on-call firefighters are assigned to Fire Headquarters. Three ambulances, two pumpers, a tower ladder, squad and rescue boat are housed inside. A forest fire truck is also stationed here but is kept outside as there is not adequate space to store it inside the building. Station 3 was built in 1961 and is located at 925 Circuit Street in West Hanover. Half of the call firefighters are assigned here and provide staffing for two pumping engines. This station is basically a garage with a restroom. There are no kitchen, sleeping or storage areas for firefighters.

The Department utilizes a third location in North Hanover for storage and to garaging a forest fire truck during the winter months. Station 1 was completed in 1968. The garage bays are not large enough to accommodate a modern fire pumper or ambulance.

We continue to work towards addressing the unacceptable response times to the North Hanover area. The National Fire Protection Association (NFPA), the Insurance Services Organization (ISO) and the American Heart Association all recognize that emergency responders must arrive within six minutes to limit fire damage and provide the best chance of survival in the event of cardiac arrest. The time measured begins when the need for emergency services is discovered and ends when emergency responders arrive on scene. The Northern third of Hanover lies outside of the area that can be reached within six minutes from Fire Headquarters. The Town has taken the necessary steps to acquire a parcel of land on Webster Street across from Hackett's Pond so that a new fire substation can be constructed to serve the North Hanover area. A smaller area, in the Southwest corner of Town, also lies outside the recommended six minute response from Fire Headquarters.

IN CLOSING

It has been my privilege to work with the members of the Hanover Fire Department as they continued to provide an outstanding level of service during an extraordinary time. Their dedication to our community has been outstanding. I thank the Town Manager, Department Heads, Town Boards, Town Committees and the Citizens of Hanover for their support and cooperation during this past year.

The Fire Department extends its gratitude and appreciation to Hanover resident Kathy Murray, who continues to donate countless hours planting and maintaining the landscape at Fire Headquarters.

Residents are urged to check the Town's website "www.hanover-ma.gov" where you can find more information about the department and the services we provide. You will also find useful information and safety tips throughout the year on our Facebook account "Hanover MA Fire Department" and on our Twitter account "@HanoverFire."

Please remember to dial 911 if you have an emergency. The department's non-emergency business line is 781-826-3151. To speak with me directly, you may call 781-826-7727 or send me an e-mail at jeffrey.blanchard@hanover-ma.gov.

Respectfully submitted,

Jeffrey R. Blanchard
Fire Chief

Hanover Fire Department Incident Reporting 7/1/19 – 6/30/20

Incident Type

1 Fire

100 Fire, other	1
111 Building fire	20
113 Cooking fire, confined to container	9
114 Chimney or flue fire, confined to chimney or flue	2
116 Fuel burner/boiler malfunction, fire confined	4
117 Commercial Compactor fire, confined to rubbish	1
131 Passenger vehicle fire	5
132 Road freight or transport vehicle fire	1
140 Natural vegetation fire, other	15
142 Brush or brush-and-grass mixture fire	4
143 Grass fire	1
152 Garbage dump or sanitary landfill fire	1
154 Dumpster or other outside trash receptacle fire	<u>3</u>
Totals	67

2 Overpressure Rupture, Explosion, Overheat (no fire)

240 Explosion (no fire), other	<u>1</u>
Totals	1

3 Rescue & Emergency Medical Service Incident

311 Medical assist, assist EMS crew	7
320 Emergency medical service incident, other	4
321 EMS call, excluding vehicle accident with injury	1388
3211 MIH Emergency	3
322 Motor vehicle accident with injuries	84
323 Motor vehicle/pedestrian accident (MV Ped)	4
324 Motor vehicle accident with no injuries.	139
341 Search for person on land	1
352 Extrication of victim(s) from vehicle	1
355 Confined space rescue	1
356 High-angle rescue	1
360 Water & ice-related rescue, other	<u>1</u>
Totals	1634

4 Hazardous Condition (No Fire)

400 Hazardous condition, other	6
410 Combustible/flammable gas/liquid condition, other	3
411 Gasoline or other flammable liquid spill	8
412 Gas leak (natural gas or LPG)	27
413 Oil or other combustible liquid spill	7
420 Toxic condition, other	1
421 Chemical hazard (no spill or leak)	2
422 Chemical spill or leak	2
423 Refrigeration leak	1
424 Carbon monoxide incident	19
440 Electrical wiring/equipment problem, other	33
441 Heat from short circuit (wiring), defective/worn	2
442 Overheated motor	1
443 Breakdown of light ballast	1
444 Power line down	123
445 Arcing, shorted electrical equipment	12
451 Biological hazard, confirmed or suspected	2
4511 Needle Disposal	3
Date: 04/08/2021	
461 Building or structure weakened or collapsed	6
463 Vehicle accident, general cleanup	1
471 Explosive, bomb removal (for bomb scare, use 721)	<u>37</u>
Totals	297

5 Service Call

500 Service Call, other	11
510 Person in distress, other	1
511 Lock-out	6
5111 Lock Out, Vehicle	66
5112 Lock Out, Residential	34
5113 Lock Out, Other	1
512 Ring or jewelry removal	3
520 Water problem, other	5
522 Water or steam leak	5
531 Smoke or odor removal	11
542 Animal rescue	1
550 Public service assistance, other	22
551 Assist police or other governmental agency	16

552 Police matter	3
553 Public service	11
5531 Home Safety Visit	13
5532 Mobile Integrated Health	56
5533 Decontamination Assistance	2
554 Assist invalid	32
555 Defective elevator, no occupants	2
561 Unauthorized burning	30
571 Cover assignment, standby, move up	<u>222</u>
Totals	553

6 Good Intent Call

600 Good intent call, other	29
611 Dispatched & canceled en route	44
621 Wrong location	1
622 No incident found on arrival at dispatch address	36
631 Authorized controlled burning	4
632 Prescribed fire	1
651 Smoke scare, odor of smoke	17
652 Steam, vapor, fog or dust thought to be smoke	1
653 Smoke from barbecue, tar kettle	1
671 HazMat release investigation w/no HazMat	<u>4</u>
Totals	138

7 False Alarm & False Call

700 False alarm or false call, other	16
714 Central station, malicious false alarm	2
730 System malfunction, other	21
731 Sprinkler activation due to malfunction	11
733 Smoke detector activation due to malfunction	49
735 Alarm system sounded due to malfunction	29
736 CO detector activation due to malfunction	36
740 Unintentional transmission of alarm, other	18
7401 Unintentional transmission of alarm, Medical	33
741 Sprinkler activation, no fire - unintentional	4
743 Smoke detector activation, no fire - unintentional	23
744 Detector activation, no fire - unintentional	6
745 Alarm system activation, no fire - unintentional	58
746 Carbon monoxide detector activation, no CO	<u>7</u>
Totals	313

8 Severe Weather & Natural Disaster

813 Wind storm, tornado/hurricane assessment	30
815 Severe weather or natural disaster standby	<u>1</u>
Totals	31

9 Special Incident Type

911 Citizen complaint	<u>9</u>
Totals	9

Calls for Fiscal Year 2020**TOTAL 3043**

REPORT OF THE HANOVER EMERGENCY MANAGEMENT AGENCY

For Fiscal Year July 1, 2019 – June 30, 2020

I hereby submit the following report to the Board of Selectmen and the citizens of Hanover.

The Hanover Emergency Management Agency (HEMA) leads the Town in planning, preparedness, communication, response and recovery for daily emergencies, large-scale town wide events and major disasters. HEMA is a vital link in emergency communications between the public and first responders, and provides key coordination and leadership to Town departments, stakeholders, residents, and visitors.

The mission of HEMA is to make our community more aware of and prepared for potential hazards. Officers of HEMA meet quarterly to develop strategies toward creating resilience. Our focus over the past few years has been to enhance our ability to provide emergency shelter during an emergency. HEMA has the capability to open and staff an emergency shelter for more than 100 individuals at the Hanover High School. HEMA also has the capability to open a comfort station at the Senior Center. A comfort station is a location where residents can come to warm up, cool off, and charge electronic devices during protracted power outages. A comfort station does not have dormitory capabilities.

The response to COVID-19 provided a challenge for the HEMA team this past fiscal year and continues to be our focus going into Fiscal Year 2021. By the end of January 2020, steps were being taken within the Town to prepare for a possible pandemic. The Town Manager declared a State of Emergency within Town on March 13, 2020 and HEMA opened the Emergency Operations Center. A unified incident command team was established that included the Town Manager, Emergency Management Director / Fire Chief, Board of Health Agent, Public Health Nurse, Finance Director, Information and Technology (IT) Computer Coordinator, Deputy Fire Chief, Fire Department Advanced Life Support Coordinator, Police Chief, School Superintendent, Director of Public Works, Director of Community Services, Assistant Town Manager / Human Resources Director, and the HEMA Shelter Coordinator and Logistics Officer. Daily remote meetings were held by conference call. Within a few weeks these meetings transitioned to the Zoom platform. As Fiscal Year 2021 closes out these meetings continue each weekday morning at 9 am.

The early focus of the Incident Command Team was to develop a continuity of operations plan and to procure an adequate inventory of personal protective equipment (PPE) including N-95 masks, gloves and gowns. Obtaining additional disinfecting equipment and establishing a sufficient supply of disinfectant became a top priority too. IT was tasked with obtaining and setting up the necessary equipment for essential personnel to work remotely. Each department set up a clear succession plan to ensure that there would no interruption in leadership should individuals become incapacitated by the virus.

During the next few months, members of the team worked to support the Town's Mobil Integrated Health (MIH) response, the establishment of a COVID-19 call center to assist residents with health

related issues, the selection of a site for a field hospital, planning and assisting with the conduction of safe elections and the annual town meeting. This would require many hours of hours of hard work by all.

A list of volunteers that were willing to assist with the response to the pandemic was compiled and sorted by skill sets. During the first few months, the assistance provided by volunteers proved to be of tremendous value. We cannot begin to thank these COVID-19 Volunteers enough and hope to be able to recognize all who contributed once the pandemic is behind us.

The Community Emergency Response Team (CERT) assisted with the delivery of the Town's Meals on Wheels program, the school's breakfast and lunch programs, as well as, deliveries from the Food Pantry. Members also assisted the Senior Center with the delivery of meals to veterans on Memorial Day. They also made trips to the grocery store for families who were under quarantine and had no other means of obtaining food. CERT members distributed health pamphlets to our senior housing complexes and helped the Board of Health monitor social distancing and mask wearing compliance at the various town fields and businesses. CERT continues to play an important role in the Town's response to the pandemic as we prepare for the next fiscal year.

HEMA worked with National Grid to improve the reliability of the delivery of electricity to the Town. Two areas of Town that have experienced frequent power outages were addressed. The first was the Walnut Hill neighborhood. Tree trimming and infrastructure improvements were made along Old Town Way to help reduce outages. A number of tall pine trees were removed or trimmed along Washington Street near Elmwood Farm Drive in an effort to help prevent outages at the senior housing complex.

The Hanover Emergency Management Agency continues to be successful obtaining grant funds for projects related to public safety and emergency management at no cost to the Town. During this fiscal year, HEMA was awarded a total of \$8,688 in grants. Improvements to the Fire Department records management system was made thru a \$3,500 Emergency Management Planning Grant (EMPG) and battery powered portable emergency lights were purchased with \$2,500 received from the Citizens Corps Program (CCP) Grant. All grants awarded were from the Massachusetts Emergency Management Agency (MEMA) who oversees federal funding provided by the Federal Emergency Management Agency (FEMA) for allocation at the local level. Typically, grants related to emergency management are reimbursement type grants; existing operating budget funding is utilized and then reimbursed at the conclusion of the project. A Hazardous Materials Emergency Planning Grant (HMEP) in the amount of \$2,688 was awarded to the Town to conduct training for the Local Emergency Planning Committee.

When emergencies happen, we anticipate residents will stay in their homes (shelter in place), if possible. In making that decision, it is important to be sure each resident has the necessary supplies to last at least 3 days. Recommended items to have in their Basic Emergency Supply Kit should include: (water, food, battery-powered or hand crank radio, flashlight with extra batteries, first aid

kit, whistle to signal for help, dust mask (to help filter contaminated air) and plastic sheeting and duct tape to shelter in place, moist towelettes, garbage bags and plastic ties for personal sanitation, wrench or pliers to turn off utilities, can opener for food, and a local map). Additional items should include : prescription medication and glasses, infant formula and diapers, pet food and extra water for pet, important family documents such as insurance policies, identification and bank account records in a waterproof portable container, cash or travelers checks and change, sleeping bag or warm blankets, complete change of clothing including a long sleeved shirt, long pants and sturdy shoes, household chlorine bleach and medicine dropper, fire extinguisher, matches in a waterproof container, feminine supplies, paper products, paper and pencil, books, games, puzzles or other activities for children. Candles and gas lanterns are not a safe source of light during a power outage.

Communication is important during emergencies. Please visit the Town of Hanover's web page at www.hanover-ma.gov for additional information. Please visit our Twitter sites @HanoverEMA and @HanoverMA for important information before, during and after emergencies. These sites also provide useful information and safety tips throughout the year. WATD, 98.5 FM is the radio station that will have up-to-date information to keep Hanover residents informed during an emergency. We urge you to check the following websites where you can find more information on emergency preparedness www.fema.gov and www.mass.gov/orgs/Massachusetts-emergency-management-agency." Residents interested in joining CERT or becoming a shelter volunteer are urged to contact HEMA at 781-826-3151, ext. 3500.

I want to thank the members of HEMA, CERT and the COVID-19 Volunteers for their continued dedication to serving our community. I would also like to thank the Town Manager, Department Heads, Town Boards, Town Committees and the Citizens of Hanover for their support and cooperation during this past year.

Respectfully submitted,

Jeffrey R. Blanchard
Emergency Management Director

REPORT OF THE HANOVER LOCAL EMERGENCY PLANNING COMMITTEE

For Fiscal Year July 1, 2019 – June 30, 2020

I hereby submit the following report to the Board of Selectmen and the citizens of Hanover.

The Local Emergency Planning Committee (LEPC) meets at least twice a year to identify facilities, companies, and transportation routes where extremely hazardous materials are present. The committee works to develop mitigation and response plans to make the community safer.

Members of the LEPC and representatives from all Town departments participated in a tabletop exercise during the month of January to test the Town's ability to respond to a hazardous materials incident. Funding for the exercise was made possible by a grant obtained by the Hanover Emergency Management Agency.

The LEPC has representation from thirteen categories that include an Elected Local Official, Law Enforcement, Emergency Management, Fire Service, Emergency Medical Service, Board of Health, Conservation, Hospital, Transportation, Media, Community Group, Public Works and a local generator of hazardous materials.

I would like to thank the members for their participation on this important committee.

Respectfully submitted,

Jeffrey R. Blanchard
Chairman

REPORT OF THE HANOVER POLICE DEPARTMENT

For Fiscal Year July 1, 2019 – June 30, 2020

I hereby submit the following report of the Hanover Police Department from July 1, 2019 to June 30, 2020.

The Hanover Police Department provided residents and businesses with professional and dedicated service during fiscal year 2020. This was achieved with funding from our annual budget appropriation and supplemented by federal and state grants. Grant funding has been reduced significantly and, in many cases, eliminated on both state and federal levels and the competition for the remaining funds is strong. The Hanover Police Department continues to pursue every possible opportunity for grant funding. Once again, the Hanover Police Department has been the recipient of a private grant. The Copeland Family Foundation awarded the department a grant to support the DARE program. This funding was essential in order to continue to offer this program to all Hanover Public Schools fifth grade classes. Funding was sought under the Governor's Highway Safety Bureau grant and the department was successful in obtaining funding for enforcement initiatives. These initiatives included seat belt usage, distracted driving and impaired operation. This year's application included a reimbursement for highway safety equipment.

The Mission of the Hanover Police Department is to prevent crime, preserve order, and to protect the rights, lives and property of the citizens of Hanover. We will cultivate partnerships within our community to identify and effectively respond to the diverse, ever-changing social and cultural demands. Together we will accomplish this with emphasis on integrity, fairness and professionalism.

The department's commitment to the Project Outreach program continues to be a priority. Project Outreach is a proactive response to the opioid abuse epidemic. This unique program partners police departments with members of the recovery community and provides outreach services to individuals who have overdosed on opiates. The program includes a follow-up visit with victims, and their families, an offer of assistance for treatment options and regular drop-in centers offering resources for families who find themselves in need of assistance. Beginning in March 2020 the program developed virtual opportunities for those in need of support and resources. This has proven to be a successful program and the department was honored to be selected for participation in the first group of communities following the successful pilot program. Please visit www.projectoutreachplymouth.com the department remains committed in collaborating with our public health partners and medical providers to ensure appropriate treatment for any individual seeking assistance.

Plymouth County Outreach in collaboration with the Police Assisted Addiction Recovery Initiative (PAARI), and Beth Israel Deaconess Leahy Health (BID) submitted an application and was awarded a 5-year grant of over \$900,000.00 from South Shore Health. The expressed purpose of this grant was to implement the Canadian developed

HUB Model to address the needs of Behavioral Health treatment and services throughout Plymouth County. The goal is to integrate PCO's present mission of connecting those with Substance Use Disorder utilizing developed protocols and practices to also locate, identify and navigate those who suffer from Behavioral Health issues into the proper and effective treatment. It is understood that Substance use Disorder and Behavioral Health issues can and do interconnect. Along with substance abuse, this program will respond to 23 other potential risk factors identified in this model while also looking to see if a subject is at "high probability of harm". If not addressed will the harm continue? Once these factors have been identified a team of resources is assembled to contact the subject and address their needs with the proper resources while also including any services already in place. Hanover PD has been at the forefront of this initiative, serving as a host to the local area table meetings on a weekly basis, until April at which time the meetings transitioned to a virtual platform. Any resident who would like more information on these services is urged to contact the police department and assistance will be provided.

The Hanover Police Department demonstrates its commitment to the community by providing various programs that enhance the quality of life for the citizens of Hanover. Based on the philosophy of community-oriented policing, the Hanover Police Department reaches out to the community with initiatives that will be positive and productive. Officers who have expertise in their respective disciplines provide specialized programs. The programs that are provided by these officers include crime prevention, school safety, participation in the senior center programs, child safety seat installations. The department has also provided child safety seat and bicycle safety information at the Touch a Truck event in September. Once again, the RAD program was presented to students at Hanover High School in partnership with the physical education staff. The department has worked with numerous non-profit organizations in the planning and coordination of 5K road races in town.

The DARE program was once again an important aspect of the Hanover Police Department's youth outreach program. Officer Michael McKeever or "Officer Mike" to his students has the knowledge and ability to interact with the youth of our community. This is accomplished in both a classroom environment and while performing his duties as a patrol officer. In collaboration with the Hanover School Department, students complete a ten-week course of instruction in drug, alcohol and violence prevention. The department also participates in the Plymouth County District Attorney's annual summer camp. This provides an opportunity for approximately 17 Hanover students to participate in a one-week program which brings school age children and police officers from the area together for a week of mentoring and drug abuse and violence prevention education. I would like to thank the Hanover Visiting Nurse Association for their continued support of the summer camp. The generosity of the Association has made it possible for campers to attend once again this year.

During the school year, members of the department trained administrators and staff of the Hanover Public School District in the program known as ALICE. This program trains individuals how to respond to the threat of an armed intruder in a building. The ALICE program was recently endorsed by the Commonwealth of Massachusetts as the preferred

response to these situations if they occur in a school. The police department appreciates the support of the school administration in providing this level of commitment to the safety of the school environment.

Officer John Voelkel (Officer John) continues to bring energy and innovation to his position as the School Resource Officer for the Hanover Public Schools. Officer John exemplifies the community policing philosophy of the department with his approach to proactive problem solving and collaboration in his daily activities. During the school year Officer Voelkel partnered with Hanover Public Schools Administrator Joel Barrett to provide the schools with a vibrant SRO and school safety program.

Officer Adam Hill was assigned to the South Shore Technical High School as a part-time School Resource Officer. The program is funded by the South Shore Technical High School annual budget. Officer Hill has made a positive impact with the school community and has become an important member of the school community.

The Hanover Police Department has adopted the principles established in the President's Task Force on 21st Century Policing. All officers have completed training on fair and impartial policing, implicit bias, leadership, procedural justice, mental health first-aid and de-escalation tactics. These specific topics support many of the principles that were established in the President's Task Force.

Training remains an important aspect of the professional development of each and every member of the department. Each officer trains a minimum of 40 hours per year in order to be in compliance with the Municipal Police Training Committee's regulations. Beginning in March many officers were required to complete their training requirements with online distance learning classes. The officers adjusted to this learning environment and completed all MPTC requirements on time. Officers have attended specialized training in the following areas. Field Training Officer certification, interview and interrogation techniques, street survival skills, and numerous specialized legal updates. Members of the command staff have trained with the International Association of Chiefs of Police, Massachusetts Chiefs of Police Association and the Municipal Police Institute. The officers and citizens are well served by these training investments.

The Police and Fire Department command staffs held a staff meeting/training in August. A priority is placed on the collaboration between the departments and command staff members. During the training portion of the meeting participants were familiarized with response plans for natural gas emergencies and interior firefighting operations.

The department has assisted the town during the COVID-19 State of Emergency. Members of the department participate daily in the Incident Command Structure established to respond to the public health emergency. The ECC has served as the point of contact for the Hanover Fire Department Mobil Integrated Health (MIH) program. The department has been able to respond quickly to both immediate and long-term needs associated with the COVID-19 State of Emergency.

I would like to remind residents of several ways to obtain emergency information from the Town of Hanover. Please visit our website www.hanoverpolice.org or follow our Twitter account: Hanover Police or Facebook HanoverPolice Dept. Our webpage and social networking sites are updated on a regular basis with upcoming events. Up to the minute safety information is posted on the social networking sites during critical events. During 2014 the department was recognized by the International Association of Chiefs of Police for having the 5th most followers on its Twitter account for a department of less than 50 sworn officers. The feed is updated on a regular basis with important information for residents.

Residents may also sign up for CODE RED alerts for public safety messages. This service is offered by the Town of Hanover Emergency Communications department. Hanover town officials have the ability to send reverse 911 notifications to all individuals who have signed on for this service. Alerts are sent to your home phone, cell phone or email it is your choice. Please sign up via the link at www.hanover-ma.gov.

Residents are urged to take advantage of the MedReturn prescription drug drop box located in the lobby of the police station. The drop box may be accessed 24 hours a day, 7 days a week. Through a partnership with the Plymouth County District Attorney's Office, Plymouth County Sheriff's Department, Massachusetts Department of Public Health and Covanta Energy, prescription medication is deposited in the secure kiosk and transported by the police department for destruction at no cost to the Town of Hanover. We are fortunate for this partnership. The department continued the Town of Hanover's participation in the National Drug Take Back Initiative. This has been a highly successful partnership with the Hanover Board of Health and the Drug Enforcement Administration. The department looks forward to continuing this important collaboration. The event is hosted by the Hanover Senior Center and provides a significant opportunity for outreach to the entire community.

The Emergency Communications Center (ECC) has responsibility for all equipment and personnel necessary for the call taking and call dispatching for Police, Fire and EMS services in the town. This includes the operation of E911 as well as other business and emergency telephone lines. ECC personnel demonstrate their professionalism and commitment on a daily basis.

During fiscal year 2020, The ECC competed for and was awarded a training grant from the Executive Office of Public Safety. This grant enabled the Town of Hanover to train and certify each full time and part-time dispatcher for emergency medical dispatch duties. This is an extremely important first step in the town's emergency medical services plan. All dispatchers have also completed the required certification in the National Incident Management System (NIMS) and Incident Command System (ICS100). The ECC is in compliance with the regulation requiring 16 hours per year of continuing education for each dispatcher. This is being accomplished in a variety of ways including on-line computer-based learning as well as hands on classroom training for skills such as CPR. Local training is held on a quarterly basis to keep dispatchers up to date on policies and best practices. Since May of 2018 the ECC has been receiving wireless direct calls at the Public Safety Answering Point (PSAP) located at the Hanover Police Department. This

technology allows residents on cellular phones and others traveling through the town to connect directly with Hanover E911 operators.

The ECC would like to remind all residents of the outdoor burning permit line, which is staffed from January 15 through May 1 each year. The phone number is 781-826-7850. Residents are reminded to please utilize this phone line when requesting outdoor burning information.

Serving on the Emergency Communications Center Committee during fiscal year 2020 were, Deputy Chief Jason Cavallaro and Lieutenant Gregory Nihan. Their individual efforts and expertise contributed to the efficient operation of the town's E911 and Police, Fire and EMS dispatch service.

We wish to express our appreciation and recognition to the Dispatchers for their continued efforts to provide efficient, dedicated and skilled services to the residents of Hanover.

I would like to personally thank the members of the Hanover Police Department both sworn officers and civilian employees. Their collective efforts provide the professional delivery of police services to the citizens of Hanover. These efforts which are carried out by each and every member of the department has allowed the department to effectively provide services to the community during the unprecedented conditions created by the COVID-19 health emergency. I would also like to recognize the efforts of all Town of Hanover departments as well as elected and appointed officials for their cooperation throughout the year. The police department's daily interaction with these departments and individuals helps to provide the town with a true sense of community.

Respectfully submitted,

Walter L. Sweeney, Jr.
Chief of Police

REPORT OF THE HANOVER POLICE DEPARTMENT

Annual Court Report – July 1, 2019 to June 30, 2020

Sgt. Daniel A. Salvucci – Court Prosecutor

Days in Court	175
Arraignments.....	323
Arrests (including warrant arrests).....	271
Cases Cleared.....	246
Motor Vehicle Citations issued.....	1641
Monies Collected:	
Fines, Fees from District Court and the Registry of Motor Vehicles	\$82,264.43
Monies Collected for Marijuana Citations.....	\$1,610.00
Monies Collected for Police Reports, Solicitors, Detail Admin Fee	\$83,143.20
Monies Collected for Parking Tickets	\$245.00

Respectfully submitted,

Sgt. Daniel A. Salvucci
Hanover Police Prosecutor

Firearms Licenses – July 1, 2019 to June 30, 2020

Sergeant David Zemotel – Firearms Officer

License to Carry Firearms – Class A	203
License to Carry Firearms – Class B	0
Firearms Identification Card	4
License to Sell Ammunition	0
License to Perform as a Gunsmith	0

All firearms licensing fees are collected and reported by the Town of Hanover Tax Collector.

Respectfully submitted,

Sergeant David Zemotel
Firearms License Officer

MAJOR/MINOR INCIDENTS – July 1, 2019 to June 30, 2020
UNIFORM CRIME REPORT

Missing Person-Adult	9
Missing Persons-Cancel	1
Missing Person-Juvenile	4
Sexual Force-Rape	1
Sexual Force-Sodomy	1
Robbery	1
Assault-Simple	10
Assault-Intimidation	3
Assault-W/Knife	2
Assault-W/ODW (Dangerous Weapon)	3
Assault-Officer Assaulted	1
Disturbance-General	119
Disturbance-House Party	1
Disturbance-Fight	15
Disturbance-Liquor Establishment	1
Disturbance-Neighbors	9
Disturbance-Noise Complaints	79
Keep the Peace	15
Suspicious Activity-Persons	261
Suspicious Activity-Motor Vehicle	138
Suspicious Package	5
Phone Calls-Harassing	7
Fatal Motor Vehicle Accident	1
Business/Residence/Area Check	2779
Motor Vehicle Accident Investigated	318
Motor Vehicle Accident Not Investigated	78
Motor Vehicle Accident Hit-Run/Personal Injury	1
Motor Vehicle Accident Hit-Run/Property Damage	35
Motor Vehicle Accident Hit-Run/Not Investigated	21
Motor Vehicle Accident/Police Vehicle	4
Motor Vehicle General-Traffic Enforcement	800
Motor Vehicle General-Towed by Police	431
Motor Vehicle General-Towed by Private Party	11
Motor Vehicle General-Disabled	75
Motor Vehicle General-Abandoned	10
Motor Vehicle General-Repossessed	1
Motor Vehicle General-Traffic Violation	343
Motor Vehicle Mini Bike/ATV/Snow Mobile	1
Investigation-Outside/Inside	294
Medical-General	1241
Medical-Overdose	8
Medical-Sudden Death	4
Medical-Suicide/Atmp-No Lck-up	1

Medical-Mental Health	28
Medical-Well Being Check	115
Public Assist-Fire/Police	66
Fire-Commercial	7
Fireworks Complaint	9
Gas Odor	11
Hazardous Material	1
Fire-Notified Fire Department	2
Fire-Residential	33
Fire-Vehicle	4
Fire-Woods/Grass/Other	18
Burglary/B & E	4
Burglary/B & E Motor Vehicle	10
Burglary/Residence	3
Burglary/Business	4
Burglary/Unlawful Business	2
Burglary/Attempt Residence	3
Larceny-Pick Pocket	2
Larceny-Purse Snatching	1
Larceny-Shoplifting	26
Larceny-Theft From Building	10
Larceny-From Motor Vehicle	6
Larceny-Theft MV Part	3
Larceny-All Others	40
Larceny-Theft Bicycle	1
Larceny-Attempted	2
Motor Vehicle-Theft	2
Motor Vehicle-Theft Other Vehicles	1
Motor Vehicle-Plate Only	1
Motor Vehicle-Theft/Recovered Veh-Local	1
Motor Vehicle-Theft/Recovered Local Stolen Other	1
Counterfeiting/Forgery	1
Fraud-Conf. Game/Swnd/Flse/Prt	25
Fraud-Credit Card/Auto Teller	33
Fraud-Impersonation	24
Fraud-Wire	5
Fraud-Identity Theft	16
Stolen Property-General	22
Vandalism-Destruction/Damage Property	41
Arrest-Adult	146
Arrest-Juvenile	1
Arrest-Loc Warrant By Other PD	47
PC-Adult	4
Community Policing	782
Safety Officer Request	24
Crime Prevention	3

Computer Data Specialist	12
Narcan Administered Local	2
Drug/Narcotic Offense	13
Sexual Non Force-Other	1
Civil	35
Intelligence-Criminal	1
Roadway Hazard	34
Open Door-Business/Residence	17
Lost or Recovered Property	76
Mutual Aid	1
DPW Call Out	15
Transfer Money/Persons	17
Safe Keeping Property	8
Minors With Alcohol	5
Police Information	14
Trash Dumping	15
Town Property Damage	3
Road Kill Deer	13
Animal Control-Deer	6
Animal Control-Dog Complaint	32
Animal Control-All Others	21
Assist Municipal Agency	97
Metro Star Activation	19
Animal Control-ACO Page Out	23
Assist to Cardinal Cushing	10
Inspect License Business	1
Code Enforcement Inspections	3
Weapons Law Violation	1
Fish And Game Violation	2
Fish And Game Enforcement	2
Warrants-Summons Service	26
Warrants-209A Service	32
Warrants-Reciprocal Service	6
Harassment-Non Domestic	54
Juvenile Matters-Other	33
Threats-Bomb	1
Threats-Simple	16
Threats-To Kill	3
Alarms-Commercial	416
Alarms-Residential	187
Alarms-School	46
Alarms-Fire	54
Alarms-MV	3
Roster-Officer Injured	7
Assist to the General Public	113
Cruiser Maintenance	97

Checks-Bad	1
OUI-Alcohol or Drugs	23
Domestic-Drunkenness	3
Domestic-Abuse/Neglect	28
Runaway (Adult/Child)	1
Trespass Real Property	21
Child Abuse/Neglect	2
Domestic Abuse/209A Violation	13
Police-General Request	33
911-Hang Up Call	200
Parking Complaint-Handicap	2
Parking Complaint-General	22
911-Unknown Emergency	62
911-General Check (Wrong #'s)	258
Total - Major/Minor Incidents (July 2019-June 2020)	10996
Total - Non-Classified Calls for Service (July 2019-June 2020)	1218
Grand Total – All Calls for Service (July 2019-June 2020)	12214

***Statewide Warrant Management System:**

Hanover warrant arrests made by other departments are not reportable as Hanover Police arrests.

Please Note:

Non-classified calls for service are calls, which do not meet the criteria of the Uniform Crime Reports.

Effective January 1, 2009 possession of less than 1 ounce of marijuana is a non-criminal civil offense. Prior to this date this offense was most often an arrest.

REPORT OF THE HANOVER ANIMAL CARE AND CONTROL OFFICER

For Fiscal Year July 1, 2019 – June 30, 2020

	Total
DOGS	
Killed by Automobile	13
Injured by Automobile	15
Reported Lost	113
Returned to Owner	113
Died of Natural Causes	n/a
Removed from Town	0
Bites with Human Injury	5
Bites to or from other Animals	6
Quarantined	11
Strays Impounded	57
Strays Returned to Owner or Placed	57
Strays Destroyed	0
Dispatch Calls for service	
Police Calls	172
General Information Calls/Complaints	3642
CATS	
Killed by Automobile	7
Complaints of Strays	62
Bites/scratch to or from other Animals	3
Bites/scratch with Human Injury	2
Quarantined	5
Cats Destroyed by Veterinarian	n/a
WILD ANIMALS	
Killed by Automobile	379

<i>General Information/Complaints:</i>	
Bat	5
Beaver	1
Coyote	213
Deer	27
Duck	3
Fishers	4
Fox	75
Geese & Swan	4
Opossum	3
Rabbits	2
Skunks	15
Song Birds	5
Squirrel	7
Raccoons	21
Turkeys	4
Turtle	6
Woodchuck	1

Respectfully submitted,

Lee-Ann Meehl
Animal Care and Control Officer

REPORT OF THE BUILDING COMMISSIONER

For Fiscal Year July 1, 2019 – June 30, 2020

The following permits were issued and fees collected by the Building Department during the period July 1, 2019 through June 30, 2020.

<u>Description</u>	<u>Valuation</u>	<u>Permits Issued</u>
New Business/Commercial	2,572,850.00	8
Business Alterations/Remodels	3,703,328.00	44
Demolitions/Business/Residential	2,408,400.00	11
New Homes	4,210,700.00	17
Foundation	766,425.00	10
Pools & Decks	1,211,728.00	51
Reroof/Reside Residential/Business	1,792,485.00	126
Residential Addition	2,003,174.00	25
Commercial Addition	125,000.00	3
Residential Alteration/Remodels	4,182,805.00	183
Sheds/Barns/ Tents/fences/windows & Doors	762,100.00	69
Stoves: Coal/Wood, etc. /Chimney	47,190.00	15
Fees Certificate of Inspections	7,175.00	169
Sign Permits Issued: Business/Political/Yard	193,336.00	58
Solar Panel Install	1,374,865.00	18
Cell Towers	75,000.00	1
Construction Trailer/Mobile home//Relocate Bldgs.	85,000.00	1
Multi-Family Dwelling	5,553,000.00	13
Insulation	23,120.00	4

<u>Description</u>	<u>Fees</u>
Fees for Building Permits Issued	317,656.71
Fees for Sign Permits Issued	10,475.76
Fees for Occupancy Permit	2,750.00
Fees for Gas Permits	17,465.00
Fees for Plumbing Permits	41,920.00
Fees for Electric Permits	61,776.00
Fees for Weights and Measures	6,535.00
Fees for Mechanical Permits	11,179.97

The Building Department is responsible for ensuring that buildings are constructed and repaired safely and used properly. The Building Department issues building, electrical, mechanical and plumbing permits. These permits allow the construction, reconstruction, repair, alteration and demolition of buildings and structures as well as the installation of equipment. The Department enforces the Commonwealth of Massachusetts Building Code

and the Hanover By-Laws. The Department is responsible for the occupancy and the uses of all buildings, structures and land.

Churches, restaurants, theaters and public buildings with a seating capacity of over fifty must be inspected annually. The Department is also responsible for enforcing the Zoning By-Laws, Sign By-Laws and the General Town By-Laws.

While our total number of inspections continues at a steady pace we are now seeing more additions and remodeling projects with fewer new homes. The revitalization of Route 53 continues as we look to improve our commercial corridor, with daily requests for information and zoning determinations as to acceptable uses. With the demolition of the Hanover Mall complete we are excited to help in the permitting process for new Hanover Crossing project. The redevelopment of several properties along Rt. 53 to include Merchant Row with twelve new occupancy's issued. Sconset Landing with seventy five occupancy's issued and Prevites Market well under way. The retail shop at the Cardinal Cushing Center is nearing completion. These projects highlight that Hanover continues to be a desirable location to do business in. Our "Open for Business" philosophy and superior customer service has made Hanover a place where businesses want to be. The Department of Municipal Inspections continues to assist and work with our current and potential new business owners to make the permitting process an enjoyable experience.

There is a constant demand to supply records, review plans, and check the Assessors' maps and Zoning maps for the general public. We enforce the Re-Inspection Bylaw for Commercial spaces for the Town. All applicants must show us their current License(s) and proof of insurance and we are responsible to verify that they are current and valid. The Building Department enforces M.G.L., Chapter 40, Section 57, which affects a delinquent taxpayer's access to building permits and certificates of occupancy. All complaints concerning signage, building and zoning violations may be referred to this department.

At this time, I would like to thank the Department of Municipal Inspections staffs for their continued professionalism in addressing the various concerns and questions that are submitted throughout the day. The combined staff of Building, Conservation, Health and Planning continues to work hard and provide superior customer service to the residents and business owners of the Town of Hanover.

The Building Permit Applications, Zoning By-Laws and Regulations are available on-line at: www.hanover-ma.gov.

We want to thank all applicants, residents and businesses for their cooperation and support this past year. In addition, we thank all Town departments for their continued cooperation.

Respectfully submitted,

Joseph Stack
Manager CDMI
Building Commissioner
Zoning Enforcement Officer, Sign Officer

REPORT OF THE GAS/PLUMBING INSPECTOR

For Fiscal Year July 1, 2019 – June 30, 2020

We issued 307 gas permits, and collected fees in the amount of \$17,465.00. We also issued 342 plumbing permits and collected fees in the amount of \$41,920.00.

We would like to take this opportunity to thank all of the residents, as well as the business establishment in town, for their continued support. In addition, we want to thank all of the installers and contractors for their cooperation this past year. We would like to extend our thanks to the various Town departments for their continued good will.

Respectfully submitted,

Gary A. Young
Gas/Plumbing Inspector

Edward Geswell
Alternate Gas/Plumbing Inspector

REPORT OF THE INSPECTOR OF WIRES

For Fiscal Year July 1, 2019 – June 30, 2020

We hereby submit the Wiring Inspector's report for the period July 1, 2019 through June 30, 2020. During this period, we issued 465 Wiring Permits and collected fees in the amount of \$61,776.00

As always, we are most appreciative of the cooperation we receive from contractors and electricians we have worked with this past year. We also thank the residents and the businesses for their continued goodwill. Finally, we thank the various Town departments for their support.

Respectfully Submitted,

Dan Condon
Inspector of Wires

Robert W. Stewart
Alternate Inspector of Wires

William F. Laidler
Alternate Inspector of Wires

REPORT OF THE SEALER OF WEIGHTS

For Fiscal Year July 1, 2019 – June 30, 2020

To the Board of Selectmen and the Citizens of Hanover:

The function of the Sealer of Weights and Measures is to protect the consumer, provide service to the business community, and ensure accuracy is present for both the consumer and the business community for every transaction whether it is by the individual unit, the pound, yard or gallon.

The following is a summary of activities reported for the period covering July 1, 2019 to June 30, 2020.

Scale	58
Scanners	217
Gas Meters	136
Reverse Vending Machine	5

Fees collected and returned to the Town Collector from the above noted inspections were \$6,535.00.

Respectfully Submitted,

Robert S. O'Rourke
Sealer of Weights and Measures

REPORT OF THE ZONING BOARD OF APPEALS

For Fiscal Year July 1, 2019 – June 30, 2020

The Zoning Board of Appeals held seventeen (17) posted meetings in the Hanover Town Hall during the 2020 fiscal year.

There were twelve (12) petitions filed.

The Board issued one (1) Special Permit, nine (9) Variances and one (1) Variance extension.

The Board accepted one (1) withdrawn petition without prejudice.

The Zoning Board of Appeals wishes to express its appreciation to all personnel of the Boards and Commissions of the Town of Hanover.

Respectfully submitted by the Town of Hanover
Zoning Board of Appeals,

Matthew W. Perkins, Chairman

Board Members:
David Connolly
Frederick Adami
Brian Callow
Christopher M. Bernard
Glen Openshaw

REPORT OF THE COUNCIL ON AGING

For Fiscal Year July 1, 2019 – June 30, 2020

The Center ran business as usual for most of the year, including the evening events that began in 2018.

Some highlights were our Silver Sneakers program which was granted to us through Blue Cross Blue Shield, ran all year and provided an opportunity for a spin off class on proper nutrition. We also started an Essentrics class in the later afternoon that is a hit.

We began to work on trips for small groups which included Apple Picking at CN Smith Farm and Gardens A Glow at the Heritage Museum.

The Annual Town Meeting voted to amend General Bylaw 4-10 Council on Aging to bring it into conformity with the other Town Departments.

We plan to review and update the Strategic plan in Fiscal Year 2021.

March 13, 2020

After a very successful St Patrick's Day Dinner, provided by The Hanover Club, The Center closed to the public. Although many town employees began remote working, The Center remained open for Transportation and other needed services. The Community Services Employees in cooperation with Hanover Schools Food Service Dept., and The Hanover Food Pantry, were able to provide Residents with their nutritional needs.

The Center was home to the Mobile Integrated Health COVID-19 Phone Center.

Chairman Richard Farwell a long time Council on Aging Board Member retired. We are grateful for his dedication to the Senior Community throughout the years.

Carol Mattes the Council on Aging Board Secretary also retired to work for the Town of Hanover. Carol worked closely on the first Council on Aging Strategic Plan; she will be missed.

Staffing

The staff at the Senior Center consists of our full-time Director, full-time administrative assistant & client services coordinator, full-time transportation & programming assistant, one full-time and one part-time van driver. We have lost the full-time volunteer coordinator & client services assistant, and the part-time marketing and outreach positions until Town Budget Constraints are lifted.

Fund Raising

Friends of the COA continue to help support programs and events. All donations and monies raised go directly to services and programs for our seniors and the needs of the facility. We are extremely thankful for their support.

In 2019/20 we feel we achieved and exceeded our goals. We look forward to 2020/21 being a year of accelerated growth.

Respectfully submitted,

Richard Farwell, Chairman
Leslie Molyneaux, Co-Chair
Carol Mattes, Secretary
Donald Buckley
Claire Flynn
Eleanor Kimball
Roger Leslie
Tammy Murray, Director

REPORT OF THE JOHN CURTIS FREE LIBRARY

For Fiscal Year July 1, 2019 – June 30, 2020

To the Citizens of Hanover:

John Curtis Free Library Mission Statement:

It is the mission of the John Curtis Free Library to meet the informational, educational, and recreational needs and interests of the citizens of the town of Hanover. To this end, the library will work to provide a varied collection of materials in print and non-print formats, programs relevant to its patrons' needs and interests, and an atmosphere that is professional, supportive, and friendly.

The Board of Trustees endorses the *Freedom to Read* statement of the American Library Association and The Association of American Publishers along with the *Library Bill of Rights* adopted by the American Library Association. The library's purpose is not to take positions but to provide citizens with information on all sides of an issue so that informed and intelligent decisions can be made.

General Services:

The library maintained a variety of established services, including access to over 75,000 locally-held books, audiobooks, music CD's, DVD's, magazines, newspapers, and downloadable titles, museum passes, and a collection of kits, as well as materials available at member libraries of the Old Colony Library Network (OCLN), a consortium of thirty libraries who share a web-based catalog. Anyone holding a valid library card may borrow materials from any Network members. Routinely, the library staff provided access to computers, printing, scanners, online research databases, specialty work stations for children, and access to the internet via wireless connectivity. Additional services include one-on-one assistance with technological questions, and software questions, and with general queries via phone, email, or in-person. The COVID-19 Pandemic resulted in the Library's closure as of March, 13, 2020, but the Library provided access to electronic databases and downloadable materials, as well as phone, email, and internet reference assistance.

Programming:

The Children's Department continues to be active and vibrant, hosting 264 programs for 3,112 attendees. Programs included pre-school and toddler story times, a summer reading program, craft and language classes, book clubs, musical and theatrical performances, programs which encourage children to move and be active, and holiday specialty events. The library also hosted 59 adult and young adult programs for nearly 892 attendees including internet, computer, and mobile device instruction, author presentations, travel slide shows, a writing workshop, movie nights, musical and theatrical performances, yoga classes, and an annual spelling bee. Hanover Cultural Council supported several of our programs for both Children and Adults, and we are grateful for their support.

Friends of the Library:

The Friends of the Library maintain the book sale space and hold frequent sales, no longer just an annual sale. With the funds raised, they sponsor a number of programs including workshops and performances for children and adults. The Friends also purchased several museum passes:

- New England Aquarium
- Zoo New England
- Harvard Museum of Natural History
- Institute of Contemporary Art (in conjunction with the Hanover Cultural Council)
- Historic New England
- Edaville Railroad (in conjunction with the Library)
- Roger Williams Zoo

Other passes available in the library are paid through the library's budget unless otherwise stated. These include the Boston Children's Museum (donated by Artistic Dentistry of Hanover), Children's Museum of Easton, The Hall at Patriot Place, Museum of Fine Arts, John F. Kennedy Museum, Edward M. Kennedy Institute, Isabella Stewart Gardner Museum, the Museum of Science, the Peabody Essex Museum, and the South Shore Natural Science Center. We are also thankful to the Hanover Cultural Council for supporting the following passes: The Institute of Contemporary Art, The Heritage Museum, and Plimoth Plantation. Last year the passes were reserved more than 1,500 times by Hanover residents.

Support and Collaboration:

The library is fortunate to have a number of dedicated volunteers who contribute their time on a weekly basis to help the library run smoothly. In FY20, this civic-minded group donated more than 1,000 hours. The library's meeting rooms continue to be popular places for community organizations to meet and have become a regular location for a number of civic groups.

A number of organizations made donations to the library during the fiscal year. The Friends of the Library, The Hanover Lions, Hanover Rotary, Hanover Woman's Club, Jrs., Hanover Garden Club, Walnut Hill Garden Club, and individual members of the community donated materials or made contributions toward the purchase of library materials. The trustees and staff are most grateful for this continued support of the library's pursuit of the best resources and services.

<i>MISCELLANEOUS STATISTICS</i>	
Number of items in the collection	132,125
Number of print subscriptions	127
Electronic collections	187
Circulation for FY20	90,126
Number of items RECEIVED FROM OTHER libraries	7,166
Number of items PROVIDED TO OTHER libraries	10,171
Number of registered borrowers	5,509
Number of public computers	19

Respectfully submitted,
Board of Library Trustees
Jeanne Cianciola, *Chair*
Elaine Shea, *Treasurer*
Emily Blampied, *Secretary*

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

For Fiscal Year July 1, 2019 – June 30, 2020

The Town of Hanover Community Preservation Committee is proud to submit its year-end report for fiscal year 2020. This report includes a brief history of the Act in Massachusetts.

The Commonwealth of Massachusetts adopted the Community Preservation Act (CPA) in September, 2000. Since that time the Act has been amended five times. The CPA gives municipalities the opportunity to raise funds through a surcharge of up to 3% of local property taxes. Under the Act, locally raised funds are matched by the Commonwealth of Massachusetts from fees for the registration of deeds for real property. These funds are to be used by municipalities for open space preservation, creation of community housing, and preservation of historic buildings and landscapes. The Act requires that 10% of the funds raised in each fiscal year be spent or reserved annually for each of the CPA's main purposes. The remaining 70 percent of CPA funds in each fiscal year are available to be appropriated or "banked", according to the Community Preservation Committee's (CPC) recommendations and Town Meeting approval for one or more of the three purposes listed above and for public recreational uses. This gives each community the opportunity to determine its priorities for public benefit, plan for its future, and have the funds to bring those plans to completion.

The Town of Hanover adopted the CPA in May of 2004, established the Community Preservation Committee in 2005 and approved a 3% surcharge for residents beginning in 2006. The Hanover Community Preservation Committee Bylaw established a nine member Community Preservation Committee (CPC). Three members are appointed by the Town Moderator and the other six members are representatives of the following Boards or Committees and are appointed by their respective committees:

- Conservation Commission
- Historical Commission
- Housing Authority
- Parks and Recreation Commission
- Planning Board
- Open Space Committee

The Community Preservation Committee's responsibilities are to:

- collectively determine priorities,
- recommend projects to Town Meeting,
- administer the approved projects and
- pursue outside grants.

Many worthwhile projects have been funded after being recommended by the Community Preservation Committee and subsequently voted at Town Meeting.

The Community Preservation Committee meets once a month and accepts applications for funds thru October. Any individual, non-profit organization, Town Board, Committee or Commission may apply for funds. All applicants meet with the Committee to discuss their requests. After reviewing applications the Committee makes recommendations to Town Meeting, which votes to appropriate the funds. Since fiscal 2005, the Commonwealth has provided a match of the Town's CPA surcharge. The match is based on the prior year's actual surcharge.

Additional information about the work of the Community Preservation Committee is provided on the Town's Website at **www.hanover-ma.gov** or by contacting the Planning office staff. Community Preservation Act Grant applications, instructions and forms also are available on the website.

Respectfully submitted by the Town of Hanover
Community Preservation Committee,

William Scarpelli, Chairperson

Board Members:

Richard Deluca, Planning Board

John Goldthwait, Historical Commission

Mary Dunn, Open Space

Steven Louko, Conservation Commission

James Coulter, Member at Large

Jonathan Chu, Member at Large

REPORT OF THE CONSERVATION COMMISSION

July 1, 2019 through June 30, 2020

The Conservation Commission membership experienced some changes during this fiscal year with the acceptance of Hearing Officer Frank Brierley's resignation at the September 2019 meeting. The Commission wishes to thank Frank for his many years of service to the town. The Commission welcomed Mahendra Patel first as an Associate Member and then as a full Member at the October 2019 meeting. Brian McLoone continued in the position of Chairman and as the Commission's Representative to the Board of Selectmen. Lisa Satterwhite continued as Vice Chair with Member Robert Sennett taking on the position of Hearing Officer. Member James Vaille continued in his position as a full Member. Duke (Otis) Magoun remained in his position as Associate Member and the Commission's liaison to the Open Space Committee. The 2nd Associate Member seat was filled at the September 2019 meeting by Steve Louko who also was voted in as the Representative to the Master Plan Implementation Committee and the Community Preservation Committee at the December 2019 meeting.

The Commission continued to be supported by Conservation Agent Sandra MacFarlane who achieved her 20-year status in January 2020, and part-time Administrative Assistant Derek Vozzella who has worked for the Community Development and Municipal Inspections Dept. for 2 years. The Commission would like to commend the staff for their work as they went above and beyond, especially during the COVID-19 health crisis. Agent MacFarlane began working remotely from home as of the Governor's March 23, 2020 "Stay at Home" Order and successfully met all deadlines, dealt with daily requirements, handled all complaints, conducted inspections, and provided remote meeting support. We wish to thank her and all the Town of Hanover employees for their efforts and accomplishments during this very stressful time.

In light of the health crisis and stay-at-home order, it was expected that applications would decrease. However, just the opposite happened. With residents working remotely at home, schools closed and restrictions on business hours, inquiries to the Agent and applications for additions, landscaping projects, driveway repairs, swimming pools, sheds, and similar, actually increased by over 30%.

Community interest project this year include presentations by Eagle Scouts for conservation parcel care and maintenance, the continuing cleanup of the National Fireworks Site, removal of dams to further protect aquatic populations and water quality, a pending community garden and farmers market, discussions regarding the donations of land, the increase to the quail, coyote, and deer populations, and the decrease in the turkey counts. A resurgence of interest in the town-wide Rails to Trails project resulted in the commencement of the Feasibility Study by a local engineering firm. We look forward to working with the applicants on these and future projects.

Other projects permitted by the Commission this year included a new retail buildings at Broadway and Columbia Rd. (future Prevites market) and at Assinippi Corner (the former Merchants Row), a 3-phase project at the South Shore Vocational Technical High School for repairs to the athletic fields, horticultural gardens, and outdoor lighting, additional parking and amusement areas at Starland, demolition of the Hanover Mall and site work for the new "Hanover Crossing", and at the

South Shore YMCA's Natural Science Center educational facility a new open-air portico with gardens were also permitted.

This fiscal year also saw the first major change to the Commission's meeting schedule in many years. At the September 2019 meeting, it was voted unanimously to change to a once-per-month meeting schedule which reduced the number of meetings from 24 to 12 annually.

The fiscal year wrap up shows that the Agent responded to 270 general requests which required Commission review in 12 open meetings. During those open meetings, the Commission held 45 public hearings and numerous discussions as follows:

- 24 *Requests for Minor Activity Permits* with 24 permits issued;
- 25 *Requests for Determination of Applicability* with 15 *Determination of Applicability* permits and 10 *Det. of Applicability for Minor Acts Permits* issued after re-design/relocation further away from protected resource areas;
- 24 *Notice of Intent* applications with 18 *Orders of Conditions* issued;
- 3 *Requests to Amend an Order of Conditions* with 3 *Amended Orders of Conditions* issued;
- 2 *Emergency Orders* were issued for environmental cleanup and safety issues;
- 5 *Requests to Review Revised Plans* with 3 approved project modifications and 2 new applications;
- 3 *Requests for Extension Permits* with 3 *Extension Permits* issued;
- 12 *Requests for Certificate of Compliance* with 12 *Certificates of Compliance* issued;
- 25 *Requests for Conservation Land Use* received between July and December of 2019, with 0 group event requests received between January and June 2020.
- 4 violation issues with 2 Enforcement Orders;
- 6 Conservation Restrictions were reviewed with the Planning Board and Wildlands Trust of SE MA.
- 1 Donation of Land was supported with the Open Space Committee.
- 41 permits for Hanover Police Association training events at the Clark Bog parcel were permitted.

Following is a summary of Departmental Income:

Misc. Bylaw Fees:	\$21,479.00
Conservation plaques:	\$212.00
Town's portion of State Fees:	\$ 8,190.00
Total Income from Application Fees, inspections, and misc.:	<u>\$29,881.00</u>

The Conservation Agent investigated more than **160** non-application issues that resulted in educational opportunities for residents and business owners, **4** warnings of violations, and **2** Enforcement Orders. The Agent and Commission Members conducted over **350** site inspections related to applications, complaints, post-permitting reviews, oversight of public lands, and similar. Pre-application inspections also served to educate homeowners, realtors, and business owners in the proper care and maintenance of parcels with on-site or nearby protected resource areas, safe removal of invasive species, and proper protection and preservation of backyard wetlands and wildlife.

Respectfully Submitted by the Hanover Conservation Commission and Staff:

Brian McLoone, Chairman
Lisa Satterwhite, Vice Chairman
Robert Sennett, Hearing Officer
James Vaille, Commissioner
Mahendra Patel, Commissioner
Otis (Duke) Magoun, Associate Commissioner
Steve Louko, Associate Commissioner
Sandra MacFarlane, Conservation Agent
Derek Vozzella, Administrative Assistant

REPORT OF THE HANOVER PARKS AND RECREATION COMMITTEE

For Fiscal Year July 1, 2019 – June 30, 2020

Organized under General Town Bylaw 4-18, the Parks and Recreation Committee is the policy board charged with developing goals, objectives, policies and programs with respect to the recreational facilities of the community, including the Bandstand. The reorganization to a Town Manager form of government in August of 2010 placed day-to-day oversight of recreational staff and activities under the direction of the Director of Public Works. As of July 1, 2015 Parks and Recreation moved under the Director of Community Services. Recreational programs are now a major service of the Community Services Department, run by the Recreation Director and Community Services Director. The recreation programs employ approximately 40 seasonal playground workers. The Recreation staff continues to work closely with the Parks and Recreation Committee and Town Manager to ensure that the goals of the committee are met.

