



# **TOWN OF HANOVER ANNUAL REPORT**

**For Fiscal Year Ending June 30, 2018**

**The painting which graces this year's cover is titled:  
"The Tree of Life"**

Created by Artist Mary Gilmartin

Ms. Gilmartin received the "Hanover Excellence Award"  
at the Hanover Cultural Council Juried Art Exhibit in June of 2018.



ONE HUNDRED  
AND  
SIXTY SIXTH  
ANNUAL REPORT  
of the  
OFFICERS AND COMMITTEES  
of the  
TOWN OF HANOVER  
[WWW.HANOVER-MA.GOV](http://WWW.HANOVER-MA.GOV)



FOR FISCAL YEAR ENDING JUNE 30, 2018



# **In Memoriam**

**WILLIAM RUSZYCK**

July 13, 2017

Hanover Police Officer

**PAUL V. LUNETTA**

August 2, 2017

Hanover Police Officer

**DUNCAN L. JOSSELYN**

September 22, 2017

Hanover DPW Employee

**JEANNETTE E. MIGRE**

October 9, 2017

“Unofficial” Town Photographer

**NANCY F.M. MADDEN**

October 9, 2017

Center School Teacher’s Aide and Secretary

# **In Memoriam**

**JOAN W. FINCH**

November 2, 2017

Conservation Commission Member

**VALGERD “VAL” AREND**

November 16, 2017

Teacher's Aide Hanover Public Schools  
Special Needs Program

**DONALD WAYNE MOORES**

January 25, 2018

Advisory Committee Member

Chair of the Bylaw Review Committee

Chair of the Capital Improvement Committee

Chair of the Police Station Building Committee

**PAUL W. HICKEY**

February 18, 2018

Hanover High School Teacher and  
Baseball, Football and Softball Coach

# **In Memoriam**

**JAMES W. ALLEN**

March 2, 2018

Hanover Fire Department Captain

**ELEANOR HOUGHTON**

March 22, 2018

Assistant Town Treasurer

**KARIN J. WHITTEN**

May 26, 2018

Hanover High School Athletic Trainer

**LINDA BERGER**

School Department Employee

**ALPHONSE A. L'ITALIEN**

June 1, 2018

Member of the Hanover Call Fire Department





# **TOWN OF HANOVER**

PLYMOUTH COUNTY, MASSACHUSETTS

## **ELECTED OFFICIALS AS OF JANUARY 1, 2018**

### **SENATOR IN CONGRESS**

Elizabeth A. Warren, Cambridge  
Edward J. Markey, Malden

### **GOVERNOR**

Charles D. Baker, IV, Swampscott

### **LIEUTENANT GOVERNOR**

Karyn Polito, Shrewsbury

### **ATTORNEY GENERAL**

Maura Healey, Charlestown

### **SECRETARY OF STATE**

William Francis Galvin, Brighton

### **TREASURER**

Deborah Goldberg, Brookline

### **AUDITOR**

Suzanne M. Bump, Great Barrington

### **REPRESENTATIVE IN CONGRESS**

Ninth District  
William Richard Keating, Bourne

### **COUNCILLOR**

Fourth District  
Christopher A. Iannella, Jr., Boston

### **SENATOR IN GENERAL COURT**

Second Plymouth and Bristol District  
Michael D. Brady, Brockton

### **REPRESENTATIVE IN GENERAL COURT**

Fifth Plymouth District  
David F. DeCoste, Norwell

# **TOWN OF HANOVER**

PLYMOUTH COUNTY, MASSACHUSETTS

## **ELECTED OFFICIALS AS OF JANUARY 1, 2018**

### **DISTRICT ATTORNEY**

Plymouth District  
Timothy J. Cruz, Marshfield

### **COUNTY TREASURER**

Plymouth County  
Thomas J. O'Brien, Kingston

### **REGISTER OF PROBATE**

Plymouth County  
Matthew J. McDonough, Marshfield

### **REGISTER OF DEEDS**

Plymouth District  
John R. Buckley, Jr., Brockton

### **CLERK OF THE COURTS**

Plymouth County  
Robert S. Creedon, Jr., Brockton

### **SHERIFF**

Plymouth County  
Joseph D. McDonald, Jr., Kingston

### **COUNTY COMMISSIONERS**

Plymouth County  
Greg Hanley, Pembroke  
Daniel A. Pallotta, Hanover  
Sandra M. Wright, Bridgewater

### **Population**

Federal Census - 13,879 (as of 2010)  
Town Census - 14,874 (as of January 2, 2018)  
Registered Voters – 10,499 (as of January 2, 2018)

**ELECTED TOWN OFFICERS  
AS OF JANUARY 1, 2018**

**BOARD OF SELECTMEN**

David R. Delaney, Chair	2018
John C. Tuzik, Vice Chair	2019
Brian E. Barthelmes	2018
Emmanuel J. Dockter	2020
Jocelyn Reardon Keegan	2020

**BOARD OF ASSESSORS**

Nancy C. Lyons	2019
Frank A. Greco, Chair	2018
David R. Delaney	2020

**BOARD OF HEALTH**

John D. Dougherty	2019
Richard W. Farwell, Chair	2018
Gabrielle E. Mahoney	2020

**BOARD OF PUBLIC WORKS**

Robert P. Heywood	2019
John L. Benevides	2018
Louis Truscello	2019

**MODERATOR**

Douglas T. Thomson	2018
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**PLANNING BOARD**

Richard V. Deluca	2020
Jeffrey Puleo, Chair	2021
Kenneth L. Blanchard	2022
Kara L. Nyman	2018
Maryann Brugnoli	2019

**Appointed Associate Members**

Bernie R. Campbell	2018
Meaghan Neville Dunne	2018

**SCHOOL COMMITTEE**

Kimberly Mills-Booker	2020
Elizabeth R. Corbo	2018
Ruth A. Lynch	2020
John T. Geary, Chair	2018
Leah B. Miller	2019

**TOWN CLERK**

Catherine G. Harder-Bernier	2019
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**TRUSTEES OF PUBLIC LIBRARY**

Emily S. Blampied	2019
Elaine J. Shea, Chair	2020
Jeanne M. Cianciola	2018

## APPOINTED BOARDS AND COMMITTEES

As of January 1, 2018

### **AFFIRMATIVE ACTION COMMITTEE**

Jeffrey R. Blanchard, Fire Chief	2018
Anthony Marino, Acting Town Manager	2018
Gregory Nihan, Lieutenant, HPD	2018

### **AFFORDABLE HOUSING TRUST**

Thomas M. Burke, Chairman	2019
Susan M. Setterland	2018
Kristen Zwicker Young (Citizen at large)	2019
Denise Quirk (Citizen at large)	2018
Jocelyn Keegan (Selectwoman)	2019
Kevin Dyer	2018

### **BOARD OF REGISTRARS OF VOTERS**

Nancy J. Goldthwait	2019
Pamela D. Ferguson	2020
Katherine DiSabato	2018
Catherine Harder-Bernier, Town Clerk	2019

### **BOARD OF TRUST FUND**

#### **COMMISSIONERS**

Joan Norris	2018
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### **CONSERVATION COMMISSION**

James Vaille	2018
Lisa Satterwhite, Vice Chair	2018
Frank Brierley	2020
Brian McLoone, Chair	2018
Robert Sennett	2019
Otis Magoun, Associate Member	2019

### **COMMUNITY ACCESS & MEDIA COMMITTEE**

**(BOS appoints 2 members, Moderator appoints 3 members, the School Superintendent appoints 1 member and the School Committee appoints 1 member.)**

Dave Malekpour, Chairman	2018
Tom Kane	2018
Amy Lipman-White	2018
Bruce Bartone	2018
Stephen Ryerson	2018
Pamela Manning	2018
James Tedeschi	2018

### **COUNCIL ON AGING ADVISORY BOARD**

Donald F. Buckley, Chairman	2018
Richard Farwell, Vice Chairman	2018
Claire M. Flynn	2018
Carol Mattes	2018
Eleanor M. Kimball	2018
Roger Leslie	2018
Leslie Molyneaux	2018

### **CULTURAL COUNCIL**

Karen Cass, Chair	2018
Diane Campbell	2020
Patricia Laidler	2019
Katie Duff	2020
Christopher Haraden	2018
Meghan Walsh	2018
Derek Schipper	2018

### **DESIGN REVIEW BOARD**

William J. Dooley, Chair	2018
Bruce Nordstrom	2018
Peter Clapsaddle	2018

### **EDUCATION FUND COMMITTEE**

Joan T. Port-Farwell	2019
Carol Mattes	2019



**EMERGENCY MANAGEMENT AGENCY**

Jeffrey Blanchard, Director	2018
Jason Cavallaro	2018

Sandy Adami	Beth Laurie
Michael Assad	Richard Laurie
Michael Barry	Pam Manning
Ellen Blanchard	Carol Mattes
Kenneth Blanchard	Richard Mattes
Jared Blum	Scott McPherson
James Browning	Charlie Minott
John Calabro	Kathleen Murray
Liz Doyle	Denna Poirer
James Dunphy	Jean Pongratz
Joan Port-Farwell	David Ranieri
Richard Farwell	Matthew Reynolds
Pamela Ferguson	Lynn Richardson
Nancy Foster	Jan Shortall
Sharon Gannon	Suzanne Stevens
Margie Garity	Karen Tripp
Beverly Gilmartin	Patricia Weinard
Frances Hahn	Peter White
Catherine Harder-Bernier	David Vaughn
Kenneth Kehoe	Sandra Vaughn
Barbara Lancissi	

**FIREWORKS SITE FOCUS  
COMMITTEE**

John Barry	2018
George Mallard	2018
Sandra MacFarlane	2018
William Cass	2018
Kevin Zygadlo	2018

**HISTORICAL COMMISSION**

Peter Johnson	2020
Christopher Haraden	2020
John Goldthwaith	2018
Caleb Estabrooks	2019
Charles Minott	2019

**INFORMATION TECHNOLOGY****STUDY COMMITTEE**

(BOS appoints 2 members, Moderator appoints 1 member and the School Committee appoints 2 members.)

Donald White	2018
Thomas Raab	2018
Brian Ciccolo	2018
Patrick O'Brien	2018

**MBTA ADVISORY BOARD**

Gerald B. Lewis	2018
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**PLANNING BOARD****Appointed Associate Members**

Bernie Campbell, Associate	2018
Meaghan Neville Dunne, Associate	2018

**PUBLIC CONSTABLES**

Robert S. Barlow	2018
Stephen M. Cook	2018
Kevin J. Dalton	2018
Michael C. Moore	2018

**REPRESENTATIVE TO METROPOLITAN AREA PLANNING COUNCIL**

Thomas W. Rodick	2018
Kerry A. Harrison	2018

**REPRESENTATIVE TO NORTH RIVER COMMISSION**

Daniel C. Jones	2019
John O' Leary	2019

**REPRESENTATIVES TO OLD COLONY ELDER SERVICES**

Tammy Murray	2018
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**REPRESENTATIVE TO OLD COLONY PLANNING COUNCIL AREA AGENCY ON  
AGING ADVISORY COMMITTEE**

Nancy Lester 2018

**REPRESENTATIVE TO SOUTH SHORE REGIONAL SCHOOL DISTRICT COMMITTEE**

Robert Heywood 2018

**SOUTH SHORE RECYCLING COOPERATIVE**

Victor Diniak (DPW) 2018

**SYLVESTER SCHOOL REDEVELOPMENT COMMITTEE**

**as of November 7, 2016, will be referred to as**

**SYLVESTER /SALMOND SCHOOL REDEVELOPMENT COMMITTEE**

Douglas Thomson 2018  
Joseph Rull 2018  
John Galluzzo 2018  
Andrea Sweeney 2018  
David Delaney 2018  
Michaela Shoemaker 2018

**TAXATION AID COMMITTEE**

Maureen Cooke 2018  
Joan T. Port-Farwell 2018  
Chelsea Stevens 2018  
David R. Delaney 2018

**TOWN CONSTABLES**

Thomas Hayes 2018  
Walter Sweeney 2018

**TOWN MANAGER ACT REVIEW  
COMMITTEE**

Christopher Martin  
Michael Cianciola  
Walter Sweeney, Jr.  
John Geary  
Carol Mattes

**ACTING TOWN MANAGER**

Anthony Marino 2018

**VETERANS MEMORIAL COMMITTEE**

*(BOS appoints 2 members, Moderator appoints 2 members and the Board of Public Works appoints 1 member.)*

Ray Miller 2018  
Rhonda Nyman 2018  
Donald Triner 2018  
William Flynn 2018

**ZONING BOARD OF APPEALS**

Matthew Perkins, Chairman 2019  
David Connolly 2018  
Brian Callow, Associate Member 2019  
Christopher Bernard, Associate Member 2018

**BOARDS AND COMMITTEES  
APPOINTED BY THE MODERATOR**

**As of January 1, 2018**

**ADVISORY COMMITTEE**

Edward Hickey, Chairman	2019
Nick Morwood	2018
Steven Kmito	2020
Donald W. Moores	2018
Gerard O'Hearn	2019
Gavin Little-Gill	2019
Sandra Hayes	2020
Joan Port-Farwell	2020
Brandon Freeman	2018

**BYLAW REVIEW COMMITTEE**

Stephen Tucker, Chairman	2020
Eric Grund	2018
Donald White	2020
Robert Quirk	2018
David Ladd	2019

**COMMUNITY PRESERVATION COMMITTEE (Moderator appoints at-large members)**

William B. Scarpelli, Chairman	2019
Richard Deluca (Planning Board)	2020
James Coulter (Citizen-at-large)	2020
April Manupelli (Parks & Recreation)	2019
Jonathan Chu (Citizen-at-large)	2018
John S. Goldthwait (Historical Commission)	2018
Mary Dunn (Open Space Committee)	2019

**OPEN SPACE & RECREATION PLANNING COMMITTEE**

Mary E. Dunn	2019
Harold D. Thomas	2018
Nate Harris	2018
Judy Grecco	2020
John Ferraro	2019
Robert Meader	2020

**PARKS & RECREATION COMMITTEE**

Bevin Gray	2018
Edwin Alicea, Chair	2019
Debbie Sullivan	2020
Steve Geddes	2020
Kelly Gilroy	2019
Michelle Cavallaro	2020
Michael Tivnan	2018

## **REPORT OF THE BOARD OF SELECTMEN**

For Fiscal Year July 1, 2017 – June 30, 2018

After many years of volunteer service to the Town with the Board of Selectman and the Advisory Committee, the Board extends their best wishes to Brian Barthelmes with many thanks for his leadership and service; the Town has benefited from having a person of Brian's caliber step forward to enhance our community. The Board of Selectmen welcomed the return of John S. Barry after a four year hiatus from the Board. The Board acknowledged the return of David R. Delaney to the Board after being re-elected to another three year term. The Board of Selectmen extends our heartfelt appreciation to all of the Town employees who have worked together to provide our residents and business owners with professional and courteous service.

### **APPOINTMENTS**

In July, the Board affirmed the appointment of Dana Mastroianni as the Director for the John Curtis Free Library and Tammy Murray as the Director of the Council on Aging. In November, the Board affirmed the appointment of Lincoln Heineman as Finance Director. In April, the Board appointed Tammy Murray as Acting Director of Community Services. During the year the Board conducted numerous meetings regarding the Town's Veterans services. In February the Board voted to support a full-time Veterans' Services Officer; in June the Town hired Ben Quelle as the Town's first full-time Veterans' Agent.

In September, the Board by a majority vote voted not to renew the contract of Town Manager Troy B.G. Clarkson. The Board appointed the Director of Community Services Anthony Marino as Acting Town Manager in accordance with the Town Manager Act. The Board conducted a search for an agency to find the Town's next Town Manager; the Board enlisted the services of Municipal Resources, Inc. In March, the Board signed an agreement with Joseph Colangelo to be the Town's third Town Manager.

### **BOARDS/COMMITTEES**

During the year the Board appointed Leslie Molyneaux will fill the vacancy on the Council on Aging Advisory Board; Donald White to the Information Technology Study Committee; Acting Conservation Agent Sandra MacFarlane and George Mallard to the Fireworks Site Focus Committee; Kevin Dyer to the Affordable Housing Trust Board of Trustees; Walter L. Sweeney and Michael Cianciola to the Town Manager Act Review Committee; James Tedeschi to the Community Access & Media Committee; Joan Port-Farwell to the Sylvester/Salmond School Redevelopment Committee.

In February, the Board met with the Planning Board regarding a vacancy created by the resignation of Planning Board member Kara Nyman. Associate Member Meaghan Neville Dunne interviewed for the position with the Selectmen and Planning Board members and was the successful candidate. The Selectmen also appointed Giuseppe Fornaro as an Associate Member to the Planning Board.

The Board of Selectmen gratefully acknowledges the time our residents donate to the community by serving on the various Town Boards and Committees. The Board values the knowledge and expertise that they contribute to our community.

## **SYLVESTER SCHOOL**

The Board met with John Galluzzo, Andrea Sweeney and Tom Raab of the Sylvester/Salmond School Redevelopment Committee who provided an update on the Committee's efforts and recommended issuing a Request for Proposals (RFP). The Board issued an RFP in April with submissions due in June. Traggorth Companies provided the only RFP response for a residential housing redevelopment of the Sylvester School building.

## **TRAFFIC SAFETY COMMITTEE**

Throughout the year the Board met with members of the Traffic Safety Committee regarding various areas of concern in Town including the crosswalks located at Myette's on Broadway; the intersections of Elm, Spring, Water, Cross Streets, Woodland Drive and the Pleasant/Whiting Street area. As a result, the Board approved a Traffic Zone Review Policy. The Board conducted public hearings on the Pleasant Street/Whiting Street area and implemented a traffic safety zone as recommended by the Traffic Safety Committee.

## **FIREWORKS DISTRICT**

The Town continues to monitor the ongoing work at the Fireworks Site; it is apparent the clean-up of the Site will take longer than originally estimated. Town resources are being utilized and various methods are being used to notify residents when detonations are scheduled. In an effort to keep residents informed the Town Manager, the Police and Fire Chief's recorded an "Ask the Manager" show on site with representatives from the Department of Environmental Protection and the State Police. During the year, the Board waived all permit fees relative to the Fireworks Site for Mass DEP and Tetra Tech and also waived the police cruiser use per shift fees. In May, a Town-wide mailing was sent to residents titled "Frequently Asked Questions and an Update". In September, the Board closed the site to the public for safety reasons; signage was posted and information was sent out via social media; the Fire Department also placed floating buoys in the area communicating it is a dangerous area. In November, representatives from DEP, Tetra Tech and the Massachusetts State Police Bomb Squad held an "Informational Public Meeting" at Hanover High School to inform the community on the site investigation and cleanup activities.

## **HANOVER MALL**

In July, the Board signed a Tax Increment Financing (TIF) agreement with PREP Property Group for the Hanover Mall. The agreement will be sent to the State for approval. In August, representatives from PREP Property Group met with the Town Planner regarding exploratory residential plans for the Mall.

## **LICENSES**

Throughout the year the Board approved 18 one-day liquor licenses for various events held within the Town. The Board approved two Block Parties, one on Forest Street and one on Wood Hollow Way. The Board also approved the Four Corners Holiday Festival and the Hanover Day Carnival Permit.

In November, the Board voted to renew seven Class I Automobile Licenses; eight Class II Automobile Licenses; two Class III Automobile Licenses; seven Automobile Lease Licenses; nine Entertainment Licenses; three Sunday Entertainment Licenses; eight Automatic Amusement Licenses. In December, the Board voted to renew seven All-Alcoholic Beverages Restaurant



Licenses; five Wines & Malt Beverages Restaurant Licenses; one Club License for All Kinds of Alcoholic Beverages; three All Alcoholic Beverages Retail Package Goods Store Licenses; six Wines & Malt Beverages Retail Package Goods Store Licenses. The Board approved a request for the Town's first Farmer Brewery License from Burke's Alewerks. The Board renewed a General License to The University Sports Complex at Starland; and in April the Board renewed the Junk Dealer licenses and the Bowling Alley License to Boston Bowl.

### **MEDICAL MARIJUANA**

In September, during a final inspection of the MA Organic Site it was discovered the corporate structure of MA Organic Therapy had changed to operate under the name of "Curaleaf". As a result of that change MA Organic had to go back to the Planning Board to operate under the new name which delayed the opening. The Board agreed the Community Benefit Agreement name change could be made after Planning Board approval. In October, Curaleaf opened for business for the sale of medical marijuana by appointment only with a valid prescription.

### **DONATIONS/GRANTS**

In July, the Board received a \$200 donation to the Parks and Recreation Department from State Representative David DeCoste. In August, the Board accepted the Safer Grant Award in the amount of \$712,427 to hire four additional firefighter/paramedics. In March, the Board was notified the VNA donated \$1,000 to the Police Department for the purchase of a RAD suit; the VNA also met with the Board to present a donation of \$5,000 to be used for this summer's Campership Program.

### **POLICIES**

During the year the Board approved/updated the following policies: approved the Holders of Alcoholic Beverage Licenses Policy; updated the Procurement Card Policy; updated the Federal Awards Policy; updated the Use of Town Counsel Policy; updated the Sexual Harassment Policy; approved the Town Wide Update Policy; approved the Complete Streets Policy; updated Fraud Risk Assessment Policy; approved the Diversity Policy; approve the Professional Conduct Policy; and approved the Anti-Discriminatory Harassment Policy.

During the year the Board discussed compiling policies into one searchable document and having it posted on the Town's website. The document would be similar to the Town Bylaws and the Board would have the ability to review them annually with the appropriate departments.

### **RECOGNITIONS**

The Board proclaimed Visiting Nurse Week October 2<sup>nd</sup> through October 9<sup>th</sup>. In October, The Board recognized Special Officer, ECC Emergency Dispatcher Jonathan License for coming to the aid of the Southeast Expressway shooting victims. In November, the Board of Selectmen, Fire Chief Jeffrey Blanchard and Deputy Chief Cavallaro recognized Stephen Early, Emily Marciello and Rob Porter for their heroism in rapidly providing lifesaving assistance to the victims of a tragic motorcycle accident that occurred at the intersection of Hanover and Plain Streets. In April, the Board recognized Mikaela Drake as the Student of the Year from South Shore Vo-Tech. Throughout the year the Board recognized Michael Douglas, Thomas Simon, Ryan Bruder, Daniel Botelho, Hunter Shields and Michael Stevenson as Eagle Scouts. At the 2018 Annual Town Meeting the Board posthumously recognized Robert Charles Shea and Donald Wayne Moores for

their many years of dedication as volunteers to the Town. The Board recognized Anthony Marino, Acting Town Manager/Director of Community Services for his service to the Town as he moves on to become the Town Manager in Ipswich.

## **RETIREMENTS**

Ellen Lehane served the residents of the Town with the Hanover Visiting Nurse Association for over 18 years; Ellen worked diligently, and with honor and dignity on behalf of the residents, and made true connections within this community. Ellen's knowledge of her profession and her dedication to her position will be missed.

In January long-time employee, Deputy Superintendent, Field Operations Curt Maclean retired after a 44 year career with the Town. Curt filled many roles over his career within the Department of Public Works. We thank him for his many contributions to the community and wish him well in retirement.

In June, with sincere regret, the Board accepted Gerald Lewis resignation as the Town's representative to the MBTA Advisory Board after 21 years of dedication and service to the Town.

## **ROAD RACES**

Throughout the year, the Board approved Road Races for the South Shore Habitat for Humanity - Ride for Habitat held on September 15<sup>th</sup>; the Hanover High Sports Boosters Road Race held on November 23<sup>rd</sup>; the Friends of the South Shore Health System Road Race held on June 9<sup>th</sup>; and the Hanover Chamber of Commerce/Hanover Cultural Council 5k Road Race held on June 23<sup>rd</sup>.

## **TAX CLASSIFICATION**

In November, the Board in conjunction with the Board of Assessors conducted a Public Hearing regarding tax classification. The Board voted that a selected Residential factor of 1.04 be adopted for the FY18 Tax Rate Computation; that no discount be granted to Open Space for FY18; that no residential exemption be adopted for FY18 and that no small business exemption be granted for FY18.

## **TOWN MEETING**

A Special Town Meeting was held on December 18<sup>th</sup> regarding recreational marijuana both Articles passed successfully. Article 1 amended the Zoning Bylaws to include Section 6.16.0: Prohibition on Marijuana Establishments and Article 2 amended the General Bylaws to include Section 6-32: Prohibition on Marijuana Establishments.

At the 2018 Annual Town Meeting the Board sponsored Article 19 which successfully amended the Town Manager Act and Article 34 which amended the South Shore Regional School Agreement. Article 31 Elected Town Clerk vs. Appointed was unsuccessful.

## **MISCELLANEOUS**

The Community Cookout/Town Hall Ribbon Cutting ceremony was scheduled for September 20<sup>th</sup> but due to Tropical storm Jose it was postponed until October 4<sup>th</sup>. The Ribbon Cutting

Ceremony for the Town Hall project marked the completion of the Town Hall renovation which included the restoration of the older section of Town Hall, and rebuilding the cupola.

In March, the Board met with State Representatives David DeCoste and Josh Cutler (Hanson) regarding renaming Teague Bridge. The Board supported House Bill 3849 to designate bridge 806-003-H07-003 as the Honorable Charles Mann Bridge.

In April, the Board met with members of Build the Boards Committee regarding the use of the parcel of land located at B. Everett Hall Field for a Multi-Use Recreational Facility. The Board voted to authorize the Parks & Recreation Committee to use the parcel of land located at B. Everett Hall Field, 471 Hanover Street, Assessors Map 47 Lot 015 for the development of a Multi-Use Recreational Facility to include two street deck hockey rinks in accordance with Special Permit TPL-17-9 as approved by Planning Board.

In May, the former Fire Station #2 located at 207 Broadway sale was completed with a bid of \$226,000.

In June, the Albert White Barn was sold and will be relocated to a parcel of land in Hingham.

The Board would like to thank the Town Department Heads: Police Chief Walter L. Sweeney, Fire Chief Jeffrey Blanchard, Director of Public Works Victor Diniak, Robert Murray Facilities Engineering Manager, Finance Director Lincoln Heineman, Director of Community Services Tammy Murray and Library Director Virginia Johnson for their dedication to providing the utmost delivery of services to the residents of the Town.

Respectfully submitted,  
Emmanuel J. Dockter, Chairman  
John C. Tuzik, Vice Chair  
David R. Delaney  
Jocelyn R. Keegan  
John S. Barry

## **REPORT OF THE TOWN MANAGER**

For Fiscal Year July 1, 2017 – June 30, 2018

Fiscal Year 2018 was a time of much change in the Town Manager's Office. The position of Town Manager changed hands four times. Troy Clarkson, Anthony Marino, Police Chief Walter Sweeney, and, ultimately, Joe Colangelo, who started on March, 30, 2018, all spent time as Town Manager or Acting Town Manager. Throughout this year of flux the Town of Hanover continued to operate effectively and without disruption thanks to the continued efforts and professionalism of the entire staff, as evidenced by among other things, the Town of Hanover receiving the Distinguished Budget Award from the Government Financial Officers' Association (GFOA), for the third year in a row.

Throughout the year the proposed (re)development of the Hanover Mall was a point of emphasis. Hanover Crossing, the rebranded name, is envisioned as a mixed-use redevelopment consisting of retail shopping, entertainment, restaurants, and a 300 (+/-) unit market rate apartment complex. At the end of fiscal year 2018 the project was mostly conceptual in nature, with plans for the developer to start the process of obtaining necessary permits from the town's Zoning Board of Appeals and Planning Board shortly after the end of fiscal year 2018. The progress of this will continue to be a major focus for the town moving forward. Furthermore, the redevelopment of Merchant's Row advanced during the year and will be close to completion by the end of fiscal year 2019. Merchant's Row will include a mix of retail, restaurants, and entertainment.

Construction on Center School started in August 2017. This \$32.5m, 46,000 sq. ft. project includes the rehabilitation of the current school building as well as the addition of new space. Starting in the 2019 – 2020 school year, Cedar School will house Pre K – 1<sup>st</sup> grade and Center School will offer education to 2<sup>nd</sup> – 4<sup>th</sup> grade. The construction of the larger Center School will also signal the end of the Edmund Q. Sylvester School by the start of calendar year 2019. The future use of the Sylvester School building and surrounding lands will be an important decision for the community to make in the coming years.

At the 2017 Community Cookout the town held a ribbon cutting ceremony to mark the rehabilitation of Town Hall, originally built in 1863, with additions added in 1910 and 1977. Restoration efforts included the cupola, entry portico, window and shutter replacement, and exterior painting.

The former fire station located at 207 Broadway was sold to Abbey Knoll Photography in May 2018. This building is now a nicely rehabilitated art and yoga studio, adding to the vitality of Hanover's Four Corners neighborhood.

Work at the National Fireworks site moved forward during the year. The Town of Hanover is working with the Massachusetts Attorney General's Office and the Massachusetts Department of Environmental Protection on efforts to perform environmental clean-up to this area so future generations can use the site for passive recreation purposes.

In March 2018 four separate Nor'easters hit the South Shore. Thanks to the efforts of town staff, in particular the DPW, Fire Department, Police Department, and emergency management volunteers, the Town of Hanover was able to manage the effects of these weather events.

The unveiling of Hanover's Veterans Memorial was held on Veteran's Day 2017. We greatly appreciate the hard work and dedication of Chief Petty Officer Ray Miller, USCG (ret.), Commander of American Legion Post 149 and Chairman of the Veterans Memorial Committee and his fellow committee members Rhonda Nyman, William Flynn, Donald Triner and the late Robert Ciriello.

The dedication of everyone on staff and the countless hours of volunteerism provided by residents make the Town of Hanover a wonderful place to live and work.

Respectfully submitted,

Joe Colangelo,  
Town Manager



## **REPORT OF THE HANOVER FIRE DEPARTMENT**

For Fiscal Year July 1, 2017 – June 30, 2018

I hereby submit the following report to the Board of Selectmen and the citizens of Hanover.

The Fire Department in the Town of Hanover is charged with the protection of life, property, and the natural environment. To this end, our responsibilities include the prevention, suppression, and investigation of fires, the provision of Emergency Medical Services, public assistance in the event of natural, accidental, or intentional disasters, and the enforcement of all codes and regulations pertaining thereto. The Department is committed to the provision of these and other public services to all persons within the Town's corporate limits in the most compassionate and professional manner possible.

The Hanover Fire Department responded to 3099 incidents between July 1, 2017 and June 30, 2018. The breakdown of calls is as follows:

Total number of Fire Incidents: 1400

Total number of Rescue and/or Emergency Medical Incidents: 1,699

The Department collected \$926,162.38 in ambulance fees and \$20,115.00 in permit fees.

### **FIRE – RESCUE SERVICES**

We continue to respond to fires in homes that do not have working smoke alarms. Protect your home and family by having working smoke alarms on every level of your home, outside bedrooms, at the top of open stairs and at the base of cellar stairs. Maintain them and test them once each month. If the alarm uses regular batteries, change them at least once every year.

One of the more significant fires during the past year occurred on March 13<sup>th</sup> during a severe winter storm. A call was received for a fire in a vacant 3 story warehouse located at 51 B Street. Firefighters were delayed during the response by blizzard conditions that required apparatus to seek alternate routes due to downed trees and power lines. The department's new aerial tower was used to provide water to fight the fire that had spread to all three floors and the basement.

### **EMERGENCY MEDICAL SERVICES**

Emergency Medical Services is a large component of the operation within the Hanover Fire Department. Calls for medical emergencies continue to keep our staff busy. The Department operates three Advanced Life Support ambulances and one Advanced Life Support engine, Engine 7. Two ambulances and Engine 7 are staffed on a daily basis. Our third ambulance is staffed through the use of both on-duty and off-duty personnel through the continued use of our callback system.

The instances of multiple EMS calls continue to increase. It is not uncommon to have three or four medical calls going on at the same time. Our reliance on mutual aid, however, has decreased over the past year. This phenomenon is due to several factors – additional on-duty

staffing, the commitment of off-duty firefighters responding on callback, and operational changes.

Paramedics must continually sharpen their skills to remain capable of treating medical and trauma patients during their time of need. Our Department Training Program focuses on one EMS related topic each month that all members engage in. Additionally, Paramedics must also complete monthly M&M Rounds at South Shore Hospital, monthly in-house QA & QI Rounds, an annual skills lab and electrocardiogram (EKG) competency exam and a bi-annual refresher training. Paramedics must also attain a certain number of continuing education hours during the year.

Due to patient privacy laws and restrictions, it is difficult to highlight the work of our medical providers. Every patient encounter is looked at as a chance to help someone during their time of need. Whether it be a minor illness or medical problem or a major traumatic event, our providers always rise to the challenge and make positive impacts on people's lives on a daily basis. I would like to thank our EMT's and Paramedics for their commitment to the community and for the work they do.

## **FIRE PREVENTION**

The Department's Day Captain oversees the Fire Prevention activities throughout the year. The Day Captain's duties include important functions such as: Code Enforcement, oversight of fire alarm and sprinkler system installations, flammable and hazardous material storage, commercial occupancy annual inspections, school safety inspections, residential smoke and carbon monoxide inspections, building plan review and all the associated construction progress meetings and inspections.

The continued growth and build out of both residential and commercial property continues to challenge the Fire Prevention Division. Large ongoing projects such as the Center School addition, the Sconset Landing, and Merchant's Row developments, have required continuing attention. The Department works collaboratively with the Town's Building and Planning Departments. Nearly all new construction and remodeling projects come through the Fire Departments Fire Prevention Division at some point.

The Department has continued to be successful in being awarded the Massachusetts SAFE & SENIOR SAFE grants on an annual basis. The funds provided by these grant programs enable the Department to continue our Fire Prevention and life Safety Education programs, at the third grade level. These grants also target our senior citizen population by providing a residential smoke and carbon monoxide detector installation program for senior citizens in Town. Often, this population has outdated or inadequate fire protection in their homes, that requires updating. With this program, firefighters come into senior's homes and provide a home safety check, as well as updating the smoke and carbon monoxide detectors.

Our annual Open House during Fire Prevention week in October was a big success again this year. We had the SAFE House for the children to learn about fire safety as well as multiple live fire demonstrations. Stove top grease fire demonstrations, barrel fire and extinguisher demonstrations and a side by side comparison demonstration of a fire in a sprinklered bedroom versus a non-sprinkler bedroom. A Jaws of Life demonstration, and a high angle technical rescue

demonstration were done as well. Pizza, helium balloons, fire safety give-aways and a fun time was had by all.

## **PERSONNEL**

The Department employees twenty-two Full Time Firefighters, five Full-Time Captains, fourteen On-Call Firefighters, two On-Call Lieutenants, a Deputy Chief, Chief and a civilian Administrative Assistant. Current full-time staffing levels include four groups that work rotating twenty-four hour shifts. Two groups consist of a Captain and four Full-Time Firefighters and two groups have a Captain and five Full-Time Firefighters. Additionally there is a Captain assigned to a Monday thru Thursday shift that begins at 7:00 AM and ends at 5:30 PM. On-Call Firefighters are paid an hourly rate when they are requested to respond to emergencies as needed.

Full-Time Firefighters are hired through the Civil Service process and now must be certified by the State of Massachusetts as a paramedic. Call Firefighters are hired through a local process. If you are interested in joining the department please reach out to me or stop by Fire Headquarters and speak with the Duty Officer. We would like to meet you and answer any of your questions.

## **TRAINING**

The fire service has become an all-hazards type emergency response organization. To meet the changing needs of our community and to stay sharp on existing skills and capabilities, the Department has made a strong commitment to training. Career Firefighters are expected to engage in training on a daily basis. Call Firefighters conduct training on a bi-weekly basis. The increased demand for services makes it difficult to conduct training while on-duty. More often than not, members are unable to complete drills or evolutions because they are called away to answer emergency calls or conduct other department business. While additional funds have been added to the Department budget for the specific purpose of training, it is not feasible to base our program solely on that resource. Accordingly, the majority of our training must take place while members are on-duty. During the fiscal year department members participated in 7770 hours of training.

The Department has created a Training Committee made up of members with the specific purpose of identifying training needs and determining training types. The Committee meets on a monthly basis and looks at short, medium and long term training goals for the organization. One important document that the Committee designs is the Annual Training Program which specifies certain Fire and EMS topics to be covered on a monthly basis. These general topics are then broken down into specific drills or evolutions that highlight areas of improvement that might need to be covered based on the training needs assessment. These drills and evolutions are conducted on-duty. I would like to thank the members of the Training Committee and especially Firefighter/Paramedic John Earle for leading the group.

## **FIRE DEPARTMENT FACILITIES**

The North Hanover area continues to see the longest emergency fire and EMS response times. The Town hopes to acquire a parcel of land located on Webster St. thru tax title before the end of calendar year 2018. Once acquired further work can be conducted to determine its suitability for the location for a fire substation to better serve the residents of North Hanover. The possibility of building an addition onto the existing Fire Headquarters was also explored as an option to reduce the size and cost of a fire substation. At this time it appears that a new station of the appropriate size to meet the current and anticipated near-future needs of the North Hanover area is the best choice.

## **CAPITAL EXPENDITURES**

During October of 2017 the department took delivery of a new aerial tower. This apparatus replaced a ladder truck that had served the town well for 28 years. The new aerial tower provides firefighters with a safe platform to work from during fire suppression and rescue operations. A large portion of the cost of the new truck was paid for by a Federal Aid to Firefighters Grant.

The fire department did not have a capital request for fiscal year 2018. Next year, fiscal year 2019, the department will be looking to replace a 2008 ambulance. This follows the department's fleet replacement program that was developed in conjunction with the University of Massachusetts Boston's Edward J. Collins, Jr. Center for Public Management.

## **IN CLOSING**

I would like to take thank Hanover resident Kathy Murray, who continues to donate countless hours planting and maintaining the landscape at Fire Headquarters.