The Hanover Parks and Recreation Program is dedicated to providing active and passive recreation opportunities for people of all ages through the use and enjoyment of the town's extensive natural land, parks, and water resources. While our major programs occur in the summer, we do develop, promote, and oversee year-round programs and activities with our neighboring communities and business partners to stimulate good health, lifelong learning and a sense of community among our citizens bringing recreation to everyone. We are dedicated to meeting the diverse needs of residents of all ages as well as the preservation and maintenance of open space.

BUDGET

The primary operation of the Recreation Program falls under a revolving fund for 100% self-supporting programs which have no direct cost to the taxpayers. During FY 20, the Recreation Program was able to generate income to run all three summer programs. Via this financial methodology, program participants underwrite 100% of the costs to run all of our programs. At the May 2016 Annual Town Meeting it was approved to fund the Recreation Director's salary from the General Fund in FY17.

RECREATIONAL PROGRAMS

2019 Summer Park and Rec, Teen Extreme and Little Rec were huge successes in FY 20. The combined programs serviced hundreds of families. Our partnership with Office of Family and Community Engagement (FACE) grew allowing families the option of registering for both Park and Rec and a FACE Enrichment class with transportation (walking) throughout the day providing families with more opportunities. This partnership proved very successful and we look forward to growing and partnering more with FACE. We thank the Hanover School Department for allowing the Park and Rec program to utilize school buildings as we moved to the Hanover Middle School in Summer 2017. We would like to thank the Middle School Principal Dan Birolini and Superintendent of Schools Matthew Ferron for this opportunity. We would also like to thank all the DPW and Facilities employees who kept our fields in perfect condition for the children, maintaining the fields and facilities and providing support services

whenever they were needed. Enrollment was good during the summer. Our programs gave parents and guardians a cost effective, fun and safe place to send their children during the summer months. We had many returning staff members and some new faces to add to our team.

Hanover Parks and Recreation registration was mainly done online. Many programs still use in person registration for convenience, but most of our programs are using online registration.

We are very grateful for the support of the Hanover COA for allowing us to use their facility as our office and a place to offer programs. Our popular Blue Hills program grew once again with the partnership with the Office of Family and Community Engagement. Brand new in FY 20 we started a Men's Softball League. This league not only brought together participants each week, but families too as Forge Pond Park became the place to be on Sunday nights to catch some softball, grab a bite to eat and enjoy the concert series.

We continue to bring new programs into our line-up and welcome ideas from our community.

BANDSTAND

With help from a grant from the Hanover Cultural Council the department coordinates a Summer Concert Series, a wide range of quality musical performances for the benefit and enjoyment of the entire community. The Recreation Department moved the concert series to Forge Pond Park due to construction around the bandstand and based on resident feedback kept the series there. Residents enjoyed the outdoor series and we found there to be a larger audience this year with more families in attendance. In FY 20 we added Burke's Alewerks to our series in addition to rotating food trucks which proved to be greatly enjoyed by community members. This series truly has all ages in attendance. We thank the staff of the DPW for keeping the area maintained and ready for each concert. While the performances are free to the public, the actual cost to present the Concert Series was approximately \$3000, funded through various sources including the grant from the Hanover Cultural Council.

MASTER PLAN

Forge Pond Park (King Street Fields) was very active over the course of Fiscal Year 2020. Forge Pond Park continues to be a popular walking and running location for residents of Hanover and surrounding towns. We continue to work on our beautiful design which includes three baseball fields, three softball fields, three multi-purpose fields, a pavilion, concession stand, un-programmed open space, a canoe launch and over a mile and half of walking trails. All fields were open for use in 2015 with minor repairs and projects to be completed while the park was open for use. We would like to thank the DPW employees for their continued hard work on the project. We would also like to thank the Eagle Scouts who have helped to improve Forge Pond Park.

The Parks and Recreation Committee wishes to acknowledge the many individuals, schools, sports groups, civic and business organizations, town boards, committees, and departments who have lent their support and assistance in our efforts to best serve the recreational needs of residents of all ages. While too numerous to mention none are forgotten and all are sincerely appreciated. We pride ourselves on working cooperatively with other organizations and groups in town.

Bevin Gray, Chairperson
Jeffrey Poirier, Vice-Chairperson
Steve Geddes
Robin McLaughlin
Frank Sidoti

REPORT OF THE BOARD OF HEALTH

For Fiscal Year July 1, 2019 – June 30, 2020

The Board of Health (BOH) respectfully submits the following report for the period of July 1, 2019, through June 30, 2020, to the citizens of Hanover. The current Board Members are: Ms. Delshaune Flipp, Chair, Mr. John Dougherty, and Mrs. Diane Sawin.

The Board of Health meets twice a month and all meetings are posted on the town website. The Health Agent oversees the daily operations of the Health Office, under the umbrella of the Department of Municipal Inspections (DMI). The office is staffed by: Health Agent, Kimberly Dixon; Assistant Health Agent/DMI Inspector, William Barrett; Assistant Health Agent, Joseph Stack; and Public Health Nurse/Food Inspector, Nancy Funder, RN. Dr. Richard W. Ashburn, MD provides medical consult to the Board of Health and Tobacco Coordinator, Kathleen Mahoney. The staff performs inspectional services, which may include: sanitary inspections, food inspections, camp and pool inspections, housing inspections, percolation tests, septic plan review, Title 5 installation inspections, and retail Tobacco regulations inspections. The BOH holds influenza immunization clinics each fall for residents. Rabies immunization clinics for dogs and cats are held each spring in conjunction with VCA/Roberts Animal Hospital. In March, we began to see Covid-19 virus cases enter our community, which then added additional tasks for the office staff, including enforcement of State guidelines, mask wearing, social distancing and gathering size orders. Also, the Public Health Nurse began to follow the cases, by contact tracing each of the positive individuals in the Town of Hanover. The Board of Health also approved Mobile Integrated Health (MIH) facilitated by Hanover Fire Department, which provides for the availability of in-home paramedic visits, testing and patient follow-up phone calls by Hanover nurses, for eligible citizens. The MIH Program helps to alleviate the use of the emergency room. The Board in May voted to designate all sworn officers, supervisors and commanders of Hanover Police Department as “agents” of the Hanover Board of Health. As agents, they are able to engage in all public outreach, enforcement, and mitigation activities that our existing staff can perform. This appointment will be for the duration of the state of emergency pertaining to Covid-19 virus, or until rescinded by the Board of Health, whichever happens first.

REVENUE:

Fees for the Board of Health licenses, permits and septic system inspection fees generated: \$89,504.54

SEPTIC PERMITS AND TESTS:

Disposal Works Permits:	110
Percolation Tests:	81
Observation Holes:	184

LICENSES/PERMITS ISSUED:

Septic Installer	59	Common Victualler License	45
Sewage Pumps	22	Public/Private camps	1
Rubbish Collectors	11	Public Swimming Pools	9
Food & Milk	150	Barns/Stables	40
Catering/Mobile	21	Body Art/Microblading	2
Frozen Food Dessert	5	Tanning Salon	2
Funeral Director	1	Dorms/Group Homes	13
Tobacco Sales	21	Title 5 Inspectors	31
Well Permits	21		

REGULATIONS:

FOOD

The Board of Health continues to emphasize food safety practices that play a critical role in preventing foodborne illness. We continue to work with management to accomplish safe food handling practice. Most food establishments are inspected twice a year.

TOBACCO

The Board of Health continues to enforce the regulations governing the sale of tobacco and smoking in food establishments and the workplace. The Town of Hanover, along with four other communities: Norwell, Pembroke, Rockland, and Weymouth applied for and received a tobacco grant from the Massachusetts Department of Public Health. We are entering our second year of this grant and this year the grant was awarded an additional amount of \$20,500.00 for a total amount of \$72,000.00. The additional monies will be used to educate the retailers on the vaping ban, November 27, 2019, and banning menthol which enacted on June 1, 2020.

SEPTIC

The Board of Health continues to review numerous domestic and commercial septic systems. This office also monitors the performance of alternative treatment facilities and non-industrial holding tanks.

POOLS AND CAMP

The office continues to inspect and permit all camps, as well as semipublic and public pools in town. These inspections are governed by DPH regulations and include requirements for camp facilities, medical information and medical oversight (including immunization histories) on campers and staff and expanded (SORI and CORI) checks on all adolescent, adult staff and volunteers. This year the office permitted two (2) summer camps, seven (7) semi-public pools and two (2) special purpose pools.

DISEASE: WEST NILE VIRUS/EEE/LYME

Mosquito and Tick-borne illnesses continue to cause serious concern for Hanover and all of Southeastern Massachusetts. The Town, in the past, has necessitated the closure of public fields and playgrounds between sunset and sunrise, a public health measure aimed at minimizing the potential for exposure to mosquitoes carrying disease. There were no positive tests in Hanover for EEE or WNV through July 1, 2020, therefore, no field closures were ordered. The Town posts

informative guidelines to minimize the risk of tick-borne illness on its website and also works closely with the Department of Public Health and the Plymouth County Mosquito Control Project.

EMERGENCY PLANNING: The Hanover Board of Health continues to update and add to its Local Emergency Management Plan (LEMP). LEMP outlines responsibilities and actions in response to: infectious disease outbreaks, bioterrorism, chemical or radiological incidents, public health emergencies, natural disasters, and any other emergency requiring a response from the Board of Health. This plan outlines procedures to protect and maintain public health and safety, conduct disease investigation, distribute mass prophylaxis (vaccines and antibiotics), and provide support for other emergency response actions.

The Hanover Board of Health continues to recruit volunteers for a regional Medical Reserve Corps (MRC) who can serve during local emergency health situations in the community. Volunteers are not required to have a medical background; all volunteers are welcome and will be trained to assist their communities during public health emergencies. Anyone interested in volunteering is encouraged to contact the Hanover Board of Health.

CLINICS:

In October, the annual adult immunization clinics were held at the Barstow, Legion, and Cushing Centers, and the Hanover High School. Residents were offered immunizations for the seasonal influenza virus. Annual spring rabies canceled due to Covid-19.

DISEASE REPORT:

The following cases of communicable diseases were reported to the State:

- 3 Communicable diseases (mumps, measles, chicken pox, pertussis)
- 9 Foodborne
- 51 Tickborne Illness (Lyme, Babesiosis, anaplasmosis, etc.)
- 27 Influenza

COMPLAINTS:

- 1 Unsanitary conditions (business)
- 4 Restaurant (uncleanliness)
- 2 Landlord (repairs, etc.)
- 8 Debris around business and homes
- 1 Odor

HOUSING:

- 17 Housing Inspections

The board members and staff would like to extend their appreciation and gratitude to Mrs. Mahoney for her time on the board and sharing her knowledge, she was an asset to our team, Thank you Gabrielle Mahoney. Following the most recent election, Diane Sawin was elected for a three-year term on the Board of Health.

Respectfully submitted,

Delshaune Flipp, Chairperson
John Dougherty
Diane Sawin

REPORT OF THE HANOVER VISITING NURSE

For Fiscal Year July 1, 2019 to June 30, 2020

The Hanover Visiting Nurse continues to provide health care to all residents and has since its inception in 1929. The agency has a long and proud legacy of community care. The Hanover Visiting Nurse remains committed to our founding objective of professional home nursing care. The agency continues to provide case management, chronic disease management, a variety of health promotion and illness prevention programs for residents. Nursing services are provided at no charge to residents.

The Hanover Visiting Nurse works closely with the Council on Aging, Fire and Police Department, School Nurses, and other town departments, Old Colony Elder Services and the Hanover Food Pantry. We also work with the various departments of area hospitals, medical centers and rehabilitation centers. We network and collaborate with other healthcare organizations/agencies, to provide comprehensive services to Hanover residents.

The Hanover Visiting Nurse Board works in conjunction with the Visiting Nurse to provide services to Hanover residents. The Board awards scholarships, funds camperships, and provides assistance to residents at the Holidays and throughout the year, as well as provides educational programs for the community.

We were able to provide assistance to more than 250 people during the 2019 Holiday season. The Visiting Nurse Board and Staff are most grateful to the Hanover Police Department for partnering with us this year and the community for its generosity and support. It is because of the generosity and support that we are able to be of greater good to the residents of Hanover.

More than 1,615 clients were served this past year. There were 720 home nursing visits, and more than 895 clients were seen at the VN office, various clinics, health fairs, presentations or for social services. Numerous telephone calls were received as well as made to manage the Hanover community's needs. The Visiting Nurse role changed and expanded at the onset of COVID-19. We began working in conjunction with the Hanover Fire Department MIH program.

This year, prior to COVID-19, we were fortunate to have the opportunity to partner with Mobility plus Physical Therapy to provide three "Fall Prevention", programs, and also partnered with Nancy Boyle, Yoga and Meditation instructor, for three "Heart Month" presentations, for the community, as well as provided a presentation for a Hanover Brownie troop.

I extend my deepest appreciation to the Hanover Visiting Nurse Volunteer Board, for their dedicated and tireless work on behalf of the agency and the Hanover Community. I extend my thanks and deep appreciation to Karen Lynch, RN, Rosalind Nunes, RN, Angela Powers, RN, for their dedicated, skilled and compassionate service in the Hanover community. I am privileged to serve as the current Nurse Administrator for the Hanover Visiting Nurse.

Respectfully Submitted,
Doreen Zeller, RN
Nurse Administrator
Hanover Visiting Nurse

REPORT OF THE HANOVER VNA COMMUNITY FOUNDATION

For Fiscal Year July 1, 2019 to June 30,2020

The Hanover VNA Community Foundation works in conjunction with the Hanover Visiting Nurses to promote the wellbeing of Hanover residents. Since its inception over 90 years ago the volunteer Board has carried on this proud tradition.

The Foundation, as in years past, has awarded three scholarships to Hanover graduates who are pursuing careers in Nursing and Allied Health. Camperships were awarded to 30 children to attend Hanover Park and Recreation Day Camp. Camperships were also awarded to the Dare Camp in conjunction with the Hanover Police Department.

The holiday season was especially busy for the Foundation. Families and Senior Citizens were given assistance in the form of food baskets and gift cards at Thanksgiving. Our Christmas outreach program was able to provide a better holiday for over 100 children in the form of toys and clothing. Gift bags were also distributed to 25 Seniors. The holiday program was a community effort thanks to donations from residents, local schools and churches, businesses, Police and Fire departments. Emergency assistance was also provided throughout the year to residents having financial difficulties.

Our Annual Open Meeting scheduled for April was cancelled due to Covid restrictions.

Our annual fund drive held in October is our primary source of support for the Foundation. This organization is extremely grateful for the generosity of Hanover residents which makes our work possible.

The continued support of Hanover residents is greatly appreciated.

Respectively submitted,

Maureen Cooke
President
Hanover VNA Community Foundation

REPORT OF THE OPEN SPACE COMMITTEE

For Fiscal Year July 1, 2019 – June 30, 2020

The Open Space Committee (OSC) was chartered to ensure that the Town's rural character is maintained and enhanced both through protection of existing resources and acquisition of new properties.

A Department of Conservation and Recreation (DCR) grant to the Towns of Pembroke, Hanover and Hanson, managed by Wildlands Trust, has enabled enhancements to the Indian Head River Greenway Trail System Project. A parking area and split rail fence was completed on Water Street by the Hanover DPW. Benches were added to scenic locations and new educational signage throughout the trail system will highlight the history and ecology of the Indian Head River.

The COVID 19 pandemic and resulting quarantine created an increased use of the trails as people sought safe ways to exercise outdoors. The Hanover OSC Facebook page experienced increased membership to over 1,200 members.

During the fall of 2019, the OSC teamed up with the North South River Watershed Association (NSRWA) to conduct public walks at Folly Hill and Forge Field trails. Several planned walks were cancelled due to health concerns over EEE and COVID 19.

A contract has been awarded to Merrill, Inc. to conduct a feasibility study on a rail trail to connect with the existing Rockland Rail Trail. A rail trail in Hanover is challenging due to a combination of private and public ownership of the old rail bed.

The Town continues to benefit from the work of Boy Scout Troop 1 and 38. Numerous trail improvements have been made over the years through Eagle Scout projects by these two groups. During the year Eagle Scout projects included two new bridges at Folly Hill as well as a new trail marking and signage at the Iron Mine Brook Trail. Trail maintenance is challenging and we encourage residents to help keep the trails safe for all to enjoy. Residents who would like to volunteer can contact any OSC member or attend our monthly meetings held at the Town Hall and posted on the Town's website.

Respectfully submitted,
Harold D. Thomas, Co-Chair
Mary Dunn, Co-Chair
Judy Grecco
John Ferraro
Robert Meader
Julia Traggorth
Otis Magoun
Frank Sidoti

REPORT OF THE PLANNING BOARD

For Fiscal Year July 1, 2019 – June 30, 2020

The Planning Board for the Town of Hanover is charged with administering the approval of Subdivision Plans, Special Permits and Site Plan Approval in accordance with State statutes and local zoning and subdivision regulations. The Planning Board held twenty-nine (29) meetings in the 2020 fiscal year.

The Board issued twelve (12) Special Permits, and two (2) Minor Modifications. The Board approved two (2) definitive subdivisions this year and eight (8) plans for Approval Not Required (ANR).

The Board conducted Public Hearings for Hanover Crossing located at 1775 Washington Street. The applicant, PREP, was seeking Site Plan and Special Permit approval for a proposed project that entailed the removal of much of the existing enclosed mall and construction of a new mixed outdoor life-center shopping that will consist of 506,035 square feet of retail, and 92,500 square feet for a grocery store. There is also a 297 unit apartment complex with parking for approximately 3,703 spaces. There was also a public hearing for a Form C Rescission to rescind Hanover Mall Drive which was the paper road approximately 700 feet from the YMCA into the Mall property and the Hanover Crossing Wastewater Treatment Plant. The Planning Board approved all of the projects.

The Planning Board conducted Public Hearings and approved a Site Plan and Special Permit for a Cumberland Farms to be located at 1987 Washington Street for a 4,384 square foot convenience store as well as a 4,703 square foot canopy for six dual sided fuel dispensing pumps.

The Planning Board held numerous Public Hearings with Benchmark Assisted Living and approved a range of senior living at 1143 Washington Street. The site will offer studios, 1 and 2 room bedrooms, assistance with activities of daily living, shuttle service, dining service, programming, wellness centers, treatment rooms for visiting doctors and dentists, and hair salons. The facility will include 97 units, 115 bedroom mix of assisted living and memory care.

Board member resignation

In January Board member Jeff Puleo resigned and the Board voted Associate Member Giuseppe Fornaro as a full Planning Board member.

Public Hearing for Annual Town Meeting Warrant Articles

In March, the Planning Board conducted a Public Hearing regarding the proposed amendments and additions to the Zoning Bylaws for the Town of Hanover. The Board reviewed Articles to Amend Zoning Bylaw 6.11.00 Moratorium, Amend Zoning Bylaw Section 6.230, and Amend Zoning Bylaw 6.700 (S).

At Town Meeting the Article to Amend Zoning Bylaw 6.11.00 Moratorium was referred back to the Planning Board for further study; Amend Zoning Bylaw Section 6.230 was amended at Town Meeting to strike Section 5 and sub letter a. so that it reads as follows:

5. There shall be no other use on that lot excepting that a secondary use may be permitted by the Planning Board provided that;

- a. Gross Floor Space for incidental use shall be conditional upon parking requirements of Table 9-1 “Minimum Parking Requirements” of the Zoning Bylaw.

and strike Section 6 only sub letters a. and b., and re-assign sub letter c as sub letter a.

and Amend Zoning Bylaw 6.700 (S) was referred back to the Planning Board for further study.

Board Reorganization

In June, The Board voted to nominate MaryAnn Brugnoli as Chair and Ken Blanchard as Vice Chair.

The Board would like to take this opportunity to express its gratitude to the residents of the Town and to the various Boards, Commissions, Departments, Town officials and employees for their cooperation, support and assistance throughout the year in ensuring that Hanover remains a desirable community within the region.

It is essential for the Planning Board to have proficient administrative support to make the office and the meetings run proficiently. The Planning Board would like to recognize the expertise and experience that Irene Coleman brings to our office. We want to recognize Irene for her excellent administrative skills, her dedication and to thank her for all her hard work.

The Board would like to thank MaryAnn Brugnoli who served as the Chairman for the Planning Board for this past 2020 fiscal year and for her continued dedication as a Board Member.

Respectfully submitted: Hanover Planning Board

MaryAnn Brugnoli

Kenneth Blanchard

Jeff Puleo

Meaghan Neville-Dunne

Giuseppe Fornaro, Associate Member

Bernie Campbell, Associate Member

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

For Fiscal Year July 1, 2019 – June 30, 2020

The mission of the Department of Public Works is to protect, preserve, improve, and manage the Town's infrastructure, facilities, and related assets. This infrastructure includes the Town's roadway and drainage networks, dams, cemeteries, parks, transfer station, water distribution system, water treatment plants, and all Town buildings. The Department employs 66 full-time and 23 seasonal or part-time employees. Public Works employees are either working or on-call 24 hours a day, seven days a week, 365 days a year to respond to any infrastructure related challenges that may arise.

While DPW staff is busy on a day-to-day basis responding to the operation and maintenance needs of the Town's infrastructure, we encourage feedback from the Town's residents. We don't always have the resources to solve every problem but will consider your concerns and do the best we can to meet your expectations.

The COVID-19 global pandemic had a major impact on DPW operations in FY 20. Health concerns and lack of experience with this threat forced the department to take extraordinary steps to protect the health and safety of our workforce. Senior staff participated in a daily Emergency Management conference call with other Town Departments to coordinate Town COVID-19 activities. The DPW office closed to the public in late March, transitioning to on-line only operations until late June. Like most DPWs in the state, we spread our workforce out to limit exposure to each other. Field crews worked a reduced schedule and were on-call for immediate call-in if the need arrived. All field personnel were assigned to single person vehicles to limit potential exposure. Operations at the Transfer Station were simplified, and some activities curtailed from mid-April thru the end of June to limit exposure for both staff and residents. In-home services of the water distribution staff were suspended for approximately six weeks. Our greatest concern was that we could lose the entire water treatment staff at one time heading into the peak summer period. As such, water treatment operators were assigned to largely work alone and all major maintenance requiring more than one person was delayed. We fortunately had very limited sickness within our staff. While we have gained some insight into how to work safely during the pandemic, our concerns regarding losing large numbers of staff at the same time, especially in water treatment and snow and ice operations, will continue into FY 21.

In addition, the DPW's facility staff was very busy in the late spring modifying Town buildings to prepare them to operate with the COVID-19 threat. Service windows were modified throughout Town Hall to allow employees to safely interact with the public when the building reopened. Plexiglass shields were also added to select desks as necessary. We began the process of working with the School Department to safely reopen buildings for the fall. We expect modifications will be needed to ventilation systems in schools and have ordered extra cleaning equipment and supplies to meet the expected increased need. As FY 20 ended, the availability of cleaning supplies continued to be a struggle. We expect this will continue into FY 21 and will do whatever it takes to meet the health and safety requirements of the Schools. Overall, we expect school building preparations in the summer of 2020 to be an intense, time consuming and expensive activity that will hopefully be funded through federal support. If not, additional funds

will likely be required at the May 2020 Special Town Meeting as the FY 21 budget does not have funds to cover the anticipated COVID-19 related expenses.

The DPW is organized into operating divisions. As we have done in the past, what follows is a brief description of the activities of these divisions for the fiscal year.

PUBLIC WORKS AND WATER ADMINISTRATION

The public works and water administration divisions provide overall budgeting, planning, accounts payable, payroll, water billing, public bidding, and general administrative support for all DPW operations. In addition, the divisions handle hundreds of telephone calls and emails a year and are responsible for issuing roughly 21,000 water bills and 8,000 transfer station stickers annually.

As reported last year, the DPW continues to develop its presence on the internet. Deputy Superintendent Kurt Kelley has been tasked as our public information officer. Our primary web presence is on the Town website at <https://www.hanover-ma.gov/department-of-public-works>. In addition, we have integrated web and social media postings into most of our operations. While we post regularly to various social media channels, we do not generally engage in two-way communication through these services but instead use traditional email, telephone, and in-person contact to maintain the privacy of those who contact us.

Finally, we recognize that the public utilizes technology in a variety of ways to communicate and we need to evolve over time and use utilize the technology to meet the expectations of our constituents. We continue to use Facebook (Town of Hanover, Ma DPW) and Twitter (@HanoverDPW) as a means of communicating timely messages to residents and businesses. We encourage residents to follow both feeds. These accounts are not monitored in real-time and as such we encourage residents to use the telephone (781-826-3189) and email (office@hanoverdpw.org) as the best means for reaching us.

HIGHWAY

The highway division maintains the Town's network of roads and drainage systems, including all related structures such as bridges, sidewalks, shoulders, pavement markings, and street signs. The division is responsible for roughly 87 miles of roadway, 35 miles of sidewalks, and 55 miles of curbing. The drainage system contains roughly 2,800 catch basins, 1,300 manholes, and numerous miles of drainage pipe. The exact number of signs is not known.

The road program was productive in FY 20. Main Street (Plain Street to Meeting Hill), Tucker Road, Bailey Road (with limited sidewalk work), Aspen Drive, Russell Road and North Street were overlaid in the summer of 2019. Riverside Drive, Cross Street, Webster Street (Rte. 3 to Assinippi Ave), and Elm Street were overlaid in the spring of 2020. In addition, the Department converted the intersection of Broadway and Cross Street by Myette's Store to a four way stop intersection. As part of the Tucker Road job, a short stretch of sidewalk was constructed on

Tucker Road to connect the sidewalks in the Bailey/Aspen neighborhood to the sidewalks on Cedar Street. Utilizing a short a path through the woods at the end of Old Farm Road between Old Farm Road and Bailey Road, there is now a safe walkable path from Plain Street all the way to the schools on Cedar Street.

The DPW continued its program of improving the safety of the Town's dams in FY 20. We advanced the design of repairs to the Curtis Crossing Dam which is located at the Luddam's Ford site on Elm Street. The Town of Pembroke, which co-owns the dam, has already appropriated \$100,000 to cover its share of the repairs which are estimated to be \$125,000-\$150,000. Requests by the local watershed association to consider alternatives to dam repair have put the project in a holding pattern. We have also started the process of bringing the Forge Pond Dam up to current safety standards.

Storm water management continues to be a topic of great concern to the Town. Like all other communities of our size nationwide, we are under a mandate under the Federal Clean Water Act to reduce the amount of pollutants entering the rivers and streams in our community as a result of our storm water system. Research has shown that municipal separate stormwater systems are a significant source of contamination. An update to the General Permit of the Phase II NPDES Stormwater program was released in FY 19. Annual cost of compliance is approximately \$75,000 to \$100,000 per year and has been incorporated into the operating budget. During FY 20 we began the permit compliance activities. We have a part-time stormwater coordinator on staff to coordinate the record keeping of all Town departments to remain compliant with the permit. The primary goal of this program is to reduce pollution and make the rivers and streams in Hanover as healthy as possible. A complete description of the program is available on the Town's website at <https://www.hanover-ma.gov/stormwater-management>

As we have done in years past, we wish to remind residents who live along drainage ditches and streams that these ditches and streams are an integral part of the Town's drainage system. Encroachment by abutters, often as simple as a leaf pile, grass clippings, or brush placed near the bank of a stream, narrows the capacity of the stream, causing backups and often flooding upstream. Children's toys and plastic buckets that find their way into the streams can cause similar problems. We ask residents to help themselves and their neighbors by keeping these streams clear. Please notify the Department if you see any buildup of debris near a drainage inlet, outlet, or culvert pipe in your neighborhood.

The total cost of highway operations in FY 20 was \$696,415.

PUBLIC GROUNDS AND CEMETERIES

The public grounds division maintains the Town's three cemeteries, the Town's athletic complexes including Ellis Field, Myrtle Street Playground, B. Everett Hall Field, Gallant Field, Briggs Field, and Forge Pond Park, as well as the grounds of the Library, the Stetson House, the Luddam's Ford site, fire stations, Sylvester School, Center School, and the DPW facilities, and work with facility operations personnel to maintain the fields behind and adjacent to the High School, Cedar School and Middle School. The public grounds division also maintains an active

tree and roadside brush control program around town. All told the division operates and maintains approximately 120 acres of facilities with a staff of six employees and is assisted in its larger projects by employees of other DPW divisions.

As reported last year, public grounds maintenance activities have become a much more important focus of public works departments, not only in Hanover but in neighboring communities and communities nationwide as organized athletic programs fill a greater role in the lives of residents. Where children once played on lawns in neighborhoods, they now play in public parks. The DPW's employees take pride in the condition of the playing surfaces and will continue to work hard in the future to work with the Parks and Recreation Committee and local groups to provide residents with high quality recreation facilities. We also actively support passive recreation and look to expand facilities such as the walking paths at Forge Pond Park to other facilities in the future.

The DPW thanks the department staff and the residents whose efforts make the Hanover Center Cemetery such a beautiful venue for the Town's annual Memorial Day Observance. While the 2020 Memorial Day parade was cancelled due to COVID-19, we look forward to the parade's return in 2021.

The total cost of public grounds and cemetery operations in FY 20 was \$589,917.

SNOW AND ICE

FY 20 was a light snow and ice season with four plowable storms and twelve salting runs at a total cost of \$290,430. A "normal" year is typically six to seven plowable storms and 25-30 salting runs. The Town utilized contractors four times in FY 20.

The price of salt remained even at \$49.50 in FY 20, the same price as in FY 19, due to the Town's use of State purchasing contracts which typically run on three-year cycles. Overall, we purchased 2,105 tons of salt in FY 20, down from 3,019 tons of salt in FY 19. The department continues to apply the latest research and industry best management practices to minimize the amount of salt that we use.

The DPW wishes to remind residents that the Town needs to fully clear roads from edge-of-pavement to edge-of-pavement to ensure adequate access for public safety vehicles and to ensure that there will be adequate room, especially in January and February, for the next storm that may come through. This policy is largely driven by the need for emergency vehicles to have access to and staging areas in front of houses should the need arise. The result is a policy similar to that of the Massachusetts Highway Department regarding snowplow damage. The Town is not responsible for damage to mailboxes, fences, shrubs, etc... that are within the layout of the road as a result of the snow removal operation. The road layout, which varies from street to street, typically extends 5-8 feet past the edge of the pavement. The vast majority of snow damage is caused by the weight of the snow coming off of the plow. We do actively monitor the performance of our employees and contractors and strive to try to have supervisors investigate all reports of damage to ensure that damage is not the result of reckless behavior.

Snow removal is a strenuous and stressful task for all of those who are involved. Our focus is public safety. While storms may leave you frustrated, we ask you to be considerate and to understand that drivers simply can not pay special attention to your driveway or mailbox as there are 5,000 driveways and 5,000 mailboxes that line the Town's streets. We thank our plow operators for their efforts. They are fully engaged from the start of every storm until the job is done so that the rest of us can lead our lives during the winter with minimal disruption.

TRANSFER STATION

Despite rising costs, the transfer station division continues to offer a cost-effective means of handling the Town's solid waste needs. Through the recycling efforts of the residents, a significant percent of the total waste handled by the Town was diverted to recycling programs. Unfortunately, changes to the worldwide recycling market as well as limited local outlets for recyclables and municipal solid waste have significantly raised the cost of solid waste and recycling.

The overall amount of waste handled by the transfer station was down by 3.5% in FY 20. The table below summarizes the amounts of various categories of waste for the past three years.

	FY 18 tons	FY 19 tons	FY 20 Tons	% Change FY 19 to FY20
Municipal Waste (main pit)	4,753	4,893	5,099	4.2%
Construction and Demolition	1,065	1,108	1,046	-5.6%
Bulky Furniture	216	210	159	-24.3%
Paper	163	201	143	-28.9%
Cardboard	276	435	339	-22.1%
Plastic	84	118	73	-38.1%
Cans	19	18	9	-50%
Glass	81	197	159	-19.3%
Metals	356	391	344	-12%
Other Recyclables	188	199	70	-64.8%
Yard Waste (estimate)	1,700	1,700	1,700	0%
Total Solid Waste	8,901	9,470	9,141	-3.5%

Dramatic reduction in all but municipal waste was the result of the shutting down of much of the Transfer Station operation during April and May because of COVID-19. Paper, cardboard, glass, cans, and plastic were thrown into the main pit during this period, rather than being recycled. All other recycling operations were shut down during this period until the last week in June.

The DPW's brush and compost piles located on Ames Way are considered part of the Town's solid waste operation. These piles divert waste which many years ago was handled through back

yard brush and compost piles. As time has gone on, this type of waste found itself into landfills and incinerators as residents statewide did not want to have piles in their yards. To combat the growing problem, the state somewhat mandated that communities offer brush and compost piles to divert such waste so it could be recycled. The Town's brush pile costs \$16,350 to process in FY 20. The cost of brush was up due to a series of wind storms that significantly increased the amount of branches and trees that fell during the year. Residents are urged to utilize extreme caution and to drive slowly when entering the highway facility as this is an active highway maintenance facility. In addition, residents are reminded that both piles may be closed at times for maintenance and are not open during or shortly after snow storms.

Total revenues from solid waste operations in FY 20 were \$75,165, down from \$97,945 in FY 19. The reduction is the direct result of the shutting down of most transfer station operations in the spring of 2020 due to COVID-19.

Total expenses associated with the Town's solid waste operation in FY 20 were \$1,070,135, up from \$1,012,174 in FY 19. The increase was largely a result in increased transportation and disposal costs and new expenses related to the disposal of electronic waste and recyclables.

FACILITIES

The facilities department, which began as a major operating group of the DPW and was later spun off as its own entity, was rolled back into the Department of Public Works in June of 2019. Facilities were brought back into DPW for FY 20 to realize administrative savings as well as to allow facility managers to dive deeper into the technical complexities of the Town's buildings without the administrative burdens of operating a department. We welcome them back into the organization.

With the incorporation of facilities back into the DPW, some groundskeeping responsibilities for the school properties have been transferred to the public grounds division. These changes, which are a work in progress, permitted the facilities division to focus more hours on its primary responsibility of maintenance of the Town's vertical infrastructure and services to the employees, students and members of the community visiting the buildings. At year's end the division completed over 1,400 work orders in this effort, not accounting for a myriad of other tasks performed daily.

In addition to the routine tasks of maintaining and repairing the multitude of building systems, including HVAC, boilers, electrical, plumbing, and various building components, facilities maintenance personnel took on some special projects. At Town Hall, the Assessor's offices were renovated, including removal of carpet and restoring the wood flooring, along with fresh paint, new ceiling, new furniture and a new reception counter built to ADA standards. The Advisory Committee conference room was also similarly renovated, and the reception counter at the Town Clerk's office was modified to prescribed ADA levels.

The custodial staff continued the daily services of cleaning and disinfecting the town's schools and municipal buildings, along with support services such as supporting school lunch activity,

cleaning up student illness, receiving and storing deliveries for occupants, furniture moving and maintaining security. In March, with the onset of coronavirus pandemic concerns, the importance of custodial responsibilities jumped to new heights, as disinfection concerns reached life and death proportions. In response, custodians took on PPE and special disinfection equipment and stood in the breach to prevent the onset of virus in schools and town buildings, particularly at public safety buildings where first responders were more at risk. This responsibility is expected to ramp up significantly in FY 21 as schools reopen.

The total cost of facility operations in FY 20 was \$3,501,134.

WATER TREATMENT

The water treatment division maintains and operates the Town's three water treatment plants and nine wells in four well fields. Overall, the treatment division produced 432,796,657 gallons of water during the fiscal year, down approximately 34.3 million gallons from FY 19.

The Department processed 79.258 million gallons of water through the Broadway Treatment Plant in FY 20, down from FY 19. The Beal Plant processed 101.065 million gallons, slightly up from FY 19. The Pond Street Plant treated 252.473 million gallons. The reduced usage is the result of stepped-up leak detection, the lack of usage from the now closed Hanover Mall, and sharp reduction in commercial usage in the spring, the result of the lockdowns associated with COVID-19.

We wish to remind residents that Hanover receives all of its drinking water from that which falls from the sky and sinks into the ground. The Town is limited by the Commonwealth of Massachusetts in the amount of water we may withdraw from the ground over the course of the year. This limit, known as our Water Management Act permit amount, is designed to protect the region's rivers and streams from being pumped to dangerously low levels by area water suppliers. While we have adequate supply and pumping capacity for normal human consumption, the Town is at our Water Management Act ceiling as a result of the over watering of lawns. Mass DEP has put the Town on notice through an Administrative Consent Order that we need to reduce our consumption to stay within the Water Management Act permit or we will face significant fines. To meet this directive, we have embarked on a series of steps including aggressive leak detection, auditing of water accounts, replacement of inefficient treatment equipment and enforcement of water restrictions. The preliminary results are promising. Even small leaks in services can waste a significant amount of water and impact our permit. Water restrictions will continue to be instituted and heavily enforced to meet the terms of our permit. The Town's annual raw water withdrawal for FY 20 was 1.24 million gallons a day (MGD). The Town's cap is 1.39 MGD. This is the first time in many years the Town has been below our permit cap.

We encourage the use of conservation measures including environmentally friendly landscaping techniques to minimize the outside use of water. The Department continues to partner with the North and South Rivers Watershed Association (NSRWA) in co-sponsoring their WaterSmart program. Details of this program are available on the NSRWA's website at www.nsrwa.org. We

encourage you to visit this website as well as those of the Environmental Protection Agency (EPA) (www.epa.gov) and the American Water Works Association (www.awwa.org) to learn more about drinking water.

Water quality complaints remained reasonably low in FY 20, although we do see seasonal complaints related to flushing. The problem seems to be most pronounced in certain neighborhoods near the center of Town and on the west side of town which we believe are the result of the flow patterns of water as it travels in our distribution system. The quality of the drinking water delivered to homes and businesses is our highest priority. We work every day to address concerns and improve operations. We encourage residents and business to contact us when you experience poor water quality. We follow up on all complaints and strive for transparency by reporting our test results to you.

As reported in prior years, the Town has been in violation of the Stage 2 Disinfection Byproduct Rule for several years. Disinfection byproducts can form when chlorine in the water reacts with residual organics. Some byproducts decay over time and some byproducts grow over time. Hanover's test results indicated that the total trihalomethanes (TTHM's), a byproduct that grows over time, had reached a level at a test site in the northwest corner of town which exceeded the locational running average level of 80 parts per billion. As a result, the Town entered into an administrative consent order with the Massachusetts Department of Environmental Protection to reduce disinfection byproducts through changes to our operating procedures as well as future capital improvements. Based on the recommendation of the Town's consulting engineers, the May 2016 Annual Town Meeting appropriated funds to design and construct improvements to the Town's three water treatment plants to reduce disinfection byproducts to below acceptable levels. Contracts were awarded and construction began on these new systems in FY 19. We are pleased to report that all new chemical feed systems are now completely operational, and the Town is now back in compliance with the Stage 2 Disinfection Byproduct Rule.

The total cost of water treatment operations in FY 20 was \$1,524,007.

WATER DISTRIBUTION

The water distribution division manages and maintains roughly 110 miles of water mains, a thousand fire hydrants, over a thousand distribution system valves, and approximately 5,000 water services. The department fixed twelve water breaks and twelve water service leaks in FY 20. These numbers are similar to prior years and reflect normal failure rates on the 580,000 feet of water main that we manage. The department also stepped-up maintenance to hydrants, inspecting 500 hydrants resulting in minor repairs to approximately fifty hydrants and replacement of ten. We commend and thank departmental personnel for answering the call when emergency repairs are needed.

In addition to normal and emergency repairs to the water distribution system, the division stepped up its leak detection efforts in an effort to reduce the amount of unaccounted for water. We remain hopeful that the reduced quantities of water pumped is evidence that our efforts are starting to pay off. However, this will be an ongoing process to strive to live within the available

resources. The DPW also maintains an aggressive program of testing of backflow prevention devices, performing 521 tests on 335 devices in 170 facilities to ensure and protect the integrity of the distribution system from cross contamination. Finally, the water distribution division performed approximately 21,000 water meter readings.

The water distribution division continued its program of installing radio read water meters. The current count is 3,180 meters, up from 2,625 meters this time last year. As we reported last year, the conversion to radio read meters is a natural progression of the Town's meter automation efforts that started in 1988 which we hope will help us perform the 21,000 meter readings we do annually in a more efficient manner. The newer meters also have additional functionality which should allow us to detect intermittent leaks in customer homes. We are almost at the critical number of new meters needed to implement drive-by meter reading which will allow us to read the entire town in hours rather than weeks. When this happens, we will likely read all meters monthly rather than quarterly and use this information to alert customers of possible leaks in their homes so they can be resolved before they become too costly.

The Department installed a 12-inch ductile iron water main on Main Street from Meeting Hill Lane to Grove Street using Town forces in FY 20. This was the second phase of a multi-year project to increase fire flows to the center of Town.

The total cost of water distribution operations in FY 20 was \$963,581.

In conclusion, we wish to recognize the dedication of public works and facility employees who continue to respond whenever they are asked to solve whatever challenging problem they are asked to solve, regardless of the time of day, the day of the week, or the weather. Public works organizations nationwide take pride in making things work with whatever resources they have available, and the Hanover DPW proudly subscribes to this operating philosophy. We continue to collaborate with our colleagues in county, state, and national public works organizations to look for ways to develop and support our employees in their efforts. Our goal is to accomplish our mission with as little fanfare as possible and our employees make this goal a reality. We once again ask residents to personally acknowledge the efforts of these individuals as they see them around town.

Respectfully submitted,

Director of Public Works
Victor J. Diniak

REPORT OF THE TOWN CLERK

For Fiscal Year July 1, 2019 – June 30, 2020

Readers of this report decades from now will likely wonder what all the fuss was about regarding the pandemic known as COVID-19. Suffice it to say that it changed the world as we know it, and particularly significantly impacted the work of the Town Clerk's Office, and administration of our Annual Town Meeting and Annual Town Election in the spring 2020.

That being said, Fiscal 2020 started off like any other year. Two elections were planned for the year – the Presidential Primary in March 2020 and the Annual Town Election in May of 2020. The latter was later moved to June 27, 2020 because of the pandemic. Although it was new, it was not a surprise that the State Legislature also required in-person Early Voting for the first time in advance of the Presidential Primary. Journals regarding those two elections as well as the Annual Town Meeting will appear elsewhere in the Town Report.

As has been the case for several years running, we continued to be hard-pressed to provide consistent superior full-time service all year long with just two full-time staff. In the late summer of 2019, we hired 4 “Senior Tax Work-off” employees in an effort to address these issues. Grateful thanks to Dorothy Browning, Robert Hannigan, Kathleen O'Brien, and Margaret Zemotel for their generous time and devoted effort. We spent a good portion of the fall of 2019 training together, and they quickly became helpful with tasks such as answering the phones, dog rabies vaccination data input, maintaining the DBA/business database, document searches and filing. Unfortunately, when the pandemic hit in March of 2020, they were also among the most at risk of serious illness or death due to the virus, so they were encouraged to stay home and did. When restrictions began to loosen in the summer of 2020, all four pitched in as they were able to and still stay safe. I am appreciative to them for their dedication and resilience during that challenging time.

The Board of Registrars will provide a report elsewhere in this Annual Report. The town's population stood at 14,977 residents as of June 30, 2020. Additionally 10,873 people were registered voters as of June 30, 2020.

There were some high points in Fiscal 2020. In conjunction with the teachers of the History and English Departments at Hanover High, I held several sessions of voter registration drives for the senior students of HHS in February of 2020. Well over a hundred of Hanover's young people registered to vote! We were also thrilled to use our new Poll Pads for the first time to check-in our in-person Early Voters for the legislatively-required five days in February 2020. The pads saved election workers and the Registrars countless hours of data reconciliation during that time. We also used our Poll Pads as a check-in tool for the June 2020 Annual Town Meeting, again saving staff time and taxpayer's money, but they were not yet certified for use at an election by the Secretary of the Commonwealth's Office. We hope this will change in FY'21.

It is also interesting to see the impact of a mailing on new and renewed business filings. 242 businesses brought in \$9,680 in revenue for the town in FY '18, but due to the lack of consistent administrative support, we were unable to do a mailing in FY'19, and so only 86 new or renewed businesses brought in \$3,440 to the Town coffers that year. In FY'20, with the addition of a mailing in the fall of 2019 but the negative impact of the pandemic on businesses in the spring of 2020, we still brought in a healthy 188 DBA's for a solid \$7,520 in revenue. The consumer

protection that Hanover residents receive as a result of these filings remains immeasurably valuable, and the administrative time necessary to do the mailings more than pays for itself in increased revenue. Particular thanks go to Bob Hannigan for his coordination of much of this process this past year.

The licensing of dogs helps to fulfill a public health mission of this office; licensed dogs that are verified as having been vaccinated for rabies helps to protect residents from disease. We continue to send dog license applications in with the street list/census every January 1st, which has worked well. We transitioned from software manager/owner Stellar to Go Petie in FY '20, and the new interface has been a nice upgrade. However, given the demands of the March 2020 Presidential Primary, we were unable to send additional letters to owners of unregistered dogs in early 2020 like we had the year before. Nevertheless, 1064 dogs were registered in Hanover between July 1, 2019 and June 30, 2020.

It is a long-term goal of this office to preserve the town's historic records for all to appreciate, research and enjoy. The documents that were being stored in the basement of Town Hall were moved to the decommissioned Sylvester School in the last fiscal year. This year, a study of the records housed at Sylvester was undertaken - thanks to CPC funds and King Information Systems. The study was completed in early March of 2020, right before the pandemic lockdown began. Next steps include re-boxing sub-standard records as needed, indexing items that need to be retained according to the retention guidelines, and identifying records that can be microfilmed. A storage site will also have to be identified.

We began the process of adding data to the Board and Commission database that will allow us to track appointments, conflict of interest training, oaths of office and the receipt of the Open Meeting Law of board and commission members. This project was unavoidably discontinued when the lockdown began and due to the reduction in Senior Tax Work-off staff availability. We have in the meantime returned to the old methods of "paper filing".

Our goal regarding vital records access has always been to balance access to records with the prevention of identity theft. There were 427 separate requests for one or more certified copies of vital records in FY'20. Each request includes a review of the requestor's identification; the requestor needs to prove that they are who they say they are (which is the same standard the Registry of Vital Records uses) but of course this is a time consuming check and balance.

There were 149 births this year, which is a 13% increase over FY '19 births in Hanover. There were 31 marriages, of which all 31 occurred before the pandemic (between July 1, 2019 and March 1, 2020), and none occurred during the traditionally busy spring wedding months through the end of June. This was a decline of more than 40% over the last fiscal year, surely at least in part due to the number of weddings that were cancelled or postponed as a result of the pandemic. 132 deaths were recorded in Hanover, a 29% increase over last fiscal year, of which 6 in the spring of 2020 included COVID-19 as a contributory cause of death.

Professionally, I am grateful to the Town for allowing me to represent Hanover at the two statewide conferences of the Massachusetts Town Clerk's Association (MTCA) that were held before the pandemic this past fiscal year. I continue to serve the MTCA as a member and Vice-Chair of the Legislative Committee. I also continued to attend the Tri-County Clerk's Association educational seminars and meetings before the pandemic cancelled the spring meeting. In July of 2019, I

attended the final of my three years at the New England Municipal Clerk's Institute (NEMCI). While there, I served as my graduating class Vice President, was chosen to be our graduation speaker, and was awarded the Henry Paquin Memorial Scholarship for "commitment to the municipal clerk's profession". The Paquin Scholarship will allow me to attend NEMCI's Academy, a post-graduate program. I subsequently applied for and received the International Institute of Municipal Clerk's Certified Municipal Clerk status, a level of professional certification previously unearned by a Hanover Town Clerk.

Student interns and volunteers are always welcome to gain valuable work experience in our office and are hereby encouraged to contact us. We also had several Hanover students – Kaya Biancalli, Sinead Carty, Colin Flaherty, Sarah Jenkins, Emma McNerney, and Eric Sidoti volunteer in the office, as part of their senior humanities project, and/or at the polls this past year, and we are always looking for more students with community service goals to assist us in the future. Thanks to all involved for carrying on the work of this office; we all benefit from your efforts.

Respectfully submitted,

Catherine G. Harder-Bernier Town Clerk

JOURNAL OF THE MARCH 3, 2020 PRESIDENTIAL PREFERENCE PRIMARY

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR PRESIDENTIAL PRIMARIES

Plymouth, SS.

To either of the Constables of the Town of Hanover

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at

Precincts 1 - 4

Hanover High School, 287 Cedar Street

on **TUESDAY, THE THIRD DAY OF MARCH, 2020**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primaries for the candidates of political parties for the following offices:

Presidential Preference	For This Commonwealth
State Committee Man	Second Plymouth And Bristol Senatorial District
State Committee Woman	Second Plymouth And Bristol Senatorial District
Town Committee	Town Of Hanover

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 21st day of January, 2020.

Emmanuel J. Dockter,
John C. Tuzik,
David R. Delaney,
Jocelyn Reardon Keegan
and John S. Barry

Selectmen of Hanover

Service delivered by hand by Thomas F. Hayes, February 20, 2020, Constable.

JOURNAL OF THE MARCH 3, 2020 PRESIDENTIAL PREFERENCE PRIMARY

After 5 days of legislatively-mandated Early Voting from February 24 – 28, the meeting for the Presidential Preference Primary was called to order at Hanover High School on Tuesday, March 3, 2020 at 6:30 a.m. by Catherine Harder-Bernier, Town Clerk. At the meeting, the ballot boxes were opened, inspected, and found to be empty. After being locked, the keys were turned over to the police officer on duty. The polls were declared open at 7:00 a.m. and remained open until 8:00 p.m. when they were declared closed. Election Wardens Lawrence Bright, Kathleen Fanning, David Keegan, Richard Mattes and Constance Zaylor efficiently managed their respective precincts and Central Count (for the tabulation of the Early ballots) area. Joseph DiSabato also graciously served as a Warden during Early Voting despite his retirement the year before. Incumbent Donald J. Trump garnered 1,064 out of the 1,189 votes in the Republican primary and went on to win the Republican Party nomination. Joseph R. Biden earned 1,201 of 3,036 votes on the Democratic side, easily outdistancing Bernie Sanders, Michael Bloomberg and Elizabeth Warren, among others. He also went on to become his party's nominee.

Town of Hanover Official Election Results - March 3, 2020 Presidential Primary

Republicans

	<u>Precinct 1</u> <u>total</u>	<u>Precinct 2</u> <u>total</u>	<u>Precinct 3</u> <u>total</u>	<u>Precinct 4</u> <u>total</u>	<u>TOTAL</u>
<u>Rep. Presidential Preference</u>					
William F. Weld	20	14	17	20	71
Joe Walsh	1	4	6	3	14
Donald J. Trump	274	293	255	247	1069
Roque "Rocky" De La Fuente	3	1	1	0	5
No Preference	5	3	3	2	13
Write-in	0	2	1	2	5
Blank Votes	1	4	6	1	12
Sub-total	304	321	289	275	1189

Rep State Committee Man

Gordon C. Andrews	39	52	35	42	168
Geoff Diehl	244	233	234	201	912
Lawrence P. Novak	5	13	6	12	36
Write-in	1	0	0	0	1
No preference	0				0
Blank votes	15	23	14	20	72
Sub-total	304	321	289	275	1189

JOURNAL OF THE MARCH 3, 2020 PRESIDENTIAL PREFERENCE PRIMARY

Rep. State Committee Woman

Jeanie Falcone	102	123	101	113	439
KathyJo Boss	167	157	164	125	613
Write-in	0	0	0	0	0
Blank votes	35	41	24	37	137
Sub-total	304	321	289	275	1189

Rep Town Committee

Richard J. Mattes	144	150	133	130	557
Carol M. Mattes	147	148	132	130	557
Stephen T. Richardson	144	160	133	132	569
Leslie J. Molyneaux	154	176	150	144	624
Yvonne D. Bright	144	143	125	128	540
Lawrence S. Bright	139	144	125	125	533
Thomas F. Costello	139	145	123	132	539
Eileen M. Costello	134	145	122	124	525
Donna E. Hoadley	153	165	133	146	597
Stephen G. Devine	131	143	128	127	529
Kim M. Notarangelo	150	147	126	136	559
Nancy E. Foster	138	159	130	130	557
Kathleen A. Miller	135	157	126	127	545
Jeanne M. Cianciola	150	154	134	135	573
Michael J. Cianciola	150	153	133	133	569
Joseph Bellantoni	129	153	139	132	553
Joseph Vincent Polsinello	131	150	121	121	523
Michael A. Assad	132	146	122	125	525
Joseph C. DeNicola	133	150	125	124	532
Pamela Dawn Ferguson	130	142	120	129	521
Nancy J. Goldthwait	134	152	125	130	541
Kathleen M. O'Brien	143	158	124	143	568
Daniel A. Pallotta	142	177	147	138	604
Viola A. Ryerson	141	157	141	143	582
Bruce Phillip Ryerson	131	152	135	134	552
Neal R. Rossi	149	168	138	134	589
All others, less than 5 votes each	4	12	12	6	34
Blank Votes	6989	7229	6713	6187	27118
Sub-total	10636	11223	10103	9619	41581

JOURNAL OF THE MARCH 3, 2020 PRESIDENTIAL PREFERENCE PRIMARY

Democrats

	<u>Precinct 1</u> <u>total</u>	<u>Precinct 2</u> <u>total</u>	<u>Precinct 3</u> <u>total</u>	<u>Precinct 4</u> <u>total</u>	<u>TOTAL</u>
<u>Dem. Presidential Preference</u>					
Deval Patrick	1	3	4	3	11
Amy Klobuchar	15	7	7	17	46
Elizabeth Warren	115	118	124	104	461
Michael Bennet	1	0	0	0	1
Michael R. Bloomberg	145	122	114	129	510
Tulsi Gabbard	11	5	6	11	33
Cory Booker	0	1	0	1	2
Julian Castro	0	0	0	0	0
Tom Steyer	6	6	7	6	25
Bernie Sanders	151	142	146	141	580
Joseph R. Biden	319	307	277	309	1212
John K. Delaney	0	1	0	0	1
Andrew Yang	1	0	2	2	5
Pete Buttigieg	38	20	35	25	118
Marianne Williamson	0	0	0	0	0
No Preference	3	3	4	3	13
Write-in	0	3	1	0	4
Blank Votes	2	1	6	5	14
Sub-total	808	739	733	756	3036

Dem State Committee Man

Michael D. Brady	559	547	527	510	2143
Write-in	5	1	1	6	13
Blank votes	244	191	205	240	880
Sub-total	808	739	733	756	3036

Dem. State Committee Woman

Peggy Curtis	551	534	517	504	2106
Write-in	4	0	1	2	7
Blank votes	253	205	215	250	923
Sub-total	808	739	733	756	3036

JOURNAL OF THE MARCH 3, 2020 PRESIDENTIAL PREFERENCE PRIMARY

Dem Town Committee

Donald G. McKee	378	350	343	355	1426
Diana L. MacDonald	357	333	328	319	1337
Clare Marie Flynn	369	357	346	332	1404
Katherine A. DiSabato	382	358	341	333	1414
Regina Campbell	359	367	327	324	1377
Eleanor M. Kimball	371	379	337	343	1430
Maureen F. Walker	359	331	320	316	1326
William F. Flynn	377	361	359	351	1448
Diane R. Sawin	365	349	350	331	1395
Robert S. O'Rourke	387	381	361	355	1484
Rhonda L. Nyman	471	442	437	431	1781
Joseph DiSabato, Jr.	365	346	334	325	1370
Michael J. O'Connor	361	344	329	329	1363
David J. Keegan	370	384	342	339	1435
Paul D. Vlassakis	356	343	326	356	1381
Susan P. Glover	393	375	343	369	1480
Emmanuel Dockter	7	5	3	9	24
Robert McDermott	9	2	2	4	17
Brian May	7	0	2	0	9
Jocelyn Keegan	3	5	2	2	12
Vanessa O'Connor	2	3	1	3	9
All others, less than 5 votes each	6	6	4	8	24
Blank Votes	22226	20044	20118	20926	83314
Sub-total	28246	25844	25641	26434	106165

Libertarian

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Precinct 3</u>	<u>Precinct 4</u>	<u>TOTAL</u>
	<u>total</u>	<u>total</u>	<u>total</u>	<u>total</u>	
<u>Lib. Presidential Preference</u>					
Arvin Vohra	0	0	1	0	1
Vermin Love Supreme	0	0	0	1	1
Jacob George Hornberger	0	0	0	0	0
Samuel Joseph Robb	1	0	0	0	1
Dan Taxation is Theft					
Behrman	0	0	0	1	1
Kimberly Margaret Ruff	0	0	0	0	0
Kenneth Reed Armstrong	0	0	0	0	0

JOURNAL OF THE MARCH 3, 2020 PRESIDENTIAL PREFERENCE PRIMARY

Adam Kokesh	0	0	0	0	0
Jo Jorgensen	0	0	0	0	0
Max Abramsom	0	0	0	0	0
No Preference	0	1	0	1	2
Write-in	0	1	1	0	2
Blank Votes	1	0	1	0	2
Sub-total	2	2	3	3	10

Lib State Committee Man

Write-in	0	0	1	0	1
Blank votes	2	2	2	3	9
Sub-total	2	2	3	3	10

Lib. State Committee Woman

Write-in	0	0	0	0	0
Blank votes	2	2	3	3	10
Sub-total	2	2	3	3	10

Lib Town Committee

Write-ins, less than 5 votes each	2	0	1	1	4
Blank Votes	18	20	29	29	96
Sub-total	20	20	30	30	100

Green-Rainbow

	<u>Precinct 1</u> <u>total</u>	<u>Precinct 2</u> <u>total</u>	<u>Precinct 3</u> <u>total</u>	<u>Precinct 4</u> <u>total</u>	<u>TOTAL</u>
<u>Grb. Presidential Preference</u>					
Dario Hunter	0	0	0	0	0
Sedinam Kinamo Christin Moyowasifza-Curry	0	0	0	0	0
Kent Mesplay	0	0	0	0	0
Howard Hawkins	0	0	0	0	0
No Preference	0	0	0	0	0
Write-in	0	0	0	0	0

JOURNAL OF THE MARCH 3, 2020 PRESIDENTIAL PREFERENCE PRIMARY

Blank Votes	0	0	0	0	0
Sub-total	0	0	0	0	0

Grb State Committee Man

Write-in	0	0	0	0	0
Blank votes	0	0	0	0	0
Sub-total	0	0	0	0	0

Grb State Committee Woman

Write-in	0	0	0	0	0
Blank votes	0	0	0	0	0
Sub-total	0	0	0	0	0

Grb Town Committee

Write-ins, less than 5 votes each	0	0	0	0	0
Blank Votes	0	0	0	0	0
Sub-total	0	0	0	0	0

Total registered Republicans	1,618
Total registered Democrats	2,122
Total registered Libertarians	33
Total registered Green Rainbow	4
Total unenrolled voters	6,887
Total other voters	95
 Total registered voters	 10,759
Total voted in this election	4,235
Percentage of total voters	39.4%

JOURNAL OF THE SPECIAL TOWN MEETING
HELD JUNE 29, 2020

Commonwealth of Massachusetts

Town of Hanover

Warrant for *Special* Town Meeting

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the University Sports Complex at Starland, 645 Washington Street, HANOVER, on

MONDAY THE 29th DAY OF JUNE, 2020 AT 7:00 P.M.



And you are hereby ordered to serve this Warrant posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 15th day of June, 2020.

BOARD OF SELECTMEN

John C. Tuzik, Chairman
Emmanuel J. Dockter, Vice Chairman
Jocelyn Reardon Keegan
David R. Delaney
John S. Barry

Thomas F. Hayes, Constable

Posted this 16th day of June, 2020

JOURNAL OF THE SPECIAL TOWN MEETING
HELD JUNE 29, 2020

INDEX OF ARTICLES FOR <i>SPECIAL</i> TOWN MEETING – JUNE 2020		
ARTICLE #	ISSUE	SUBMITTED BY
1	Payment of Prior Year Expenditures	Director of Finance/Town Manager
2	Unused Water Main Appropriation Returned to Water Retained Earnings	Director of Public Works/Director of Finance
3	Rescind Completed Water Projects	Director of Finance/Director of Public Works
4	Rescind Completed Projects Borrowing Authorizations	Director of Finance
5	Fiscal Year 2020 Budget Reconciliation	Chief of Police/Director of Finance
6	Transfer of Surplus Bond Proceeds	Director of Finance
7	Federal Reimbursement for Foster Care Transportation	Assistant Superintendent for Business and Finance/Director of Finance
8	Waive Dog License Late Fees	Town Clerk
9	Appropriate Funds – Large Format Scanner	Town Manager
10	Appropriate Funds – ViewPermit	Town Manager

The quorum for Town Meeting was reduced by the Board of Selectmen from 100 to 50 due to the State of National and Local Emergency that was called as a result of the COVID-19 international pandemic. A quorum of at least 50 voters being present at the Starland Sportsplex and Fun Park, 645 Washington Street in Hanover, Moderator Douglas Thomson called the Special Town Meeting to order at 7:01 p.m. on Monday, June 29th, 2020.

The Moderator made some brief announcements, including: there will be no roving microphones; please come to a mike in the center aisle; please maintain 6 foot distancing; please keep your mask on unless you need to remove it briefly while seated only. The formal opening announcements will be heard during the Annual Town Meeting which immediately follows this meeting.

Motion to waive the reading of the articles.

So carries unanimously.

JOURNAL OF THE SPECIAL TOWN MEETING
HELD JUNE 29, 2020

ARTICLE 1. PAYMENT OF PRIOR YEAR EXPENDITURES

To see if the Town will vote to appropriate a sum of money or transfer from any available funds, or to transfer from other accounts, to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

U.S. Bank	\$4,000.00
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Director of Finance
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$4,000.00 to pay an unpaid bill.

So carries unanimously.

ARTICLE 2. UNUSED WATER MAIN APPROPRIATION RETURNED TO WATER RETAINED EARNINGS

To see if the Town will vote to rescind the balance of funds authorized but unexpended in Article 34 of the 2019 Annual Town Meeting, or a greater or lesser sum, and to transfer these funds to Water Retained Earnings, or take any other action relative thereto.

Director of Public Works
Director of Finance

We move that the Town vote to rescind the Water Main appropriation in Article 34 of the 2019 Annual Town Meeting, and transfer the remaining \$290,068.07 to Water Retained Earnings.

So carries unanimously.

ARTICLE 3. RESCIND COMPLETED WATER PROJECTS

To see if the Town will vote to rescind projects completed under budget or no longer needed, and return the funds back to the Water Enterprise Undesignated Fund Balance, or take any other action relative thereto.

Director of Finance
Director of Public Works

We move that the Town vote to rescind the following projects completed under budget or no longer needed, as stated below, and return the funds to Water Retained Earnings:

JOURNAL OF THE SPECIAL TOWN MEETING
HELD JUNE 29, 2020

Project Description	Original Appropriation	Remaining Balance to Return to Undesignated Fund Balance
Ames Way Repairs	\$40,000.00	\$40,000.00
4X4 Dual Rear Wheel Dump Truck	\$63,000.00	\$2,557.05
Purch/Equip Water Service Van	\$38,000.00	\$3,074.06
Winter St Water Facility		\$5,266.56

So carries unanimously.

ARTICLE 4. RESCIND COMPLETED PROJECTS BORROWING AUTHORIZATIONS

To see if the Town will vote to rescind borrowing authorizations for projects completed under budget or no longer needed, or take any other action relative thereto.

Director of Finance

We move that the Town vote to rescind the following borrowing authorizations for projects completed under budget:

Project Description	Original Appropriation	Remaining Borrowing Authorization to be Rescinded
Generator – Fire Headquarters	\$140,000.00	\$6,255.00
DPW Large Dump Truck FY2017	\$190,000.00	\$20,000.00
DPW 4X4 Pickup	\$38,000.00	\$250.00
DPW One Ton Dump Truck	\$70,000.00	\$6,049.00
DPW Large Dump Truck	\$170,000.00	\$13,474.00
Sylvester Feasibility Study	\$500,000.00	\$10,483.59

So carries unanimously.

JOURNAL OF THE SPECIAL TOWN MEETING
HELD JUNE 29, 2020

ARTICLE 5. FISCAL YEAR 2020 BUDGET RECONCILIATION

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$25,000.00, or a greater or lesser sum, for the purpose of fully funding the Police Salaries account established by Article 7 of the 2019 Annual Town Meeting, or take any other action relative thereto.

Chief of Police
Director of Finance

We move that the Town vote to appropriate to the Fiscal Year 2020 Police Salaries account from Certified Free Cash the sum of \$25,000.00.

So carries unanimously.

ARTICLE 6. TRANSFER OF SURPLUS BOND PROCEEDS

To see if the Town will appropriate \$1,302,435.00 to pay costs of the Center/Sylvester School Project, and to determine whether this amount shall be transferred from surplus bond proceeds, or otherwise provided; or take any other action relative thereto.

Director of Finance

We move that the Town vote to transfer \$1,302,435.00 from surplus bond proceeds to pay costs of the Center/Sylvester School Project.

So carries unanimously.

ARTICLE 7. FEDERAL REIMBURSEMENT FOR FOSTER CARE TRANSPORTATION

To see if the Town will vote to authorize the Superintendent of the Hanover Public Schools, with the approval of the Board of Selectmen, to enter into Memorandum(s) of Understanding (MOU) with the Massachusetts Department of Children and Families, the Executive Office of Health and Human Services, and the Department of Elementary and Secondary Education to obtain Federal Title IV-E reimbursement(s) for foster care transportation and to provide that payments for such foster care transportation under such MOU(s) may be made from such reimbursement(s) as a result of the foster care transportation being performed without appropriation of said reimbursement(s), pursuant to Massachusetts General Laws Chapter 44 Section 70, or take any other action relative thereto.

Assistant Superintendent for Business and Finance
Director of Finance

We move that the Town vote to authorize the Superintendent of Schools to take the actions laid out in this Article.

So carries unanimously.

JOURNAL OF THE SPECIAL TOWN MEETING
HELD JUNE 29, 2020

ARTICLE 8. WAIVE DOG LICENSE LATE FEES

To see if the Town will vote to temporarily waive the \$10 dog license late fee that would have been charged beginning April 1, 2020. The fee has been temporarily waived by the Town Clerk due to the COVID-19 pandemic and the related difficulties residents have experienced on so many levels. Said late fee to be reinstated two weeks after the last day of the Commonwealth's "Stay at Home" advisory, or take any other action relative thereto.

Town Clerk

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

ARTICLE 9. APPROPRIATE FUNDS – LARGE FORMAT SCANNER

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$10,000 or another sum, to purchase and equip a large format scanner at the direction of the Town Manager, or take any other action relative thereto.

Town Manager

We move that the Town vote to not accept this Article and take no further action.

So carries unanimously.

ARTICLE 10. APPROPRIATE FUNDS – VIEWPERMIT

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$30,000 or another sum, to upgrade the town's ViewPermit software at the direction of the Town Manager, or take any other action relative thereto.

Town Manager

We move that the Town vote to not accept this Article and take no further action.

So carries unanimously.

Motion to dissolve the Special Town Meeting at 7:10 p.m.

So carries unanimously. The Special Town Meeting at Starland, 645 Washington Street, Hanover, was dissolved at 7:10 p.m. on Monday, June 29th, 2020.

JOURNAL OF THE ANNUAL TOWN ELECTION AND TOWN MEETING
HELD JUNE 27 AND JUNE 29, 2020

Commonwealth of Massachusetts

Town of Hanover

Warrant for **Annual** Town Election and Meeting

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs regarding this

NOTICE FOR THE ELECTION OF OFFICERS

Hanover High School, 287 Cedar Street

On **SATURDAY, THE 27th OF JUNE 2020**

Then and there to act on the following:

To bring in their votes for each of the following:

For a term of five years:

One Planning Board Member

For a term of three years:

One Board of Assessors Member
One Board of Health Member
Two Board of Selectmen Members
Two School Committee Members
One Trustee of the Public Library

For a term of one year:

One Town Moderator
One Planning Board Member

Polls open from 12:00 noon to 6:00 p.m., unless otherwise ordered by the Town.

And you are hereby ordered to serve this Warrant posting attested copies thereof seven days at least before the time of said meeting.

Given under our hands this 4th day of May, 2020.

BOARD OF SELECTMEN

John C. Tuzik, Chairman
Emmanuel J. Dockter, Vice-Chairman
Jocelyn Reardon Keegan
David R. Delaney
John S. Barry

Thomas F. Hayes, Constable

Posted this 10th day of June, 2020

JOURNAL OF THE ANNUAL TOWN ELECTION AND TOWN MEETING
HELD JUNE 27 AND JUNE 29, 2020

The meeting for the Annual Town Election was called to order Saturday, June 27th, 2020 at 7:30 a.m. by Town Clerk Catherine Harder-Bernier after being re-scheduled from May 9th, 2020 due to concerns and legislative changes due to COVID-19. At the meeting, the ballot boxes were opened, inspected, and found to be empty. After being locked, the keys were turned over to the police officer on duty. The polls were declared open at 12 noon and remained open until 6:00 p.m. when they were declared closed. The shortened polling hours, as recommended by the Town Clerk and voted by the Board of Selectmen, were established due to the pandemic, the extended mail-in voting period and the need to keep election workers and residents home safe. "Fear of COVID-19" was deemed by the legislature to be a valid excuse for anyone to receive an absentee/early ballot, and 1,002 or 45% of voters took advantage of this provision, which was approximately a ten-fold increase over an average year.

In a five-way race for two seats on the Board of Selectmen, Rhonda Nyman and Vanessa O'Connor became the first two women in Hanover elected simultaneously to the Board. Ruth Lynch and Peter Miraglia withstood a strong campaign by write-in candidate Ryan Hall for School Committee. Write-in candidate Bernie Campbell also earned a seat on the Planning Board.

HANOVER OFFICIAL ELECTION RESULTS
JUNE 27, 2020

Board of Assessors - three years	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blank	135	134	166	121	556
David R. Delaney	425	403	478	370	1676
Write- Ins	4	3	7	3	17
	564	540	651	494	2249
Board of Health - three years	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blank	160	138	173	140	611
Diane R. Sawin	399	399	475	352	1625
Write- Ins	5	3	3	2	13
	564	540	651	494	2249
Board of Selectmen - 3 years, vote for two	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blank	134	139	188	123	584
Steven R. Louko, Jr.	213	187	236	157	793
Rhonda L. Nyman	256	264	366	242	1128
Vanessa A. O'Connor	243	241	255	238	977
Viola A. Ryerson	131	134	122	107	494
Melsi Xhengo	150	109	135	121	515
Write-Ins	1	6	0	0	7
	1128	1080	1302	988	4498

JOURNAL OF THE ANNUAL TOWN ELECTION AND TOWN MEETING
HELD JUNE 27 AND JUNE 29, 2020

Moderator - 1 year	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blank	119	112	146	110	487
Douglas T. Thomson	439	425	499	381	1744
Write-Ins	6	3	6	3	18
	564	540	651	494	2249

Planning Board - 5 years	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blank	154	147	180	136	617
Guiseppe A. Fornaro	401	384	458	351	1594
Write-Ins	9	9	13	7	38
	564	540	651	494	2249

Planning Board - for the remainder of the term	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blank	528	516	618	468	2130
Bernie Campbell (write-in)	15	10	14	7	46
Janza Stannard (write in)	6	5	2	3	16
Write-Ins	15	9	17	16	57
	564	540	651	494	2249

School Committee - 3 years, vote for two	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blank	285	280	382	277	1224
Ruth A. Lynch	313	341	375	296	1325
Peter Q. Miraglia	323	291	367	258	1239
Ryan M. Hall (write-in)	204	165	167	152	688
Write-Ins	3	3	11	5	22
	1128	1080	1302	988	4498

Trustee of the Library - 3 years, vote for one	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blank	135	123	136	111	505
Elaine J. Shea	427	416	513	383	1739
Write-Ins	2	1	2	0	5
	564	540	651	494	2249

Total turnout 2,249
Number of registered voters 10,845
Percentage turnout 20.74%

*Election winners noted in **bold**.

JOURNAL OF THE ANNUAL TOWN ELECTION AND TOWN MEETING
HELD JUNE 27 AND JUNE 29, 2020

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the University Sports Complex at Starland, 645 Washington Street, HANOVER, on

MONDAY THE 29th DAY OF JUNE, 2020 AT 7:30 P.M.



Given under our hands this 4th day of May, 2020.

BOARD OF SELECTMEN

John C. Tuzik, Chairman
Emmanuel J. Dockter, Vice-Chairman
Jocelyn Reardon Keegan
David R. Delaney
John S. Barry

Thomas F. Hayes, Constable

Posted this 10th day of June, 2020

JOURNAL OF THE ANNUAL TOWN ELECTION AND TOWN MEETING
HELD JUNE 27 AND JUNE 29, 2020

INDEX OF ARTICLES FOR ANNUAL TOWN MEETING – 2020		
ARTICLE #	ISSUE	SUBMITTED BY
1	Accept Reports in Annual Town Report	Advisory Committee
2	Hear/Accept Reports of Committees & State Officials	Advisory Committee
3	Authorize Treasurer to Accept Trust Funds	Director of Finance
4	Assume Liability to Allow State DEP Work	Board of Selectmen
5	Set Pay for Elected Official – Town Moderator	Advisory Committee
6	Set Pay for Elected Official - Town Clerk	Advisory Committee
7	CPA Home Rule Act	Board of Selectmen
8	General Fund Operating Budget	Town Manager/Director of Finance
9	Water Enterprise Budget	Town Manager/Director of Public Works/ Director of Finance
10	Rescind Completed Capital Projects	Town Manager/Director of Finance
11	Additional Reserve Fund Appropriation	Director of Finance/Town Manager
12	PEG Access & Cable Related Fund	Town Manager/Director of Finance
13	Accept Chapter 90 Road Grant Monies	Board of Selectmen/Town Manager/ Director of Public Works
14	Set Limits On Revolving Funds	Town Manager/Director of Finance
15	Amend General By-Laws – Create Council On Aging Departmental Revolving Fund and Amend Flu Clinic Departmental Revolving Fund	Town Manager/Director of Finance
16	Modify Transfer Station Fee Schedule	Director of Public Works/Town Manager
17	Modify Water Fee Schedule	Director of Public Works/Town Manager
18	Amend Zoning Bylaw 6.710	Town Planner
19	Amend Zoning Bylaw 6.11.00 – Moratorium	Planning Board
20	Amend General Bylaw 4-10 – Council On Aging	Council on Aging Board/Town Manager
21	Appropriate Funds – Water Main Repair	Town Manager/DPW Director
22	Appropriate Funds – Pond Street #1 Well	Town Manager/DPW Director
23	Appropriate Funds – Special Education Reserve Fund	Director of Finance/Town Manager/School Superintendent/School Business/Finance Manager
24	Amend Language for Multi-Use Recreational Facility	Community Preservation Committee/ Parks and Recreation Committee/ Hanover Build the Boards, Inc.
25	Petition General Court - All Alcohol Beverage Licenses For Demoulas Market Basket	Petition
26	Amend Zoning Bylaw Section 6.230	Petition
27	Increase Income-Based Senior Citizen Real Estate Tax Exemption	Director of Finance
28	Property Tax Exemption For Gold Star Parents	Veterans' Service Officer/Community Services Director/Director of Finance
29	Eliminate Local Educational Fund	Director of Finance
30	Establish Municipal Veterans Assistance Fund Through Voluntary Donation On Property And Motor Vehicle Excise Tax Bills	Director of Finance/ Community Services Director
	Election	

JOURNAL OF THE ANNUAL TOWN ELECTION AND TOWN MEETING
HELD JUNE 27 AND JUNE 29, 2020

The quorum for Town Meeting was reduced by the Board of Selectmen from 100 to 50 due to the State of Emergency due to COVID-19. A quorum of at least 50 voters being present at the Starland Sportsplex and Fun Park, 645 Washington Street in Hanover, Moderator Douglas Thomson called the Special Town Meeting to order at 7:31 p.m. on Monday, June 29th, 2020.

Due to COVID-19, the Boy and Girl Scouts of Hanover could not be present to lead the Pledge of Allegiance to the flag. Instead, the pledge was led by Moderator Douglas Thomson.

Also due to COVID-19, the Hanover High School VOX choir could not appear to sing the National Anthem. Instead, a video of the National Anthem sung by VOX member Michelle Sylvester was shown.

A Hanover Food Pantry report and announcement was made by Mrs. Jane Estabrooks.

Moderator Douglas Thomson asked for a moment of silence for long-time Hanover volunteers Joan DuBois, Donald Deluse, and Frank Lynch who passed away in the last year.

The Moderator also made some announcements regarding some procedural changes due to COVID-19, not the least of which is the fact that we were meeting in the basketball courts at Starland Sportsplex instead of Hanover High School. These changes affected the usual Town Meeting proceedings, and included: there were no roving microphones; the mikes were in the center aisle and speakers needed to walk to them; speakers and participants were asked to maintain 6 foot distancing; participants were asked to not move any of the chairs, participants were asked to keep their masks on at all times unless they needed to remove it briefly and while seated only.

Motion to waive the reading of the articles.

Motion passes.

ARTICLE 1. ACCEPT REPORTS IN ANNUAL TOWN REPORT

To see if the Town will vote to accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

We move that the Town accept the Fiscal Year 2019 Annual Report as written.

Motion to advance consideration of the Town Budget article to immediate consideration.

Motion fails.

Original motion to accept the Fiscal Year 2019 Annual Report carries unanimously.

JOURNAL OF THE ANNUAL TOWN ELECTION AND TOWN MEETING
HELD JUNE 27 AND JUNE 29, 2020

ARTICLE 2. HEAR/ACCEPT REPORTS OF COMMITTEES & STATE OFFICIALS

To see if the Town will vote to hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

Report from State Representative David DeCoste:

Thank you Mr. Moderator, Board of Selectmen, town meeting members, and other elected officials for this opportunity to speak to you.

First, let me just say that it is truly an honor for me to serve as the State Representative for the Town of Hanover and the residents of the Fifth Plymouth District.

I know there are a lot of items on the agenda this evening, and many people who want to speak, so I will be brief.

As you know, the novel coronavirus has completely upended the normal legislative process and has created significant challenges for state government, as well as our cities and towns.

Since Governor Baker declared a State of Emergency on March 10, I have been working closely with my House and Senate colleagues to pass legislation to help communities like Hanover address these challenges. That includes making changes to the Town Meeting process to give communities more flexibility in how and where Town Meetings are conducted to maximize public health and safety.

We've also given cities and towns more time to put together their municipal budgets for Fiscal Year 2021 and are allowing communities that are running a deficit to amortize their debt over the next three fiscal years.

Also, tomorrow the House is scheduled to vote on a conference committee report that will provide expanded absentee and early voting options for upcoming state and municipal elections, including vote-by-mail, so residents can exercise their right to vote without compromising their personal health and safety.

One thing we have not been able to do, however, is to finalize a state budget for the new fiscal year that begins on Wednesday.

The Commonwealth is currently facing a projected deficit for Fiscal Year 2021 that could run as high as \$5 billion to \$8 billion.

As you know, the state extended the income tax filing deadline until July 15 because so many people have been struggling financially this year during the pandemic, and a significant number have lost their jobs. That extension, combined with the economic impact of COVID-19, has resulted in lower than anticipated tax revenues over the last few months. We are now waiting to see what the revenues will look like once people start filing their tax payments over the next two weeks.

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We are also waiting to see how much aid Massachusetts will be getting from the federal government. In March, Congress approved the Coronavirus Aid, Relief and Economic Security Act, also known as the CARES Act. Congress is now working on another COVID-19 relief bill that will reportedly include additional aid to states and to municipalities, but at this point we still don't know what the final bill will look like.

Amidst all this uncertainty, Governor Baker recently filed a one-twelfth interim budget that was passed by the Legislature and signed into law last Friday. The budget authorizes \$5.25 billion in spending to allow the state to pay its bills for the month of July.

The interim budget does not include details on how this money will be spent, but the Baker-Polito Administration announced last week that local aid payments for July and August will be based off the Fiscal Year 2020 estimates.

For Hanover, that means Chapter 70 education aid will be funded based on last year's cherry sheet figures of \$7,023,879 while unrestricted general government aid will be funded based on last year's figures of \$2,249,434.

The cherry sheet estimates for Hanover's charter school tuition reimbursement in Fiscal Year 2020 was \$118,769. But the Division of Local Services issued a bulletin that was sent to cities and towns last week indicating that charter school reimbursements will be funded using the final actual payments from Fiscal Year 2020, rather than the estimated cherry sheet payments.

The DLS bulletin also indicated that July local aid payments will be issued on July 31, and if no state budget is in place at that time, they will use the same methodology to make the August local aid payments on August 31.

As you know, this upcoming fiscal year was going to be the first year of a seven-year phase-in of \$1.5 billion in additional school funding under the Student Opportunity Act. Governor Baker had proposed a \$303.5 million increase in Chapter 70 aid as part of the budget proposal he filed in January, but that was before the coronavirus hit and changed everything. There has been some preliminary talk about potentially delaying the first year of implementation, but nothing has been decided yet.

As you can see, there is still a great deal of uncertainty over what the final Fiscal Year 2021 budget will look like. I wish I had more definitive numbers for you tonight, but I want to assure you that I will continue to advocate for holding local aid harmless in the upcoming budget, and will provide you with an update on these numbers as soon as I have any additional information.

In closing, we are seeing glimpses of the future, and these visions are alarming. Every day, Americans, regardless of their political beliefs and leanings, are threatened by extremists. Division is their goal.

We have much that brings us together, and we cannot let unfounded hatred create an unrecognizable environment in our communities. Here or throughout our country. This is where we have chosen to live.

It's a pretty nice, safe and people friendly place. It is worth defending. I know I will do so. My office is always open to you, and I'm only a phone call away by dialing 617-722-2460. Thank you.

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Proclamations and resolutions from the Board of Selectman, as read by Chair John Tuzik:

TO HONOR SELECTMAN EMMANUEL J. DOCKTER

On this day, Monday, June 29, 2020, the Board of Selectmen would like to join with all of the boards, committees, employees and residents of the Town of Hanover in honoring Emmanuel Dockter as he steps down from his seat on the Board of Selectmen. We thank him for his years of service to the Town of Hanover.

Emmanuel has served with distinction, acting as both Chairman and Vice Chairman during his tenure on the Board of Selectman. The Town of Hanover has benefited from having a person with Emmanuel's legal knowledge, dedication and skill set step forward and tend to our community's needs. Emmanuel, the conscientious manner in which you approached Selectmen's Meetings and the time you took to educate the residents of Hanover on the processes of their local government will be missed.

We also wish to thank your wife Heidi and your children Abby, Henry and Ethan for their patience on the occasions you were away from them to serve our community.

On behalf of the Town of Hanover, and the citizens that have been fortunate enough to know you, we give to you and your family the *Community's Heartfelt Thanks and Best Wishes* for continued success, health, and happiness in all your endeavors.

In recognition of Emmanuel and his faithful service to the Town of Hanover, we hereby ask Town Meeting, through the Moderator, to consider the following resolution:

BE IT RESOLVED that the Annual Town Meeting of 2020, officially extends to you, Emmanuel J. Dockter, our congratulations and thanks for a job well done.

Date: June 22, 2020

BOARD OF SELECTMEN

John C. Tuzik, Chairman

David R. Delaney

Jocelyn R. Keegan

John S. Barry

TO HONOR SELECTMAN JOCELYN REARDON KEEGAN

On this day, Monday, June 29, 2020, the Board of Selectmen would like to join with all of the boards, committees, employees and residents of the Town of Hanover in honoring Selectman Jocelyn Reardon Keegan and thanking her for her years of service to the Town of Hanover.

The Town of Hanover has benefited from having a person with Jocelyn's knowledge and skill set step forward and tend to our community's needs. Jocelyn, your analytical skills and unique passion for vocabulary will be missed.

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We also wish to thank your husband David and your sons, Andrew and John, for their patience on the occasions you were away from them to serve our community.

On behalf of the Town of Hanover, and the citizens that have been fortunate enough to know you, we give to you and your family the *Community's Heartfelt Thanks and Best Wishes* for continued success, health, and happiness in all your endeavors.

In recognition of Jocelyn Keegan and her faithful service to the Town, we hereby ask Town Meeting, through the Moderator, to consider the following resolution:

BE IT RESOLVED that the Annual Town Meeting of 2020, officially extends to you, Jocelyn Reardon Keegan, our congratulations and thanks for a job well done.

Date: June 22, 2020

BOARD OF SELECTMEN

John C. Tuzik, Chairman

Emmanuel J. Dockter, Vice Chairman

David R. Delaney

John S. Barry

TO HONOR RICHARD DELUCA

On this day, Monday, June 29, 2020, the Board of Selectmen would like to join with all of the boards, committees, employees and residents of the Town of Hanover in honoring Richard DeLuca as he steps down from the Planning Board after 28 years of service to the Town of Hanover.

Richard has served with distinction, acting as both Chairman and Vice Chairman during his tenure on the Planning Board. His fellow board members have stated that he will be remembered for his knowledge and application of the Zoning By-Laws; his ability to examine all sides of a project; his calm and deliberate manner; his guidance and wisdom; and his belief that the residents of Hanover deserved his best. They further noted that they will sorely miss Rich's humor, friendship, and his trusty laser pointer.

We wish to thank Richard's family, for their patience on the occasions he was away from them to serve our community.

On behalf of the Town of Hanover, and the citizens that have been fortunate enough to know you, we give to you and your family the *Community's Heartfelt Thanks and Best Wishes* for continued success, health, and happiness in all your endeavors.

In recognition of Richard and his faithful service to the Town of Hanover, we hereby ask Town Meeting, through the Moderator, to consider the following resolution:

BE IT RESOLVED that the Annual Town Meeting of 2020, officially extends to you, Richard DeLuca, our congratulations and thanks for a job well done.

Date: June 22, 2020

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BOARD OF SELECTMEN

John C. Tuzik, Chairman
Emmanuel J. Dockter, Vice Chairman
David R. Delaney
Jocelyn R. Keegan
John S. Barry

Report from Christopher Azizian for the Professional Firefighters Association Local 2726:

Thank you to all of the departments in town for their contribution of time and service to allow the Firefighters to host another Touch A Truck. Our 2019 Touch A Truck allowed us to raise funds to perpetuate our scholarship fund and to support an eighth grader's trip to Washington DC. We are extremely grateful for the communities and local businesses support for this great event. We regretfully announce that we will not be able to host at Touch A Truck this year due to the COVID-19 Pandemic, but we will be eager to seek other opportunities to help our community. One opportunity was joining forces with the Hanover Police Department in bringing joy to residents of all ages on their birthday by doing drive by parades. Our members successfully participated in over 65 parades and this was completed mostly by members volunteering their time off duty.

I am proud of the courage of members of Hanover Fire for their hard work during this extremely difficult time and for being dynamic while fighting this pandemic that has changed so much about how we work. I personally want to thank all of the members and administration of the department, the administrators of the Town and all of the people who volunteered their time to come together to answers calls for service and to help light up the Mobile Integrated Health Program.

We are grateful for the support of the administration of both the Town and the Department and to the Board of Selectmen for providing us with the necessary tools to stay safe and perform our jobs.

We move that the Town accept the reports provided under Article 2.

So carries unanimously.

ARTICLE 3. AUTHORIZE TREASURER TO ACCEPT TRUST FUNDS

To see if the Town will vote to authorize its Treasurer to accept such trust funds as may be placed in his or her hands during the Fiscal Year ending June 30, 2019, or take any other action relative thereto.

Director of Finance

We move that the Town vote to authorize the Treasurer/Collector to accept trust funds for the Fiscal Year Ending June 30, 2021.

So carries unanimously.

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ARTICLE 4. ASSUME LIABILITY TO ALLOW STATE DEP WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

ARTICLE 5. SET PAY FOR ELECTED OFFICIAL – TOWN MODERATOR

To see if the Town will vote to fix the pay of its elective officer as required by law as follows, or take any other action relative thereto.

Moderator: \$100 for Annual Town Meeting
 \$100 for Special Town Meeting

Advisory Committee

We move that the Town set the pay of the Moderator for Fiscal Year 2021 to be \$100 for Annual Town Meeting and \$100 for Special Town Meeting.

So carries unanimously.

ARTICLE 6. SET PAY FOR ELECTED OFFICIAL – TOWN CLERK

To see if the Town will vote to fix the pay of its elective officer as required by law as follows, or take any other action relative thereto.

Town Clerk: \$73,880 annually

Advisory Committee

We move that the Town set the pay of the Town Clerk for Fiscal Year 2021, including any amounts due under MGL Chapter 41 Section 19G, to be \$73,880.

Motion to amend to increase the Town Clerk's salary to \$77,770.

Motion to move the question of the amendment.

Motion to move the question passes unanimously.

Motion to amend fails.

Original motion of the Advisory Committee to set the pay at \$73,880.

So carries unanimously.

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ARTICLE 7. COMMUNITY PRESERVATION HOME RULE ACT

To see if the Town will authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact the following Home Rule Act, provided the General Court may make clerical and editorial changes of form to this Act that do not change the purpose thereof:

“Section 1. Notwithstanding any general or special law to the contrary, for the period July 1, 2020 through June 30, 2022 the Community Preservation Act surcharge effective in the Town of Hanover in accordance with the provisions of Chapter 44B of the Massachusetts General Laws shall be revised from 3% to the greater amount of either 1.2% or the minimal amount determined by the Board of Selectmen necessary to cover all existing obligations, including though not limited to debt obligations and the amount appropriated for administrative expenses in Fiscal Year 2020. The surcharge rate shall return to 3% on July 1, 2022 unless the Town takes action in accordance with Chapter 44B of the Massachusetts General Laws to either further amend the surcharge amount or rescind its acceptance of said Chapter 44B.

Section 2. If this Act is enacted after July 1, 2020 then the Town is authorized to refund any Community Preservation Act surcharge amount that is greater than the surcharge rate established in Section 1 of this Act and collected after July 1, 2020 and collected prior to the effective date of this Act.

Section 3. This Act shall take effect upon its passage.”

or take any other action related thereto.

Board of Selectmen

We move that the Town vote to accept this Article as printed in the Warrant.

Motion fails.

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ARTICLE 8. GENERAL FUND OPERATING BUDGET

To see if the Town will vote to appropriate \$64,232,922 for a General Fund Operating Budget, to provide for a reserve fund, and to defray the expenses of the Town, and to meet said appropriation transfer the sum of \$750,000 from Certified Free Cash, transfer the sum of \$65,000 from the Cemetery Graves & Foundations account, transfer the sum of \$10,000 from the Sale of Cemetery Lots account, transfer the sum of \$22,029 from the Title V Receipts Reserved account, transfer the sum of \$100,000 from the Other Post-Employment Benefits Trust Fund, transfer the sum of \$1,200,000 from the Ambulance Receipts Reserved account, and raise \$62,085,893 from the Fiscal Year 2021 Tax Levy and other sources, or take any other action relative thereto.

	<i>FY2020 Appropriated</i>	<i>FY2021 Town Manager Proposed (February)</i>	<i>FY2021 Town Manager Proposed (April)</i>	<i>Advisory Committee Recommended</i>
General Government:				
Salaries	\$294,885	\$312,000	\$308,606	\$298,606
Expenses	\$215,900	\$220,900	\$220,900	\$180,900
Finance Department:				
Salaries	\$897,976	\$911,777	\$901,858	\$896,924
Expenses	\$204,362	\$214,294	\$214,294	\$214,294
Community Development and Municipal Inspections:				
Salaries	\$686,781	\$625,262	\$552,460	\$549,077
Expenses	\$43,400	\$29,850	\$29,850	\$29,850
Community Services:				
Salaries	\$423,536	\$374,563	\$305,488	\$303,461
Expenses	\$179,910	\$202,080	\$202,080	\$202,080
Library:				
Salaries	\$440,643	\$444,434	\$383,599	\$374,196
Expenses	\$165,800	\$167,800	\$167,800	\$167,800
Police:				
Salaries	\$3,968,190	\$4,186,451	\$4,140,908	\$4,130,908
Expenses	\$264,869	\$306,893	\$300,158	\$286,158
Fire:				
Salaries	\$3,083,741	\$3,346,003	\$3,309,603	\$3,299,603
Expenses	\$276,686	\$327,650	\$327,650	\$315,650
Hanover Public Schools	\$29,218,627	\$30,445,776	\$30,045,776	\$29,816,940
South Shore Vocational High School	\$750,000	\$786,228	\$728,050	\$728,050
Public Works:				
Salaries	\$3,441,471	\$3,588,033	\$3,549,000	\$3,452,212
Expenses	\$3,013,896	\$3,136,956	\$3,136,956	\$3,124,491

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Snow & Ice	\$550,000	\$550,000	\$500,000	\$500,000
Debt	\$6,199,544	\$5,817,057	\$5,817,057	\$5,817,057
Town Wide Expenses	\$8,492,259	\$8,965,828	\$8,965,828	\$8,965,828
Transfers	\$227,700	\$125,000	\$125,000	\$125,000
TOTAL GENERAL FUND OPERATING BUDGET	\$63,040,176	\$65,084,835	\$64,232,922	\$63,779,085
Certified Free Cash	\$750,000	\$750,000	\$750,000	\$1,548,000
Cemetery Graves & Foundations	\$65,000	\$65,000	\$65,000	\$65,000
Sale of Cemetery Lots	\$10,000	\$10,000	\$10,000	\$10,000
Title V Receipts Reserved Account	\$22,029	\$22,029	\$22,029	\$22,029
Other Post-Employment Benefits Trust Fund	\$0	\$0	\$100,000	
Ambulance Receipts Reserved Account	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
Less Total Transfers	\$2,047,029	\$2,047,029	\$2,147,029	\$2,845,029
To be raised by the Fiscal Year 2021 Tax Levy and other sources	\$60,993,147	\$63,037,806	\$62,085,893	\$60,934,056

Town Manager
Director of Finance

We move that the Town vote to raise and appropriate \$63,779,085 for a total General Fund Operating Budget as set forth in the Advisory Committee Recommended column above, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of \$1,548,000 from Certified Free Cash, transfer the sum of \$65,000 from the Cemetery Graves & Foundations account, transfer the sum of \$10,000 from the Sale of Cemetery Lots account, transfer the sum of \$22,029 from the Title V Betterment Program, transfer the sum of \$1,200,000 from the Ambulance Receipts Reserved account and raise \$60,934,056 from the 2021 Tax Levy and other sources.

Motion to amend the DPW expense line by increasing it by \$200,000. Expense line to increase from \$3,124,491 to 3,324,491, and increase the Free Cash usage accordingly by \$200,000.

Motion to amend the DPW expense line fails.

Motion to amend the school budget by increasing it by \$100,000, and increase the Free Cash usage by \$100,000.

Motion to move the question and cut off debate on the amendment to the school budget.

Motion to cut off debate passes.

Motion to amend the school budget fails.

Main motion as it originally was proposed carries unanimously.

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ARTICLE 9. WATER ENTERPRISE BUDGET

To see if the Town will vote to appropriate \$3,853,743 from Water Enterprise receipts to defray Water Enterprise direct costs and that \$463,395 as appropriated in the General Fund Operating Budget be used for Water indirect costs, all to fund the total cost of operations of the Water Enterprise as follows, or take any other action relative thereto.

Personal Services	\$ 1,788,858
Other Expenses	\$ 1,460,135
Debt Service	\$ 604,750
Appropriate for Direct Costs	\$ 3,853,743
Indirect Costs - Reimburse General Fund for Shared Expenses	\$ 463,395
Total Cost - Water Enterprise	\$ 4,317,138

Town Manager
Director of Public Works
Director of Finance

We move that the Town vote to appropriate \$4,317,138 from Water Enterprise receipts and \$200,000 from Certified Retained Earnings to defray Water Enterprise direct costs and that the \$463,395 as appropriated in the General Fund Operating Budget be used for Water indirect costs, all to fund the total costs of operations of the Water Enterprise. Each item is to be expended by the Town Manager in accordance with Chapter 67 of the Acts of 2009, the Town Manager Act, for the purposes identified and those purposes only, and each item is to be considered a separate appropriation for that purpose only.

So carries unanimously.

ARTICLE 10. RESCIND COMPLETED CAPITAL PROJECTS

To see if the Town will vote to rescind the following projects completed under budget or no longer needed, as stated below, and return the funds to the Undesignated Fund Balance or take any other action relative thereto.

Project Description	Original Appropriation	Remaining Balance to Return to Undesignated Fund Balance
Sylvester Re-Use Study	\$15,000.00	\$14,226.24
Classification & Compensation Study	\$25,000.00	\$3,125.00
Radio Infrastructure	\$115,000.00	\$5,514.77
Assessing Software	\$45,700.00	\$4,167.00
Purchase Voting Machines	\$32,000.00	\$17.60

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Phase II Master Plan	\$30,000.00	\$13,642.00
Stetson House Electrical Upgrade	\$10,000.00	\$5,678.70
HS Auditorium Storage	\$27,000.00	\$1,465.97
Town Hall HVAC Units	\$68,000.00	\$58,210.00
Purchase Streetlight/Convert LED	\$190,000.00	\$88,294.42
Kitchen Equipment MS & Cedar	\$64,000.00	\$871.00
Town Hall Security System	\$35,000.00	\$738.69
Fire HQ HVAC	\$10,000.00	\$10,000.00
School VOIP Phones	\$42,000.00	\$766.81
Renovate CD Bathrooms	\$70,000.00	\$20,491.19
Wastewater Study	\$150,000.00	\$29,103.94
Purchase/Equip/Install Gas Pumps	\$60,000.00	\$14,863.10
2.5 Ton Vibratory Roller Purchase/Equip	\$40,000.00	\$4,956.77
Towed Air Compressor	\$25,000.00	\$4,445.10
DPW Large Dump Truck	\$190,000.00	\$4,960.78
Purchase/Equip 4X4 Pickup Truck	\$42,000.00	\$518.60
DPW One Ton 4x4 Dump Truck	\$63,000.00	\$2,557.05
Stetson House Fund	\$1,000.00	\$882.83
MTBE Testing & Cleanup	\$505,437.00	\$10,441.36

Finance Director

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

ARTICLE 11. ADDITIONAL RESERVE FUND APPROPRIATION

To see if the Town will vote to appropriate an additional \$299,938, or another sum, to the Reserve Fund established under Article 8, or take any other action relative thereto.

Finance Director
Town Manager

We move that the Town vote to appropriate to the Fiscal Year 2021 Reserve Fund account from Certified Free Cash the sum of \$299,938.00.

So carries unanimously.

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ARTICLE 12. PEG ACCESS & CABLE RELATED FUND

To see if the Town will vote to appropriate the sum of \$475,000 to the PEG Access & Cable Related Fund for the purpose of monitoring compliance of the Town's cable operator with the franchise agreement, preparing for renewal of the franchise license, and providing local cable access services and programming for the Town of Hanover in Fiscal Year 2021, or take any other action relative thereto.

Town Manager
Director of Finance

We move that the Town vote to appropriate \$475,000 from the PEG Access & Cable Receipts Reserved fund for the purposes as set forth in this article.

So carries unanimously.

ARTICLE 13. ACCEPT CHAPTER 90 ROAD GRANT MONIES

To see if the Town will vote to authorize the Board of Selectmen and the Town Manager to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway Department, or take any other action relative thereto.

Board of Selectmen
Town Manager
Director of Public Works

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

ARTICLE 14. SET LIMITS ON REVOLVING FUNDS

To see if the Town will vote to set limits on the Revolving Funds set forth in Section 6-31 of the Town of Hanover General By-Laws in accordance with Massachusetts General Laws Chapter 44, §53E1/2 as follows, or take any other action relative thereto:

Revolving Fund	Limit on Spending
Library	\$15,000
Recreation Fund	\$280,000
GATRA	\$125,000
Forge Pond Park	\$20,000
Council on Aging	\$10,000
Public Health Clinic	\$70,000
Public Safety Vehicles	\$250,000

Town Manager
Director of Finance

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

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ARTICLE 15. AMEND GENERAL BY-LAWS – CREATE COUNCIL ON AGING DEPARTMENTAL REVOLVING FUND AND AMEND FLU CLINIC DEPARTMENTAL REVOLVING FUND

To see if the Town will vote to amend the Town of Hanover General By-Laws by amending Section 6-31 to authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, Section 53E ½, or take any other action relative thereto.

A	B	C	D	E	F	G
Revolving Fund	Spending Authority	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses	Requirements/ Reports	Fiscal Year
LIBRARY	Library Director	Late Fines	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5,000 requires additional approval of Library Trustees	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2019.
RECREATION FUND	Community Services Director	Program Fees	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$10,000 requires additional approval of Park & Recreation Board	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
GATRA	Community Services Director	Fees related to transportation programs	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5,000 requires additional approval of Council of Aging Board	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
FORGE POND PARK	Community Services Director	Fees related to programs	Expenditures may include salaries, benefits, facility and all those in	Any expenditure of \$5,000 requires additional approval of	Annual financial statement of this fund shall be included in	Fiscal years that begin on or after July 1, 2018.

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A	B	C	D	E	F	G
Revolving Fund	Spending Authority	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses	Requirements/ Reports	Fiscal Year
			support of programs	Park & Recreation Board	the Town Report	
COUNCIL ON AGING	Community Services Director	Fees related to programs	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure of more than \$5,000 requires additional approval of the Council on Aging	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2020.
PUBLIC HEALTH CLINIC	Director of Community Development & Municipal Inspections	Receipts from insurance, Medicare, and Medicaid billing	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5,000 requires additional approval of Board of Health	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2019.
PUBLIC SAFETY VEHICLES	Police Chief	Proceeds from Sale of Public Safety Vehicles	Furnishings, equipment, and training relating to Public Safety Vehicles.	Any expenditure over \$10,000 requires additional approval of the Town Manager	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.

Town Manager
Director of Finance

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

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ARTICLE 16. MODIFY TRANSFER STATION FEE SCHEDULE

To see if the Town will vote to modify the Transfer Station fee schedule to the following; or take any other action relative thereto.

Item	Fee
Normal Residential/Household Refuse	Under 500 lbs. per week: no charge; over 500 lbs. per week: \$120.00/Ton
Weighing Charge	\$20.00
Upholstered Chairs	\$20.00 each
Upholstered Sofas	\$30.00 each
Sectional Sofas	\$20.00 per section
Mattresses/Boxsprings	\$30.00 each
Tires	Truck: \$20.00 each, Auto on rim: \$5.00 each, Auto off rim: \$5.00 Each
Stoves, Washers, Dryers, Water Heaters, Dishwashers, Trash Compactors	\$20.00 each
Refrigerators, Freezers, Air Conditioners, Dehumidifiers, Water Coolers	\$20.00 each
Microwave Ovens	\$15.00 each
Televisions/CRTs	\$.30 per lb.
Fluorescent Fixtures/Bulbs	\$2.00 each
Vehicle Batteries	\$2.00 each
Propane Tanks	\$1.00-\$20.00 each
Water Heater, Furnace, Tanks (Assorted)	See Foreman
Fire Extinguishers	\$10 each
Wooden Furniture	\$15.00 each
Sleep Sofa	\$60.00 each
Assorted Electronics	\$.45 per lb.

Director of Public Works
Town Manager

We move that the Town vote to accept this Article as printed in the Warrant.

A motion to amend was made and withdrawn.

Main motion carries unanimously.

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ARTICLE 17. MODIFY WATER FEE SCHEDULE

To see if the Town will vote to modify the Transfer Station fee schedule to the following; or take any other action relative thereto.

Fee Type	Charge
Water Lien Charge	\$25.00 + 16% interest
Violation Regulations	\$25.00
Service Restoration Charge	\$25.00
Meter Seal	\$5.00 for any seal found broken
Temporary Hydrant Meters	5/8": \$70.00 per day plus water usage charge
	2" or large: \$150.00 per day plus water usage charge
Backflow Inspection Test	\$100.00 each for the first three (3) devices tested
	\$40.00 each for each additional test
Hydrant Flow Test	\$300.00 (10pm test schedule/4pm minimum call back)
New Water Service	\$2,740 residential (service connection, meter and radio unit)
	\$5,000 (service connection, meter (price varies dependent on size of meter)
Water Meter Replacement	Cost of materials plus labor for town

Director of Public Works
Town Manager

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

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ARTICLE 18. AMEND ZONING BYLAW 6.710

To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or take any other action relative thereto:

Amend the Hanover Zoning Bylaw, Section 6.710 (according to FEMA), by replacing the existing language with the following:

~~25023C0094J, 25923C0111J, 25023C0113J, 25023C0114J, 25023C0118J,
25023C0182J, 25023C0184J, 25023C0201J, 25023C0202J, 25023C0203J,
25023C0206J dated July 17, 2012.~~

To be inserted as Section 6.710.

25023C0094K , 25923C0111K, 25023C0113K, 25023C0114K, 25023C0118K,
25023C0182K, 25023C0184K, 25023C0201K, 25023C0202K, 25023C0203K,
25023C0206K Dated July 22, 2020

Town Planner
Town Manager

We move to refer this Article back to the Planning Board for further study.

So carries unanimously.

ARTICLE 19. AMEND ZONING BYLAW 6.11.00 MORATORIUM

To see if the Town will vote to amend, in part, the Town of Hanover Zoning Bylaws, Section 6.11.50 by adding the letter “M.” in the manner described below. The temporary moratorium will be lifted at the 2021 Annual Town Meeting, or take any other action relative thereto:

- M. Place a temporary suspension on all applications utilizing the Village Planned Unit Development for one year to be lifted at the 2021 Annual Town Meeting.

Planning Board

We move that the Town vote to accept the Article as printed in the Warrant.

So carries unanimously.

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ARTICLE 20. AMEND GENERAL BYLAW 4-10 – COUNCIL ON AGING

To see if the Town will vote to amend the General Bylaws, Section 4-10 Council on Aging, of the Town in the manner described below, or take any other action relative there to.

Section 1.

~~There is hereby established in the Town of Hanover, pursuant to General Laws, Chapter 40, Section 8B, a Council on Aging to consist of not more than seven (7) members. The members shall be appointed annually in the month of June by the Selectmen and shall serve from the first day of July until the Thirtieth day of June following, and for such further time as may be required until their successors are chosen. The council shall have all the powers and duties granted by law, and particularly the power to coordinate or carry out programs designed to meet the problems of the aging.~~

Section 1.

There is hereby established in the Town of Hanover, pursuant to General Laws, Chapter 40, Section 8B, a Council on Aging to consist of not more than seven (7) members. Members shall be appointed annually in the month of June by the Selectmen. Vacancies shall be filled by the Board of Selectmen, after providing the Council on Aging the opportunity to vet applicants, and shall serve from the first day of July until the thirtieth day of June following, and for such further time as may be required until their successors are chosen. The council shall have all the powers and duties granted by law, and particularly the power to coordinate or carry out programs designed to meet the problems of the aging.

Section 2.

The Council shall develop and oversee COA programs, activities, goals, and objectives and long-range planning for the COA facilities, programs, and activities. On an annual basis, the Council will provide a report of its actions in the Town Report.

Section 3.

The personnel practices of the COA shall come under the Personnel Bylaws of the Town. The COA Director shall be appointed by the Town Manager, who will consult with the COA prior to making an appointment, or as otherwise provided for in accordance with “An act establishing a Town Manager Form of Government”.

Council on Aging Board
Town Manager

We move that the Town vote to accept the Article as printed in the Warrant.

So carries unanimously.

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ARTICLE 21. APPROPRIATE FUNDS – WATER MAIN REPAIR

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$150,000, or another sum, to design and repair the water main on Pleasant Street at West Hanover Square at the direction of the Town Manager, or take any other action relative thereto.

Town Manager
DPW Director

We move that the sum of \$150,000 be appropriated to design and repair the water main under West Hanover Square, said work to be done and funds to be expended at the direction of the Town Manager and director of Public Works, who are authorized to apply for an accept any Federal or State assistance that may be available for the project, and that to meet this appropriation the Treasurer with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, and each prior vote of the Town that authorizes the borrowing of money, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

So carries unanimously.

ARTICLE 22. APPROPRIATE FUNDS – POND STREET #1 WELL

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$250,000, or another sum, to design a replacement of the Pond Street #1 well, said design to be done at the direction of the Town Manager, and provided that these funds may also be used for the construction of said well replacement, or take any other action relative thereto.

Town Manager
DPW Director

We move that the sum of \$250,000 be appropriated to design a replacement for the Pond Street #1 Well, said work to be done and funds to be expended at the direction of the Town Manager and director of Public Works, who are authorized to apply for an accept any Federal or State assistance that may be available for the project, and that to meet this appropriation the Treasurer with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, and each prior vote of the Town that authorizes the borrowing of money, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

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Motion to move the question.

Motion to cut off debate carries and achieves the necessary two thirds to cut off debate.

Main motion achieves the necessary two thirds majority and carries.

ARTICLE 23. APPROPRIATE FUNDS – SPECIAL EDUCATION RESERVE FUND

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$400,000 into the Special Education Reserve Fund established under Article 12 of the 2017 Annual Town Meeting, or take any other action relative thereto.

Director of Finance
Town Manager
School Superintendent
School Business/Finance Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$250,000 to be transferred to the Special Education Reserve Fund.

So carries unanimously.

ARTICLE 24. AMEND LANGUAGE FOR MULTI-USE RECREATIONAL FACILITY

To see if the Town will vote to amend the action taken on Article 33 from the 2018 Annual Town Meeting which appropriated \$110,000.00 from the Town's Community Preservation Fund for a Multi-Use Recreational Facility to now provide that the \$110,000.00 that was appropriated shall be "for the development of a multi-use recreational facility at B. Everett Hall field, to include two street/deck hockey rinks, with the requirement that while the appropriated funds may be used to construct the first rink, none of the funds from the Community Preservation Fund may be used for the second rink until sufficient fundraising has been completed so that when added to the balance of the appropriation the second rink will be completed", or take any other action relative thereto.

Community Preservation Committee
Parks and Recreation Committee
Hanover Build the Boards, Inc.

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

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**ARTICLE 25. PETITION GENERAL COURT - ALL ALCOHOL BEVERAGE
LICENSES FOR DEMOULAS MARKET BASKET**

To see if the Town will vote to petition the General Court to adopt the following special legislation relating to the Board of Selectmen receiving authority to issue an additional off-premises alcoholic beverage license; provided, however, that the Legislature may make clerical or editorial changes of form only to the bill; provide further, that substantive changes shall be subject to the approval of the Board of Selectmen, which Board is hereby authorized to approve amendments within the scope of the general public objectives of the petition.

An Act Authorizing the Town of Hanover to Grant an Additional License for the Sale of Alcoholic Beverages not to be Drunk on the Premises to MB Spirits LLC a wholly owned subsidiary of Demoulas Super Markets, Inc. to be used in conjunction with a Demoulas Market Basket Grocery Store.

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the Town of Hanover may grant an additional license for the sale of all alcoholic beverages not to be drunk on the premises pursuant to section 15 of said chapter 138 to said Demoulas Super Markets, Inc. or to MB Spirits, LLC a wholly owned subsidiary located within the Planned Shopping Center District, what is now known as the Hanover Mall and to become Hanover Crossing, located east of Route 53, north of Mill Street and west of Route 3 as defined by the town's zoning map as it existed as of May 2014. A license granted pursuant to this act shall be clearly marked on its face "Planned Shopping Center District, Hanover Crossing" and shall be subject to all of said chapter 138 except said Section 17.