Residents are urged to check the Town's website [www.hanover-ma.gov](http://www.hanover-ma.gov) where you can find more information about the department and the services we provide. We also provide useful information and safety tips throughout the year on our Facebook account Hanover MA Fire Department and on our Twitter account @HanoverFire.

Please remember to dial 911 if you have an emergency. The department's non-emergency business line is 781-826-3151. To speak with me directly you may call 781-826-7727 or send me an e-mail at [jeffrey.blanchard@hanover-ma.gov](mailto:jeffrey.blanchard@hanover-ma.gov).

I want to thank the members of the Hanover Fire Department for their continued dedication to serving our community. I would also like to thank the Town Manager, Department Heads, Town Boards, Town Committees and the Citizens of Hanover for their support and cooperation during this past year.

Respectfully submitted,

Jeffrey R. Blanchard  
*Fire Chief*

## **Hanover Fire Department Incident Reporting 7/1/17 – 6/30/18**

### **1 Fire**

100 Fire, other	0
111 Building fire	25
113 Cooking fire, confined to container	7
114 Chimney or flue fire, confined to chimney	3
116 Fuel burner/boiler malfunction, fire confined	3
131 Passenger vehicle fire	4
132 Road freight or transport vehicle fire	1
140 Natural vegetation fire, other	17
141 Forest, woods or wildland fire	1
142 Brush or brush-and-grass mixture fire	2
151 Outside rubbish, trash or waste fire	1
154 Dumpster or other outside trash receptacle fire	1
162 Outside equipment fire	<u>0</u>
Total	<b>65</b>

### **2 Overpressure Rupture, Explosion, Overheat**

212 Overpressure rupture of steam boiler	2
251 Excessive heat, scorch burns with no ignition	<u>1</u>
Total	3

### **3 Rescue / Emergency Medical Service Incident**

300 Rescue, EMS incident, other	0
311 Medical assist, assist EMS crew	1
320 Emergency medical service incident, other	3
321 EMS call, excluding vehicle accident w/ injury	1433
322 Motor vehicle accident with injuries	112
323 Motor vehicle/pedestrian accident (MV Ped)	0
324 Motor vehicle accident with no injuries.	147
342 Search for person on land	0
342 Search for person in water	0
350 Extrication, rescue, other	0
352 Extrication of victim(s) from vehicle	0
353 Removal of victim(s) from stalled elevator	1
360 Water & ice-related rescue, other	1
381 Rescue or EMS standby	<u>0</u>
Total	<b>1699</b>

#### **4 Hazardous Condition (No Fire)**

400 Hazardous condition, other	15
410 Combustible/flammable gas/liquid condition, other	2
411 Gasoline or other flammable liquid spill	7
412 Gas leak (natural gas or LPG)	34
413 Oil or other combustible liquid spill	1
420 Toxic condition, other	1
421 Chemical hazard (no spill or leak)	6
422 Chemical spill or leak	6
423 Refrigeration leak	1
424 Carbon monoxide incident	29
440 Electrical wiring/equipment problem, other	37
441 Heat from short circuit (wiring), defective/worn	1
442 Overheated motor	5
444 Power line down	175
445 Arcing, shorted electrical equipment	21
451 Biological hazard, confirmed or suspected	8
460 Accident, potential accident, other	1
461 Building or structure weakened or collapsed	7
463 Vehicle accident, general cleanup	7
471 Explosive, bomb removal	97
481 Attempt to burn	<u>1</u>
Total	<b>462</b>

#### **5 Service Call**

500 Service Call, other	25
510 Person in distress, other	2
511 Lock-out	147
512 Ring or jewelry removal	5
520 Water problem, other	23
522 Water or steam leak	12
531 Smoke or odor removal	4
540 Animal problem, other	2
541 Animal problem	1
542 Animal rescue	6
550 Public service assistance, other	17
551 Assist police or other governmental agency	12
552 Police matter	1
553 Public service	20
554 Assist invalid	20

555 Defective elevator, no occupants	1
561 Unauthorized burning	14
571 Cover assignment, standby, move up	<u>78</u>
Total	<b>390</b>

## **6 Good Intent Call**

600 Good intent call, other	18
611 Dispatched & canceled in route	98
622 No incident found on arrival at dispatch address	29
631 Authorized controlled burning	5

651 Smoke scare, odor of smoke	5
652 Steam, vapor, fog or dust thought to be smoke	3
661 EMS call, party transported by non-fire agency	1
671 HazMat release investigation w/no HazMat	<u>4</u>
Total	<b>163</b>

## **7 False Alarm & False Call**

700 False alarm or false call, other	10
714 Central station, malicious false alarm	3
721 Bomb scare – no bomb	1
730 System malfunction, other	21
731 Sprinkler activation due to malfunction	12
732 Extinguishing system activation due to malfunction	1
733 Smoke detector activation due to malfunction	31
735 Alarm system sounded due to malfunction	16
736 CO detector activation due to malfunction	21
740 Unintentional transmission of alarm, other	66
741 Sprinkler activation, no fire - unintentional	4
743 Smoke detector activation, unintentional	23
744 Detector activation, no fire - unintentional	14
745 Alarm system activation, no fire - unintentional	42
746 Carbon monoxide detector activation, no CO	<u>9</u>
Total	<b>274</b>

## **8 Severe Weather & Natural Disaster**

<b>800 Severe weather or natural disaster, other</b>	1
813 Wind storm, tornado/hurricane assessment	29
815 Severe weather or natural disaster standby	<u>2</u>
Total	<b>32</b>

**9 Special Incident Type****900 Special type of incident, other**

911 Citizen complaint

	1
	<u>10</u>
Total	<b>11</b>

**Total Incidents 7/1/17 – 6/30/18:****3099****Hanover Fire Department Inspections 7/1/17 – 6/30/18****Residential:**

	<b>Total</b>	<b>327</b>
Oil burner & Tanks		26
Smoke Detector / Carbon Monoxide Detector		199
Propane		25
Completions - New Homes		43
Underground Storage Tanks – Removal		2

**Commercial Inspections:**

	<b>Total</b>	<b>149</b>
Quarterly Inspections		36
Fire Alarm Installations		25
Sprinkler Installations		32
Occupancy Inspections		96
School Exit Drills		17
Hazard Inspections		13
Underground storage tanks		4
Construction Progress Meetings		40
Other		21

**Total Inspections:****7/1/17 – 6/30/18****605**



## **REPORT OF THE HANOVER EMERGENCY MANAGEMENT AGENCY**

For Fiscal Year July 1, 2017 – June 30, 2018

I hereby submit the following report to the Board of Selectmen and the citizens of Hanover.

The Hanover Emergency Management Agency (HEMA) leads the Town in planning, preparedness, communication, response, and recovery for daily emergencies, large-scale town wide events and major disasters. HEMA is a vital link in emergency communications between the public and first responders, and provides key coordination and leadership to Town departments, stakeholders, residents, and visitors.

The goal of HEMA is to make our community more aware of and prepared for potential hazards. Members of HEMA meet quarterly to develop strategies towards creating resilience. Our focus over the past few years has been to enhance our ability to provide emergency shelter during an emergency. HEMA has the capability to open and staff an emergency shelter for more than 100 individuals at the Hanover High School. HEMA also has the capability to open a comfort station at the Senior Center. A comfort station is a location where residents can come to warm up, cool off, and charge electronic devices during protracted power outages. A comfort station does not have dormitory capabilities. At the May Annual Town Meeting, voters approved funds to purchase an emergency backup generator for the Senior Center. Once installed, it will strengthen the Town's ability to help those in need during emergencies.

During the month of March a series of strong nor'east storms hit Southeastern Massachusetts. HEMA provided equipment and staffing to support shelter operations in the Towns of Weymouth and Scituate for coastal residents who needed to evacuate their homes. The storms caused widespread power outages in the Town of Hanover. HEMA worked with staff at the Senior Center to provide a comfort station to residents impacted by power outages

We would not be able to open a comfort station or shelter without assistance. We work together with the Hanover School Department, Community Services, Police Department, DPW and Facilities Department, Hanover's Community Emergency Response Team (CERT team), the Medical Reserve Corp (MRC) and other volunteers to ensure that we are prepared to provide 24 hour support for emergencies.

HEMA participates in quarterly South Coastal Emergency Management Team meetings. During these meetings representatives from American Red Cross, Salvation Army, the Massachusetts Emergency Management Agency (MEMA), Medical Reserve Corp, Department of Public Health, Health and Medical Coordinating Coalition and South Shore Hospital share best practices to enhance our emergency preparedness.

When there are emergencies, we anticipate residents will stay in their homes (shelter in place), if possible. In making that decision, it is important to be sure each resident has the necessary supplies to last at least 3 days. Recommended items to have in their Basic Emergency Supply Kit should include. (water, food, battery-powered or hand crank radio, flashlight and extra batteries, first aid kit, whistle to signal for help, dust mask, to help filter contaminated air and plastic sheeting and duct tape to shelter in place, moist towelettes, garbage bags and plastic ties for personal sanitation, wrench or pliers to turn off utilities, can opener for food, and local map). Additional Item should include : prescription medication and glasses, infant formula and diapers, pet food and extra water for pet, important family documents such as insurance policies,

identification and bank account records in a waterproof portable container, cash or travelers checks and change, sleeping bag or warm blankets, complete change of clothing including a long sleeved shirt, long pants and sturdy shoes, household chlorine bleach and medicine dropper, fire extinguisher, matches in a waterproof container, feminine supplies, paper products, paper and pencil, books, games, puzzles or other activities for children. Candles and gas lanterns are not a safe source of light during a power outage.

HEMA applied for and received \$3,220 in grant funding for technology upgrades to the Town's Emergency Operations Center (EOC) located at Fire Headquarters. The EOC serves as a unified command post where the town manager and department heads work together preparing for and responding to large scale emergencies.

HEMA was also successful in obtaining a grant in the amount of \$2,520 to provide CERT training and to purchase supplies. We continue to seek our grants and other types of funding to support our mission.

Communication is an important component when there is an emergency. Please visit the Town of Hanover's web page at [www.hanover-ma.gov](http://www.hanover-ma.gov) . Please visit our Twitter sites @HanoverEMA and @HanoverMA for important information before, during and after emergencies. These sites also provide useful information and safety tips throughout the year. WATD, 98.5 FM is the radio station that will have up-to-date information to keep Hanover residents informed during an emergency. We urge you to check the following websites where you can find more information on emergency preparedness [www.fema.gov](http://www.fema.gov) and [http://www.mass.gov/eopss/agencies/mema/ready-massachusetts/\(search "ready Massachusetts"\)](http://www.mass.gov/eopss/agencies/mema/ready-massachusetts/(search%20ready%20Massachusetts)). Residents who are interested in joining CERT or becoming a shelter volunteer are urged to contact HEMA at 781-826-3151, ext. 3500.

I want to thank the members of HEMA, volunteers, CERT and MRC members for their continued dedication to serving our community. I would also like to thank the Town Manager, Department Heads, Town Boards, Town Committees and the Citizens of Hanover for their support and cooperation during this past year.

Respectfully submitted,

Jeffrey R. Blanchard  
*Emergency Management Director*

## **REPORT OF THE HANOVER POLICE DEPARTMENT**

For Fiscal Year July 1, 2017 – June 30, 2018

I hereby submit the following report of the Hanover Police Department from July 1, 2017 to June 30, 2018.

The Hanover Police Department provided residents and businesses with professional and dedicated service during fiscal year 2018. This was achieved with funding from our annual budget appropriation, annual town meeting public safety training article and supplemented by federal and state grants. Grant funding has been reduced significantly and in many cases eliminated on both state and federal levels and the competition for the remaining funds is strong. The Hanover Police Department continues to pursue every possible opportunity for grant funding. Once again the Hanover Police Department has been the recipient of a private grant. The Copeland Family Foundation awarded the department a grant to support the DARE program. This funding was essential in order to continue to offer this program to all Hanover Public Schools fifth grade classes. Funding was sought under the Governor's Highway Safety Bureau grant and the department was successful in obtaining funding for three enforcement initiatives. These initiatives included seat belt usage, distracted driving and impaired operation. This year's application included a reimbursement for highway safety equipment. The town was awarded funding to enable the purchase of traffic safety cones for use at special events and traffic management situations as well as a LIDAR speed measuring device. Both items will enhance the ability to provide for greater highway safety.

The Mission of the Hanover Police Department is to prevent crime, preserve order, and to protect the rights, lives and property of the citizens of Hanover. We will cultivate partnerships within our community to identify and effectively respond to the diverse, ever-changing social and cultural demands. Together we will accomplish this with emphasis on integrity, fairness and professionalism.

Residents are urged to take advantage of the MedReturn prescription drug drop box located in the lobby of the police station. The drop box may be accessed 24 hours a day, 7 days a week. Through a partnership with the Plymouth County District Attorney's Office, Plymouth County Sheriff's Department, Massachusetts Department of Public Health and Covanta Energy, prescription medication is deposited in the secure kiosk and transported by the police department for destruction at no cost to the Town of Hanover. We are fortunate for this partnership. The department continued the Town of Hanover's participation in the National Drug Take Back Initiative. This has been a highly successful partnership with the Hanover Board of Health and the Drug Enforcement Administration. The department looks forward to continuing this important collaboration. The event is hosted by the Hanover Senior Center and provides a significant opportunity for outreach to the entire community.

The department's commitment to the Project Outreach program continues to be a priority. Project Outreach is a proactive response to the opioid abuse epidemic. This unique program partners police departments with members of the recovery community and provides outreach services to individuals who have overdosed on opiates. The program includes a follow-up visit with victims, and their families, an offer of assistance for treatment options and regular drop-in centers offering resources for families who find themselves in need of assistance. This has proven to be a successful program and the department was honored to be selected for participation in the first group of communities following the successful pilot program. Please visit [www.projectoutreachplymouth.com](http://www.projectoutreachplymouth.com)

The Hanover Police Department demonstrates its commitment to the community by providing various programs that enhance the quality of life for the citizens of Hanover. Based on the philosophy of community oriented policing, the Hanover Police Department reaches out to the community with initiatives that will be positive and productive. Officers who have expertise in their respective disciplines provide specialized programs. The programs that are provided by these officers include crime prevention, school safety, participation in the senior center programs, child safety seat installations, firearm permits, fish and game enforcement and many others. The police department has provided child identification packets during numerous events at the Hanover Mall, YMCA, Hanover Park and Recreation Program, and Old Navy. The department has also provided child safety seat and bicycle safety information at the Touch a Truck event in September. The department participates in the Hanover High School student internship program. This program provides an opportunity for a HHS student to learn about law enforcement and criminal justice by participating in the daily activities of Hanover Police Officers. The department has worked with numerous non-profit organizations in the planning and coordination of 5K road races in town. The department worked with the South Shore Hospital, South Shore Visiting Nurse Association, Youth Health Connection and the Hanover Mall in September to present "Hidden in Plain Sight" an interactive display to assist parents and others in understanding potential indicators, and paraphernalia of drug abuse.

The DARE program was once again an important aspect of the Hanover Police Department's youth outreach program. Officer Michael McKeever or "Officer Mike" to his students has the knowledge and ability to interact with the youth of our community. This is accomplished in both a classroom environment and while performing his duties as a patrol officer. In collaboration with the Hanover School Department students complete a ten week course of instruction in drug, alcohol and violence prevention. The department also participates in the Plymouth County District Attorney's annual summer camp. This provides an opportunity for approximately 15 Hanover students to participate in a one week program which brings school age children and police officers from the area together for a week of mentoring and drug abuse and violence prevention education. I would like to thank the Hanover Visiting Nurse Association for their continued support of the summer camp. The generosity of the Association has made it possible for campers to attend once again this year.

During the school year, members of the department trained administrators and staff of the Hanover Public School District in the program known as ALICE. This program trains

individuals how to respond to the threat of an armed intruder in a building. The ALICE program was recently endorsed by the Commonwealth of Massachusetts as the preferred response to these situations if they occur in a school. The police department appreciates the support of the school administration in providing this level of commitment to the safety of the school environment.

In January Christopher Barry was appointed as the newest member of the department. Christopher began his career in Hanover as an Emergency Center Dispatcher E911 operator. The department looks forward to Officer Barry's completion of the Plymouth Police Academy in July.

Officer John Voelkel (Officer John) continues to bring energy and innovation to his position as the School Resource Officer for the Hanover Public Schools. Officer John exemplifies the community policing philosophy of the department with his approach to proactive problem solving and collaboration in his daily activities.

Training remains an important aspect of the professional development of each and every member of the department. Each officer trains a minimum of 40 hours per year in order to be in compliance with the Municipal Police Training Committee's regulations. Additionally, with the funding provided by the Public Safety Training appropriation at the Annual town meeting, officers have attended specialized training in the following areas. Field Training Officer certification, interview and interrogation techniques, street survival skills, responding to active shooter incidents and numerous specialized legal updates. Members of the command staff have trained with the International Association of Chiefs of Police, Massachusetts Chiefs of Police Association, the FBI LEEDA and LEEDS programs and the Municipal Police Institute. The officers and citizens are well served by these training investments.

I would like to remind residents of several ways to obtain emergency information from the Town of Hanover. Please visit our website [www.hanoverpolice.org](http://www.hanoverpolice.org) or follow our Twitter account: HanoverPolice or Facebook HanoverPolice Dept. Our webpage and social networking sites are updated on a regular basis with upcoming events. Up to the minute safety information is posted on the social networking sites during critical events. During 2014 the department was recognized by the International Association of Chiefs of Police for having the 5<sup>th</sup> most followers on its Twitter account for a department of less than 50 sworn officers. The feed is updated on a regular basis with important information for residents.

Residents may also sign up for CODE RED alerts for public safety messages. This service is offered by the Town of Hanover Emergency Communications department. Hanover town officials have the ability to send reverse 911 notifications to all individuals who have signed on for this service. Alerts are sent to your home phone, cell phone or email it is your choice. Please sign up via the link at [www.hanover-ma.gov](http://www.hanover-ma.gov)

The Emergency Communications Center (ECC) has responsibility for all equipment and personnel necessary for the call taking and call dispatching for Police, Fire and EMS services in the town. This includes the operation of E911 as well as other business and emergency telephone lines. ECC personnel demonstrate their professionalism and commitment on a daily basis.

During fiscal year 2018, The ECC competed for and was awarded a training grant from the Executive Office of Public Safety. This grant enabled the Town of Hanover to train and certify each full time and part time dispatcher for emergency medical dispatch duties. This is an extremely important first step in the town's emergency medical services plan. All dispatchers have also completed the required certification in the National Incident Management System (NIMS) and Incident Command System (ICS100). The ECC is in compliance with the regulation requiring 16 hours per year of continuing education for each dispatcher. This is being accomplished in a variety of ways including on-line computer based learning as well as hands on classroom training for skills such as CPR. Local training is held on a quarterly basis to keep dispatchers up to date on policies and best practices. In May the ECC began receiving wireless direct calls at the Public Safety Answering Point (PSAP) located at the Hanover Police Department. This technology allows residents on cellular phones and others traveling through the town to connect directly with Hanover E911 operators.

The ECC would like to remind all residents of the outdoor burning permit line, which is staffed from January 15 through May 1 each year. The phone number is 781-826-7850. Residents are reminded to please utilize this phone line when requesting outdoor burning information.

Serving on the Emergency Communications Center Committee during fiscal year 2018 were, Deputy Chief Jason Cavallaro and Lieutenant Gregory Nihan. Their individual efforts and expertise contributed to the efficient operation of the town's E911 and Police, Fire and EMS dispatch service.

We wish to express our appreciation and recognition to the Dispatchers for their continued efforts to provide efficient, dedicated and skilled services to the residents of Hanover.

I would like to personally thank the members of the Hanover Police Department both sworn officers and civilian employees. Their collective efforts provide the professional delivery of police services to the citizens of Hanover. I would also like to recognize the efforts of all Town of Hanover departments as well as elected and appointed officials for their cooperation throughout the year. The police department's daily interaction with these departments and individuals helps to provide the town with a true sense of community.

Respectfully submitted,

Walter L. Sweeney, Jr.  
*Chief of Police*

## **REPORT OF THE HANOVER POLICE DEPARTMENT**

### **Annual Court Report – July 1, 2017 to June 30, 2018**

**Sgt. Daniel A. Salvucci – Court Prosecutor**

Days in Court .....	247
Arraignments.....	599
Arrests (including warrant arrests).....	400
Cases Cleared.....	408
Motor Vehicle Citations issued.....	3221
Monies Collected:	
Fines, Fees from District Court and the Registry of Motor Vehicles .....	\$133,631.10
Monies Collected for Marijuana Citations.....	\$1,100.00
Monies Collected for Police Reports, Solicitors, Detail Admin Fee .....	\$130,153.88
Monies Collected for Parking Tickets .....	\$525.00

Respectfully submitted,

Sgt. Daniel A. Salvucci  
*Hanover Police Prosecutor*

### **Firearms Licenses – July 1, 2017 to June 30, 2018**

**Sergeant David Zemotel – Firearms Officer**

License to Carry Firearms – Class A .....	233
License to Carry Firearms – Class B .....	0
Firearms Identification Card .....	8
License to Sell Ammunition .....	1
License to Perform as a Gunsmith.....	1

**All firearms licensing fees are collected and reported by the Town of Hanover Tax Collector.**

Respectfully submitted,

Sergeant David Zemotel  
*Firearms License Officer*

**Fish and Game Violations – July 1, 2017 to June 30, 2018**  
**Officer David W. Tyrie – Environmental Officer**

Environmental Citations Issued .....	5
Fish and Game Violations Cited .....	7
Fish and Game Violations Arrests .....	0
Fish and Game Criminal Complaints/Summonses .....	2
Total Fines for Above Citations.....	\$300.00

**Recreational Motor Vehicle Violations – July 1, 2017 to June 30, 2018**

Chapter 90B Violation Citations Issued .....	2
Recreational. MV Violations Cited.....	0
Summonses .....	0
Total Fines for Above Citations.....	\$300.00

Respectfully submitted,

Officer David W. Tyrie  
*Environmental Officer*



**MAJOR/MINOR INCIDENTS – July 1, 2017 to June 30, 2018**  
**UNIFORM CRIME REPORT**

Missing Person-Adult	12
Missing Person-Juvenile	8
Missing Person-Small Child	1
Assault-W/SA Aggravated	1
Assault-Simple	14
Assault-Intimidation	1
Assault-W/Knife	1
Assault-W/ODW (Dangerous Weapon)	3
Disturbance-General	140
Disturbance-House Party	1
Disturbance-Fight	16
Disturbance-Liquor Establishment	1
Disturbance-Civil Disobed/Riot	1
Disturbance-Neighbors	2
Disturbance-Noise Complaints	64
Keep the Peace	16
Suspicious Activity-Persons	307
Suspicious Activity-Motor Vehicle	125
Suspicious Package	4
Phone Calls-Harassing	14
Business/Residence/Area Check	2385
Motor Vehicle Accident Investigated	443
Motor Vehicle Accident Not Investigated	134
Motor Vehicle Accident Hit-Run/Property Damage	58
Motor Vehicle Accident Hit-Run/Person Injured	1
Motor Vehicle Accident Hit-Run/Not Investigated	20
Motor Vehicle Accident/Police Vehicle	5
Motor Vehicle Accident/Town Vehicle-Non Police	2
Motor Vehicle General-Traffic Enforcement	1121
Motor Vehicle General-Towed by Police	858
Motor Vehicle General-Towed by Private Party	4
Motor Vehicle General-Disabled	91
Motor Vehicle General-Abandoned	6
Motor Vehicle General-Traffic Violation	737
Motor Vehicle Mini Bike/ATV/Snow Mobile	4
Investigation-Outside/Inside	338
Medical-General	1197
Medical-Overdose	5
Medical-Sudden Death	7
Medical-Suicide/Atmp-No Lck-up	1
Medical-Mental Health	21
Medical-Well Being Check	87
Arson Offenses	2

Public Assist-Fire/Police	70
Fire-Commercial	10
Fireworks Complaint	8
Gas Odor	12
Fire-Notified Fire Department	5
Fire-Residential	24
Fire-Vehicle	3
Fire-Woods/Grass/Other	22
Burglary/B & E	3
Burglary/B & E Motor Vehicle	27
Burglary/Residence	2
Burglary/Business	8
Burglary/Unlawful Residence	1
Burglary/Attempt Business	2
Larceny-Purse Snatching	1
Larceny-Shoplifting	37
Larceny-Theft From Building	15
Larceny-From Motor Vehicle	8
Larceny-Theft MV Part	2
Larceny-All Others	40
Larceny-Attempted	4
Motor Vehicle-Theft	7
Motor Vehicle-Theft Other Vehicles	1
Motor Vehicle-Theft/Plate Only	3
Motor Vehicle-Recovered Plate	1
Motor Vehicle-Theft/Recovered Veh-Local	1
Motor Vehicle-Theft/Recovered Veh-Outside	1
Motor Vehicle-Theft/Recovered Local Stolen Other	1
Counterfeiting/Forgery	8
Fraud-Conf. Game/Swnd/Flse/Prt	18
Fraud-Credit Card/Auto Teller	37
Fraud-Impersonation	11
Fraud-Welfare	1
Fraud-Wire	2
Stolen Property-General	8
Vandalism-Destruction/Damage Property	44
Arrest-Adult	204
Arrest-Juvenile	12
Arrest-Loc Warrant By Other PD	74
Arrest-Arrest By Other Agency	1
PC-Adult	9
Community Policing	1108
Safety Officer Request	13
Crime Prevention	12
Computer Data Specialist	20
Narcan Administered Local	4

Project Outreach Notify	4
Drug/Narcotic Offense	27
Drug Equipment Violations	2
Civil	46
Intelligence-Criminal	2
Roadway Hazard	12
Open Door-Business/Residence	37
Lost or Recovered Property	43
DPW Call Out	6
Safe Keeping Property	4
Minor With Alcohol	10
Police Information	10
Trash Dumping	6
Road Kill Deer	30
Animal Control-Deer	8
Animal Control-Dog Complaint	18
Animal Control-All Others	7
Assist Municipal Agency	98
Metro Star Activation	15
Animal Control-ACO Page Out	68
Assist to Cardinal Cushing	30
Weapons Law Violation	1
Fish And Game Violation	4
Fish And Game Enforcement	3
Warrants-Summons Service	50
Warrants-209A Service	33
Warrants-Reciprocal Service	4
Warrants-Fugitive From Justice	1
Harassment-Non Domestic	52
Juvenile Matters-Other	31
Threats-Bomb	1
Threats-Simple	20
Threats-To Kill	2
Robbery W/FA Service Station	1
Alarms-Commercial	458
Alarms-Residential	259
Alarms-School	63
Alarms-Fire	165
OCPAC Task Force Operation	1
Assist to the General Public	154
Cruiser Maintenance	133
Checks-Bad	1
Disorderly Conduct	3
OUI-Alcohol or Drugs	39
Domestic-Drunkenness	6
Domestic-Abuse/Neglect	28

Liquor Law Violation	2
Runaway (Adult/Child)	1
Trespass Real Property	25
Child Abuse/Neglect	2
Domestic Abuse/209A Violation	18
Police-General Request	43
911-Hang Up Call	87
Parking Complaint-Handicap	7
Parking Complaint-General	18
LTC/FID Permits	1
911-Unknown Emergency	30
911-General Check (Wrong #'s)	89
Total - Major/Minor Incidents (July 2017-June 2018)	<hr/> 12483
Total - Non-Classified Calls for Service (July 2017-June 2018)	<hr/> 1108
Grand Total – All Calls for Service (July 2017-June 2018)	<hr/> <hr/> 13591

**\*Statewide Warrant Management System:**

Hanover warrant arrests made by other departments are not reportable as Hanover Police arrests.

**Please Note:**

Non-classified calls for service are calls, which do not meet the criteria of the Uniform Crime Reports.

Effective January 1, 2009 possession of less than 1 ounce of marijuana is a non-criminal civil offense. Prior to this date this offense was most often an arrest.

## REPORT OF THE DOG OFFICER/ANIMAL CONTROL OFFICER

For Fiscal Year July 1, 2017 to June 30, 2018

### DOGS

Killed by Automobile .....	6
Injured by Automobile .....	02
Reported Lost .....	59
Returned to Owner .....	57
Died of Natural Causes .....	unknown
Removed from Town .....	0
Bites with Human Injury .....	04
Bites to or from other Animals.....	26
Quarantined .....	30
Strays Impounded .....	21
Strays Returned to Owner or Placed .....	21
Strays Destroyed .....	0
General Information Calls .....	1,435
Police Calls .....	503

### CATS

Killed by Automobile .....	11
Complaints of Strays .....	21
Bits/Scratches to Humans .....	31
Quarantined .....	31
Cats Destroyed by Veterinarian .....	unknown
General Information Calls/Complaints .....	1043

### WILD ANIMALS

Killed by Automobile .....	249
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***General Information/Complaints:***

Squirrel.....	35
Coyote .....	123
Skunks .....	04
Raccoon .....	46
Fox .....	27
Woodchuck .....	13
Turtle .....	12
Deer .....	21
Bird .....	1
Duck .....	03
Rabbit .....	06
Bat .....	11

I remind all dog and cat owners there is an Animal Control Law in Hanover (General Bylaws Section 6-10). This law will be strictly enforced. Owners of dogs unlicensed after April 30 will be fined \$35.00 plus License Fee. The fine for a dog or cat that is not vaccinated for rabies is \$50.00. The owner of any dog that is impounded will be fined plus all kennel fees.

Special thanks to the Town of Rockland Police and A.C.O Patty Whittemore for coverage and assistance.

Respectfully submitted,  
Brian J. Golemme  
*Animal Control Officer*  
&  
*Inspector of Animals*

## REPORT OF THE BUILDING COMMISSIONER

For Fiscal Year July 1, 2017 – June 30, 2018

The following permits were issued and fees collected by the Building Department during the period July 1, 2017 through June 30, 2018.

<b><u>Description</u></b>	<b><u>Valuation</u></b>	<b><u>Permits Issued</u></b>
New Business/Commercial	870,000.00	5
Business Alterations/Remodels	5,665,971.00	40
Demolitions/Business/Residential	556,200.00	13
New Homes	7,995,000.00	30
Foundation	495,500.00	16
Pools & Decks	1,105,182.00	47
Reroof/Reside Residential	1,445,840.00	114
Reroof/Reside Business	878,809.00	13
Residential Addition	2,406,877.00	24
Commercial Addition	25,190,000.00	2
Residential Alteration/Remodels	3,060,441.00	159
Sheds/Barns/ Tents/fences/windows & Doors	995,440.00	71
Stoves: Coal/Wood, etc. /Chimney	89,930.00	19
Fees Certificate of Inspections	7,450.00	165
Sign Permits Issued: Business/Political/Yard	137,799.00	48
Solar Panel Install	498,271.00	16
Cell Towers	20,000.00	1
Construction Trailer/Mobile home//Relocate Bldgs	17,000.00	2
Multi-Family Dwelling	3,765,000.00	23

<b><u>Description</u></b>	<b><u>Fees</u></b>
Fees for Building Permits Issued	302,245.86
Fees for Sign Permits Issued	6,081.46
Fees for Occupancy Permit	6,250.00
Fees for Gas Permits	13,895.45
Fees for Plumbing Permits	33,165.90
Fees for Electric Permits	53,554.97
Fees for Weights and Measures	6,595.00
Fees for Mechanical Permits	11,409.33

The Building Department is responsible for ensuring that buildings are constructed and repaired safely and used properly. The Building Department issues building, electrical, mechanical and plumbing permits. These permits allow the construction, reconstruction, repair, alteration and demolition of buildings and structures as well as the installation of equipment. The Department enforces the Commonwealth of Massachusetts Building Code and the Hanover By-Laws. The Department is responsible for the occupancy and the uses of all buildings, structures and land.

Churches, restaurants, theaters and public buildings with a seating capacity of over fifty must be inspected annually. The Department is also responsible for enforcing the Zoning By-Laws, Sign By-Laws and the General Town By-Laws.

While our total number of inspections continues at a steady pace we are now seeing more additions and remodeling projects with fewer new homes. The revitalization of Route 53 continues as we look to improve our commercial corridor, with daily requests for information and zoning determinations as to acceptable uses. With the redevelopment of the Hanover Mall in the near future we are excited to help in the permitting process for this project. The redevelopment of several properties along Rt. 53 and Rt. 123 to include Brothers Restaurant, Merchant Row, Webster Village, Kennedy Building and Sconset Landing and the old Midas store highlights that Hanover continues to be a desirable location to do business in. Our “Open for Business” philosophy and superior customer service has made Hanover a place where businesses want to be. The Department of Municipal Inspections continues to assist and work with our current and potential new business owners to make the permitting process an enjoyable experience.

There is a constant demand to supply records, review plans, and check the Assessors’ maps and Zoning maps for the general public. We enforce the Re-Inspection Bylaw for Commercial spaces for the Town. All applicants must show us their current License(s) and proof of insurance and we are responsible to verify that they are current and valid. The Building Department enforces M.G.L., Chapter 40, Section 57, which affects a delinquent taxpayer’s access to building permits and certificates of occupancy. All complaints concerning signage, building and zoning violations may be referred to this department.

At this time, I would like to thank the Department of Municipal Inspections staffs for their continued professionalism in addressing the various concerns and questions that are submitted throughout the day. The combined staff of Building, Conservation, Health and Planning continues to work hard and provide superior customer service to the residents and business owners of the Town of Hanover.

The Building Permit Applications, Zoning By-Laws and Regulations are available on-line at: [www.hanover-ma.gov](http://www.hanover-ma.gov).

We want to thank all applicants, residents and businesses for their cooperation and support this past year. In addition, we thank all Town departments for their continued cooperation.

Respectfully submitted,

***Joseph Stack***

Joseph Stack  
Building Commissioner  
Zoning Enforcement Officer, Sign Officer



## **REPORT OF THE GAS/PLUMBING INSPECTOR**

For Fiscal Year July 1, 2017 – June 30, 2018

We issued 243 gas permits, and collected fees in the amount of \$13,895.45. We also issued 263 plumbing permits and collected fees in the amount of \$33,165.90.

We would like to take this opportunity to thank all of the residents, as well as the business establishment in town, for their continued support. In addition, we want to thank all of the installers and contractors for their cooperation this past year. We would like to extend our thanks to the various Town departments for their continued good will.

Respectfully submitted,

Gary A. Young  
Gas/Plumbing Inspector

Edward Geswell  
Alternate Gas/Plumbing Inspector

## **REPORT OF THE INSPECTOR OF WIRES**

For Fiscal Year July 1, 2017 – June 30, 2018

We herby submit the Wiring Inspector's report for the period July 1, 2017 through June 30, 2018. During this period we issued 463 Wiring Permits and collected fees in the amount of \$53,554.97.

As always, we are most appreciative of the cooperation we receive from contractors and electricians we have worked with this past year. We also thank the residents and the businesses for their continued goodwill. Finally, we thank the various Town departments for their support.

Respectfully Submitted,

William F. Laidler  
Inspector of Wires

Robert W. Stewart  
Alternate Inspector of Wires

Dan Condon  
Alternate Inspector of Wires

## **REPORT OF THE SEALER OF WEIGHTS**

For Fiscal Year July 1, 2017 – June 30, 2018

To the Board of Selectmen and the Citizens of Hanover:

The function of the Sealer of Weights and Measures is to protect the consumer, provide service to the business community, and ensure accuracy is present for both the consumer and the business community for every transaction whether it is by the individual unit, the pound, yard or gallon.

The following is a summary of activities reported for the period covering July 1, 2017 to June 30, 2018.

Scale	69
Scanners	227
Gas Meters	133
Reverse Vending Machine	7

Fees collected and returned to the Town Collector from the above noted inspections were 6,595.00.

I look forward to serving the Town of Hanover.

Respectfully Submitted,

Robert S. O'Rourke  
Sealer of Weights and Measures

## **REPORT OF THE ZONING BOARD OF APPEALS**

For Fiscal Year July 1, 2017 – June 30, 2018

The Zoning Board of Appeals held seventeen (17) posted meetings during the 2018 fiscal year. There were fourteen (14) petitions filed. The Board issued four (4) Special Permits and nine (9) Variances. Over the course of the 2017 calendar year the Board approved three (3) Special Permits, and seven (7) variances. Furthermore, the Board accepted four (4) withdrawn applications without prejudice.

The Zoning Board of Appeals wishes to express its appreciation to all personnel of the Boards and Commissions of the Town of Hanover.

Respectfully submitted by the Town of Hanover  
Zoning Board of Appeals

Matthew W. Perkins, Chairman

Board Members:

David Connolly

Brian Callow

Christopher Bernard

Associate Members:

Glen Openshaw

Frederick Adami

## **REPORT OF THE COUNCIL ON AGING**

For Fiscal Year July 1, 2017 – June 30, 2018

Tammy Murray was hired as the new Director for the Senior Center. She was the Director at the Kingston Senior Center prior to this appointment. During the year, the Department Head in charge of Community Services left, and Tammy is serving as the interim Department Head for Community Services and Inspectional Services.

Tammy brought many new ideas that fit well with the Strategic Plan that the board adopted on June 12, 2017.

### **KEY AREAS OF THE STRATEGIC PLAN**

**Programs** - We want our programs to touch on 6 keys areas: Physical, Social, Intellectual, Emotional, Spiritual and Occupational. In the 3rd and 4th quarter of FY 2018 we implemented a collaborative program booklet with the John Curtis Library. With this collaboration, some programs happened at the library and others happened at the center. All were well received. Our exercise programs averaged 128 participants each week. 943 participated in activities including food, excluding Meals-on-Wheels. Our late afternoon dinners have been very popular. We mailed out 1510 newsletters each month to keep everyone informed on what is going on at the center and provide information on topics relating to scams, safety tips and more.