(b) The licensing authority shall not approve the transfer of a license granted pursuant to this act to any other location outside of the Planned Shopping Center District, Hanover Crossing, but it may grant any such license to a new application as a successor for use within a grocery store only within the Planned Shopping Center District, Hanover Crossing if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the applicant is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

(c) If the license granted pursuant to this act is cancelled, revoked or no longer in use; the license shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant to be operated in conjunction with a full service grocery store located within the Planned Shopping Center District, Hanover Crossing under the same conditions specified in this act.

(d) License authorized in this act shall be granted within one (1) year after the effective date of this act; provided, however, that if the license is originally granted within that time period, it may be granted to a new applicant pursuant to subsections (b) or (c) of section 1 anytime thereafter.

SECTION 2. This act shall take effect upon its passage.

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By Petition: Gerard M. Finnerty
Sharon Dillon
Brian Dillon
Claire Reily
Elizabeth Reily

I move that the Town vote to accept this Article as printed in the Warrant.

Motion to move the question.

Motion to cut off debate carries unanimously.

Main motion to petition the General Court for an additional liquor license fails.

ARTICLE 26. AMEND ZONING BYLAW SECTION 6.230

To see if the Town will vote to amend the Zoning By-Laws of the Town, by amending ***Section 6.230 Uses Permitted by Special Permit and with Site Plan Approval, Section (A)(5)(a) and Section (A)(6)(a) & (b)*** (in the manner described below, or, to see if the Town will vote to take any action relative thereto:

to adopt, and add the following:

Section 6.230 Uses Permitted by Special Permit and with Site Plan Approval.

A. Gas stations, service stations, repair garages and automobile dealerships, provided that:

1. (no change).
2. (no change).
3. (no change).
4. (no change).

5. There shall be no other use on the lot excepting that a secondary use may be permitted by the Planning Board but only if its closely related to and/or clearly incidental to the primary use under this Section

a. Gross Floor Space for incidental use shall ***(DELETE)***
(not exceed 250 square feet) INSERT be reasonable, customary, and subject to Planning Board Approval.

6. Additional retail use may be allowed provided that: ***(DELETE)***

a. ***There shall be no repairs, or service of any vehicles on the site.***

b. ***There shall be no storage of motor vehicles, appliances, or equipment associated with vehicle repair allowed on the site.***

c. ***Secondary retail use shall be limited to convenience stores only and shall be limited to the sale of certain items as determined by the Planning Board.***

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AS REVISED:

Section 6.230 Uses permitted by Special Permit and with Site Plan Approval.

- A. Gas stations, service stations, repair garages and automobile dealerships, provided that:
1. (no change).
 2. (no change).
 3. (no change).
 4. (no change).
 5. There shall be no other use on the lot excepting that a secondary use may be permitted by the Planning Board but only if it is closely related to and/or clearly incidental to the primary use under this Section.
 - b. Gross Floor Space for incidental use only shall be reasonable, customary, and subject to Planning Board Approval.
 6. Additional retail use may be allowed as secondary to a gas station only, provided that:
 - a. Secondary retail use shall be limited to convenience stores only and shall be limited to the sale of certain items as determined by the Planning Board.

By Petition: Ronnie Abboud
Ed Mack, Jr.
Joseph Polsinello
George George
Edward Souza

I move that the Town accept this Article as printed in the Warrant.

Motion to amend the main motion:

Strike Section 5 and sub letter a. so that it reads as follows:

- 5. There shall be no other use on that lot excepting that a secondary use may be permitted by the Planning Board provided that;**
- a. Gross Floor Space for incidental use shall be conditional upon parking requirements of Table 9-1 “Minimum Parking Requirements” of the Zoning Bylaw.**

And strike Section 6 only sub letters a. and b., and re-assign sub letter c as sub letter a.

Amendment passes unanimously.

Main motion as amended carries by the required two thirds majority.

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ARTICLE 27. INCREASE INCOME-BASED SENIOR CITIZEN REAL ESTATE TAX EXEMPTION

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 59 Section 5 Clause 41C, to increase the exemption amount granted to eligible seniors from \$1,000.00 to \$1,500.00, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2020, or take any other action relative thereto.

Director of Finance

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

ARTICLE 28. PROPERTY TAX EXEMPTION FOR GOLD STAR PARENTS

To see if the Town will vote to accept Massachusetts General Laws Chapter 59 Section 5 Clause 22H, which authorizes a full exemption for surviving parents and/or guardians of soldiers and sailors, members of the National Guard and veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veterans Affairs or a branch of the armed forces that was a proximate cause of their death; or (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the armed forces of the United States, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2020, or take any other action relative thereto.

Veterans' Service Officer
Community Services Director
Director of Finance

We move that the Town vote to accept this Article as printed in the Warrant.

Motion carries.

ARTICLE 29. ELIMINATE LOCAL EDUCATIONAL FUND

To see if the Town will vote to rescind its adoption of the provisions of Massachusetts General Laws chapter 60 section 3C, creating a local educational fund, or take any other action relative thereto.

Director of Finance

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

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**ARTICLE 30. ESTABLISH MUNICIPAL VETERANS ASSISTANCE FUND
THROUGH VOLUNTARY DONATION ON PROPERTY AND MOTOR VEHICLE
EXCISE TAX BILLS**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 60 Section 3F, enabling the Town to establish a municipal veterans assistance fund through a voluntary check-off on property tax bills, to be used to provide support for veterans and their dependents in need of immediate assistance with food, transportation, heat and oil expenses, or take any other action relative thereto.

Director of Finance
Community Services Director

We move that the Town vote to accept this Article as printed in the Warrant.

So carries unanimously.

Motion to dissolve the Annual Town Meeting.

Motion to dissolve the Annual Town Meeting carries at 11:26 p.m. on June 29th, 2020 at Starland Sportsplex, 645 Washington Street, Hanover, Massachusetts. Annual Town Meeting 2020 is dissolved.

**TOWN OF HANOVER
LICENSES ISSUED BY THE BOARD OF SELECTMEN**

FEES EFFECTIVE JULY 1, 2019

TYPE	FEES	TYPE	FEES
Liquor Licenses:		Motor Vehicles - Sellers' License:	\$ 200
All Alc. Bevs. - Restaurant (ComVic)	\$ 2,500	Automobile Lease/Rental	\$ 250
All Alc. Bevs. - Clubs	\$ 1,200		
All Alc. Bevs. - Package Store	\$ 2,000		
Farmer-Brewery Alcoholic Beverage	\$ 500.00	Fire Department Permits: (with approval of Selectmen)	
Wine/Malt Bevs. - Restaurant (ComVic)	\$ 1,500	Gasoline (flammable) Storage:	
Wine/Malt Bevs. - Package Store	\$ 2,000	New (including public hearing)	\$ 200
		Renewal	\$ 100
Special One-Day (all)	\$ 75	Gasoline: Split Island	
Charitable/Non-Profit	\$ 40	New	\$ 200
Liquor License Application/Hearing fee	\$ 250	Renewal	\$ 100
Filing Fee/Alteration - Licenses:		Underground Storage Tank Removal:	
1st Change in calendar year	\$ 250	Residence	\$ 25
2nd Change in calendar year	\$ 500	Business	\$ 100
3rd Change in calendar year	\$ 750		
All Alcoholic - Druggist	\$ 300		
Other Licenses:		Miscellaneous:	
Taxi (per cab)	\$ 25	Cable TV	\$ 1
		Gravel Removal (per acre)	\$ 50
Off Duty Work Detail services per hr	10%	Public Hearing Preparation	\$ 200
		Golf Instruction Clinic	\$ 50
Auctioneer (annual)	\$ 150	Miniature Golf	\$ 50
1 day auction	\$ 100	Golf Driving Range	\$ 50
		Mini Go-Carts	\$ 50
Sunday Entertainment:		Water Boats	\$ 50
Per Event	\$ 25	Other Amusement Devices	\$ 50
P. Yr. (per screen) -not C. Vic.	\$ 25	Batting cages	\$ 25
		Christmas Tree Sales	\$ 125
Sunday Opening (after Noon)	\$ -	Carnivals, etc.	\$ 500
Holiday Opening	\$ -		
		Public Constable - New	\$ 100
Retail Sale of Beverages - vending machines	\$ -	Public Constable - Reappointments + fees set by statute	\$ 25
Mobile Lunch Carts	\$ 100		
Amusement/Theaters - Weekdays:			
Per Screen (movie theaters 7 days)	\$ 50		
Entertainment/Common Victualler	\$ 50		
Entertainment/Amusement - Weekdays,		Sworn Weigher Compliance Fee (per incident investigated)	\$ 100
Sundays after 1:00 PM	\$ 50	All other appointments, permits & licenses - minimum per	\$ 25
Automatic Amusement Devices (per device)	\$ 50		
Dance School Permit	\$ 5		
Fortune Teller	\$ 50		
Pawnbroker	\$ -		
Second Hand Articles	\$ 10		
Bowling Alley (per lane)	\$ 25		
Pool Table (per table)	\$ 25		
Junk Dealer (gold, silver, etc.)	\$ 200		
Junk Collector (gold, silver, etc.) Renewal	\$ 75		
Roller Skating Rinks	\$ -		
Lodging Houses (includes dorms)	\$ -		
* In addition to these fees, a processing charge for professional review by outside vendors will be billed at cost. Present rates are: Attorney \$125/hr, Paralegal, Law Clerk, or Legal Assistant \$60/hr. <u>Cost to be determined by vendor at time of service.</u>			



Town of Hanover
TOWN CLERK'S OFFICE FEE SCHEDULE
Effective May 7, 2017

Birth Certificate	\$10
Marriage Intentions	\$30
Marriage Certificate	\$10
Burial Permit	\$10
Death Certificate	\$10
“Doing Business As” 4 year Certificate	\$40
Dog License – spayed/neutered	\$10
Dog License – not spayed/not neutered	\$15
Dog License late fee	\$10
Personal Kennel License	\$50
Commercial Breeder’s Kennel License	\$75
Commercial Boarding or Training Kennel License	\$100
Street Listing	\$10
Gas Permit renewal	\$100
Record of voters list for candidates for public office	n/c
Census/VRIS extracts for Hanover Public School use	n/c
Census/VRIS extracts on CD - all other requestors	\$50
Census/VRIS extracts on paper – all other requestors	varies
Duplicate copy per page	\$.05
A reasonable hourly rate charge may be made for public records requests based on public records law. An estimate will be provided to the requestor upon receipt of the request.	

HANOVER FIRE DEPARTMENT FEE SCHEDULE

Effective July 1, 2011

Fire Alarm Permit and Inspection

Residential [ALL]	[MGL 148 s26B, F/F1/2&E]	50.00	per unit
Commercial – New	[530 CMR s10]	100.00	Base + 25.00 per unit
Commercial – Renovate Existing	[530 CMR s10]	50.00	per unit

Sprinkler System Permit and Inspection

Residential – New Installation		50.00	
Commercial – New Installation	[MGL 148 s27A]	200.00	
Repair or Alteration to System [ALL]	[MGL 148 s27A]	50.00	

Fuel and Flammable Storage/Use

Oil Burner Installation/Alteration [ALL]	[527 CMR 4, MGL 148 s10A]	40.00	
Underground Storage Tank Installation [ALL]	[527 CMR 9.05]	50.00	per tank
Maintain New/Existing Underground Storage Tank	[MGL 148 s10A, s23]	50.00	
Residential AST/UST Removal	[MGL 148 s38A]	50.00	per tank
Commercial UST Removal	[MGL 148 s38A]	100.00	per tank
Flammable Liquid Storage	[MGL 148 s10A]	30.00	
LP Gas Installation & Storage	[MGL 148 s10A, 527 CMR 6]	40.00	
Propane Cylinder for Exchange	[MGL 148 s10A, 527 CMR 6]	50.00	annually
Blasting and Explosives	[MGL 148 s10A]	50.00	
Fireworks Display – Permit	[MGL 148 s39A]	100.00	per event
Fireworks Display – Detail [4 hr min.]	[527 CMR 2.10(3)]		

Permits and Inspections

Tank Truck Inspection	[527 CMR 8.03(2)]	50.00	
Cutting and Welding	[527 CMR 39.04]	50.00	
Misc. Permits *	[MGL 148 s10A]	30.00	
Hood Suppression System	[527 CMR 23]	50.00	
Vent-free Gas Appliances	[527 CMR 30]	40.00	

HANOVER FIRE DEPARTMENT FEE SCHEDULE

Effective July 1, 2011

Other		
Application for License	[MGL 148 s10A,s28]	50.00
Demolition of a Structure	[MGL 148 s10A,s28]	30.00
Re-inspection [Commercial – After failed test or inspection or not ready on date scheduled]	[MGL 148 s10A,s28]	100.00
Inspections [Quarterly]	[MGL 148 s4]	50.00
Inspections [Health care facilities]	[MGL 111 s51]	50.00
Inspections [Lumberyards]	[527 CMR 17]	50.00
Details [As required – 4 hr. min.]	[MGL 148 s28]	
Plan Review		
Commercial Building Plans Review		
[Town Engineer Review]	[530 CMR 1]	Reference Schedule
Commercial/Residential Building Plans Review		
[No Town Engineer Review]	[530 CMR 1]	100.00
Site Plan Review – Commercial		100.00
Site Plan Review – Residential		
[6 or more residences]		100.00
Site Plan Review – Residential		
[Up to 5 residences]		50.00
Site Plan Review – Retreat Lot		50.00
Records Search – Public Record	[950 CMR 32.06]	25.00
Records Search – Ch. 21E Site Assessment	[950 CMR 32.06(1)(9c)]	25.00
Copies		.20 per page

* Tar Kettle, Spray Booths, Dumpster, Powder Storage, Ammunition Storage, Flammable Decorations, other.

HANOVER POLICE DEPARTMENT FEE SCHEDULE

Effective July 1, 2010

False Alarms

Alarms # 1-3	No Charge
Alarms # 4-6	105.00
Alarms # 7-11	205.00
Alarms # 11 and over	505.00

Solicitation Permit

Groups of 1 to 4 people	25.00
Groups of 5 to 9 people	50.00
Groups of 10 or more	100.00

**TOWN OF HANOVER
BUILDING PERMIT FEES**

Effective July 1, 2010

***FEE OF \$10.00 PER THOUSAND IS BASED ON CONSTRUCTION COSTS SQUARE FOOT
(\$50.00 PER UNIT INSPECTION FEE FOR MULTI-FAMILY)**

***New Construction Estimate**

COMMERCIAL	\$ 90.00 per square foot
INDUSTRIAL	\$ 90.00 per square foot
RESIDENTIAL	\$ 90.00 per square foot
MULTI-FAMILY (3 or more units)	\$ 90.00 per sq ft plus \$50.00 per unit inspection fee

***Addition Estimate**

COMMERCIAL	\$ 90.00 per square foot
INDUSTRIAL	\$ 90.00 per square foot
RESIDENTIAL	\$ 80.00 per square foot

***Alteration Estimate**

COMMERCIAL	Contract Cost
INDUSTRIAL	Contract Cost
RESIDENTIAL	Contract Cost

GARAGE 1 CAR	\$ 150.00
GARAGE 2 CAR	\$ 300.00
*OPEN DECK, FARMER'S PORCH ESTIMATE	\$ 40.00 per square foot
*SHEDS OVER 120 SQUARE FEET ESTIMATE	\$ 35.00 per square foot
CERTIFICATE OF INSPECTION	\$ 50.00
CHIMNEY	\$ 65.00
CONSTRUCTION TRAILER	\$ 50.00
DEMOLITION PERMIT ESTIMATE	\$ 10.00 per \$1,000
MOBILE HOME (30 DAYS ONLY)	\$ 50.00
OCCUPANCY PERMIT	\$ 50.00
RELOCATE BUILDING ESTIMATE	\$ 10.00 per \$1,000
*SIGNS	\$ 5.00/sq.ft.
SITE INSPECTION	\$ 75.00
(BUILDING, ELECTRIC & PLUMBING INSPECTIONS)	
STOVES	\$ 50.00
TEMPORARY OCCUPANCY PERMIT	\$ 50.00
TEMPORARY SIGNS	\$ 50.00 COM'L/IND ----\$25.00 RES 1-2 FAMILY
❖ TENTS	\$ 50.00 COM'L/IND-----\$10.00 RES 1-2 FAMILY
❖ YARD SALES	\$ 5.00
MECHANICAL FEE	\$ 100.00

MINIMUM FEE	\$ 50.00 COM'L/IND ---- \$25.00 RES 1-2 FAMILY
❖ EXCEPT AS NOTED	

PENALTY FOR DOING WORK WITHOUT A PERMIT* DOUBLE FEE***

Fee Schedule – Department of Municipal Inspections

TOWN OF HANOVER
ELECTRICAL PERMIT FEES
Effective July 1, 2011

COMMERCIAL, INDUSTRIAL & MERCANTILE- Includes building with 3 or more dwelling occupancies

New Construction

First \$5,000. valuation	\$ 75.00
Each add'l \$1,000	\$ 5.00
Maximum Fee	\$ 2,500.00

Remodeling & Additions

First Machine	\$ 50.00
All Other – Each	\$ 30.00
Air Conditioners	\$ 5.00 per ton/maximum \$150.00

Fixtures, Switches & Receptacles

First 5	\$50.00
6-29	\$ 70.00
30-100	\$ 130.00
Over 100 outlets	\$ 2.00 per outlet
Each add'l 100 outlets	\$ 50.00
Each 4' section of fluorescent fixture shall be considered one fixture.	
Electric Signs	\$ 75.00

Transformer

5 KVA or less	\$ 50.00
15 KVA	\$ 70.00
Over 15 KVA	\$ 90.00

Services

200 Amps or less	\$ 50.00
Each add'l 100 Amps or portion thereof	\$ 30.00
Each add'l meter and sub-main	\$ 30.00

Gas Stations

Gas Pumps – Each	\$ 75.00
Pole Lighting	\$ 20.00
Pole Lighting maximum	\$ 240.00
Canopy for Service Station (Prewired)	\$ 100.00

Miscellaneous- Applies to both Residential & Commercial

Annual permits and inspections	\$ 200.00
Requests for inspections (other than usual permits)	\$ 75.00
Re Inspection Fee - 1st time	\$ 50.00
2nd time	\$ 75.00
Carnivals and Concessions	\$ 100.00
Fire & Smoke Alarm Systems	\$ 50.00

Fee Schedule – Department of Municipal Inspections

Burglar Alarm	\$ 50.00
Traffic Light	\$ 100.00
Each add'l if applied for at same time	\$ 50.00
Underground Conduit 1-5 (subdivision)	\$ 100.00
6-10 (subdivision)	\$ 125.00
Over 10 (subdivision)	\$ 150.00
Telecommunication (first 30 jacks)	\$ 50.00
Each add'l jack	\$ 2.00
Minimum Fee	\$ 75.00

Fee Schedule – Department of Municipal Inspections

TOWN OF HANOVER
ELECTRICAL PERMIT FEES
Effective July 1, 2011

RESIDENTIAL

New Dwellings	\$ 200.00
Electric Heat additional	\$ 40.00

Remodeling & Additions

Switches, Receptacles & Fixtures

First 5	\$ 50.00
6-29	\$ 60.00
30-50	\$ 80.00
51 or more	\$ 100.00

Major Appliances

Replacement Water Heater (same size)	\$ 50.00
Ranges, Counter Top Units, Ovens, Disposal & Dishwasher (each)	\$ 50.00
Hot Water Heaters	\$ 40.00
Gas or Oil Burners	\$ 50.00
Portable Air Conditioners	\$ 40.00
Stationary Air Conditioners - \$15.00 per ton maximum per unit ..	\$ 100.00/Unit
(applies to both Commercial and Residential)	

Services

Not over 200 amps connected, each 100 amps or less	\$ 50.00
Each add'l meter or sub-feed/sub-panel	\$ 30.00
Temporary Service	\$ 50.00

Swimming Pools

Above Ground	\$ 75.00
Inground	\$ 100.00
Hot Tubs and Spas	\$ 75.00
Hydromassage Tubs	\$ 50.00

Any Device not Listed

First 10KW	\$ 30.00
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Each add'l KW	\$ 3.00
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Septic Alarm (only).....	\$ 40.00
Pump and Alarm.....	\$ 60.00

Minimum Fee	\$ 50.00
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Fee Schedule – Department of Municipal Inspections

TOWN OF HANOVER
GAS PERMIT FEES
Effective July 1, 2011

Residential

Hot Water Tank/Tankless	\$ 40.00
(Combination with Plumbing Permit)	
First Fixture.....	\$ 45.00
Each Additional Fixture.....	\$ 20.00
Reinspection Fee	\$ 45.00
Minimum Fee	\$ 45.00

Commercial

Hot Water Tank/Tankless	
(Combined with Plumbing Permit	\$ 55.00
First Fixture	\$ 55.00
Each Additional Fixture	\$ 25.00
Reinspection Fee	\$ 75.00
Minimum Fee	\$ 55.00

**NOTE: ANY APPLICATION THAT HAS MORE THAN ONE
FIXTURE MUST CHECK OFF TEST \$ 20.00**

PENALTY FOR DOING WORK WITHOUT A PERMIT DOUBLE FEE

Fee Schedule – Department of Municipal Inspections

TOWN OF HANOVER

PLUMBING PERMIT FEES

Effective July 1, 2011

Residential

New house minimum	\$ 200.00
Hot Water Tank/Tankless (Combined with Gas Permit).	\$ 35.00
Hot Water Heater (Electric)	\$ 35.00
Back Flow Preventer	\$ 35.00
This is not 1 st fixture and must be checked off on all Boiler replacements.	
First Fixture	\$ 35.00
Each Additional Fixture	\$ 25.00
Reinspection Fee	\$ 50.00
Minimum Fee	\$ 35.00

Commercial

Hot Water Tank/Tankless	\$ 50.00
(Combined with Gas Permit)	
Hot Water Tank (Electric)	\$ 50.00
Backflow Preventer	\$ 45.00
First Fixture	\$ 55.00
Each Additional Fixture	\$ 25.00
Reinspection Fee	\$ 75.00

Minimum Fee \$ 55.00

Demo of any Kind \$ 100.00

PENALTY FOR DOING WORK WITHOUT A PERMIT DOUBLE FEE

Fee Schedule – Department of Municipal Inspections



**TOWN OF HANOVER
DEPARTMENT OF WEIGHTS AND MEASURES
FEE SCHEDULE 4/15/2008**

SCALES	FEE	MEASURING DEVICES	FEE
OVER 10,000 LBS.	\$125.00	GASOLINE METER	\$20.00
5,000-10,000 LBS.	\$ 75.00	VEHICLE TANK (OIL TRUCKS)	\$40.00
1,000-5,000 LBS.	\$ 50.00	EACH INDICATOR	\$25.00
100-1,000 LBS.	\$ 40.00	VEHICLE TANK GRAVITY	\$40.00
10-100 LBS.	\$ 20.00	BULK STORAGE	\$45.00
10 LBS – LESS	\$ 15.00		
		OTHER DEVICES	
ALL WEIGHTS	\$ 2.00	TAXI METERS	\$25.00
AVOIRDUPOIS, METRIC		ODOMETER/HUBODOMETER	\$25.00
APOTHECARY, TROY			
		LEATHER MEASURE (SEMI-ANNUAL)	\$10.00
		FABRIC MEASURING	\$10.00
		WIRE/ROPE CORDAGE	\$10.00
		LINEAR MEASURES	\$ 5.00
		YARD STICKS/ TAPES	
REVERSE VENDING	\$0		
(BOTTLE RETURN)			
RETAIL CHECKOUT SYSTEMS / SCANNER UNITS			
EACH	\$ 25.00		
LESS THAN 4 UNITS	\$ 75.00		
4 TO 11 UNITS	\$150.00		
MORE THAN 11 UNITS	\$250.00		

Fee Schedule – Department of Municipal Inspections

HANOVER BOARD OF HEALTH FEE SCHEDULE

Effective July 1, 2011

<u>PERCOLATION TESTS / OBSERVATION HOLES</u>	\$ 300.00	1/2 day A.M. only
	\$ 600.00	Full Day A.M. and P.M.
<u>DISPOSAL WORKS PERMIT</u> (new or repair)		
up to 500 gallons	\$ 200.00	Per System or Building
500- 999 gallons	\$ 300.00	
1,000-1,999 gallons	\$ 325.00	
2,000-9,999 gallons	\$ 450.00	
over 10,000 gallons	\$ 850.00	
<u>COMPONENT REPAIR</u>	\$ 75.00	(based upon 1 insp., add'l inspections @ \$75 per)
<u>RESUBMISSION OF PLANS</u>	\$ 55.00	Requiring add'l review time
or	\$ 25.00	Not requiring add'l review time (in house)
<u>SUBMISSION OF ESTABLISHMENT PLANS</u>	EQUAL TO COST OF THE PERMIT(S)	
<u>FOOD PERMIT</u> (Retail up to 999 S/F)	\$ 125.00	Annually
1,000 S/F to 9,999 S/F	\$ 200.00	Annually
10,000 S/F PLUS	\$ 500.00	Annually
<u>FOOD ESTABL. PERMIT - FOOD SERVICE</u>		
Seating - 0-30	\$ 150.00	Annually
Seating – 31-99	\$ 150.00	Annually
Seating- 100 Plus	\$ 300.00	Annually
<u>COMMON VICTUALLER/INNHOLDER</u>	\$ 200.00	New Application
<u>COMMON VICTUALLER/INNHOLDER</u>	\$ 75.00	Renewal
<u>MILK PERMIT</u>	\$ 10.00	Annually
<u>FROZEN FOOD DESSERT PERMIT</u>	\$ 25.00	Annually
<u>CATERING</u>	\$ 50.00	Annually
<u>MOBIL UNITS PERMIT - YEARROUND</u>	\$ 100.00	Annually
<u>MOBIL UNITS PERMIT – SEASONAL</u>	\$ 50.00	Annually
<u>TOBACCO SALES PERMIT</u>	\$ 100.00	Annually
<u>TEMPORARY FOOD PERMIT-MULTIPLE</u>	\$ 15.00	(Per Event, for vendors not already licensed)
<u>VENDOR EVENTS</u>		
<u>REINSPECTION FEE FOR FOOD ESTAB.</u>	\$ 75.00	Per Hour (one hour minimum)
<u>TITLE V INSPECTORS PERMIT</u>	\$ 100.00	Annually
<u>INSTALLERS PERMIT</u>	\$ 100.00	Annually
<u>TEST FEE FOR INSTALLERS PERMIT</u>	\$ 25.00	Per Test
<u>SEPTAGE PUMPERS PERMIT</u>	\$ 100.00	Annually
<u>RUBBISH COLLECTORS</u> (Garbage License)	\$ 100.00	Annually
<u>TANNING SALON LICENSE</u>	\$ 100.00	Annually
<u>BODY ART ESTABLISHMENT</u> (Tattooing / Body Piercing)	\$ 200.00	Annually
<u>BODY ART PRACTITIONER</u>	\$ 75.00	Annually
<u>PUBLIC/PRIVATE CAMP LICENSE</u>	\$ 225.00	Annually (\$10.00 Lic & \$215.00 Applic. & Inspect. fee)
<u>PUBLIC SWIMMING POOL PERMIT</u>	\$ 150.00	Per Pool / Annually
<u>FUNERAL DIRECTOR LICENSE</u>	\$ 25.00	Annually
<u>ANIMAL PERMIT</u>	\$ 25.00	Annually

Fee Schedule – Department of Municipal Inspections

HANOVER BOARD OF HEALTH FEE SCHEDULE (Continued)

Effective July 1, 2011

<u>TEMPORARY ONE DAY EVENT FEE *</u>	\$ 50.00	Per Event (an additional fee will be required for inspections, TBD by the BOH, based upon size of event)
<u>INSPECTION FEE FOR TEMPORARY EVENTS</u>	\$ 75.00	Per Hour (one hour minimum)
<u>CARNIVAL FEE *</u>	\$ 250.00	Per Event (based upon 5 food booths, \$50 per booth after that)
<u>FARMERS MARKET FEE *</u>	\$ 500.00	Entire Season
<u>WELL PERMIT</u> – Drinking	\$ 100.00	
<u>WELL PERMIT</u> - Irrigation	\$ 50.00	
<u>EMERGENCY INSPECTION FEE</u> - During Town Hall hours	\$ 100.00	1st hour
	\$ 75.00	Each Additional Hour (1 hour min.)
<u>EMERGENCY INSPECTION FEE</u> - After Town Hall hours, holidays & weekends	\$ 200.00	1st hour
	\$ 150.00	Each Additional Hour (1 hour min.)
<u>RE-INSPECTION</u>	\$ 75.00	1 Hour Min.
<u>COURT APPEARANCE</u>	\$ 250.00	Min. 1/2 Day / \$500 Full Day
<u>HOUSING CERTIFICATION</u>	\$ 75.00	
<u>APPLICATION FEE FOR MULTI - UNIT HOUSING</u>	EQUAL TO COST OF THE PERMIT(S)	
<u>MULTI - UNIT HOUSING LICENSE</u>		
1-9 rooms	\$ 100.00	Annually
10-23 rooms	\$ 150.00	Annually
more than 24 rooms	\$150.00 + \$15.00 For Each Additional Unit	

* The Board of Health reserves the right to charge additional fees to the applicant for temporary events to recover costs incurred. Any person or business working without a permit or license will be subject to a fine equal to double the permit fee.

PLANNING BOARD

FEE SCHEDULE & SUBMISSION REQUIREMENTS FOR PERMITS & FILINGS



AS OF JULY 1ST, 2009

Permit Type (Regulation Reference)	Permit Filing Fee †	Number of Plan Copies Required †	Consultant Review Fees & Additional Requirements †
Approval Not Required (ANR / Form A) <i>Subdivision Rules & Regs Section II.B.</i>	\$250.00 (filing) & \$250.00 (per buildable lot)	1 Mylar 5 Bond copies <i>** AutoCAD Copy Required</i>	Not Applicable
Preliminary Subdivision <i>Subdivision Rules & Regs Section III.A.1. Section III.A.2.</i>	\$1,000.00 (filing)	10 large copies (24x36) 7 small copies (11x17)	\$6000 initial Consultant Review Fee (Additional increases if necessary, all excess funds returned to applicant)
Definitive Subdivision <i>Subdivision Rules & Regs Section III.B.1.</i>	\$1,000.00 (per buildable lot)	10 large copies (24x36)* 7 small copies (11x17) <i>*1 Mylar of approved plan for signing ** AutoCAD Copy Required</i>	\$6000 initial Consultant Review Fee (Additional increases if necessary, all excess funds returned to applicant) Advertising & Notice Costs (varies)
Site Plan Review <i>General Bylaws Section 6-18: Fees Subsection 3</i>	\$2,000.00 (filing)	10 large copies (24x36) 7 small copies (11x17) <i>*Design Review Board Submission (see Note 3 below) ** AutoCAD Copy Required</i>	\$6000 initial Consultant Review Fee (Additional increases if necessary, all excess funds returned to applicant) Advertising & Notice Costs (varies)
Special Permit(s) <i>General Bylaws Section 6-18: Fees Subsection 3</i>	\$500.00 (Per Special Permit)	10 large copies (24x36) 7 small copies (11x17)	See Above Requirements for “Site Plan Review” (filed in conjunction)

† NOTES:

- 7 Small Plan Copies (11x17) are required for review and approval by seven (7) Planning Board members
- 10 Large Plan Copies (24x36”) are required for review and comment by the following:

(A) Town Planner	(F) Building Inspector
(B) Conservation Agent/ Conservation Commission	(G) Health Agent/ Board of Health
(C) Department of Public Works/ Board of Public Works	(H) Design Review Board
(D) Police Department / Traffic Control Officer	(I) File Copy
(E) Fire Department / Fire Prevention Officer	(J) File Copy
- Only 2 copies are required for the application form, general correspondence, stormwater calculations, and additional reports and documentation.
- Filing, consultant review and permit fees may be waived for a Limited Site Plan Reviews, however, advertising and associated fees are required per state law.
- Abutter Notification shall be as follows:

Definitive Subdivisions: Direct Abutters w/ Certified Mail, Return Receipt Requested

Special Permits & Site Plan Reviews: Abutters within 300 ft. w/ Certificate of Mailing
- 2 Copies of the following items must be included for review and comment by the Hanover Design Review Board (DRB) for All New or Altered Structures proposed, including any proposed Planned Residential Development for Seniors (PRDS) or Village Planned Unit Developments (VPUD):

(A) Building Layout Plans	(C) Elevations/ Building Facades
(B) Signage Details	(D) Detail on Exterior Treatment



TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE
EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)

APPLICATION Type:	PROJECT Type:	FEE:	
Notice of Intent* (NOI) (NOI) (NOI) (NOI) (NOI)	Category 1	\$ 110.00	per activity
	Category 2	\$ 500.00	per activity
	Category 3	\$ 1050.00	per activity
	Category 4	\$ 1450.00	per activity
	Category 5	\$4.00	per linear ft
Notice of Resource Area Delineation* (ANRAD)	Category 6 <i>also requires establishment of Guaranteed Deposit Account</i>	\$100.00	per resource area
(ANRAD) w/ Simplified Review (ANRAD w/SR)	NO LONGER APPLICABLE Category 6a <i>also requires establishment of Guaranteed Deposit Account</i>	\$25.00 plus \$ 100.00	per resource area
Request for Determination of Applicability (RDA) (RDA) (RDA)	Category 7	\$ 100.00	per activity
	Category 8	\$ 150.00	per lot
	Category 9	\$ 250.00	per activity
Other Fees applicable to Category 1 – Category 9	Category 10	Additional 50% of applicable fee	Riverfront Area Activity
	Category 11	Additional 100% of applicable fee	After-the-Fact filings
Certificate of Compliance (COC) (COC) (COC) (COC)	<i>Prior to 10/3/93:</i> Residence	\$ 50.00	
	Non-residence	\$ 100.00	
	Subdivision	\$ 200.00	
	<i>10/4/93 to present:</i>	***No-Fee***	
Extension Permit	<i>within the first three years of issuance</i>	\$ 50.00	
	for expired permits	\$ 100.00	per expired year
Enforcement Order	<i>To recommence work:</i> Residence	\$ 100.00	
	New residence	\$ 200.00	
	Other	\$ 500.00	
Letter to Lender/Release of lot(s)		\$ 50.00	
Agent Site Visit	Residential	\$ 50.00	
<i>for other than application process or for additional site inspections.</i>	Non-residential	\$ 100.00	
Emergency Certificate		\$ 200.00	
Request to Review Revised Plan or Request for an Amended OOC	If app. fees were based of Category 1, 6 – 9	\$ 50.00	
	If NOI fees were based on Category 2	\$ 200.00	
	If NOI fees were based on Category 3 – 5	\$ 400.00	
Duplicate True Attested Copies	138 all documents	\$ 10.00	per document

Explanation of Fees

TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)

Category 1 Fee for each activity is \$110 per activity

- a) Existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b) Site Preparation, removal of vegetation, excavation, grading, house not proposed;
- c) Control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d) Resource Area improvement;
- e) Septic Upgrade, repair;
- f) Monitoring well activities;
- g) new agricultural or aquaculture projects.

Category 2 Fee for each activity is \$500.00 per activity

- a) Construction of single family house, site prep., detention basin, driveway (projects not pursuant to 310 CMR 10.53(3)(e));
- b) parking lot;
- c) beach nourishment;
- d) electric generating facility activities, unrelated to drainage;
- e) inland limited projects except road crossings and agriculture;
- f) each crossing for driveway to single family house;
- g) any point source discharge;
- h) control vegetation in development;
- i) water level variations;
- j) any other activity not in Category 1, 3, 4, 5 or 6;
- k) water supply exploration.

Category 3 Fee for each activity is \$1,050.00 per activity

- a) site preparation (for development) beyond Notice of Intent scope;
- b) each building (for development) including site;
- c) road construction not crossing or driveway;
- d) hazardous cleanup;
- e) water supply development.

Category 4 Fee for each activity is \$1,450.00 per activity

- a) each crossing for development or commercial road;
- b) dam, sluiceway, tide-gate (safety) work;
- c) landfills operation/closures;
- d) sand and gravel operations;
- e) railroad line construction;
- f) bridge;
- g) hazardous waste alterations to resource areas;
- h) dredging;
- i) package treatment plant and discharge;
- j) airport tree clearing;
- k) oil and/or hazardous material release response actions.

Category 5 Fee is \$ 4.00 per linear foot; (total fee not to be less than \$100.00 or greater than 2,000.00)

- a) work on docks, piers, revetments, dikes, etc. (coastal or inland).

Category 6 Fee is \$ 100.00 per resource area delineated on all property types for an Abbreviated Notice of Resource Area Delineation (ANRAD).

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Wetland Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

Explanation of Fees- continued
TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE
EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)

Category 6a Fee is **\$25.00 plus an additional \$100.00 per resource** area delineated on *all property types* for an Abbreviated Notice of Resource Area Delineation with Simplified Review (**ANRAD w/ SR**).

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

Category 7 Fee is \$100.00 for work >50 ft. from resource areas or temporary activities

- a). existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b). site Preparation, removal of vegetation, excavation, grading, w/ **house not proposed**;
- c). control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d). resource Area improvement;
- e). septic Upgrade, repair;
- f). monitoring well activities, irrigation wells;

Category 8 Fee is **\$150.00** for work >50 ft. from resource areas or temporary activities

- a). new single family dwelling,
- b). site preparation for new single family dwelling
- b). septic system for new residential lot
- c). landscaping in relation to new residential lot

Category 9 Fee is **\$250.00** for work >50 ft. from resource areas or temporary activities

- a). Non-residential: addition, parking lot, earthwork,
- b). new non-residential construction and site preparation,

Category 10 Fee is **an additional 50% of total fees** calculated - for projects having one or more resource areas as well as Riverfront Area.

(For projects with Riverfront Area only on the site, use standard fees as listed above.)

Category 11 Fee is **an additional 100% (double) of total fees** calculated for applications that must be submitted due to activities not approved by the Commission with or without enforcement actions and/or fines. Such applications shall be noted with:

"After-the-Fact"

NOTE: *Additional fees and fines may be applicable if a Restoration Order, Enforcement Order, or Enforcement Order with Cease and Desist is issued in addition to the requirement of filing an After-the-Fact application.*



WORKSHEET for

Town of Hanover Conservation Commission Fee Schedule

**PLEASE USE THIS PAGE TO CALCULATE YOUR FEES
and submit this form with the appropriate amount of fees
with your Application**

To find you total fees due, complete the following:

NOTE: Due to the variety and complexity of projects, six lines have been provided. Residential applications may require the use of only one or two lines, where subdivisions and commercial projects may require the use of all six. If additional lines are necessary, please feel free to add them. Please call the Conservation Office at 781-826-6505 if you have any questions or need help to complete this form.

Column: A.	B.	C.	D.	E.
Type of Application:	Category:	Associated Fee(s):	Number of activities, feet, lots, etc.:	Subtotal for each line:
Enter what application you are filing, <i>RDA, NOI, ANRAD, etc.</i>	Enter the category number for all activities such as #1, 2, 3, etc.	Enter Dollar amount for one activity, foot, lot, etc. as listed in each corresponding category.	Enter the number of activities: for example- <i>2 each, 100 linear feet, 6 lots, or 2 resource areas, etc.</i> as listed in each corresponding category.	Multiply numbers in columns " C " and " D " for each line and enter the dollar amount below.
1. <u>ANRAD</u>	Cat. # <u>6.a.</u>	\$ <u>100.00</u>	<div style="background-color: #cccccc; width: 100px; height: 20px; margin: 0 auto;"></div>	\$ <div style="background-color: #cccccc; width: 100px; height: 20px; margin: 0 auto;"></div>
2.	Cat. # _____	\$ _____		\$ _____
3.	Cat. # _____	\$ _____		\$ _____
4.	Cat. # _____	\$ _____		\$ _____
5.	Cat. # _____	\$ _____		\$ _____
6. Total Application Fee:				\$ _____
<i>Enter the sum of items in column "E" and submit this amount in full with your application.</i>				

REPORT OF THE TOWN'S DIRECTOR OF FINANCE TREASURER/COLLECTOR

For Fiscal Year July 1, 2019 – June 30, 2020

To the Board of Selectmen and the Citizens of the Town of Hanover:

The Treasurer/Collector's Office oversees the Town's investments, cash management, and revenue collection. It also manages the issuance of all Town debt, prepares and files debt service compliance reports, and administers payroll and employee benefits.

Revenue collection consists of real estate, personal property, and motor vehicle excise taxes, water use charges and liens, tax title redemptions, and all other fees or charges generated by Town departments. In addition, receipts are processed for funds received by the Town electronically. Some examples of this would be state aid payments, grant receipts, and ambulance service fees.

During Fiscal Year 2020 the office processed the following tax dollars:

General Fund:

Real Estate and Personal Property Taxes	\$46,562,489
Motor Vehicle Excise Taxes	\$2,736,591

Community Preservation Fund:

CPA Tax Surcharge (3%)	\$1,109,963
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Departmental receipts are brought to the Treasurer/Collector's Office at least weekly in locked bags and then verified and entered into the accounting software system in front of the Town employee who transported the funds. A receipt is provided for the Department's records. The Treasurer/Collector's Office prepares the daily bank deposits.

The Town holds accounts at several different banking institutions. Below is a breakout of the cash balances in those accounts as of June 30, 2020:

Detail of Cash Balances as of June 30, 2020		
Financial Institution	Account Description	Balance
Citizens	Deputy Collector	7,791.62
PayPal	Online Payments	127,255.78
Citizens	Main Depository	1,309,714.50
Citizens	Payroll	476,471.48
Citizens	Vendor	24,708.43
Citizens	Ambulance	39,726.05
Citizens	School Lunch	11,276.48
Citizens	Student Activity – HS	97,901.71
Citizens	Student Activity – MS	42,604.23
Citizens	Student Activity - C/S	3,097.50
Citizens	Student Activity – CD	810.52
Citizens	Cultural Council	8,587.92
Century Bank	Lockbox Water	74,807.71
Unibank	Collector Online	103,700.69
Unibank	Park & Rec Online	3,405.07
Unibank	Before/After Online	14,462.22
Century Bank	Lockbox	116,119.58
Unibank	Clerk	12,280.59
Unibank	Cultural Council	68,214.14
Citizens	Investment	8,387,067.70
MMDT	Investment	5,241,375.07
Bartholomew	Investment	8,688,998.49
Citizens	Trust Investment	1,406,608.85
Commonwealth	Stabilization	2,730,297.03
Citizens	Law Enforcement	6,013.06
Century Bank	Affordable Housing	799,364.22
Bartholomew	OPEB Trust	3,311,690.13
Rockland Trust	Library	902,866.64
Total of All Cash Balances		34,017,217.11

I want to thank the Treasurer/Collector's Office staff for their hard work, professionalism, and commitment to excellent customer service. I have been fortunate to be part of a very hard-working team, and have enjoyed being part of this community.

On a personal note, I'm moving on to be Whitman's Town Administrator after more than three great years serving as the Director of Finance and Treasurer/Collector for the Town of Hanover. I'm very grateful for the exciting challenges and opportunities I've experienced in Hanover and will miss everyone here, especially all of the terrific and caring staff in the Finance Department. While leaving is bittersweet, I know the Town's finances are in very capable hands with the promotion of Chelsea Stevens to be the Town's new Finance Director.

Respectfully submitted,

LINCOLN HEINEMAN

Director of Finance

Treasurer/Collector

Treasurer/Collector's Office staff:

Gayle Lowry, Assistant Treasurer

Holly Sullivan, Senior Deputy Collector

Joanne O'Connor, Senior Clerk

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Abban Deborah	\$102,770.78	\$1,546.50	\$104,317.28
Abban Jonathan A	\$83,741.30	\$6,178.15	\$127,650.87
Abban Jonathan A		\$8,537.00	\$8,537.00
Abbott Megan A.			\$510.00
Abi-Kheirs Emily C.	\$503.63		\$503.63
Aborn Maura A	\$93,391.04	\$1,703.34	\$95,094.38
Ahern Patrick	\$7,515.43		\$8,280.43
Akerson Bonnie D			\$170.00
Alexander Alfred B	\$10,589.03		\$10,589.03
Alfis Martin P	\$94,245.39	\$51,679.96	\$162,551.56
Allen Dana	\$83,282.76	\$22,980.86	\$109,384.96
Allen Lee Ann L	\$47,784.80	\$2,004.43	\$51,829.73
Alvarenga Peter	\$62,447.42	\$398.67	\$62,846.09
Amonte Richard M	\$72,395.04	\$120.00	\$72,515.04
Anastasiades Alexandra	\$418.08		\$418.08
Anastasiades Mia			\$1,180.70
Anastasio Ernest P			\$20,046.00
Anderson Juliana M.	\$1,950.00		\$2,055.00
Anderson Mindy I.	\$103,227.45	\$427.59	\$103,655.04
Ardini Leah	\$15,661.76	\$5,791.50	\$28,185.42
Arena Claire H	\$449.36		\$449.36
Arena Jr Peter R	\$840.96		\$840.96
Arena Jr Peter R	\$92,210.65	\$2,706.25	\$92,210.65
Arienti Ashley E	\$75,176.32	\$2,593.88	\$77,770.20
Armstrong Melanie C.			\$363.75
Ashton Barry E			\$4,550.00
Atchison Maureen	\$20,092.56		\$20,092.56
Atkinson Elaine			\$1,785.00
Azizian Christopher M	\$88,543.68	\$42,136.72	\$146,858.43
Balboni Robert J	\$56,361.85	\$7,639.45	\$66,394.62
Balch Debra	\$525.94		\$525.94
Baldwin Abigail A.	\$159.38		\$1,145.64
Balewicz Leslye			\$344.25
Barlit Melissa E.	\$101,262.64		\$101,262.64
Barlow Stacie A.	\$104,736.59	\$932.50	\$105,669.09
Barrett Joel D.	\$2,569.60		\$2,569.60
Barrett Joel D.	\$102,830.00	\$6,750.00	\$109,580.00
Barrett William J.	\$49,138.95		\$53,981.05
Barron Eric C	\$86,765.76	\$11,586.00	\$117,556.61
Barry Christopher M	\$74,011.58	\$7,867.21	\$112,268.45

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Barry Kevin T	\$51,035.76	\$40,357.49	\$107,886.73
Barry Michael J	\$4,655.16	\$1,306.26	\$5,961.42
Bartolotti Katherine	\$104,736.59		\$104,736.59
Barton Kelsey E.			\$420.00
Battista Allison R		\$161.84	\$16,961.84
Baxter David A.		\$130.73	\$3,064.78
Baxter Helene A.	\$75.00		\$1,796.25
Bearce Gerald E	\$59,958.78	\$7,504.84	\$74,564.29
Beatty Marcia R		\$3,854.00	\$3,854.00
Becker Alyssa K	\$54,232.08		\$54,232.08
Beers Ann R	\$210.38		\$210.38
Beers Jillian P	\$79,449.05		\$79,464.29
Bellantoni Barbara	\$6,333.41		\$6,333.41
Bellantoni Lisa M	\$210.24		\$210.24
Bellantoni Lisa M		\$4,210.00	\$4,210.00
Bellew Amanda M.	\$19,982.48		\$19,982.48
Benitez Benjamin E	\$77,732.69	\$1,009.00	\$78,741.69
Berry Michael J	\$56,668.72	\$4,132.80	\$64,499.92
Bethoney Therese E			\$850.00
Birolini Daniel P.	\$127,164.05		\$127,164.05
Biscone Alycia Marie	\$64,911.60		\$64,911.60
Bishop Alexandra	\$64,321.28	\$398.67	\$64,719.95
Blakeman Shayne M	\$83,799.76	\$20,179.56	\$130,380.43
Blanchard Jeffrey R	\$164,504.87		\$212,504.87
Blanchard Matthew	\$1,139.00		\$1,139.00
Blanton Bryce G.			\$1,929.75
Blanton Kimmarie	\$66,950.09	\$85.00	\$67,035.09
Blauss Caily M.			\$680.00
Blinstrub Thomas J	\$55,671.20	\$7,369.83	\$66,750.28
Blythe Gardner S	\$48,964.16	\$1,872.66	\$58,113.02
Bodell Victoria L.	\$7,963.90		\$7,963.90
Boidi Elaine	\$81,247.54		\$81,247.54
Borgeson Pamela D.	\$104,434.86	\$2,890.00	\$107,324.86
Bornstein Susan F.			\$340.00
Bostwick Deborah A	\$82,713.87	\$13,675.50	\$96,389.37
Bottomley Jane C.	\$19,136.29		\$19,136.29
Bowles Dorothea C			\$5,000.00
Braun Andrew	\$79,036.24	\$1,455.57	\$81,284.62
Bray Daniel J	\$760.24		\$768.24
Breault Laura E			\$5,000.00

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Brennan Michael S	\$7,669.21		\$7,669.21
Breton Megan A.	\$51,515.27		\$51,515.27
Brewin Rachael E	\$103,027.72		\$103,027.72
Bright Lawrence S	\$454.67		\$454.67
Bright Yvonne D	\$304.89		\$304.89
Brooks Gregory P	\$408.00		\$408.00
Brooks Jason T	\$59,048.91	\$768.00	\$59,816.91
Brooks Thomas P.	\$54,759.60	\$7,401.64	\$64,497.87
Brown Jessica L.	\$104,736.59		\$104,736.59
Brown Leonard W	\$56,514.56	\$4,079.04	\$63,263.84
Brown Robert F	\$56,729.84	\$2,039.65	\$61,045.83
Brown Timothy P.	\$105,180.96	\$8,518.92	\$110,499.88
Browning Dorothy	\$136.69		\$1,730.44
Browning James F	\$223.58		\$223.58
Browning Joseph F	\$15,440.80	\$992.32	\$16,741.12
Bryant Dorian M	\$87,832.13		\$87,832.13
Bryerton Alicia A.	\$97,943.25		\$97,943.25
Buckley Christian O.	\$862.75	\$408.00	\$1,270.75
Buckley Jennifer A	\$21,565.53	\$40.00	\$21,605.53
Buckley Linda O.	\$8,508.00	\$1,710.00	\$16,656.00
Buonaugurio Sheila M.	\$1,334.89		\$1,334.89
Burke Cheryl			\$405.00
Burke Julie A	\$54,592.65	\$147.15	\$54,739.80
Burns Caitlin	\$17,312.52		\$20,260.02
Burns Cara	\$1,260.00	\$187.00	\$3,679.38
Burns Ellen C	\$98,544.10	\$2,755.58	\$101,299.68
Busa Jessica	\$88,664.31	\$3,520.32	\$92,184.63
Butler Steven K	\$57,328.81		\$57,328.81
Buzalsky Karl J	\$77,688.76	\$7,217.97	\$130,571.79
Byron Korri J	\$96,764.12	\$11,383.01	\$108,147.13
Cabral Alexa A			\$965.46
Cahill Hailey S	\$32,130.27	\$663.00	\$39,063.35
Caiafa Meghan	\$77,843.41		\$77,843.41
Callahan Megan L.	\$78,875.01		\$78,875.01
Campbell Diane			\$439.88
Campbell Lori A	\$101,927.87		\$101,927.87
Campbell Lynne E	\$41,903.90		\$41,903.90
Campbell Regina C	\$1,013.63		\$1,013.63
Campbell Ryan D.			\$1,190.00
Canavan Christina	\$9,326.71	\$152.00	\$9,478.71

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Capachione Jonathan P	\$20,568.88		\$21,584.88
Capraro Kerrie J.	\$85,062.32		\$85,062.32
Carceo Caitlin C	\$89,520.40		\$89,520.40
Cardinal Andrew N.	\$4,396.68	\$49.68	\$4,446.36
Carlson Annemarie	\$1,971.52		\$1,971.52
Carven Brenda A	\$43,198.56		\$43,198.56
Carven Jessica J.	\$27,207.00		\$27,207.00
Casey Joelle A.	\$68,786.36	\$1,067.50	\$69,801.36
Casoni Andrew	\$83,173.44	\$26,487.96	\$119,769.52
Cass Karen	\$58,204.78		\$58,204.78
Catto Jennifer M.			\$85.00
Caulfield Kathy M.	\$103,388.56		\$103,388.56
Cavallaro Jason M	\$140,323.26		\$159,870.99
Centeio Joseph	\$83,186.52	\$26,009.70	\$128,985.62
Centorino Mark A	\$87,832.13		\$87,832.13
Cervantes David J.	\$148.50		\$148.50
Ceurvels Jr Arthur L	\$56,032.00	\$679.80	\$56,711.80
Chadwick Beth-Ann M.	\$217.50		\$367.50
Champagne Vickie Lyn	\$18,344.40		\$18,344.40
Chandler Kathleen A.	\$100,772.87		\$100,772.87
Channell Frederick S.			\$4,241.30
Chase Laura C.	\$90,278.14		\$90,278.14
Chebator Lauren C.	\$83,469.16	\$4,271.55	\$87,740.71
Cheney Jake A	\$22,395.35	\$612.65	\$23,130.01
Cheney Paul S	\$86,077.30		\$86,077.30
Chiappini Edward D	\$4,961.96	\$3,216.91	\$17,291.38
Chiarelli Gregory	\$24,981.39	\$3,745.40	\$29,416.19
Chiarelli Thomas W	\$58,172.80	\$9,529.19	\$73,793.31
Ciccolo Brian T	\$89,767.32	\$10,489.34	\$100,256.66
Ciolkosz Timothy J	\$4,520.88		\$4,520.88
Clapp Noah T			\$12,535.00
Clark Christine	\$97,228.26		\$97,228.26
Clasby Paula C	\$22,658.19	\$40.00	\$22,698.19
Clasby Suzanne D.	\$103,534.15	\$1,054.50	\$104,627.00
Clinton Joseph B			\$5,025.00
Cloutier Francis J.	\$3,182.79		\$3,182.79
Cloutier Kerry Ann P.	\$56,414.00	\$4,913.25	\$64,839.42
Coady Tyler J		\$5,674.25	\$5,674.25
Coates Ann M.	\$102,770.78	\$6,044.45	\$108,815.23
Coelho Luiz C.	\$10,754.31	\$1,185.25	\$11,939.56

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Colangelo Joseph N	\$160,170.97		\$160,170.97
Coleman Irene M.	\$5,460.00		\$5,460.00
Coleman Jennifer	\$1,647.00		\$2,097.00
Coleman Kevin P	\$61,564.80	\$3,375.45	\$71,475.75
Collins Laura F.	\$101,262.64		\$101,262.64
Conant Jr. Robert E	\$55,831.20	\$10,846.94	\$82,958.01
Concannon Kiley E.			\$340.00
Concannon Sherry M.	\$102,770.78		\$102,770.78
Condon Erin K.	\$4,213.00		\$6,237.00
Condon Jr Daniel F	\$18,549.44		\$18,549.44
Connelly Suzanne	\$63,366.10		\$63,366.10
Connolly James F	\$12,390.74		\$12,390.74
Connors Patrick J	\$73,712.00	\$4,270.40	\$112,056.08
Converse Brian A	\$92,090.68		\$92,090.68
Coogan Thomas J	\$799.05		\$799.05
Cook Andrew E		\$6,265.00	\$6,265.00
Cook Anne E	\$2,352.64		\$2,352.64
Cook Sheila M			\$765.00
Copeland Melissa A.	\$5,166.46		\$5,676.46
Corbett Beverly A	\$25,325.96	\$1,349.06	\$26,675.02
Cormier Joshua M	\$243.00		\$243.00
Cote Dominik			\$342.38
Cotter Melissa E	\$89,520.40		\$89,520.40
Cotter Sheila	\$51,905.68		\$52,405.68
Coviello Christopher T	\$66,313.60	\$22,809.80	\$93,857.58
Coyne Donna M.	\$16,118.87		\$16,118.87
Coyne Kevin C.		\$116.00	\$27,793.00
Coyne Kristen M			\$510.00
Craft Joan D	\$78,038.99		\$78,038.99
Crawford David M.	\$65,166.26	\$2,389.00	\$67,555.26
Crocker Lois M	\$2,405.39		\$2,405.39
Croke Lainie P	\$8,546.58		\$8,546.58
Crosby James P.	\$3,011.49		\$3,011.49
Crowley Mark J	\$74,547.17	\$1,491.60	\$125,848.34
Cullity Mary	\$67,315.32	\$6,437.00	\$73,752.32
Curley Janet L	\$82,448.37	\$994.50	\$83,442.87
Curran Deborah M.			\$21,735.36
Curtis Jennifer	\$101,897.46		\$101,897.46
Curtis Kaela M.	\$89,520.40	\$369.92	\$89,890.32
Cyrus Joseph	\$55,220.86	\$10,276.30	\$69,691.66

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
D'Andrea Noreen P.	\$75,764.95		\$75,764.95
Dahill Shannon E.	\$45,988.40		\$45,988.40
Dahlstrom Jill	\$33,976.84	\$321.43	\$34,298.27
Dailey Daniel		\$1,379.00	\$1,379.00
Dane Matthew	\$2,632.88		\$2,632.88
Danick Justina	\$9,934.16	\$134.28	\$10,207.16
Dann Elaine L.	\$13,848.75	\$84.65	\$13,933.40
Daudelin Denise	\$741.18		\$741.18
Davidson Michelle L	\$1,095.00		\$1,095.00
Davis Jeffrey K.	\$7,766.64	\$285.66	\$8,052.30
Davis Judith L	\$47,784.80		\$49,825.30
Davis Rosalind H	\$81,147.73	\$2,762.00	\$83,909.73
Deacetis Gino	\$94,284.31	\$42,972.51	\$147,089.71
Deboer William T.			\$2,295.00
Debruin Justin K	\$14,931.56		\$14,931.56
Decie Kenneth G	\$89,520.40	\$96.24	\$89,616.64
Decotis Anastasia	\$87,832.13		\$87,832.13
Decristofaro Susan B			\$850.00
Defranzo Anthony C.	\$107,756.87	\$2,890.00	\$110,646.87
Degrenier Jane	\$130,139.10	\$1,000.00	\$131,139.10
Della Croce Lisa M	\$89,520.40		\$89,520.40
Delprete Peter J	\$25,532.00		\$25,532.00
Delprete Sharon J	\$14,361.78		\$14,361.78
Demita Elizabeth			\$81.00
Depatto Louis B			\$85.00
Dephillips Jennifer L	\$89,520.40		\$89,520.40
Desmarais Gillian M	\$17,195.43		\$17,195.43
Devine Brittany A			\$1,551.84
Deyoung Tracy J	\$15,375.24		\$15,375.24
Dhomme Emeline H.	\$86,722.95	\$380.08	\$87,103.03
Dibara Alicia L.	\$101,262.64		\$101,262.64
Dibiase Cody R	\$55,104.06	\$6,434.76	\$63,574.02
Dicamillo Oksana N	\$8,262.34		\$9,262.84
Dietlin David A	\$61,704.64	\$2,686.97	\$66,434.49
Digaudio Aaron C	\$74,232.59	\$1,422.00	\$74,979.59
Diniak Victor	\$149,019.14		\$149,019.14
Disabato Jr Joseph	\$695.36		\$695.36
Disabato Katherine A	\$7,712.50		\$8,312.50
Dixon Kimberly A	\$70,493.15		\$100,702.65
Doherty John J		\$4,516.00	\$4,516.00

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Doherty Michelle	\$13,428.83	\$130.78	\$13,559.61
Donahue Kimberly E	\$5,769.16		\$5,769.16
Donahue Maura E.	\$69,335.82	\$1,009.00	\$70,344.82
Donnelly Jennifer A	\$4,540.27	\$52.58	\$4,592.85
Donovan John B			\$250.25
Dooley Lynne M	\$22,155.55	\$160.00	\$23,361.27
Dooley Matthew F			\$653.26
Doolittle Paul B.			\$1,535.00
Dowling Bridget A			\$3,618.75
Dowling Maura K	\$74,487.74	\$4,086.25	\$76,097.74
Downs Elizabeth S	\$92,950.54		\$92,950.54
Doyle Helen H	\$65,354.42	\$1,870.18	\$67,224.60
Doyle Matthew	\$210.24		\$210.24
Doyle Shaun Patrick	\$72,476.31	\$8,188.73	\$104,015.09
Drake Dana E.	\$6,277.44		\$6,277.44
Drake-Manning Pamela			\$340.00
Drew Carolyn S.			\$571.25
Driscoll Keri E	\$82,448.37		\$82,448.37
Dryer Debra A.	\$105,716.91		\$105,716.91
Dubois Tracey M	\$89,520.40		\$89,520.40
Dufresne Kristin M	\$18,258.21	\$1,810.51	\$20,068.72
Duggan Thomas B	\$82,230.57	\$21,613.60	\$129,702.84
Dunn Jennifer	\$47,321.05		\$49,321.05
Dutton Nancy M	\$99,075.54	\$3,088.15	\$102,163.69
Earle Christine	\$16,952.74	\$80.00	\$17,178.41
Earle John W	\$86,260.57	\$22,412.58	\$125,661.19
Economos Paul M	\$83,798.37	\$1,350.00	\$83,798.37
Edgar Jennifer			\$85.00
Edgar Joan E	\$97,607.95	\$1,655.00	\$99,262.95
Edgerly Jamie M	\$20,951.59	\$42.58	\$20,994.17
Egan Susan E	\$105,186.77	\$7,584.00	\$112,770.77
Emerson Shayle A	\$73,557.59	\$323.68	\$73,881.27
Ennis Kerry L.	\$104,736.59		\$104,736.59
Escott Andrea C.	\$6,019.20		\$6,019.20
Ettridge Elizabeth M			\$85.00
Fagan Stephanie L	\$42,482.50		\$42,482.50
Fahey Collin D	\$36,491.33	\$2,651.00	\$39,142.33
Faiella Toby T	\$44,669.36	\$14,805.07	\$67,018.03
Fanning Kathleen M	\$2,212.35		\$2,212.35
Faria George J.	\$84,203.77	\$6,481.97	\$90,685.74

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Farley Jr Robert J	\$58,295.48	\$835.26	\$62,346.98
Feeney Lisa M.	\$61,543.60		\$61,543.60
Fenton Amanda L	\$14,956.51	\$46.75	\$15,003.26
Ferguson Cynthia L.	\$105,082.13		\$105,082.13
Ferguson Pamela	\$18,547.20		\$22,565.76
Ferrarini Joseph O	\$210.00	\$300.00	\$5,613.75
Ferrarini Lauren T	\$51.00		\$51.00
Ferron Matthew A	\$187,463.90		\$187,463.90
Festa Rachele	\$300.00		\$300.00
Feyrer Holly	\$77,276.30		\$77,276.30
File Michael M.	\$75,764.95		\$75,764.95
Fisher Brian M.		\$8,537.00	\$8,537.00
Fiske Alizay M	\$669.38		\$669.38
Fiske Lee E M	\$102.00		\$102.00
Fitzgerald Timothy J	\$51.50		\$51.50
Flaherty Jessica Rose	\$90,810.59		\$90,810.59
Flanagan Caitlin G	\$442.29		\$442.29
Flood Adam N	\$69,748.00	\$27,783.19	\$105,864.35
Flynn Cally			\$1,008.20
Fogg Jr John			\$6,188.00
Folan Kathleen E.			\$1,373.85
Foley Erin D.	\$92,950.54	\$855.18	\$93,805.72
Folsom Courtney	\$67,315.32		\$67,315.32
Fontes John	\$3,550.95		\$3,550.95
Forristall Dawn	\$1,198.75		\$6,082.50
Fortuna Stephanie A			\$85.00
Foss Jennifer M.	\$101,450.14	\$1,120.00	\$102,382.64
Foster Nancy E.	\$639.15		\$639.15
Foster Nancy E.	\$46,756.30		\$46,756.30
Frank Anastasia	\$102,467.37	\$1,520.32	\$103,987.69
Fraser Kelly A	\$72,333.28		\$72,333.28
Frates Alyssa			\$565.50
Frattasio Jonathan			\$3,344.00
Fratu Donna J	\$103,717.51		\$103,717.51
Freeman Frederick J	\$100,192.76	\$30,072.85	\$158,930.35
Funder Nancy C	\$60,084.13	\$135.98	\$77,077.71
Gaffney Meaghen S.			\$5,695.00
Gallagher Kathryn M	\$55,210.24	\$572.08	\$55,782.32
Gallagher Marianne	\$51,760.82	\$2,890.00	\$54,650.82
Gallagher Mary E.	\$3,500.28	\$62.14	\$3,562.42

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Gallagher Michael I	\$25,286.44		\$25,286.44
Gallagher Peter	\$49,448.37		\$49,448.37
Gallinaro Barbara L	\$20,012.87	\$1,593.44	\$24,750.25
Galotti Ann Marie	\$107,199.77		\$107,199.77
Gannon Emma			\$844.51
Garland Susan S.			\$510.00
Garvin Christopher M.	\$52,795.20	\$16,094.19	\$75,965.55
Gately Allyson M	\$100,755.87	\$11,586.87	\$112,342.74
Gates Alyssa C	\$11,164.50	\$668.25	\$16,675.75
Geddes Joan K.	\$1,186.03		\$1,186.03
Geddes Steven G.	\$1,115.64		\$1,115.64
George Deborah	\$439.88		\$439.88
Gerrish Matthew M.	\$69,094.32	\$2,242.68	\$102,819.17
Geswell Iii Edward	\$3,483.36		\$3,483.36
Geswell Iv Edward J	\$2,401.20		\$2,817.20
Ghostlaw Deirdre T	\$3,115.00	\$315.00	\$22,582.46
Ghostlaw Ethan T			\$729.42
Ghostlaw Nora E	\$747.52		\$747.52
Ghostlaw Pierce T	\$352.50	\$238.13	\$8,514.38
Gibbons Heather A	\$47,744.61	\$312.12	\$48,056.73
Gilardone Denise M.	\$242.25		\$242.25
Gill Brian R.	\$2,910.00		\$2,910.00
Gill Deborah M.	\$68,470.73		\$78,470.73
Gill Karen S	\$76,497.59	\$427.59	\$76,925.18
Gill Stephen J	\$1,325.00		\$4,451.50
Gillespie Janet M.			\$6,121.08
Gillis Roderick J	\$32,932.48	\$7,897.26	\$44,582.06
Gillis Roderick J		\$3,133.00	\$3,133.00
Gilmartin Scott P.		\$1,249.00	\$1,249.00
Gilmore Monica A	\$577.50		\$2,927.50
Giroux Joan	\$11,947.35	\$91.56	\$13,640.72
Gokey Shawn J	\$70,850.40		\$75,636.00
Goldthwait Nancy J	\$609.05		\$1,209.05
Golemme Brian J	\$56,070.98	\$2,697.32	\$62,236.59
Gonsalves Carrie E	\$48,404.95		\$48,404.95
Goodson Abigail J.	\$2,235.75	\$105.00	\$6,154.50
Goodwin Jonathan E	\$82,153.68	\$5,716.51	\$92,987.93
Goodwin Lynne A	\$38,789.03		\$40,405.03
Goodwin Maximilian R.	\$2,574.00		\$2,659.00
Gordon Anne M.	\$92,005.09		\$92,005.09

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Gordon Elaine S			\$14,518.68
Gordon Karen M	\$82,789.68		\$82,789.68
Grabowski Rachel A.	\$49,681.90		\$50,237.56
Grady Colin J.	\$14,847.00	\$550.20	\$17,693.20
Grady James P	\$54,885.04	\$6,597.00	\$69,262.60
Gray Dorothea W	\$103,227.45		\$103,227.45
Graybill Courtne V	\$26,933.18		\$26,933.18
Green Lisa Marie	\$100,772.87	\$213.80	\$100,986.67
Green Nancy	\$53,712.24	\$138.72	\$53,850.96
Greene Seana T	\$103,227.45		\$103,227.45
Grenier Michele F	\$17,857.91		\$17,857.91
Griffin Robert F.	\$7,400.00		\$7,400.00
Guyette Keith	\$128,437.92		\$128,437.92
Hackett Barbara M			\$2,890.00
Haley Valerie A	\$81,538.99		\$81,538.99
Hall Marie L	\$26,284.70		\$26,284.70
Hall Marilyn A	\$10,801.23	\$99.48	\$10,900.71
Hall Robbin L.	\$89,519.60		\$89,519.60
Halloran Megan E.	\$87,553.82		\$87,553.82
Hamilton Devin J	\$580.13		\$580.13
Hamilton Kimberly	\$2,504.60		\$2,504.60
Hannigan Nicholas J.	\$98,954.62	\$9,953.67	\$107,561.62
Hannigan Robert M.	\$3,066.38		\$4,660.13
Hansen Dana E	\$79,116.89	\$7,855.78	\$117,256.81
Hansen Peter C.		\$116.00	\$25,992.00
Happ John E			\$2,465.00
Harden Matthew J	\$89,520.40	\$9,230.00	\$98,750.40
Harder-Bernier Catherine G	\$74,441.67		\$74,441.67
Hardiman Nicole	\$17,293.91	\$72.00	\$17,365.91
Harrington Laura A	\$1,067.82		\$1,067.82
Hart Keriann I		\$4,817.00	\$4,817.00
Hartigan William	\$83,333.37		\$89,259.29
Hayes Thomas F	\$313.22		\$313.22
Hayes Thomas W	\$69,337.02	\$4,599.02	\$121,522.76
Healey Joanne	\$3,217.50		\$8,090.50
Healy Heather C.	\$101,262.64		\$101,262.64
Healy Tara A.			\$9,607.50
Heath Rebecca R.			\$85.00
Heavern Denise R.	\$104,206.60		\$104,206.60
Hegarty Stephen M	\$57,980.54		\$57,980.54

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Heineman Lincoln D	\$126,636.26		\$126,636.26
Henderson Steven J	\$85,272.63	\$3,099.50	\$88,372.13
Herbert Mary F.	\$100,506.73		\$100,506.73
Higgins Emily	\$19,013.01	\$523.26	\$19,536.27
Hill Adam R	\$70,790.54	\$15,479.93	\$138,134.87
Hillary Donna A	\$94,050.06		\$94,050.06
Hines Rachel S	\$92,950.54		\$92,950.54
Hoadley Callie A	\$818.88	\$1,010.00	\$6,559.90
Hoadley Michael	\$4,662.24		\$4,662.24
Hoadley Ryan P	\$3,080.16		\$3,080.16
Hobson Jaimee	\$40,798.90		\$40,798.90
Hodges Francesca L	\$19,793.17	\$131.58	\$19,924.75
Hofeman Kimberly A	\$17,070.24		\$17,070.24
Hogan Thomas J.	\$104,736.59		\$104,736.59
Holt Shannon	\$67,315.32	\$475.10	\$67,790.42
Hook Jason T	\$54,950.40	\$1,159.20	\$58,489.36
Hook Robert C	\$58,872.60	\$12,723.36	\$77,910.56
Horton Siobhan M.			\$3,698.07
Houston Sarah A			\$1,271.25
Howes Jr Thomas J	\$115.87		\$115.87
Howes Jr Thomas J	\$15,525.00		\$15,525.00
Hrenko Christine M	\$89,324.50		\$89,324.50
Hubbard Maura G	\$26,930.24	\$6,368.68	\$37,055.00
Hughes Anna D	\$104,446.55		\$104,446.55
Hughes-Waltman Laurene A	\$14,535.53	\$1,124.24	\$15,659.77
Hunt Virginia			\$1,855.00
Hurley Andrea A	\$105,084.66	\$6,284.75	\$111,050.66
Hurst Mariah L.	\$24,745.68		\$24,830.68
Hutchison Scott T.	\$103,580.88	\$1,989.00	\$105,569.88
Iaquinto Deborah A	\$69,164.64		\$69,164.64
Inglis Nancy A			\$137.34
Ireland Michelle E.	\$90,480.92		\$90,480.92
Israel Nicole A.	\$4,704.78		\$4,704.78
Jack Colin R.	\$4,154.15		\$4,154.15
Jackson Mary E	\$1,632.01		\$1,632.01
Jasie Jeffrey C			\$1,987.50
Johnson Eric R	\$90,221.95	\$19,448.44	\$129,462.68
Johnson Jeanne A	\$137.06		\$137.06
Johnson Jo-Anne	\$17,443.60		\$18,251.60
Johnson Karen Ann	\$55,318.68		\$55,318.68

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Johnson Kathleen M			\$1,020.00
Johnson Mary Ann	\$104,736.59		\$104,736.59
Johnson Michelle	\$60,529.02	\$242.35	\$60,862.93
Johnson Phyllis A.	\$23,103.26		\$23,103.26
Johnson Robert H	\$296.43		\$296.43
Johnson Virginia K	\$86,112.29		\$86,112.29
Jones Colleen S	\$104,007.37	\$1,246.55	\$105,253.92
Jones Erin J	\$287.50		\$287.50
Jordan Kelly-Ann	\$100,772.87		\$100,772.87
Jordan Rebecca J.	\$15,806.86		\$16,777.90
Jorgenson Michael L.		\$1,216.00	\$1,216.00
Joy Hannah K.			\$300.00
Joy Jill A.	\$102,409.68		\$102,486.64
Joy Lindsay M	\$18,406.96	\$137.75	\$18,544.71
Joyce Julie A			\$5,663.84
Judge Anne C	\$29,569.90	\$1,103.79	\$30,937.94
Judge Christine M E	\$75,764.95	\$747.00	\$76,511.95
Kacamburas Kelly A	\$43,821.72		\$43,821.72
Kane Timothy A	\$88,382.94	\$24,238.80	\$176,289.06
Katapodis Gregory M	\$1,606.32		\$3,270.32
Katsilieris Theresa A.	\$66,365.96		\$76,365.96
Kaufman Peter J.		\$8,912.00	\$8,912.00
Kayiales Jane M	\$69,546.57		\$69,546.57
Kearns Kerri A.	\$101,262.64		\$101,262.64
Keating Kathryn S.	\$82,448.37		\$82,448.37
Keaton Alexandra N.	\$16,766.40		\$16,766.40
Keefe Joanne M.			\$4,505.00
Keefe Kristen L	\$71.25	\$198.75	\$270.00
Keefe Lisa V.	\$95,315.20		\$95,315.20
Keegan Jocelyn R	\$88.84		\$88.84
Keenan April A	\$7,493.31	\$91.19	\$7,584.50
Keenan Daniel M	\$10,548.38	\$168.22	\$10,716.60
Keenan John J			\$1,615.00
Kelleher Ryan P.		\$5,540.00	\$5,540.00
Kelley Allison E	\$9,419.02		\$9,419.02
Kelley Kurt P	\$99,731.69		\$99,731.69
Kelliher Brian T		\$1,547.50	\$1,547.50
Kelly Bernadette H			\$1,275.00
Kelly Joshua	\$1,440.00		\$1,986.00
Kelly Judith A	\$37,951.14		\$39,567.14

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Kelser Sarah C	\$93,051.54		\$93,051.54
Kendrick Scott B	\$45,880.01	\$2,682.00	\$52,993.23
Kendrigan Kathleen			\$1,593.75
Kenney Kara M	\$23,727.55	\$1,014.18	\$24,741.73
Kenney Laura C	\$73,149.26	\$398.67	\$73,630.85
Kenney Robert D	\$75,432.00		\$96,816.45
Kersanske John J	\$58,240.24	\$5,036.81	\$69,626.31
Kimball Eleanor M	\$102.00		\$102.00
Kinasewich Magnolia M			\$255.00
Kinasewich Patricia L.	\$103,828.23		\$103,828.23
Kinney Deborah M.	\$54,721.44	\$780.00	\$55,677.91
Kinsman Scott A	\$55,671.20	\$10,993.52	\$71,553.32
Kirley Timothy J	\$86,288.94	\$5,252.56	\$97,173.78
Kmito Gina M	\$227.50		\$227.50
Kosak Kelsey M.	\$1,060.36		\$1,060.36
Kosak Lynne A	\$73,904.12		\$73,904.12
Koslowsky Pimhatai	\$8,493.07		\$8,493.07
Kost Janel E	\$99,933.07	\$1,689.60	\$101,622.67
Krall Carol A	\$83,821.59	\$875.00	\$84,556.59
Lafferty Marianna C.	\$54,454.25		\$54,454.25
Lafond Sarah D.	\$105,791.72		\$105,791.72
Lalazarian Noelle R	\$8,977.90		\$8,977.90
Lamb Jason M	\$73,693.77	\$7,874.42	\$104,512.29
Lancaster Mark E.	\$105,954.32		\$105,954.32
Lancissi Barbara A	\$312.38		\$312.38
Landolfi Christopher		\$2,786.00	\$2,786.00
Landolfi Mark A		\$1,547.50	\$1,547.50
Langill Susan M.	\$63,547.77		\$63,547.77
Langton Terence W.	\$107,756.87		\$107,756.87
Larue Albert J	\$59,317.60	\$11,948.62	\$74,062.68
Lastowka Britton H	\$36,755.14		\$36,755.14
Lavangie Todd M	\$85,322.24	\$5,411.32	\$96,938.52
Lavery Michael P.	\$408.01		\$408.01
Lawless Jonathan M.	\$4,504.32	\$12.42	\$4,516.74
Lawlor Kimberly A	\$20,357.88	\$717.59	\$21,075.47
Lawrence Katherine		\$956.25	\$956.25
Lawrence Kelly A	\$111.56		\$111.56
Lawrence Kelly A	\$101,728.20		\$101,728.20
Lebbossiere Scott M	\$44,100.00		\$44,520.00
Leclair Judith A.	\$216.75		\$1,810.50

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Lee Ann F	\$110,556.96		\$110,556.96
Lefsky Matthew	\$4,200.00		\$4,200.00
Leigh Jack A	\$25.60		\$25.60
Leigh Jack A	\$165.00		\$3,181.25
Leigh Kimberly A	\$1,144.64		\$1,144.64
Leigh Kimberly A	\$12,581.91	\$208.25	\$12,790.16
Leighton Geraldine M.	\$7,409.78		\$7,409.78
Leonard Mary E	\$15,248.48		\$24,990.44
Leonido Janice D	\$10,466.67		\$10,466.67
Leslie Jr. Roger A	\$1,109.52		\$1,109.52
Leslie Mark R	\$57,257.92	\$4,093.24	\$64,662.31
Lester Nancy G	\$50,314.60		\$52,715.70
Levangie Jacqueline C			\$4,760.00
Levangie Kristen A.	\$31,165.42	\$1,416.46	\$32,821.88
Liakos Ariana E	\$70,435.32		\$70,435.32
Libby Jeannette L.	\$101,262.64		\$101,262.64
Lincoln Gail M.	\$19,793.25	\$124.98	\$19,918.23
Lincoln Matthew J	\$63,496.19	\$3,011.24	\$76,360.39
Lindsey Dustin E.	\$77,971.95	\$2,207.00	\$77,971.95
Lingley-Gokey Kristen	\$53,139.79	\$362.19	\$53,501.98
Linn Margaret	\$31,728.01	\$100.00	\$31,828.01
Lishman Eric E	\$185.92		\$185.92
Little-Gill Sierra C			\$1,785.00
Lloyd Audrey S			\$85.00
Lohan Maryann	\$12,804.41	\$322.41	\$13,244.06
Long Kiersten			\$935.00
Long Michael A.	\$23,630.25		\$23,630.25
Longueil Maura J	\$159.38		\$159.38
Losordo Lily	\$153.00		\$2,139.96
Losordo Patricia S.			\$1,020.00
Lovell Stephen J	\$100,746.73		\$100,746.73
Lowry-Nee Gayle F	\$72,437.15		\$72,437.15
Luccarelli Beth C	\$102,467.37	\$1,009.00	\$103,476.37
Lynsky Dorota	\$9,196.60	\$297.32	\$9,493.92
Lyons Nancy C			\$1,533.75
Macausland Ashleigh	\$13,844.53		\$13,844.53
Macfarlane Patrick G		\$116.00	\$9,198.00
Macfarlane Sandra D	\$75,882.45		\$75,882.45
Mackenzie Sean R	\$60,695.36	\$1,997.98	\$95,183.49
Maclean Curt	\$25,772.50		\$25,772.50

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Macmackin William J	\$56,529.60	\$17,445.12	\$79,235.52
Macneill Mary A.	\$101,262.64		\$101,262.64
Macvicar-Welch Christina L	\$22,413.04	\$306.32	\$22,719.36
Madden Amy	\$71,752.92		\$71,752.92
Maguire Beth A	\$10,980.43	\$319.59	\$11,649.46
Maguire Elizabeth A	\$28,659.44	\$16,992.02	\$52,439.18
Maguire Jessica L.	\$14,847.39		\$14,889.89
Mahoney Andrew B	\$100,229.98	\$369.92	\$100,599.90
Mahoney Kathleen S	\$38,223.30		\$38,223.30
Mancuso Richard	\$55,671.20	\$4,093.22	\$63,340.95
Maniscalco Kristen M		\$1,417.00	\$1,417.00
Mann Janet	\$22,914.75	\$4,781.91	\$27,696.66
Manning Kaitlin	\$21,074.41	\$4,290.75	\$25,365.16
Manning Patricia	\$168.94		\$168.94
Manning Patricia	\$66,819.22	\$8,537.00	\$75,356.22
Marchand Timothy A	\$57,726.72	\$9,292.18	\$72,096.78
Marchetti Kristen M			\$255.00
Marciello Michael P	\$97,400.45	\$19,238.16	\$138,076.98
Marden Julie M	\$18,823.49		\$19,631.49
Martin Diane R.			\$4,760.00
Martin Olivia	\$51.00		\$51.00
Matheson Mikayla P	\$4,345.20		\$4,345.20
Mattes Carol M	\$38,955.00		\$38,955.00
Mattes Richard J	\$3,858.70		\$3,858.70
Matthews Tyler E	\$618.38		\$618.38
Maurer Josephine M	\$15,272.56	\$94.05	\$15,366.61
May Brian M.	\$436.69		\$436.69
Mayott Michael J	\$35,264.80	\$1,143.25	\$44,870.54
Mccabe Karen M	\$11,089.78	\$20.00	\$11,109.78
Mccabe Mena L.	\$19,977.00		\$19,977.00
Mccarthy Kevin G	\$57,986.40	\$22.03	\$64,233.27
Mccarthy Molly			\$170.00
Mccusker Tina C.	\$104,206.60	\$5,118.00	\$109,324.60
Mcdermott Jessica A.	\$49,438.31	\$1,484.69	\$50,974.21
Mcdonald Jennifer L	\$93,753.39		\$93,753.39
Mcdonald Sean	\$83,303.44	\$11,650.36	\$103,290.84
Mcdonnell Adrienne C	\$94,475.84		\$94,475.84
Mcdonnell Nicholas A	\$49,893.06	\$11,004.27	\$63,522.84
Mcdonough Karen L.	\$23,284.64		\$23,284.64
Mcevoy-Duane Margaret M.	\$19,971.28		\$19,971.28

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Mcgahan Kelly M	\$9,132.26	\$51.00	\$11,447.01
Mcgarry Matthew J	\$76,122.09	\$1,757.12	\$77,879.21
Mcginnis Carol A.	\$105,716.91		\$105,716.91
Mcglone Ruth M			\$1,593.75
Mcgonigle Kevin	\$93,529.52	\$867.67	\$94,469.58
Mchenry-Costello Katherine L.	\$90,278.14		\$90,278.14
Mchugh Susanne M.	\$95,738.50	\$5,140.68	\$100,879.18
Mcintosh Deborah E	\$414.38		\$414.38
Mckeever Michael	\$76,967.99	\$6,877.15	\$121,007.42
Mckenna Lori Ann	\$102,770.78		\$102,770.78
Mckenna Lori J.	\$102,770.78	\$747.00	\$103,517.78
Mclaughlin Ellen M	\$96,000.06		\$96,000.06
Mclean Andrew J	\$71,416.68	\$4,949.00	\$76,365.68
Mcnamara Andrea G	\$89,520.40	\$936.36	\$90,456.76
Mcnamara Donna M.	\$23,177.84	\$261.47	\$23,673.79
Mcnamara James M	\$71,416.68		\$71,416.68
Mcnamara Stephen D	\$71,906.10	\$18,102.55	\$98,921.22
Mcniiff Elizabeth A	\$7,807.80		\$7,807.80
Mculty Catherine H.	\$28,777.64		\$28,777.64
Mcsweeney Nicole M			\$4,467.40
Mcvey Joan			\$2,380.00
Meehl Lee-Ann I	\$10,899.00		\$10,899.00
Melone Maureen A.	\$8,015.70	\$55.56	\$8,071.26
Mercurio Theresa M	\$5,754.88		\$5,754.88
Merrick Chrisann	\$103,883.38	\$1,714.77	\$105,598.15
Merritt Neal	\$101,457.37		\$101,457.37
Merritt Thomas	\$11,821.01	\$482.58	\$12,303.59
Merry Jr Robert			\$85.00
Metivier Brian R	\$140,293.76	\$4,387.50	\$154,704.26
Metivier James E			\$832.00
Metivier Kristin L	\$73,901.94	\$1,247.60	\$96,126.28
Michaels Ellen K	\$17,284.41	\$556.50	\$19,405.79
Miller Jillian F.	\$5,620.56		\$5,620.56
Miller Kathleen	\$535.51		\$535.51
Miner Erin	\$67,021.50		\$67,021.50
Minichino Lauren E.	\$44,950.45		\$44,950.45
Mischler Helen F	\$5,835.08	\$120.00	\$5,955.08
Misk Kim	\$28,927.46		\$28,927.46
Mitchell Ashley B.	\$38,952.00		\$38,952.00
Moar Stephen	\$84,255.65	\$14,715.06	\$141,204.31

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Mohn Dorothy L	\$47,784.80	\$60.43	\$49,885.73
Mohn Joel C	\$51,852.96	\$10,471.18	\$65,251.10
Molloy Mark D.	\$104,736.59		\$104,736.59
Molloy Suzanne	\$83,793.56		\$83,793.56
Molnar Joseph S	\$114.87		\$114.87
Molyneaux Leslie J	\$606.92		\$606.92
Monahan Bridget T			\$313.90
Monahan Christa M.	\$92,160.54	\$855.18	\$93,015.72
Monahan Mary E.			\$1,190.00
Monteith Andrea	\$67,747.87		\$67,747.87
Montilio Mark J	\$3,576.96		\$3,576.96
Moore John R	\$51,998.34	\$9,993.96	\$76,986.28
Moran Kerri A	\$94,385.09	\$792.43	\$95,177.52
Mori Lindsay M.	\$485.00		\$8,898.51
Morrison Joshua A	\$82,917.24	\$20,949.73	\$113,689.85
Morrison Keri A.	\$101,500.10		\$101,500.10
Mosca Susan E	\$183.80		\$183.80
Moughalian Diane L	\$52,049.61	\$5,658.30	\$58,288.21
Moura Olivia M.			\$170.00
Moynahan Kathleen			\$425.00
Moynihan Patricia J.	\$7,962.50		\$11,838.75
Mullen Barbara A.	\$23,218.72	\$127.01	\$23,345.73
Munn li David W.	\$9,587.12	\$2,163.76	\$12,824.88
Murney Lynne M.	\$22,294.50	\$1,415.07	\$23,709.57
Murphy Francis T	\$204.00		\$204.00
Murphy Hannah M			\$1,595.75
Murphy Mark P			\$425.00
Murphy Max R.	\$6,428.62		\$6,428.62
Murphy Sean C	\$2,550.24		\$2,550.24
Murphy Stephanie L	\$121,153.80		\$121,153.80
Murphy Stephen P	\$55,114.02	\$2,099.96	\$59,759.68
Murray Craig B	\$78,038.99		\$78,038.99
Murray Richard	\$47,781.94	\$608.54	\$50,878.93
Murray Robert F	\$122,514.80		\$122,514.80
Murray Tammy A	\$94,479.05		\$94,479.05
Nameika Rachel C.	\$91,789.45		\$91,789.45
Nantel Sarah C	\$78,038.99	\$768.00	\$78,806.99
Naylor Cooper R	\$102,734.96		\$102,734.96
Nee Alyssa E.			\$2,890.00
Nee Patricia A	\$19,403.76	\$5,828.00	\$25,231.76

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Nee Thomas D	\$101,418.68		\$101,418.68
Nesti Patricia A.	\$2,248.74		\$3,533.76
Neville Mary C.	\$277.31		\$277.31
Nevins Mary F	\$1,485.00		\$1,485.00
Nevins Mary Frances	\$25,603.84		\$25,603.84
Nevins Richard E.	\$581.00		\$581.00
Newcomb Shawna	\$59,048.91		\$59,048.91
Nihan Gregory K	\$145,360.56	\$3,487.50	\$171,772.06
Nixon Sally M	\$81,607.22		\$81,607.22
Norkus Walter M.	\$204.00		\$204.00
Notarangelo Kim M	\$1,437.70		\$1,437.70
Numrych Tomasz W	\$82,126.05	\$25,580.26	\$121,630.19
Nunes Rosalind R	\$8,430.90		\$12,797.46
O'Brien Katherine C	\$47,024.25		\$49,024.25
O'Brien Kathleen M	\$264.23		\$1,628.48
O'Brien Kathleen M.	\$81.68		\$3,139.96
O'Brien Mccarthy Claudia J	\$94,763.86		\$94,763.86
O'Brien Stephanie A			\$170.00
O'Brien Stephanie M.	\$8,490.38	\$256.50	\$8,746.88
O'Callaghan Rachael A	\$35,867.75		\$39,116.18
O'Callaghan Rachael A	\$433.12	\$541.41	\$974.53
O'Connell John M	\$58,117.92	\$6,255.10	\$71,222.92
O'Connor Devin K	\$11,546.28	\$2,820.20	\$17,849.88
O'Connor Joanne F	\$52,155.18		\$54,155.18
O'Connor William M	\$58,391.30	\$8,709.39	\$72,185.03
O'Donnell Katharine	\$24,583.67		\$43,097.42
O'Dowd Alexander A.			\$272.25
O'Dowd Joseph M	\$1,438.13		\$1,438.13
O'Hearn Janice	\$152.33		\$152.33
O'Malley Laura E	\$29,676.78		\$32,121.38
O'Neil Julie K	\$26,591.13		\$26,591.13
O'Neill Chloe A.	\$409.50	\$409.50	\$994.50
O'Rourke Evan R	\$48,306.72	\$12,285.17	\$68,712.29
O'Rourke Robert S	\$6,483.18		\$6,483.18
O'Shea Jennifer D	\$90,570.40		\$90,570.40
O'Sullivan Maureen W.			\$2,125.00
Oates Michael B.	\$124,673.38		\$124,673.38
Obert Kelly A.	\$51,000.00		\$51,000.00
Oliver Karen L.	\$52,283.21		\$52,283.21
Olson John L	\$14,816.79	\$6,307.38	\$75,177.45

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Olson Rosina C.	\$75,764.95		\$75,764.95
Opie Elaine Bonny			\$18,986.24
Owens John			\$16,367.00
Owens Julie A	\$3,198.57		\$3,198.57
Pacella Joseph T	\$83,278.40	\$18,563.73	\$122,519.36
Pagnini Mikayla C	\$11,508.60		\$11,508.60
Pallotta Margaret R	\$42,130.20	\$976.03	\$47,874.82
Palmucci Alison A.	\$53,712.41		\$53,712.41
Paquette Matthew J	\$129,476.88		\$129,476.88
Parfumorse Barry J	\$68,771.46	\$11,225.21	\$87,265.49
Parfumorse Margaret	\$459.00		\$459.00
Parry Renee	\$103,559.52	\$46.24	\$103,605.76
Patch Michael A.	\$101,262.64	\$1,989.00	\$103,251.64
Pattison Andrea M	\$95,738.50		\$95,738.50
Pavao Melanie S	\$77,052.69	\$1,565.00	\$78,617.69
Pellegrino Dawnlisa	\$48,947.08	\$53.51	\$49,000.59
Pellerin Rita	\$21,062.29		\$21,062.29
Pelletier Jonathan R	\$83,302.80	\$6,411.56	\$106,042.10
Pendrak Jake C	\$8,262.34		\$9,490.84
Pereira Stacey L.	\$90,278.14	\$994.50	\$91,272.64
Perkins Jillann G.	\$21,313.46	\$127.00	\$21,440.46
Perry Kevin D.	\$105,244.08		\$105,244.08
Pervane Patricia A	\$71.36		\$71.36
Peterson Alan	\$86,623.20		\$86,623.20
Peterson Kathryn L	\$9,328.56	\$203.34	\$9,531.90
Petrowski Lynn A	\$91,990.51	\$3,000.00	\$94,990.51
Petrucelli Karin	\$24,898.50		\$24,898.50
Phifer Karen P	\$1,099.96		\$1,099.96
Phifer Ross S			\$2,890.00
Phifer Ross S.	\$742.70		\$742.70
Picardi Heather M.	\$59,327.08		\$59,327.08
Picardi Vincent F.	\$103,759.09		\$103,759.09
Piche Susan R	\$41,683.17		\$41,683.17
Piekut Francis M	\$982.39		\$982.39
Plummer Anne M.	\$4,401.92	\$356.33	\$4,758.25
Plummer Matthew	\$115,567.92		\$115,567.92
Polansky Elizabeth A.	\$67,835.95		\$77,835.95
Pollock Michael S	\$74,285.95	\$1,133.91	\$84,794.70
Pollock Michelle A	\$101,262.64		\$101,262.64
Pongratz George	\$20,078.40	\$5,918.29	\$27,154.69

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Pongratz George			\$340.00
Popadic Jeffrey	\$1,935.00		\$1,935.00
Potolicchio Caitlin E	\$45,961.46	\$710.00	\$47,623.30
Powers Angela M	\$24,559.34		\$32,696.84
Powers Joanne E	\$24,745.68		\$33,625.68
Powers Sarah E			\$85.00
Prandato Gina M.	\$48,947.08	\$87.82	\$49,034.90
Pratt Linda M.	\$1,336.05		\$1,336.05
Prouty J Brian	\$51,234.85	\$7,462.23	\$61,067.58
Puopolo April J	\$53,404.54	\$5,443.71	\$60,883.45
Quelle Ben	\$41,227.55		\$41,227.55
Quilty Lisa Ann	\$27,779.18	\$20.00	\$27,799.18
Quinn Beth Ann	\$20,124.30	\$1,908.92	\$23,763.38
Raab Thomas R	\$142,233.00	\$2,000.00	\$144,233.00
Racicot Teresa A.	\$47,896.10	\$355.08	\$50,251.18
Radomski Paige A.	\$1,915.70		\$1,915.70
Ramponi Alicia M	\$17,858.06	\$51.00	\$17,909.06
Rapalje Joanna R.	\$90,278.14	\$1,989.00	\$92,267.14
Ray Jeffrey T		\$6,024.00	\$6,024.00
Ray Sheila G	\$102,734.96		\$102,734.96
Reardon Haley E.	\$7,506.76		\$7,506.76
Reardon Jacob W	\$1,440.72		\$1,440.72
Redding Samantha R	\$57,328.81		\$57,328.81
Reed Justin B	\$100,800.66	\$31,875.73	\$140,999.40
Reiber Eugene J.	\$91,789.45		\$91,789.45
Reilly Evan F	\$73,655.83	\$6,673.48	\$116,618.74
Rice Mark W	\$7,705.84	\$80.38	\$10,708.66
Richards Derek W	\$87,146.39	\$4,215.25	\$138,965.76
Richards Suzanne	\$5,539.62	\$220.65	\$5,760.27
Richardson Christina M	\$61,640.91	\$1,788.42	\$63,429.33
Riley Daniel J		\$4,930.00	\$4,930.00
Rivas Sebastian C	\$82,904.16	\$17,791.20	\$120,257.46
Rodday Carol A.	\$53,677.81	\$1,630.17	\$55,307.98
Rodday Christine M.			\$255.00
Rodday Lauren D.	\$70,113.80		\$70,113.80
Rodday Steven J	\$87,614.31	\$9,470.16	\$97,084.47
Rodday Steven J.	\$5,521.84	\$361.94	\$5,883.78
Rodick Brian T	\$1,043.28		\$1,043.28
Rogers Bruce L	\$60,225.50	\$6,560.04	\$74,745.83
Rogers Luke G			\$857.27

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Rogerson Jennifer D	\$59,048.91	\$768.00	\$59,816.91
Romano-Osborne Valerie	\$73.31		\$73.31
Ronchetti Jr Donald R	\$53,400.23		\$53,400.23
Runey Guylynn P	\$20,766.47	\$62.43	\$20,828.90
Ryan Jeanne M	\$21,208.50	\$40.00	\$21,248.50
Ryan Thomas J.	\$104,736.59		\$104,736.59
Ryerson Stephen T.	\$36,140.94		\$36,140.94
Ryerson Stephen T.	\$37,085.58	\$140.00	\$37,225.58
Rynning Alexis E			\$715.51
Sacco Molly E.	\$5,723.19		\$5,723.19
Sage Nancy E	\$1,404.27		\$1,404.27
Saldanha Fabricio A.	\$19,128.00	\$3,541.61	\$23,543.09
Salvucci Iii Daniel A	\$27,804.75	\$873.43	\$66,733.18
Salvucci Joseph	\$4,173.12		\$5,037.12
Salvucci Jr Daniel A	\$95,329.17	\$29,968.62	\$207,150.92
Salvucci Jr. Daniel A		\$2,000.00	\$2,000.00
Salvucci Richard P	\$90,440.76	\$35,446.48	\$158,860.06
Sanda Raymond T	\$2,271.71		\$2,271.71
Sanford William R	\$56,713.68	\$10,474.95	\$69,679.35
Sargent John K	\$79.69		\$79.69
Schell Denise E	\$26,398.39		\$26,398.39
Schiarizzi Nicole	\$15,648.00		\$16,128.00
Schiarizzi Nicole	\$337.50		\$337.50
Schneider Kailey N		\$2,614.00	\$2,614.00
Schneider Robyn	\$18,482.88		\$18,482.88
Schreiber Andrew J	\$92,032.13		\$92,032.13
Schumacher John S.	\$55,318.68	\$1,865.00	\$94,236.66
Scoledge Emily A		\$3,960.00	\$3,960.00
Scott Katherine M.	\$255.01		\$255.01
Scribi Dayna L.			\$10,000.00
Scribner Anne W			\$1,615.00
Sennett Alana	\$1,020.00		\$1,020.00
Sennett Alexander K	\$6,825.00		\$6,825.00
Sennett Michelle J	\$1,470.00		\$1,470.00
Setterland Susan M			\$1,173.00
Setterland Susan M			\$85.00
Shanahan George B	\$48,208.80		\$50,208.80
Sharpe Kimberly G	\$89,721.32		\$89,721.32
Shaughnessy Lyn R	\$105.19		\$105.19
Shaw Michael	\$83,251.34	\$3,853.68	\$89,568.02

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Shea Kathleen M.	\$1,382.50	\$498.75	\$1,881.25
Shea Thomas	\$29,161.74		\$29,161.74
Shedd Susan E	\$71,998.30		\$71,998.30
Sheehan Macayla	\$25,431.09		\$26,215.09
Sheehan Nicole	\$125.00	\$4,817.00	\$4,942.00
Sheppard Eric M	\$2,490.00		\$2,490.00
Sheridan April M	\$14,121.51	\$446.00	\$14,567.51
Shisler Samantha E.			\$765.00
Short Kevin R	\$64,530.48	\$20,723.16	\$94,804.59
Shute Mackenzie C	\$3,986.25		\$3,986.25
Shute Michael J.	\$1,098.09		\$1,098.09
Signor Joseph R.	\$48,566.43	\$6,684.86	\$58,970.44
Silva Shawn G	\$58,922.76	\$4,698.35	\$70,297.00
Simmons Nikki	\$103,759.09		\$103,759.09
Simonelli Caitlyn M	\$71,416.68		\$71,416.68
Sinnott Michelle A.	\$85,410.66	\$225.67	\$85,636.33
Sledziewski Joanne	\$15,301.56	\$9.66	\$15,311.22
Smith Christine E.			\$5,015.00
Smith Colleen C	\$76,630.72		\$77,350.72
Smith Colleen C		\$6,437.00	\$6,437.00
Smith David A	\$32,514.40	\$6,670.20	\$59,149.55
Smith James E	\$89,130.36	\$14,053.38	\$159,918.99
Smith Nicholas	\$74,141.31	\$9,192.24	\$139,000.53
Smith Patricia A	\$67,123.24		\$67,123.24
Smith Patricia H	\$84,999.98		\$84,999.98
Spolidoro Paul B			\$2,380.00
Sprague Jacob	\$79,272.04		\$79,272.04
Sprague Zachary J.	\$6,559.58		\$6,559.58
St. Aubin Ann M.	\$22,335.15	\$97.70	\$23,182.85
St. Ives Deborah M	\$144,999.92	\$3,000.00	\$147,999.92
St. Onge Eileen M	\$1,482.66		\$1,482.66
Stack Iii Joseph A	\$85,645.35		\$86,145.35
Stamper Martha W.	\$105,716.91		\$105,716.91
Stannard Jazna O	\$2,409.00		\$2,409.00
Stetler Kyle N	\$82,924.57	\$26,026.60	\$130,721.66
Stevens Chelsea A	\$91,180.54		\$91,180.54
Stewart Robert W	\$6,358.96		\$6,358.96
Storella-Mullin John J	\$103,451.37		\$103,451.37
Storey Kenneth L	\$70,073.88	\$10,136.54	\$82,445.62
Stukenborg Kelly A	\$107,888.04		\$107,888.04

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Suckow Matthew	\$47,780.00		\$47,780.00
Sullivan Brendan M		\$6,574.00	\$6,574.00
Sullivan David R.			\$170.00
Sullivan Emily R			\$195.75
Sullivan Holly E	\$46,041.10		\$48,041.10
Sullivan Michelle R	\$91,789.45		\$91,789.45
Sweeney Anna V	\$20,658.55	\$137.50	\$21,730.20
Sweeney Ella	\$153.00		\$153.00
Sweeney Jr Walter	\$183,075.36		\$226,445.76
Sylvia James A.			\$1,190.00
Talbot Andrew D.			\$425.00
Tarkanian Leanne R	\$75,764.95		\$75,764.95
Tavares Cheryl A.	\$101,262.64		\$101,262.64
Taylor Ann W.	\$15,717.49	\$256.16	\$16,025.97
Terenzi Matthew P	\$82.80		\$82.80
Tessitore Amy M.	\$36,538.52	\$3,750.00	\$40,288.52
Thomas Lisa M.	\$5,768.00		\$5,768.00
Thompson Elaine J.	\$74,971.99	\$4,192.02	\$79,164.01
Thompson-Vozzella Annmarie K.	\$45,327.31	\$377.74	\$48,139.96
Thomson John	\$452.62		\$452.62
Thomson Kathleen A.	\$474.94		\$474.94
Thornell Julianne R	\$103,488.00	\$1,196.00	\$104,684.00
Thornton Anne	\$65,354.42		\$65,354.42
Thornton Bronwen L	\$86,158.37	\$1,009.00	\$87,167.37
Tierney Janet	\$68,983.60		\$68,983.60
Tobias Melissa G	\$10,801.23	\$541.28	\$11,466.86
Toner Paula	\$12,166.13	\$648.86	\$12,814.99
Toohey Barbara	\$187.50	\$4,817.00	\$5,004.50
Tripp Howard C	\$37,814.40		\$53,190.83
Tripp Karen L	\$908.45		\$908.45
Tucker Marcia L.	\$28,441.35		\$28,441.35
Turner Diane R.	\$67,835.95	\$3,093.00	\$80,928.95
Turocy Lesley A.	\$102,770.78		\$102,770.78
Turocy Ronald J.	\$103,143.63		\$103,143.63
Tuzik Jaime	\$8,883.81		\$10,073.81
Twomey James F.	\$5,676.37		\$5,676.37
Tyrie David W	\$50,276.43	\$1,443.78	\$101,326.15
Upson li Richard M.	\$7,674.40		\$7,674.40
Vadas Lynne R	\$37,060.38		\$37,060.38
Vieira Kimberly M	\$93,462.79	\$2,018.00	\$95,480.79

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Vielkind Barbara J.	\$29,777.84	\$1,356.62	\$31,535.58
Vlassakis Janet Marie	\$65,311.37	\$3,057.57	\$68,368.94
Voelkel John E	\$78,547.45	\$3,505.99	\$108,412.42
Vozzella Derek	\$46,115.16		\$46,115.16
Wade Michael	\$78,478.84	\$7,811.25	\$81,368.84
Wade Sheryl L.	\$103,451.37	\$1,989.00	\$105,440.37
Wakefield Tara	\$380.00		\$380.00
Walker Alexander	\$58,466.56	\$15,897.39	\$76,942.75
Wallace Stacy C	\$4,382.36		\$4,382.36
Walsh Michelle L	\$87,832.13		\$87,832.13
Walsh Sheila M.	\$51,326.47		\$51,326.47
Wan Matthew	\$4,230.00		\$4,230.00
Wandell Margaret A.	\$20,283.84	\$41.62	\$20,325.46
Ward Ashley N			\$340.00
Ward Cynthia S.	\$14,750.99	\$95.92	\$14,846.91
Ward Pauline M.	\$91,787.93	\$3,573.57	\$95,361.50
Warner Tahnee A.	\$13,961.48	\$100.00	\$14,061.48
Warren Christine	\$160.00		\$160.00
Waters Karen C	\$77,602.07		\$77,602.07
Waters Sarah L	\$9,234.40		\$9,234.40
Watson David M	\$76,800.46	\$616.08	\$77,617.75
Watts Rachel H	\$90,141.54		\$90,141.54
Weckbacher Derek	\$18,676.36		\$18,676.36
Weimann Jennifer	\$14,847.39		\$14,847.39
Welch Kaitlin E	\$17,442.79		\$17,442.79
Westfield Margaret O.	\$275.00		\$275.00
Wetherell Kelli A.	\$19,796.49		\$19,796.49
Whealan Jr William J	\$53,885.52	\$5,491.64	\$64,986.56
Whedbee Arin T			\$592.50
Wheeler Gregg	\$101,262.64		\$101,262.64
Whitman Brynda N.	\$5,016.00		\$5,016.00
Wilbur Eric	\$42,850.11		\$42,850.11
Wilson Russell W.	\$99,376.94		\$99,376.94
Wilson Vikki T.	\$19,334.17		\$19,334.17
Winfrey Suzan			\$170.00
Wright John T	\$66,504.40	\$15,103.65	\$84,288.75
Young Abigail C.	\$618.38		\$618.38
Young Gary A	\$14,961.90		\$14,961.90
Youngworth Allison T	\$81,801.68		\$81,877.88
Zaylor Constance	\$3,213.84		\$3,213.84

Compensation Report for Year Ending June 30, 2020

Name	Base Earnings	YTD OT	YTD Gross
Zeller Doreen	\$73,454.88		\$73,454.88
Zemotel David J	\$96,203.86	\$26,196.57	\$157,472.07
Zimmerman Luke P.	\$75,764.95		\$75,764.95
Zoppi Christina	\$3,517.50		\$3,517.50
Zukauskas Alycia M	\$56,252.98		\$56,252.98
Zukauskas Michaela E.	\$816.38		\$13,463.76
Zukauskas Tammy L.	\$29,956.72		\$29,956.72

REPORT OF THE TOWN ACCOUNTANT

For Fiscal Year July 1, 2019 – June 30, 2020

State law requires the Town of Hanover to publish at the close of each fiscal year a complete set of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) and that are audited in accordance with generally accepted auditing standards by a licensed certified public accountant.

The report consists of management's representations concerning the finances of the Town. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in the report. To provide a reasonable basis for making these presentations, management of the Town has established a comprehensive internal control framework that is designed both to protect the Town's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the Town's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Town's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement.

At the time that this report is being submitted for the Annual Town Report, the Town's financial statements are being audited by Melanson, Heath & Co., a licensed certified public accounting firm. The independent audit involves examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The auditor's report will be available for public inspection via the Town website.

The independent audit of the financial statements of the Town is part of a broader, federally mandated "Single Audit" designed to meet the special needs of Federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of Federal awards. This report will be available in the Town's Audited Financial Report.

Municipal Services

The Town provides general governmental services within its boundaries including public education in grades kindergarten through twelve, police and fire protection, water distribution, public works, parks and recreation, veterans' services, public health, elder services and a public library. The water enterprise fund is self-supporting and covers its expenses through the water usage rates. In addition, the Town maintains a solid waste recycling and disposal facility.

Factors Affecting Economic Condition

The Town continues to manage its financial affairs pursuant to the constraints imposed by Proposition 2 ½. It has maintained its bond rating of Aa2 issued by Moody's Investors Service by incorporating long range planning tools such as a 5 Year Capital Plan and maintaining reserve balances.

In addition, the Town has enhanced its revenue flexibility by establishing a water enterprise fund. This has allowed the Town to shift 100% of the operating cost, capital improvements, and related debt obligations to the users of water so that no tax revenue support is required. By doing so, the Town is able to provide the maximum tax dollars available to all other services.

Internal Controls

Management of the Town is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the Town are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles.

Budgetary Controls

The Town Manager prepares a balanced budget and presents it to the Board of Selectmen and the Advisory Committee. The Advisory Committee holds numerous public meetings and reviews each department's portion of the budget. The Committee then formulates its recommendations to Town Meeting.

The level of budgetary control is established by Town Meeting and this approval defines the level at which expenditures may not exceed appropriations. The level is at the departmental function of salary and expense, with the exception of the school department. The school department budget is appropriated as a lump sum. The Town Accountant is responsible for ensuring that all payroll charges and invoice charges are within the budgetary control prior to authorizing payment. During the fiscal year, additional appropriations may be approved at subsequent Town Meetings. For extraordinary and unforeseen expenses, departments may ask the Advisory Committee to approve a budget transfer from its reserve fund. The reserve fund is established within the budget vote at Town Meeting. These controls ensure compliance with the budget approved by Town Meeting.

Cash Management

The cash management is handled by the Town Treasurer/Collector. The Treasurer/Collector monitors the Town's cash flow and provides for the investment of Town funds. The Treasurer/Collector seeks to maximize the return on Town funds while maintaining adequate protection and liquidity of funds. Quarterly tax billings and excellent collection rates have eliminated the need to borrow on a short-term basis to maintain cash flow. The Town's investment options are governed by Massachusetts General Laws and focus on safety, liquidity and yield.

Risk Management

The Town manages its exposures to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters by purchasing policies that cover these events from commercial carriers. Additional information on the Town's risk management activity can be found in the notes to the financial statements or by contacting the Town Manager's office.

Pension and Other Post-Employment Benefits

The Town contributes to the Plymouth County Retirement System, a defined pension plan. An independent actuary engaged by the governing Retirement Board calculates the amount of the annual contribution that the Town must make to the pension plan to ensure that the plan will be able to fully meet its obligations to retired employees on a timely basis. As required by law, the Town fully funds each year's annual required contribution to the pension plan as determined by the actuary.

The Town also provides post-retirement health care benefits for certain retirees and their dependents. As of June 30, 2019 there were 379 retirees and spouses receiving these benefits, which are financed on a pay-as-you-go basis.

Revenues

Fiscal Year 2020 General Fund revenues (net of refunds) totaled \$64,918,806. This represented an increase of \$3,107,777; or a 5.03% increase over Fiscal Year 2019. Property taxes were the single largest revenue source, representing approximately 75.45% of the General Fund revenues. Real and Personal Property tax revenues increased \$1,300,265 to \$46,639,333 during Fiscal Year 2020. Intergovernmental revenues (State Aid) comprised the Town's next largest revenue source, representing approximately 16.87% of the General Fund. The motor vehicle excise tax, which is the third major revenue source at 4.43%, decreased by \$296,348 to \$2,737,717. This decrease was largely due to the delay in excise due date in June due to the pandemic.