**Transportation** – Tammy wants the 2 vans running all day Monday-Friday. One of the initiatives this year was to be sure our transportation brochure was up-to-date and reflected who was eligible to request transportation. The average weekly number of trips was 66.

**Marketing** – We have hired a consultant to help us create a new logo. She is also helping us expand our communication reach via broadcast media, social media and redesigning our newsletter. We are working on updating all of our brochures.

**Partnerships** – Along with the Library, we have strengthened our partnerships with the Veterans Service Officer, Police, Fire, Historical Society, Board of Health and Park & Recreation. We continue strong partnerships with charitable organizations in the community – Tri-Town Rotary, Lions, Garden Club and Altrusa. We also have partnerships with Cardinal Cushing and Friendship Home where students provide services at the Center.

**Volunteers** – There was a focus throughout the year to expand the number of volunteers. We focused on how we were utilizing our volunteers and what we needed help with from volunteers. We have increased our volunteer numbers to include volunteers who are willing to help during evening programs. The volunteers saved the town over \$32,000. One group of volunteers that is appreciated by our seniors is our Meals-on-Wheels drivers. The average number of meal deliveries per week is 74.

**Community Outreach** – Our outreach efforts include Mobile Senior Center, which brings the senior center staff out to the senior housing sites to people who cannot get out and come to programs at the center. We had a couple of severe winter storms and our vulnerable seniors were contacted to be sure they had a plan to shelter in place. We then reached out again to notify them that the Center was open as a Warming Station and because of the extent and length of time of the power outage the Emergency Management team went out on the third day to seniors we had not heard from to be sure they were O.K.

**Staffing** – The staff at the Senior Center consists of our full-time Director, full-time administrative assistant & client services coordinator, full-time transportation & programming assistant, full-time volunteer coordinator & client services assistant, one full-time and one part-time van driver.

**Fund Raising** - Friends of the COA continue to help support programs and events. All donations and monies raised go directly to services and programs for our seniors and the needs of the facility. We are extremely thankful for their support.

In 2017/18 we feel we achieved and exceeded our goals. We look forward to 2018/19 being a year of accelerated growth.

Respectfully submitted,

Richard Farwell, Chairman  
Leslie Molyneaux, Co-Chair  
Carol Mattes, Secretary  
Donald Buckley  
Claire Flynn  
Eleanor Kimball  
Roger Leslie  
Tammy Murray, Director

## **REPORT OF THE JOHN CURTIS FREE LIBRARY**

For Fiscal Year July 1, 2017 – June 30, 2018

To The Citizens of Hanover:

### **John Curtis Library Mission Statement:**

It is the mission of the John Curtis Library to meet the informational, educational, and recreational needs and interests of the citizens of the town of Hanover. To this end, the library will work to provide a varied collection of materials in print and non-print formats, programs relevant to its patrons' needs and interests, and an atmosphere that is professional, supportive, and friendly.

The Board of Trustees endorses the *Freedom to Read* statement of the American Library Association and The Association of American Publishers and also the *Library Bill of Rights* adopted by the American Library Association. The library's purpose is not to take positions but to provide citizens with information on all sides of an issue so that informed and intelligent decisions can be made.

### **General Services:**

The library maintained a variety of established services, including access to over 75,000 locally-held books, audiobooks, music CD's, DVD's, magazines, newspapers, and downloadable titles, museum passes as well as the materials available at the member libraries of the Old Colony Library Network (OCLN), a consortium of twenty-five public and 3 academic libraries. Member libraries share a web-based catalog that allows anyone holding a valid library card to borrow materials from any Network members. Routinely, the library staff provided access to computers, printing, scanners, online research databases, specialty work stations for children called AWE stations, and the Internet throughout the building via wireless connectivity. Additional services include one-on-one assistance with technological questions, with software questions, and with general queries via phone, email, or in-person.

### **Children's Department:**

The Children's Department continues to be active and vibrant, hosting 293 programs for 3742 people. Programs included pre-school and toddler story times, a summer reading program, craft classes, book clubs, musical performers, programs which encourage children to move and be active, and holiday specialty events.

### **Adult and Young Adult Programs:**

The library also hosted 75 adult and young adult programs for nearly 600 attendees including Internet and computer instruction, author presentations, travel slide shows, a writing workshop, movie nights, yoga classes, Wii game console events, and an annual spelling bee.

**Friends of the Library:**

The Friends of the Library held a number of programs including an art show and reception, workshops for children and adults, an annual book sale, and fundraising raffles. The Friends also purchased 6 of the library's museum passes:

- New England Aquarium
- Zoo New England
- Harvard Museum of Natural History
- Roger Williams Zoo
- Institute of Contemporary Art (in conjunction with the Hanover Cultural Council)
- Historic New England

Other passes available in the library are paid through the library's budget unless otherwise stated. These include the Boston Children's Museum (donated by Artistic Dentistry of Hanover), Museum of Fine Arts, J.F.K. Museum, Edward M. Kennedy Institute, Isabella Stewart Gardner Museum, and Plimoth Plantation (supported by The Hanover Cultural Council). Last year the passes were reserved more than 1,500 times by Hanover residents.

**Support and Collaboration:**

The library is fortunate to have a number of dedicated volunteers who contribute their time on a weekly basis to help the library run smoothly. In FY2018, this civic-minded group donated more than 1,000 hours. During National Library week in April, the trustees and staff honored the volunteers with a breakfast that was graciously hosted by the Woman's Club, Jrs. The library's meeting rooms continue to be popular places for community organizations to meet and have become a regular location for a number of civic groups.

A number of organizations made donations to the library during the fiscal year. The Friends of the Library, The Hanover Lions, Hanover Rotary, Woman's Club, Jrs., Hanover Garden Club, Walnut Hill Garden Club, and individual members of the community donated library materials or made contributions toward the purchase of library materials. The trustees and staff are most grateful for this continued support which is instrumental in the library's pursuit of providing the best resources and services.

<b><i>MISCELLANEOUS STATISTICS</i></b>	
Number of items in the collection	122,168
Number of print subscriptions	88
Electronic collections	174
Number of items RECEIVED FROM OTHER libraries	11,093
Number of items PROVIDED TO OTHER libraries	16,790
Number of registered borrowers	5,788
Number of public computers	19

Respectfully submitted,

***Board of Library Trustees***  
Jeanne Cianciola, *Chair*  
Elaine Shea, *Treasurer*  
Emily Blampied, *Secretary*

## **REPORT OF THE OFFICE OF VETERANS' SERVICES**

For Fiscal Year July 1, 2017 to June 30, 2018

The Hanover office of Veterans' Services continues to serve Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they may be eligible. On the State and Local levels, we seek benefits for financial assistance; medical treatments; fuel assistance; tax abatements; housing; employment and counseling to those that are qualified under MGL: Chapter 115. The program is 75% reimbursable back to Hanover.

The town's last census reported a population of 14,814, with senior citizens numbering at 10.5% (2,153). The State's statistics show our veteran population numbering 610. Of this total, 529 are males, with females totaling 31. The senior citizen population is estimated at just over 230, while the civilian population over the age of 18 (old enough to serve) totals 10,422 citizens. Over 520 (3.5%) of the town's population reported living in poverty. Throughout the prior year, 22-23 of our veterans qualified/received MGL: Chapter 115 benefits. The process may require appointments at the office or the client's home in order to verify and justify eligibility. An investigation of assets or other sources of income is performed to seek alternative sources such as Social Security, Social Security disability, and VA pensions for which the Veteran and/or spouse and dependents may be eligible. This investigation helps limit the financial exposure to the Town and the State. The Federal Government does not automatically grant benefits to Veterans. Veterans must apply for benefits.

### **Hanover Chapter 115 Data**

Jul'17: \$9518(21)    Aug'17: \$10,856(21)    Sep'17: \$9389(22)    Oct'17: \$9466(22)  
Nov'17: \$9695(22)    Dec'17: \$11,350(22)    Jan'18: \$10046(23)    Feb'18: \$10409(23)  
Mar'18: \$10282(22)    Apr'18: \$11030(23)    May'18: \$12561(23)    Jun'18: \$11003(23)

During the last fiscal cycle, the Town of Hanover paid out \$125,605 to our Chapter 115 recipients. The number of Veteran/surviving spouse ranged between 21-23 citizens. Of this figure, the town spent \$31,386 of unrecovered benefit payouts to these recipients. The average monthly payout was \$10,467 with our highest month in May'18 (\$12,561) and September'17 reporting our lowest payout (\$9,389). During this time the town maintained an average recipient total of 22 citizens.

Our department also provides assistance in obtaining federal benefits such as service-connected disabilities, non-service pensions, enrollment in the VA Healthcare System and educational benefits. We provide Veterans and dependents assistance in obtaining military records, replacement of medals and ordering grave markers. The office supports town activities such as Memorial Day and Veterans Day. On November 11<sup>th</sup>, through the efforts of numerous departments and organizations, the Town of Hanover proudly witnessed the dedication ceremony of the Veterans Honor Garden. Many thanks to the Joselyn Cummings American Legion, the Boy Scouts and Girl Scouts of America, the town's Little League and Softball League, and the



Fire and Police Department, as well as our high school's senior leadership for a fabulous Memorial Day parade in May. As well as hosting a breakfast event at the Senior Center, this year's Veteran's Day festivities will see an update to the names listed on the plaques at the Veterans Honor Garden as well a bench dedicated by the Hanover Group in memory of Sgt. Michael C. Chesna. At our annual town meeting, a vote was passed to allow the town to fall within compliance of Chapter 115 by hiring a full-time Veterans Agent. The Town of Hanover's Veteran's Office has been faithfully served by Michael Thorp, on a part-time base. Many thanks to Mike for his valuable service to our community over the years!

The growing cost-of-living for our older Veteran population, such as Korean and Vietnam ("Baby boomers"), continue to raise growing concerns to include out-of-pocket healthcare costs, inflation, and transportation. The needs are growing very fast in today's post Iraq and Afghanistan conflicts with Veterans arriving home and needing transitional benefits such as employment training, job search, medical care and housing assistance. For the past year we have seen an increase of Veterans who have applied and who have been approved for benefits. The Veteran's Service Office has been relocated to the Senior Center on Center Street in order to integrate this department into the other fabulous services offered to our seniors. It is an honor to serve the community's Veterans.

Respectfully,

Ben Quelle  
Veteran's Service Officer- Hanover

## **REPORT OF THE VETERAN'S MEMORIAL COMMITTEE**

For Fiscal Year July 1, 2017 – June 30, 2018

The Veterans Memorial Committee was originally set up under article 40 of the May 4, 2015 Annual Town Meeting. The committee was charged to find a suitable site using open space, design and bring forth cost for construction of a Veterans Memorial at the next Annual Town Meeting and further required to have at least two public forums on preferred designs. Our Committee agreed upon a site and design of the Memorial and held several public forum meetings including the Board of Selectmen, Planning Board, Parks and Recreation, Advisory and Community Preservation Committees. After approvals, we presented to the same Committees and Boards the plans and total costs less what our Committee would fund raise associated with the construction. The Community Preservation Committee with the approval of the Advisory Committee awarded us the funding to complete the project. On 11/11/2017, the Veterans Memorial was dedicated to the Town of Hanover which completed our charge.

Respectfully Submitted,  
The Veteran's Memorial Committee

Ray A. Miller, Chairman  
Donald Triner  
Rhonda Nyman  
William Flynn  
The late Robert Ciriello

## REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

For Fiscal Year July 1, 2017 – June 30, 2018

The Town of Hanover adopted the Community Preservation Act (CPA) in May of 2004, established the Community Preservation Committee in 2005 and approved a 3% surcharge for residents beginning in 2006. In FY 2017 the Town of Hanover received \$954,285.00 in surcharges from local property taxes. In addition, Hanover received State matching funds of \$237,598.00. The Act requires that 10% of the funds raised in each fiscal year be spent or reserved annually for each of the CPA's main purposes which included the conservation of open space, the development of affordable housing, and the preservation of historic features of the Town.

The Hanover Community Preservation Committee Bylaw established a nine (9) member Community Preservation Committee (CPC). Three members are appointed by the Town Moderator and the other six members are representatives of the following Boards or Committees, and are appointed by their respective committees:

Conservation Commission	Parks and Recreation Committee	Historical Commission
Planning Board	Housing Authority	Open Space Committee

The following example illustrates the amount of this surcharge for an average priced home in Hanover Fiscal year 2018:

Average price of a home in Hanover*	\$491,543.00
Residential Tax Rate	\$16.28
Average Annual Tax	\$8,002.32
Annual Community Preservation Surcharge for average-priced home based on \$491,543.00	\$191.23

(\*First \$100,000 of residential value is exempt from the Community Preservation Act (CPA) Surcharge.)

Many valuable projects have been funded after being recommended by the Community Preservation Committee and subsequently voted at Town Meeting. The following is a report on the projects that have been funded by the CPA in FY2018.

Project:	Town Meeting Appropriation	Reserve Funds/Category
Street Hockey Rinks	\$110,000	Historic Preservation
Hanover Historical Inventory	\$28,380.00	Historic Preservation

Within the past fiscal year the various projects that have been funded by the Community Preservation Act have been completed or are in various stages. Below is an update on several CPA funded projects.

- Hanover Historical Inventory Phase I – This past year the Hanover Historical Commission in conjunction with the consultant Public Archaeology Laboratory (PAL) completed Phase I of the three phase historical town wide survey. This survey documented approximately 134 historic resources within the village of Four Corners. The Massachusetts Historical Commission awarded the Hanover Historical Commission a \$15,000 matching grant to conduct the Phase I survey. This on-going effort will provide an updated survey of historic buildings of importance within the town.

The Additional information about the work of the Hanover Community Preservation Committee is provided on the Town's Website: **[www.hanover-ma.gov](http://www.hanover-ma.gov)** or by contacting the planning office staff. FY 2020 Community Preservation Act grant applications, instructions and forms also are available on the website.

Respectfully submitted by the Town of Hanover  
Community Preservation Committee

James Coulter, Chairperson

Board Members:  
Richard Deluca, Planning Board  
John Goldthwait, Historical Commission  
Jonathan Chu, Member at Large  
Mary Dunn, Open Space  
William Scarpelli, Member at Large

## **REPORT OF THE HANOVER CONSERVATION COMMISSION**

For Fiscal Year July 1, 2017 - June 30, 2018

The Conservation Commission began the fiscal year with five full members, while seeking volunteers for the two Associate Member positions. The July 12, 2017 meeting saw the departure of Conservation Agent, Amy Walkey after 7 years of service. Shortly after, Assistant Conservation Agent Sandra MacFarlane was appointed as the Acting and then full Conservation Agent for the Commission. The Commission welcomed new Associate Member Otis (Duke) Magoun in January 2018, and voted him as the Commission's liaison to the Open Space Committee. At the April 18, 2018 meeting, Chairman Brian McLoone was voted as the Commission's Representative to the Board of Selectmen. Organization of the Commission remained the same throughout the year with Chairman Brian McLoone, Vice Chair Lisa Satterwhite, Hearing Officer Frank Brierley, and Robert Sennett and James Vaille as full members. The Commission's position on the Community Preservation Committee remained unfilled throughout FY '18, and as such, the Commission voted to seek a volunteer designee for this position.

It is essential for any volunteer group to have proficient administrative and technical support to make responsible decisions for our fellow residents and business owners. Conservation Agent Sandra MacFarlane, who completed over 17 years of service to Hanover this fiscal year, started her tenure as our Agent by implementing many policy and processing efficiencies, including the establishment of pre-submission/ pre-hearing meetings with applicants and inter-departmental plan reviews, to assure that public hearing presentations were complete and accurate. As a result, the number of continued hearings and project revisions was significantly reduced. Additionally, she has submitted and the Commission has approved updated Regulations for use of the HPD Firing Range located on the Clark Bog Open Space parcel, a new Invasive Species Removal program, and several revised sections of the 2007 Rules and Regulations. With the aid of part-time interns, Azra Tukic (Sept.– Nov. 2017) and Derek Vozzella (Feb.– June 2018), all State and local permitting deadlines were met. We wish to thank our staff for another year of exemplary service to the Town.

Additionally, many community projects were permitted- Eagle Scout boardwalks, bridges, and trail projects, a Community Gardens project, a DCR Recreational Trails Grant with the Town of Pembroke, public school projects, and several other recreational projects. Regarding the ongoing work at the National Fireworks Site, the Commission issued a second Emergency Certificate, several permits for minor activities within wetland buffers and banks, an amendment to an existing Order of Conditions (OOC), and a new OOC for safe removal of additional munitions found within wetlands. The site remains under strict security measures for both the entire inland site and all associated waterways. Future restoration will be reviewed under a separate Notice of Intent. The Commission wishes to thank the many persons involved with this project including Tetra Tech, Inc., Hanover Police and Fire, MA State Police, MA DEP personnel, the UXO and geophysicists on site, and the Conservation Agent for the many hours of work to maintain the integrity of the site, especially in regard to the safety and security of our residents. Under the 2017 Emergency Regulations for cleanup after severe Spring storms, the Conservation Agent issued permits to residents which allowed immediate cleanup of felled trees and related property damage.

Regarding Conservation meetings, the Commission once again voted to maintain their regular schedule of *each first and third Wednesday of each month*, planning for 24 open meetings. Due to various circumstances, the Commission met in open meetings a total of 20 times, hearing 385 general requests during their meetings with 46 requiring public hearings, all based on the following types of applications:

<b>23</b>	<i>Minor Activity Permit</i> applications requiring <u>28</u> site inspections with <u>23</u> permits issued
<b>11</b>	<i>Request for Determination of Applicability</i> applications in <u>11</u> public hearings resulting in the issuance of <u>11</u> <i>Determinations</i> .
<b>33</b>	<i>Notice of Intent</i> applications in <u>38</u> public hearings resulting in the issuance of <u>25</u> <i>Orders of Conditions</i>
<b>5</b>	<i>Requests to Amend Orders of Conditions</i> in <u>5</u> public hearings with the issuance of <u>3</u> <i>Amended Orders of Conditions</i>
<b>1</b>	<i>Request to Review Revised Plans</i> from previously issued Orders of Conditions- approved
<b>2</b>	<i>Requests for Extensions</i> of time to complete work - approved
<b>36</b>	<i>Requests for Certificate of Compliance</i> with <u>27</u> Certificates issued with <u>9</u> projects requiring additional work
<b>29</b>	<i>Requests for Conservation Land Use</i> for various events- approved

The Conservation Agent investigated more than 60 general complaints from residents as well as 14 additional incidents that resulted in 9 enforcement actions. She also conducted over 385 site inspections related to applications, post-permitting reviews, Open Space parcels, HPD Firing Range regulation review, and similar. Site inspections also served to educate homeowners, real estate persons, and others in regard to the Commission's permitting process and policies, general conservation measures, and yard care within protected buffer zones. Several of the Agent's inspections resulted in the relocation of proposed projects far enough away from protected areas so that application for Conservation permits became unnecessary.

**Following is a summary of Conservation Office income:**

Bylaw Fees:	\$ 10,683.50
Town's portion of State Fees:	\$ 4,242.50
Agency funds received:	<u>\$ 6,000.00</u>
<b>Total Income:</b>	<b>\$20,925.00</b>

Respectfully Submitted by  
the Hanover Conservation Commission:

Chairman Brian McLoone  
Vice Chairman Lisa Satterwhite  
Hearing Officer Frank Brierley  
Commissioner Robert Sennett  
Commissioner James Vaille

## **REPORT OF THE HANOVER PARKS AND RECREATION COMMITTEE**

For Fiscal Year July 1, 2017 – June 30, 2018

Organized under General Town Bylaw 4-18, the Parks and Recreation Committee is the policy board charged with developing goals, objectives, policies and programs with respect to the recreational facilities of the community, including the Bandstand. The reorganization to a Town Manager form of government in August of 2010 placed day-to-day oversight of recreational staff and activities under the direction of the Director of Public Works. As of July 1, 2015 Parks and Recreation moved under the Director of Community Services. Recreational programs are now a major service of the Community Services Department, run by the Recreation Administrator and Recreation Supervisor. The recreation programs employ approximately 40 seasonal playground workers. The Recreation staff continues to work closely with the Parks and Recreation Committee and Town Manager to ensure that the goals of the committee are met.

The Hanover Parks and Recreation Program is dedicated to providing active and passive recreation opportunities for people of all ages through the use and enjoyment of the town's extensive natural land, parks, and water resources. While our major programs occur in the summer, we do develop, promote, and oversee year-round programs and activities with our neighboring communities and business partners to stimulate good health, lifelong learning and a sense of community among our citizens bringing recreation to everyone. We are dedicated to meeting the diverse needs of residents of all ages as well as the preservation and maintenance of open space.

### **BUDGET**

The primary operation of the Recreation Program falls under a revolving fund for 100% self-supporting programs which have no direct cost to the taxpayers. During FY 17, the Recreation Program was able to generate income to run all three summer programs. Via this financial methodology, program participants underwrite 100% of the costs to run all of our programs. At the May 2016 Annual Town Meeting it was approved to fund the Recreation Administrator's salary from the General Fund in FY17.

### **RECREATIONAL PROGRAMS**

2017 Summer Park and Rec, Teen Extreme and Little Rec were huge successes in FY 18. The combined programs serviced roughly 500 families. Our partnership with Office of Family and Community Engagement (FACE) grew allowing families the option of registering for both Park and Rec and a FACE Enrichment class with transportation (walking) throughout the day providing families with more opportunities. This partnership proved very successful and we look forward to growing and partnering more with FACE. We thank the Hanover School Department for allowing the Park and Rec program to utilize school buildings as we moved to the Hanover Middle School in Summer 2017. We would like to thank the Middle School Principal Dan Birolini and Superintendent of Schools Matthew Ferron for this opportunity. We would also like to thank all the DPW and Facilities employees who kept our fields in perfect condition for the children, maintaining the fields and facilities and providing support services whenever they were needed. Enrollment was good during the summer. Our programs gave parents and guardians a cost effective, fun and safe place to send their children during the summer months. We had many returning staff members and some new faces to add to our team.

Hanover Parks and Recreation registration was approximately 85% online. Many programs still use in person registration for convenience, but most of our programs are using online registration.

Due to no longer having access to the Rec Center new partnerships within Town formed to continue some of our popular programs such as the Friday night programs. We are very grateful for the support of the Hanover COA for allowing us to use their facility. Our popular Blue Hills program grew once again with the partnership with the Office of Family and Community Engagement. Free programs such as our Concert Series continued as well. We continued our partnership with Cardinal Cushing Centers to provide free Thursday night events in the summer. We continue to bring new programs into our line-up and welcome ideas from our community.

### **BANDSTAND**

With the grant from the Hanover Cultural Council the department coordinates a six week Summer Concert Series, a wide range of quality musical performances for the benefit and enjoyment of the entire community. The Recreation Department moved the concert series to Forge Pond Park due to construction around the bandstand. Residents enjoyed the outdoor series and we found there to be a larger audience this year with more families in attendance. This series truly has all ages in attendance. We thank the staff of the DPW for keeping the area maintained and ready for each concert. While the performances are free to the public, the actual cost to present the Concert Series was approximately \$3000, funded through various sources including the grant from the Hanover Cultural Council.

### **MASTER PLAN**

Forge Pond Park (King Street Fields) was very active over the course of Fiscal Year 2018. Forge Pond Park continues to be a popular walking and running location for residents of Hanover and surrounding towns. We continue to work on our beautiful design which includes three baseball fields, three softball fields, three multi-purpose fields, a pavilion, concession stand, un-programmed open space, a canoe launch and over a mile and half of walking trails. All fields were open for use in 2015 with minor repairs and projects to be completed while the park was open for use. We would like to thank the DPW employees for their continued hard work on the project. We would also like to thank the Eagle Scouts who have helped to improve Forge Pond Park.

The Parks and Recreation Committee wishes to acknowledge the many individuals, schools, sports groups, civic and business organizations, town boards, committees, and departments who have lent their support and assistance in our efforts to best serve the recreational needs of residents of all ages. While too numerous to mention none are forgotten and all are sincerely appreciated. We pride ourselves on working cooperatively with other organizations and groups in town.

Deb Sullivan, Chairperson  
Bevin Gray, Vice-Chairperson  
Jonathan Bruno  
Steve Geddes  
Mark Miller



## **REPORT OF THE COMMUNITY ACCESS AND MEDIA COMMITTEE**

For Fiscal Year July 1, 2017 – June 30, 2018

On May 11, 2009 the Hanover Community Access and Media (CAM) committee was created at the Annual Hanover Town Meeting to establish an organization responsible to provide Public, Educational and Governmental (PEG) television services to the cable television subscribers of the TOWN OF HANOVER. The funds are overseen by the Town Manager. The committee is constituted annually as follows: one member appointed by the School Committee, one member appointed by the Superintendent of Schools, two members appointed by the Board of Selectmen, and three members appointed by the Town Moderator. Both Verizon and Comcast/Xfinity air three (3) channels of Educational, Government and Public programming for the Town.

Education Channel: Since 2015-2016 HCTV with the High School (HHS) created an elective class in Broadcast Journalism at HHS. The course continues to be fully enrolled. A CAM goal continues to be to have a more advanced class created to build on the current class. HCTV's equipment upgrades have allowed HCTV to provide quality broadcasts in a variety of HHS events including but not limited to sports, music and theater. Hanover Public Schools has its own show, the "Anchor TV Show", that reports on the current happenings in the schools.

Government Channel: Consists of the School Committee meetings, Board of Selectmen meetings and Town meetings broadcast live. Sound and clarity improvements have been made to the station equipment for quality viewing and listening. CAM is encouraging HCTV to create new content to explain our Town government and the process.

Public Channel: CAM wants more community involvement with HCTV and the creation of more new programs. CAM's goal is for the Public Station to have a "Chronicle style" program about the happenings in and around Hanover.

HCTV studio is located inside HHS with a production office, editing station and area for live broadcasts. CAM's goal for the studio is to improve its visibility with signage at its current location and through social media. HCTV is currently in Franchise Renewal negotiations with both Comcast and Verizon to secure funding for the future of HCTV.

Respectfully Submitted  
by its Members:  
Tom Kane  
Amy Lipman-White  
Pam Manning  
Stephen Ryerson  
Susan Glover  
Jamie Tedeschi  
Michael O'Connor

## **REPORT OF THE BOARD OF HEALTH**

For Fiscal Year July 1, 2017 – June 30, 2018

The Board of Health respectfully submits the following report for the period of July 1, 2017, through June 30, 2018, to the citizens of Hanover. The current Board Members are: Mr. John Dougherty, Mrs. Gabrielle Mahoney and Ms. Delshaune Flipp.

The Board meets two times each month and all meetings are posted on the town website. The office is staffed by: Kimberly Dixon, Health Agent, oversees day-to-day operations of the Health Office, under the umbrella of the Department of Municipal Inspections (DMI). A full time Assistant Health Agent/ DMI Inspector, William Barrett, Assistant Health Agent, Joseph Stack, Public Health Nurse/Food Inspector, Nancy Funder RN staff the office. Dr. Richard W. Ashburn, MD provides medical oversight to the Board of Health. The staff performs inspectional services, which may include: sanitary inspections, food inspections, camp and pool inspections, percolation tests, septic plan review and Title 5 installation inspections. The Board has approved new sauna and spa regulations and added additions to our body art regulations to include micropigmentation. The BOH holds influenza immunization clinics each fall and rabies immunization clinics for dogs and cats each spring in conjunction with VCA/Roberts Animal Hospital.

### REVENUE:

Fees for the Board of Health licenses, permits and septic system inspection fees produced \$80,720.51.00

### SEPTIC PERMITS AND TESTS:

Disposal Works Permits:	95
Percolation Tests:	68
Observation Holes:	137

### LICENSES/PERMITS ISSUED:

Septic Installer	58	Well Permits	32
Sewage Pumps	25	CommonVictualler License	45
Rubbish Collectors	8	Public/Private camps	4
Food & Milk	175	Public Swimming Pools	9
Catering/Mobile	7	Barns/Stables	45
Frozen Food Dessert	9	Body Art	8
Funeral Director	1	Tanning Salon	2
Tobacco Sales	24	Dorms/Group Homes	13
Eyebrow Microblading	2	Title 5 Inspectors	28

### REGULATIONS:

#### FOOD

The Board of Health continues to emphasize food safety practices that play a critical role in preventing foodborne illness. We continue to work with management to enforce safe food handling. Most food establishments are inspected twice a year.

## TOBACCO

The Board of Health continues to enforce the regulations governing smoking in food establishments and the workplace. The Town of Hanover, along with 4 other communities; Norwell, Pembroke, Rockland, and Weymouth applied for and received a tobacco grant from the Massachusetts Department of Public Health that will start FY19. The grant allows for the hiring of a part-time Tobacco Control Coordinator who will provide information and education to tobacco retailers regarding the tobacco regulations in each of the 5 communities. The Tobacco Control Coordinator will also conduct compliance checks in each community.

## BODY ART

Body Art regulations encompass the regulations for tattooing, micropigmentation, scarification and body piercing. There are three establishments with Body Art licenses in town.

## SEPTIC

The Board of Health continues to review numerous domestic and commercial septic systems. The Board of Health monitors ten (10) commercial groundwater discharge permits on a monthly basis. This office also monitors the performance of thirty-eight (38) alternative treatment facilities and seventeen (17) non-industrial holding tanks.

## POOLS AND CAMP

The office continues to inspect and permit all camps, as well as semiprivate and public pools in town. These inspections are governed by DPH regulations and include requirements for camp facilities, medical information and medical oversight (including immunization histories) on campers and staff and expanded (SORI and CORI) checks on all adolescent, adult staff and volunteers. This year the office permitted four (4) summer camps, seven (7) semi-public pools, and two (2) special purpose pools.

## DISEASE:

### WEST NILE VIRUS/EEE/LYME

Mosquito and Tick-borne illnesses continue to cause serious concern for Hanover and all of Southeastern Massachusetts, and have in the past necessitated the closure of public fields and playgrounds between sunset and sunrise, a public health measure aimed to minimize the potential for exposure to mosquitoes carrying disease. There were no positive tests in Hanover for EEE or WNV as of July 1, 2018, therefore, no field closures were ordered this year. The Town posts guidelines to minimize the risk of tick-borne illness on its website and also works closely with the Department of Public Health and the Plymouth County Mosquito Control Project.

## EMERGENCY PLANNING:

The Hanover Board of Health continues to update and add to its Local Emergency Management Plan (LEMP), which outlines responsibilities and actions in response to: Infectious disease outbreaks, bioterrorism, chemical or radiological incidents, public health emergencies and natural disasters, and any other emergency requiring a response from the Board of Health. This plan outlines procedures to protect and maintain public health and safety, conduct disease investigation, distribute mass prophylaxis (vaccines and antibiotics) and provide support for other emergency response actions.

The Hanover Board of Health continues to recruit volunteers for a regional Medical Reserve Corps (MRC) who can serve during local emergency health situations in the community. Volunteers don't need to have a medical background, all volunteers are welcome and will be trained to assist their communities during public health emergencies. Anyone interested in volunteering is encouraged to contact the Hanover Board of Health.

#### CLINICS:

In October, the annual adult immunization clinics were held at the Hanover Senior Center and residents were offered immunizations for seasonal influenza virus.

The Board held a rabies clinic in cooperation with Roberts Animal Hospital where 55 dogs and cats were vaccinated; 43 total dogs (31 in town & 12 out of town) and 12 cats (10 in town & 2 out of town).

#### DISEASE REPORT:

The following cases of communicable diseases and animal bites were reported to the State:

- 5 Communicable diseases (mumps, measles, chicken pox)
- 9 Foodborne
- 68 Tickborne Illness (Lyme, Babesiosis, anaplasmosis, etc.)
- 49 Influenza
- 27 Animal Bites

#### COMPLAINTS:

- 2 Unsanitary conditions (business)
- 12 Restaurant (uncleanliness)
- 2 Landlord (repairs, etc.)
- 10 Animal complaints (excluding dog bites)
- 4 Debris around business and homes
- 2 Odor

#### HOUSING:

- 20 Housing Inspections

Following the most recent election, Delshaune Flipp was elected for a three year term on the Board of Health. The Board of Health would like to thank Richard Farwell for his 3 years of service on the Board.

Respectfully submitted,  
John Dougherty, Chairperson  
Gabrielle Mahoney  
Delshaune Flipp

## **REPORT OF THE VISITING NURSE**

For Fiscal Year July 1, 2017 to June 30, 2018

The Hanover Visiting Nurse Association continues to provide health care to all residents and has since its inception in 1929. The agency has a long and proud legacy of community care. Nursing services are provided at no charge to residents. The Hanover Visiting Nurse Association remains committed to our founding objective of professional home nursing care.

The agency continues to provide case management, chronic disease management, a variety of health promotion and illness prevention programs for residents.

The Hanover Visiting Nurse Association works closely with the Council on Aging, Fire and Police Department, School Nurses, and other town departments, Old Colony Elder Services and the Hanover Food Pantry. We also work with the various departments of area hospitals, medical centers and rehabilitation centers. We network and collaborate with other healthcare organizations/agencies, to provide comprehensive services to Hanover residents.

The Hanover Visiting Nurse Association Board works in conjunction with the V.N.A. to provide services to Hanover residents. The Board awards scholarships, funds camperships, and provides assistance to residents at the Holidays and throughout the year, as well as provides educational programs for the community.

We were able to provide assistance to more than 250 people during the 2017 Holiday season. The Visiting Nurse Association is most grateful to the Hanover community for its generosity and support. It is because of the generosity and support of the community that we are able to be of greater good to the residents of Hanover.

More than 2010 clients were served this past year. There were 1026 home nursing visits, and more than 984 clients were seen at the VNA office, various clinics, health fairs or for social services. Numerous telephone calls were received as well as made throughout the year to manage the Hanover community's needs.

This year we were fortunate to have the opportunity to provide 3 presentations of "Heart Health", and welcomed presentations "The Journey....Understanding Palliative Care vs Hospice Care" and "Introduction to Aroma Therapy" for the community. The V.N.A. Board provided an excellent presentation on "Parkinson's Disease", at their open meeting as well.

I extend my deepest appreciation to the Hanover V.N.A. Volunteer Board, for their dedicated and tireless work on behalf of the agency and the Hanover Community. I also extend my thanks and deep appreciation to Ellen Lehane, RN, who retired in January, 2018, after near 20 years of dedicated service in the Hanover community, Kate Heitman, RN, Karen Lynch, RN, Robin McLaughlin, RN, Angela Powers, RN, and Donna Hynes our secretary. I am privileged to serve as the current Nurse Administrator for the Hanover V.N.A.

## **SCHEDULE OF HANOVER V.N.A. CLINICS**

### **Barstow Village**

Third Wednesday of each month, 1:30PM – 2:30 PM

No clinic in July and August.

### **Cardinal Cushing Residence**

First Thursday of each month, 9:30AM-10:00AM, in the Library of Building 1

No clinics in July and August. \*This clinic schedule was changed in January, 2018.

### **Hanover Senior Center**

Last Monday of each month, 9:30AM-10:30AM

### **Legion Housing**

Second Wednesday of each month, 9:30PM – 10:30 AM

No clinic in July and August.

### **Services Provided in the Office:**

Adult Blood Pressure screening - walk-in or by appointment

Diabetic Screening - by appointment.

The Visiting Nurse Office is located on the lower level of Town Hall. An answering machine will take your message when the nurse is out of the office.

Respectfully Submitted,

Doreen Zeller, RN  
Nurse Administrator  
Hanover V.N.A.

## **REPORT OF THE HANOVER VISITING NURSE ASSOCIATION, INC.**

Fiscal Year July 1, 2017– June 30, 2018

The Hanover Visiting Nurses Association believes that all persons living in our community deserve to be treated with dignity and respect. With this premise forming the framework of our goals, the VNA Board members, in conjunction with the Hanover Visiting Nurses, work to promote the wellbeing of Hanover residents.

The VNA Board is comprised of a dedicated group of volunteers who work closely, not only with the Visiting Nurses, but also with other Hanover departments. They support the Hanover School System by awarding scholarships to Hanover high school graduates planning careers in nursing and allied health professions and continue to support the Hanover Parks and Recreation Department by funding camperships for Hanover children.

The Hanover VNA enriches the holidays for residents with the Thanksgiving Food Drive and the Christmas Gift Program. Many families were assisted in the 2017 holiday season. Emergency assistance is also provided throughout the year for those in need.

Annually the VNA sponsors an Open Meeting when all Hanover residents are invited to attend. On April 10, 2018, the program, held at the Council on Aging, was “Parkinson’s...A Complex and Mystifying Disease “. The guest speaker was Brett Miller, who is the owner of 110 Fitness and Wellness in Rockland, MA, which offers adaptive and wellness programs for individuals of all ages with disabilities. Signs and symptoms of Parkinson’s disease, resources available and the health benefits of exercising were addressed. The meeting was well attended by over 100 people.

The yearly Fund Drive held in October, is our primary source of support for the VNA. The organization is extremely grateful for the generosity of Hanover residents, businesses, churches and schools which make all that we do possible. The VNA Board members thank all who responded so generously to our Fund Drive in 2017 and to those residents who contribute throughout the year. Your continued support enables us to serve you.

Respectfully submitted,

Josephine Koelsch, President  
Hanover Visiting Nurses Association, Inc.

## **REPORT OF THE OPEN SPACE COMMITTEE**

For Fiscal Year July 1, 2017 – June 30, 2018

The Open Space Committee (OSC) was chartered to ensure that the Town's rural character is maintained and enhanced both through protection of existing resources and acquisition of new properties.

A new Open Space and Recreation Plan was completed and submitted to the Massachusetts Department of Conservation and Recreation for approval. The plan is an important document that sets forth priorities and a five year action plan. This updated plan allows the Town to be eligible for Massachusetts Recreational Trails Program grants and other open space related grants.