In addition to the operating revenue received, \$2,357,777 was transferred from other funds. These receipts are required to be maintained separately and can only be transferred by a vote of Town Meeting and are used to support direct expenditures within the General Fund related to each operation. These transfers were part of the overall estimated revenues needed to balance the budget approved at the Annual Town Meeting in May 2019.

Expenditures

Compared to Fiscal Year 2019, Fiscal Year 2019 General Fund total operating expenditures increased from \$59,826,993 to \$60,608,069. This represents an increase of 1.31%.

The following table presents the amounts collected and expended for Fiscal Year 2020.

Fiscal Year 2020 Actual Revenue General Fund			Fiscal Year 2020 Actual Expenditures General Fund Operating	
Revenue Source	Amount	Percent of Total	Function	Amount
Property Taxes	46,639,333	75.45%	General Government	1,576,988
Intergovernmental	10,427,134	16.87%	Public Safety	7,422,962
Excise Taxes	2,737,717	4.43%	Education	29,198,791
PILOT Agreements	104,309	0.17%	Public Works	6,540,848
Investment Income	304,911	0.49%	Community Resources	1,684,672
Licenses & Permits	688,452	1.11%	Debt Service	5,404,928
Departmental	378,563	0.61%	Assessments	749,114
Fines	94,348	0.15%	Town Wide	8,029,766
Penalties & Interest	105,585	0.17%		
Miscellaneous	330,677	0.53%		
Total Revenue	61,811,029	100.00%		
Other Financing Sources	2,357,777			
Free Cash Used	750,000			
Total Revenues	64,918,806		Total Expenditures	60,608,069

General Fund – Fund Balance

The Town ended Fiscal Year 2020 with a total General Fund Undesignated Fund Balance of \$5,344,503.

The following table presents the changes in the Town's General Fund Undesignated Fund Balance over the last five years.

General Fund		
Fiscal Year	Undesignated Fund Balance	Percent of Revenue
2020	\$5,344,503	8.2%
2019	\$5,237,292	8.3%
2018	\$3,737,638	6.2%
2017	\$3,747,428	6.4%
2016	\$3,099,522	5.0%
2015	\$2,894,641	5.5%
2014	\$3,961,808	7.9%

In connection with the operating budget, the Town annually presents to Town Meeting capital items for funding and prepares a Capital Plan. These items are requested based on the needs identified within departments.

In order to sustain the Town's financial stability while continuing to upgrade infrastructure, buildings and equipment, the Town carefully controls and plans out its debt issuance. As of June 30, 2020, outstanding general obligation bonds totaled \$46,415,500.

I would like to thank all Town Officials, Boards, Committees and employees for their assistance and cooperation during the year.

Respectfully submitted,
Chelsea Stevens
Town Accountant

Accounting staff:
Sheila Cotter, Assistant Town Accountant

GENERAL FUND

ASSETS

Cash	\$ 11,487,319
Receivables:	
Personal Property Tax Receivable	\$ 83,704
Real Estate Tax Receivable	\$ 899,467
Allowance for Abatements and Exemptions	\$ (1,109,250)
Tax Title Receivable	\$ 822,200
Deferred Property Tax Receivable	\$ 128,078
Motor Vehicle Excise Tax Receivable	\$ 524,893
Boat Excise Tax Receivable	\$ 1,706
Due from Other Funds	\$ 10,830
Due From Other Governments	\$ 886,374
Tax Foreclosures	\$ 360,294
Total Assets	\$ 14,095,614

LIABILITIES & FUND EQUITY

Liabilities:	
Warrants Payable	\$ 816,011
Taxes Collected in Advance	\$ 42,008
Payroll Tax Withholding	\$ 1
Retirement Withholding	\$ 586,934
Health Insurance Withholding	\$ 442,272
Life Insurance Withholding	\$ 7,574
Dental Insurance Withholding	\$ 31,050
Union Dues Payable	\$ 5,515
Deferred Compensation Plans and Other Withholdings	\$ 9,941
Deferred Revenue	\$ 2,597,465
Other Liabilities	\$ 12,939
Total Liabilities	\$ 4,551,710
Fund Balance Reserved for Encumbrances	\$ 558,347
Fund Balance Reserved for Overlay Surplus	\$ -
Fund Balance Reserved for Expenditures	\$ 2,097,938
Fund Balance Reserved for Petty Cash	\$ 925
Fund Balance Reserved for Excluded Debt Amortization	\$ -
Fund Balance Reserved for Continued Appropriations	\$ 704,242
Fund Balance Reserved for Debt Service Amortization	\$ 837,949
Undesignated Fund Balance	\$ 5,344,503
Total Fund Equity	\$ 9,543,904
Total Liabilities and Fund Equity	\$ 14,095,614

TOWN - FEDERAL GRANTS

ASSETS

Cash

	\$	8,107
Total Assets	\$	8,107

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable

	\$	-
Total Liabilities	\$	-

Fund Balance Reserved - AFG COVID-19 Grant	\$	(10,554)
Fund Balance Reserved - 2019-2020 HMEP Grant	\$	(1,924)
Fund Balance Reserved - FFY2019 EMPG Grant	\$	(3,220)
Fund Balance Reserved - 2018-2019 HMEP Grant	\$	-
Fund Balance Reserved - FFY2018 EMPG Grant	\$	-
Fund Balance Reserved - Fire SAFER Grant	\$	1,490
Fund Balance Reserved - FFY 2017 EMPG Grant	\$	147
Fund Balance Reserved - Police GHSB Grant	\$	2,231
Fund Balance Reserved - 2015-2016 HMEP Grant	\$	384
Fund Balance Reserved - Emergency Preparedness	\$	1,033
Fund Balance Reserved - Region 4B PHEP Grant	\$	2,307
Total Fund Equity	\$	(8,107)

Total Liabilities and Fund Equity **\$ (8,107)**

TOWN - STATE GRANTS

ASSETS

Cash	\$ 211,887
Total Assets	\$ 211,887

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$ 16,570
Total Liabilities	\$ 16,570

Fund Balance Reserved - COVID-19 Community EMS Grant	\$ 3,500
Fund Balance Reserved - MHOA COVID-19 Grant	\$ 145
Fund Balance Reserved - Police Med Project Grant	\$ 1,300
Fund Balance Reserved - FY20 Senior SAFE Grant	\$ 3,965
Fund Balance Reserved - FY20 SAFE Grant	\$ 2,140
Fund Balance Reserved - FY20 Turnout Gear Grant	\$ 339
Fund Balance Reserved - FY20 911 EMD Grant	\$ (1,960)
Fund Balance Reserved - FY20 911 Support Incentive Grant	\$ (49,548)
Fund Balance Reserved - FY20 911 Training Grant	\$ (8,268)
Fund Balance Reserved - MAPC Streetlight Grant	\$ -
Fund Balance Reserved - FY19 Support & Incentive Grant	\$ -
Fund Balance Reserved - FY19 911 Training Grant	\$ -
Fund Balance Reserved - ENV 18 DCS	\$ -
Fund Balance Reserved - Tobacco Prevent Grant	\$ 5,633
Fund Balance Reserved - FY19 Green Community Grant	\$ 61,761
Fund Balance Reserved - DFS Hazmat Reimbursement Grant	\$ (1,137)
Fund Balance Reserved - FY18 Green Communities Grant	\$ 9,375
Fund Balance Reserved - FY16 Compact Grant	\$ 500
Fund Balance Reserved - FY16 MAHB Grant	\$ 811
Fund Balance Reserved - FY16 Green Community Grant	\$ 5,210
Fund Balance Reserved- MA Clean Energy Grant	\$ 55,230
Fund Balance Reserved - Health Service Grant	\$ 2,236
Fund Balance Reserved - DEM Greenways Grant	\$ 1,358
Fund Balance Reserved - Library Meg Grant	\$ 83,222
Fund Balance Reserved - Cultural Council Grant	\$ 11,281
Fund Balance Reserved - VNA Grant	\$ 3,591
Fund Balance Reserved- MMHG Wellness Grant	\$ 4,632
Total Fund Equity	\$ 195,317

Total Liabilities and Fund Equity	\$ 211,887
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RECEIPTS RESERVED

ASSETS

Cash	\$	2,676,712
Receivables:		
Waterways Improvement Receivable	\$	1,706
Departmental Receivable	\$	1,623,158
Total Assets	\$	<u>4,301,576</u>

LIABILITIES & FUND EQUITY

Liabilities:		
Warrants Payable	\$	24,291
Deferred Revenue	\$	1,624,864
Total Liabilities	\$	<u>1,649,155</u>
Fund Balance Reserved for Expenditures	\$	24,000
Fund Balance Reserved - Insurance Recovery >\$20K	\$	54,977
Fund Balance Reserved - Waterways Improvement Fund	\$	13,407
Fund Balance Reserved - Wetlands Protection Fund	\$	48,584
Fund Balance Reserved - Ambulance Fund	\$	1,527,261
Fund Balance Reserved - Cemetery Sale of Lots Fund	\$	157,137
Fund Balance Reserved - Cemetery Capital Improvements Fund	\$	169,728
Fund Balance Reserved - Sale of Real Estate	\$	-
Fund Balance Reserved - PEG Access & Cable	\$	605,005
Fund Balance Reserved - Premium Sale of BAN/Bond	\$	46,105
Fund Balance Reserved - TNC Surcharge	\$	6,216
Total Fund Equity	\$	<u>2,652,421</u>
Total Liabilities and Fund Equity	\$	<u>4,301,576</u>

TOWN - REVOLVING FUNDS

ASSETS

Cash	\$ 525,863
Total Assets	<u>\$ 525,863</u>

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$ 4,592
Total Liabilities	<u>\$ 4,592</u>

Fund Balance Reserved - Insurance Recovery Fund	\$ 55,451
Fund Balance Reserved - State Forfeiture Fund	\$ 49,614
Fund Balance Reserved - Federal Forfeiture Fund	\$ 5,513
Fund Balance Reserved - Library Revolving	\$ 12,660
Fund Balance Reserved - Recreation Revolving	\$ 325,558
Fund Balance Reserved - Forge Pond Park Revolving	\$ 7,790
Fund Balance Reserved - Flu Clinic Revolving	\$ 11,875
Fund Balance Reserved - GATRA Revolving	\$ 15,348
Fund Balance Reserved - Public Safety Vehicle Revolving	\$ 37,460
Total Fund Equity	<u>\$ 521,271</u>

Total Liabilities and Fund Equity	<u>\$ 525,863</u>
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TOWN - OTHER SPECIAL REVENUE

ASSETS

Cash	\$ 251,470
Receivables:	
Unapportioned Title V Assessments	\$ 144,160
Total Assets	\$ 395,630

LIABILITIES & FUND EQUITY

Liabilities:	
Warrants Payable	\$ 189,274
Deferred Revenue	\$ 144,160
Total Liabilities	\$ 333,434

Fund Balance Reserved - Mall Opticom Mitigation	\$ 15,000
Fund Balance Reserved - COVID-19 CARES Fund	\$ (622,440)
Fund Balance Reserved - Conservation Fund	\$ 50,653
Fund Balance Reserved - Luddams Farm Fund	\$ 3,574
Fund Balance Reserved - Greenway Project Fund	\$ 11,220
Fund Balance Reserved - Planning Forfeited Deposits	\$ 77,733
Fund Balance Reserved - Police Training Programs	\$ 109
Fund Balance Reserved - Police Dream Program	\$ 20,425
Fund Balance Reserved - Police Reward Fund	\$ 218
Fund Balance Reserved - Joan Frey Ambulance Fund	\$ 6,099
Fund Balance Reserved - Restitution Police	\$ 225
Fund Balance Reserved - Dick's Sporting Goods	\$ 30,497
Fund Balance Reserved - Conservation Gifts Fund	\$ 5,224
Fund Balance Reserved - School Ball Field	\$ 142
Fund Balance Reserved - Fire Safety Education	\$ -
Fund Balance Reserved - Last Resort Fund	\$ 14,765
Fund Balance Reserved - EMA Gifts Fund	\$ 25
Fund Balance Reserved - Fire Sprinkler Education	\$ 500
Fund Balance Reserved - Fire Equipment/Training Gift	\$ 1,800
Fund Balance Reserved - Compost Bin Program	\$ 968
Fund Balance Reserved - Route 53 Hanover Mall Gift	\$ 1,748
Fund Balance Reserved - Hazardous Material	\$ 4,744
Fund Balance Reserved - WPAT Loan Program	\$ 116,930
Fund Balance Reserved - Planning Oversight Mitigation Fund	\$ 74,670
Fund Balance Reserved - Visiting Nurse Gifts	\$ -
Fund Balance Reserved - Senior Tax Assistance Fund	\$ 43,944
Fund Balance Reserved - Veterans Gift Fund	\$ 8,881
Fund Balance Reserved - Local Education Donation Fund	\$ 1,069
Fund Balance Reserved - Health Mitigation Fund	\$ 31,465
Fund Balance Reserved - Council On Aging Gift Fund	\$ 15,425
Fund Balance Reserved - Historical Commission Gift Fund	\$ 50
Fund Balance Reserved - Veteran Memorial Garden Gift	\$ 1,000
Fund Balance Reserved - John Curtis Library Gift Fund	\$ 20,402
Fund Balance Reserved - Park & Recreation Gifts	\$ 655
Fund Balance Reserved - Hanover at Play Fund	\$ 1,223
Fund Balance Reserved - Playground Committee	\$ 945
Fund Balance Reserved - 300th Anniversary Fund	\$ 425
Fund Balance Reserved - Tedeschi Recreation Gift Fund	\$ 14,405
Fund Balance Reserved - Summer Camp Gift	\$ 5,000
Fund Balance Reserved - Playground Improvement Gift	\$ 3,870
Fund Balance Reserved - Cultural Council Gift Fund	\$ 95,281
Fund Balance Reserved - Press Box Gift	\$ 2,186
Fund Balance Reserved - Community Events Gift	\$ 1,143
Total Fund Equity	\$ 62,196

Total Liabilities and Fund Equity \$ 395,630

COMMUNITY PRESERVATION FUND

ASSETS

Cash	\$ 5,066,852
Receivables:	
CPA Surcharge Receivable	\$ 19,753
Total Assets	\$ 5,086,605

LIABILITIES & FUND EQUITY

Liabilities:	
Warrants Payable	\$ 4,663
Deferred Revenue	\$ 19,753
Total Liabilities	\$ 24,416
Fund Balance Reserved for Expenditures	\$ 483,174
Fund Balance Reserved for Historic Resources	\$ 422,078
Fund Balance Reserved for Community Housing	\$ 564,245
Fund Balance Reserved for Open Space	\$ 564,021
Fund Balance Reserved for Continued Appropriations	\$ 962,935
Undesignated Fund Balance	\$ 2,065,736
Total Fund Equity	\$ 5,062,188
Total Liabilities and Fund Equity	\$ 5,086,605

SCHOOL LUNCH

ASSETS

Cash	\$	4,786
Total Assets	\$	4,786

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$	3,233
Total Liabilities	\$	3,233

Undesignated Fund Balance	\$	1,552
Total Fund Equity	\$	1,552

Total Liabilities and Fund Equity	\$	4,786
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SCHOOL - ALL GRANTS

ASSETS

Cash	\$	83,271
Total Assets	\$	83,271

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$	25,512
Total Liabilities	\$	25,512

Fund Balance Reserved - MTC Green Schools	\$	5,000
Fund Balance Reserved - SPED IDEA Grant	\$	2,315
Fund Balance Reserved - COMP School Health Grant	\$	605
Fund Balance Reserved - Various Grants	\$	2
Fund Balance Reserved - SPED Circuit Breaker	\$	49,838
Total Fund Equity	\$	57,759

Total Liabilities and Fund Equity	\$	83,271
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SCHOOL - REVOLVING & GIFTS

ASSETS

Cash	\$	239,563
Total Assets	\$	239,563

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$	9,579
Total Liabilities	\$	9,579

Fund Balance Reserved for Petty Cash	\$	13,100
Fund Balance Reserved - HS Library Revolving	\$	46
Fund Balance Reserved - Athletics Revolving	\$	2,709
Fund Balance Reserved - Full Day Kindergarten	\$	64,313
Fund Balance Reserved - High School Robotics Revolving	\$	-
Fund Balance Reserved - HS AP Exams Revolving	\$	5,709
Fund Balance Reserved - Middle School Performance Troupe	\$	1,187
Fund Balance Reserved - Cedar Library Revolving	\$	242
Fund Balance Reserved - Center Library Revolving	\$	4,401
Fund Balance Reserved - Middle School Library Revolving	\$	5,718
Fund Balance Reserved - Student Assistance	\$	855
Fund Balance Reserved - School Building Rental Revolving	\$	46,914
Fund Balance Reserved - School Energy Revolving	\$	154
Fund Balance Reserved - School Transportation Revolving	\$	3,216
Fund Balance Reserved - SPED Transportation Revolving	\$	2,044
Fund Balance Reserved - Preschool Revolving	\$	5,575
Fund Balance Reserved - Summer School	\$	654
Fund Balance Reserved - Lost Book Revolving	\$	6,117
Fund Balance Reserved - SPED Revolving	\$	-
Fund Balance Reserved - School Store	\$	5,793
Fund Balance Reserved - Birthday Book Revolving	\$	2,920
Fund Balance Reserved - Center/Sylvester Birthday Book Revolving	\$	3,011
Fund Balance Reserved - FACE Performing Arts	\$	163
Fund Balance Reserved - FACE Enrichment	\$	1,000
Fund Balance Reserved - FACE Before & After	\$	2,186
Fund Balance Reserved - SEPAC Gift	\$	15
Fund Balance Reserved - Local Education Fund	\$	851
Fund Balance Reserved - MCC Stars Grant Sylvester	\$	431
Fund Balance Reserved - MCC Stars Grant Center	\$	5,000
Fund Balance Reserved - Middle School PTA Gifts	\$	918
Fund Balance Reserved - Center School PTA Gifts	\$	-
Fund Balance Reserved - Cedar School PTA Gifts	\$	1,400
Fund Balance Reserved - Cedar Other Gifts	\$	6,268
Fund Balance Reserved - Center Other Gifts	\$	535
Fund Balance Reserved - Sylvester Other Gifts	\$	-
Fund Balance Reserved - Middle School Other Gifts	\$	15,605
Fund Balance Reserved - High School Other Gifts	\$	18,001
Fund Balance Reserved - District Other Gifts	\$	2,735
Fund Balance Reserved - Hanover Cultural Council	\$	200
Total Fund Equity	\$	229,984

Total Liabilities and Fund Equity \$ 239,563

TOWN - CAPITAL PROJECTS

ASSETS

Cash	\$ 226,974
Total Assets	\$ 226,974

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$ -
Bonds Anticipation Notes Payable	\$ 558,903
Total Liabilities	\$ 558,903

Fund Balance Reserved- Financial Software	\$ 37,934
Fund Balance Reserved- Road Reconstruction	\$ 63,149
Fund Balance Reserved- Factory Pond Dam	\$ -
Fund Balance Reserved- Fire Breath APP SCBA	\$ 3,081
Fund Balance Reserved- Fire Port Radio Equip	\$ 5,846
Fund Balance Reserved- RES-DPW 4X4 Pickup	\$ 376
Fund Balance Reserved- RES-DPW One Ton Dump Truck	\$ 695
Fund Balance Reserved- RES-DPW Dump Truck	\$ 1,767
Fund Balance Reserved- RES- Energy MGMT Controls	\$ 69,661
Fund Balance Reserved- RES- Fire HQ Generator	\$ 9,965
Fund Balance Reserved- RES- Fire HQ Kitchen Renovation	\$ 1,017
Fund Balance Reserved- DPW Large Dump Truck	\$ 1,915
Fund Balance Reserved- DPW Multi-Tool Trailer	\$ 1,659
Fund Balance Reserved- Cedar School Roof	\$ (13,739)
Fund Balance Reserved- Fire Truck Pump	\$ 5,889
Fund Balance Reserved- Refurb Fire Pump Eng	\$ (216,501)
Fund Balance Reserved- DPW Large Dump Truck	\$ 2,352
Fund Balance Reserved- Vacuum Sweeper Truck	\$ 2,944
Fund Balance Reserved - Aerial Ladder Replace	\$ (309,939)
Total Fund Equity	\$ (331,929)

Total Liabilities and Fund Equity	\$ 226,974
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SCHOOL - CAPITAL PROJECTS

ASSETS

Cash	\$ 1,357,361
Due From MSBA	\$ -

Total Assets	<u>\$ 1,357,361</u>
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LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$ -
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Deferred Revenue	\$ -
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Bond Anticipation Notes Payable	<u>\$ 2,884,218</u>
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Total Liabilities	<u>\$ 2,884,218</u>
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Fund Balance Reserved - High School Construction	\$ -
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Fund Balance Reserved- Center School Renovate	<u>\$ (1,526,857)</u>
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Total Fund Equity	<u>\$ (1,526,857)</u>
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Total Liabilities and Fund Equity	<u>\$ 1,357,361</u>
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ROADWAY IMPROVEMENTS

ASSETS

Cash	\$	(86,216)
Total Assets	\$	<u>(86,216)</u>

LIABILITIES & FUND EQUITY

Liabilities:		
Warrants Payable	\$	-
Deferred Revenue	\$	-
Bond Anticipation Notes Payable	\$	-
Total Liabilities	\$	<u>-</u>
Fund Balance Reserved - Chapter 90 Projects	\$	(86,216)
Total Fund Equity	\$	<u>(86,216)</u>
Total Liabilities and Fund Equity	\$	<u>(86,216)</u>

WATER ENTERPRISE

ASSETS

Cash	\$ 987,961
Receivables:	
Water User Charges Receivable	\$ 693,472
Water Liens Added to Taxes Receivable	\$ 12,926
Total Assets	<u>\$ 1,694,359</u>

LIABILITIES & FUND EQUITY

Liabilities:	
Warrants Payable	\$ 184,955
Deferred Revenue	\$ 706,398
Total Liabilities	<u>\$ 891,353</u>
Fund Balance Reserved for Encumbrances	\$ 44,915
Fund Balance Reserved for Expenditures	\$ 200,000
Fund Balance Reserved for Continued Appropriations	\$ 22,976
Undesignated Fund Balance	\$ 535,113
Total Fund Equity	<u>\$ 803,005</u>
Total Liabilities and Fund Equity	<u>\$ 1,694,359</u>

WATER - CAPITAL PROJECTS

ASSETS

Cash	\$	690,729
Total Assets	\$	<u>690,729</u>

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$	107,533
BAN Payable	\$	2,496,000
Total Liabilities	\$	<u>2,603,533</u>

Fund Balance Reserved - Water Treatment Plant	\$	2,591
Fund Balance Reserved - Water Mains	\$	(163,582)
Fund Balance Reserved - Broadway Treatment Plant	\$	(47,728)
Fund Balance Reserved - Water Main Upgrades	\$	(200,000)
Fund Balance Reserved - Water Treatment Plant	\$	(1,472,743)
Fund Balance Reserved - Pond St Water Treatment Plant	\$	(21,892)
Fund Balance Reserved - Pond St Water Treatment Generator	\$	(9,450)
Total Fund Equity	\$	<u>(1,912,804)</u>

Total Liabilities and Fund Equity	\$	<u>690,729</u>
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EXPENDABLE TRUSTS

ASSETS

Cash	\$	8,663,284
Investments	\$	902,867
Departmental Receivables	\$	246,153
Total Assets	\$	9,812,304

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$	-
Due to Other Funds	\$	10,830
Total Liabilities	\$	10,830

Fund Balance Reserved - Special Education Reserve Fund	\$	210,000
Fund Balance Reserved - Wind Turbine Stabilization Fund	\$	66,978
Fund Balance Reserved - Stabilization Fund	\$	2,201,254
Fund Balance Reserved - School Sickleave Fund	\$	447,077
Fund Balance Reserved - Town Sickleave Fund	\$	602,953
Fund Balance Reserved - Municipal Insurance Trust	\$	40,015
Fund Balance Reserved- Capital Stabilization	\$	728,865
Fund Balance Reserved - Roswell Gardner Trust	\$	1
Fund Balance Reserved - Affordable Housing Trust	\$	965,487
Fund Balance Reserved - OPEB Trust	\$	3,474,812
Fund Balance Reserved - V.F.W. Trust	\$	65,067
Fund Balance Reserved - David M. Walsh Scholarship Trust	\$	14,005
Fund Balance Reserved - Florence Goss School Prize Trust	\$	2,792
Fund Balance Reserved - William Dowden Scholarship Trust	\$	2,752
Fund Balance Reserved - Ahearn Scholarship Trust	\$	1,578
Fund Balance Reserved - Sylvester School Repair Trust	\$	1,527
Fund Balance Reserved - Salmond School Trust	\$	35,277
Fund Balance Reserved - Washburn Scholarship Trust	\$	2,425
Fund Balance Reserved - Hall Playground Trust	\$	7,598
Fund Balance Reserved - George Higginson Memorial Trust	\$	186
Fund Balance Reserved - Jenkins Music Scholarship Trust	\$	2,481
Fund Balance Reserved - William B. Sides Scholarship Trust	\$	199
Fund Balance Reserved - Ellis Playground Trust	\$	18,712
Fund Balance Reserved - Cemetery Perpetual Care	\$	5,661
Fund Balance Reserved - Wilder Cemetery Trust	\$	904
Fund Balance Reserved - John Curtis Library Trust	\$	902,867
Total Fund Equity	\$	9,801,474

Total Liabilities and Fund Equity **\$ 9,812,304**

NON - EXPENDABLE TRUSTS

ASSETS

Cash	\$	186,460
Total Assets	\$	186,460

LIABILITIES & FUND EQUITY

Fund Balance Reserved - Florence Goss School Prize Trust	\$	1,500
Fund Balance Reserved - Ahearn Scholarship Trust	\$	20,000
Fund Balance Reserved - Sylvester School Repair Trust	\$	5,000
Fund Balance Reserved - Salmond School Trust	\$	5,000
Fund Balance Reserved - Hall Playground Trust	\$	5,000
Fund Balance Reserved - George Higginson Memorial Trust	\$	1,500
Fund Balance Reserved - Ellis Playground Trust	\$	10,000
Fund Balance Reserved - Cemetery Perpetual Care	\$	137,745
Fund Balance Reserved - Wilder Cemetery Trust	\$	715
Total Fund Equity	\$	186,460
Total Liabilities and Fund Equity	\$	186,460

STUDENT ACTIVITY

ASSETS

Cash	\$	142,513
Total Assets	\$	<u>142,513</u>

LIABILITIES & FUND EQUITY

Liabilities:		
Warrants Payable	\$	15,891
Other Liabilities:		
Cedar Student Activities	\$	450
Center Student Activities	\$	7,190
Middle School Student Activities	\$	32,032
High School Student Activties	\$	86,949
Total Liabilities	\$	<u>142,513</u>
Total Liabilities and Fund Equity	\$	<u>142,513</u>

LAND USE BOARDS

ASSETS

Cash

	\$	478,397
Total Assets	\$	478,397

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$	4,052
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Due to Other Governments	\$	1,453
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Guarantee Deposits Held	\$	472,892
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Total Liabilities	\$	478,397
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Total Liabilities and Fund Equity	\$	478,397
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AGENCY - OTHER

ASSETS

Cash	\$	277,324
Total Assets	\$	<u>277,324</u>

LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$	43,266
Due to Commonwealth	\$	13,400
Other Liabilities:		
Due to Deputy Collector	\$	1,070
Due to Registry of Deeds	\$	403
Tailings and Unclaimed Items	\$	24,832
Police Off Duty Details	\$	(141,809)
Fire Off Duty Details	\$	(17,082)
School Off Duty Details	\$	-
Other Liabilities	\$	353,245
Total Liabilities	\$	<u>277,324</u>

Total Liabilities and Fund Equity **\$ 277,324**

GENERAL LT DEBT OBLIGATIONS

ASSETS

Amounts to be Provided For Bonds	\$ 46,415,500
Total Assets	<u>\$ 46,415,500</u>

LIABILITIES & FUND EQUITY

Bonds Payable:	
Inside Buildings	\$ 2,627,500
Inside Departmental Equipment	\$ 1,505,000
Inside School Buildings	\$ 14,720,000
Inside Sewer	\$ 35,000
Inside Other	\$ 5,882,500
Outside Landfill	\$ -
Outside Water	\$ 2,205,000
Outside Other	\$ 220,500
Outside School Buildings	\$ 19,220,000
Bonds Authorized - Memo	\$ 40,404,420
Bonds Authorized - Memo Offset	\$ (40,404,420)
Total Liabilities	<u>\$ 46,415,500</u>
Total Liabilities and Fund Equity	<u>\$ 46,415,500</u>

Town of Hanover
FY20 Budget to Actual Comparison
General Fund
6.30.20

Department	Description	FY20 Original Budget	FY20 CFWD Budget	FY20 Amend Budget	FY20 Municipal Relief	FY20 Adjusted Budget	YTD Expenditures	FY20 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
122 TOWN MANAGER	5100 PERSONAL SERVICES	294,885.00	-	70,000.00	(39,000.00)	325,885.00	324,954.48	-	930.52	-	930.52
	5200 GENERAL EXPENSES	60,900.00	-	107,700.00	39,000.00	207,600.00	49,128.43	999.00	157,472.57	-	157,472.57
		355,785.00	-	177,700.00	-	533,485.00	374,082.91	999.00	158,403.09	-	158,403.09
	5400 CFWD ARTICLES	-	59,366.01	-	-	59,366.01	-	-	59,366.01	59,366.01	-
	5400 NEW ARTICLES	100,000.00	-	-	-	100,000.00	100,000.00	-	-	-	-
		100,000.00	59,366.01	-	-	159,366.01	100,000.00	-	59,366.01	59,366.01	-
	TOTAL TOWN MANAGER	455,785.00	59,366.01	177,700.00	-	692,851.01	474,082.91	999.00	217,769.10	59,366.01	158,403.09
138 CENTRAL OFFICE SUPPLY	5200 GENERAL EXPENSES	25,000.00	-	-	-	25,000.00	22,885.36	-	2,114.64	-	2,114.64
151 LEGAL SERVICES	5200 GENERAL EXPENSES	130,000.00	-	-	-	130,000.00	98,313.28	8,536.34	23,150.38	-	23,150.38
	5100 PERSONAL SERVICES	294,885.00	-	70,000.00	(39,000.00)	325,885.00	324,954.48	-	930.52	-	930.52
	5200 GENERAL EXPENSES	215,900.00	-	107,700.00	39,000.00	362,600.00	170,327.07	9,535.34	182,737.59	-	182,737.59
	TOTAL BUDGET	510,785.00	-	177,700.00	-	688,485.00	495,281.55	9,535.34	183,668.11	-	183,668.11
	TOTAL ARTICLES	100,000.00	59,366.01	-	-	159,366.01	100,000.00	-	59,366.01	59,366.01	-
	TOTAL GENERAL GOVERNMENT	610,785.00	59,366.01	177,700.00	-	847,851.01	595,281.55	9,535.34	243,034.12	59,366.01	183,668.11
131 ADVISORY COMMITTEE	5100 PERSONAL SERVICES	-	-	-	-	-	-	-	-	-	-
	5200 GENERAL EXPENSES	705.00	-	-	-	705.00	-	-	705.00	-	705.00
		705.00	-	-	-	705.00	-	-	705.00	-	705.00
	TOTAL ADVISORY COMM	705.00	-	-	-	705.00	-	-	705.00	-	705.00
133 ACCOUNTING	5100 PERSONAL SERVICES	166,441.00	-	-	-	166,441.00	154,060.06	-	12,380.94	-	12,380.94
	5200 GENERAL EXPENSES	19,400.00	-	-	-	19,400.00	11,782.99	-	7,617.01	-	7,617.01
		185,841.00	-	-	-	185,841.00	165,843.05	-	19,997.95	-	19,997.95
	TOTAL FINANCE	185,841.00	-	-	-	185,841.00	165,843.05	-	19,997.95	-	19,997.95
141 ASSESSORS	5100 PERSONAL SERVICES	136,195.00	-	-	-	136,195.00	126,726.17	-	9,468.83	-	9,468.83
	5200 GENERAL EXPENSES	38,870.00	-	-	-	38,870.00	30,960.75	-	7,909.25	-	7,909.25
		175,065.00	-	-	-	175,065.00	157,686.92	-	17,378.08	-	17,378.08
	5400 CFWD ARTICLES	-	-	-	-	-	-	-	-	-	-
	5400 NEW ARTICLES	45,700.00	-	-	-	45,700.00	41,533.00	-	4,167.00	4,167.00	-
		45,700.00	-	-	-	45,700.00	41,533.00	-	4,167.00	4,167.00	-
	TOTAL ASSESSORS	220,765.00	-	-	-	220,765.00	199,219.92	-	21,545.08	4,167.00	17,378.08
145 TREAS/COLLECTOR	5100 PERSONAL SERVICES	289,461.00	-	-	-	289,461.00	296,380.74	-	(6,919.74)	-	(6,919.74)
	5200 GENERAL EXPENSES	48,795.00	-	-	-	48,795.00	49,529.56	4,979.39	(5,713.95)	-	(5,713.95)
		338,256.00	-	-	-	338,256.00	345,910.30	4,979.39	(12,633.69)	-	(12,633.69)
	5400 NEW ARTICLES	4,000.00	-	-	-	4,000.00	-	-	4,000.00	4,000.00	-
	TOTAL TREAS/COLL	342,256.00	-	-	-	342,256.00	345,910.30	4,979.39	(8,633.69)	4,000.00	(12,633.69)
147 TAX TITLE	5200 GENERAL EXPENSES	19,000.00	-	-	-	19,000.00	-	-	19,000.00	-	19,000.00

Town of Hanover
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Department	Description	FY20 Original Budget	FY20 CFWD Budget	FY20 Amend Budget	FY20 Municipal Relief	FY20 Adjusted Budget	YTD Expenditures	FY20 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
148 PAYROLL/BENEFITS	5100 PERSONAL SERVICES	107,242.00	-	-	-	107,242.00	91,675.49	-	15,566.51	-	15,566.51
	5200 GENERAL EXPENSES	65,500.00	-	-	-	65,500.00	53,579.71	2,476.88	9,443.41	-	9,443.41
		172,742.00	-	-	-	172,742.00	145,255.20	2,476.88	25,009.92	-	25,009.92
	TOTAL PAY/BENEFITS	172,742.00	-	-	-	172,742.00	145,255.20	2,476.88	25,009.92	-	25,009.92
161 TOWN CLERK	5100 PERSONAL SERVICES	127,537.00	-	-	-	127,537.00	126,739.24	-	797.76	-	797.76
	5200 GENERAL EXPENSES	6,525.00	-	-	-	6,525.00	4,574.62	-	1,950.38	-	1,950.38
		134,062.00	-	-	-	134,062.00	131,313.86	-	2,748.14	-	2,748.14
	TOTAL TOWN CLERK	134,062.00	-	-	-	134,062.00	131,313.86	-	2,748.14	-	2,748.14
162 ELECTIONS/TOWN MTG	5100 PERSONAL SERVICES	25,000.00	-	-	-	25,000.00	16,156.42	171.56	8,672.02	-	8,672.02
	5200 GENERAL EXPENSES	17,867.00	-	-	-	17,867.00	13,788.98	-	4,078.02	-	4,078.02
		42,867.00	-	-	-	42,867.00	29,945.40	171.56	12,750.04	-	12,750.04
	5400 CFWD ARTICLES	-	17.60	-	-	17.60	-	-	17.60	17.60	-
	5400 NEW ARTICLES	-	-	-	-	-	-	-	-	-	-
		-	17.60	-	-	17.60	-	-	17.60	17.60	-
	TOTAL ELECTIONS	42,867.00	17.60	-	-	42,884.60	29,945.40	171.56	12,767.64	17.60	12,750.04
163 REGISTRARS	5100 PERSONAL SERVICES	46,100.00	-	-	-	46,100.00	39,659.59	-	6,440.41	-	6,440.41
	5200 GENERAL EXPENSES	6,700.00	-	-	-	6,700.00	7,058.18	-	(358.18)	-	(358.18)
		52,800.00	-	-	-	52,800.00	46,717.77	-	6,082.23	-	6,082.23
	TOTAL REGISTRARS	52,800.00	-	-	-	52,800.00	46,717.77	-	6,082.23	-	6,082.23
	5100 PERSONAL SERVICES	897,976.00	-	-	-	897,976.00	851,397.71	171.56	46,406.73	-	46,406.73
	5200 GENERAL EXPENSES	223,362.00	-	-	-	223,362.00	171,274.79	7,456.27	44,630.94	-	44,630.94
	TOTAL BUDGET	1,121,338.00	-	-	-	1,121,338.00	1,022,672.50	7,627.83	91,037.67	-	91,037.67
	TOTAL ARTICLES	49,700.00	17.60	-	-	49,717.60	41,533.00	-	4,184.60	8,184.60	-
	TOTAL FINANCE DEPARTMENT	1,171,038.00	17.60	-	-	1,171,055.60	1,064,205.50	7,627.83	95,222.27	8,184.60	91,037.67
210 POLICE	5100 PERSONAL SERVICES	3,330,737.00	-	25,000.00	(30,000.00)	3,325,737.00	3,293,698.37	-	32,038.63	-	32,038.63
	5200 GENERAL EXPENSES	190,798.00	-	-	-	190,798.00	157,931.07	868.74	31,998.19	-	31,998.19
		3,521,535.00	-	25,000.00	(30,000.00)	3,516,535.00	3,451,629.44	868.74	64,036.82	-	64,036.82
	5400 CFWD ARTICLES	-	4,419.05	-	-	4,419.05	4,419.05	-	-	-	-
	5400 NEW ARTICLES	-	-	-	-	-	-	-	-	-	-
		-	4,419.05	-	-	4,419.05	4,419.05	-	-	-	-
	TOTAL POLICE	3,521,535.00	4,419.05	25,000.00	(30,000.00)	3,520,954.05	3,456,048.49	868.74	64,036.82	-	64,036.82
292 ANIMAL CONTROL	5100 PERSONAL SERVICES	-	-	-	-	-	-	-	-	-	-
	5200 GENERAL EXPENSES	3,171.00	-	-	-	3,171.00	4,492.48	-	(1,321.48)	-	(1,321.48)
		3,171.00	-	-	-	3,171.00	4,492.48	-	(1,321.48)	-	(1,321.48)
	TOTAL ANIMAL CONTROL	3,171.00	-	-	-	3,171.00	4,492.48	-	(1,321.48)	-	(1,321.48)
299 COMMUNICATIONS	5100 PERSONAL SERVICES	637,453.00	-	-	-	637,453.00	565,873.85	-	71,579.15	-	71,579.15
	5200 GENERAL EXPENSES	70,900.00	-	-	-	70,900.00	70,861.53	-	38.47	-	38.47
		708,353.00	-	-	-	708,353.00	636,735.38	-	71,617.62	-	71,617.62

**Town of Hanover
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Department	Description	FY20 Original Budget	FY20 CFWD Budget	FY20 Amend Budget	FY20 Municipal Relief	FY20 Adjusted Budget	YTD Expenditures	FY20 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
213 NEXTEL ELECTRICITY	5400 CFWD ARTICLES					-			-		-
	5400 NEW ARTICLES					-			-		-
	TOTAL COMMUNICATIONS	708,353.00	-	-	-	708,353.00	636,735.38	-	71,617.62	-	71,617.62
	5200 GENERAL EXPENSES					-			-		-
	5100 PERSONAL SERVICES	3,968,190.00	-	25,000.00	(30,000.00)	3,963,190.00	3,859,572.22	-	103,617.78	-	103,617.78
	5200 GENERAL EXPENSES	264,869.00	-	-	-	264,869.00	233,285.08	868.74	30,715.18	-	30,715.18
	TOTAL BUDGET	4,233,059.00	-	25,000.00	(30,000.00)	4,228,059.00	4,092,857.30	868.74	134,332.96		134,332.96
	TOTAL ARTICLES	-	4,419.05	-	-	4,419.05	4,419.05	-	-	-	-
	TOTAL POLICE	4,233,059.00	4,419.05	25,000.00	(30,000.00)	4,232,478.05	4,097,276.35	868.74	134,332.96	-	134,332.96
220 FIRE	5100 PERSONAL SERVICES	3,081,241.00	-	-	50,000.00	3,131,241.00	3,073,190.83	-	58,050.17		58,050.17
	5200 GENERAL EXPENSES	274,186.00	-	-	(20,000.00)	254,186.00	243,236.60	2,924.94	8,024.46		8,024.46
		3,355,427.00	-	-	30,000.00	3,385,427.00	3,316,427.43	2,924.94	66,074.63	-	66,074.63
	5400 CFWD ARTICLES		38,014.96	(1,461.36)	-	36,553.60			36,553.60		-
	5400 NEW ARTICLES	326,000.00	-	-	-	326,000.00	307,570.02		18,429.98		-
		326,000.00	38,014.96	(1,461.36)	-	362,553.60	307,570.02	-	54,983.58		-
	TOTAL FIRE	3,681,427.00	38,014.96	(1,461.36)	30,000.00	3,747,980.60	3,623,997.45	2,924.94	121,058.21	54,983.58	66,074.63
291 EMERGENCY MGMT	5200 GENERAL EXPENSES	5,000.00	-	-	-	5,000.00	1,878.25	-	3,121.75	-	3,121.75
	5100 PERSONAL SERVICES	3,081,241.00	-	-	50,000.00	3,131,241.00	3,073,190.83	-	58,050.17	-	58,050.17
	5200 GENERAL EXPENSES	279,186.00	-	-	(20,000.00)	259,186.00	245,114.85	2,924.94	11,146.21	-	11,146.21
	TOTAL BUDGET	3,360,427.00	-	-	30,000.00	3,390,427.00	3,318,305.68	2,924.94	69,196.38	-	69,196.38
	TOTAL ARTICLES	326,000.00	38,014.96	(1,461.36)	-	362,553.60	307,570.02	-	54,983.58	54,983.58	-
	TOTAL FIRE	3,686,427.00	38,014.96	(1,461.36)	30,000.00	3,752,980.60	3,625,875.70	2,924.94	124,179.96	54,983.58	69,196.38
255 CDMI	5100 PERSONAL SERVICES	686,781.00	-	-	-	686,781.00	618,455.13	-	68,325.87	-	68,325.87
	5200 GENERAL EXPENSES	43,400.00	-	-	-	43,400.00	23,698.43	495.55	19,206.02	-	19,206.02
		730,181.00	-	-	-	730,181.00	642,153.56	495.55	87,531.89	-	87,531.89
	5400 CFWD ARTICLES		100,430.25	-	-	100,430.25	86,788.25	-	13,642.00	13,642.00	-
	5400 NEW ARTICLES	-	-	-	-	-	-	-	-	-	-
		-	100,430.25	-	-	100,430.25	86,788.25	-	13,642.00	13,642.00	-
	TOTAL CDMI	730,181.00	100,430.25	-	-	830,611.25	728,941.81	495.55	101,173.89	13,642.00	87,531.89
	5100 PERSONAL SERVICES	686,781.00	-	-	-	686,781.00	618,455.13	-	68,325.87	-	68,325.87
	5200 GENERAL EXPENSES	43,400.00	-	-	-	43,400.00	23,698.43	495.55	19,206.02	-	19,206.02
	TOTAL BUDGET	730,181.00	-	-	-	730,181.00	642,153.56	495.55	87,531.89	-	87,531.89
	TOTAL ARTICLES	-	100,430.25	-	-	100,430.25	86,788.25	-	13,642.00	13,642.00	-
	TOTAL CDMI	730,181.00	100,430.25	-	-	830,611.25	728,941.81	495.55	101,173.89	13,642.00	87,531.89

Town of Hanover
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General Fund
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Department	Description	FY20 Original Budget	FY20 CFWD Budget	FY20 Amend Budget	FY20 Municipal Relief	FY20 Adjusted Budget	YTD Expenditures	FY20 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
610 LIBRARY	5100 PERSONAL SERVICES	440,633.00	-	-	-	440,633.00	364,017.87	-	76,615.13	-	76,615.13
	5200 GENERAL EXPENSES	165,800.00	-	-	-	165,800.00	126,996.18	1,630.06	37,173.76	-	37,173.76
		606,433.00	-	-	-	606,433.00	491,014.05	1,630.06	113,788.89	-	113,788.89
	5400 CFWD ARTICLES							-	-		-
	5400 NEW ARTICLES			-				-	-		-
				-				-	-		-
	TOTAL LIBRARY	606,433.00	-	-	-	606,433.00	491,014.05	1,630.06	113,788.89	-	113,788.89
	5100 PERSONAL SERVICES	440,633.00	-	-	-	440,633.00	364,017.87	-	76,615.13	-	76,615.13
	5200 GENERAL EXPENSES	165,800.00	-	-	-	165,800.00	126,996.18	1,630.06	37,173.76	-	37,173.76
	TOTAL BUDGET	606,433.00	-	-	-	606,433.00	491,014.05	1,630.06	113,788.89	-	113,788.89
	TOTAL LIBRARY	606,433.00	-	-	-	606,433.00	491,014.05	1,630.06	113,788.89	#	113,788.89
522 VNA	5100 PERSONAL SERVICES	132,457.00	-	-	-	132,457.00	113,745.90	-	18,711.10		18,711.10
	5200 GENERAL EXPENSES	1,500.00	-	-	-	1,500.00	1,513.96	-	(13.96)		(13.96)
		133,957.00	-	-	-	133,957.00	115,259.86	-	18,697.14		18,697.14
	TOTAL VNA	133,957.00	-	-	-	133,957.00	115,259.86	-	18,697.14	-	18,697.14
541 COUNCIL ON AGING	5100 PERSONAL SERVICES	183,040.00	-	-	-	183,040.00	148,927.63	-	34,112.37		34,112.37
	5200 GENERAL EXPENSES	44,010.00	-	-	-	44,010.00	28,042.68	-	15,967.32		15,967.32
		227,050.00	-	-	-	227,050.00	176,970.31	-	50,079.69		50,079.69
	TOTAL COA	227,050.00	-	-	-	227,050.00	176,970.31	-	50,079.69	-	50,079.69
543 VETERANS SERVICES	5100 PERSONAL SERVICES	52,500.00	-	-	-	52,500.00	52,690.82	-	(190.82)		(190.82)
	5200 GENERAL EXPENSES	134,400.00	-	-	-	134,400.00	150,295.45	-	(15,895.45)		(15,895.45)
		186,900.00	-	-	-	186,900.00	202,986.27	-	(16,086.27)		(16,086.27)
	5400 NEW ARTICLES							-	-		-
	TOTAL VETERANS SVCS	186,900.00	-	-	-	186,900.00	202,986.27	-	(16,086.27)	-	(16,086.27)
630 Park & Rec	5100 PERSONAL SERVICES	55,539.00	-	-	-	55,539.00	55,996.51	-	(457.51)		(457.51)
	5200 GENERAL EXPENSES	-	-	-	-	-	-	-	-		-
		55,539.00	-	-	-	55,539.00	55,996.51	-	(457.51)	-	(457.51)
	5400 CFWD ARTICLES	-				-		-	-		-
	TOTAL PARK & REC	55,539.00	-	-	-	55,539.00	55,996.51	-	(457.51)	#	(457.51)
670 STETSON HOUSE	5400 CFWD ARTICLES		882.83	-	-	882.83		-	882.83	882.83	-
	5100 PERSONAL SERVICES	423,536.00	-	-	-	423,536.00	371,360.86	-	52,175.14	#	52,175.14
	5200 GENERAL EXPENSES	179,910.00	-	-	-	179,910.00	179,852.09	-	57.91	#	57.91
	TOTAL BUDGET	603,446.00	-	-	-	603,446.00	551,212.95	-	52,233.05	-	52,233.05
	TOTAL ARTICLES	-	882.83	-	-	882.83	-	-	882.83	#	882.83
	TOTAL COMMUNITY RESOURCES	603,446.00	882.83	-	-	604,328.83	551,212.95	-	53,115.88	882.83	52,233.05

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Department	Description	FY20 Original Budget	FY20 CFWD Budget	FY20 Amend Budget	FY20 Municipal Relief	FY20 Adjusted Budget	YTD Expenditures	FY20 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
300 HANOVER SCHOOLS	310 HPS - REGULAR EDUC	21,812,242.00	-	(46,496.00)	-	21,765,746.00	22,171,360.92	7,721.25	(413,336.17)		(413,336.17)
	320 HPS - SPED	7,406,385.00	-	46,496.00	-	7,452,881.00	7,020,832.62	18,130.80	413,917.58		413,917.58
		29,218,627.00	-	-	-	29,218,627.00	29,192,193.54	25,852.05	581.41	-	581.41
	5400 CFWD ARTICLES		171,675.00	-	-	171,675.00	171,675.00	-	-		-
	5400 NEW ARTICLES	417,000.00	-	-	-	417,000.00	416,233.19		766.81	766.81	(0.00)
		417,000.00	171,675.00	-	-	588,675.00	587,908.19	-	766.81	766.81	(0.00)
380 SCHOOL MEDICAID	5400 CFWD ARTICLES					-			-		-
	5400 NEW ARTICLES					-			-		-
		-	-	-	-	-	-	-	-	-	-
	TOTAL SCHOOL	29,635,627.00	171,675.00	-	-	29,807,302.00	29,780,101.73	25,852.05	1,348.22	766.81	581.41
	TOTAL BUDGET	29,218,627.00	-	-	-	29,218,627.00	29,192,193.54	25,852.05	581.41	-	581.41
	TOTAL ARTICLES	417,000.00	171,675.00	-	-	588,675.00	587,908.19	-	766.81	766.81	(0.00)
	TOTAL SCHOOL	29,635,627.00	171,675.00	-	-	29,807,302.00	29,780,101.73	25,852.05	1,348.22	766.81	581.41
390 SSVT	5200 GENERAL EXPENSES	750,000.00	-	-	-	750,000.00	529,503.75	176,501.25	43,995.00	-	43,995.00
192 PUBLIC BUILDINGS	5100 PERSONAL SERVICES	2,071,917.00	-	-	-	2,071,917.00	2,066,944.62	-	4,972.38	-	4,972.38
	5200 GENERAL EXPENSES	1,485,979.00	-	-	45,000.00	1,530,979.00	1,458,887.13	46,576.51	25,515.36	-	25,515.36
		3,557,896.00	-	-	45,000.00	3,602,896.00	3,525,831.75	46,576.51	30,487.74	-	30,487.74
	5400 CFWD ARTICLES	-	279,678.78	-	-	279,678.78	98,400.00	-	181,278.78	181,278.78	-
	5400 NEW ARTICLES	17,500.00	-	-	-	17,500.00	17,500.00	-	-	-	-
		17,500.00	279,678.78	-	-	297,178.78	115,900.00	-	181,278.78	181,278.78	-
	TOTAL PUBLIC BDLGS	3,575,396.00	279,678.78	-	45,000.00	3,900,074.78	3,641,731.75	46,576.51	211,766.52	181,278.78	30,487.74
	5100 PERSONAL SERVICES	2,071,917.00	-	-	-	2,071,917.00	2,066,944.62	-	4,972.38	-	4,972.38
	5200 GENERAL EXPENSES	1,485,979.00	-	-	45,000.00	1,530,979.00	1,458,887.13	46,576.51	25,515.36	-	25,515.36
	TOTAL BUDGET	3,557,896.00	-	-	45,000.00	3,602,896.00	3,525,831.75	46,576.51	30,487.74	-	30,487.74
	TOTAL ARTICLES	17,500.00	279,678.78	-	-	297,178.78	115,900.00	-	181,278.78	181,278.78	-
	TOTAL FACILITIES	3,575,396.00	279,678.78	-	45,000.00	3,900,074.78	3,641,731.75	46,576.51	211,766.52	181,278.78	30,487.74
410 TRAFFIC CONTROL	5400 CFWD ARTICLES					-			-		-
421 DPW ADMIN	5100 PERSONAL SERVICES	226,849.00	-	-	-	226,849.00	242,367.54	-	(15,518.54)	-	(15,518.54)
	5200 GENERAL EXPENSES	50,200.00	-	-	-	50,200.00	63,169.38	429.42	(13,398.80)	-	(13,398.80)
		277,049.00	-	-	-	277,049.00	305,536.92	429.42	(28,917.34)	-	(28,917.34)
	5400 CFWD ARTICLES	-	53,913.94	-	-	53,913.94	-	-	53,913.94	53,913.94	-
	5400 NEW ARTICLES	330,000.00	-	-	-	330,000.00	53,151.81	-	276,848.19	276,848.19	-
		330,000.00	53,913.94	-	-	383,913.94	53,151.81	-	330,762.13	330,762.13	-
	TOTAL DPW ADMIN	607,049.00	53,913.94	-	-	660,962.94	358,688.73	429.42	301,844.79	330,762.13	(28,917.34)

**Town of Hanover
FY20 Budget to Actual Comparison
General Fund
6.30.20**

Department	Description	FY20 Original Budget	FY20 CFWD Budget	FY20 Amend Budget	FY20 Municipal Relief	FY20 Adjusted Budget	YTD Expenditures	FY20 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
422 DPW HIGHWAY	5100 PERSONAL SERVICES	457,314.00	-	-	-	457,314.00	467,875.38	-	(10,561.38)		(10,561.38)
	5200 GENERAL EXPENSES	283,685.00	-	-		283,685.00	199,203.96	24,382.92	60,098.12		60,098.12
		740,999.00	-	-	-	740,999.00	667,079.34	24,382.92	49,536.74	-	49,536.74
	5400 CFWD ARTICLES		240,676.77	(23,854.75)		216,822.02	185,039.22	-	31,782.80	31,782.80	-
	5400 NEW ARTICLES	42,000.00			-	42,000.00	41,481.40	-	518.60	518.60	(0.00)
		42,000.00	240,676.77	(23,854.75)	-	258,822.02	226,520.62	-	32,301.40	32,301.40	(0.00)
	TOTAL DPW HIGHWAY	782,999.00	240,676.77	(23,854.75)	-	999,821.02	893,599.96	24,382.92	81,838.14	32,301.40	49,536.74
424 STREET LIGHTING	5200 GENERAL EXPENSES	46,000.00	-	-	-	46,000.00	21,954.91	-	24,045.09	-	24,045.09
425 DPW PUBLIC GROUNDS	5100 PERSONAL SERVICES	433,006.00	-	-	-	433,006.00	440,776.55		(7,770.55)		(7,770.55)
	5200 GENERAL EXPENSES	113,930.00	-	-	-	113,930.00	149,140.98		(35,210.98)		(35,210.98)
		546,936.00	-	-	-	546,936.00	589,917.53	-	(42,981.53)	-	(42,981.53)
	5400 CFWD ARTICLES	-	6,130.50		-	6,130.50	-	-	6,130.50	6,130.50	-
	5400 NEW ARTICLES	70,000.00		-		70,000.00	54,056.80	-	15,943.20	15,943.20	-
		70,000.00	6,130.50	-	-	76,130.50	54,056.80	-	22,073.70	22,073.70	-
	TOTAL GROUNDS	616,936.00	6,130.50	-	-	623,066.50	643,974.33	-	(20,907.83)	22,073.70	(42,981.53)
433 TRANSFER STATION	5100 PERSONAL SERVICES	252,385.00	-	-	-	252,385.00	208,173.07	-	44,211.93		44,211.93
	5200 GENERAL EXPENSES	828,102.00		-		828,102.00	796,720.18	62,008.75	(30,626.93)		(30,626.93)
		1,080,487.00	-	-	-	1,080,487.00	1,004,893.25	62,008.75	13,585.00	-	13,585.00
	TOTAL TRANSFER STATION	1,080,487.00		-	-	1,080,487.00	1,004,893.25	62,008.75	13,585.00	-	13,585.00
499 TOWN GAS PUMP	5200 GENERAL EXPENSES	206,000.00	-	-	-	206,000.00	193,154.75	15.39	12,829.86	-	12,829.86
	5100 PERSONAL SERVICES	1,369,554.00	-	-	-	1,369,554.00	1,359,192.54	-	10,361.46	-	10,361.46
	5200 GENERAL EXPENSES	1,527,917.00		-		1,527,917.00	1,423,344.16	86,836.48	17,736.36		17,736.36
	TOTAL BUDGET	2,897,471.00		-		2,897,471.00	2,782,536.70	86,836.48	28,097.82	-	28,097.82
	TOTAL ARTICLES	442,000.00	300,721.21	(23,854.75)	-	718,866.46	333,729.23	-	385,137.23	385,137.23	(0.00)
	TOTAL DPW	3,339,471.00	300,721.21	(23,854.75)	-	3,616,337.46	3,116,265.93	86,836.48	413,235.05	385,137.23	28,097.82
423 SNOW & ICE	5100 PERSONAL SERVICES	111,750.00	-	-	-	111,750.00	48,254.53	-	63,495.47	-	63,495.47
	5200 GENERAL EXPENSES	438,250.00		-	(45,000.00)	393,250.00	290,429.95	-	102,820.05		102,820.05
		550,000.00	-	-	(45,000.00)	505,000.00	338,684.48	-	166,315.52	-	166,315.52
	TOTAL SNOW & ICE	550,000.00	-	-	(45,000.00)	505,000.00	338,684.48	-	166,315.52	-	166,315.52
	5100 PERSONAL SERVICES	111,750.00	-	-	-	111,750.00	48,254.53	-	63,495.47	-	63,495.47
	5200 GENERAL EXPENSES	438,250.00		-	(45,000.00)	393,250.00	290,429.95	-	102,820.05		102,820.05
	TOTAL BUDGET	550,000.00	-	-	(45,000.00)	505,000.00	338,684.48	-	166,315.52	-	166,315.52
	TOTAL ARTICLES	-	-	-	-	-	-	-	-		
	TOTAL SNOW & ICE	550,000.00	-	-	(45,000.00)	505,000.00	338,684.48	-	166,315.52	-	166,315.52

Town of Hanover
FY20 Budget to Actual Comparison
General Fund
6.30.20

Department	Description	FY20 Original Budget	FY20 CFWD Budget	FY20 Amend Budget	FY20 Municipal Relief	FY20 Adjusted Budget	YTD Expenditures	FY20 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
135 TOWN AUDIT	5200 GENERAL EXPENSES	46,850.00	-	-	-	46,850.00	46,500.00	-	350.00	-	350.00
911 PENSION/RETIREMENT	5200 GENERAL EXPENSES	3,883,909.00	-	-	-	3,883,909.00	3,937,977.60	-	(54,068.60)	-	(54,068.60)
912 WORKERS COMP	5200 GENERAL EXPENSES	275,000.00	-	-	-	275,000.00	304,335.00	-	(29,335.00)	-	(29,335.00)
913 UNEMPLOYMENT	5200 GENERAL EXPENSES	70,000.00	-	-	-	70,000.00	19,482.36	181,826.12	(131,308.48)	-	(131,308.48)
914 GROUP HEALTH	5200 GENERAL EXPENSES	3,900,000.00	-	-	-	3,900,000.00	3,473,743.63	-	426,256.37	-	426,256.37
915 LIFE INSURANCE	5200 GENERAL EXPENSES	10,000.00	-	-	-	10,000.00	8,509.07	-	1,490.93	-	1,490.93
916 EDUCATION BENEFITS	5200 GENERAL EXPENSES	6,500.00	-	-	-	6,500.00	3,700.00	-	2,800.00	-	2,800.00
918 SICK LEAVE BENEFITS	5400 NEW ARTICLES	-	-	-	-	-	-	-	-	-	-
919 MEDICAL	5200 GENERAL EXPENSES	25,000.00	-	-	-	25,000.00	29,405.75	17,072.90	(21,478.65)	-	(21,478.65)
	5400 NEW ARTICLES	-	-	-	-	-	-	-	-	-	-
	TOTAL MEDICAL	25,000.00	-	-	-	25,000.00	29,405.75	17,072.90	(21,478.65)	-	(21,478.65)
941 COURT JUDGMENTS	5200 GENERAL EXPENSES	-	-	-	-	-	-	-	-	-	-
945 RISK MANAGEMENT	5200 GENERAL EXPENSES	275,000.00	-	-	-	275,000.00	313,486.00	-	(38,486.00)	-	(38,486.00)
990 TRANSFERS	5200 GENERAL EXPENSES	227,700.00	-	(177,700.00)	-	50,000.00	50,000.00	-	-	-	-
TOTAL TOWN WIDE BUDGET		8,719,959.00	-	(177,700.00)	-	8,542,259.00	8,187,139.41	198,899.02	156,220.57	-	156,220.57
TOTAL ARTICLES		-	-	-	-	-	-	-	-	-	-
TOTAL TOWN WIDE		8,719,959.00	-	(177,700.00)	-	8,542,259.00	8,187,139.41	198,899.02	156,220.57	-	156,220.57
710 DEBT - PRINCIPAL	5200 GENERAL EXPENSES	4,026,297.00	-	-	-	4,026,297.00	4,037,845.65	-	(11,548.65)	-	(11,548.65)
750 MISC INTEREST	5200 GENERAL EXPENSES	-	-	-	-	-	-	-	-	-	-
751 DEBT - INTEREST	5200 GENERAL EXPENSES	1,896,535.00	-	-	-	1,896,535.00	1,696,483.79	-	200,051.21	-	200,051.21
752 DEBT - ST INTEREST	5200 GENERAL EXPENSES	276,712.00	-	-	-	276,712.00	68,479.86	-	208,232.14	-	208,232.14
755 DEBT - ISSUANCE COSTS	5200 GENERAL EXPENSES	-	-	-	-	-	-	-	-	-	-
	5400 CFWD ARTICLES	-	-	-	-	-	-	-	-	-	-
TOTAL DEBT		6,199,544.00	-	-	-	6,199,544.00	5,802,809.30	-	396,734.70	-	396,734.70
820 STATE ASSESSMENTS	5200 GENERAL EXPENSES	770,752.00	-	-	-	770,752.00	693,779.00	-	76,973.00	-	76,973.00
830 COUNTY ASSESSMENTS	5200 GENERAL EXPENSES	55,335.00	-	-	-	55,335.00	55,334.72	-	0.28	-	0.28
TOTAL OPERATING BUDGET		63,885,253.00	-	25,000.00	-	63,910,253.00	61,721,310.24	557,747.77	1,631,194.99	-	1,631,194.99

Town of Hanover
FY20 Budget to Actual Comparison
General Fund
6.30.20

Department	Description	FY20 Original Budget	FY20 CFWD Budget	FY20 Amend Budget	FY20 Municipal Relief	FY20 Adjusted Budget	YTD Expenditures	FY20 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
	TOTAL ARTICLES	1,352,200.00	955,205.69	(25,316.11)	-	2,282,089.58	1,577,847.74	-	700,241.84	704,241.84	(0.00)
	GRANT TOTALS	65,237,453.00	955,205.69	(316.11)	-	66,192,342.58	63,299,157.98	557,747.77	2,331,436.83	704,241.84	1,631,194.99

REPORT OF THE ADVISORY COMMITTEE

For Fiscal Year July 1, 2019 - June 30, 2020

I. Overview of the Advisory Committee

The Advisory Committee consists of nine registered voters of the Town, appointed by the Town Moderator. Committee members serve on the committee for three-year terms, which end on July 15 or until a successor is appointed. No person holding an elective office of the Town is eligible to serve on this committee.

The Committee's primary role is advising Town Meeting on each warrant article during the Annual and Special Town Meetings. The Committee generally reviews warrant articles regarding capital spending from October to December, and other articles, including the operating budget, from January to April. The Committee completes these reviews during public meetings that are open for all residents to attend and participate. As part of the review process, the Committee receives substantive presentations from the Town Manager, Town Department Heads, the School Superintendent and Business Manager, warrant article sponsors, and additional persons, as necessary. The Committee questions presenters and evaluates warrant articles to determine which recommendations are in the best interests of the Town. Though the Committee provides recommendations, its goal is not simply to convince Town Meeting to follow their recommendation, but instead to educate Town Meeting members so they can make informed decisions.

The Committee is also responsible for approving transfers from the Advisory Committee Reserve Fund to provide for extraordinary and unforeseen expenditures.

II. Fiscal Year 2021 Operating Budget

The Town Manager is required to prepare and submit a proposed operating budget to the Committee at least ninety days before the Annual Town Meeting. The Town Manager submitted a proposed budget in February 2020. The 2020 Annual Town Meeting was delayed until June 29, 2020 because of the COVID-19 pandemic and the Town Manager submitted an updated proposed budget in April 2020.

In 2019, Town Meeting approved a total operating budget of \$63,040,176. In 2020, the Town Manager proposed a budget of \$65,084,835 in February, the Town Manager proposed a budget of \$64,232,922 in April, and the Committee recommended a budget of \$63,779,085 to Town Meeting. The Board of Selectmen, the School Committee and the Town and School administration endorsed the Committee's recommended budget and Town Meeting unanimously approved the Committee's recommended budget at the 2020 Annual Town Meeting.

The Committee faced the challenge of recommending a balanced budget while accounting for reduced revenue stemming from expected reductions in state aid and local revenue, the expiration of the fire department's SAFER Grant, and the expiration of funding reimbursement for a former school building project. The Committee sought to address this challenge while providing real estate tax relief, maintaining the current level of services, and maintaining sufficient fiscal reserves to account for further uncertainty from the economic consequences of the COVID-19 pandemic.

The Committee's recommended budget balanced the expected reduced revenue and resulted in the lowest projected year-over-year percent real estate tax increase for the averagely valued home in Hanover in the last 12 years through the utilization of \$1.5 million in Free Cash and the identification of \$1.3 million in expenditure reductions. Free Cash serves as one of the Town's primary savings accounts. Consistent with Department of Revenue guidance, the Town's goal is to maintain Free Cash at 3% to 5% of the overall budget. Under the recommended budget, 36% of the Town's Free Cash balance was used towards the budget, the highest amount proportionally since the last economic downturn, when an average of 68% of Free Cash was used to balance the 2010 through 2013 Fiscal Year budgets. Nevertheless, even after its use in the budget and for other items at Town Meeting, the 3%-5% reserve goal would continue to be met, with \$2.5 million in Free Cash remaining (3.9% of the recommended Fiscal Year 2021 Operating Budget).

The Committee urges our elected leaders to engage in candid discussions with our residents about what we can expect from residents, business, and the Commonwealth in the near term. We need to have open dialog about our community's "wants" and actual "needs" to determine how to best utilize our finite budget resources. This will mean asking and answering tough questions. These debates need to be based on honest, accurate estimations of consequences of considered options. We must consider the aspirations of the entire community. We have seen the Town of Hanover come together to confront challenges and we are confident that with a spirit of perseverance and collaboration we can confront the challenges ahead.

III. Fiscal Year 2021 Capital Expenditures

The Town Manager proposed only four capital expenditures given the economic consequences of the COVID-19 pandemic. The Committee recommended approval of all four articles and Town Meeting approved them unanimously. Article 11 transferred \$299,938 of unspent funds from previously-approved capital projects to the Reserve Fund for extraordinary and unforeseen expenditures. Article 21 approved \$150,000 to design and repair the water main under West Hanover Square. Article 22 approved \$250,000 to design a replacement for the Pond Street #1 Well. Article 23 transferred \$250,000 to the Special Education Reserve Fund. Article 23 initially sought \$400,000, but the recommended amount was reduced to \$250,000 given the economic uncertainty and the higher use of Free Cash to balance the budget.

IV. Fiscal Year 2020 Advisory Committee Reserve Fund Transfers

The Advisory Committee approved two reserve fund transfers during the fiscal year. The first transfer was voted on March 4, 2020 for \$100,000. This transfer was to cover unexpected COVID-19 related costs, including two Aeroclave decontamination units, personal protective equipment, potential overtime costs, and any other necessary supplies needed to respond to the pandemic. The second reserve fund transfer was voted on May 20, 2020 for \$77,700 and was also for supplies and overtime necessary to respond to the COVID-19 pandemic.

Respectfully submitted,
Hanover Advisory Committee

Edward Hickey, Chair
Gavin Little-Gill, Vice Chair
Emmanuel Dockter
Joan Port-Farwell
Steven Freedman
Sandra Hayes
James Hoyes
Steven Kmito
Jerry O'Hearn

REPORT OF THE BOARD OF REGISTRARS

For Fiscal Year July 1, 2019 - June 30, 2020

Hanover's population of 14,977 residents as of June 30, 2020 reflected a slight increase from the previous year.

Below is the breakdown of registered voters and non-voters as of June 30, 2020:

Precinct	Active	Inactive	Non-Voter	Total
1	2,599	131	973	3,703
2	2,674	172	1,072	3,918
3	2,496	126	979	3,601
4	2,511	164	1,080	3,755
Total	10,280	593	4,104	14,977

The Massachusetts Presidential Primary on March 3, 2020 and the Hanover Town Election on June 27, 2020 were held at Hanover High School. Due to the COVID-19 epidemic and the need for adequate space for safe distancing, the Annual Town meeting on June 29, 2020 was held at the University Sports Complex at Starland.

The Board of Registrars mails out the Annual Town Census early in January. Residents are urged to update and return this form as quickly as possible. Accurate census information is essential as it is used to determine state aid to the town, it assists the fire and police departments in the event of emergencies, and it helps the school department project and plan for future enrollments.

Please note, one cannot register to vote on a census form, however, failure to return the form may result in a voter being placed on the "Inactive Voter List".

In September, the Board was pleased to welcome Carol Mattes as an executive administrative assistant. A full time employee of the Finance Department, Carol's responsibilities for the Registrars Office include updating census returns, processing registrations, and assisting with elections. She also provides valuable support to other areas within the Finance Department.

Voters can register at the Registrars Office or Town Clerk's Office (lower Level) during normal business hours. They may also register online at www.sec.state.ma.us. Residents can call the Board of Registrars at 781-826-5000 ext. 1028 with questions regarding voter status or party designation. They may also visit our website at www.hanover-ma.gov for information regarding voter registration and absentee voting.

Respectfully submitted,
Katherine A. DiSabato, Chairman
Pamela D. Ferguson
Nancy J. Goldthwait
Catherine G. Harder-Bernier, Town Clerk

REPORT OF THE BOARD OF ASSESSORS

For Fiscal Year July 1, 2019 – June 30, 2020

The Assessing staff includes the Director of Assessing Elaine Boidi, Jennifer Dunn & Carol Mattes.

Members of the Board of Assessors are:

David Delaney, Chair

Elaine Shea, Member

Nancy Lyons, Member

The assessing department continues their proactive effort of making the public aware of the various property tax exemptions available. Property tax exemptions are available to qualifying seniors, disabled veterans, surviving spouses and blind persons. Taxpayers must meet certain requirements for each of the exemptions. ***Exemption information is available by contacting the office or on-line at www.hanover-ma.gov/assessors at the Town of Hanover website on the assessing page.*** The Board of Assessors granted a total of **\$228,027.70** worth of exemptions to qualified veterans, elderly, blind and hardship applicants.

The following is a list of the total value by property class for FY 20.

Class	Value	Percentage
Residential	\$2,471,668,803	85.76
Commercial	\$285,515,938	9.91
Industrial	\$59,928,278	2.08
Personal Property	\$65,047,220	2.25
Total	\$2,882,160,239	100.00

The average single family home assessment is \$535,340. The residential tax rate is \$16.31, making the average residential tax bill \$8,731.

The staff continues to be responsible for the commitment of all Boat and Motor Vehicle Excise Tax, and administration of Boat and Motor Vehicle Excise Tax Bills as well as abatements. A taxpayer may be eligible for an abatement of all or a portion of the excise tax, if during the year, you no longer own the vehicle; **and** you cancel or transfer the license plate. ***Information relative to abatements is available in the office or on-line on the assessors webpage.***

The Board of Assessors continues its collaborative effort with the Town Planner, Department of Public Works Superintendent, and the Computer Coordinator to update and improve the Town-wide Geographic Information System (GIS). GIS gives the Assessor's office and other departments the ability to help maintain, organize and analyze geographic based information.

Assessing Maps and other various maps are available in the office and on the assessing webpage.

Josh Adams resigned as the Data Technician in November 2019. We would like to thank him for his work in the assessing office and wish him well in his future endeavors. We would also like to welcome Jennifer Dunn as our new FT assessing technician, and Carol Mattes as our PT Sr. clerk. We are sure they will make excellent additions to the assessing office.

As always the staff and the Board of Assessors are always available to answer valuation and assessment questions.

Respectfully submitted,

Board of Assessors
David Delaney, Chair
Elaine Shea, Member
Nancy Lyons, Member

REPORT OF THE HANOVER PUBLIC SCHOOLS

For Fiscal Year July 1, 2019 – June 30, 2020

I am pleased to submit the annual report for the 2019-2020 school year for Hanover Public Schools. Our students, staff, School Committee, and leadership team worked exceptionally hard last year to move our school system forward during a time of great challenge related to the COVID-19 pandemic. Overall, we overcame unprecedented obstacles, and we are very grateful for the collaboration, adaptability, and courage it took for our staff and students to take on these challenges with effort, innovation, and resilience. Today, this report is a look into the past year that may never be replicated. We will celebrate our successes, learn from our mistakes, and remember this time of great change and innovation as the years go by. Now, we enthusiastically move forward and prepare for the challenges and opportunities before us.

2020 MCAS RESULTS

Due to the Global pandemic MCAS was cancelled for the 2019-2020 year. The Department of Elementary and Secondary Education (DESE) is planning to administer the 2020-2021 MCAS as scheduled.

DEPARTMENT OF STUDENT SERVICES

The Hanover Public Schools Department of Student Services is responsible for special education, civil rights, English language learners, homeless students, guidance, school psychologists, adjustment counselors, nursing, related services such as speech, occupational therapy and physical therapy, behavioral and psychiatric consultation, wellness, home and hospital instruction, grants (writing, acquisition and implementation), professional development, assistive technology, Medicaid, and more.

SPECIAL EDUCATION

The Department of Student Services is responsible for providing programs and services for students in preschool through grade 12, and up to the age of 22 for those students whose Special Education needs require transition programming. The department of student services includes but is not limited to the design, implementation and oversight of special education programs and services, student evaluation, team meeting process including eligibility determination for special education services, 504's, and the development of Individualized Education Programs (IEP). Additionally, the department is responsible for hiring professional staff and oversight of contracted services throughout the district. Student services coordinates with area collaboratives for transportation and programs and services, placement, and case management of students in out-of-district placements. The department monitors all special education regulations, and provides professional development and training for staff throughout the school year.

The COVID-19 pandemic and subsequent school closure brought many unforeseen challenges during the year. Bringing students back to school in-person safely became a main focus for the extended school year summer program. The department wrote and submitted grants to provide professional development aiding teachers in support of students with diverse learning needs in all

schools throughout the district. The district continues to participate in the Behavioral Health Initiative in collaboration with other member districts in the North River Collaborative to support the social emotional needs of our students. Many members of our staff attended workshops and conferences on language-based learning disabilities, special education, and related services bringing the information and tools back to their buildings, to embed the strategies into the classroom setting.

The collaboration between the Director of Student Services and our Special Education Parent Advisory Council (SEPAC) continued to strengthen throughout the school year. Meetings are held on a regular basis to collaborate on upcoming topics for SEPAC presentations, develop a structure to our executive board, and schedule monthly executive board meetings in addition to the scheduled workshops.

Additionally, the Department of Student Services continues to work in partnership with Bridgewater State University in the Inclusive Concurrent Enrollment Initiative (ICEI) programs and Massasoit Community College Gateway Program to support the diverse needs of our 18-22 year old transition students.

CIVIL RIGHTS

The Department of Student Services continues to abide by the civil rights policies and procedures set forth by the Department of Elementary and Secondary Education. The scope of Civil Rights regulations is enormous and impacts every facet of our work within the public-school setting. As always, we continue to work to stay compliant and responsible for each and every component of the regulations.

ENGLISH LANGUAGE LEARNERS

The Department of Student Services provides specialized instruction to our English Language Learners as prescribed by the Department of Elementary and Secondary Education. The Director of Student Services and the English Language Learner teachers work collaboratively to oversee services and make recommendations for change.

WELLNESS

The district wide wellness committee was in the 6th year of existence during the 2019-2020 school year. The wellness team collaborated with both the Hanover Police and Fire Departments to keep the Hanover Public Schools community's safety at the forefront of operations. They were instrumental in ensuring students and staff could return to school safely during the summer after the school closure. The committee continues to identify substance use prevention and substance abuse education as a priority, in alignment with state mandates, to partner with the larger Hanover community to offer support, guidance and prevention to students and families struggling with this issue.

In addition, the committee emphasized the need for anxiety reduction strategies and curriculum for staff and students. All students have access to this information through school psychologist

interventions and health and wellness classes. Other topics discussed in the committee are food services, wellness education and physical education practices.

SUMMARY

The Department of Student Services works collaboratively with central office, teachers, families, and building based administrators to shape a vision for instruction, programs, support services, and the general oversight of the work being done in all of the areas listed or described in this report.

The Department of Student Services is also actively engaged in the acquisition and implementation of entitlement and competitive grants through the state. In addition to utilizing grant funds for staff salaries within the special education department, some of these grant opportunities provide us with the means to offer additional exemplary programs, professional development, consultation, materials, technology, and other resources that would otherwise be unavailable to the district.

TECHNOLOGY

The Technology Department remains focused on providing technology and related support to all Town and School departments. The last four months of the fiscal year was dominated by the advent of the COVID-19 pandemic and the resulting closures of most town buildings, including the schools. The Tech Team pivoted quickly, acquired additional laptops and mobile devices, and configured our networks to support remote work and remote learning. Students and teachers were issued Chromebooks as needed for remote classes. Below is a partial list of the many accomplishments this year:

- Between July 1, 2019 and June 30, 2020, we closed 3,076 helpdesk tickets.
- Installed a cluster server at the new Center School. This cluster will support the creation of many virtual servers (virtual machines, or VMs) to support Town and School departments, and provide redundancy and flexibility.
- Migrated Hanover High School, Hanover Middle School, and Cedar Elementary School to the Town-Wide VoIP provider.
- Completed the installation of security cameras at both Hanover Middle School and Cedar Elementary School.
- Exercised the first lease of computers (200 Chromebooks) which will allow us to keep our assets current and respond quickly to changing technology needs. The equipment will be leased for 3 years and returned to the vendor for replacement at the end of the lease. This model also reduces the cash outlay thereby keeping the budget stable.
- Exercised leases to replace all computers (200 machines in total) in computer labs at both Hanover High School and Hanover Middle School.
- Set up a physical and virtual Mobile Health Call Center for volunteer nurses to communicate with residents about COVID-19 and follow up on positive cases.
- Procured capital items under the COVID-19 CARES Act. Items included laptops and mobile devices for all employees who could work remotely, an upgraded online permitting system and a wide format scanner for Community Development and Municipal Inspections, servers for Police and Fire, and large, interactive, touchscreen display boards to enable social distanced meetings at Town Hall, Police, and Fire.

CEDAR SCHOOL

Cedar School enjoyed a memorable 2019-2020 school year as we transitioned to an early childhood learning environment (Prekindergarten, Kindergarten & Grade 1 students). Despite the abrupt transition to remote learning in March due to COVID-19, our students and staff accomplished great things in the classroom and the community, both during in-person instruction and while learning remotely. This report reflects the many successes and transitions we experienced during the 2019-2020 school year.

Student enrollment at Cedar School as of October 1, 2019 was 479 students. This enrollment is 19 students greater than on October 1, 2018.

We experienced a number of staff changes during the 2019-2020 school year. As a result of the school reconfiguration, the following staff members transferred to Cedar from the Center School: Katherine Bartolotti (Kindergarten), Jessica Brown (Kindergarten), Pattie Kinasewich (Kindergarten), Christina Richardson (Kindergarten), Karen Johnson (Grade 1), Michelle Pollock (Grade 1), Mary Herbert (Special Education), Jennifer Buckley (Paraprofessional), Lynn Dooley (Paraprofessional), Michelle Doherty (Paraprofessional), Jeanne Ryan (Paraprofessional). In addition, the following staff joined the Cedar Team: Ellen McLaughlin (Assistant Principal), Heather Gibbons (Kindergarten), Elaine Gordon (SLP), Jillian Beers (BCBA), Kimberly Leigh (ABA Tutor), Alicia Ramponi (ABA Tutor), Mickayla Pagnini (ABA Tutor) and Alexandra Keaton (ABA Tutor). Due to the school reconfiguration, the following Cedar staff members transferred from the Cedar School to the Center School: Mark Lancaster (Grade 3), Heather Healy (Grade 3), Mary Ann Johnson (Grade 3), Alicia Bryerton (Grade 4), Cindy Ferguson (Grade 4), Beth Luccarelli (Grade 4), Nikki Simmons (Special Education), Alycia Zukauskas (Special Education), and Kristen DuFresne (ABA Tutor). Finally, Karen Johnson (Grade 1) and Karen McCabe (Paraprofessional) retired from the Hanover Public Schools.

Ethan Fernandes, Arianna Ingegneri, Callum Johnson, Adam Khader, Lauchlan McLean, Gabriel Mullin, Kim Nguyen, Keegan Rodday, Makaela Sierra, Zoey Tang, Chase Wilson were all recognized for perfect attendance during the 2019-2020 school year.

During the 2019-2020 school year, many members of the Cedar School community were recognized for various achievements. The following Cedar educator received a PCEA Rookie of the Year Award: Erin Miner (Special Education). The following Cedar educators received a PCEA Honors Awards: Mindy Anderson (Grade 1) and Noreen D'Andrea (Grade 1). Karen Johnson (Grade 1) received a PCEA retirement award.

Lastly, the following Cedar School staff members earned Apple Awards for fifteen years of service in the Hanover Public Schools: Maureen Atchison (Cafeteria), Kathy Caulfield (Grade 1), Kelly-Ann Jordan (Grade 1), Kathleen Chandler (Kindergarten), Janet Gillespie (FACE), Alicia Bryerton (Grade 4), and Ellen Burns (Reading).

Thanks to the support and generosity of the Hanover Parent-Teachers Alliance (HPTA) the Cedar School was able to enjoy a variety of exciting enrichment programs through the Top-Secret

Science Company, including a fantastic series of “Take Home Kit” projects that were distributed during quarantine in the Spring.

Due to the unanticipated transition to remote learning, the Cedar School students participated in one field trip last year. Our grade 1 students and staff visited the Blake Planetarium at the Plymouth Community Intermediate School in Plymouth.

In addition to supporting enrichment programs the HPTA sponsored many wonderful family activities. The annual Family Pizza Night was a highlight event because it was conducted at the new Center School and families from both elementary schools came together to celebrate.

CENTER SCHOOL

Center School opened the 2019-2020 school year with an enrollment of 572 students. New employees who joined our staff during the school year included Alyssa Becker, Katie O’Donnell, Susan Langill, Beth Quinn, Marianna Lafferty, Christine Clark, Heather Picardi, Courtnie Graybill, Jen McDonald, and Karen Cass. There were no retirements announced at Center School during the school year.

Each year the Plymouth County Teacher’s Association recognizes teachers and those who make a difference in public education. During the 2019-2020 school year, the Plymouth County Educators Association presented awards in the spring to the following Center School Faculty: Meghan Caiafa, Courtney Folsom, Jen McDonald, Anna Sweeney, Lindsay Joy, Jill Perkins, Robyn Schneider, Kate Manning, Peggy Linn, Beth Quinn, Kristen Dufresne, Jillian Beers, Gina Prandato, Dawnlisa Pellegrino, Susan Langill, Kerry-Ann Cloutier, Mark Leslie, Richard Murray Tammy Zukauskas, Ellen Michaels, Courtnie Graybill, and Maura Nevins.

The 2019-2020 school year marked the first year Center School opened a town-wide school housing grades two through four. Students and faculty from Center, Sylvester, and Cedar Schools came together to create an elementary school that housed students (Grades 2-4) and teachers from across the district creating an environment for increased learning opportunities and collaboration. The year began with great emphasis on uniting students, developing friendships, learning new routines, and creating classroom environments where all students would learn and play together. In March of 2020, the school year took a sudden turn when the state shut down in response to the COVID-19 pandemic. Teachers and students quickly had to adapt to online learning platforms and remote instruction. Through it all, the connection and relationships between students and teachers remained a focal point in getting through such an unprecedented time. Rolling visits to see teachers and pick-up materials became the new norm and provided as much importance for students as it did for teachers. The creativity and ability put forth by the faculty to develop an online classroom while maintaining curriculum and instruction was extraordinary.

As the school year unfolded many of the traditional events occurred including picture day, the fall book fair, Veteran’s Day ceremony, Thanksgiving Baskets for the Visiting Nurse and Snow Bowl and a winter concert. New traditions for our combined staff included a field trip to Patriot’s Place, Prime Time for grade 4, Trivia Night, Pizza Night, and a parade send off for our grade 4 students as they headed off to middle school. Students and teachers continued their work with the Historical

Society led by John Galluzzo and Stephen O'Neill who brought in displays as well as programming for grades 3 and 4. Grade 3 continued their relationship with the Town Hall to virtually bring learning to all students about the town monuments, Town Hall, and overall history of the town. In spite of a shortened in person school year, students and staff worked collaboratively with the support of parents and the community to make the most out of a truly historic moment in the education of our students.

HANOVER MIDDLE SCHOOL

The breakdown of the enrollment for the past year was as follows: Grade 5 - 209, Grade 6 - 187, Grade 7 - 214, and Grade 8 - 227. The total number of students was 836. The Hanover Middle School welcomed the following new hires: Stephanie Murphy: Special Education Administrator, Shawna Newcomb: Grade 6 Science, Stephen Butler: Grade 6 SPED, Stephanie Fagan: Grade 6 SPED, Samantha DiBona: Grade 5 SPED, Michael File: Art. Tutors- Oksana DiCamilo, Kim Hofeman, Jake Pendrak, Sarah Waters. Paraprofessional: Kaitlin Welch

Professional development at Hanover Middle School is and has always been a priority. We continue to enhance our coaching model to refine and create engaging lessons and assessments. Data is the foundation of our educational decisions; i-Ready, MCAS, and daily formative grade level assessments help our teachers to determine and meet the unique needs of our students. We continue to encourage and praise our teachers for leading professional development and growing as individuals. This was highlighted in March by the impressive collaborative effort by all staff supporting the necessary move to a completely remote teaching and learning platform due to COVID-19.

Our reading initiative Read 2700, intended to foster a student's love for reading, continues to do just that. The Middle school ELA and Reading teachers and specialists continued their work with expert coaches from the Teachers Learning Alliance (TLA) and the Landmark School, focusing on instructional improvement in the area of reading.

The Following students received recognition for the awards they received:

- Frederick Doll Award: **Mary Waters & Aidan O'Connor**
- David Sullivan History Award: **Team A: Maren Hines, Team B: Isabella MacLellan**
- David M. Walsh Science Award (Special interest and proven aptitude in science): **Team A: Katelyn Farrell, Team B: Ashley Stracco**
- Phillip J. O'Neil Citizenship Award - Demonstrates: Good Behavior, Tolerance and Understanding of others, Good Sportsmanship, Leadership, and is a role model): **Erin Condon**
- Joy Tucker Community Service Award: **Steliani Glykis**
- New England League of Middle Schools Scholars: **Abigail Smith & Harrison Snyder**
- **MA SE District Jr. Band 2020: Zachary Lopes & Aidan O'Connor (Jazz Band)**
- **S.E.M.S.B.A. Jr. Festival Band 2020: Gianna Beer, Sabrina Berkat, Alice Bussiere, Dominic Ford, Zachary Lopes, Avery MacDonald, Aidan O'Connor & Mary Waters**
- **BSU Middle School Honor Band October 2019: Gianna Beer, Sabrina Berkat, Hannah Bush, Dominic Ford, Zachary Lopes, Aidan O'Connor & Mary Waters**

- **Student Council:** President - Anthony Mann, VP - Paulina Leskow, Treasurer - Caitlin Fortuan & Secretary - Emma Schlumper

The Hanover Middle School continued to host many special events throughout the school year. Some of these longstanding events help to raise funds for local charities such as the Visiting Nursing Association (VNA). Events held to raise funds this school year were Harvest Fest, Harvest Jam, Turkey Trot, and a Toys for Tots drive. Additionally, there were several food drives held to provide much needed food items for local charities. Other special events held at Hanover Middle School included Spirit Day, Band and Chorus concerts, and several performance troupe shows. We hosted a moving Veteran's Day assembly, which educated our youth but most importantly allowed our students and staff to show their appreciation for over 120 special guests in attendance.

In addition to these long-standing traditions, new opportunities to recognize students and their accomplishments came to light. Each week during the months of March-June our HMS students were recognized for hard work, determination, perseverance, and for being great kids. Students earned this recognition by being nominated by their teachers and entered into a weekly drawing. Each week more than 50 HMS teachers drove around Hanover escorted by the Hanover Police Department to deliver Rustic Marlin Anchor Awards. With leadership from our Guidance department, this opportunity brought HMS together when we were apart.

Student Council held dances for the 7th and 8th graders as well as afternoon socials for the 5th and 6th graders. Two blood drives were held in the Fall and Spring. The 8th Grade Awards and promotion ceremony was a little different this year. We held a rolling rally where 8th grade students and their families drove through and picked up their diplomas and awards. Lastly, Hanover Middle School students continued to participate in curriculum-based field trips throughout the year that extended and enhanced students' learning beyond the classroom walls. Unfortunately, the 8th grade was unable to make their 5th annual trip to Washington, D.C. The Grade 5 Museum of Science overnight trip and the memorable 6th grade Camp Squanto trip were cancelled due to the pandemic as well. Some experiences that did thankfully occur were: the 7th Grade trip to Tree Top Adventures, 6th grade Peggotty Beach Day and the annual 6th trip to the North Shore Music Theatre to see Christmas Carol.

HANOVER HIGH SCHOOL

At the time of Graduation, Hanover High School's total enrollment was 763 with the graduating Class of 2020 totaling 189 students. Of these 189 students, 79.9% are attending four-year colleges, 4.8% are attending two-year colleges, and 3.7% are enrolled in the military.

Up until our extended school closure, one of our major points of focus was once again on curriculum. In recent years, we designed and have begun developing a college and career preparatory curriculum that aligns with students' potential career pathways. Within this curriculum, students are able to draw connections between academic subjects and future career opportunities. As this work progresses, we intend to refine our existing curriculum with students' college and career interests in mind. We will continue to develop new educational experiences and academic courses with the same focus. Additionally, we will explore and develop educational

experiences beyond the classroom that may contribute to a student's interest in a particular pathway. These experiences will include an increased partnership with local community businesses, local colleges and universities, and local public service providers.

This curriculum will continue to offer a more defined relevance to students' individual career interests while providing the skills students need to succeed in the college and career environments of the 21st century.

Goal Summary: To implement a high school experience that affords each student the opportunity to learn and grow in a school community that encourages and supports their individuality.

As well, we continued to improve student learning through the use of professional learning communities (PLCs), teacher collaboration time, and professional development.

Professional Learning Communities: Topics included HHS Connect and data analysis and best practices centering on standardized tests and relevant student performance in the areas of close reading, written communication, and problem solving.

Teacher Collaboration Time: We continued to use time during the school day designated as teacher collaboration time, and allow teachers to identify a group of colleagues to collaborate with and address common topics of interest related to teaching and learning, specifically close reading, written communication, and problem solving.

Professional Development: During designated early release days, we focused on professional development topics similar to those addressed in PLCs and teacher collaboration time. Workshops were educator-led whenever possible.

Hanover High School Connect (HHS Connect) is the result of a collective effort on the part of the faculty, the administration, and the community to provide students greater choice and greater voice in their educational journeys. Our vision is to provide even more opportunities for students to increase engagement and to demonstrate their learning in ways that are relevant to their interests and futures.

To this end, we have created four "personalized pathways" among which students may choose one or more of these innovative concentrations to follow as they prepare themselves for both college and career pursuits. Within each of these pathways, students engage in courses founded on the essential skills of communication and literacy, problem solving, collaboration and the effective use of technology. Relevant educational opportunities provide further civic and social opportunities and personalized community engagement. Our students' education is as much outside of the classroom as it is inside the classroom.

Our Innovative Pathways are as follows:

- Fine and Performing Arts
- Engineering and Technology
- Health and Human Services
- Business and Entrepreneurship

Fine and Performing Arts Courses

Music:

Concert Chorus
VOX
Symphonic Band
Jazz Ensemble
Class Piano I
Class Piano II
Class Piano III
AP Music Theory
Songwriting, Recording, & Music
Production
Music in Film & Multimedia
Partnership in Music
Jazz Lab

Art:

Drawing I
Drawing II
Drawing – Honors
AP 2D Drawing Portfolio
Painting I
Painting II
3D Art/Ceramics I
3D Art/Ceramics II
3D Art/Ceramics III
AP 3D Design Portfolio
Partnership in Art

Drama:

Honors Drama 2
Technical Theatre

Information Technology:

Digital Media
Video Production
Computer Science through Game Design

Social Studies:

World History Through Art
19TH and 20th Century History Through Film

Virtual High School Courses:

American Popular Music
AP Art History
Art History
Art History: Art of the Caribbean Islands
Creating Art History
Digital Photography
Music Listening & Critique
Music Fundamentals of Composition

Summer Offerings:

South Shore Conservatory Summer Music
Festival
Summer Youth Music School
Drum Major Academy

Engineering and Technology Courses

Math:

AP Calculus

Honors Calculus

Honors Precalculus

AP Physics II

AP Physics I

Honors Physics

Physics I

Engineering:

Engineering 1: Technical Drawing and Design

Engineering 2: Design and Fabrication

Engineering 3: 3-D Modeling and Prototyping

Engineering 4 - Honors Capstone

Robotics

Information Technology:

AP Computer Science Principles

AP Computer Science A Java

Computer Science through Game Design

Honors Video Production I

Honors Video Production II

Digital Media

Virtual High School Courses:

Biotechnology

Computer Aided Design (CAD)

Creative Programming with Scratch

Cryptography: The Math Behind Secret Messages Engineering for Sustainable Energy

Engineering Principles Java Fundamentals

Java Programming

Math and Modern Logic

Mathematics of Electricity

Mission to International Space Station Programming in Visual Basic

Science from Space

Solar Energy Design

Video Game Design

Web Design

Health and Human Services Courses

English:

Ap English II
H English II
English II
Public Speaking
Broadcast Journalism
Humanities

Social Studies:

AP Govt and Politics
AP Psychology
Cedar School Mentor
Leadership
Life Skills Student Aide
Psychology & Sociology
Global Studies
Sports & Society

Science:

AP Biology
AP Chemistry
Honors Anatomy and Physiology
AP Environmental Science
Honors Environmental Science
Environmental Science
Marine Biology

Information Technology:

Computer Science through Game Design

Foreign Language:

Honors French IV

AP, Honors French V
Honors Spanish IV
AP Spanish V

PE/Wellness:

Lifetime Fitness
Team Sports and Cooperation
Lifesaving Skills
Strength and Conditioning

Virtual High School Courses:

Human Geography
Biochemistry
Bioethics
Biotechnology
Climate Science
Constitutional Law
Criminology
Epidemics
Evolution and the Nature of Science
Genes and Disease
Health
Kindergarten Apprentice Teacher
The Teenage Brain
Peacemaking
Practical Law
Psychology of Crime
US Government
World Conflict: A United Nations Intro
World Religions
Your Brain: An Introduction to Neuroscience

Business and Entrepreneurship Courses

Business:

Accounting 1
Honors Accounting II
Internship I
Internship II
Marketing & Management

English:

Broadcast Journalism

Information Technology:

Digital Media Computer Science through
Game Design
Web Application Development

Social Studies:

Global Studies
Leadership

Mathematics:

Probability & Statistics
Algebra III

Virtual High School Courses:

AP Economics
Business & Personal Law
International Business
Economics
Entrepreneurship
Investing in the Stock Market
Marketing & the Internet
Personal Finance

Other:

School to Work

Internships:

Student-determined Internship

As part of our curriculum reformation, Hanover High School is pleased to announce a continuation of dual-enrollment coursework opportunities through our continued partnership with Quincy College for the 2019-2020 school year. Dual enrollment is an arrangement whereby coursework completed at the post-secondary level is recognized on both the college and high school transcript.

Hanover High School was approved to offer dual-enrollment courses using the Quincy College syllabi and textbooks, as well as covering the content required in a college-level course. The courses below will be taught by Hanover High School teachers who have been approved to teach a college course by Quincy College. For the 2019-2020 school year, we offered the following courses as dual-enrollment opportunities:

Hanover High School Course Title	Quincy College Course Title	College Credit Available
Accounting 1	Accounting 101 (ACC101)	3
Accounting 2-Honors	Accounting 102 (ACC102)	3
Marine Biology	Marine Ecology (BIO160)	3
Academic Strategies	First Year Seminar (IDS167)	3
Precalculus-Honors	Precalculus (MAT113)	3
Honors Calculus	Calculus IB (MAT201)	3
Algebra 3	College Math (MAT103)	3
Anatomy and Physiology	Anatomy and Physiology (BIO131)	3
Introduction to Computer Science	Introduction to Programming (CS116)	3

Credit earned through a dual enrollment program is fully transferable to any applicable program at Quincy College and may also be accepted by other colleges or universities that would typically accept Quincy College credits. Quincy College has agreements with 20 institutions in the Boston-area and beyond to help students transition from their associate degree to a bachelor degree program. To learn more about these agreements or transferring of college credits to other institutions, go to <https://quincycollege.edu/community-collaboration/>.

Please note: Hanover High School cannot guarantee credits acquired will transfer to a four-year college or university as it depends on the transfer protocol of each individual institution.

With the rising costs of college, participating in a dual-enrollment course can help to reduce future costs of a college education and provide early exposure to a college curriculum. This is a great opportunity for students to not only receive early college credit for high school courses, but also to gain confidence in knowing they can be successful in higher education.

Home Learning and Academic Plan

In order to sustain teaching during the extended school closure resulting from COVID-19, all educators worked collaboratively to create a detailed academic plan. The academic plan for HHS functioned around these common expectations, many of which are further explained in the document:

General Education Teachers

- Students will be assessed using a credit / no credit system.
- Students will be assessed based on the completion of work and students' adherence to course expectations.
- Students are expected to log on, on a daily basis, and to put forth effort in all classes in accordance with teacher expectations.
- Teachers will provide weekly agendas posted to Google Classroom or emailed directly to students and parents, prior to school every Monday.
 - a. Agendas will preview content and remote learning modes to be used during the week. Agendas will also include the academic work for the week, which will be in a variety of teacher-determined formats.
 - b. Weekly agendas will be provided over the next 10 weeks, taking us to June 12th.
- Teachers will communicate daily with their students. Daily communication can take many forms, including: email, phone calls, discussion boards, video conferencing, posting material, as well as providing feedback and responding to questions through email or Google Classroom.
- Teachers will provide parents and students weekly four-hour availability windows for student questions, course facilitation, or other real-time communications based on the following department-based schedule:
 - a. Mondays & Wednesdays: Science, Technology, Engineering, Math, Business
 - b. Tuesdays & Thursdays: English, Social Studies, Foreign Language
 - c. Fridays: Art, Music, Physical Education
- Teachers will require students to submit evidence of their work each week. It may include a single submission or multiple submissions. It could also be in the form of a culminating assignment submission for the week and may be assessed independently of the week's activities and assignments, or in conjunction with them. Teachers will review the student work each week and provide a weekly assessment.
 - a. Students in grades 9-11:
 - i. In 5.0 credit courses there will be ten (10) "grades"
 - ii. In 2.5 credit courses there will be five (5) "grades"
 - b. Students in grade 12:
 - i. In 5.0 credit courses there will be seven (7) "grades"
 - ii. In 2.5 credit courses there will be four (4) "grades"
- The assignment "grades" used during school closure will only include the following codes: EE, ME, PM, and NM. The codes are designed to provide feedback, indicating the student is Exceeding expectations, meeting expectations, partially meeting expectations, or Not meeting expectations. At the end of the term, students not meeting expectations will lose credit points for the course.

- During the school closure, assignment “grades” will not contribute towards term grades, or report cards grades. GPAs will not be impacted.
- Our teachers will utilize their best judgement regarding the introduction of new standards, concepts, and content. These decisions will be made based on the required standards of the course, the level of the course, and in collaboration with our special education staff to ensure equity and access for all students to the best of our ability.

Course Expectations

Several teachers who share common classes connected with one another to draft common **Course Expectations** for all classes. Singleton teachers, or those unable to collaborate, worked independently in the creation of these guides.

These guides include teacher-determined academic pursuits that embody the essentials of the course, based on both previously learned and also anticipated course content and skills. Student completion of these activities and/or performances in support of course essentials will provide students opportunities to demonstrate satisfactory acquisition of the content and skills deemed necessary by the teachers for advancement into the next grade level of the subject area.

College and Career Guidance and Adjustment Counseling

Our initial Government mandate closed all schools from Tuesday, March 17th until at least April 6th. During this time, it was an expectation of the state that schools offer enrichment materials and activities to students. With this in mind, educators across the district developed innovative, new, and thoughtful ways in which to engage students. In step, our guidance teams created and put forward meaningful ways in which to connect with students. During this initial period of school closure, our counselors provided students, parents, and families with resources and referrals when assistance was needed or when families had any concerns regarding mental health. The anticipated brevity of our closure suggested no urgent need to provide direct mental health counseling to students through email or telephone.

With the most recent extension to school closure, however, many require more direct and more expansive resources. As our present circumstances persist, there’s an evident and greater urgency to attend to the mental health and well-being of our students, necessitating direct mental health counseling to those in need.

During this time of social distancing and staying at home, many students may begin to feel increased anxiety, feelings of distress, and a sense of social isolation. In such cases, students will need social and emotional support. They’ll need to sustain contact with others and maintain a sense of community. As we work hard to advance each student academically in this time of home learning, it’s equally imperative to care for each student’s mental health and well-being.

Our school counselors embrace the present responsibility to continue to provide school counseling in support of all students in academic, career, and social/emotional development that would emulate, but not replicate, school counseling that would ordinarily take place in a face-to-face environment. To this end, counselors may choose to connect with students via phone, email,

and/or video. Depending upon the nature of the students' needs, counselors and students can decide together which mode of communication works best for them – which may include but not limited to synchronous and/or asynchronous conferencing, one-to-one sessions, or even small group workshops.

Regardless of the agreed-upon mode of communication, all parties must abide by our acceptable use policy, and in any instances of synchronous communication will adhere to the policies and expectations as expressed in the district's disclaimer for participation.

Whether school counseling is offered synchronously or asynchronously during this period of home learning, school counselors will work collaboratively with parents, students, and colleagues to ensure equity, access, and success of all students.

Undergraduate Student Recognition

Our Undergraduate Awards Ceremony was virtually held on June 19, 2020. We recognized 226 undergraduate students by distributing academic awards certificates to each of these students virtually.

Graduation and Senior Awards

Graduation exercises were held on the Harry Gerrish Memorial Field on July 30, 2020. Senior class president Nicholas Colaw welcomed the audience and presented his speeches as President and Valedictorian. Daniel Butka delivered his Salutatorian address. Mr. Matthew Paquette, Principal of Hanover High School, presented the diplomas with the assistance of the Class of 2021 officers.

Also, out of a class size of 189, the following information is gathered with respect to scholarships and awards:

Students who applied for scholarships 107

Students awarded: 91

Scholarships awarded to students: 176

Academic awards: 51

National Honor Society members: 28

Total sum of monies awarded: \$214,563

Departmental & Scholarship Awards were presented virtually to the Class of 2020 graduates during our Senior Awards Ceremony on the night of Friday, June 5, 2020.

Category	Recipient
Leadership:	Timothy Sullivan
English:	Julia Dunderdale
Humanities:	Ian Morrison
Social Studies:	Maia Arbia
French:	Julia Dunderdale
Spanish:	Cory Worrall
Mathematics:	Isabella Craft
Physical Science:	Daniel Butka
Life Science:	Channing Miller
Engineering:	Hunter Puleo
Computer Science:	Joseph Barresi
Business:	Abigail Leitaio
Internship:	Cally Flynn
Physical Education:	Ethan Ghostlaw and Ellie Hardiman
2D Art:	Juliana Gioioso
3D Art:	Maia Arbia
Instrumental Music:	Una Davenport
Choirs:	Brooke Martin
Drama:	Maia Arbia
Video Production:	Lauren Walsh
Wellness:	Emily Gallagher
Student Newspaper:	Matt O'Hara
High Honors:	Evan Bilton
All A's in all final grades in all courses during all four years:	Daniel Butka Nicholas Colaw Kaitlyn Cox Isabella Craft

	Julia Dunderdale Channing Miller Ian Morrison Cory Worrall
MSAA Patriot League Scholar Athlete:	Alyssa Abbate and Ethan Bush
Guidance Department Kindness Heart:	Sarah Gavin
Daughters of the American Revolution:	Julia Dunderdale

Awards and Scholarships

Mary A. & William T. Ahearn Scholarship Fund:	Tucker Leslie
Dr. Charles Hammond Scholarship:	Allysa Abbate John Aidondis Kaitlin Cox Julia Cross Megan McGurrrin Matthew O'hara Ethan Ritchie Audrey Wheeler
Lizzie and Reuben A. Grossman Awards for Leadership and Service:	Isabella Craft Nicholas Colaw
Robert J. Nyman Scholarship:	Patrick Damon Cally Flynn Ronan Henderson Paige McKee Emily Tuzik
Edward M. Amaral Scholarship:	Hannah DeRice
Jenna A. Atturio Memorial Scholarship:	Olivia Fazio
T. Drew Bates Memorial Scholarship:	Rori Jenkins
Matthew and Dana Berger Memorial Scholarship:	Mary Monohan
Margaret Burns Memorial Scholarship:	Una Davenport
Class of 1979 Memorial Scholarship:	Sophie Picard
Michael Cina Memorial:	Cally Flynn
Paul F. Connors Memorial Scholarship:	Kaitlyn Cox

Deborah A. Culhane Memorial Scholarship:	Lauren Walsh
Cathleen M. Driscoll Memorial Scholarship:	Alyssa Abbate
Erin Dunne Memorial Scholarship:	Bridget Monahan
Jane Tobey Eden Memorial Scholarship:	Emma Gannon
Richard J. Erickson Memorial Scholarship:	Mary Monahan
Jean H. Farr Memorial Scholarship:	Samantha Shisler
Nancy L. Guadano Memorial Scholarship:	John Aidonidis
Mary C. Giardello-Storey Memorial Scholarship:	Audrey Wheeler Emily Tuzik
Hanover Permanent Scholarship Award:	Nicholas Colaw Isabella Craft Julia Dunderdale Ian Morrison Channing Miller Lauren Cockey Cory Worrall Joseph Barressi Abigail Leitao
Peter J. Heffernan, Jr. Memorial Scholarship:	Ronan Henderson
Willard and Norma Jocelyn Memorial Scholarship:	Abigail Baldwin
Kenneth R. Johnson Memorial Scholarship:	Matthew Rowe
Barbara Barker Kemp Memorial Scholarship:	Isabel Suchoff
Robert L. Kimball Memorial Scholarship:	Sydney Thai
Mary Moore Maglione Memorial Scholarship:	Brenna Fleming Matthew O'Hara
Anthony & Madeline Matteoli Memorial Scholarship:	Todd Brown
Brian A. Maxwell Memorial Scholarship:	Ethan Bush
Claire and Martha Nagle Memorial Scholarship:	Sara Norton
Jan O'Brien Memorial Scholarship:	Ethan Ritchie
John R. Schrader Memorial Scholarship:	Abigail Daley
Paul Edward Setterland Memorial Scholarship:	Tucker Leslie Peyton Ceurvels
Robert C. Shea Memorial Scholarship:	Erin Halpin

Lyda R. Shortall Memorial Scholarship:	Thomas Bramowski
Lois Thomson Memorial Scholarship:	Lily Hash
Cecelia M. Acampora Memorial Scholarship:	Emma Gannon
Be Better Movement:	Ellie Hardiman
Carolyn M. Briggs School in Nursing and Hanover VNA Scholarship for Nursing & Allied Health:	Julia Dunderdale Nicholas Colaw Catlin Dowd
Mark J. Caljouw Memorial Scholarship:	Drew Murphy
Sergeant Michael Chesna Fund Scholarship:	Kyle Faherty Ronan Henderson
Sgt. Michael Chesna Soccer Jamboree:	John Aidondis Kyle Faherty Ronan Henderson Matthew O'Hara
The Catherine Coccimiglio Memorial Scholarship:	Kissila Randow
Tim Drummey Memorial Scholarship:	Patrick Damon
Mark Flaherty Memorial:	James Byrne
Lipsey & Clifford, PC Scholarship:	Nicholas Colaw
Friends of Hanover Music Club:	Bridget Monohan - Chorus Kyle Knight - Theatre Lily Hash - Band Mary Monahan - Music
Hanover Teachers Association Scholarship/Plymouth County Educators Association:	Isabella Craft Sophie Blanton
Hanover Chamber of Commerce:	Matt Halpin Drew Murphy
Hanover Club Scholarship:	Emma Gannon Sophie Picard
Hanover Girl Scout Scholarship:	Lily Hash
Hanover Hockey Hall of Fame:	Booke Martin Kyle Faherty

Hanover High School Booster Sports Scholarship:

Ryan McCarthy
Caleb Pongratz
John Aidonidis
Matt Halpin
Erin Halpin
Joe Barresi
Brendan Harris
Samantha Shisler

Hanover Parent Teacher Association Award:

Nicholas Colaw
Abigail Dailey
Lily Hash
Brendan Harris
Jack Long
Isabelle Suchoff

Hanover Police Relief Association Scholarship:

Kyle Faherty
Cally Flynn
Tucker Leslie
Cory Worrall

Hanover SNAP Inclusion Scholarship:

Nicholas Colaw
Emma Gannon
Lily Hash
Paige Leigh

Hanover Women's Club Juniors Scholarship:

Emily Tuzik

Hanover Youth Athletic Association Scholarship:

Alyssa Abbatte
Lauren Cockey
Erin Halpin
Cory Worwall
Abigail Baldwin
Nicholas Colaw
Patrick Damon
Ronan Henderson
Jack Long
Gavin Moody
Emily Tuzik
Audrey Wheeler
Matthew Sraut
Joseph Baressi
Sam Bristol

	Brendan Harris Samantha Shisler
Rita B. Jenkins Memorial Scholarship:	Mary Monahan Una Davenport
Josselyn-Cummings American Legion VFW, Post #149:	Cory Worwall Caitlin Dowd Rachel Adams Ethan Ghostlaw Anthony Nofi Ronan Henderson
Christine J. Lopes Memorial Scholarship:	Audrey Wheeler
Stephen Matheny Memorial Scholarship:	Ethan Davis Ronan Henderson
Courtney Neville Memorial Scholarship:	Tim Sullivan
E.Y. Perry Trust:	Hope Thurston
Old Colony Cheerleading:	Erin Halpin
Professional Firefighters of Hanover:	Julia Dunderdale
T&K Asphalt Services:	Erin Halpin
The Arc of Plymouth:	Emily Gallagher
Tri-Town Rotary Harlan Stone Memorial Scholarship:	Erin Halpin Matt Halpin Sophie Picard
Ruth D. Basiliere Memorial Scholarship:	Kyle Knight
Buckley Charitable Trust Scholarship:	Michael Scott
Conway Insurance Company Scholarship:	Jenna Healy
William Dowden Memorial:	Ryan McCarthy Brenna Fleming
Florence Goss Memorial:	Tom Bramowski Kissila Randow
Daughters of the American Revolution:	Julie Dunderdale
South Shore Savings Bank Citizenship Award:	Abby Leitao
Walnut Hill Garden Club Margaret Burns Memorial Scholarship:	Christopher Minnihan

Walnut Hill Garden Club Marie Sisk Scholarship:	John Duff
Leland Dental:	Ethan Ritchie
John P Urban Memorial:	Sarah Gavin
David M. Walsh Scholarship:	Nicholas Colaw Isabella Craft Daniel Butka Julia Dunderdale Ian Morrison
Diversity Club Award:	Sophie Picard
Hanover High School Perseverance Award:	Griffin Van Lare

Other Achievements

The winners of 2019 Lions' Club Speech Contest were:

First prize ~ Elsa Little-Gill

First runner up ~ Daniel Nguyen

Honorable mention ~ Chris Pacino, Caris Mann, Daniel Leskow, Jake Faghan, and Ella Duff.