Members of the OSC and volunteers strive to make the public aware of the trails in Hanover through newspaper articles, social media and public walks. Throughout the year walks were held at Shingle Mill Brook, Morrill Allen Phillips, Colby Phillips, Cardinal Cushing Property, and on two occasions at Chapman's Landing.

The OSC commends the work of Boy Scout Troop 1 and 38. Over the years these two groups have made numerous trail improvements through Eagle Scout projects. The OSC works without a budget and is grateful for all the volunteers who donate countless hours to maintain the trails in Hanover for the community to enjoy. Trail maintenance is challenging and we encourage residents to help keep the trails safe and clean for all to enjoy. Residents who would like to volunteer can contact any OSC member or attend our monthly meeting held at the Town Hall on the first Monday of the month at 7:00PM.

Respectfully submitted,

Harold D. Thomas, Co-Chair  
Mary Dunn, Co-Chair  
Judy Grecco  
John Ferraro  
Robert Meader  
Julia Traggorth  
Otis Magoun



## **REPORT OF THE PLANNING BOARD**

For Fiscal Year July 1, 2017 – June 30, 2018

The Town of Hanover's Planning Board is charged with administering the approval of Subdivision Plans, Special Permits and Site Plan Approval in accordance with State statutes and local zoning and subdivision regulation. The Planning Board held twenty-four (24) meetings in the 2018 fiscal year.

The Board issued fourteen (14) Special Permits, two (2) Limited Site Plan Approval and seven (7) Site Plan Approvals. The Board approved one (1) subdivision this year, two (2) Approval Not Required (ANR).

The Planning Board is pleased to say the 2018 Master Plan was adopted. Since 2016 the Town and the Hanover Planning Office have been working with the Metropolitan Area Planning Council (MAPC) on a master plan process named "Hanover 300". The Planning Board would like to thank the Master Plan Committee for their hard work and dedication for their efforts in creating the Master Plan. The Master Plan will provide guidance to the town for important decisions for the next ten years.

Over the past year the Board has seen an increase in development and investment within the community. Some of the new developments and redevelopments that the Planning Board oversaw were Merchant's Row, Previte's, and South Shore Conservatory of Music.

The Planning Office received a Planning Assistance Grant through the Executive Office of Energy and Environmental Affairs. The Planning Office worked with the Metropolitan Area Planning Council (MAPC) to create draft bylaw language for an Open Space Residential (OSRD)/Cluster Bylaw.

The Board would like to take this opportunity to express its gratitude to the residents of the Town and to the various Boards, Commissions, Departments, Town officials and employees for their cooperation, support and assistance throughout the year in ensuring that Hanover remains a desirable community within the region.

The Board would like to thank MaryAnn Brugnoli who served as the Chairman for the Planning Board for this past 2018 fiscal year and for her continued dedication as a Board member. The Board would like to also thank Kara L. Nyman for her time served on the Planning Board as she has resigned her position. The Board would also like to welcome Giuseppe Fornaro, the newest Associate Member. The Planning Board looks forward to calendar year 2019 to continue the work of keeping Hanover a viable and livable community for all current and future residents.

Respectfully submitted by the Town of Hanover Planning Board

MaryAnn Brugnoli, Chairperson  
Board Members:  
Richard Deluca  
Jeff Puleo  
Ken Blanchard  
Meaghan Neville-Dunne  
Bernie Campbell  
Giuseppe Fornaro

## **REPORT OF THE BOARD OF PUBLIC WORKS**

For Fiscal Year July 1, 2017 – June 30, 2018

The mission of the Department of Public Works is to protect, preserve, improve, and manage the Town's infrastructure and related assets. This infrastructure includes the Town's roadway and drainage networks, dams, cemeteries, parks, transfer station, water distribution system, and water treatment plants. The Department employs 39 full-time and seven seasonal or part-time employees. Public Works employees are either working or on-call 24 hours a day, seven days a week, 365 days a year to respond to any infrastructure related challenges that may arise.

The Board of Public Works would like to recognize long-time employee, Deputy Superintendent – Field Operations Curt Maclean, who retired in January of 2018 after a 44 year career with the Town. Mr. MacLean filled many roles over his career in the highway, water, and public grounds divisions, ultimately serving as the Deputy Superintendent for Field Operations, responsible for field activities of the highway, grounds, and transfer station divisions. His work included oversight of snow and ice operations and major weather events, as well as oversight of millions of dollars in road paving and reconstruction. He served as the Town's Tree Warden, oversaw the resurrection of the Luddam's Ford Park from its previous life as an overgrown historic industrial site along the Indian Head River, and provided primary assistance and oversight of the construction of Ceurvels Field (Myrtle Field) and Forge Pond Park. We thank him for his many contributions to the community and wish him well in retirement.

The change to a Town Manager form of government which was implemented in August of 2010 drastically changed the role of the Board of Public Works. Most of the duties of the Board were transferred by the enabling Town Manager statute to the Town Manager. The Board of Selectmen retained the water rate setting authority. The Town Manager subsequently delegated many of the day to day roles to the Director of Public Works while retaining oversight authority. The Board of Public Works' role has become one of advisory in nature. While DPW staff is busy on a day-to-day basis responding to the operation and maintenance needs of the Town's infrastructure, they need feedback on the issues that are important to residents. The Board of Public Works welcomes your feedback on any town issue and will communicate your thoughts to both the Director of Public Works and to the Town Manager. The Director of Public Works also welcomes residents to contact him and speak their mind on the issues that are important. We don't always have the resources to solve every problem, but will consider your concerns and do the best we can to meet your expectations.

The DPW is organized into operating divisions. As we have done in the past, what follows is a brief description of the activities of these divisions for the fiscal year.

### **PUBLIC WORKS AND WATER ADMINISTRATION**

The public works and water administration divisions provide overall budgeting, planning, accounts payable, payroll, water billing, public bidding, and general administrative support for all DPW operations. In addition, the divisions handle hundreds of telephone calls and emails a year and are responsible for issuing roughly 21,000 water bills and 8,000 transfer station stickers annually.

The DPW continues to experiment and develop its presence on the internet. We recognize that internet based tools are becoming more important to the residents in the community both as a source of information and as a means of communicating with us. We try to post all major activities of the

department on both the DPW website ([www.hanoverdpw.org](http://www.hanoverdpw.org)) and the Town website ([www.hanover-ma.gov](http://www.hanover-ma.gov)).

As time permits we continue to add content to our website, [www.hanoverdpw.org](http://www.hanoverdpw.org). The What's Happening page of the website contains interesting stories and pictures of DPW activities and is updated periodically. We have made an effort to post flushing routes and road work updates as well as snow and ice updates and are committed to expanding our offerings in FY 18. We continue the process of implementing management dashboards that allow DPW managers as well as the general public to see various statistical information. Finally, we continue to add data to the open data page which contains tabular data that can be downloaded and manipulated in a spreadsheet.

Finally, we recognize that the public utilizes technology in a variety of ways to communicate and we need to evolve over time and use utilize the technology to meet the expectations of our constituents. We continue to use Facebook (Town of Hanover, Ma DPW) and Twitter (@HanoverDPW) as a means of communicating timely messages to residents and businesses and will be dedicating staff time in FY 19 to experiment with other platforms as well as to better inform interested parties of the activities of the DPW. We encourage residents to follow both feeds. These accounts are not monitored in real-time and as such we encourage residents to use the telephone (781-826-3189) and email ([office@hanoverdpw.org](mailto:office@hanoverdpw.org)) as the best means for reaching us.

## **HIGHWAY**

The highway division maintains the Town's network of roads and drainage systems, including all related structures such as bridges, sidewalks, shoulders, pavement markings, and street signs. The division is responsible for roughly 85 miles of roadway, 35 miles of sidewalks, and 55 miles of curbing. The drainage system contains roughly 2,800 catch basins, 1,300 manholes, and numerous miles of drainage pipe. The exact number of signs is not known.

The road program was busy in FY 18. Circuit Street (Plain Street to Myrtle Street), Indian Brook Lane, King Street (School St to #288), Main Street (near Cedar Street), the Maplewood Drive cul-de-sac, Meeting Hill Road, and Walnut Street were leveled and overlaid in the fall of 2017. In addition, Arthur Matthew Drive, Dana Drive, Graham Hill Drive, Grove Street, Greenhill Road, Hanover Street (Rte 53 to Rte 139), Henderson Lane, Kingston Road, Merritt Road, Old Washington Street, Plain Street (Circuit Street to Hanover Street), Sharon Road, Simmons Road, Stonegate Lane, Teresa Lane, Union Street (Old Washington Street to Constitution Way), and Washington Street (Oakland Ave to Broadway) were leveled in the spring of 2018. The streets that were leveled in 2018 will be overlaid in the summer of 2018.

The DPW continued its program of improving the safety of the Town's dams in FY18. We began the process advancing the design of repairs to the Curtis Crossing Dam which is located at the Luddam's Ford site on Elm Street. The Town of Pembroke, which co-owns the dam, has already appropriated \$100,000 to cover its share of the repairs. We expect permitting to be complete in the spring of 2019 and will be asking the May 2019 Town Meeting for funds to complete the repairs. If approved, work is expected to take place in the summer of 2019.

We report again this year that storm water management continues to be a topic of great concern to the Board of Public Works. Like all other communities of our size nationwide, we are under a mandate under the Federal Clean Water Act to reduce the amount of pollutants entering the rivers and streams in our community as a result of our storm water system. Research has shown that municipal separate stormwater systems are a significant source of contamination. An update to the General Permit of the

Phase II NPDES Stormwater program is scheduled for release at the start of FY 19. Cost of compliance is expected to be in the neighborhood of \$75,000 to \$100,000 per year and has been planned for in the FY 19 budget. The ultimate goal of this program is to reduce pollution and make the rivers and streams in Hanover as healthy as possible.

As we have done in years past, we wish to remind residents who live along drainage ditches and streams that these ditches and streams are an integral part of the Town's drainage system. Encroachment by abutters, often as simple as a leaf pile, grass clippings, or brush placed near the bank of a stream, narrows the capacity of the stream, causing backups and often flooding upstream. Children's toys and plastic buckets that find their way into the streams can cause similar problems. We ask residents to help themselves and their neighbors by keeping these streams clear. Please notify the Department if you see any buildup of debris near a drainage inlet, outlet, or culvert pipe in your neighborhood.

The total cost of highway operations in FY 18 was \$579,486.

### **PUBLIC GROUNDS AND CEMETERIES**

The public grounds division maintains the Town's three cemeteries, the Town's athletic complexes including Ellis Field, Myrtle Street Playground, B. Everett Hall Field, Gallant Field, Briggs Field, and Forge Pond Park, as well as the grounds of the Library, the Stetson House, the Luddam's Ford site, fire stations, and the DPW facilities. Facility operations personnel maintain the fields behind and adjacent to the schools with the exception of the fields behind Sylvester School and Center School which are now maintained by the DPW. The public grounds division also maintains an active tree and roadside brush control program around town. All told the division operates and maintains approximately 88 acres of facilities with a staff of six employees and is assisted in its larger projects by employees of other DPW divisions.

Public Grounds maintenance activities are becoming a much more important focus of public works departments, not only in Hanover but in neighboring communities and communities nationwide as organized athletic programs fill a greater role in the lives of residents. Where children once played on lawns in neighborhoods, they now play in public parks. The Board and the DPW's employees take pride in the condition of the playing surfaces and will continue to work hard in the future to work with the Parks and Recreation Committee and local groups to provide residents with high quality recreation facilities. We also actively support passive recreation and look to expand facilities such as the walking paths at Forge Pond Park to other facilities in the future.

A total of 29 graves in 17 lots were sold in the Hanover Center Cemetery in FY 18. The cemetery staff accommodated 59 internments including cremations.

The Board of Public Works thanks the department staff and the residents whose efforts make the Hanover Center Cemetery such a beautiful venue for the Town's annual Memorial Day Observance.

The total cost of public grounds and cemetery operations in FY 18 was \$475,119.

## SNOW AND ICE

FY 18 was an average snow and ice season with seven plowable storms and 38 salting runs at a total cost of \$702,613. A “normal” year is typically six to seven plowable storms and 25-30 salting runs. The industry trend is towards plowing more and salting less. The Town utilized contractors six times in FY 18. The season was extremely cold early, driving up the number of salting runs. Most of the snow fell late in the season.

The Department continued the practice of utilizing road graders during several storms to combat ice pack on the roadways. Ice pack forms where heavy traffic compacts snow and ice, especially in colder storms. Once it forms, it is extremely difficult and costly to remove. Hanover’s snow and ice operations are built around the concept of getting out early and treating roads early and aggressively to minimize the formation of ice pack. Research has shown that it is 6-10 times more expensive to remove snow in a reactive mode from the top down than it is by being proactive. By getting out early, the DPW strives to develop a salt brine on the road surface, preventing snow from developing a bond with the surface of the roadway. We have been somewhat reluctant to use road graders in the past except in extreme events as the equipment can prematurely degrade the road surface and pavement markings. However, we are finding that increased traffic in the community is forcing the issue to utilize this equipment as a necessary means to meet the Town’s “black road” goals.

The price of salt dropped slightly from \$68.91 in FY 17 to \$61.49 in FY 18. Overall, we purchased 4,081 tons of salt in FY 18, up from 2,493 tons of salt in FY 17. The increase in tonnage over FY 17 was due to the extremely cold temperatures early in the season which turned normally wet storms to icy storms. The department continues to apply the latest research and industry best management practices to minimize the amount of salt that we use.

The DPW wishes to remind residents that the Town needs to fully clear roads from edge-of-pavement to edge-of-pavement to ensure adequate access for public safety vehicles and to ensure that there will be adequate room, especially in January and February, for the next storm that may come through. This policy is largely driven by the need for emergency vehicles to have access to and staging areas in front of houses should the need arise. The result is a policy similar to that of the Massachusetts Highway Department regarding snow plow damage. The Town is not responsible for damage to mailboxes, fences, shrubs, etc... that are within the layout of the road as a result of the snow removal operation. The road layout, which varies from street to street, typically extends 5-8 feet past the edge of the pavement. The vast majority of snow damage is caused by the weight of the snow coming off of the plow. We do actively monitor the performance of our employees and contractors and strive to try to have supervisors investigate all reports of damage to ensure that damage isn’t the result of reckless behavior.

We ask those of you who have private plows to not plow your snow into the street. This also extends to those who use snow blowers. We realize it is a challenge for contractors and homeowners to find places to put snow during a heavy snowfall season, but plowing into the street creates a hazard to the traveling public and it increases the Town’s costs as it often forces us to go back and replot streets that have already been cleared and treated with chemicals. The best practice is to utilize areas on your own property early in the season, plowing well off of your driveway early in the season will allow for additional room if the season becomes difficult. In addition, we caution you to keep your children and pets away from the side of the road and the snow banks when plows are in the area. Visibility during a storm is typically very poor and road conditions are such that it is very difficult for a snow plow to stop quickly on an icy road.

Snow removal is a strenuous and stressful task for all of those who are involved. Our focus is public safety. While storms may leave you frustrated, we ask you to be considerate and to understand that

drivers simply can not pay special attention to your driveway or mailbox as there are 5,000 driveways and 5,000 mailboxes that line the Town's streets. We thank our plow operators for their efforts. They are fully engaged from the start of every storm until the job is done so that the rest of us can lead our lives during the winter with minimal disruption.

## TRANSFER STATION

The transfer station division continues to offer a cost effective means of handling the Town's solid waste needs. Through the recycling efforts of the residents, a significant percent of the total waste handled by the Town was diverted to recycling programs. Not only do these programs remove much of the state banned wastes from the waste stream, they significantly reduce the cost of operations as the cost of trucking and disposing of the recycled items is well below the cost trucking and disposing of the mixed waste that ends up being thrown in the main pit.

The overall amount of waste handled by the transfer station was down by 1.72% in FY 18. The table below summarizes the amounts of various categories of waste for the past three years.

	<b>FY 16 tons</b>	<b>FY 17 tons</b>	<b>FY 18 Tons</b>	<b>% Change FY 17 to FY18</b>
Municipal Waste (main pit)	4,682	4,741	4,753	0.25%
Construction and Demolition	951	937	1,065	13.66%
Bulky Furniture	141	218	216	-0.92%
Paper	295	243	163	-32.92%
Cardboard	373	354	276	-22.03%
Plastic	93	91	84	-7.69%
Cans	18	23	19	-17.39%
Glass	153	142	81	-42.96%
Metals	372	421	356	-15.44%
Other Recyclables	265	187	188	0.53%
Yard Waste (estimate)	1,700	1,700	1,700	0%
<b>Total Solid Waste</b>	<b>9,043</b>	<b>9,057</b>	<b>8,901</b>	<b>-1.72%</b>

Recycling quantities are down significantly. We believe that a portion of this has been inaccurate data coming back from our vendors. As the cost to process recyclables has increased, we have taken steps to better track materials leaving the yard. The cost of recyclables in the past has been negligible as many of the recyclables have historically had no trucking or disposal costs and in fact have largely generated revenues. Towards the tail end of FY 18 the recycling markets collapsed due to lack of overseas demand and China's refusal to accept American recyclables due to high contamination rates of some materials. The result is that we are now paying to dispose of most recyclables so residents should expect significant increases in costs for FY 19 and beyond.

The DPW's brush and compost piles located on Ames Way are considered part of the Town's solid waste operation. These piles divert waste which many years ago was handled through back yard brush and compost piles. As time has gone on, this type of waste found itself into landfills and incinerators as residents statewide did not want to have piles in their yards. To combat the growing problem, the state somewhat mandated that communities offer brush and compost piles to divert such waste so it could be recycled. The Town's brush pile costs \$14,900 to process in FY 18. The compost pile cost \$1,000. The cost of brush was up due to a series of wind storms that significantly increased the amount of branches and trees that fell during the year. Residents are urged to utilize extreme caution and to drive slowly

when entering the highway facility as this is an active highway maintenance facility. In addition, residents are reminded that both piles may be closed at times for maintenance and are not open during or shortly after snow storms.

The DPW wishes to remind residents that the Town does have a mandatory recycling bylaw. In addition, State regulations ban recyclable materials from landfills. The Department encourages residents to take full advantage of the recycling opportunities so tax dollars that are literally thrown away with the solid waste can be used for more constructive purposes.

Total revenues from solid waste operations in FY 18 were \$117,588, up from \$112,835 in FY 17. As reported last year, the recycling market remains quite volatile and dependent on overseas economies. Drastic changes in Chinese policies have all but decimated the market for paper, cardboard, and in some case metals as well as increased the cost of recycling electronics. Total expenses associated with the Town's solid waste operation in FY 18 were \$889,839, up from \$872,893 in FY 17. The increase was largely a result in increased transportation and disposal costs and new expenses related to the disposal of electronic waste.

## **WATER TREATMENT**

The water treatment division maintains and operates the Town's three water treatment plants and nine wells in four well fields. Overall, the treatment division produced 498,634,093 gallons of water during the fiscal year.

The Department processed 128.97 million gallons of water through the Broadway Treatment Plant in FY 18, slightly up over FY 17. The Beal Plant processed 77.21 million gallons, slightly down from FY 17. The Pond Street Plant treated 292.45 million gallons.

We wish to remind residents that Hanover receives all of its drinking water from that which falls from the sky and sinks into the ground. The Town is limited by the Commonwealth of Massachusetts in the amount of water we may withdraw from the ground over the course of the year. This limit, known as our Water Management Act permit amount, is designed to protect the region's rivers and streams from being pumped to dangerously low levels by area water suppliers. While we have adequate supply and pumping capacity for normal human consumption, the Town is at our Water Management Act ceiling as a result of the over watering of lawns. In the late spring of 2018 we saw demand increase by 300,000 to 700,000 gallons per day, the direct result of lawn watering. This drives the water demand above our pumping capacity, is not sustainable, and puts Hanover in violation of our permit. Water restrictions will be instituted earlier in 2019 and heavily enforced to meet the terms of our permit.

We encourage the use of conservation measures including environmentally friendly landscaping techniques to minimize the outside use of water. The Department continues to partner with the North and South Rivers Watershed Association (NSRWA) in co-sponsoring their WaterSmart program. Details of this program are available on the NSRWA's website at [www.nsrwa.org](http://www.nsrwa.org). We encourage you to visit this website as well as those of the Environmental Protection Agency (EPA) ([www.epa.gov](http://www.epa.gov)) and the American Water Works Association ([www.awwa.org](http://www.awwa.org)) to learn more about drinking water.

Water quality complaints dropped off in FY 18, although we do see seasonal complaints related to flushing. The problem seems to be most pronounced in certain neighborhoods near the center of Town and on the west side of town which we believe are the result of the flow patterns of water as it travels in our distribution system. The quality of the drinking water delivered to homes and businesses is our

highest priority. We work every day to address concerns and improve operations. We encourage residents and business to contact us when you experience poor water quality. We follow up on all complaints and strive for transparency by reporting our test results to you.

As reported last year, quarterly monitoring in the distribution system for disinfection byproducts triggered a violation of the Stage 2 Disinfection Byproduct Rule. Disinfection byproducts can form when chlorine in the water reacts with residual organics. Some byproducts decay over time and some byproducts grow over time. Hanover's test results indicated that the total trihalomethanes (TTHM's), a byproduct that grows over time, had reached a level at a test site in the northwest corner of town which exceeded the locational running average level of 80 parts per billion. As a result, the Town entered into an administrative consent order with the Massachusetts Department of Environmental Protection to reduce disinfection byproducts through changes to our operating procedures as well as future capital improvements. Based on the recommendation of the Town's consulting engineers, the May 2016 Annual Town Meeting appropriated funds to design and construct improvements to the Town's three water treatment plants to reduce disinfection byproducts to below acceptable levels. Unfortunately, costs are expected to rise to solve this problem. While the new treatment systems are being designed and built, we are managing the TTHM levels through directed flushing and through reduced usage of the wells that are highest in organics. This, unfortunately, is not a long term solution and the treatment changes are still necessary. We would like to note that Hanover is not alone as several other communities in southeast Massachusetts are facing similar challenges.

The total cost of water treatment operations in FY 18 was \$1,443,970.

## **WATER DISTRIBUTION**

The water distribution division manages and maintains roughly 110 miles of water mains, a thousand fire hydrants, over a thousand distribution system valves, and approximately 5,000 water services. The department fixed 14 water breaks in FY 18. While some may think this is a large number and any water break is certainly an inconvenience to those who are impacted, we remind residents that we manage over 580,000 feet of water main and some failure is to be expected as the ground shifts. We commend and thank departmental personnel for answering the call when emergency repairs are needed.

In addition to normal and emergency repairs to the water distribution system, the division stepped up its leak detection efforts in an effort to reduce the amount of unaccounted for water. We remain hopeful that the reduced quantities of water pumped is evidence that our efforts are starting to pay off. However, this will be an ongoing process to strive to live within the available resources. The DPW also maintains an aggressive program of testing of backflow prevention devices, performing 533 tests on 335 devices in 195 facilities to ensure and protect the integrity of the distribution system from cross contamination. Finally, the water distribution division performed approximately 21,000 water meter readings.

The water distribution division continued its program of installing radio read water meters. The current count is 2,287 meters, up from 1,921 meters this time last year. As we reported last year, the conversion to radio read meters is a natural progression of the Town's meter automation efforts that started in 1988 which we hope will help us perform the 21,000 meter readings we do annually in a more efficient manner. The newer meters also have additional functionality which should allow us to detect intermittent leaks in customer homes. The new technology will help us to alert customers of these leaks so that they can be resolved before they become too costly.



The Department installed a 12-inch ductile iron water main Plain Street from Hanover Street to Circuit Street using Town forces in FY 18. This was the second phase of a two-year project to eliminate a potential bottleneck to providing the necessary fire flows to the industrial areas of West Hanover.

The total cost of water distribution operations in FY 18 was \$892,348.

## **LAND DEVELOPMENT**

The Department provides inspectional services of new subdivisions to ensure the infrastructure under construction is built to the specifications of the Planning Board's Rules and Regulations for Subdivisions. This is an on-going process as projects sometimes take multiple years to complete.

The Department is currently monitoring two subdivision projects that are under construction.

In conclusion, the Board recognizes the dedication of its employees who continue to respond whenever they are asked to solve whatever challenging problem they are asked to solve, regardless of the time of day, the day of the week, or the weather. Public works organizations nationwide take pride in making things work with whatever resources they have available, and the Hanover DPW proudly subscribes to this operating philosophy. Our goal is to accomplish our mission with as little fanfare as possible and our employees make this goal a reality. We once again ask residents to personally acknowledge the efforts of these individuals as they see them around town.

Respectfully submitted,

Board of Public Works

Robert P. Heywood, Jr., Chairman

Louis R. Truscello

John L. Benevides

Director of Public Works

Victor J. Diniak

## **REPORT OF THE FACILITIES DEPARTMENT**

For Fiscal Year July 1, 2017 – June 30, 2018

The Facilities Department continued its mandate to maintain the schools and municipal buildings of the Town of Hanover to the highest standards. The department consists of 28 full time and 6 part time personnel, comprising custodial and maintenance divisions and administration, dedicated to maintaining the conditions and cleanliness of the 24 buildings in its charge. For FY18, the department's budget was \$3.67 million, with \$1.95 million for payroll and \$1.72 million for expenses.

Administration: The Department administration consists of the Facilities Engineering Manager, the Deputy Superintendent for Facilities, the Administrative Assistant, and a part time clerk-typist (12 hours/wk). While handling the basic task of taking phone calls and receiving the public, the Administrative Assistant performs the heavy weekly routine of processing payroll and tracking absences for over 30 personnel, developing a weekly bill schedule of invoices which annually total approximately \$1.7 million, and processing the respective records for those tasks. The part-time clerk-typist largely supports the school building rental program, managing the applications for building use and the invoicing process.

Custodial Division. Throughout the year the custodial division's 26 Custodians and one Foreman performed the daily service of cleaning the town's schools and municipal buildings, while also providing countless services to support the needs and activities of each building's employees, students and visitors. As usage of school buildings for extended school programs after school dismissal continue to increase, the challenge of cleaning the schools during the evening, while providing services, has increased. Greater use of school buildings during the summer for summer programs of the school department and the town recreation department has also challenged summer cleaning efforts. Nonetheless, whether it be cleaning schools, the Police Station, Town Hall, Senior Center, DPW, or Forge Pond Park Pavilion, the custodians always perform the often unseen and sometimes unappreciated services that keep the town's buildings attractive, clean and healthy. They began in the summer with a thorough cleaning of all rooms in schools, removing most furniture to clean carpets and "wax" floors, and then, for the remainder of the year, performed daily cleaning of every room, while providing on-call support services to their building communities each day.

In our ongoing effort to combat the spread of illness in schools and town buildings, the department invested in a portable disinfection machine, made by Chlorox, which uses an ionizing technology that disperses a fog of disinfectant from a hand-held wand, which can quickly cover large surface areas with disinfectant in seconds. All custodians are trained in use of the machine and, at the first sign of an illness outbreak or at the request of a principal or building manager, custodians disinfect entire classrooms or offices in minutes. In the event of an illness outbreak, the custodial team can disinfect an entire building in a few hours.

In a further effort to prevent the spread of germs, the department also installed wall-mounted dispensers, dispensing Purell foam hand sanitizer, in common areas in all schools.

Maintenance Division. Maintenance of 24 town facilities is a load for this 4-man division, consisting of one Foreman and three Skilled Maintenance Workers. In September, we welcomed Rob Balboni as our latest addition. Rob provides a substantial skill level obtained from employment in the HVAC service industry and holds a refrigeration license, allowing the department to perform a higher degree of maintenance on our HVAC equipment before turning to services of outside contractors.

In the past year, the Maintenance Division routinely cleared (and cleaned up) backed-up waste drains, serviced HVAC and plumbing systems, repaired door hardware, fixed roof leaks, painted classrooms and town offices, and ran cabling for the IT department, logging 1373 completed work orders, in addition to a myriad of additional unlogged work, including maintenance of school grounds, laying out, striping and maintaining ball fields, snow plowing, road de-icing, and vehicle maintenance.

Projects – Capital and Other: In addition to the daily work performed by the custodial and maintenance staff, the responsibilities for performing an extensive variety of other matters are largely shared between the Facilities Engineering Manager and the Deputy Superintendent. Having revised the department's organizational structure, moving the Deputy Superintendent position from direct supervision of staff and into a role consisting largely of project administration and ad hoc troubleshooting, the department achieved a significant amount of progress in completing a variety of capital and non-capital projects. These included the following:

1. New Emergency Generator for Police Department. After the failure of the existing generator during 2018 winter storms, a Reserve Fund Transfer Request was approved for procurement of a new generator. The Facilities Department proceeded with an Emergency Procurement, contracting with New England Generator Corp. (Pembroke) for installation of a new 100kW Kohler generator. The project was completed in April 2018.
2. Middle School Floor Tile: During the 2017 summer, we completed work funded by ATM 2012 article 13. (ATM 2016 had reduced the original \$490,000 appropriation to \$302,000). Due to the short window of the school summer vacation, the project had been split into 2 projects performed during 2 summers. Phase 1 had been completed during summer 2015 and phase 2 has been completed during summer 2017. The work was primarily focused on the first floor to address the problem of vapor pressure beneath the concrete floor slab causing black adhesive to seep up between the seams in the floor tile. The second purpose of the project was to replace the asbestos floor tile with vinyl composition tile (VCT). Each phase entailed abating the asbestos floor tile, sealing the concrete floor slab, and installing new VCT, as well as abating/replacing other discrete areas of worn asbestos tile elsewhere in the school. Credit goes to the custodians who moved all of the furniture (instead of hiring a mover) and for "waxing" the new floors in the short time window available at the end of the project before the start of school.

3. Kitchen Improvements in Middle and Cedar Schools (ATM 2017 article 25, \$64,000): In the Middle School, a new stainless steel serving line was installed, replacing the existing deteriorated serving line. In Cedar School, the walk-in Refrigerator and Freezer unit was gutted and then upgraded with new insulation, flooring, interior siding and other miscellaneous components.
4. High School Storage Room (ATM 2017 article 24, \$27,000): Completed at the end of 2017, the purpose of this project was to utilize the large enclosed void space beneath the seating of the High School auditorium to create a large storage room for the school's drama programs and other activities. Hiring several different contractors, the Facilities Department installed a double door to access the space, then modified the space by installing lighting, bringing in the fire sprinkler system, relocating drainage piping, and sealing the concrete floor slab.
5. Town Hall and Middle School Door Hardware Upgrades (ATM 2015 article 34, \$70,000): This work had been separated into 2 projects, with the Town Hall upgrade having been completed in 2016 and the Middle School upgrade completed in 2017. Each project entailed replacing old door lock systems with new door hardware, while implementing a new master town-wide design for door lock systems that had been created for all town buildings. The upgrade at Middle School, while also incorporating the master design, included a design feature for classroom doors to allow teachers to lock their classroom doors quickly from the inside, instead of having to open the door and insert a key on the corridor side, as had been the existing situation.
6. Town Hall Security Systems (ATM 2015 article 31, \$35,000): Completed in 2017, this work involved installation of a network of security cameras plus a new burglar alarm system where previously there had been no security system in the building. The new camera system is monitored at the police department ECC. To reduce the Town's cost for the project, we obtained a \$10,000 grant from our insurance company (MIIA). We also received support from the South Shore Votech which provided students from their electrician program to install all of the cabling for the cameras, thus reducing the contractor's bid price.
7. Town Hall Fire Alarm Upgrade (ATM 2014 article 53, \$18,000): Completed in 2017, the outdated fire alarm panel and other system devices were replaced, including an addressable fire alarm panel that informs the monitoring company of the location of the sensor triggering the alarm, providing the fire department with critical information before arrival.
8. John Curtis Library Curtain Wall Re-Sealing (ATM 2015 article 33, \$30,000): Correcting a problem that had reportedly existed when the Library's new addition was completed, our contractor removed the caulking in the window curtain wall system on the rear elevation of the Library and installed new caulking to end the seepage of rain water through the window system.

9. Green Communities Projects: Again this year, we successfully qualified for a grant from the Department of Energy Resources (DOER) Green Communities program of \$226,772, which, combined with an additional grant of \$45,266 in utility company incentives, funded 6 energy savings projects. The projects included retrofitting the interior lighting systems at the Police Station and Fire Headquarters to LED lights, retrofitting to LED another large portion of light fixtures in the Middle School, and installing a full set of storm windows on Salmond School. The grant also included a \$9,355 cash payment to reimburse the Town for the administrative labor of the Facilities Department Facilities Engineering Manager for managing the projects.
10. ENERGY CONSERVATION: In our ongoing effort to minimize the cost of our utilities, the following was accomplished:
  - a. Contracts for Fixed Electricity and Natural Gas Rates: Working with a national utilities broker, the Department obtained competitive fixed price contracts with 3rd party supplier Direct Energy, locking our supply prices for electricity and natural gas for all schools and town buildings at highly competitive fixed rates until May 2022 for electricity and May 2023 for natural gas.
  - b. Off-Site Solar Photovoltaic Electricity Generation: During this year, we joined several large-scale off-site solar (photovoltaic) projects being constructed in southeastern Massachusetts. Through the net-metering program, solar credits produced by these electricity generating facilities will be allocated to the utility invoices for all of our schools and most of our town facilities, resulting in substantial reductions to the supply portion of each facility's monthly invoice. The first solar facility, located in Mendon MA, began generating in January 2018, and has resulted in savings on the High School utility bill averaging approximately \$1,700 per month. The remaining 3 solar developments are projected to come on-line during FY19.

The Facilities Department also had indirect involvement in the following two projects:

11. Town Hall Restoration (ATM 2015, article 41, \$1,085,000): Management of this project was performed under the purview of the Town Manager, the Director of Community Services and the Town Planner, along with the invaluable assistance of a consulting group of residents expert in this field. With a focus on historic preservation, the project restored the exterior of the historic (1863) front section of the Town Hall, including reconstruction of the cupola (dislodged during a storm in 2015), and upgrading the cupola's structural support in the attic below. The project also included new insulation, exterior siding and windows, reconstruction of the front portico, and replacement of deteriorated wood trim and other wood features in various locations.

12. Center School Addition & Renovation. Construction began during the summer of 2017 on this \$32 million project, with P-Three of Norwell as the Owner's Project Manager (OPM) and Brait Builders of Marshfield the General Contractor. During this year, following demolition of the school's single-story west wing, the contractor has nearly completed the 2-story addition which consists of a new administrative area, cafeteria and 21 classrooms. The plan is for the school to occupy the addition at the start of the school year this September, at which point the general contractor will commence renovation of the existing portion of the school.

Respectfully Submitted,

Robert F. Murray, PE  
Facilities Engineering Manager

## **REPORT OF THE TOWN CLERK**

For Fiscal Year July 1, 2017 – June 30, 2018

For the first time in this Town Clerk's five years of service, the Town Clerk's Office only administered one election during the past fiscal year. Unusually, however, we had two Special Town Meetings in addition to the usual Annual Town Meeting in this fiscal year. We were therefore able to spend time and energy in other facets of our work, thereby continuing to bring a superior level of customer service to residents and business owners alike.

The Annual Town Election was held in May of 2018. The report of that election appears elsewhere in this Town Report. Special Town Meetings were held in December 2017 and May 2018, with the Annual Town Meeting of course being held in of May 2018. Those Journals will also appear elsewhere in this Town Report. The town continued to be extraordinarily well served by our four Wardens who supervise and staff those events – Joseph DiSabato, Carol Mattes, Richard Mattes, and John Morris; we are grateful for their continued devoted service.

Two years ago, the May 2016 Annual Town Meeting approved the purchase of new voting machines. The currently state certified technology (one machine from LHS and one from ES&S) is already 7-11 years old and actually slower than our existing machines. Further, some towns had issues with these machines at the Presidential Election in November of 2016. A third tabulator manufactured by Clear Ballot received federal certification during this fiscal year, and we are awaiting their state certification. The Town of Hanover may have the privilege of being a "pilot" town as part of that certification process if we choose to continue to wait for the new technology. In the meantime, our trusty Accuvote machines continue to perform well.

The Board of Registrars will provide a report elsewhere in this Annual Report, but several issues that we work on together deserve mention here. 10,332 voters were registered as of July 1, 2017, and that number increased to 10,465 registered as of June 30, 2018. Additionally, our advocacy on the state level to allow Massachusetts to participate in the Pew Trust's Electronic Information Center to reduce the potential for voter fraud was successful. That participation will become reality along with the remainder of an automatic voter registration bill that was passed by the legislature late in the FY'18 legislative session. We have concerns about the impact of the automatic voter registration bill; it appears to increase the notices that need to go to voters three-fold, thereby increasing the workload in the Registrar's Office when the legislation goes into effect in 2020. We were disappointed that no changes were made to the existing Early Voting legislation despite strong lobbying efforts both locally and at the State House. The administrative nightmare known as Early Voting is wildly popular among voters, but it still warrants revisions in the future to make it workable for our offices. One of those revisions can and should be the use of poll pad technology. We piloted the use of two different types of poll pads in 2017 and 2018. Poll pads were requested in the FY'19 budget, but not funded by the Acting Town Manager in this tight fiscal year or by Town Meeting in May of 2018. We nevertheless anticipate significant staff time reductions and a related reduction in overall election costs if and when poll pads are purchased by the town.

New and renewed business filings continued to bring revenue into the town. 242 businesses brought in \$9,680 in revenue for the town in FY '18, which was up from 149 businesses and

\$5,960 in revenue in FY'17. Some of the increase was probably due to the good economy, but some of it was also due to the fact that we had the administrative help to do another large mailing. Gracious thanks to former Acting Town Manager Anthony Marino for answering our call for this assistance and providing some temporary administrative support. We continue to lobby for a dedicated part-time administrative support person in this office. The consumer protection that Hanover residents receive as a result of these filings remains immeasurably valuable, and the administrative time necessary can literally pay for itself in increased revenue.