Elsa Little-Gill then competed in the District Competition in Hyannis in January.

In conclusion, Hanover Public Schools continues to work toward providing equity and excellence to all students in its mission of *"guiding every student to thrive in a global society."*

SPORTS

2019-2020 continued to witness success for HHS Athletics. Every team at every level earned MIAA Academic Excellence Awards for the fourth consecutive year. The student participation rate continued at approximately 70% as well.

FALL

Girls' Soccer Qualified for the MIAA Tournament for the 31st year in a row and earned numerous home games in the MIAA South Sectional Tournament. Volleyball received the MIAA Academic Excellent Team Award - Gold Level for the 16th year in a row. Cheerleading repeated as the Patriot League Fisher Division Championship. Girls' Cross Country, although few in numbers, finished the season as Patriot League Champions for the first time in over 15 years.

WINTER

Boys' Hockey and Gymnastics both repeated as Patriot League Championships. Wrestling witnessed senior captains Jack Long and Tomás McDonough earn Division 3 South Sectional titles. Jack finished his wrestling career as a 2x Division 3 South Sectional Champion and a Division 3 Finalist. In addition to Boys' Hockey earning a Patriot League title, the team was scheduled to compete for the Division 3 State Championship at TD Garden when the MIAA canceled all events due to the COVID-19 pandemic. Very appropriately the team, along with their opponent, was crowned as Division 3 Champions.

SPRING

Initially the spring season was postponed, and then postponed again, until finally being canceled. Although it was disappointing to not offer opportunities for our spring student-athletes to compete, the decision was the correct decision for the health and safety of everyone involved.

HHS Athletics was unable to host the annual athletic banquet in June. Congratulations to all our 2019-2020 student-athletes and especially to Dot Tilden – Female Athlete of the Year, Jack Long – Male Athlete of the Year, and Sarah Gavin – Paragon Award recipient.

**SUBMITTED ON BEHALF OF THE HANOVER SCHOOL COMMITTEE BY
MATTHEW FERRON, SUPERINTENDENT**

Leah Miller, Chairperson

Ruth Lynch, Vice Chairperson

Elizabeth Corbo, Member

John Geary, Member

Pete Miraglia, Member

REPORT OF THE SOUTH SHORE REGIONAL SCHOOL DISTRICT

For Fiscal Year July 1, 2019 – June 30, 2020

School Committee

The South Shore Regional School District is represented by eight appointed School Committee members, one from each town.

Thomas Petruzzelli – Abington

George Cooney – Cohasset

Robert Heywood, Chairman – Hanover

Christopher Amico – Hanson

Robert Molla – Norwell

Robert Mahoney, Vice Chairman – Rockland

John Manning – Scituate

Daniel Salvucci – Whitman

2020 will be remembered for the impact of COVID-19 on all parts of our lives. At South Shore, we closed school on March 13, 2020 and moved quickly to an online learning model; our teachers and administrators did a phenomenal job making the transition, and our maintenance staff continued to ensure that our school remained in very good shape. When the school year 2020-21 started, we held seven training days for staff, two orientation days for students, and began school in a hybrid model on September 16, 2020. We are grateful for our continued community support during this difficult time.

Vocational Technical Programs

South Shore Regional Vocational Technical High School continues to serve its 649 students and their families by providing a high quality vocational technical education, preparing its students for life's many options after high school, including direct workforce employment, college success, and a combination of the two. The school offers 12 vocational technical majors, including *Allied Health, Automotive Technology, Carpentry, Computer Information Technology, Cosmetology, Culinary, Electrical, Design & Visual Communications/ Graphic Communications, Heating, Ventilation, Air Conditioning & Refrigeration, Horticulture & Landscape Construction, Manufacturing Engineering Technologies, and Welding & Metal Fabrication.*

Hanover Graduates

There were 40 students from Hanover who attended SST during the 2019-20 school year. On June 27, 2020, the following 9 graduates from Hanover received diplomas and vocational certificates at the graduation ceremony held at Marshfield Fairgrounds:

Alexandria Adams

Madison Dixon

Kylie Flaherty-Bonin

Aidan Gardner

Nicholas Giordani

Jacob Moore

Devin Murray

Evan Mutchler

Sean Sidoti

Third-Party Credentials

Students at SST have opportunities to earn industry recognized credentials that give them a competitive advantage as they head into the workforce. Such credentials include OSHA Safety 10-Hour Card (all programs), ASE Certification (Automotive and Collision Repair), Power Actuated Tools (Carpentry), MTA/MCP/Networking & Windows OS, IC3 (Computer Info Tech), Cosmetology State Board Licensure, ServSafe Sanitation & Allergen Awareness (Culinary), Certified Nursing Assistant, CPR, First Aid, Home Health Aide, Feeding Assistant (Allied Health),

Adobe Certified Associate for Print & Design Media (Graphics/Design & Visual Communications), EPA Universal and R410a Safety (environmental certificate) (HVAC), MACWIC Level 1 & 2 (Manufacturing Engineering Technologies), AWS D1.1 All Position & NFPA Hot Work Safety (Metal Fab Welding).

Cooperative Education

The South Shore Tech Cooperative Education program provides an opportunity for vocational students to gain real-world experience while earning an income. Through a cooperative arrangement between the school and employers, students alternate five days of required academic courses and related vocational instruction with five days on the job in his or her specific occupational field. South Shore Tech relies on local businesses' commitment to youth, education, and community, which allows students to gain a greater awareness of the expectations of a real workplace, learn about current methods and new technology in their industry, and make connections that can lead to employment post graduation. All senior students in good standing are eligible to participate in the Cooperative Education program at South Shore. Juniors in good standing are eligible after the first half of the school year. Over the course of the shortened 2019-2020 school year, 103 students participated in the co-op program, collectively earning over \$350,000.

Student Organizations

The Student Council at South Shore promotes communication between the school administration and the student body. Leading by example, the members of the student council promote student leadership, democratic decision making, and student body engagement. In addition to student led activities and volunteer work, student council officers also represent the student body on the School Council and at School Committee meetings.

South Shore students also participate in SkillsUSA, a national co-curricular student organization for vocational technical students. SkillsUSA provides educational and leadership activities for students which are designed to build leadership, teamwork, citizenship, and character development. Through a carefully designed curriculum and opportunities for competition at the district, state, and national level, students build and reinforce self-confidence, work attitudes, and communication skills. Co-curricular organizations emphasize total quality of work, high ethical standards, superior work skills, life-long education and pride in the dignity of work.

Planning for the Future

In an effort to stay on top of facilities needs, we have submitted a 6th application to the MSBA's CORE program. We need to modernize our 1962 building and evaluate ways to expand. We strive to serve our students with 21st century technology and modern instructional space within the confines of a well maintained, mid-20th century building. We are very proud of our students and staff and continue to appreciate the support of Hanover's residents and area employers.

Respectfully submitted,
Robert P. Heywood

Chairman, Town Representative
South Shore Regional School District Committee

REPORT OF THE AFFORDABLE HOUSING TRUST BOARD OF TRUSTEES

For Fiscal Year July 1, 2019 – June 30, 2020

In 2009 the Hanover Affordable Housing Trust(AHT) was formed to provide for the creation and preservation of affordable housing in the Town of Hanover for low and moderate income households. The Board of Trustees is composed of seven (7) members including at least one (1) member of the Board of Selectmen, one (1) member of the Community Preservation Committee and three (5) at large members.

As of September 14, 2017 the Massachusetts Department of Housing and Community Development has certified 575 affordable housing units in the current state-approved Subsidized Housing Inventory, 11.9% of the total year-round housing stock in Hanover. Maintaining the 11.9% affordable housing stock places Hanover above the 10% state mandated requirement; this exempts the town from Chapter 40B development projects.

The Cluster Cottage Zoning Sub-Committee formed under the Planning Board is currently working to draft a zoning bylaw change that will accommodate this style of housing stock.

During the year the AHT committed funding to the Town's Tax Relief Fund to assist seniors facing difficulty in affording property taxes. The Trust also secured a commitment of \$500,000 from PREP as part of the Hanover Crossing development project based on the impact of the planned development of residential housing.

The Board of Trustees looks forward to FY2021, and working towards Hanover's affordable housing goals established and adopted in the 2013 Housing Production Plan. An updated plan is currently under development.

Respectfully submitted by the Town of Hanover
Affordable Housing Trust Board of Trustees

Thomas Burke, Chairman

Board Members:
Vanessa O'Connor, Board of Selectman Representative
Susan Setterland
Stephen Carroll
Virginia Gilmartin
Kevin Dyer
Steven Louko

REPORT OF THE HANOVER HISTORICAL COMMISSION

For Fiscal Year July 1, 2019 – June 30, 2020

The Historical Commission held seven open meetings at Town Hall, three meetings on the Town's Zoom platform, and two additional on-site meetings in FY 2020. The second Monday of the month is the usual meeting date, with occasional variance due to conflicts or holidays. All meetings and agendas are posted, and interested persons are invited to attend. The Commission is comprised of five members, including a realtor, an architect and three members-at-large. One member, John Goldthwait, serves as the Commission's representative on the Community Preservation Committee, and Caleb Estabrooks is the Commission's representative on Hanover's Master Plan Implementation Committee.

In carrying out our responsibilities, we have worked with other commissions, boards, committees, and individuals concerning the use, care and preservation of the buildings, open spaces, documents and artifacts in which are embedded the history of the Town of Hanover.

During FY 2020, the Commission carried out the following actions:

- Under Bylaw 6-26, Preservation of Historically Significant Buildings, the Commission reviewed three application for complete demolition and one application for partial demolition of a house. The Commission approved demolition in each cases.
- In October, 2020 our preservation consultant, Public Archaeology Laboratory (PAL) began work on the second phase of the revision and updating of Hanover's historic resources survey. This project is supported through Hanover's Community Preservation Act (CPA) funds and a matching grant from the Massachusetts Historical Commission (MHC). Originally completed in the 1980's, the survey describes and identifies nearly 400 historically significant sites and buildings in the town. This second phase focuses on structures along streets radiating out from Hanover Center. PAL will provided new and more detailed information for 127 structures.
- The Albert White Barn, which was dismantled and has been in storage at the DPW Ames Way yard, will soon be re-erected at a historic farm in Hingham. Commission members are working with the new owner of the barn as he undertakes this project in collaboration with students from the preservation carpentry program at the North Bennet Street School in Boston.
- All of the Historical Commission's files and records were moved from the Stetson House to the John Curtis Library, where they are now stored in location that includes fire protection and climate control. These papers and photographs are available to the public with notice.
- Members worked with a Boy Scout who plans to erect five markers at historic sites in Hanover to complete the service project required to achieve the rank of Eagle Scout The Commission will continue to work with this scout as he develops his project.
- The Commission also met with owners of residential and commercial properties who sought advice about renovations and additions to their historic structures. In these instances, the

Commission members offered suggestions and recommendations that would ensure that the important features and attributes of these properties would be maintained and enhanced whenever possible.

- The Commission thus carries out its formal duties and responds to requests from the community, while raising awareness of both the historic resources in the Town of Hanover and the need for protecting the unique character of as many of the historic buildings and open spaces as possible. The Town's Master Plan, which includes an updated historic preservation component, remains our guide as we define and then prioritize our goals for the coming year's work.

Respectfully submitted,

Hanover Historical Commission
Peter Johnson, Chair
Christopher Haraden, Vice Chair
Charles Minott
John Goldthwait
Caleb Estabrooks

REPORT OF THE HANOVER CULTURAL COUNCIL

For Fiscal Year July 1, 2019 - June 30, 2020

The Hanover Cultural Council is one of 329 local and regional councils that represent all 351 cities and towns in Massachusetts. Under the umbrella of the Massachusetts Cultural Council, volunteer members are appointed by the Board of Selectmen to fund cultural projects that benefit all age groups and populations in the community; this includes but is not limited to racial and ethnic groups, individuals with disabilities, veterans, and senior citizens, as well as low-income individuals and families.

The Hanover Council receives an annual allocation from the state Council for distribution in a competitive grant program each fall. The local members solicit and evaluate each application and hold a public meeting to discuss and vote on whether to support these programs. Local Councils also have the option to seek local funds to supplement the state's grant allocation. The Hanover Cultural Council uses money raised at Hanover Day to fund as many community-focused programs as possible.

Like many organizations, Council's activities in FY2020 were significantly affected by the COVID19 pandemic. The most visible consequence of the limits on public gatherings imposed by the Commonwealth of Massachusetts was the cancellation of what would have been the 15th Annual Hanover Day celebration, scheduled for June 27, 2020. Typically, Hanover Day includes local crafters and businesses, an art show and community art project, musical performances, Hanover's Got Talent, a carnival, fun kids' activities, historical exhibits at the Stetson House, a 5K road race in partnership with the Chamber of Commerce, a 3-on-3 basketball tournament, a variety of local food offerings, all topped off by a fireworks display generously sponsored by the McGee Family of Hanover.

Planning usually begins in the fall, with a separate Hanover Day Committee coordinating all of the details of Hanover's largest celebration of the year. The Council and Committee are hopeful that a bigger and better event will be possible in June 2021.

In FY20, the Hanover Cultural Council received \$6,200 from the Massachusetts Cultural Council to provide grants to applicants during our fall grant cycle, which closes each year on October 15. With the state allocation as well as funds generated from past Hanover Day celebrations, the HCC voted to support grants totaling \$20,089 for a variety of applicants.

Programs approved for funding were:

Hanover Historical Society: Talking Hanover History

John Curtis Free Library: "Folktale Superheroes" for summer reading

South Shore Conservatory: Singing with Parkinson's Chorus

Hanover Public Schools: Grade 1 TheaterWorks USA Field Trip

The Massachusetts High School Drama Festival

Hanover Council on Aging: Mr. DJ's Hollywood Quiz Show

Hanover Garden Club: Trash and Daffodils, a cleanup and bulb-planting program

Massachusetts Audubon Society: "The Art, Nature, and Science of Spring Illustrated"

William Alberti: "Art and Poetry: Making Creative Connections"

John Curtis Free Library: Plimoth Plantation Museum Passes

Walnut Hill Garden Club: “Garden Therapy”
John Curtis Free Library: Institute of Contemporary Art Passes
South Shore Art Center: 65th Annual Arts Festival
Hanover Historical Society: Stetson House Museum Exhibit
Hanover Council on Aging: “Let’s Get Moving” dance classes
South Shore Tech Drama Club: Dinner Theatre
Hanover Parks and Recreation Department: Free Events for the Community
Hanover Public Schools: Sustainable Musical Instrument Loan and Lesson Program

Ongoing COVID19 restrictions also affected the ability of some grant recipients to carry out their projects as originally planned, and the Council worked with applicants to make necessary adjustments. We were impressed and inspired by the creativity and resilience shown by our community in response to these unprecedented challenges.

In August 2019, the Council welcomed a new member, Rachel Hughes, bringing the total number of members to seven. We always are seeking new members to bring fresh ideas and perspectives, and we are thrilled that Rachel joined our team.

We look forward to another successful year, and always welcome new members with new ideas to organize Hanover Day, and to join the Council to promote arts and culture in the Town of Hanover.

Respectfully submitted,
Christopher Haraden, Chairman
Diane Campbell
Karen Cass
Katie Duff
Rachel Hughes
Derek Schipper
Meghan Walsh

REPORT OF THE HANOVER EMERGENCY FOOD PANTRY

For Fiscal year July 1, 2019 - June 30, 2020

Located at the First Baptist Church - corner of Main and Webster Streets

Donations received Monday between 9:30 and 11:30 AM

Client distributions Wednesday between 12:30 and 2:30 PM

For 29 years the Hanover Emergency Food Pantry has distributed food to our neighbors in need. Our ability to continue our mission and meet the needs of local families is only possible through the hard work and dedication of our volunteers and the generosity of our community partners.

This organization was founded on the principal of service to those in need. Barbara Itz was a member of the Formation Committee in 1990 and after 30 years of service to our community, she has retired. We would like to thank past president Barbara for her dedication, compassion, and commitment. It takes many hours of behind-the-scenes organizational volunteerism to make the pantry successful. We also recognize and thank Mary Deame for her many years serving as treasurer, keeping the “books,” managing our gift card program and all our banking needs.

The challenge of operating during the COVID19 pandemic has required extraordinary teamwork. With assistance from the Simple Gesture volunteers we have instituted a curbside delivery procedure on Wednesday afternoons for the protection of our volunteers and clients. The number of families in need has remained steady at 15 visits per week, however new, first time clients increased 30% in FY '20.

We receive no public funding and depend on the generosity of private gifts and donations from community organizations, we would like to recognize these donors:

Hanover Women's Club Jrs.
Tri Town Rotary
Spindles Auto Club Show
Arabella Insurance Foundation
Honey Dew Family Foundation
First Citizens Charitable Foundation
Phoenix Lodge Breakfast Club
The Leary Family
Copeland Family Foundation
Arrow Sports Group
First Congregational Church of Hanover

Hanover Chamber of Commerce
E Y Perry Trust
First Parish of Norwell
South Shore Corvette Club
Mullare Family Foundation
Don Bunker Insurance Agency
Simple Gesture Hanover
Hanover Schools
The Heney Family of Hanover
Lighthouse Mental Wellness

Our town has responded to this year's crisis and supported our pantry in an amazing outpouring of kindness and generosity. We are grateful for all who have stepped up and helped us meet the challenges of this time on behalf of those in need.

Respectfully Submitted,
Sally Lovett Boutin, President
Jane Estabrooks, Secretary
Cindy Skordinsky, Treasurer

REPORT OF THE OFFICE OF VETERAN'S SERVICE

For Fiscal Year July 1, 2019 to June 30, 2020

The Hanover office of Veterans' Services continues to serve Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they may be eligible. On the State and Local levels, we seek benefits for financial assistance; medical treatment; fuel assistance; tax abatements; housing; employment and counseling to those that are qualified under MGL: Chapter 115. The program is 75% reimbursable back to Hanover.

According to census data, Hanover has a reported population of 14,814 citizens. This includes a senior citizen count of 2,153 (10.5%). The majority of the town's Chapter 115 and Federal benefits are submitted on behalf of retirees and the elderly. We are proud to be the home of nearly 650 wartime veterans (559 males/ 41 females). Our senior citizen population is nearly 250 residents, with a civilian population old enough for military service (18+) totaling 10,422. Nearly 530 residents reported income levels at the federal government's standard of poverty. Throughout the prior year, 21-23 of our veterans qualified/received MGL: Chapter 115 benefits. The process may require appointments at the office or the client's home in order to verify and justify eligibility. An investigation of assets and income is performed to seek alternative sources such as Social Security, Social Security disability, and VA pensions for which the Veteran and/or spouse and dependents may be eligible. This investigation helps limit the financial exposure to the Town and the State. The Federal Government does not automatically grant benefits to Veterans. Veterans must apply for benefits.

Hanover Chapter 115 Data

Jul'19: \$11,471	Aug'19: \$11,645	Sep'19: \$10,999	Oct'19: \$12,142
Nov'19: \$11,628	Dec'19: \$11,392	Jan'20: \$12,760	Feb'20: \$14,311
Mar'20: \$16,001	Apr'20: \$12,296	May'20: \$11,347	Jun'20: \$12,007

During the fiscal cycle, the Town of Hanover paid out \$147,999 to our Chapter 115 recipients. The number of Veterans/surviving spouses ranged between 21-23 citizens. Of this figure, the town absorbed \$36,999 of unrecovered benefit payouts, an 18% increase over prior year. The average monthly payout was \$12,333 with our highest during the month of March (\$16,001) and our lowest during May (\$11,347). During this time, the town maintained an average recipient total of 22 citizens.

This department also provides assistance in obtaining federal benefits such as service-connected disabilities, non-service pensions, enrollment in the VA Healthcare System and educational benefits. We provide Veterans and dependents assistance in obtaining military records, replacement of medals and ordering grave markers, as well as providing transportation to critical appointments for those veterans in need. The office supports town activities such as Memorial Day and Veterans Day. Many thanks to the Joselyn Cummings American Legion, the Boy Scouts and Girl Scouts of America, the Rotary Club, the town's Little League and Softball League, and Fire and Police Departments as well as our school children for a fabulous Memorial Day

presentation in May. During our last Town Hall meeting citizens voted to adopt an article granting total tax abatements to “Gold Star Parents”, as well as passing an article establishing a voluntary donation amount to a veteran emergency relief fund through our normal tax collection billing. We continue to receive many generous hours of volunteerism in maintaining our wonderful town memorial site, in addition to updating brick/wreath placements at no cost to the town by APC Development Group and Hanover Country Florist.

During the pandemic, this office combined efforts with the Council on Aging staff to conduct periodic “wellness checks” via phone calls. An attempt was made to contact every veteran within our community. Food drops were conducted to many veteran families. Volunteers delivered nearly 100 meals to veteran families on Memorial Day. All cemetery flags were replaced prior to Memorial Day thanks to the efforts of our American Legation. Cares Act money was used to purchase a dedicated veteran transportation vehicle for critical appointment for our veterans/surviving spouses. This office continues to post informational video on Facebook and the town’s webpage under Veteran Services. Military honors for veteran funerals were arranged through the Massachusetts National Guard.

The growing cost-of-living for our older veteran population, such as Korean and Vietnam, continues to raise growing concerns to include out-of-pocket healthcare costs, inflation, and transportation. Needs are growing very fast in today’s post Iraq and Afghanistan conflicts with veterans arriving home in need of transitional benefits such as employment training, job search, medical care and housing assistance. For the past year we have seen an increase of veterans applying and receiving benefits. The Veterans’ Service Officer is located at the Senior Center on Center Street. It is an honor to serve the community’s veterans

Respectfully submitted,

Ben Quelle
Veteran’s Service Officer-Hanover

REPORT OF THE INFORMATION TECHNOLOGY STUDY COMMITTEE

For Fiscal Year July 1, 2019 – June 30, 2020

The Information Technology Study Committee met four times this year: September 5, 2019; October 3, 2019; December 12, 2019 and May 21, 2020. Many plans were made during the Fall of 2019 that were immediately redirected when the schools and community shut down on March 13, 2020 as a result of the pandemic. Here, it is important to memorialize what was discussed prior to the pandemic recognizing that priorities shifted once the long term effects of the pandemic were better understood. The Information Technology Study Committee is represented by Don White and Sunny Gleason appointed by the Board of Selectmen, Thomas Raab and Brian Ciccolo appointed by the School Committee, and Patrick O'Brien appointed by the Town Moderator. These appointments are authorized by Annual Town Meeting.

The Technology Department completed work over the Summer of 2019 using Annual Town Meeting Article Funds approved at the May 2019 Town Meeting. The Voice Over Internet Protocol (VOIP) Phones at HMS and Cedar were installed as well as the necessary cabling. In addition, approximately 80 access points have been added to HMS and HHS. There are now a total of 231 access points, 5 years ago there were 24 access points in HHS. All town departments and schools, except HHS are now on a 4-digit dialing system. Adding HHS to the phone system is budgeted for FY2021. The cost of VOIP phones are about the same as paying Verizon monthly costs, but we are getting many more features.

We purchased 150 iPads and 530 chromebooks as part of the Center School project. HHS and HMS labs were refreshed with new computers as part of the operating budget. Last year \$50K was used to lease 200 chromebooks and that will now be part of the budget, working on a 3-year replacement. Last year we received \$235K for Center classroom technology which we had to purchase rather than lease. Typically, we prefer to lease chromebooks so they can be on a 3-year refresh cycle. The cost of 200 chromebooks to lease equals \$16K per year for 3 years.

Prior to the pandemic, the following needs were included in the FY 2021 Capital Plan for Technology.

Schools and Town-Wide Technology Capital Plan:

1. The laser cutter is the only School Department request (\$15K). Cost is approximately \$12.5K plus an extended 3-year warranty. It is a table-top laser cutter for the Engineering Department at HHS. The current laser cutter was purchased in 2007 and was well used. This is a replacement since we can no longer get parts for current unit. All agreed this is a technology request.
2. Wi-Fi upgrades at Council on Aging, Hanover Police Department, and Hanover Fire Department.
3. VOIP phones will be installed at HHS. Once complete the entire town will be on 4-digit dialing system.
4. Upgrade ViewPermit software at Town Hall: Current product is at end of life. Leave cost at \$30K, but with discounts may be less by May at Town Meeting.

4. Upgrade and add HHS cameras

We discussed possible camera blind spots at HHS. Some cameras may be moved and new cameras added. Possibly replacing the head on some cameras to have 4 angles to view.

5. HMS and HHS Vape Detectors

New Massachusetts law may take care of vaping issue. There was mixed reaction to support vape detectors and more information is needed.

This Committee endorsed the Capital Project Requests list with reservations about vape detectors. January 2020 Update: The laser cutter remained as a capital request. Technology cut the HHS camera costs to \$25K from \$50K and pushed the vape detectors out to FY2022.

POST PANDEMIC MEETING MAY 21, 2020

The previous meeting of this Committee was on January 16, 2020. Many changes occurred since then due to COVID-19. Schools closed on March 13, 2020. The district distributed 200-300 chromebooks to families for remote learning platforms.

The Technology Department has worked with the Town to get Telehealth up and running. Technology has also focused efforts on getting Hanover Police Department, Hanover Fire Department, and Board of Health up and running using Telehealth. Technology worked on getting the Council on Aging up and running by configuring 4 new Wi-Fi devices. This was to accommodate the Nurses and Telehealth Call Center set up at COA.

Unfortunately, because of COVID-19, the budget at the state level is threatened. Government aid and Chapter 70 funds are threatened for next year. We don't know what we will receive for state aid. The School Department was asked to cut \$400K from the approved budget that was presented in January 2020. The townside was asked to cut \$350K. In order to mitigate property taxes, keeping an increase flat or at a minimum, all capital items have been put off until the fall special town meeting. FY2020 in terms of budget will end strong for technology. We have been able to fulfill commitments that have been made.

As of May 6th, when we met with the School Committee, our \$400K cuts were approved. In terms of technology, we've contributed by not replacing the Director of Technology. We can use CARES Act Federal Reimbursement Funds for expenses related to COVID-19. We are trying to avoid technology reductions. We don't know what September 2020 will look like as some students and teachers may not be able to return to school. There most likely will be a cohort of students and teachers who cannot physically be in school and will need remote learning. There will be additional technology challenges next year due to remote learning.

Respectfully submitted,

Thomas R. Raab, Ed.D.
Chairperson

Information Technology Student Committee

REPORT OF THE PLYMOUTH COUNTY COOPERATIVE EXTENSION

For Fiscal Year July 1, 2019 - June 30, 2020

The role of Plymouth County Cooperative Extension is to deliver research-based information to Plymouth County residents through non-formal methods. The Plymouth County Extension staff work on behalf of Plymouth County residents, in concert with UMass Amherst faculty and Extension staff, and the United States Department of Agriculture, to provide valuable information in the program areas of 'Agriculture and Landscape' and '4-H Youth and Family Development'. The Extension System is supported by County, State and Federal funds, and operates under Federal and State laws and agreements. Local citizens, appointed by the Plymouth County Commissioners, serve as Plymouth County Cooperative Extension Trustees, directing the overall program. Volunteer advisory groups work with Extension staff on developing programs.

Cooperative Extension resources and programs for Plymouth County residents include: 4-H Science and Technology workshops in the areas of embryology and plant science; accredited overnight 4-H summer camps; 4-H animal science summer day-workshops; 4-H Life Skills Training, 4-H Community Service Projects, 4-H Public Speaking Training, 4-H Babysitting Program and 4-H partnerships with local farms and agricultural enterprises including the Marshfield Agricultural Society, Plymouth County Farm Bureau and Plymouth County Grange. New research findings are translated into practical applications and shared with residents and communities through workshops, lectures, conferences, office visits, phone calls, field demonstrations, radio, television, local libraries, technical assistance, and newspaper articles. Publications such as newsletters, booklets, and fact sheets bring information directly to those who need it. Additional information is delivered through UMass-Amherst Center for Agriculture and Extension web access www.ag.umass.edu

Members of the Plymouth County Extension Staff:

Molly Vollmer, Director Plymouth County Extension/ Extension Educator
Valerie Schell, Extension Educator, 4-H Youth and Family Development Program
Harley Anne Hamilton, Program Assistant, 4-H Program
Blake Dinius, Entomologist, Tick and Insect Education Program
Cathy Acampora, Administrative Assistant

Board of Trustees:

John Burnett Jr. –Whitman	Meghan C. Riley –Chairman, Whitman
Jeff Chandler – Duxbury	John Illingworth- Abington
John Hornstra, Norwell	Victoria Morris, Bridgewater
Aylene Calnan- Hingham	Janice Strojny, Middleboro

Daniel Pallotta, Plymouth County Commissioner - Hanover

The Plymouth County Extension office is located at 44 Obery Street, Plymouth, MA 02360 (774-404-7020; fax: 774-773-3184)



SSCAC works to eliminate poverty on the South Shore by working with our communities so that all people can live with dignity, realize their full potential, and contribute to the vibrancy of the South Shore.

SOUTH SHORE COMMUNITY ACTION COUNCIL'S

HANOVER

2019 PROGRAM & SERVICE IMPACT REPORT

IN 2019 SSCAC SERVED


255 
HANOVER RESIDENTS

176 
HANOVER HOUSEHOLDS

HANOVER CLIENT DEMOGRAPHICS

55% 
AGE 65 AND OVER

55% 
LIVE ALONE

68% 
FEMALE

23% 
AT OR BELOW 100% POVERTY

17% 
DISABLED

7% 
ACTIVE MILITARY OR VETERAN

60% 
HOMEOWNERS

33% 
HIGH SCHOOL GRADUATE

In 2019, South Shore Community Action Council (SSCAC) helped 29,635 low-income people living in 150 towns and communities throughout the South Shore, Cape Cod and the Islands.

PROGRAMS & SERVICES PROVIDED TO HANOVER RESIDENTS IN 2019

Consumer Aid, Energy Conservation, FEMA-Funded Emergency Food & Shelter Program, Food Resources, Heating System Repair & Replacement (HEARTWAP), LIHEAP Fuel Assistance, NGRID, South Shore Early Education (Head Start, Subsidized Preschool for Working Families), South Shore Family Network, Transportation for the Elderly and Disabled and Volunteer Income Tax Assistance (VITA)


\$96,877

SSCAC 2019 SERVICE DOLLARS
EXPENDED ON BEHALF OF
HANOVER RESIDENTS


SSCAC'S IMPACT ON HANOVER


89 
HOUSEHOLDS
FUEL ASSISTANCE
Keeping Hanover residents warm during the winter

12 
HOUSEHOLDS
ENERGY CONSERVATION
Weatherization, Appliance & Heating System Repair/Replacement


11 
RESIDENTS
TRANSPORTATION
Safe and reliable transportation for elderly and disabled people to get to medical appointments

18,115 
POUNDS OF FOOD
FOOD RESOURCES
Delivered to 20 house-bound Hanover seniors and Hanover Food Pantry to prevent food insecurity

6 
RESIDENTS
INCOME TAX ASSISTANCE
Free state & federal income tax preparation and e-filing

28 
PARENTS & KIDS
S. SHORE FAMILY NETWORK
Community-based parent-child playgroups for early literacy & STEM (Science, Tech, Engineering, Math)

4 
CHILDREN
S. SHORE EARLY EDUCATION
High quality preschool and child care, nutritious meals, health screening, and family supports

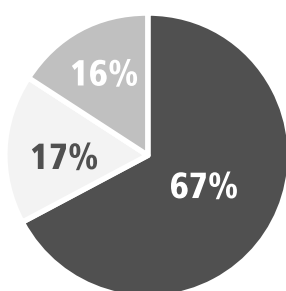
16 
HOUSEHOLDS
CONSUMER AID
Mediation of consumer complaints for low-income customers

For more information, visit www.sscac.org, follow us on social media or call 508-747-7575



FUNDING SOURCES

■ FEDERAL □ STATE ■ PRIVATE



\$22,008,661
SSCAC 2019 REVENUE

29,635
INDIVIDUALS SERVED IN 2019

252
LOCALLY EMPLOYED

677
COMMUNITY PARTNERS

6%
AGENCY OVERHEAD

SSCAC is an equal opportunity provider and employer

SOUTH SHORE COMMUNITY ACTION COUNCIL AT A GLANCE

Our Mission

Founded in 1965, our mission is to eliminate poverty on the South Shore by working together with our community partners to create opportunities for education and training, the opportunity to work, and the opportunity to live in decency and dignity, so every individual has the opportunity to contribute to the full extent of his/her capabilities and to participate in the workings of our society.

Our Programs & Services

Fuel Assistance, Weatherization, Heating System Repair and Replacement, Transportation for the Elderly and Disabled, South Shore Early Education, Consumer Aid, Arrearage Assistance, Food Resources, Emergency Grocery Assistance, South Shore Family Network, and Volunteer Income Tax Preparation.

SSCAC Governance

Our Board of Directors' composition is dictated by legislation. All of our Board members are dedicated local residents from the South Shore who volunteer their time, energy, and expertise to make a difference.

For more information about South Shore Community Action Council visit www.sscac.org, follow us on social media or call 508-747-7575

AGENCY HEADQUARTERS

71 Obery Street
Plymouth MA 02360
(508) 747-7575

FUEL ASSISTANCE

71 Obery Street, Plymouth
(508) 746-6707

FOOD DISTRIBUTION CENTER

71 Obery Street, Plymouth
(508) 747-7575 Ext. 6252
M & W: 9:00AM - 12:00PM

FUEL ASSISTANCE - CAPE & ISLANDS

20 Willow Avenue, Hyannis, MA 02601
(508) 778-0870

SOUTH SHORE EARLY EDUCATION SITES

196 S. Meadow Road, Plymouth
(508) 746-0333

832 Webster Street, Marshfield
(781) 837-6837

187 Depot Street, Dennisport
Telephone: (508) 927-5776

704 Main Street, Falmouth
(508) 927-5774

979 Falmouth Rd, Hyannis
(508) 927-5771

83 Pearl St, Hyannis
(508) 927-5772

367 Route 28W
West Yarmouth, MA 02673



PO Box 247
Westwood, MA 02090
781.329.8318
director@ssrcoop.info
ssrcoop.info

REPORT OF SOUTH SHORE RECYCLING COOPERATIVE 2020 2/5/2021

The South Shore Recycling Cooperative (SSRC) is a voluntary association of seventeen South Shore towns. It was established by Intermunicipal Agreement and Special Legislation in 1998 to help member towns improve their recycling programs, and reduce the amount, toxicity and cost of disposal.

Members of the SSRC are: **Abington, Cohasset, Duxbury, Hanover, Hanson, Hingham, Hull, Kingston, Middleborough, Norwell**, new member **Pembroke, Plymouth, Rockland, Scituate, Weymouth**, and **Whitman**. (Braintree is a Member as of 1/1/21). Representatives from each member town are appointed by Chief Elected Official(s) (*list attached*).

In FY2020, the SSRC raised **\$99,903.01**: \$77,600 from municipal member dues, \$650.00 in sponsorships, \$19,103.32 in grant funding, \$2,360.00 in donations, and \$189.69 in interest. Those funds paid for the services of the Executive Director, the Recycling Education and Compliance Officer, and for waste reduction and recycling activities that benefit our member towns. In addition to technical assistance, these activities **saved /earned Member Towns \$220,705** in 2020.

MATERIALS MANAGEMENT

Household Hazardous Waste Collections - Capacity of vendors to conduct household hazardous waste (HHW) events continues to be tight. Our initial plan for six Spring HHW collections with a costly new vendor was pared down to one, due to COVID 19. A late, new State Contract for hazardous waste, combined with SSRC's collective buying power, enabled us to obtain the services of a less costly provider for the six Fall collections on short notice. We have revised the check-in process and instituted pre-registration, both which have greatly improved traffic flow.

The SSRC administers arrangements on behalf of its Member Towns for Household Hazardous Waste Collections. It coordinated multi-town collections for thirteen of our Member Towns in 2020, creating further savings. Member Towns saved staff time to bid, schedule and publicize collections. The Executive Director assisted at five of the seven events, and coordinates the billing. The SSRC hired a Household Hazardous Waste Specialist and contracted with another volunteer/contractor to share the load of covering events.

1,684 residents attended our **seven collections** in 2020, only 20% fewer than at 2019's 12 events. The **reciprocity policy** also enabled a record **443** of those residents to attend other Member Towns' collections. This arrangement qualifies member towns for additional **Recycling Dividend Program**

points, and earned them an extra **\$24,200** in grant money through that program.

The total cost savings and benefits of the HHW program in 2020 is estimated at **\$81,405**.

General Recyclables – Historic challenges of 2018 and 2019 to our recycling programs began to abate in mid 2020. At that time, demand for mixed paper and especially cardboard, our largest volume commodities, began to climb, thanks to new investment in domestic capacity. The pandemic had more negative than positive impacts, depending on material. The cost of single stream recycling has only recently dipped back below that of disposal.

The SSRC Director continues to monitor and report market fluctuations, seek out advantageous vendor options and pricing, and assist with resident education to improve material quality.

In October, the Director and three colleagues began drafting a multitown Request for Proposals that provides a more fair allocation of risk, better transparency, and the leverage of aggregated tonnage. It will be released this month. Five of the fifteen participating towns are SSRC Members.

The SSRC continued to help our Towns' programs and residents adapt to more stringent quality standards through multimedia outreach and guidance by the Executive Director.

Other Materials – The SSRC has enabled its Members to save money, find better service and/or earn rebates for:

- Electronics – set up and staffed a one day collection in Hull
- Motor oil- better service, pricing
- Oil paint- better service, pricing
- Propane tanks- new vendor in a difficult market
- Textiles- maintain stable rebates
- Tires- new vendor

PUBLIC OUTREACH:

Radio Public Service Announcements – With funding from MassDEP and Bay State Textiles, the SSRC re-aired 4 PSAs for 6 weeks on WATD FM. They covered plastic bags and food in recycling, textiles and composting. This helped our towns to qualify for MassDEP incentive grant funding.

Website - ssrcoop.info provides both general and town-specific recycling and household hazardous waste collection information, meeting minutes and annual reports, a monthly newsletter, and links to other sites. It logged 62,000 page views by 28,000 visitors in 2020. 77% of visitors were new.

Facebook: The SSRC posts waste reduction and recycling tips regularly on its [Facebook page](#), which has 421 followers.

Press Contacts - The SSRC is a resource to and a presence in print, web and cable media. The Director was featured in a [Boston Globe Magazine article](#) and a piece in trade magazine [Waste360](#) in 2020. They are posted in the In the News section of the website.

Resident Contacts – The Director fielded over 400 calls and emails from residents and businesses in 2020. Most were about HHW, but she also advised how to properly dispose of everything from brake shoes to an inflatable kayak, and how to encourage fellow apartment dwellers to recycle properly.

ADVICE, ASSISTANCE AND NETWORKING

The Executive Director's help is frequently sought by the solid waste managers. She stays current on local and national solid waste issues, attending conferences, meetings and webinars, visiting local disposal and recycling facilities, and reading professional publications. She provided advice and help on a **wide range of issues** including recycling and disposal contracts, regulatory language, oil and antifreeze vendors, and much more.

The Director challenged a major processor on its shift from billing based on Index pricing to "Actual" pricing, and advocated for stronger regulatory reporting requirements by processors.

She also held an executive session for officials from 22 municipalities that provide single stream recycling service about how the processor's complex billing system is being used to their disadvantage, how to counter it in their contracts, and why better regulation is needed. This led to the initiation of the multitown RFP referenced above.

Grant assistance - The SSRC helped **the majority of Member Towns** submit their DEP Data Surveys and/or DEP Grant applications. Maximizing grant funds is a frequent topic at our Board meetings as well.

Membership in SSRC qualified our Member Town's for an additional **\$38,350** in Recycling Dividend Program funds, which provided a total of **\$186,150** in grants to fourteen of our Towns.

Newsletter - The SSRC publishes bi-monthly **Updates**, which are emailed to 870 subscribers (up from 625 in 2019), including many residents.

ADVOCACY

The Executive Director works actively with other organizations and our Beacon Hill delegation to promote legislation the Board deems beneficial to its solid waste programs. 2020's focus legislation concerned packaging, mattress and paint extended producer responsibility (EPR). She recently collaborated on a redraft of a comprehensive paper and packaging EPR bill, to be filed in January 2021.

The Director represents the Board on the MassDEP Solid Waste Advisory Committee. She proposed more detailed reporting requirements by recycling processors in testimony and discussions with MassDEP.

The SSRC exists to assist its member towns in improving their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

Respectfully submitted,

Claire L. Galkowski, Executive Director

South Shore Recycling Cooperative Board of Directors 2020

TOWN	FIRST	LAST	C/O	POSITION
Abington	Marty	Golightly	BOH	Health Agent
	Angela	Dahlstrom	BOH	Recycling Education and Compliance Officer
Cohasset	Merle	Brown	citizen	SSRC Past Chairman
	Andria	Benn	DPW	Highway Dept. Admin. Asst
Duxbury	Peter	Buttkus	DPW	Director
	Norm	Smith	DPW	Assistant Director
Hanover	Victor	Diniak	DPW	Superintendent
	Kurt	Kelley	DPW	Assistant Superintendent
Hanson	Arlene	Dias	BOH	Commissioner, SSRC Treasurer
	Gil	Amado	BOH	Health Agent
Hingham	Stephen	Messinger	Transfer Station	Foreman
	Randy	Sylvester	DPW	Superintendent
Hull	Chris	Gardner	DPW	Director
	Joyce	Sullivan	BOH	Health Director
Kingston	Paul	Basler	Streets, Trees & Parks	Superintendent, SSRC Vice Chairman
	Jean	Landis-Nauman	Recycling Committee	Chairman, SSRC Secretary
Middleboro	Christopher	Peck	DPW	Director
	Donna	Jolin	DPW	Office Manager
Norwell	Ben	Margro	BOH	Health Agent
	Vicky	Spillane	Recycling Committee	Appointee
Pembroke	Angela	Sestito	Selectmen's Office	Principal Clerk
	open			
Plymouth	Jonathan	Beder	DPW	Director
	Rachel	Newell	DPW	Administrative Assistant
Rockland	Delshaune	Flipp	BOH	Health Agent
	Stephen	Nelson	BOH	Commissioner
	Scott	Margolis	BOH	Commissioner
Scituate	Sean	McCarthy	DPW	Asst. Director
	Kevin	Cafferty	DPW	Director; SSRC Chairman
Weymouth	Kathleen	McDonald	DPW	Principal Clerk
	Fred	Happel	DPW	Solid Waste Coordinator
	Robert	O'Connor	DPW	Advisor
Whitman	Alexis	Andrews	BOH	Health Inspector
	Bruce	Martin	DPW	Director



THE COMMONWEALTH OF MASSACHUSETTS
THE STATE RECLAMATION & MOSQUITO CONTROL BOARD



PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

272 SOUTH MEADOW RD, PLYMOUTH, MA 02360
TELEPHONE (781) 585-5450 FAX (781) 582-1276
www.plymouthmosquito.org

Commissioners:

Cathleen Drinan, Chairman
John Sharland, Vice Chairman/Secretary
Michael F. Valenti
John Kenney
Ann Motyka

Ross Rossetti – Superintendent/Pilot
Ellen Bidlack – Entomologist
Matthew McPhee- General Foreman
Denise DeLuca – Administrative Assistant

REPORT OF PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2020.

The Project is a special district created by the State Legislature in 1957, and is composed of all Plymouth County towns, the City of Brockton, and the town of Cohasset. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2020 efforts were directed at larval mosquitoes starting with the spring brood. The Project ground and aerial larvicided 11,396 acres and this was accomplished using Bti, an environmentally selective bacterial agent. An additional 311 acres were treated as part of a trial studying the effectiveness of methoprene on mosquitos in cedar swamps. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on June 1st, 2020 and ended on September 25th, 2020. The Project responded to 17,923 requests for spraying and larval checks from residents covering all of the towns within the district.

The Department of Public Health (DPH) has developed an “Arbovirus Surveillance and Response Plan” for the state. The Plan creates a system which estimates the human risk for contracting Eastern Equine Encephalitis and West Nile Virus using several factors including the number of infected mosquitoes. In 2020 there was significant EEEV activity in the district. Based on guidelines defined by the Plan, all towns in Plymouth County Mosquito Project started the season at “Low Level Risk” for Eastern Equine Encephalitis. The following towns remained at low risk: Abington, Brockton, Cohasset, Duxbury, Hanover, Hingham, Hull, Marion Marshfield, Mattapoisett, Norwell, Rockland, Scituate, and Whitman. The towns at moderate risk were: Lakeville, Pembroke, and West Bridgewater. The towns ranked at High risk were: Bridgewater, East Bridgewater, Hanson, Kingston, Plympton, Plymouth, Rochester and Wareham. The towns at critical risk for EEEV human infections were Carver, Halifax, and Middleboro. Two residents of the district contracted EEE and two other infections were associated with the district.

The Commonwealth of Massachusetts responded to the EEEV activity by conducting wide scale aerial adulticiding in early August. The application occurred over much of the district and encompassed 200,000 acres. Applications of this kind are complex and involve a large number of state agencies including DPH, Massachusetts Department of Agriculture (MDAR) and The State Reclamation and Mosquito Control Board (SRMCB). The Project assisted with the application including supplying equipment and helping to document the efficacy of the application.

West Nile Virus activity occurred predominately in and around Boston. Statewide there were 8 human cases, none of them were in the district. DPH estimated the risk of WNV human infections to be low for all of the district for the entirety of the season. As part of our West Nile Virus control strategy a total of 60,450 catch basins were treated with larvicide in all of our towns to prevent WNV.

The Project participates in DPH's mosquito surveillance program. As part of that program we collected over 70,000 mosquitoes and submitted 23,267 mosquitoes for testing. The mosquitoes were combined into 608 pools. DPH also tested 13,588 mosquitoes from the district. In all there were 61 isolations of EEEV from mosquito samples. They were from the towns of Bridgewater, Carver, Hanson, Kingston, Middleboro, Plympton, and Wareham. There were 7 WNV isolations from Halifax, Hanson, Middleborough, and Plympton.

The health threat of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on the Department of Public Health website.

The introduced mosquito *Aedes albopictus* has the potential to become a serious pest and a vector of disease. The mosquito has been present in the Massachusetts since 2009. In conjunction with DPH we have been monitoring *Aedes albopictus* expansion in the state. The larvae live in containers and are closely linked with human activity. They are especially associated with used tires. We conducted surveillance for *Ae. albopictus* at 8 locations. This year we did not detect the mosquito. The Project began a tire recycling program in October 2017. During the 2020 season we recycled 1,960 tires bringing us to a total of 11,524 tires for the program.

The figures specific to the town of Hanover are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Hanover residents.

Insecticide Applications: Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Field Technicians continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. In Hanover 200 larval sites were checked.

During the summer 2,345 catch basins were treated in Hanover to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our staff treated 1,068 acres using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

Water Management: During 2020 crews removed blockages, brush and other obstructions from 1,350 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito production. This work, together with machine reclamation, is most often carried out in the fall and winter.

Mosquito Survey: Our surveillance showed that the dominant mosquitoes throughout the district were generally *Coquillettidia peturbans* and *Oc. canadensis*. In the Town of Hanover the three most common mosquitoes were *Cx. pipiens/restuans*, *Cq. peturbans* and *Oc. Canadensis*.

Education and Outreach: The Project hosted an event with the Governor to raise awareness of EEE in Massachusetts. The event was broadcast live and reached thousands of residents in the Commonwealth. Our phone system has been updated to make it easier for residents to reach us during the peak season and our website is continually updated with information about meetings and the annual budget. It also includes educational handouts to provide more information and better describe all the Project's services.

We encourage citizens or municipal officials to visit our website at www.plymouthmosquito.org or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Sincerely,

Ross Rossetti
Superintendent

Commissioners:
Cathleen Drinan, Chairman
John Sharland, Vice-Chairman/Secretary
John Kenney
Michael Valenti
Ann Motyka

APPLICATION TO HANOVER TALENT BANK**Thank you for your interest in serving the Town of Hanover!**

Hanover's excellence as a community is due in large part to citizen participation in government and community affairs. The purpose of the Hanover Talent Bank is to register the names, interests and qualifications of Hanover registered voters willing to volunteer to serve their community. Residents who are interested in participating in Town Government are urged to complete this form.

Residents serve as volunteers on a wide variety of Town boards, committees, commissions and councils listed below. They are appointed to these organizations by the Selectmen, Moderator, or other appointing authorities as vacancies occur. We encourage you to register by completing this Talent Bank Form, indicating your occupation, background, areas of interest and organizations you would consider serving (page 2). Please return your completed form to the Board of Selectmen as indicated below. General applications will be kept on file for consideration/notification when an opening occurs.

Applicant Information

Name:	
Full Address: <i>Resident of Hanover?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Number of Years as a Resident:</i>	
Telephone:	
Fax:	
Email Address: <i>(optional but desirable)</i>	
Occupation:	
Background & Qualifications:	
Signature of Applicant	

Return Information

<i>Please Submit this form to the address shown.</i> <i>Please also send a copy of your application to the applicable Boards you wish to serve on.</i>	Hanover Talent Bank Janet Tierney - Selectmen's Office 550 Hanover Street, Suite 29 Hanover, MA 02339 Telephone: (781) 826-5000 ext. 1084 Fax: (781) 826-7499 Email: janet.tierney@hanover-ma.gov
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TOWN OF HANOVER

Boards & Services of Interest		
<p>Please Check All that Apply</p> <p><i>Please Note: Many Boards require regular attendance at weekday evening meetings, either once or several times a month.</i></p> <p><i>I wish to be notified (if possible) in the event of any vacancy on the selected Boards.</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>Applicants for a position on a specific committee may expect to be interviewed by the appointing body.</i></p>	<input type="checkbox"/> Advisory Committee	<input type="checkbox"/> Education Fund Committee
	<input type="checkbox"/> Affirmative Action Committee	<input type="checkbox"/> Emergency Communications Committee
	<input type="checkbox"/> Affordable Housing Trust	<input type="checkbox"/> Fire Station Planning Study Ctee
	<input type="checkbox"/> Board of Assessors – Elected	<input type="checkbox"/> Fireworks Site Focus Committee
	<input type="checkbox"/> Board of Health – Elected	<input type="checkbox"/> Historical Commission
	<input type="checkbox"/> Board of Library Trustees - Elected	<input type="checkbox"/> Information Technology Study Committee
	<input type="checkbox"/> Board of Registrars	<input type="checkbox"/> Open Space Committee
	<input type="checkbox"/> Board of Selectmen - Elected	<input type="checkbox"/> Parks & Recreation Committee
	<input type="checkbox"/> Board of Trust Fund Commissioners	<input type="checkbox"/> Planning Board - 5 Elected & 2 Appointed positions
	<input type="checkbox"/> Bylaw Review Committee	<input type="checkbox"/> School Committee - Elected
	<input type="checkbox"/> Community Access & Media Committee	<input type="checkbox"/> Sylvester /Salmond School Redevelopment Committee
	<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Taxation Aid Committee
	<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Town Clerk - Elected
	<input type="checkbox"/> Council on Aging Advisory Board	<input type="checkbox"/> Town Moderator - Elected
	<input type="checkbox"/> Cultural Council	<input type="checkbox"/> Zoning Board of Appeals
	<input type="checkbox"/> Design Review Board	
	<input type="checkbox"/> Other:	

Additional Comments & Information	
<p><i>Please provide additional comments here. Attach a letter, resume, or other information you would like considered in review of your application.</i></p> <p><i>Please also indicate any other areas of interest not shown above.</i></p> <p><i>Please also note any potential conflicts of interest (i.e. if appointed to serve on the Planning Board, your development projects, interests, land you own, relationship to developers, Board, etc.).</i></p>	

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Main Number (781) 826-5000

Extension

BOARD OF SELECTMEN AND TOWN MANAGER OFFICES

Board of Selectmen	Alcohol and Auto Dealer Licenses; Personnel and Compliance Issues	ext. 1084
Town Manager	General Administration	ext. 1084

COMMUNITY SERVICES DEPARTMENT

Board of Appeals	Zoning Appeals; Special Permits; Variances	ext. 1026
Board of Health	Perc. Tests/Observation Holes; Septic Permits/Title V; Food Service; Tobacco	ext. 1024
Building Commissioner	Building, Gas, Plumbing & Wiring Permits; Code, Sign & Zoning Enforcement	ext. 1009
Conservation Agent	Conservation Land Management; Review Project Proposals	ext. 1019
Council on Aging	Senior Activities; Information; Transportation	924-1913 924-1921
Hanover Community TV	Government, Education and Public Programs (on Comcast and Verizon)	878-5450 ext. 2109
John Curtis Public Library	General Information Number	826-2972
Parks & Recreation	Parks & Recreation Office	ext. 1057
Parks & Recreation	Parks & Recreation Summer Trailer Office	826-7529
Passport Office	Acceptance and Processing	ext. 1006
Planning Board	Land Use; Planning	ext. 1026
Veteran's Agent	Veterans' Information; Referrals & Benefits	ext. 1038
Visiting Nurse	Nursing Services; Blood Pressure Clinics; Diabetic Testing; Flu Clinics	ext. 1039

DEPARTMENT OF PUBLIC WORKS

Administrative Offices	Highways; Public Grounds; Snow & Ice Removal; Water; Emergencies	826-3189
Cemeteries	Cemeteries; Transfer Station Information	826-3189

EMERGENCY MANAGEMENT

Emergency Management	Non-Emergency Number	826-3151
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All Offices	School & Town Building Maintenance	857-5706
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FIRE DEPARTMENT

Fire Department	Non-Emergency Number	826-3151
Fire Permits	Burn Permits	826-7850

MUNICIPAL FINANCE DEPARTMENT

Treasurer/ Collector	Receipts, vendor payments and tax collection	ext. 1083
Assessor	Assessments; Exemptions; General Valuations (Real Estate, Motor Vehicle, Personal Property, Boat)	ext. 1076
Town Accountant	Vendor invoices; 1099's; Budget Information	ext. 1037
Registrar	Town Census; Voter Registration	ext. 1082
Town Clerk	Birth, Death, Marriage, Business Certificates, Elections and Dog Licenses	ext. 1079

POLICE DEPARTMENT

Animal Control	Dog Officer; Animal Control Officer; Inspector of Animals	ext. 1022
Emergency Communications Center	Non-Emergency Number	826-2335
Police	Non-Emergency Number	826-3231

SCHOOL DEPARTMENT

Superintendent & Admin.	Salmond School (Town Wide Payroll and Employee Benefits)	878-0786
	High School	878-5450
	Middle School	871-1122
	Cedar School	878-7228
	Center School	826-2631
	Sylvester School	826-3844

OTHER

Hanover Police Boy's Club		826-4869
South Shore Vo-Tech HS	Regional Vocational Technical High School Administration	878-8822
Stetson House	Tours; Historical Information	826-9575

AMBULANCE - FIRE - POLICE EMERGENCY

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