The licensing of dogs helps to fulfill a public health mission of this office. Increasing legal compliance to insure dogs are vaccinated for rabies helps to protect residents from disease. In calendar year 2015, we licensed 806 dogs. In calendar year 2016 that number increased to 1065, and in calendar year 2017, we licensed 1139 dogs. Our efforts over the last few years to make dog licensure easy and affordable are paying off! If we had more administrative capacity in the office, our next steps could include reaching out to owners of vaccinated but unregistered dogs; it would simply bring more money into the town's coffers. Right at the end of FY '18, we learned that our dog license software provider, Stellar Corporation, had been bought out by a company called Go Petie. We have concerns about the product Go Petie will be offering to us in the future, and may end up having to ask the IT budget/Town Meeting for additional funds for a different software provider.

Preserving the Town's historic documents is a constant and important function of this office. We continue to anticipate the Facilities Department's siting of a climate controlled space in the town's basement or other location, as we have been since the summer of 2015. CPC funds remain available. In the meantime, this year's permanent record book binding project included 64 years of street lists (also known as the "nosey book").

In July of 2017, thanks to training received at a Massachusetts Town Clerk's Association conference, we updated our raffle permit files, processes and directions. Subsequently, over the course of the fiscal year, we reached out to several organizations that were running raffles to ensure compliance with the law and protect residents in those organizations from personal liability for non-compliance.

Questions regarding the part or full-time status of the town's Veteran's Agent identified a previously unknown role for the Town Clerk as back-up to a part-time agent. Therefore, after researching the issues, we developed resource documents that would help to provide information to veterans and families of veterans in need. This responsibility will vanish in the next fiscal year as the position has been fully funded as a full-time position. Nevertheless, it was an honor to stand at the ready for those who serve our country.

Our goal regarding vital records access has been to balance access to records with the prevention of identity theft. This past fiscal year we made great strides towards those ends. We updated our in-house marriage and death indexes, visited the Massachusetts State Archives and Registry of Vital Records to review best practices, updated our website genealogy section to aid researchers, updated the website's vital records section to allow residents overnight access to vital records when the Town Clerk's Office is closed, and re-affirmed current in-house procedures (show a license, maintain a paper trail) used to obtain a vital record. There were 136 births, 54 marriages, and 94 deaths recorded in Hanover this fiscal year.



Employee records regarding the conflict of interest law are now maintained in the payroll office rather than the Town Clerk's Office, since the payroll office maintains the employee database.

Professionally, I am grateful to the Town for allowing me to represent Hanover at the three statewide conferences of the Massachusetts Town Clerk's Association (MTCA) this past fiscal year. I continue to serve that organization as a member of their Executive Board, and as a new member of the Legislative Committee. I also continue to attend the Tri-County Clerk's Association educational seminars and meetings. In July of 2017, I attended the first of three years at the New England Municipal Clerk's Institute. At the completion of this program, I will be able to earn Certified Municipal Clerk status, a level of certification previously unearned by a Hanover Town Clerk.

The work of the Town Clerk's Office is a consummate team effort. I was pleased to appoint Meg Pallotta as Assistant Town Clerk as of July 1, 2017, after she had served the town as Senior Clerk for many years. This appointment was a testament to her excellent work product, as well as to the fact that she has earned my complete trust in her ability to act in my stead as needed. Thank you, Meg, for all you do for me and for our town. We were lucky to have the good work of college interns Azra Tukic, Emily Jones and Derek Vozzella for a total of 14 hours per week of additional staff time beginning in the fall of 2017. They too became an integral part of our staff. College student and Hanover resident Jessie Williams spent her winter 2017-2018 vacation doing work in our office. Student interns are always welcome to gain valuable work experience in our office and are hereby encouraged to contact us. We also had seven other Hanover students – Maggie Godin, James Kadra, David Adams, Rachel Adams, Jacob Wilder, Lauren Murphy, and Sara Naughton volunteer in the office, as part of their senior humanities project, and/or at the polls this past year, and we are always looking for more students with community service goals to assist us in the future. Thanks to all involved for carrying on the work of this office; we all benefit from your efforts.

Respectfully submitted,

Catherine G. Harder-Bernier, Town Clerk

Commonwealth of Massachusetts  
Town of Hanover

**Warrant for *Special* Town Meeting**

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

**MONDAY THE 18<sup>TH</sup> DAY OF DECEMBER 2017 AT 7:00 P.M.**



*Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-5000 ext. 1084.*

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD DECEMBER 18, 2017

And you are hereby ordered to serve this Warrant posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 20<sup>th</sup> day of November, 2017.

**BOARD OF SELECTMEN**

David R. Delaney, Chairman  
John C. Tuzik, Vice-Chair  
Brian E. Barthelmes  
Jocelyn R. Keegan  
Emmanuel J. Dockter

Thomas Hayes, Constable

Posted this 28<sup>th</sup> day of November, 2017

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD DECEMBER 18, 2017

INDEX OF ARTICLES FOR <i><b>SPECIAL</b></i> TOWN MEETING – DECEMBER 2017		
ARTICLE #	ISSUE	SUBMITTED BY
1	Prohibition On Marijuana Establishments – Zoning Bylaws	Board of Selectmen
2	Prohibition On Marijuana Establishments – General Bylaws	Board of Selectmen

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD DECEMBER 18, 2017

ARTICLES FOR *SPECIAL* TOWN MEETING WARRANT  
Monday, December 18, 2017

A quorum being present, the Moderator called the meeting to order at 7:08 p.m.

The Pledge of Allegiance was recited.

An announcement was made reminding residents of the upcoming census that will be in mailboxes on or around January 1<sup>st</sup>, 2018.

**ARTICLE 1. PROHIBITION ON MARIJUANA ESTABLISHMENTS – ZONING BYLAWS**

In accordance with Massachusetts General Laws Chapter 94G, Section 3(a)(2), all types of marijuana establishments, as defined in Massachusetts General Laws Chapter 94G, Section 1 and as may otherwise be defined by Massachusetts law or regulation, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, on-site consumption of marijuana at a marijuana retailer location, any other types of licensed marijuana-related businesses, and the conducting of any such activity for commercial purposes by whichever name used, shall be prohibited within the Town of Hanover. This prohibition shall not be construed to affect the medical use of marijuana as expressly authorized by the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000, as may be amended from time to time, or take any other action relative thereto.

Board of Selectmen

**We move that the Town of Hanover amend the Town of Hanover Zoning Bylaws to include the following as:**

**Section 6.16.0 - PROHIBITION ON MARIJUANA ESTABLISHMENTS.**

In accordance with Massachusetts General Laws Chapter 94G, Section 3(a)(2), all types of marijuana establishments, as defined in Massachusetts General Laws Chapter 94G, Section 1 and as may otherwise be defined by Massachusetts law or regulation, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, on-site consumption of marijuana at a marijuana retailer location, any other types of licensed marijuana-related businesses, and the conducting of any such activity for commercial purposes by whichever name used, shall be prohibited within the Town of Hanover. This prohibition shall not be construed to affect the medical use of marijuana as expressly authorized by the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000, as may be amended from time to time.

**Motion to amend the main motion – by striking “, as may be amended from time to time”.**

Motion carries.

**Motion to end debate.**

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD DECEMBER 18, 2017

Motion carries.

Main motion carries as amended - called 2/3 majority by the Moderator without standing objection.

**ARTICLE 2. PROHIBITION ON MARIJUANA ESTABLISHMENTS – GENERAL BYLAWS**

In accordance with Massachusetts General Laws Chapter 94G, Section 3(a)(2), all types of marijuana establishments, as defined in Massachusetts General Laws Chapter 94G, Section 1 and as may otherwise be defined by Massachusetts law or regulation, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, on-site consumption of marijuana at a marijuana retailer location, any other types of licensed marijuana-related businesses, and the conducting of any such activity for commercial purposes by whichever name used, shall be prohibited within the Town of Hanover. This prohibition shall not be construed to affect the medical use of marijuana as expressly authorized by the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000, as may be amended from time to time, or take any other action relative thereto.

Board of Selectmen

**We move that the Town of Hanover amend the Town of Hanover General Bylaws to include the following as Section 6-32:**

**6-32 PROHIBITION ON MARIJUANA ESTABLISHMENTS**

**In accordance with Massachusetts General Laws Chapter 94G, Section 3(a)(2), all types of marijuana establishments, as defined in Massachusetts General Laws Chapter 94G, Section 1 and as may otherwise be defined by Massachusetts law or regulation, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, on-site consumption of marijuana at a marijuana retailer location, any other types of licensed marijuana-related businesses, and the conducting of any such activity for commercial purposes by whichever name used, shall be prohibited within the Town of Hanover. This prohibition shall not be construed to affect the medical use of marijuana as expressly authorized by the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000, as may be amended from time to time.**

**Motion to amend the main motion – by striking “, as may be amended from time to time”.**

Motion carries.

Main motion as amended carries.

**Motion to dissolve the Special Town Meeting was made at 7:47 p.m.**

The meeting was dissolved at 7:47 p.m.

JOURNAL OF THE SPECIAL TOWN MEETING  
HELD MAY 7, 2018

Commonwealth of Massachusetts

Town of Hanover

**Warrant for *Special* Town Meeting**

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

**MONDAY THE 7<sup>TH</sup> DAY OF MAY 2018 AT 7:00 P.M.**



*Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-5000 ext. 1084.*

JOURNAL OF THE SPECIAL TOWN MEETING  
HELD MAY 7, 2018

INDEX OF ARTICLES FOR <i><b>SPECIAL</b></i> TOWN MEETING – MAY 2018		
ARTICLE #	ISSUE	SUBMITTED BY
1	Payment of Prior Year Expenditures	Finance Director
2	Appropriate Funds – Cedar School Playground	Town Manager
3	Transfer Funds To Capital Stabilization Account	Finance Director
4	Short Term Borrowing Paydowns	Finance Director
5	Short Term Borrowing Interest	Finance Director
6	Transfer Meals Tax To OPEB Trust Fund	Finance Director
7	Transfer Funds – Snow & Ice Expenses	Town Manager/Director of Public Works

And you are hereby ordered to serve this Warrant posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 9<sup>TH</sup> day of April, 2018.

**BOARD OF SELECTMEN**

David R. Delaney, Chairman

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John C. Tuzik, Vice-Chair

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Brian E. Barthelmes

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Emmanuel J. Dockter

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Jocelyn R. Keegan

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Thomas Hayes, Constable

Posted this 18<sup>th</sup> day of April, 2018



JOURNAL OF THE SPECIAL TOWN MEETING  
HELD MAY 7, 2018

A quorum of at least 100 people was present at Hanover High School, so Moderator Douglas Thomson called the meeting to order at 7:03 p.m.

**Motion to waive the reading of the articles.**

So carries.

**ARTICLE 1. PAYMENT OF PRIOR YEAR EXPENDITURES**

To see if the Town will vote to appropriate a sum(s) of money or transfer from any available funds, or to transfer from other accounts, to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Coastal Medical Associates, Inc.	\$249.48
Quincy Medical Center	\$98.77
Brigham and Women's	\$160.31
Dana Farber Cancer Institute	\$65.91
Harbor Medical Associates	\$239.71
Health Express	\$98.77
Brigham and Women's	\$56.02
South Shore Anesthesia Assoc.	\$429.00
Health Express, LLC	\$150.71
South Shore Medical Center	\$758.85
South Shore Hospital	\$1370.98

Finance Director

**We move that the Town vote to appropriate from Certified Free Cash the sum of \$3,678.51 to pay certain unpaid bills.**

So carries unanimously.

**ARTICLE 2. APPROPRIATE FUNDS – CEDAR SCHOOL PLAYGROUND**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$175,000, or another sum, to purchase, equip, and install playground equipment at the Cedar Elementary School, said purchasing, equipping, and installing to be done at the direction of the Town Manager, or take any other action relative thereto.

Town Manager

**We move that the Town vote to appropriate \$175,000 to be used as set forth in this Article, as identified in the chart below:**

JOURNAL OF THE SPECIAL TOWN MEETING  
HELD MAY 7, 2018

SOURCE			USE	
Description	Amount		Description	Amount
Sale of Bond Premium Receipts Reserved	116,000.00		Cedar Elementary School Playground	175,000.00
Certified Free Cash	59,000.00			
	175,000.00			175,000.00

Motion carries.

**ARTICLE 3. TRANSFER FUNDS TO CAPITAL STABILIZATION ACCOUNT**

To see if the Town will vote to appropriate or transfer from available funds the sum of \$200,000 from (624 Circuit Street) Sale of Real Estate Receipts Reserved Account to the Capital Stabilization Account, or take any other action relative thereto.

Finance Director

**We move that the Town vote to appropriate from the Sale of Real Estate Receipts Reserved the sum of \$200,000 to be transferred to the Capital Stabilization Fund.**

So carries unanimously.

**ARTICLE 4. SHORT TERM BORROWING PAYDOWNS**

To see if the Town will vote to appropriate a sum(s) of money or transfer from any available funds the sum of \$79,665 to pay paydowns due on short-term debt, or take any other action relative thereto.

Finance Director

**We move that the Town vote to transfer \$79,665 to be used as set forth in this Article, as identified in the chart below:**

SOURCE					USE	
Description	TM Ref	Art#	Amount		Description	Amount
MS Smoke Doors	ATM 2012	28	15,340.75		Short-Term Debt Pay Downs	79,665.00
Needs Study Ames Way	ATM 2014	42	45,000.00			
Library Snowguards	ATM 2012	25	1,200.00			
Replace Fire Alarm - TH	ATM 2014	53	1,020.97			
Purchase Wood Chipper	ATM 2016	23	100.00			
DPW Public Cemetery Fence	ATM 2010	51	10,994.02			
Wastewater Study	STM 2013	8	6,009.26			
			79,665.00			79,665.00

So carries unanimously.

JOURNAL OF THE SPECIAL TOWN MEETING  
HELD MAY 7, 2018

**ARTICLE 5. SHORT TERM BORROWING INTEREST**

To see if the Town will vote to appropriate or transfer from any available funds the sum of \$240,000 to pay interest due on short-term debt, or take any other action relative thereto.

Finance Director

**We move that the Town vote to appropriate from Certified Free Cash the sum of \$240,000 to be used as set forth in this Article.**

So carries unanimously.

**ARTICLE 6. TRANSFER MEALS TAX TO OPEB TRUST FUND**

To see if the Town will vote to transfer the meals tax funds collected to the OPEB Trust Fund for the Fiscal Year 2018, or take any other action relative thereto.

Finance Director

**We move that the Town vote to transfer the meals tax funds collected during Fiscal Year 2018 to the OPEB Trust Fund.**

So carries unanimously.

**ARTICLE 7. TRANSFER FUNDS – SNOW & ICE EXPENSES**

To see if the Town will vote to appropriate from available funds, in accordance with the Massachusetts General Laws, a sum(s) of money to meet deficits or unforeseen costs for Snow & Ice Removal, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$300,000 from Certified Free Cash to be used as set forth in the Article.**

So carries unanimously.

**Motion to dissolve the Special Town Meeting.**

The Special Town Meeting at Hanover High School was dissolved at 7:16 p.m.

JOURNAL OF THE ANNUAL TOWN MEETING HELD MAY 7, 2018  
AND ANNUAL TOWN ELECTION HELD MAY 12, 2018

Commonwealth of Massachusetts

# Town of Hanover

## Warrant for **Annual** Town Meeting

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

**MONDAY THE 7<sup>th</sup> DAY OF MAY, 2018 AT 7:30 P.M.**



*Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-5000 ext. 1084.*

JOURNAL OF THE ANNUAL TOWN MEETING HELD MAY 7, 2018  
AND ANNUAL TOWN ELECTION HELD MAY 12, 2018

<b>INDEX OF ARTICLES FOR ANNUAL TOWN MEETING – 2018</b>		
<b>ARTICLE #</b>	<b>ISSUE</b>	<b>SUBMITTED BY</b>
1	Accept Reports in Annual Town Report	Advisory Committee
2	Hear/Accept Reports of Committees & State Officials	Advisory Committee
3	Authorize Treasurer to Accept Trust Funds	Treasurer-Collector/Finance Director
4	Authorize Treasurer to Dispose of Tax Title Land	Treasurer-Collector/Board of Selectmen
5	Enter into Compensating Balance Agreements	Treasurer-Collector
6	Assume Liability to Allow State DEP Work	Board of Selectmen
7	Set Pay for Elective Officers	Advisory Committee/Town Manager
8	Appropriate CPC Revenues for FY2019	Community Preservation Committee
9	General Fund Operating Budget	Advisory Committee/Town Manager
10	Water Enterprise Budget	Advisory Committee/Town Manager
11	Public Safety Employee Training	Town Manager
12	Appropriate Funds – Police Vehicles	Police Chief/Town Manager
13	Accept Chapter 90 Road Grant Monies	Board of Selectmen/Town Manager/ Director of Public Works
14	Set Limits on Revolving Funds	Town Manager/Finance Director
15	PEG Access & Cable Related Fund	Town Manager
16	Appropriate Funds – Town Hall HVAC Project	Town Manager
17	Appropriate Funds – Senior Center Emergency Generator	Council on Aging Advisory Board/ Town Manager
18	Amend General Bylaws - Establish and Authorize Departmental Revolving Funds	Town Manager/Finance Director
19	Amend Town Manager Act	Board of Selectmen
20	Appropriate Funds Large Dump Truck	Director of Public Works/Town Manager
21	Appropriate Funds – 4x4 Dual Rear Wheel Dump Truck	Director of Public Works/Town Manager
22	Appropriate Funds One Ton Dump Truck	Director of Public Works/Town Manager
23	Appropriate Funds – One Ton 4x4 Dump Truck	Director of Public Works/Town Manager
24	Appropriate Funds – Pond Street Water Treatment Plant Generator	Director of Public Works/Town Manager
25	Appropriate Funds – Towed Air Compressor	Director of Public Works/Town Manager
26	Appropriate Funds – Water Service Van	Director of Public Works/Town Manager
27	Appropriate Funds – Water Main Improvements	Director of Public Works/Town Manager
28	Modify Transfer Station Fee Schedule	Director of Public Works
29	Appropriate Funds – Purchase of Streetlights and Conversion to LED	Facilities Engineering Manager/ Town Manager
30	Appropriate Funds – Middle and Cedar	Facilities Engineering Manager/

JOURNAL OF THE ANNUAL TOWN MEETING HELD MAY 7, 2018  
AND ANNUAL TOWN ELECTION HELD MAY 12, 2018

INDEX OF ARTICLES FOR ANNUAL TOWN MEETING – 2018		
ARTICLE #	ISSUE	SUBMITTED BY
	Schools Camera Security System	School Committee/Town Manager
31	Elected Town Clerk vs. Appointed	Board of Selectmen
32	Appropriate Funds – Inventory Historical & Cultural Resources – Phase II	Community Preservation Committee Historical Commission
33	Appropriate Funds – Multi-Use Recreational Facility	Community Preservation Committee/ Parks & Recreation Committee/ Build the Boards
34	Amend South Shore Regional School Agreement	South Shore Regional School Committee/ Board of Selectmen
35	School Sick Leave Buyback Fund	Advisory Committee/Town Manager
36	Town Sick Leave Buyback Fund	Advisory Committee/Town Manager
	Election	

And you are hereby ordered to serve this Warrant posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 9<sup>TH</sup> day of April, 2018.

**BOARD OF SELECTMEN**

David R. Delaney, Chairman

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John C. Tuzik, Vice-Chair

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Brian E. Barthelmes

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Emmanuel J. Dockter

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Jocelyn R. Keegan

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Thomas Hayes, Constable

Posted this 18<sup>th</sup> day of April, 2018

JOURNAL OF THE ANNUAL TOWN MEETING HELD MAY 7, 2018  
AND ANNUAL TOWN ELECTION HELD MAY 12, 2018

ARTICLES FOR **ANNUAL** TOWN MEETING WARRANT

Monday, May 7, 2018

A quorum of at least 100 registered voters being present, Moderator Douglas Thomson called the meeting to order at 7:33 p.m.

The Boy Scouts of Troop 38 led the Pledge of Allegiance.

The Hanover High School Vox Choir sang the National Anthem.

An announcement was made on behalf of the Hanover Food Pantry.

An announcement was made on behalf of the Veteran's Memorial panel project.

**A motion was made to waive the reading of the articles.**

So carries.

**ARTICLE 1. ACCEPT REPORTS IN ANNUAL TOWN REPORT**

To see if the Town will vote to accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

**We move that the Town accept the Fiscal Year 2017 Annual Report as written.**

So carries unanimously.

**ARTICLE 2. HEAR/ACCEPT REPORTS OF COMMITTEES & STATE OFFICIALS**

To see if the Town will vote to hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

JOURNAL OF THE ANNUAL TOWN MEETING HELD MAY 7, 2018  
AND ANNUAL TOWN ELECTION HELD MAY 12, 2018

**Posthumous recognition was made by the Board of Selectmen of Donald Wayne Moores, as follows:**

***TO HONOR***

***MR. DONALD WAYNE MOORES***

We are pleased to be joined here tonight at the 2018 Annual Town Meeting by Donald Wayne Moores' beloved son Samuel and daughter Carrie, who are accepting this Proclamation, which is being posthumously bestowed upon their Father, in grateful appreciation of his many years of dedication to and hard work for the Town of Hanover. We thank the entire Moores family. Our thoughts continue to be with them in their grief.

For four decades, Donald Wayne Moores, "Wayne", served the Town of Hanover. In particular Wayne served on the Advisory Committee, as Chairman of the Bylaw Committee, as Chairman of the Capital Improvement Committee, and as Chairman of the Police Station Building Committee. Wayne's co-committee members have noted that Wayne's priorities in life were Family, Country and the Town of Hanover. Furthermore, not only was Wayne instrumental in developing Hanover's long-range capital planning program, he also quietly had a hand in the creation of Hanover's beautiful new parks and facilities and the preservation of existing infrastructure and historic buildings. Wayne enjoyed serving the Town and sharing his knowledge of the History of Hanover. Wayne was greatly respected and beloved by the members of this Community. Hanover has suffered a great loss with his passing.

The Board of Selectmen extends our many thanks and appreciation for a job well done, and wishes to express our gratitude to Wayne's children Carrie, Todd, Peter and Samuel, and Grandchildren Bryan, Justin, Andrew, Caroline, Oliver and Amelia for their patience on the occasions Wayne was away from them in order to serve the members of our Community.

On behalf of the Town of Hanover, and the citizens that have been fortunate enough to know Wayne, we give the ***Community's Heartfelt Thanks*** to Wayne Moores.

**Dated: May 7, 2018**

**BOARD OF SELECTMEN**

David R. Delaney, Chairman  
John C. Tuzik, Vice Chairman  
Brian E. Barthelmes  
Emmanuel J. Dockter  
Jocelyn Reardon Keegan



JOURNAL OF THE ANNUAL TOWN MEETING HELD MAY 7, 2018  
AND ANNUAL TOWN ELECTION HELD MAY 12, 2018

**Posthumous recognition was made by the Board of Selectmen of Robert C. Shea, Town Clerk, as follows:**

***TO HONOR***

***MR. ROBERT CHARLES SHEA***

We are pleased to be joined here tonight at the 2018 Annual Town Meeting by Robert Shea's beloved wife Elaine. Elaine is accepting this Proclamation, which is being posthumously bestowed upon her husband, in grateful appreciation of his many years of dedication to and hard work for the Town of Hanover. We thank the entire Shea family. Our thoughts continue to be with them in their grief.

Robert Shea, "Bob", was elected to the position of Hanover Town Clerk in 2001, and went on to faithfully serve in that position for twelve years, retiring in 2013. However, even in retirement, Bob had a passion for serving the Town of Hanover. Bob went on to serve as a Board and Committee Member for the remainder of his life. In particular, Bob served on the Hanover Board of Assessors and the Parks and Recreation Committee, not to mention representing Santa locally for many many years. Bob was always willing to help, and for that he was greatly respected and beloved by his coworkers and members of the Community. The Town has suffered a great loss with his passing.

The Board of Selectmen extends our many thanks and appreciation for a job well done, and wishes to thank Bob's wife Elaine, sons Chris and Matt and granddaughters Aurora and Odessa for their patience on the occasions Bob was away from them in order to serve the members of our Community.

On behalf of the Town of Hanover, and the citizens that have been fortunate enough to know Bob, we give the ***Community's Heartfelt Thanks*** to Bob Shea.

**Dated: May 7, 2018**

**BOARD OF SELECTMEN**

David R. Delaney, Chairman  
John C. Tuzik, Vice Chairman  
Brian E. Barthelmes  
Emmanuel J. Dockter  
Jocelyn Reardon Keegan

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**A report was given by State Representative David DeCoste, and was as follows:**

Thank you Mr. Moderator, Board of Selectmen, town meeting members, and other elected officials for this opportunity to speak to you.

First, let me just say that it is truly an honor for me to serve as the state Representative for the town of Hanover and the residents of the Fifth Plymouth District. I know there are a lot of items on the agenda this evening, and many people who want to speak, so I will be brief.

As you know, the House just completed debate last week on the Fiscal Year 2019 budget. The figures that I will discuss tonight are tentative and based off of the House Ways and Means Budget Recommendations due to the fact that the House Budget has yet to be released.

I'm happy to report that the proposed House budget does not increase taxes, and also includes a significant increase in local aid for our cities and towns. The House budget funds Chapter 70 education aid at \$4.9 billion, which is \$125 million more than the current fiscal year and \$21 million higher than Governor Baker's proposal. This Chapter 70 increase will allow for a guaranteed statewide minimum of \$30 per pupil. Hanover's current Chapter 70 allocation for Fiscal Year 2018 is \$6,947,439, a significant increase from last year. Governor Baker's budget called for an increase of \$241,385 in Chapter 70 aid for Hanover in Fiscal Year 2019. The House budget goes even further, allocating \$6,947,439 in education aid for the town, which represents an increase of \$75,990 over current funding levels.

The House budget also increases unrestricted general government aid by \$37.2 million statewide, which is an increase of 3.5% from last year. Hanover's unrestricted local aid is funded in the House budget at \$2,190,296, the same as the Governor's budget. This represents an increase of \$74,068 over current levels.

The House budget also includes \$300.2 million for Special Education Circuit Breaker reimbursements, which will fully fund the state's share of special education aid for local school districts at an \$18.9 million increase over current levels. In addition, the House budget provides \$90 million for charter school tuition reimbursements, which is an increase of \$9.5 million.

During the budget debate, I also joined with my colleagues in the Republican caucus to support an amendment that would have returned half of all surplus state revenues to cities and towns – up to \$100 million – as additional local aid. Unfortunately, the amendment was withdrawn during debate last week and was not included in the consolidated amendment. Despite this withdrawal, I will continue to advocate for additional local aid for the Fifth Plymouth District.

I believe in promoting a strong state-municipal partnership, through initiatives like the Chapter 90 program, which this year will deliver \$519,198 to Hanover to fund essential repairs to local roadways, an increase over FY18's allocation.

You have my word that anything I can do to help reduce the financial pressures on the town's budget and ensure the delivery of essential municipal services to Hanover's residents, I will do.

In closing, I want to thank you again for allowing me this chance to provide you with an update on what's been happening on Beacon Hill. I truly appreciate the opportunity you have given me

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to serve the residents of Hanover in the Legislature. My office is always open to you, and I'm only a phone call away by dialing 617-722-2430. I also want to thank each and every one of you for your dedication to the town, and I wish you nothing but the best as you deliberate tonight.

Submitted by: State Representative David DeCoste

**The report of the Town Manager Act Review Committee** was given under Article 19, but it appears here in the record, as follows:

The Town Manager Act Review Committee (the "Committee") held 10 meetings 3 of which were with the Board of Selectmen. The committee members include Chris Martin, Carol Mattes, Ted Hickey, Walter Sweeney, John Geary, Mike Cianciola, and Susan Setterland.

Our responsibility was to review the act and not review individuals who have or will fill the position.

Meetings were held with town department heads, employees, Board of Selectmen, some town boards and we held an open forum for residents. Cathy Harder-Bernier, our Town Clerk, requested and made a presentation to the Committee and the Board of Selectman because she felt her position has been impacted by The Town Manager Act. The Committee considered all suggestions, comments and proposals that came through this outreach effort. We also reviewed the Town Manager Act line by line and deliberated as to various potential approaches. The Committee's process was deliberate. The review exercise proved valuable in that it largely affirmed that the Act is functioning as intended and does not require major modifications.

Submitted by Chris Martin, Chair, Town Manager Act Review Committee

**The report of the Multi-Use Recreational Facility Study Committee** was given under Article 33, but it appears here in the record, as follows:

The temporary Multi-Use Recreational Facility Study Committee was formed in 2017 to further study the proposal of article 53 on the 2017 Hanover Town Warrant regarding using Community Preservation Funds for the development of a multi-use recreational facility to include a proposed street hockey facility and inclusive playground.

Throughout the past year this committee took input and followed guidance from the Community Preservation Committee, Parks and Recreation Committee, Planning Board, Board of Public Works, Board of Selectmen, Town Managers Office, Advisory Committee and Zoning Board of Appeals.

Based on input from these meetings, the committee decided not to pursue adding the playground to the proposed project and focused on the street hockey rinks. We also took input from residents including neighboring residents of the proposed locations for the project. With approval from the Parks and Recreation Committee and the Planning Board, we decided that the

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best location for the project would be at the B. Everett Hall Field near the current basketball courts.

The committee looked to the fundraising group Build the Boards to help raise money towards the project and to date the group has raised over \$150,000 in donated services and money to be used towards the project.

Based on the input of the residents of Hanover, the Town boards and committees, and the fundraising efforts of the Build the Boards group, our Committee feels this project warrants the use of Community Preservation Funds for the project.

Multi-Use Recreational Facility Study Committee  
Paul Nimeskern, Chair  
Bob Melone, Vice Chair  
Dennis Keenan, Secretary  
Joe Gray  
Chris Brown

**A report was given by the Professional Firefighters Association,** and was as follows:

The Professional Firefighters of Hanover Local 2726 have been hosting its annual Touch A Truck for six years and would like to thank Chief Blanchard and Chief Sweeney, former Town Manager Troy Clarkson, the 2017 Board of Selectman, Hanover Schools and Superintendent Matt Ferron, the Department of Public Works, Hanover Police, Hanover Fire members of Local 2726, Companies 3 and 4, all of our local business and volunteers for their assistance in our success of raising \$5,000 for the Build the Boards project. The town should be proud of the collaboration of all these agencies and let it be an indication of the professional work of the town's employees. At this time due to reasons of Center School construction we have not determined a date for the event in 2018. We will inform the public as soon as that information becomes available.

For the Local,  
Chris Azizian  
President, IAFF Local 2726

**A report was given by the Sylvester/Salmond Re-development Study Committee,** and was as follows:

Last month the town sent out a Request for Proposals (RFP) for the land lease and purchase redevelopment of the Edmund Q. Sylvester School. The goals included in this RFP requires that such a redevelopment preserves the historic appearance of the building and integrates seamlessly and consistent with the Historic District. Furthermore it requires that the town maintains ownership of the land with a long term lease with the building; understanding the current zoning is residential we prefer the use of housing but remain open to alternative redevelopment ideas. If

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housing is chosen as the use then we prefer to see some form of affordable or competitively priced housing.

On Wednesday of this week there will be a tour of the school for interested developers and the deadline for submission of proposals is June 6<sup>th</sup>. Our committee will work with the Town Manager and the Town Planner in screening, reviewing and evaluating the proposals. The Board of Selectmen will have final review and final vote on the award. We anticipate a public announcement of a proposal selection (if there is one) will be made on July 5, 2018.

It should be noted that the timetable for the Center School addition is occupancy in the summer of 2019 and at that time the Sylvester School would be made available for redevelopment.

Submitted by: Joseph Rull, Chairman

**We move that the Town accept the reports provided under Article 2.**

So carries unanimously.

**ARTICLE 3. AUTHORIZE TREASURER TO ACCEPT TRUST FUNDS**

To see if the Town will vote to authorize its Treasurer to accept such trust funds as may be placed in his or her hands during the Fiscal Year ending June 30, 2019, or take any other action relative thereto.

Treasurer/Collector  
Finance Director

**We move that the Town vote to authorize the Treasurer/Collector to accept trust funds for the Fiscal Year Ending June 30, 2019.**

So carries unanimously.

**ARTICLE 4. AUTHORIZE TREASURER TO DISPOSE OF TAX TITLE LAND**

To see if the Town will vote to authorize its Treasurer, with the approval of the Board of Selectmen, to dispose of such parcels of real estate as may have been, or may be taken by the Town under Tax Title foreclosure proceedings, or take any other action relative thereto.

Treasurer/Collector  
Board of Selectmen

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**We move that the Town authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to dispose of tax title property.**

**Motion to amend such that that any tax title property that is going to be disposed of require a public auction.**

**Motion to move the question.**

Motion passes; debate is closed on the amendment.

The amendment fails.

Main motion carries.

**ARTICLE 5. ENTER INTO COMPENSATING BALANCE AGREEMENTS**

To see if the Town will vote to authorize its Treasurer/Collector to enter into compensating balance agreements for the Fiscal Year ending June 30, 2019, pursuant to Chapter 44, Section 53F of the Massachusetts General Laws, or take any other action relative thereto.

Treasurer/Collector

**We move that the Town vote to authorize the Treasurer/Collector to execute compensating balance agreements for the Fiscal Year ending June 30, 2019.**

So carries unanimously.

**ARTICLE 6. ASSUME LIABILITY TO ALLOW STATE DEP WORK**

To see if the Town will vote to assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to accept this Article as printed in the Warrant.**

So carries unanimously.

**ARTICLE 7. SET PAY FOR ELECTIVE OFFICERS**

To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk:	\$65,208 annually
Moderator:	\$100 for Annual Town Meeting
	\$100 for Special Town Meeting

Advisory Committee  
Town Manager

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**We move that the Town set the pay of its elective officers for fiscal year 2019 required by law as follows:**

**Town Clerk:**        annual salary to be \$67,125 per year which includes any amounts due under MGL, c.41, §19G.

**Moderator:**        \$100 for Annual Town Meeting, and \$100 for Special Town Meeting.

**Motion to amend Town Clerk's salary to \$73,000. Friendly amendment accepted to adjust to \$71,729, which is 10% over warrant article notification.**

**Motion to cut off debate.**

Motion passes; debate is cut off.

Motion to amend carries.

Main motion as amended carries.

**ARTICLE 8.    APPROPRIATE CPC REVENUES FOR FY2019**

To see if the Town will vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2019 as follows:

- I.            10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II.           10% of the said revenues to be set aside for future appropriation for historic resources;
- III.          10% of the said revenues to be set aside for future appropriation for community housing;
- IV.          5% of the said revenues to be set aside for administrative expenses; and
- V.           the remainder of said revenues to be set aside for future appropriation for any purposes permissible under the Community Preservation Act, Chapter 44B;

said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

**We move that the Town vote to appropriate from the Community Preservation Fund FY2019 estimated annual revenues the sum of \$61,558 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee; and further to reserve for future appropriation from the Community Preservation Fund estimated revenues the sum of \$123,117 for the acquisition, creation and preservation of open space excluding land for recreational use; \$123,117 for the acquisition, preservation, restoration and rehabilitation of historic resources; \$123,117 for the acquisition, creation, preservation and support of community housing; \$392,050 for the creation of a budgeted reserve and \$408,208 to provide for Community Preservation Fund debt obligations.**

So carries unanimously.

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**ARTICLE 9. GENERAL FUND OPERATING BUDGET**

To see if the Town will vote to appropriate \$61,554,632 for a General Fund Operating Budget, to provide for a reserve fund, and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of \$600,000 from Certified Free Cash, \$65,000 from the Cemetery Graves & Foundations account, transfer the sum of \$10,000 from the Sale of Cemetery Lots account, transfer the sum of \$38,947 from the Title V Receipts Reserved account Betterment Program, transfer the sum of \$1,200,000 from the Ambulance Receipts Reserved account, and raise \$59,640,685 from the 2019 Tax Levy and other sources, or take any other action relative thereto.

	<i><b>FY18 Appropriated</b></i>	<i><b>Town Manager</b></i>	<i><b>Advisory Committee</b></i>	<i><b>Difference</b></i>
<b>General Government:</b>				
Salaries	\$275,035	\$282,050	\$279,550	\$(2,500)
Expenses	\$248,900	\$248,900	\$248,900	
<b>Finance Department:</b>				
Salaries	\$776,016	\$844,589	\$846,506	\$1,917
Expenses	\$165,293	\$206,542	\$206,542	
<b>Community Services:</b>				
Salaries	\$1,426,047	\$1,622,948	\$1,578,948	\$(44,000)
Expenses	\$475,128	\$407,008	\$407,008	
<b>Police:</b>				
Salaries	\$3,591,810	\$3,824,820	\$3,836,820	\$12,000
Expenses	\$254,887	\$270,151	\$273,151	\$3,000
<b>Fire:</b>				
Salaries	\$2,724,985	\$2,951,914	\$2,963,914	\$12,000
Expenses	\$270,754	\$276,791	\$279,791	\$3,000

<b>Hanover Public Schools</b>	\$26,665,115	\$28,082,846	\$28,082,846	
<b>Other Education - South Shore Vocational</b>	\$797,804	\$797,804	\$763,328	\$(34,476)
<b>Public Works:</b>				
Salaries	\$1,231,699	\$1,326,862	\$1,326,862	
Expenses	\$1,356,305	\$1,461,116	\$1,461,116	
<b>Facilities:</b>				
Salaries	\$1,952,274	\$2,030,967	\$2,030,967	
Expenses	\$1,720,876	\$1,586,151	\$1,586,151	
<b>Snow &amp; Ice</b>	\$387,000	\$387,000	\$550,000	\$163,000
<b>Debt</b>	\$5,013,619	\$5,346,724	\$5,362,200	\$15,476
<b>Town Wide Expenses</b>	\$7,647,487	\$8,175,897	\$8,175,897	



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<b>Transfers</b>	\$167,702	\$277,700	\$277,700	
<b>Total General Fund Operating Budget</b>	\$57,294,547	\$60,408,780	\$60,538,197	
Certified Free Cash	\$500,000	\$550,000	\$680,000	\$130,000
Cemetery Graves & Foundations	\$65,000	\$65,000	\$65,000	
Sale of Cemetery Lots	\$10,000	\$10,000	\$10,000	
Title V Receipts Reserved Account	\$38,947	\$38,947	\$38,947	
Ambulance Receipt Reserved Account	\$933,095	\$1,200,000	\$1,200,000	
<i>Less Total Transfers</i>	\$1,547,042	\$1,863,947	\$1,993,947	
<b>To be raised by the 2019 Tax Levy and other sources</b>	\$56,296,505	\$58,544,833	\$58,544,250	\$(583)

Advisory Committee  
Town Manager

We move that the Town vote to raise and appropriate \$60,538,197 for a total General Fund Operating Budget, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of \$680,000 from Certified Free Cash, transfer the sum of \$65,000 from the Cemetery Graves & Foundations account, transfer the sum of \$10,000 from the Sale of Cemetery Lots account, transfer the sum of \$38,947 from the Title V Betterment Program, transfer the sum of \$1,200,000 from the Ambulance Receipts Reserved account and raise \$58,544,250 from the 2019 Tax Levy.

**Motion to amend the General Fund operating budget by reducing every line in the budget by 1.62%.**

The amendment fails.

The main motion carries.

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**ARTICLE 10. WATER ENTERPRISE BUDGET**

To see if the Town will vote to appropriate \$3,405,672 from Water Enterprise receipts to defray Water Enterprise direct costs and that \$463,395 as appropriated in the General Fund Operating Budget be used for Water indirect costs, all to fund the total cost of operations of the Water Enterprise as follows, or take any other action relative thereto.

Personal Services	\$ 1,618,349
Other Expenses	\$ 1,396,095
Debt Service	\$ 391,228
<b>Appropriate for Direct Costs</b>	<b>\$ 3,405,672</b>
Indirect Costs - Reimburse General Fund for Shared Expenses	\$ 463,395
<b>Total Cost - Water Enterprise</b>	<b>\$ 3,869,067</b>

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate \$3,405,672 from Water Enterprise receipts to defray Water Enterprise direct costs and that the \$463,395 as appropriated in the General Fund Operating Budget be used for the Water indirect costs, all to fund the total costs of operations of Water Enterprise. Each item is to be expended by the Town Manager in accordance with Chapter 67 of the Acts of 2009 Town Manager Act for the purposes identified and those purposes only, and each item to be considered a separate appropriation for that purpose only.**

So carries unanimously.

**ARTICLE 11. PUBLIC SAFETY EMPLOYEE TRAINING**

To see if the Town will vote to raise and appropriate or appropriate from available funds \$30,000 for public safety employee training, or take any other action relative thereto.

Town Manager

**We move that the Town vote not accept this Article and take no further action.**

So carries unanimously.

**ARTICLE 12. APPROPRIATE FUNDS – POLICE VEHICLES**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$90,000, or another sum, to purchase, lease, or lease/purchase and equip two (2) police vehicles, said funds to be expended at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Police Chief  
Town Manager

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**We move that the Town vote to appropriate the sum of \$90,000 to be used as set forth in this Article, as identified in the chart below:**

SOURCE			USE	
Description	Amount		Description	Amount
Factory Pond Dam ATM 5/5/14 Article 40	90,000.00		Purchase Police Vehicles	90,000.00
	90,000.00			90,000.00

So carries unanimously.

**ARTICLE 13. ACCEPT CHAPTER 90 ROAD GRANT MONIES**

To see if the Town will vote to authorize the Board of Selectmen and the Town Manager to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway Department, or take any other action relative thereto.

Board of Selectmen  
Town Manager  
Director of Public Works

**We move that the Town vote to accept this Article as printed in the Warrant.**

So carries unanimously.

**ARTICLE 14. SET LIMITS ON REVOLVING FUNDS**

To see if the Town will vote to set limits on the Revolving Funds set forth in Section 6-31 of The Town of Hanover General Bylaws in accordance with Massachusetts General Laws Chapter 44, § 53E1/2 as follows, or take any other action relative thereto.

Revolving Fund	Limit on Spending
Library	\$15,000
Recreation Fund	\$250,000
GATRA	\$95,000
Forge Pond Park	\$20,000
Flu Clinic	\$20,000
Public Safety Vehicles	\$250,000

Town Manager  
Finance Director

**We move that the Town vote to accept this Article as printed in the Warrant.**

So carries unanimously.

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**ARTICLE 15. PEG ACCESS & CABLE RELATED FUND**

To see if the Town will vote to appropriate the sum of \$350,000 to the PEG Access & Cable Related Fund for the purpose of monitoring compliance of the Town's cable operator with the franchise agreement, preparing for renewal of the franchise license, and providing local cable access services and programming for the Town of Hanover in Fiscal Year 2019, or take any other action relative thereto.

Town Manager

**We move that the Town vote to appropriate \$350,000 from the PEG Access & Cable Receipts Reserved Fund for the purpose of monitoring compliance of the Town's cable operator with the franchise agreement, preparing for renewal of the franchise license, and providing local cable access services and programming for the Town of Hanover in Fiscal Year 2019.**

So carries unanimously.

**ARTICLE 16. APPROPRIATE FUNDS – TOWN HALL HVAC PROJECT**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$125,000, or another sum, to purchase and equip heating, ventilation, and/or air conditioning improvements for the Town Hall, said purchasing and equipping to be done at the direction of the Town Manager, or take any other action relative thereto.

Town Manager

**We move that the Town vote to appropriate an amount equal to \$75,000 from Certified Free Cash to be used as set forth in this Article.**

So carries unanimously.

**ARTICLE 17. APPROPRIATE FUNDS – SENIOR CENTER EMERGENCY GENERATOR**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with Chapter 44 of the Massachusetts General Laws, the sum of \$60,000, or another sum, for the purchase of an emergency generator for the Hanover Senior Center, including the payment of all costs incidental or related thereto, or take any other action relative thereto.

Council on Aging Advisory Board  
Town Manager

**We move that the Town vote to appropriate from Certified Free Cash the sum of \$48,000 to be used as set forth in this Article.**

Motion carries.

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**ARTICLE 18. AMEND GENERAL BYLAWS - ESTABLISH AND AUTHORIZE  
DEPARTMENTAL REVOLVING FUNDS**

To see if the Town will vote to amend the Town of Hanover General Bylaws by adding a new Section 6-31 to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E<sup>1/2</sup>, and add this section to the table of contents, or take any other action relative thereto.

**6-31 DEPARTMENTAL REVOLVING FUNDS**

1. Purpose. This by-law establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E<sup>1/2</sup>.

2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and the finance committee.
- D. Revolving Funds shall not be used for capital projects that require site plan approval and the permanent construction of a new structure. This does not include the maintenance or replacement of equipment already in place, i.e. backstops, dugouts, concession buildings and playgrounds.

3. Interest. Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.

4. Procedures and Reports. Except as provided in General Laws Chapter 44, § 53E<sup>1/2</sup> and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the town accountant provides the department, board, committee, agency or officer on appropriations made for its use.

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5. Authorized Revolving Funds.

The Table establishes:

- A. Each revolving fund authorized for use by a Town department, board, committee, agency or officer,
- B. The department or agency head, board, committee or officer authorized to spend from each fund,
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
- D. The expenses of the program or activity for which each fund may be used,
- E. Any restrictions or conditions on expenditures from each fund,
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law/ordinance.

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>
<b>Revolving Fund</b>	<b>Spending Authority</b>	<b>Fees, Charges or Other Receipts Credited to Fund</b>	<b>Program or Activity Expenses Payable from Fund</b>	<b>Restrictions or Conditions on Expenses</b>	<b>Requirements / Reports</b>	<b>Fiscal Year</b>
<b>LIBRARY</b>	Community Services Director	Late Fines	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5000 requires additional approval of Library Trustees	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
<b>RECREATION FUND</b>	Community Services Director	Program Fees	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$10,000 requires additional approval of Park & Recreation Board	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
<b>GATRA</b>	Community Services Director	Fees related to transportation programs	Expenditures may include salaries, benefits, facility and all those in	Any expenditure over \$5,000 requires additional approval of	Annual financial statement of this fund shall be included in the Town	Fiscal years that begin on or after July 1, 2018.

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<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>
<b>Revolving Fund</b>	<b>Spending Authority</b>	<b>Fees, Charges or Other Receipts Credited to Fund</b>	<b>Program or Activity Expenses Payable from Fund</b>	<b>Restrictions or Conditions on Expenses</b>	<b>Requirements / Reports</b>	<b>Fiscal Year</b>
			support of programs	Council of Aging Board	Report	
<b>FORGE POND PARK</b>	Community Services Director	Fees related to programs	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure of \$5,000 requires additional approval of Park & Recreation Board	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
<b>FLU CLINIC</b>	Community Services Director	Receipts from Medicare / Medicaid Billing	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5,000 requires additional approval of Board of Health	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
<b>PUBLIC SAFETY VEHICLES</b>	Police Chief	Proceeds from Sale of Public Safety Vehicles	Furnishings, equipment, and training relating to Public Safety Vehicles.	Any expenditure over \$10,000 requires additional approval of the Town Manager	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.

Town Manager  
Finance Director

**We move that the Town vote to accept this Article as printed in the Warrant.**

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**We move to amend the motion to change Column E (“Restrictions or conditions on expenses”) in the Recreation Fund from \$10,000 to \$5,000 and change the language from “requires additional approval of Park and Recreation Board” to “requires additional approval of Parks and Recreation Committee”.**

Amendment carries.

**Motion to amend Column E under Forge Pond Park (“Restrictions or conditions on expenses”) to correct the language from “Park and Recreation Board” to “Parks and Recreation Committee”.**

Motion to amend carries.

**Main motion as amended twice.**

So carries unanimously.

**ARTICLE 19. AMEND TOWN MANAGER ACT**

To see if the Town will vote to petition the General Court to enact a special act for the Town of Hanover as follows, or take any other action relative thereto:

**“AN ACT AMENDING AN ACT ESTABLISHING A TOWN MANAGER FORM OF GOVERNMENT FOR THE TOWN OF HANOVER CHAPTER 67 OF THE ACTS OF 2009 AND AN ACT RELATIVE TO THE POWERS AND DUTIES OF THE TOWN MANAGER OF THE TOWN OF HANOVER CHAPTER 141 OF THE ACTS OF 2013”**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

**SECTION 1.** Section 2(C) of chapter 67 of the acts of 2009 is hereby amended by adding the following paragraph –

(8) The Board of Selectmen, in consultation with the Parks and Recreation Committee, shall develop a parks and recreation property management plan to include, but not be limited to, re-designating the Town properties and facilities that shall be under the control of the Parks and Recreation department and establishing a long-term maintenance and improvement plan for each such property or facility.

**SECTION 2.** Subsection (C)(2)(a) of section 4 of chapter 67 of the acts of 2009 is hereby amended by adding the following sentence after the first sentence –

The Town Manager shall provide the Board of Selectmen regular updates as to the status negotiations and, at the request of the Board of Selectmen, the Town Manager shall include a member of the Board of Selectmen in all such negotiating sessions.



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**SECTION 3.** Subsection (B)(3) of section 5 of chapter 67 of the acts of 2009 is hereby amended by striking the current (B)(3) of section 5 and replacing it with –

Powers and Duties – Notwithstanding the duration of the absence of the Town Manager, the Board of Selectmen shall determine the powers and responsibilities of any acting or temporary Town Manager under A and B (1) and B (2) above.

**SECTION 4.** Delete paragraphs 1 and 2 of Section 7 chapter 67 of the acts of 2009.

**SECTION 5.** This act shall take effect upon its passage.

Board of Selectmen

**We move that the Town vote to accept this Article as printed in the Warrant with the exception of striking Section 1 [Section 2(C) of chapter 67 of the acts of 2009, intended to add number (8)] in its entirety and renumbering the remaining Sections 1 through 4.**

**Motion to amend and strike what is now the new Section 1 in the main motion [Subsection (C)(2)(a) of section 4 of chapter 67 of the acts of 2009], and re-number the remaining Sections 1 through 3.**

**Motion to cut off debate.**

Motion does not achieve 2/3 majority, debate continues.

Amendment to strike the new Section 1 [Subsection (C)(2)(a) of section 4 of chapter 67 of the acts of 2009] fails.

**Substitute motion to accept the article as printed in the warrant.**

**Motion to amend by striking Section 1, (8) as follows: “[(8) The Board of Selectmen, in consultation with the Parks and Recreation Committee, shall develop a parks and recreation property management plan to include, but not be limited to, re-designating the Town properties and facilities that shall be under the control of the Parks and Recreation department and establishing a long-term maintenance and improvement plan for each such property or facility.] and replacing section 1 (8) with “the Parks of the Town of Hanover shall be maintained by the Department of Public Works under the direction of the Town Manager.”**

Motion to amend is withdrawn.

Substitute motion is withdrawn.

**Motion to cut off debate.**

Motion to cut off debate carries; debate is cut off.

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Main motion remains: **“We move that the Town vote to accept this Article as printed in the Warrant with the exception of striking Section 1 in its entirety and renumbering the remaining Sections 1 through 4. “**

Motion carries. **For clarity, the motion that passed reads:**

**“AN ACT AMENDING AN ACT ESTABLISHING A TOWN MANAGER FORM OF GOVERNMENT FOR THE TOWN OF HANOVER CHAPTER 67 OF THE ACTS OF 2009 AND AN ACT RELATIVE TO THE POWERS AND DUTIES OF THE TOWN MANAGER OF THE TOWN OF HANOVER CHAPTER 141 OF THE ACTS OF 2013”**

**Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:**

**SECTION 1. Subsection (C)(2)(a) of section 4 of chapter 67 of the acts of 2009 is hereby amended by adding the following sentence after the first sentence –**

**The Town Manager shall provide the Board of Selectmen regular updates as to the status negotiations and, at the request of the Board of Selectmen, the Town Manager shall include a member of the Board of Selectmen in all such negotiating sessions.**

**SECTION 2. Subsection (B)(3) of section 5 of chapter 67 of the acts of 2009 is hereby amended by striking the current (B)(3) of section 5 and replacing it with –**

**Powers and Duties – Notwithstanding the duration of the absence of the Town Manager, the Board of Selectmen shall determine the powers and responsibilities of any acting or temporary Town Manager under A and B (1) and B (2) above.**

**SECTION 3. Delete paragraphs 1 and 2 of Section 7 chapter 67 of the acts of 2009.**

**SECTION 4. This act shall take effect upon its passage.**

**ARTICLE 20. APPROPRIATE FUNDS – LARGE DUMP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$190,000, or another sum, to purchase and equip a large dump truck, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works  
Town Manager

**We move that the Town vote to appropriate from Certified Free Cash the sum of \$190,000 to be used as set forth in this Article.**

Motion carries

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**ARTICLE 21. APPROPRIATE FUNDS – 4X4 DUAL REAR WHEEL DUMP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$63,000, or another sum, to purchase and equip a 4x4 dual rear wheel dump truck, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works  
Town Manager

**We move that the Town vote to appropriate from Water Retained Earnings the sum of \$63,000 to be used as set forth in this Article.**

Motion carries.

**ARTICLE 22. APPROPRIATE FUNDS – ONE TON DUMP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$53,000, or another sum, to purchase and equip a one ton dump truck, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works  
Town Manager

**We move that the Town not accept this article and take no further action.**

So carries unanimously.

**ARTICLE 23. APPROPRIATE FUNDS – ONE TON 4X4 DUMP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$63,000, or another sum, to purchase and equip a one ton 4X4 dump truck, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works  
Town Manager

**We move that the Town vote to appropriate from Certified Free Cash the sum of \$63,000 to be used as set forth in this Article.**

Motion carries.

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**ARTICLE 24. APPROPRIATE FUNDS – POND STREET WATER TREATMENT PLANT GENERATOR**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$200,000, or another sum, to purchase and equip a generator for the Pond Street Water Treatment Plant, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works  
Town Manager

**We move that the sum of \$200,000 be appropriated to purchase and equip a generator for the Pond Street Water Treatment Plant, said work to be done and funds to be expended at the direction of the Town Manager and director of Public Works, who are authorized to apply for an accept any Federal or State assistance that may be available for the project, and that to meet this appropriation the Treasurer with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, and each prior vote of the Town that authorizes the borrowing of money, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.**

Motion carries unanimously.

**ARTICLE 25. APPROPRIATE FUNDS – TOWED AIR COMPRESSOR**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$25,000, or another sum, to purchase and equip a towed air compressor, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works  
Town Manager

**We move that the Town vote to appropriate from Certified Free Cash the sum of \$25,000 to be used as set forth in this Article.**

So carries unanimously.

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**ARTICLE 26. APPROPRIATE FUNDS – WATER SERVICE VAN**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$38,000, or another sum, to purchase and equip a water service van, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works  
Town Manager

**We move that the Town not accept this article and take no further action.**

So carries unanimously.

**ARTICLE 27. APPROPRIATE FUNDS – WATER MAIN IMPROVEMENTS**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$200,000, or another sum, to purchase water main improvements, said purchase to be done at the direction of the Town Manager, or take any other action relative thereto.

Director of Public Works  
Town Manager

**We move that the Town vote to appropriate from Water Retained Earnings the sum of \$200,000 to be used as set forth in this Article.**

So carries unanimously.

**ARTICLE 28. MODIFY TRANSFER STATION FEE SCHEDULE**

To see if the Town will vote to modify the Transfer Station fee schedule by amending the cost to dispose of a television from \$10 to the following:

Television (1-30 inch screen measured diagonally)	\$10.00
Television (31-60 inch screen measured diagonally)	\$20.00
Television (greater than 60 inch screen measured diagonally)	\$30.00

Director of Public Works

**We move that the Town vote to accept this Article as printed in the Warrant.**

So carries unanimously.

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**ARTICLE 29. APPROPRIATE FUNDS – PURCHASE OF STREET LIGHTS AND  
CONVERSION TO LED**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$190,000, or another sum, to purchase the Town's streetlights and convert them to light emitting diodes, said purchase and conversion to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Facilities Engineering Manager  
Town Manager

**We move that the Town vote to appropriate from Certified Free Cash the sum of \$190,000 to be used as set forth in this Article.**

So carries unanimously.

**ARTICLE 30. APPROPRIATE FUNDS – MIDDLE AND CEDAR SCHOOLS CAMERA  
SECURITY SYSTEM**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$150,000, or another sum, to purchase and equip a camera security system for the Middle and Cedar Schools, said purchase and equipping to be done at the direction of the Town Manager, or take any other action relative thereto.

Facilities Engineering Manager  
School Committee  
Town Manager

**We move that the Town vote to appropriate from Certified Free Cash the sum of \$150,000 to be used as set forth in this Article. We further move that the Information Technology Study Committee established by Article 45 of the spring 2017 Annual Town Meeting continue its existence, and report back to the next Annual Town Meeting.**

So carries unanimously.

**ARTICLE 31. ELECTED TOWN CLERK VS. APPOINTED**

To see if the Town of Hanover will vote to have its elected Town Clerk become an appointed Town Clerk of the Town of Hanover; or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to accept this Article as printed in the Warrant.**

Motion fails.

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**ARTICLE 32. APPROPRIATE FUNDS – INVENTORY HISTORICAL & CULTURAL RESOURCES – PHASE II**

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$28,380.00 dollars, from the Town's Community Preservation Fund (CPF) to "to support phase II of the community-wide inventory of historical and cultural resources in the Town of Hanover". The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission

**We move that the Town vote to accept this Article as printed in the Warrant.**

So carries unanimously.

**ARTICLE 33. APPROPRIATE FUNDS – MULTI-USE RECREATIONAL FACILITY**

To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation Act), and the Hanover General Bylaws, Section 4-19, to appropriate \$110,000.00 U.S. dollars, from the Town's Community Preservation Fund (CPF) for the development of a multi-use recreational facility at B. Everett Hall field, to include two street/deck hockey rinks. The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee  
Parks and Recreation Committee  
Build the Boards

**We move that the Town vote to accept this Article as printed in the Warrant.**

**Motion to cut off debate.**

Motion passes, debate is cut off.

Main motion carries unanimously.

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**ARTICLE 34. AMEND SOUTH SHORE REGIONAL SCHOOL AGREEMENT**

To see if the Town will vote to amend the Regional Agreement pursuant to Chapter 71 of the General Laws of Massachusetts, as amended, or take any other action relative thereto.

This Regional Agreement is entered into pursuant to Chapter 71 of the General Laws of Massachusetts, as amended, by and among the Towns of Abington, Cohasset, Hanover, Hanson, Norwell, Rockland, Scituate, and Whitman (hereinafter sometimes known as “member towns”). The District shall be called the South Shore Regional Vocational School District (hereinafter sometimes known as the “District”).

In consideration of the mutual promises herein contained, it is hereby agreed as follows:

**SECTION I – THE REGIONAL VOCATIONAL DISTRICT SCHOOL COMMITTEE**

**(A) Composition**

The Regional District School Committee (hereinafter sometimes known as the “Committee”) shall consist of one member from each member town each with one vote. Each member shall be appointed by the Boards of Selectmen (hereinafter sometimes known as the “Selectmen”) of the member towns.

**(B) Appointed Members**

Not later than June 15 in each year in which the term of a member of the Committee expires, the Selectmen of the member town concerned shall appoint one member to serve for a term of three years. The term of each such appointed member shall commence on July 1 of the year in which he or she is appointed.

**(C) Vacancies**

If a vacancy occurs among the members of the Committee, the Selectmen of the member town concerned shall appoint a member to serve for the balance of the unexpired term.

**(D) Organization**

At the first scheduled meeting after July 1, the Committee shall organize and choose by ballot a chair and a vice chair from among its own membership. At the same meeting, or at any other meeting, the Committee shall appoint a treasurer and secretary, who may be the same person but who need not be members of the Committee, choose such other officers as it deems advisable, determine the terms of office of its officers (except the chair who shall be elected annually as provided above) and prescribe the powers and duties of any of its officers, fix the time and place for its regular meetings, and provide for the calling of special meetings.

**(E) Powers and Duties**

The Committee shall have all the powers and duties conferred and imposed upon it by this Agreement and such other additional powers and duties as are specified in Sections 16 to 16I, inclusive, of Chapter 71 of the General Laws and any amendments thereof or additions thereto now or hereafter enacted, or as may be specified in any other applicable general or special law. In the event that provisions of this Regional Agreement conflict with any Massachusetts General Laws (MGL), the MGL shall prevail.



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**(F) Quorum**

Unless otherwise specified by law, the quorum for the transaction of business shall be a majority of the Committee, but a number less than the majority may adjourn.

**SECTION II – LOCATION OF REGIONAL DISTRICT SCHOOL**

The Regional District School (South Shore Regional Vocational Technical High School) shall be located in the Town of Hanover, or any other member town, provided, however, that the Committee may establish and locate satellite regional school facilities in any member town.

**SECTION III – TYPE OF REGIONAL DISTRICT SCHOOL**

The Regional District School shall be a Vocational High School consisting of grades nine through twelve (9 – 12), inclusive. The Committee is hereby authorized to establish and maintain such kinds of education as may be provided by towns under provisions of Chapter 74 of the Massachusetts General Laws (hereinafter sometimes known as “MGL”) and acts amendatory thereof, in addition thereto or dependent thereon. The Committee may also provide self funding programs beyond the secondary level, either alone or in cooperation with other institutions in accordance with the provisions of MGL, Chapter 74, Section 37A, as amended.

**SECTION IV – BUDGET**

**(A) Budget**

The Committee shall annually determine the District’s budget consistent with the timelines, terms and requirements of MGL, Chapter 71, Section 16B, as amended, and other pertinent provisions of law and consistent with regulations promulgated by the Department of Elementary and Secondary Education (hereinafter sometimes known as “DESE”).

**(B) Public Budget Hearing and Budget Approval**

After conducting a public hearing consistent with MGL, Chapter 71, Section 38N, as amended, the Committee by a minimum two-thirds (2/3) vote of all its members, shall annually approve an operating budget for the next fiscal year to maintain and operate the District during the next fiscal year. After deducting the amount of aid the District is to receive, the balance shall be apportioned among the several member towns in accordance with Section V.

The budget will be itemized in such detail as the Committee may deem advisable. Such budget shall be adopted not later than forty-five (45) days prior to the earliest date on which the business session of the annual town meeting of any member town is to be held, but in no event later than March 31, provided that said budget need not be adopted earlier than February 1. The amounts so apportioned for each member town shall be certified by the District treasurer to the treasurers of the member towns within thirty (30) days from the date on which the annual operating budget is adopted by the Committee. The annual budget as adopted by a two-thirds (2/3) vote of the Committee, shall require the approval of two-thirds (2/3) of the local appropriating authorities of the member towns.

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**SECTION V – APPORTIONMENT AND PAYMENT OF COSTS INCURRED BY THE DISTRICT**

**(A) Classification of Costs**

For the purpose of apportioning assessments by the District to the member towns, costs shall be divided into **four (4)** categories: operating costs, capital costs, debt, and transportation costs. The Committee shall determine the amount necessary to meet the annual operating, capital, debt, and transportation budgets and shall allocate such amount among the member towns.

**(B) Operating Costs**

1. Operating costs shall include all costs not included in capital, debt, and transportation costs as defined in Sections V (C), (D), and (E), but shall include interest on temporary notes issued by the District in anticipation of revenue.

2. Apportionment of Operating Costs

The operating costs to a member town will equal the Minimum Local Contribution and any other operating costs above the Minimum Local Contributions, referred to in this section as “Above Minimum Contribution.” All operating costs not considered part of Net School Spending shall be apportioned using the same formula as Net School Spending operating costs and will be included in a member town’s operating cost assessment.

The aggregate Above Minimum Contribution is arrived at by subtracting from the Net School Spending Operating Budget the following: Chapter 70 aid, the Minimum Required Combined Local Contributions of all member towns, and other general revenue sources to the District.

This formula is illustrated below:

Net School Spending Operating Budget (which excludes capital, debt and transportation)

- Chapter 70 aid (as calculated by DESE)
- Minimum Required Combined Local Contributions of all member towns (as calculated by DESE)
- Other general revenue sources to the District

= Total Above Minimum Contribution for all member towns

To determine each member town’s proportionate share of the aggregate Above Minimum Contribution, it shall be determined based on the number of pupils in grades nine through twelve (9 – 12), inclusive, residing in each member town and receiving education in the South Shore Regional Vocational School District at such town’s expense.

3. The total operating costs assessed to each member town will consist of the member town’s Minimum Local Contribution and the town’s share of Above Minimum Local Contribution and operating costs that do not meet the definition of Net School Spending as defined in Chapter 70, as amended, apportioned to each town in accordance with the formula noted above.

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**(C) Capital Costs**

(1) Capital costs shall include all expenses described in DESE's Chart of Accounts in the 7000-function code.

**(2) Apportionment of Capital Costs**

Capital costs will be apportioned for the ensuing fiscal year as follows:

Each member town's share of the capital costs shall be determined by computing the ratio which the sum of its enrollments on October 1 of the three fiscal years immediately preceding the year in which the Committee votes to include capital cost in the budget bears to the sum of the pupil enrollments of all the member towns on October 1 of the same three fiscal years. For the purpose of this clause, pupil enrollments shall be defined as the number of pupils in grades nine through twelve (9 – 12), inclusive, residing in each member town and receiving education in the South Shore Regional Vocational School District at such town's expense.

**(D) Debt**

(1) Debt shall include the payment of principal of and interest on bonds, notes or other obligations of the District to finance such debt.

(2) Each member town's share of the debt incurred, including the payment of principal of and interest on bonds, notes or other obligations of the District to finance such debt, shall be determined by computing the ratio which the sum of its pupil enrollments in the District on October 1 of the three fiscal years immediately preceding the year in which the member towns vote to authorize the incurring of the debt bears to the sum of the pupil enrollments of all the member towns in the District on October 1 of the same three fiscal years, and the ratio shall not be changed during the period in which such bonds, notes or other obligations are outstanding, except as provided in Section VIII.

For the purpose of this clause, pupil enrollments shall be defined as the number of pupils in grades nine through twelve (9 – 12), inclusive, residing in each member town and receiving education in the South Shore Regional Vocational School District at such town's expense.

(3) In the event the debt is incurred in any year before a new member town which has been admitted to the District pursuant to Section VIII has been a member town for at least three full years, such town's pupil enrollment on the most recent October 1 of the fiscal year in which the debt is incurred will be used for the purpose of apportioning such debt pursuant to clause (2) of this Section. In the event that the Committee votes to incur debt prior to October 1 in the first year of a new member town's admission to the District, the enrollment for that new member town will be the enrollment on the day of the School Committee vote to incur such debt.

(a) if the Committee votes to incur such debt (according to Section VI) in the first year of membership, the new member town's pupil enrollment in such first year is multiplied by three;

(b) if the Committee votes to incur such debt (according to Section VI) in the second year of membership, the sum of the new member town's pupil enrollments for the first two years of membership is multiplied by one-and-one-half ( $1\frac{1}{2}$ ); and

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(c) if the Committee votes to incur debt (according to Section VI) in the third year of membership, the sum of the new member town's pupil enrollments for the first three years of membership will be used.

**(E) Transportation**

School transportation shall be provided by the District. To determine each member town's proportionate share of pupil transportation, it shall be determined based on the total cost of transportation minus the estimated Chapter 71 transportation reimbursement of the number of pupils in grades nine through twelve (9 – 12), inclusive, residing in each member town and receiving education in the South Shore Regional Vocational School District at such town's expense.

**(F) Times of Payment of Apportioned Costs**

(1) The Total Assessment to a member town will equal the total of the Operating Assessment, Transportation, Capital and Debt.

(2) Each member town shall pay to the District in each year its proportionate share, certified as provided in subsection V (B), (C), (D) and (E) of the operating, capital, debt, and transportation costs. The annual share of each member town shall be paid in equal installments not later than the first days of August, December, April and June of each fiscal year.

**(G) Apportionment of Costs to New Member Towns**

In the first fiscal year in which the admission of a new member town is effective, the town shall pay as its share of the operating costs for such fiscal year, an amount equal to that which the town would pay if the pupils from the town enrolled in the District were tuition pupils. During the first fiscal year, such town shall be responsible for providing school transportation for pupils enrolled in the District and for paying the costs of such transportation. After the first fiscal year in which the admission of a new member town is effective, the town's share of operating costs, capital costs, debt and transportation costs shall be determined in accordance with Section V. If on October 1, there is an enrollment of less than five pupils from such town in the District, such new member town shall be deemed to have an enrollment of five pupils in the District.

**SECTION VI – INCURRING OF DEBT**

Not later than seven days after the date on which the Committee authorizes the incurring of debt, other than temporary debt in anticipation of revenue to be received from member towns, written notice of the date of said authorization, the sum authorized, and the general purpose or purposes for authorizing such debt shall be given to the Selectmen in each member town.

The Committee may vote to incur debt consistent with the terms and conditions of MGL, Chapter 71, Section 16 (d) paragraph 1, Chapter 71, Section (d) paragraph 2, or Chapter 71, Section (n), as amended. At the time of taking action to incur debt, and except for the incurring of temporary debt in anticipation of revenue, the Committee, by two-thirds (2/3) vote, will choose one of the three aforementioned processes that appear in MGL, Chapter 71, Section (d) or Section (n), as amended.

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**SECTION VII – AMENDMENTS**

**(A) Limitations**

This Agreement may be amended from time to time in the manner hereinafter provided, but no such amendment shall be made which shall substantially impair the rights of the holders of any bonds, notes or other obligations of the District then outstanding, or the rights of the District to procure the means for payment thereof, provided that nothing in this section shall prevent the admission of a new town or towns to the District and the reapportionment accordingly of debt of the District represented by bonds or notes of the District then outstanding and of interest thereon.

**(B) Procedure**

Any proposal for amendment, except a proposal for amendment providing for the withdrawal of a member town (which shall be acted upon as provided in Section X), may be initiated by a minimum vote of two-thirds (2/3) members of the Committee or by a separate petition from at least two-thirds (2/3) of the member towns. Such petitions shall be signed by at least one hundred (100) registered voters from each of these two-thirds (2/3) member towns. In the case of a proposal for amendment by petition, the said petition shall also contain, at the end thereof, a certification by the clerk of each member town voting as to the number of signatures in the petition which appear to be the names of registered voters (according to the most recent voting list) from that town; and the said petition shall be presented to the secretary of the Committee. In either case, the secretary of the Committee shall mail or deliver a notice in writing to the Selectmen of each of the member towns that a proposal to amend this Agreement has been made and shall enclose a copy of such amendment (without the signatures in the case of a proposal by petition). The Selectmen of each member town shall include in the warrant for the next annual town meeting, or a special town meeting called for the purpose, an article stating the amendment. Such amendment shall take effect upon its acceptance by a minimum of two-thirds (2/3) of the member towns, acceptance by each member town to be by a majority vote at a town meeting as aforesaid. All amendments must be approved by the Commissioner of Elementary and Secondary Education (hereinafter sometimes referred to as the “Commissioner”). An amendment involving a change in the way that the operating and/or capital budgets are assessed may not take effect until the July 1 after a minimum of two-thirds (2/3) of the member towns and the Commissioner have approved acceptance by the previous December 31.

**SECTION VIII – ADMISSION PROCESS FOR NEW MEMBER TOWNS TO THE DISTRICT**

(A) By an amendment of this Agreement adopted under and in accordance with Section VII above, any other town may be admitted to the District upon adoption as therein provided of such amendment and upon acceptance at a special or annual town meeting by a majority vote by the town seeking admission of the Agreement as so amended, acceptance by a minimum of two-thirds (2/3) of the member towns, each by majority vote, and also upon compliance with such provisions of law and regulations [for example, Code of Massachusetts Regulations; that is, CMR 603 41.05 (6)] as may be applicable and such terms as may be set forth in such an amendment.

JOURNAL OF THE ANNUAL TOWN MEETING HELD MAY 7, 2018  
AND ANNUAL TOWN ELECTION HELD MAY 12, 2018

(B) The Committee, prior to the admittance of a new member town, will have the option establishing the amount of any costs additional to costs referenced in Section V (G) to that new member town to be included in the District. These additional costs will be clearly articulated to the Regional Planning Committee of the potential new member town and will be made clear to voters prior to that new member town's vote on admission to the District.

(C) A new member town may be admitted to the District as of July 1 of any fiscal year, provided that all requisite approvals for such admission, including the Commissioner's approval, shall be obtained no later than the preceding December 31.

**SECTION IX – WITHDRAWAL PROCESS OF MEMBER TOWNS FROM THE DISTRICT**

**(A) Vote Expressing Desire to Withdraw**

Any member town seeking to withdraw from the District shall, by majority vote at an annual or special town meeting, request the Committee to formulate an amendment to this Agreement setting forth the terms by which such town may withdraw from the District. No withdrawal will take effect on other than July 1 of a given year. The vote stated in the preceding sentence, as well as the notification to the District consistent with paragraph B below, must all occur no less than two (2) years prior to the desired date of withdrawal.

**(B) Notice**

The clerk of the town seeking to withdraw shall, within seven (7) days of the vote, notify the Committee chair as well as the District's superintendent in writing that such town has voted to request the Committee to formulate an amendment to the Agreement (enclosing a certified copy of such vote) setting forth the terms for withdrawal.

Thereupon, the Committee shall formulate an amendment to the Agreement setting forth such terms of withdrawal as it deems advisable, subject to the limitation contained in Section VIII (A). The secretary of the Committee shall mail or deliver a notice in writing to the Selectmen of each member town that the Committee has formulated an amendment to the Agreement providing for the withdrawal of a member town (enclosing a copy of such amendment). The Selectmen of each member town shall include in the warrant for the next annual or a special town meeting called for the purpose an article stating the amendment.

**(C) Obligations of Withdrawing Member Towns**

In addition to other terms and requirements which the Committee shall include in the amendment, the member town seeking to withdraw will be responsible for the following: (1) payment of all operating costs for which it is liable as a member of the District; (2) continuing payments beyond the time of withdrawal to the District for the member town's share of the indebtedness of the District which is outstanding at the time of such withdrawal, and for interest thereon, to the same extent and in the same manner as though the town had not withdrawn from the District; (3) other liabilities incurred during all times that the town was a member of the District (e.g., OPEB – Other Post-Employment Benefits); and (4) for the costs, including legal fees, that accrue to the District as a result of the withdrawal process.

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**(D) Approval of Withdrawal**

A request to withdraw shall become effective only if the amendment to the Agreement is approved by a majority vote of the Committee, is approved by majority vote at an annual or special town meeting in a minimum of two-thirds (2/3) of the member towns, is approved by the Commissioner, and the withdrawal can become effective no less than one full year after the completion of these requirements.

**(E) Cessation of Terms of Office of Members of Withdrawing Town**

Upon the effective date of withdrawal, the terms of office of all members serving on the Committee from the withdrawing town shall terminate and the total membership of the Committee shall be decreased accordingly.

**SECTION X – TUITION STUDENTS**

The Committee may accept for enrollment in the District pupils from towns other than the member towns on a tuition basis. Income received by the District from tuition pupils will be treated by the Committee according to MGL, Chapter 71, Section 16D1/2.

**SECTION XI – ANNUAL REPORT**

The Committee shall submit in January an annual report to each of the member towns containing information to publish in the annual town reports that highlights District events and activities.

South Shore Regional School Committee  
Board of Selectmen

**We move that the Town vote to accept this Article as printed in the Warrant.**

So carries unanimously.

**ARTICLE 35. SCHOOL SICK LEAVE BUYBACK FUND**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate from Certified Free Cash the sum of \$165,000 to be deposited in the School Sick Leave Buyback Fund.**

So carries unanimously.

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AND ANNUAL TOWN ELECTION HELD MAY 12, 2018

**ARTICLE 36. TOWN SICK LEAVE BUYBACK FUND**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate from Certified Free Cash the sum of \$50,000 to be deposited in the Town Sick Leave Buyback Fund.**

So carries unanimously.

**Motion to adjourn the Annual Town Meeting until the Annual Town Election on Saturday, May 12 from 8:00 a.m. – 6:00 p.m., after which time the meeting will be dissolved.**

Motion carries at 11:16 p.m.

The Annual Town Meeting was dissolved at the close of the polls, which was 6:00 p.m. on Saturday, May 12<sup>th</sup> at Hanover High School.



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AND ANNUAL TOWN ELECTION HELD MAY 12, 2018

NOTICE FOR THE ELECTION OF OFFICERS

Hanover High School, 287 Cedar Street  
On **SATURDAY, THE 12<sup>th</sup> OF MAY 2018**  
Then and there to act on the following:

To bring in their votes for each of the following:

For at term of five years: One Planning Board Member

For a term of three years: One Board of Assessors Member  
One Board of Health Member  
One Board of Public Works Member  
Two Board of Selectmen Members  
Two School Committee Members  
One Trustee of the Public Library

For a term of one year: One Town Moderator

Polls open from 8:00 a.m. to 6:00 p.m., unless otherwise ordered by the Town.  
And you are hereby ordered to serve this Warrant posting attested copies thereof seven days at  
least before the time of said meeting.

Given under our hands this 9<sup>th</sup> day of April, 2018.

**BOARD OF SELECTMEN**

David R. Delaney, Chairman \_\_\_\_\_

John C. Tuzik, Vice-Chairman \_\_\_\_\_

Brian E. Barthelmes \_\_\_\_\_

Emmanuel J. Dockter \_\_\_\_\_

Jocelyn R. Keegan \_\_\_\_\_

Thomas Hayes, Constable

Posted this 18<sup>th</sup> day of April, 2018

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AND ANNUAL TOWN ELECTION HELD MAY 12, 2018

The meeting for the Annual Town Election was called to order Saturday, May 12, 2018 at 7:30 a.m. by Lynne Doyle, Temporary Town Clerk and Town Clerk from the Town of Carver. At the meeting, the ballot boxes were opened, inspected, and found to be empty. After being locked, the keys were turned over to the police officer on duty. The polls were declared open at 8:00 a.m. and remained open until 6:00 p.m. when they were declared closed. Town Clerk Catherine Harder-Bernier returned from her son's college graduation in time to close the polls and oversee the counting of the close results in the Selectman's race. In that sharply contested race for Selectmen, former Selectman John Barry was reinstated after a short break in his service to the town, and Selectman David Delaney was re-elected as the top-vote-getter in a five-way race for two seats. Selectman Brian Barthelmes immediately conceded defeat and did not ask for a re-count despite the five vote difference between Barry's second and his third place. In the only other contested race, Associate Planning Board member Meaghan Dunne won her first term as an elected member of the Planning Board over a strong challenge from newcomer Matthew Tocchio. Turnout was lighter than expected at just over 17%.

HANOVER OFFICIAL RESULTS - MAY 12, 2018

Board of Assessors	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total	Winners
Blank	129	110	142	112	493	
Frank A. Greco	336	309	317	350	1312	x
Write- Ins	2	0	2	2	6	
					1811	

Board of Health	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total	
Blank	146	133	163	134	576	
Delshaune Flipp	311	280	295	321	1207	x
Write-Ins	10	6	3	9	28	
					1811	

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Board of Public Works	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total	
Blank	127	111	126	103	467	
John L. Benevides	340	307	334	358	1339	x
Write-Ins	0	1	1	3	5	
					1811	

Board of Selectmen	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total	
Blank	58	62	76	57	253	
Brian E. Barthelmes	208	180	201	182	771	
David R. Delaney	225	199	225	242	891	x
Mark K. Anderson	54	54	56	35	199	
John S. Barry	189	169	180	238	776	x
Daniel A. Pallotta	198	171	183	169	721	
Write-Ins	2	3	1	5	11	
					3622	

Moderator	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total	
Blank	131	108	132	111	482	
Douglas T. Thomson	331	305	326	352	1314	x
Write-Ins	5	6	3	1	15	
					1811	

Planning Board - 5 Yrs.	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total	
Blank	40	40	46	59	185	
Meaghan N. Dunne	258	234	261	266	1019	x
Matthew Tocchio	168	145	154	139	606	
Write-Ins	1	0	0	0	1	
					1811	

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School Committee	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total	
Blank	273	249	292	266	1080	
Elizabeth R. Corbo	325	300	318	330	1273	x
John T. Geary	330	287	311	330	1258	x
Write-Ins	6	2	1	2	11	
					3622	

Trustee of the Public Library - 3 Yrs.	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total	
Blank	115	98	126	104	443	
Jeanne M. Cianciola	349	321	335	357	1362	x
Write-Ins	3	0	0	3	6	
					1811	

Total turnout	1,811
Number of registered voters	10,430
Percentage turnout	17.36%



Town of Hanover  
**TOWN CLERK'S OFFICE FEE SCHEDULE**  
Effective May 7, 2017

Birth Certificate	\$10
Marriage Intentions	\$30
Marriage Certificate	\$10
Burial Permit	\$10
Death Certificate	\$10
“Doing Business As” 4 year Certificate	\$40
Dog License – spayed/neutered	\$10
Dog License – not spayed/not neutered	\$15
Dog License late fee	\$10
Personal Kennel License	\$50
Commercial Breeder’s Kennel License	\$75
Commercial Boarding or Training Kennel License	\$100
Street Listing	\$10
Gas Permit renewal	\$100
Record of voters list for candidates for public office	n/c
Census/VRIS extracts for Hanover Public School use	n/c
Census/VRIS extracts on CD - all other requestors	\$50
Census/VRIS extracts on paper – all other requestors	varies
Duplicate copy per page	\$.05
A reasonable hourly rate charge may be made for public records requests based on public records law. An estimate will be provided to the requestor upon receipt of the request.	

# HANOVER FIRE DEPARTMENT

## FEE SCHEDULE

Effective July 1, 2011

### Fire Alarm Permit and Inspection

Residential [ALL]	[MGL 148 s26B, F/F1/2&E]	50.00	per unit
Commercial – New	[530 CMR s10]	100.00	Base + 25.00 per unit
Commercial – Renovate Existing	[530 CMR s10]	50.00	per unit

### Sprinkler System Permit and Inspection

Residential – New Installation		50.00	
Commercial – New Installation	[MGL 148 s27A]	200.00	
Repair or Alteration to System [ALL]	[MGL 148 s27A]	50.00	

### Fuel and Flammable Storage/Use

Oil Burner Installation/Alteration [ALL]	[527 CMR 4, MGL 148 s10A]	40.00	
Underground Storage Tank Installation [ALL]	[527 CMR 9.05]	50.00	per tank
Maintain New/Existing Underground Storage Tank	[MGL 148 s10A, s23]	50.00	
Residential AST/UST Removal	[MGL 148 s38A]	50.00	per tank
Commercial UST Removal	[MGL 148 s38A]	100.00	per tank
Flammable Liquid Storage	[MGL 148 s10A]	30.00	
LP Gas Installation & Storage	[MGL 148 s10A, 527 CMR 6]	40.00	
Propane Cylinder for Exchange	[MGL 148 s10A, 527 CMR 6]	50.00	annually
Blasting and Explosives	[MGL 148 s10A]	50.00	
Fireworks Display – Permit	[MGL 148 s39A]	100.00	per event
Fireworks Display – Detail [4 hr min.]	[527 CMR 2.10(3)]		

### Permits and Inspections

Tank Truck Inspection	[527 CMR 8.03(2)]	50.00	
Cutting and Welding	[527 CMR 39.04]	50.00	
Misc. Permits *	[MGL 148 s10A]	30.00	
Hood Suppression System	[527 CMR 23]	50.00	
Vent-free Gas Appliances	[527 CMR 30]	40.00	

# HANOVER FIRE DEPARTMENT

## FEE SCHEDULE

Effective July 1, 2011

Other		
Application for License	[MGL 148 s10A,s28]	50.00
Demolition of a Structure	[MGL 148 s10A,s28]	30.00
Re-inspection [Commercial – After failed test or inspection or not ready on date scheduled]	[MGL 148 s10A,s28]	100.00
Inspections [Quarterly]	[MGL 148 s4]	50.00
Inspections [Health care facilities]	[MGL 111 s51]	50.00
Inspections [Lumberyards]	[527 CMR 17]	50.00
Details [As required – 4 hr. min.]	[MGL 148 s28]	
Plan Review		
Commercial Building Plans Review [Town Engineer Review]	[530 CMR 1]	Reference Schedule
Commercial/Residential Building Plans Review [No Town Engineer Review]	[530 CMR 1]	100.00
Site Plan Review – Commercial		100.00
Site Plan Review – Residential [6 or more residences]		100.00
Site Plan Review – Residential [Up to 5 residences]		50.00
Site Plan Review – Retreat Lot		50.00
Records Search – Public Record	[950 CMR 32.06]	25.00
Records Search – Ch. 21E Site Assessment	[950 CMR 32.06(1)(9c)]	25.00
Copies		.20 per page

\* Tar Kettle, Spray Booths, Dumpster, Powder Storage, Ammunition Storage, Flammable Decorations, other.

## HANOVER POLICE DEPARTMENT FEE SCHEDULE

Effective July 1, 2010

### False Alarms

Alarms # 1-3	No Charge
Alarms # 4-6	105.00
Alarms # 7-11	205.00
Alarms # 11 and over	505.00

### Solicitation Permit

Groups of 1 to 4 people	25.00
Groups of 5 to 9 people	50.00
Groups of 10 or more	100.00



**TOWN OF HANOVER**  
**BUILDING PERMIT FEES**

Effective July 1, 2010

**\*FEE OF \$10.00 PER THOUSAND IS BASED ON CONSTRUCTION COSTS SQUARE FOOT  
 (\$50.00 PER UNIT INSPECTION FEE FOR MULTI-FAMILY)**

**\*New Construction Estimate**

COMMERCIAL .....	\$ 90.00 per square foot
INDUSTRIAL .....	\$ 90.00 per square foot
RESIDENTIAL .....	\$ 90.00 per square foot
MULTI-FAMILY (3 or more units) .....	\$ 90.00 per sq ft plus \$50.00 per unit inspection fee

**\*Addition Estimate**

COMMERCIAL .....	\$ 90.00 per square foot
INDUSTRIAL .....	\$ 90.00 per square foot
RESIDENTIAL .....	\$ 80.00 per square foot

**\*Alteration Estimate**

COMMERCIAL .....	Contract Cost
INDUSTRIAL .....	Contract Cost
RESIDENTIAL .....	Contract Cost

GARAGE 1 CAR .....	\$ 150.00
GARAGE 2 CAR .....	\$ 300.00
*OPEN DECK, FARMER'S PORCH ESTIMATE .....	\$ 40.00 per square foot
*SHEDS OVER 120 SQUARE FEET ESTIMATE .....	\$ 35.00 per square foot
CERTIFICATE OF INSPECTION .....	\$ 50.00
CHIMNEY .....	\$ 65.00
CONSTRUCTION TRAILER .....	\$ 50.00
DEMOLITION PERMIT ESTIMATE .....	\$ 10.00 per \$1,000
MOBILE HOME (30 DAYS ONLY) .....	\$ 50.00
OCCUPANCY PERMIT .....	\$ 50.00
RELOCATE BUILDING ESTIMATE .....	\$ 10.00 per \$1,000
*SIGNS .....	\$ 5.00/sq.ft.
SITE INSPECTION .....	\$ 75.00
(BUILDING, ELECTRIC & PLUMBING INSPECTIONS)	
STOVES .....	\$ 50.00
TEMPORARY OCCUPANCY PERMIT .....	\$ 50.00
TEMPORARY SIGNS .....	\$ 50.00 COM'L/IND ----\$25.00 RES 1-2 FAMILY
❖ TENTS .....	\$ 50.00 COM'L/IND-----\$10.00 RES 1-2 FAMILY
❖ YARD SALES .....	\$ 5.00
MECHANICAL FEE .....	\$ 100.00
MINIMUM FEE .....	\$ 50.00 COM'L/IND ---- \$25.00 RES 1-2 FAMILY
❖ EXCEPT AS NOTED	

***PENALTY FOR DOING WORK WITHOUT A PERMIT\*\*\*\* DOUBLE FEE***

Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**  
**ELECTRICAL PERMIT FEES**  
**Effective July 1, 2011**

**COMMERCIAL, INDUSTRIAL & MERCANTILE-** Includes building with 3 or more dwelling occupancies

**New Construction**

First \$5,000. valuation .....	\$ 75.00
Each add'l \$1,000 .....	\$ 5.00
<b>Maximum Fee .....</b>	<b>\$ 2,500.00</b>

**Remodeling & Additions**

First Machine .....	\$ 50.00
All Other – Each .....	\$ 30.00
Air Conditioners .....	\$ 5.00 per ton/maximum \$150.00

**Fixtures, Switches & Receptacles**

First 5 .....	\$50.00
6-29 .....	\$ 70.00
30-100 .....	\$ 130.00
Over 100 outlets .....	\$ 2.00 per outlet
Each add'l 100 outlets .....	\$ 50.00
Each 4' section of fluorescent fixture shall be considered one fixture.	
Electric Signs .....	\$ 75.00

**Transformer**

5 KVA or less .....	\$ 50.00
15 KVA .....	\$ 70.00
Over 15 KVA .....	\$ 90.00

**Services**

200 Amps or less .....	\$ 50.00
Each add'l 100 Amps or portion thereof .....	\$ 30.00
Each add'l meter and sub-main .....	\$ 30.00

**Gas Stations**

Gas Pumps – Each .....	\$ 75.00
Pole Lighting .....	\$ 20.00
Pole Lighting maximum .....	\$ 240.00
Canopy for Service Station (Prewired) .....	\$ 100.00

**Miscellaneous-** Applies to both Residential & Commercial

Annual permits and inspections .....	\$ 200.00
Requests for inspections (other than usual permits) .....	\$ 75.00
Re Inspection Fee - 1st time .....	\$ 50.00
2nd time .....	\$ 75.00
Carnivals and Concessions .....	\$ 100.00
Fire & Smoke Alarm Systems .....	\$ 50.00

### Fee Schedule – Department of Municipal Inspections

Burglar Alarm .....	\$ 50.00
Traffic Light .....	\$ 100.00
Each add'l if applied for at same time .....	\$ 50.00
Underground Conduit 1-5 (subdivision) .....	\$ 100.00
6-10 (subdivision) .....	\$ 125.00
Over 10 (subdivision) .....	\$ 150.00
Telecommunication (first 30 jacks) .....	\$ 50.00
Each add'l jack .....	\$ 2.00
<b>Minimum Fee .....</b>	<b>\$ 75.00</b>

Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**  
**ELECTRICAL PERMIT FEES**  
**Effective July 1, 2011**

**RESIDENTIAL**

New Dwellings .....	\$ 200.00
Electric Heat additional .....	\$ 40.00

**Remodeling & Additions**

Switches, Receptacles & Fixtures	
First 5 .....	\$ 50.00
6-29 .....	\$ 60.00
30-50 .....	\$ 80.00
51 or more .....	\$ 100.00

**Major Appliances**

Replacement Water Heater (same size) .....	\$ 50.00
Ranges, Counter Top Units, Ovens, Disposal & Dishwasher (each) .....	\$ 50.00
Hot Water Heaters .....	\$ 40.00
Gas or Oil Burners .....	\$ 50.00
Portable Air Conditioners .....	\$ 40.00
Stationary Air Conditioners - \$15.00 per ton maximum per unit ..	\$ 100.00/Unit
(applies to both Commercial and Residential)	

**Services**

Not over 200 amps connected, each 100 amps or less .....	\$ 50.00
Each add'l meter or sub-feed/sub-panel .....	\$ 30.00
Temporary Service .....	\$ 50.00

**Swimming Pools**

Above Ground .....	\$ 75.00
Inground .....	\$ 100.00
Hot Tubs and Spas .....	\$ 75.00
Hydromassage Tubs .....	\$ 50.00

**Any Device not Listed**

First 10KW .....	\$ 30.00
Each add'l KW .....	\$ 3.00

Septic Alarm (only).....	\$ 40.00
Pump and Alarm.....	\$ 60.00

<b>Minimum Fee .....</b>	<b>\$ 50.00</b>
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Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**  
**GAS PERMIT FEES**  
**Effective July 1, 2011**

**Residential**

Hot Water Tank/Tankless .....	\$ 40.00
(Combination with Plumbing Permit)	
First Fixture.....	\$ 45.00
Each Additional Fixture .....	\$ 20.00
Reinspection Fee .....	\$ 45.00
<b>Minimum Fee .....</b>	<b>\$ 45.00</b>

**Commercial**

Hot Water Tank/Tankless	
(Combined with Plumbing Permit .....	\$ 55.00
First Fixture .....	\$ 55.00
Each Additional Fixture .....	\$ 25.00
Reinspection Fee .....	\$ 75.00
<b>Minimum Fee .....</b>	<b>\$ 55.00</b>

**NOTE: ANY APPLICATION THAT HAS MORE THAN ONE  
FIXTURE MUST CHECK OFF TEST ..... \$ 20.00**

**PENALTY FOR DOING WORK WITHOUT A PERMIT DOUBLE FEE**

Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**

**PLUMBING PERMIT FEES**

**Effective July 1, 2011**

**Residential**

New house minimum .....	\$ 200.00
Hot Water Tank/Tankless (Combined with Gas Permit). ....	\$ 35.00
Hot Water Heater (Electric) .....	\$ 35.00
Back Flow Preventer .....	\$ 35.00
This is not 1 <sup>st</sup> fixture and must be checked off on all Boiler replacements.	
First Fixture .....	\$ 35.00
Each Additional Fixture .....	\$ 25.00
Reinspection Fee .....	\$ 50.00
<b>Minimum Fee .....</b>	<b>\$ 35.00</b>

**Commercial**

Hot Water Tank/Tankless .....	\$ 50.00
(Combined with Gas Permit)	
Hot Water Tank (Electric) .....	\$ 50.00
Backflow Preventer .....	\$ 45.00
First Fixture .....	\$ 55.00
Each Additional Fixture .....	\$ 25.00
Reinspection Fee .....	\$ 75.00

**Minimum Fee ..... \$ 55.00**

**Demo of any Kind ..... \$ 100.00**

**PENALTY FOR DOING WORK WITHOUT A PERMIT      DOUBLE FEE**

Fee Schedule – Department of Municipal Inspections



**TOWN OF HANOVER  
DEPARTMENT OF WEIGHTS AND MEASURES  
FEE SCHEDULE 4/15/2008**

<b>SCALES</b>	<b>FEE</b>	<b>MEASURING DEVICES</b>	<b>FEE</b>
OVER 10,000 LBS.	\$125.00	GASOLINE METER	\$20.00
5,000-10,000 LBS.	\$ 75.00	VEHICLE TANK (OIL TRUCKS)	\$40.00
1,000-5,000 LBS.	\$ 50.00	EACH INDICATOR	\$25.00
100-1,000 LBS.	\$ 40.00	VEHICLE TANK GRAVITY	\$40.00
10-100 LBS.	\$ 20.00	BULK STORAGE	\$45.00
10 LBS – LESS	\$ 15.00		
		<b>OTHER DEVICES</b>	
ALL WEIGHTS	\$ 2.00	TAXI METERS	\$25.00
AVOIRDUPOIS, METRIC		ODOMETER/HUBODOMETER	\$25.00
APOTHECARY, TROY			
		LEATHER MEASURE	\$10.00
		(SEMI-ANNUAL)	
		FABRIC MEASURING	\$10.00
		WIRE/ROPE CORDAGE	\$10.00
		LINEAR MEASURES	\$ 5.00
		YARD STICKS/ TAPES	
REVERSE VENDING	\$0		
(BOTTLE RETURN)			
<b>RETAIL CHECKOUT SYSTEMS / SCANNER UNITS</b>			
EACH	\$ 25.00		
LESS THAN 4 UNITS	\$ 75.00		
4 TO 11 UNITS	\$150.00		
MORE THAN 11 UNITS	\$250.00		

# Fee Schedule – Department of Municipal Inspections

## HANOVER BOARD OF HEALTH FEE SCHEDULE

Effective July 1, 2011

<b><u>PERCOLATION TESTS / OBSERVATION HOLES</u></b>	\$ 300.00	1/2 day A.M. only
	\$ 600.00	Full Day A.M. and P.M.
<b><u>DISPOSAL WORKS PERMIT</u></b> (new or repair)		
up to 500 gallons	\$ 200.00	Per System or Building
500- 999 gallons	\$ 300.00	
1,000-1,999 gallons	\$ 325.00	
2,000-9,999 gallons	\$ 450.00	
over 10,000 gallons	\$ 850.00	
<b><u>COMPONENT REPAIR</u></b>	\$ 75.00	(based upon 1 insp., add'l inspections @ \$75 per)
<b><u>RESUBMISSION OF PLANS</u></b>	\$ 55.00	Requiring add'l review time
or	\$ 25.00	Not requiring add'l review time (in house)
<b><u>SUBMISSION OF ESTABLISHMENT PLANS</u></b>	EQUAL TO COST OF THE PERMIT(S)	
<b><u>FOOD PERMIT</u></b> (Retail up to 999 S/F)	\$ 125.00	Annually
1,000 S/F to 9,999 S/F	\$ 200.00	Annually
10,000 S/F PLUS	\$ 500.00	Annually
<b><u>FOOD ESTABL. PERMIT - FOOD SERVICE</u></b>		
Seating - 0-30	\$ 150.00	Annually
Seating – 31-99	\$ 150.00	Annually
Seating- 100 Plus	\$ 300.00	Annually
<b><u>COMMON VICTUALLER/INNHOLDER</u></b>	\$ 200.00	New Application
<b><u>COMMON VICTUALLER/INNHOLDER</u></b>	\$ 75.00	Renewal
<b><u>MILK PERMIT</u></b>	\$ 10.00	Annually
<b><u>FROZEN FOOD DESSERT PERMIT</u></b>	\$ 25.00	Annually
<b><u>CATERING</u></b>	\$ 50.00	Annually
<b><u>MOBIL UNITS PERMIT - YEARROUND</u></b>	\$ 100.00	Annually
<b><u>MOBIL UNITS PERMIT – SEASONAL</u></b>	\$ 50.00	Annually
<b><u>TOBACCO SALES PERMIT</u></b>	\$ 100.00	Annually
<b><u>TEMPORARY FOOD PERMIT-MULTIPLE VENDOR EVENTS</u></b>	\$ 15.00	(Per Event, for vendors not already licensed)
<b><u>REINSPECTION FEE FOR FOOD ESTAB.</u></b>	\$ 75.00	Per Hour (one hour minimum)
<b><u>TITLE V INSPECTORS PERMIT</u></b>	\$ 100.00	Annually
<b><u>INSTALLERS PERMIT</u></b>	\$ 100.00	Annually
<b><u>TEST FEE FOR INSTALLERS PERMIT</u></b>	\$ 25.00	Per Test
<b><u>SEPTAGE PUMPERS PERMIT</u></b>	\$ 100.00	Annually
<b><u>RUBBISH COLLECTORS</u></b> (Garbage License)	\$ 100.00	Annually
<b><u>TANNING SALON LICENSE</u></b>	\$ 100.00	Annually
<b><u>BODY ART ESTABLISHMENT</u></b> (Tattooing / Body Piercing)	\$ 200.00	Annually
<b><u>BODY ART PRACTITIONER</u></b>	\$ 75.00	Annually
<b><u>PUBLIC/PRIVATE CAMP LICENSE</u></b>	\$ 225.00	Annually (\$10.00 Lic & \$215.00 Applic. & Inspect. fee)
<b><u>PUBLIC SWIMMING POOL PERMIT</u></b>	\$ 150.00	Per Pool / Annually
<b><u>FUNERAL DIRECTOR LICENSE</u></b>	\$ 25.00	Annually
<b><u>ANIMAL PERMIT</u></b>	\$ 25.00	Annually



# Fee Schedule – Department of Municipal Inspections

## **HANOVER BOARD OF HEALTH FEE SCHEDULE (Continued)**

**Effective July 1, 2011**

<b><u>TEMPORARY ONE DAY EVENT FEE *</u></b>	\$ 50.00	Per Event (an additional fee will be required for inspections, TBD by the BOH, based upon size of event)
<b><u>INSPECTION FEE FOR TEMPORARY EVENTS</u></b>	\$ 75.00	Per Hour (one hour minimum)
<b><u>CARNIVAL FEE *</u></b>	\$ 250.00	Per Event (based upon 5 food booths, \$50 per booth after that)
<b><u>FARMERS MARKET FEE *</u></b>	\$ 500.00	Entire Season
<b><u>WELL PERMIT</u></b> – Drinking	\$ 100.00	
<b><u>WELL PERMIT</u></b> - Irrigation	\$ 50.00	
<b><u>EMERGENCY INSPECTION FEE</u></b> - During Town Hall hours	\$ 100.00	1st hour
	\$ 75.00	Each Additional Hour (1 hour min.)
<b><u>EMERGENCY INSPECTION FEE</u></b> - After Town Hall hours, holidays & weekends	\$ 200.00	1st hour
	\$ 150.00	Each Additional Hour (1 hour min.)
<b><u>RE-INSPECTION</u></b>	\$ 75.00	1 Hour Min.
<b><u>COURT APPEARANCE</u></b>	\$ 250.00	Min. 1/2 Day / \$500 Full Day
<b><u>HOUSING CERTIFICATION</u></b>	\$ 75.00	
<b><u>APPLICATION FEE FOR MULTI - UNIT HOUSING</u></b>	EQUAL TO COST OF THE PERMIT(S)	
<b><u>MULTI - UNIT HOUSING LICENSE</u></b>		
1-9 rooms	\$ 100.00	Annually
10-23 rooms	\$ 150.00	Annually
more than 24 rooms	\$150.00 + \$15.00 For Each Additional Unit	

\* The Board of Health reserves the right to charge additional fees to the applicant for temporary events to recover costs incurred. Any person or business working without a permit or license will be subject to a fine equal to double the permit fee.

# PLANNING BOARD

## FEE SCHEDULE & SUBMISSION REQUIREMENTS FOR PERMITS & FILINGS



AS OF JULY 1<sup>ST</sup>, 2009

Permit Type (Regulation Reference)	Permit Filing Fee †	Number of Plan Copies Required †	Consultant Review Fees & Additional Requirements †
<b>Approval Not Required (ANR / Form A)</b> <i>Subdivision Rules &amp; Regs Section II.B.</i>	\$250.00 (filing) & \$250.00 (per buildable lot)	1 Mylar 5 Bond copies  ** AutoCAD Copy Required	Not Applicable
<b>Preliminary Subdivision</b> <i>Subdivision Rules &amp; Regs Section III.A.1. Section III.A.2.</i>	\$1,000.00 (filing)	10 large copies (24x36) 7 small copies (11x17)	\$6000 initial Consultant Review Fee (Additional increases if necessary, all excess funds returned to applicant)
<b>Definitive Subdivision</b> <i>Subdivision Rules &amp; Regs Section III.B.1.</i>	\$1,000.00 (per buildable lot)	10 large copies (24x36)* 7 small copies (11x17)  *1 Mylar of approved plan for signing ** AutoCAD Copy Required	\$6000 initial Consultant Review Fee (Additional increases if necessary, all excess funds returned to applicant)  <b>Advertising &amp; Notice Costs (varies)</b>
<b>Site Plan Review</b> <i>General Bylaws Section 6-18: Fees Subsection 3</i>	\$2,000.00 (filing)	10 large copies (24x36) 7 small copies (11x17)  *Design Review Board Submission (see Note 3 below) ** AutoCAD Copy Required	\$6000 initial Consultant Review Fee (Additional increases if necessary, all excess funds returned to applicant)  <b>Advertising &amp; Notice Costs (varies)</b>
<b>Special Permit(s)</b> <i>General Bylaws Section 6-18: Fees Subsection 3</i>	\$500.00 (Per Special Permit)	10 large copies (24x36) 7 small copies (11x17)	See Above Requirements for “Site Plan Review” (filed in conjunction)

### † NOTES:

- 7 Small Plan Copies (11x17) are required for review and approval by seven (7) Planning Board members
- 10 Large Plan Copies (24x36”) are required for review and comment by the following:
 

(A) Town Planner	(F) Building Inspector
(B) Conservation Agent/ Conservation Commission	(G) Health Agent/ Board of Health
(C) Department of Public Works/ Board of Public Works	(H) Design Review Board
(D) Police Department / Traffic Control Officer	(I) File Copy
(E) Fire Department / Fire Prevention Officer	(J) File Copy
- Only 2 copies are required for the application form, general correspondence, stormwater calculations, and additional reports and documentation.
- Filing, consultant review and permit fees may be waived for a Limited Site Plan Reviews, however, advertising and associated fees are required per state law.
- Abutter Notification shall be as follows:
 

<u>Definitive Subdivisions:</u> Direct Abutters w/ Certified Mail, Return Receipt Requested
<u>Special Permits &amp; Site Plan Reviews:</u> Abutters within 300 ft. w/ Certificate of Mailing
- 2 Copies of the following items must be included for review and comment by the Hanover Design Review Board (DRB) for All New or Altered Structures proposed, including any proposed Planned Residential Development for Seniors (PRDS) or Village Planned Unit Developments (VPUD):
 

(A) Building Layout Plans	(C) Elevations/ Building Facades
(B) Signage Details	(D) Detail on Exterior Treatment



**TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE**  
**EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)**

APPLICATION Type:	PROJECT Type:	FEE:	
Notice of Intent* (NOI) (NOI) (NOI) (NOI) (NOI)	Category 1	\$ 110.00	per activity
	Category 2	\$ 500.00	per activity
	Category 3	\$ 1050.00	per activity
	Category 4	\$ 1450.00	per activity
	Category 5	\$4.00	per linear ft
Notice of Resource Area Delineation* (ANRAD)	Category 6 <i>also requires establishment of Guaranteed Deposit Account</i>	\$100.00	per resource area
(ANRAD) w/ Simplified Review (ANRAD w/SR)	<b>NO LONGER APPLICABLE</b> Category 6a <i>also requires establishment of Guaranteed Deposit Account</i>	\$25.00 plus \$ 100.00	per resource area
Request for Determination of Applicability (RDA) (RDA) (RDA)	Category 7	\$ 100.00	per activity
	Category 8	\$ 150.00	per lot
	Category 9	\$ 250.00	per activity
Other Fees applicable to Category 1 - Category 9	Category 10	Additional 50% of applicable fee	Riverfront Area Activity
	Category 11	Additional 100% of applicable fee	After-the- Fact filings
Certificate of Compliance (COC) (COC) (COC) (COC)	<i>Prior to 10/3/93:</i> Residence	\$ 50.00	
	Non-residence	\$ 100.00	
	Subdivision	\$ 200.00	
	<i>10/4/93 to present:</i>	***No-Fee***	
Extension Permit	<i>within the first three years of issuance</i>	\$ 50.00	
	for expired permits	\$ 100.00	per expired year
Enforcement Order	<i>To recommence work:</i> Residence	\$ 100.00	
	New residence	\$ 200.00	
	Other	\$ 500.00	
Letter to Lender/Release of lot(s)		\$ 50.00	
Agent Site Visit	Residential	\$ 50.00	

<i>for other than application process or for additional site inspections.</i>	Non-residential	\$ 100.00
<b>Emergency Certificate</b>		\$ 200.00
Request to Review Revised Plan or Request for an Amended OOC	If app. fees were based of Category 1, 6 - 9	\$ 50.00
	If NOI fees were based on Category 2	\$ 200.00
	If NOI fees were based on Category 3 - 5	\$ 400.00
<b>Duplicate True Attested Copies</b>	all documents	\$ 10.00 per document

### **Explanation of Fees**

#### ***TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)***

#### **Category 1 Fee for each activity is \$110 per activity**

- a) Existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b) Site Preparation, removal of vegetation, excavation, grading, house not proposed;
- c) Control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d) Resource Area improvement;
- e) Septic Upgrade, repair;
- f) Monitoring well activities;
- g) new agricultural or aquaculture projects.

#### **Category 2 Fee for each activity is \$500.00 per activity**

- a) Construction of single family house, site prep., detention basin, driveway (projects not pursuant to 310 CMR 10.53(3)(e));
- b) parking lot;
- c) beach nourishment;
- d) electric generating facility activities, unrelated to drainage;
- e) inland limited projects except road crossings and agriculture;
- f) each crossing for driveway to single family house;
- g) any point source discharge;
- h) control vegetation in development;
- i) water level variations;
- j) any other activity not in Category 1, 3, 4, 5 or 6;
- k) water supply exploration.

#### **Category 3 Fee for each activity is \$1,050.00 per activity**

- a) site preparation (for development) beyond Notice of Intent scope;
- b) each building (for development) including site;
- c) road construction not crossing or driveway;
- d) hazardous cleanup;
- e) water supply development.

#### **Category 4 Fee for each activity is \$1,450.00 per activity**

- a) each crossing for development or commercial road;
- b) dam, sluiceway, tide-gate (safety) work;
- c) landfills operation/closures;
- d) sand and gravel operations;
- e) railroad line construction;
- f) bridge;
- g) hazardous waste alterations to resource areas;
- h) dredging;
- i) package treatment plant and discharge;
- j) airport tree clearing;
- k) oil and/or hazardous material release response actions.

#### **Category 5 Fee is \$ 4.00 per linear foot; (total fee not to be less than \$100.00 or greater than 2,000.00)**

- a) work on docks, piers, revetments, dikes, etc. (coastal or inland).

#### **Category 6 Fee is \$ 100.00 per resource area delineated on all property types for an Abbreviated Notice of Resource Area Delineation (ANRAD).**

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site

inspections by the Commission's Wetland Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

## **Explanation of Fees- *continued***

### **TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)**

**Category 6a** Fee is **\$25.00 plus an additional \$100.00 per resource** area delineated on *all property types* for an Abbreviated Notice of Resource Area Delineation with Simplified Review (**ANRAD w/ SR**).

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

Category 7 Fee is \$100.00 for work >50 ft. from resource areas or temporary activities

- a). existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b). site Preparation, removal of vegetation, excavation, grading, w/ **house not proposed**;
- c). control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d). resource Area improvement;
- e). septic Upgrade, repair;
- f). monitoring well activities, irrigation wells;

**Category 8** Fee is **\$150.00** for work >50 ft. from resource areas or temporary activities

- a). new single family dwelling,
- b). site preparation for new single family dwelling
- b). septic system for new residential lot
- c). landscaping in relation to new residential lot

**Category 9** Fee is **\$250.00** for work >50 ft. from resource areas or temporary activities

- a). Non-residential: addition, parking lot, earthwork,
- b). new non-residential construction and site preparation,

**Category 10** Fee is an **additional 50% of total fees** calculated - for projects having one or more resource areas as well as Riverfront Area.

*(For projects with Riverfront Area only on the site, use standard fees as listed above.)*

**Category 11** Fee is an **additional 100% (double) of total fees** calculated for applications that must be submitted due to activities not approved by the Commission with or without enforcement actions and/or fines. Such applications shall be noted with:

#### **"After-the-Fact"**

NOTE: *Additional fees and fines may be applicable if a Restoration Order, Enforcement Order, or Enforcement Order with Cease and Desist is issued in addition to the requirement of filing an After-the-Fact application.*



## WORKSHEET

for

### Town of Hanover Conservation Commission Fee Schedule

**PLEASE USE THIS PAGE TO CALCULATE YOUR FEES  
and submit this form with the appropriate amount of fees  
with your Application**

**To find you total fees due, complete the following:**

NOTE: Due to the variety and complexity of projects, six lines have been provided. Residential applications may require the use of only one or two lines, where subdivisions and commercial projects may require the use of all six.

If additional lines are necessary, please feel free to add them. Please call the Conservation Office at 781-826-6505 if you have any questions or need help to complete this form.

Column: A.	B.	C.	D.	E.
Type of Application:	Category:	Associated Fee(s):	Number of activities, feet, lots, etc.:	Subtotal for each line:
Enter what application you are filing, <i>RDA, NOI, ANRAD, etc.</i>	Enter the category number for all activities such as #1, 2, 3, etc.	Enter <u>Dollar amount</u> for one activity, foot, lot, etc. as listed in each corresponding category.	Enter <u>the number</u> of activities: for example- <i>2 each, 100 linear feet, 6 lots, or 2 resource areas, etc.</i> as listed in each corresponding category.	Multiply numbers in columns " <b>C</b> " and " <b>D</b> " for each line and enter the dollar amount below.
1. <b><u>ANRAD</u></b>	Cat. # <b><u>6.a.</u></b>	\$ <b><u>100.00</u></b>	<div style="background-color: #cccccc; width: 80px; height: 20px; margin: 0 auto;"></div>	\$ <div style="background-color: #cccccc; width: 80px; height: 20px; margin: 0 auto;"></div>
2.	Cat. # _____	\$ _____		\$ _____
3.	Cat. # _____	\$ _____		\$ _____
4.	Cat. # _____	\$ _____		\$ _____
5.	Cat. # _____	\$ _____		\$ _____
6. <b>Total Application Fee:</b>				\$ _____
<i>Enter the sum of items in column "E" and <u>submit this amount in full</u> with your application.</i>				

TOWN OF HANOVER  
LICENSES ISSUED BY THE BOARD OF SELECTMEN

FEES EFFECTIVE JULY 1, 2014

TYPE	FEES	TYPE	FEES
<b>Liquor Licenses:</b>		<b>Motor Vehicles - Sellers' License:</b>	\$ 200
All Alc. Bevs. - Restaurant (ComVic)	\$ 2,500	Automobile Lease/Rental	\$ 250
All Alc. Bevs. - Clubs	\$ 1,200		
All Alc. Bevs. - Package Store	\$ 2,000		
Wine/Malt Bevs. - Restaurant (ComVic)	\$ 1,500		
Wine/Malt Bevs. - Package Store	\$ 2,000		
		<b>Fire Department Permits:</b> (with approval of Selectmen)	
Special One-Day (all)	\$ 75	Gasoline (flammable) Storage:	
Charitable/Non-Profit	\$ 40	New (including public hearing)	\$ 200
Liquor License Application/Hearing fee	\$ 250	Renewal	\$ 100
<b>Filing Fee/Alteration - Licenses:</b>		Gasoline: Split Island	
1st Change	\$ 250	New	\$ 200
2nd Change	\$ 500	Renewal	\$ 100
3rd Change	\$ 750	UST Removal:	
		Residence	\$ 25
All Alcoholic - Druggist	\$ 300	Business	\$ 100
<b>Other Licenses:</b>		<b>Miscellaneous:</b>	
Taxi (per cab)	\$ 25	Cable TV	\$ 1
		Gravel Removal (per acre)	\$ 50
Off Duty Work Detail services per hr	10%	Public Hearing Preparation	\$ 200
		Golf Instruction Clinic	\$ 50
Auctioneer (annual)	\$ 150	Miniature Golf	\$ 50
1 day auction	\$ 100	Golf Driving Range	\$ 50
		Mini Go-Carts	\$ 50
Sunday Entertainment:		Water Boats	\$ 50
Per Event	\$ 25	Other Amusement Devices	\$ 50
P. Yr. (per screen) -not C. Vic.	\$ 25	Batting cages	\$ 25
		Christmas Tree Sales	\$ 125
Sunday Opening (after Noon)	\$ -	Carnivals, etc.	\$ 500
Holiday Opening	\$ -		
		Public Constable - New	\$ 100
Retail Sale of Beverages - vending machines	\$ -	Public Constable - Reappointments + fees set by statu	\$ 25
Mobile Lunch Carts	\$ 100		
Amusement/Theaters - Weekdays:			
Per Screen (movie theaters 7 days)	\$ 50		
Entertainment/Common Victualler	\$ 50		
Entertainment/Amusement - Weekdays,		Sworn Weigher Compliance Fee (per incident investigated)	\$ 100
Sundays after 1:00 PM	\$ 50	All other appointments, permits & licenses - minimum per	\$ 25
Automatic Amusement Devices (per device)	\$ 50		
Dance School Permit	\$ 5		
Fortune Teller	\$ 50		
Pawnbroker	\$ -		
Second Hand Articles	\$ 10		
Bowling Alley (per lane)	\$ 25		
Pool Table (per table)	\$ 25		
Junk Dealer (gold, silver, etc.)	\$ 200		
Junk Collector (gold, silver, etc.) Renewal	\$ 75		
Roller Skating Rinks	\$ -		
Lodging Houses (includes dorms)	\$ -		
* In addition to these fees, a processing charge for professional review by outside vendors will be billed at cost. Present rates are: Attorney \$125/hr, Paralegal, Law Clerk, or Legal Assistant \$60/hr. <b>Cost to be determined by vendor at time of service.</b>			



**REPORT OF THE TOWN'S DIRECTOR OF FINANCE  
TREASURER/COLLECTOR**

For Fiscal Year July 1, 2017 – June 30, 2018

To the Board of Selectmen and the Citizens of the Town of Hanover:

The Treasurer/Collector's Office oversees the Town's investments, cash management and revenue collection. It also manages the issuance of all Town debt, prepares and files debt service compliance reports, and administers payroll and employee benefits.

Revenue collection consists of real estate, personal property, and motor vehicle excise taxes, water use charges and liens, tax title redemptions, and all other fees or charges generated by Town departments. In addition, receipts are processed for funds received by the Town electronically. Some examples of this would be state aid payments, grant receipts, and ambulance service fees.

During Fiscal Year 2018 the office processed the following tax dollars:

**General Fund:**

Real Estate and Personal Property Taxes	\$42,500,479.28
Motor Vehicle Excise Taxes	\$2,503,697.28

**Community Preservation Fund:**

CPA Tax Surcharge (3%)	\$1,001,524.49
------------------------	----------------

Department receipts are brought to the Treasurer/Collector's Office at least weekly in locked bags and then verified and entered into the accounting software system in front of the Town employee who transported the funds. A receipt is provided for the department's records. The Treasurer/Collector's Office prepares daily bank deposits.

The Town holds accounts at several different banking institutions.  
Below is a breakout of the cash balances in those accounts as of June 30, 2018:

<b>Detail of Cash Balances as of June 30, 2018</b>		
<b>Financial Institution</b>	<b>Account Description</b>	<b>Balance</b>
Citizens	Deputy Collector	151,365.54
PayPal	Online Payments	267,238.46
Citizens	Main Depository	6,843,543.67
Citizens	Payroll	591,502.21
Citizens	Vendor	650,142.53
Citizens	Ambulance	125,189.99
Citizens	School Lunch	114,348.33
Citizens	Student Activity - HS	58,312.44
Citizens	Student Activity - MS	70,639.52
Citizens	Student Activity - C/S	806.60
Citizens	Student Activity - CD	375.10
Citizens	Cultural Council	118,580.04
Century Bank	Lockbox Water	327,163.91
Unibank	Collector Online	67,029.73
Unibank	Park & Rec Online	53,312.29
Unibank	Before/After Online	187,479.42
Century Bank	Lockbox	49,640.73
Unibank	Clerk	3,819.68
Unibank	Cultural Council	53,670.72
Citizens	Investment	2,671,771.68
MMDT	Investment	5,029,047.31
Bartholomew	Investment	8,333,515.65
Citizens	Trust Investment	1,406,327.08
Commonwealth	Stabilization	2,647,190.48
Citizens	Law Enforcement	6,013.06
Century Bank	Affordable Housing	780,566.36
Bartholomew	OPEB Trust	1,764,492.45
Rockland Trust	Library	621,201.07
<b>Total of All Cash Balances</b>		<b>32,994,286.05</b>

I would like to thank the Treasurer/Collector's Office staff for their hard work, professionalism, and commitment to excellent customer service. I'm fortunate to be part of a very hard-working team, and enjoy being part of this community.

Respectfully submitted,  
LINCOLN HEINEMAN  
*Director of Finance*  
*Treasurer/Collector*

Treasurer/Collector's Office staff:  
Gayle Lowry, Assistant Treasurer  
Holly Sullivan, Senior Deputy Collector  
Joanne O'Connor, Senior Clerk

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
ABBAN	DEBORAH	\$96,897.00	\$1,893.00	\$98,790.00
ABBAN	JONATHAN		\$8,126.00	\$8,126.00
ABBAN	JONATHAN	\$63,166.24	\$54,801.46	\$117,967.70
ABORN	MAURA	\$84,404.00	\$1,375.50	\$85,779.50
ABORN	STEPHEN		\$1,423.71	\$1,423.71
ABORN JR	STEPHEN		\$3,668.00	\$3,668.00
ABRAMS	JACLYN	\$84,404.00	\$382.47	\$84,786.47
ACORN	JEFFREY		\$14,927.22	\$14,927.22
ADAMS	ERICA		\$300.00	\$300.00
ADAMS	DEAN	\$46,262.33	\$9,925.13	\$56,187.46
AHERN	PATRICK		\$12,448.50	\$12,448.50
AHL	GRACE	\$22,009.60	\$38.00	\$22,047.60
ALBIN	ABBY		\$2,625.00	\$2,625.00
ALEXANDER	ALFRED	\$10,875.84	\$339.95	\$11,215.79
ALFIS	MARTIN	\$74,772.12	\$73,239.36	\$148,011.48
ALLEN	LEE ANN	\$40,168.10	\$6,030.64	\$46,198.74
ALLEN	DANA	\$70,217.18	\$52,836.48	\$123,053.66
ALVARENGA	PETER	\$53,487.00		\$53,487.00
ALVEY	ALEXIS	\$15,101.33	\$453.71	\$15,555.04
AMONTE	RICHARD	\$62,042.51	\$1,592.00	\$63,634.51
ANASTASIADES	ALEXANDRA	\$1,168.75		\$1,168.75
ANASTASIO	ERNEST		\$21,151.40	\$21,151.40
ANDERSON	MINDY	\$96,611.00		\$96,611.00
ANDERSON	KAREN	\$93,259.00	\$540.00	\$93,799.00
ANDERSON	JULIANA		\$4,590.00	\$4,590.00
ANDERSON	MARY ELLEN		\$93.50	\$93.50
ARDINI	LEAH	\$42,274.80	\$24,928.84	\$67,203.64
ARENA JR	PETER	\$79,557.00	\$4,350.00	\$83,907.00
ARENA JR	PETER	\$5,522.72	\$50.52	\$5,573.24
ARIENTI	ASHLEY	\$55,343.85	\$1,928.20	\$57,272.05
ARMSTRONG	MELANIE		\$4,102.50	\$4,102.50
ARRIA	MARIO		\$27,200.00	\$27,200.00
ASHTON	BARRY		\$5,102.00	\$5,102.00
ATCHISON	MAUREEN	\$23,830.80	\$1,705.02	\$25,535.82
ATKINSON	ELAINE		\$8,663.25	\$8,663.25
AVITABILE	CHERYL		\$7,152.50	\$7,152.50
AZIZIAN	CHRISTOPHER	\$71,157.27	\$60,487.14	\$131,644.41
BAKER	JENELL	\$15,379.97	\$1,982.76	\$17,362.73

## Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
BALBONI	ROBERT	\$38,835.20	\$7,253.32	\$46,088.52
BALCH	DEBRA	\$547.50	\$624.25	\$1,171.75
BALCH	DEBRA	\$315.08		\$315.08
BALDASSARE	BIANCA	\$19,186.20	\$17.00	\$19,203.20
BANKS	KATHLEEN	\$4,050.00		\$4,050.00
BARDSLEY	KRISTEN	\$12,255.04	\$16.21	\$12,271.25
BARLIT	MELISSA	\$92,001.90	\$281.82	\$92,283.72
BARLOW	STACIE	\$97,327.00	\$887.50	\$98,214.50
BARRESI	MATTHEW		\$75.00	\$75.00
BARRESI	AUDREY	\$53,060.20	\$264.43	\$53,324.63
BARRETT	JOEL	\$90,880.00	\$5,128.00	\$96,008.00
BARRETT	WILLIAM	\$40,769.50	\$810.50	\$41,580.00
BARRON	ERIC	\$71,321.84	\$14,993.34	\$86,315.18
BARRY	KEVIN	\$41,204.40	\$60,802.90	\$102,007.30
BARRY	CHRISTOPHER	\$52,813.60	\$22,486.00	\$75,299.60
BARTLETT	STACEY	\$114,736.95		\$114,736.95
BARTOLOTTI	KATHERINE	\$98,750.00	\$281.82	\$99,031.82
BAZILE	ANTHONY	\$4,667.25		\$4,667.25
BEARCE	GERALD	\$53,404.72	\$24,404.87	\$77,809.59
BEAZLEY	WILLIAM	\$5,316.94		\$5,316.94
BECKER	ALYSSA		\$450.00	\$450.00
BEERS	ANN	\$234.65	\$1,355.06	\$1,589.71
BELLANTONI	LISA	\$15,389.49	\$1,010.40	\$16,399.89
BELLANTONI	BARBARA	\$9,101.79	\$43.51	\$9,145.30
BELLEW	AMANDA	\$23,547.04	\$2,736.80	\$26,283.84
BEMBERY	EDWARD		\$15,750.00	\$15,750.00
BENITEZ	BENJAMIN	\$67,056.00		\$67,056.00
BEREN	MATTHEW	\$30,996.96	\$1,909.04	\$32,906.00
BERRY	MICHAEL	\$49,409.28	\$11,169.04	\$60,578.32
BERRY	STEPHEN	\$301.59		\$301.59
BILTON	ANDREA	\$1,684.53		\$1,684.53
BIROLINI	DANIEL	\$115,569.00		\$115,569.00
BISHOP	ALEXANDRA	\$55,092.00	\$783.00	\$55,875.00
BISIO	LISA	\$1,230.96	\$2.09	\$1,233.05
BITETTI	MARY	\$79,874.00		\$79,874.00
BLAISDELL	TREVOR		\$275.00	\$275.00
BLAKEMAN	SHAYNE	\$54,365.99	\$47,479.27	\$101,845.26
BLANCHARD	JEFFREY	\$141,452.72	\$60,110.56	\$201,563.28

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
BLANCHARD	MATTHEW	\$3,688.70		\$3,688.70
BLANTON	KIMMARIE	\$44,958.00	\$675.00	\$45,633.00
BLANTON	BRYCE		\$1,512.50	\$1,512.50
BLAZO	MICHAEL	\$4,631.25		\$4,631.25
BLINSTRUB	THOMAS	\$48,744.00	\$9,839.82	\$58,583.82
BLYTHE	GARDNER	\$50,228.38	\$17,044.34	\$67,272.72
BLYTHE	JUSTIN	\$14,166.72	\$5,032.92	\$19,199.64
BOIDI	ELAINE	\$65,552.57	\$1,143.93	\$66,696.50
BOISE	AARON		\$165.00	\$165.00
BORGESON	PAMELA	\$98,466.00	\$4,526.00	\$102,992.00
BOSSI	MELINDA		\$72.00	\$72.00
BOSTWICK	DEBORAH	\$77,736.00	\$7,169.50	\$84,905.50
BOTTOMLEY	JANE	\$23,678.42		\$23,678.42
BOWLES	DOROTHEA	\$96,611.00	\$281.82	\$96,892.82
BRANDMARK	DAWN	\$74,807.00		\$74,807.00
BRAUN	ANDREW	\$63,220.80	\$16,584.93	\$79,805.73
BRAY	DANIEL	\$3,410.47	\$741.06	\$4,151.53
BREAULT	LAURA	\$96,611.00		\$96,611.00
BRETON	MEGAN	\$48,283.57		\$48,283.57
BREWIN	RACHAEL	\$94,762.00		\$94,762.00
BRIGHT	YVONNE	\$255.04		\$255.04
BRIGHT	LAWRENCE	\$417.65		\$417.65
BRITO	ZENILDE	\$23,153.37		\$23,153.37
BROOKS	GREGORY	\$111.15		\$111.15
BROOKS	THOMAS	\$50,549.76	\$3,075.42	\$53,625.18
BROWN	JESSICA	\$97,327.00	\$281.82	\$97,608.82
BROWN	TIMOTHY	\$76,259.00	\$11,548.00	\$87,807.00
BROWN	LEONARD	\$49,219.20	\$9,607.26	\$58,826.46
BROWN	ROBERT	\$49,029.12	\$9,715.65	\$58,744.77
BROWNING	JAMES	\$99.60		\$99.60
BRUDER	DONNA	\$150.00		\$150.00
BRYANT	DORIAN	\$77,242.00		\$77,242.00
BRYERTON	ALICIA	\$85,840.00		\$85,840.00
BUBAR	JONATHAN		\$900.00	\$900.00
BUCKLEY	JENNIFER	\$21,146.00	\$80.00	\$21,226.00
BUCKLEY	LINDA		\$24,992.50	\$24,992.50
BURGESS	LAUREN		\$8,846.25	\$8,846.25
BURGIO	LORRAINE	\$50,446.46	\$1,694.44	\$52,140.90

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
BURKE	JULIE	\$49,933.03	\$2,676.78	\$52,609.81
BURNS	ELLEN	\$84,976.52	\$151.00	\$85,127.52
BURNS	CAITLIN		\$5,058.75	\$5,058.75
BUSA	JESSICA	\$74,825.21	\$7,795.72	\$82,620.93
BUZALSKY	KARL	\$62,491.12	\$66,614.93	\$129,106.05
BYRON	KORRI	\$84,194.00	\$10,823.32	\$95,017.32
CAHILL	MARY		\$638.75	\$638.75
CALLAHAN	MEGAN	\$68,628.00		\$68,628.00
CAMPBELL	LORI	\$94,762.00	\$362.34	\$95,124.34
CAMPBELL	KATHLEEN	\$77,242.00		\$77,242.00
CAMPBELL	LYNNE	\$53,024.79	\$1,158.36	\$54,183.15
CAMPBELL	REGINA	\$329.11		\$329.11
CANNIFF	PAMELA	\$13,597.36	\$12,264.00	\$25,861.36
CAPONE	STEVEN		\$9,833.00	\$9,833.00
CAPRARO	KERRIE	\$74,807.00		\$74,807.00
CARCEO	CAITLIN	\$84,404.00		\$84,404.00
CARPENTER	DANIEL	\$57,409.00	\$42,767.40	\$100,176.40
CARROLL	MOLLY		\$200.00	\$200.00
CARTER	ELIZABETH		\$675.00	\$675.00
CARVEN	BRENDA	\$25,580.14		\$25,580.14
CASEY	JOELLE	\$60,199.00	\$322.50	\$60,521.50
CASS	KAREN		\$13,350.00	\$13,350.00
CASS	ANDREW	\$22.00		\$22.00
CAULFIELD	KATHY	\$93,799.00		\$93,799.00
CAVALLARO	JASON	\$121,131.16	\$25,616.24	\$146,747.40
CELINO	CHRISTOPHER	\$345.00	\$6,000.00	\$6,345.00
CENTEIO	JOSEPH	\$65,244.40	\$33,713.10	\$98,957.50
CENTORINO	MARK	\$77,242.00	\$5,274.50	\$82,516.50
CEURVELS JR	ARTHUR	\$60,707.78	\$22,135.07	\$82,842.85
CHAMPAGNE	VICKIE LYN	\$17,835.00		\$17,835.00
CHANDLER	KATHLEEN	\$89,323.00		\$89,323.00
CHASE	LAURA	\$84,404.00		\$84,404.00
CHASE	ZACHARY		\$275.00	\$275.00
CHEBATOR	LAUREN	\$66,276.13	\$793.72	\$67,069.85
CHENEY	JAKE	\$9,489.60		\$9,489.60
CHENEY	PAUL	\$51,884.80	\$6,237.66	\$58,122.46
CHIARELLI	THOMAS	\$51,873.68	\$21,980.74	\$73,854.42
CHIARELLI	GREGORY	\$9,084.02	\$1,069.63	\$10,153.65

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
CIANCIOLA	KATHARINE		\$4,125.00	\$4,125.00
CICCOLO	BRIAN	\$84,404.00		\$84,404.00
CIOLKOSZ	TIMOTHY	\$2,874.18	\$2,375.44	\$5,249.62
CLARK	RYAN	\$340.69		\$340.69
CLARKSON	TROY	\$106,522.68	\$2,799.72	\$109,322.40
CLASBY	SUZANNE	\$96,611.00	\$1,138.00	\$97,749.00
CLASBY	PAULA	\$17,878.14	\$150.41	\$18,028.55
CLEARY	JOSEPH	\$66,805.89	\$22,080.14	\$88,886.03
CLEAVES	MEGHAN	\$6,923.19	\$1,980.00	\$8,903.19
CLINTON	NANCY	\$142.50		\$142.50
CLOUTIER	KERRY ANN	\$50,217.60	\$6,399.20	\$56,616.80
CLOUTIER	FRANCIS	\$7,455.24	\$80.64	\$7,535.88
COATES	ANN	\$95,475.00	\$4,871.00	\$100,346.00
COLANGELO	JOSEPH	\$26,827.20		\$26,827.20
COLE	ROBERT	\$15,397.58	\$15,346.69	\$30,744.27
COLEMAN	JENNIFER		\$6,768.00	\$6,768.00
COLEMAN	KEVIN	\$50,176.24	\$23,388.45	\$73,564.69
COLLINS	LAURA	\$94,762.00		\$94,762.00
CONANT JR.	ROBERT	\$40,384.80	\$42,336.65	\$82,721.45
CONCANNON	SHERRY	\$96,897.00		\$96,897.00
CONDON	ERIN		\$16,524.00	\$16,524.00
CONDON JR	DANIEL	\$1,001.94	\$500.00	\$1,501.94
CONNELLY	SUZANNE	\$53,743.55	\$2,375.34	\$56,118.89
CONNOLLY	JEAN		\$2,683.50	\$2,683.50
CONNOLLY	JAMES	\$6,372.49		\$6,372.49
CONNORS	CASEY		\$648.00	\$648.00
CONNORS	GREGORY		\$675.00	\$675.00
CONNORS	PATRICK	\$53,740.64	\$15,214.94	\$68,955.58
CONRAD	MEREDITH		\$525.00	\$525.00
CONVERSE	BRIAN	\$87,527.24		\$87,527.24
COOGAN	MARGARET	\$48,317.66	\$2,394.36	\$50,712.02
COOGAN	THOMAS	\$111.15		\$111.15
COOK	ANDREW		\$4,585.00	\$4,585.00
COOK	SHEILA		\$3,075.00	\$3,075.00
CORBETT	BEVERLY	\$27,144.50	\$1,120.21	\$28,264.71
COTE	DOMINIK		\$15,774.50	\$15,774.50
COTTER	MELISSA	\$74,038.00		\$74,038.00
COTTER	SHEILA	\$39,683.85	\$4,501.65	\$44,185.50



### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
COURTNEY	LILLIAN		\$75.00	\$75.00
COVIELLO	CHRISTOPHER	\$60,909.33	\$18,048.52	\$78,957.85
COX	MATTHEW		\$1,157.00	\$1,157.00
COYNE	DONNA	\$19,489.98		\$19,489.98
COYNE	CAITLYN		\$55.00	\$55.00
CRAFT	JOAN	\$68,628.00		\$68,628.00
CRAIG	DONNA	\$40,880.00	\$18,212.90	\$59,092.90
CRAIG	JULIETTE	\$7,575.12	\$1,128.88	\$8,704.00
CRAWFORD	DAVID	\$86,543.00	\$3,605.50	\$90,148.50
CROCKER	LOIS	\$404.12		\$404.12
CROWLEY	MARK	\$61,603.84	\$42,747.02	\$104,350.86
CUMMINGS	ABIGAIL		\$1,397.00	\$1,397.00
CURLEY	JANET	\$77,736.00	\$1,906.50	\$79,642.50
CURLEY	TIMOTHY		\$682.50	\$682.50
CURRAN	DEBORAH	\$99,745.00	\$187.50	\$99,932.50
CURTIS	KAELA	\$84,404.00		\$84,404.00
CURTIS	JENNIFER	\$89,323.00		\$89,323.00
CYRUS	JOSEPH	\$13,236.46	\$1,088.68	\$14,325.14
CZOLADA	LAURA	\$18,589.10	\$413.62	\$19,002.72
DAHILL	SHANNON	\$60,874.71		\$60,874.71
DAHLSTROM	JILL	\$10,175.04	\$945.06	\$11,120.10
DAILEY	DANIEL		\$1,312.00	\$1,312.00
DAMON	FREDERICK		\$275.00	\$275.00
D'ANDREA	NOREEN	\$67,241.25	\$2,800.00	\$70,041.25
DANE	MATTHEW	\$4,141.50		\$4,141.50
DANICK	JUSTINA		\$2,915.00	\$2,915.00
DANN	ELAINE	\$15,704.35		\$15,704.35
DAVIDSON	CHRISTINA		\$13,725.00	\$13,725.00
DAVIS	ROSALIND	\$76,259.00	\$946.50	\$77,205.50
DAVIS	JUDITH	\$40,978.35	\$6,281.57	\$47,259.92
DEACETIS	GINO	\$77,273.56	\$63,443.49	\$140,717.05
DEBENEDICTIS	ALLISON		\$1,157.00	\$1,157.00
DECIE	KENNETH	\$74,212.92	\$50.00	\$74,262.92
DECOTIS	ANASTASIA	\$77,242.00		\$77,242.00
DEFERRARI	JOSEPH	\$1,552.50		\$1,552.50
DEFERRARI	CYNTHIA	\$1,320.66		\$1,320.66
DEFranzo	ANTHONY	\$100,599.00	\$7,336.00	\$107,935.00
DEGRENIER	JANE	\$124,869.00		\$124,869.00

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
DELAHUNT	MATTHEW		\$165.00	\$165.00
DELLA CROCE	LISA	\$79,557.00	\$400.00	\$79,957.00
DEMITA	ELIZABETH		\$2,290.75	\$2,290.75
DEPATTO	LOUIS	\$77,736.00		\$77,736.00
DEPHILLIPS	JENNIFER	\$84,404.00		\$84,404.00
DERBY	COLLEEN		\$25,950.00	\$25,950.00
DEVINE	BRITTANY		\$6,311.73	\$6,311.73
DEVITO	MARCO		\$4,200.00	\$4,200.00
DEYOUNG	TRACY	\$14,249.52	\$704.45	\$14,953.97
DHOMMEE	EMELINE	\$75,501.10	\$1,472.00	\$76,973.10
DIBARA	ALICIA	\$85,118.00	\$523.38	\$85,641.38
DICKSON	CYNTHIA		\$2,386.85	\$2,386.85
DIETLIN	DAVID	\$41,163.07	\$5,838.71	\$47,001.78
DIGAUDIO	AARON	\$64,689.00	\$5,686.00	\$70,375.00
DINIAK	VICTOR	\$117,064.68	\$6,772.52	\$123,837.20
DISABATO	KATHERINE	\$12,535.51	\$161.10	\$12,696.61
DISABATO JR	JOSEPH	\$681.72		\$681.72
DIXON	KIMBERLY	\$59,983.98	\$2,824.81	\$62,808.79
DOHERTY	MICHELLE	\$12,422.00	\$420.00	\$12,842.00
DOMAY-ALLEN	SUSAN		\$28,928.13	\$28,928.13
DONAHUE	MAURA	\$60,975.00	\$201.30	\$61,176.30
DONAHUE	KIMBERLY	\$9,477.63	\$18.40	\$9,496.03
DONOVAN	JOHN		\$2,370.50	\$2,370.50
DONOVAN	JANICE		\$785.00	\$785.00
DOOLEY	LYNNE	\$21,806.08	\$38.00	\$21,844.08
DOOLITTLE	PAUL		\$1,800.00	\$1,800.00
DOUCETTE	JILLIAN	\$74.25	\$618.75	\$693.00
DOUGLAS	THOMAS	\$5,504.89		\$5,504.89
DOWLING	MAURA	\$62,004.00	\$3,858.75	\$65,862.75
DOWNS	ELIZABETH	\$81,743.00	\$151.00	\$81,894.00
DOYLE	HELEN	\$57,476.00		\$57,476.00
DOYLE	KIMBERLY	\$5,115.00		\$5,115.00
DOYLE	SHAUN	\$62,411.60	\$37,251.00	\$99,662.60
DOYLE	MATTHEW	\$4,885.07	\$32.97	\$4,918.04
DRAKE-MANNING	PAMELA		\$1,500.00	\$1,500.00
DRISCOLL	KERI	\$77,736.00		\$77,736.00
DRISCOLL	KATIE		\$755.00	\$755.00
DRUMMY	JILLIAN	\$1,242.79		\$1,242.79

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
DRURY	ALEXANDRA		\$8,377.50	\$8,377.50
DRYER	DEBRA	\$98,750.00	\$281.82	\$99,031.82
DUBOIS	TRACEY	\$79,557.00		\$79,557.00
DUGGAN	THOMAS	\$20,656.02	\$4,419.31	\$25,075.33
DUNN	JENNIFER	\$15,718.20	\$1,000.00	\$16,718.20
DURAN	JENNIFER		\$3,927.50	\$3,927.50
DURFEE	JAMES		\$4,585.00	\$4,585.00
DUTTON	NANCY	\$84,404.00	\$2,496.12	\$86,900.12
EARLE	CHRISTINE	\$11,768.83	\$183.04	\$11,951.87
EARLE	JOHN	\$70,052.65	\$38,625.15	\$108,677.80
ECONOMOS	PAUL	\$76,259.00	\$5,950.00	\$82,209.00
EDGAR	JOAN	\$85,840.00		\$85,840.00
EDGAR	ROBERT		\$35,311.40	\$35,311.40
EDGERLY	JAMIE	\$24,273.91		\$24,273.91
EGAN	SUSAN	\$96,611.00	\$7,146.00	\$103,757.00
ELKHILL	KYLE		\$220.00	\$220.00
EMERSON	SHAYLE	\$55,851.60	\$1,472.00	\$57,323.60
ENNIS	KERRY	\$98,750.00	\$281.82	\$99,031.82
FAGERLUND	ERIC		\$450.00	\$450.00
FAHEY	ELIZABETH		\$10,000.00	\$10,000.00
FAIELLA	TOBY	\$21,143.20	\$4,791.96	\$25,935.16
FANNING	KATHLEEN	\$399.01		\$399.01
FARIA	GEORGE	\$78,392.00	\$2,306.50	\$80,698.50
FARLEY JR	ROBERT	\$49,483.82	\$22,017.31	\$71,501.13
FAY	CHRISTINE	\$121,611.00		\$121,611.00
FAY	ALLISON		\$75.00	\$75.00
FEENEY	LISA	\$54,588.41	\$1,137.82	\$55,726.23
FERGUSON	CYNTHIA	\$97,327.00	\$960.00	\$98,287.00
FERGUSON	PAMELA	\$28,708.85		\$28,708.85
FERRARINI	JONATHAN	\$2,145.00		\$2,145.00
FERRON	MATTHEW	\$175,000.00		\$175,000.00
FERRY	ANTHONY	\$6,205.40	\$22,266.08	\$28,471.48
FESTA	RACHELE		\$1,800.00	\$1,800.00
FEYRER	HOLLY	\$67,517.26		\$67,517.26
FILE	MICHAEL	\$66,631.00	\$201.30	\$66,832.30
FISHER	BRIAN		\$8,126.00	\$8,126.00
FISKE	LEE	\$74.10		\$74.10
FITZGERALD	TIMOTHY	\$475.00		\$475.00

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
FLAHERTY	JESSICA	\$85,118.00		\$85,118.00
FLAMOS	NICHOLAS	\$464.75		\$464.75
FLOOD	ADAM	\$50,981.36	\$25,423.16	\$76,404.52
FLYNN	PATRICK		\$275.00	\$275.00
FOGG JR	JOHN		\$16,638.90	\$16,638.90
FOLEY	ERIN	\$81,743.00		\$81,743.00
FOLEY	JOAN		\$225.50	\$225.50
FOLSOM	COURTNEY	\$57,603.72		\$57,603.72
FONTES	JOHN	\$2,451.62	\$1,027.96	\$3,479.58
FORRISTALL	DAWN		\$17,173.75	\$17,173.75
FOSS	JENNIFER	\$94,762.00	\$887.50	\$95,649.50
FOSTER	NANCY	\$39,822.84	\$300.00	\$40,122.84
FRASER	KELLY	\$60,975.00	\$764.94	\$61,739.94
FRASER	MICHAEL		\$5,963.00	\$5,963.00
FRATES	ALYSSA		\$2,378.75	\$2,378.75
FRATUS	DONNA	\$96,611.00		\$96,611.00
FREEMAN	FREDERICK	\$84,012.08	\$88,269.84	\$172,281.92
FUNDER	NANCY	\$39,482.50	\$3,604.32	\$43,086.82
GALLAGHER	MARIANNE	\$48,701.52	\$5,877.07	\$54,578.59
GALLAGHER	KATHRYN	\$51,538.68	\$787.20	\$52,325.88
GALLAGHER	PETER	\$64,998.76		\$64,998.76
GALLAGHER	MARY	\$148.20		\$148.20
GALLAGHER	MICHAEL	\$11,375.00		\$11,375.00
GALLIGAN	HUGH	\$103,295.00		\$103,295.00
GALLINARO	BARBARA	\$22,764.50	\$9,130.35	\$31,894.85
GALOTTI	ANN MARIE	\$99,745.00	\$161.04	\$99,906.04
GARLAND	SUSAN		\$1,350.00	\$1,350.00
GATELY	ALLYSON	\$84,404.00	\$1,893.00	\$86,297.00
GEPPNER DREWNIAK	MEGHAN		\$2,040.00	\$2,040.00
GERRISH	MATTHEW	\$60,009.92	\$53,403.24	\$113,413.16
GERTZ	STEPHANIE	\$5,258.25		\$5,258.25
GESWELL	EDWARD	\$1,399.96		\$1,399.96
GESWELL IV	EDWARD	\$3,201.51	\$5,335.47	\$8,536.98
GHOSTLAW	PIERCE		\$3,448.50	\$3,448.50
GHOSTLAW	DEIRDRE		\$2,870.00	\$2,870.00
GHOSTLAW	NORA	\$6,430.86	\$274.04	\$6,704.90
GILL	DEBORAH	\$98,750.00		\$98,750.00
GILLESPIE	JANET	\$314.50	\$13,034.27	\$13,348.77

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
GILLIS	RODERICK		\$2,982.00	\$2,982.00
GIROUX	JOAN	\$9,238.04	\$3,956.81	\$13,194.85
GOFF	KELLY		\$2,325.00	\$2,325.00
GOKEY	SHAWN	\$57,977.52	\$35,678.45	\$93,655.97
GOLDSTEIN	JOANNE		\$10,000.00	\$10,000.00
GOLDTHWAIT	NANCY	\$3,545.44		\$3,545.44
GOLEMME	BRIAN		\$120.00	\$120.00
GOLEMME	BRIAN	\$46,689.69	\$19,245.29	\$65,934.98
GONSALVES	CARRIE	\$65,789.00		\$65,789.00
GOODSON	ABIGAIL		\$10,294.00	\$10,294.00
GOODWIN	LYNNE	\$41,470.62	\$6,937.62	\$48,408.24
GOODWIN	JONATHAN	\$20,656.02	\$5,502.02	\$26,158.04
GORDON	ANNE	\$80,911.00		\$80,911.00
GORDON	KAREN	\$72,809.00		\$72,809.00
GOSNELL	SUSAN		\$512.21	\$512.21
GRABOWSKI	RACHEL	\$46,253.46		\$46,253.46
GRADY	JAMES	\$42,458.84	\$19,600.32	\$62,059.16
GRADY	COLIN	\$42,681.28	\$23,678.67	\$66,359.95
GRAY	DOROTHEA	\$96,611.00		\$96,611.00
GRAYBILL	COURTNIE		\$675.00	\$675.00
GREEN	LISA MARIE	\$84,404.00		\$84,404.00
GREEN	NANCY	\$50,642.40		\$50,642.40
GREENE	SEANA	\$96,611.00		\$96,611.00
GRUSCHOW	ADAM		\$1,995.00	\$1,995.00
GUIMOND	SANDRA	\$4,352.00		\$4,352.00
HABBOUB	MELISSA	\$55,092.00	\$4,481.82	\$59,573.82
HACKETT	BARBARA		\$1,050.00	\$1,050.00
HALEY	VALERIE	\$67,999.54	\$3,358.46	\$71,358.00
HALL	ROBBIN	\$79,557.00	\$281.82	\$79,838.82
HALL	MARIE	\$23,275.00		\$23,275.00
HALL	MARILYN	\$10,272.55	\$225.50	\$10,498.05
HALLORAN	MEGAN	\$76,267.00		\$76,267.00
HAMILTON	KIMBERLY	\$5,758.50		\$5,758.50
HAMILTON-MCKEON	MEGAN		\$5,850.00	\$5,850.00
HAMMETT	ABIGAIL	\$783.75		\$783.75
HAMZA	DANIEL		\$165.00	\$165.00
HANNIGAN	NICHOLAS	\$79,557.00	\$15,607.67	\$95,164.67
HANSEN	LINDY		\$10,000.00	\$10,000.00

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
HANSEN	PETER		\$57,612.40	\$57,612.40
HANSEN	DANA	\$62,444.64	\$53,506.79	\$115,951.43
HAPP	JOHN		\$2,075.75	\$2,075.75
HARDEN	MATTHEW	\$84,404.00	\$8,986.00	\$93,390.00
HARDER-BERNIER	CATHERINE	\$64,375.62		\$64,375.62
HARDMAN	ELEANOR	\$22.00		\$22.00
HARDY	EMMA	\$768.64	\$92.77	\$861.41
HARRINGTON	LAURA	\$151.29		\$151.29
HARRISON	PETER		\$5,963.00	\$5,963.00
HART	KERIANN		\$4,585.00	\$4,585.00
HARTIGAN	WILLIAM	\$93,616.16		\$93,616.16
HAYES	THOMAS	\$231.15	\$1.30	\$232.45
HAYES	THOMAS	\$62,057.60	\$55,524.36	\$117,581.96
HEALEY	JOANNE		\$18,750.00	\$18,750.00
HEALY	HEATHER	\$94,762.00	\$322.08	\$95,084.08
HEAVERN	DENISE	\$96,611.00		\$96,611.00
HEGARTY	STEPHEN	\$84,404.00	\$1,375.50	\$85,779.50
HEINEMAN	LINCOLN	\$57,471.30	\$605.70	\$58,077.00
HEITMAN	KATHLEEN	\$4,455.00		\$4,455.00
HENDERSON	STEVEN	\$74,992.00	\$861.00	\$75,853.00
HERBERT	MARY	\$92,002.00	\$281.82	\$92,283.82
HEYWOOD JR	ROBERT		\$494.40	\$494.40
HIBBARD	LILY		\$2,530.00	\$2,530.00
HIGGINS	KERRI	\$17,889.91		\$17,889.91
HILL	ADAM	\$57,661.60	\$80,854.74	\$138,516.34
HINES	RACHEL	\$81,743.00		\$81,743.00
HIRSCH	SAMUEL	\$1,146.75		\$1,146.75
HOADLEY	CALLIE	\$132.00	\$786.00	\$918.00
HOADLEY	DONNA	\$46.31		\$46.31
HOADLEY	MICHAEL	\$3,365.61	\$134.48	\$3,500.09
HOADLEY	RYAN	\$2,511.99	\$462.08	\$2,974.07
HOAR	BRENDAN		\$600.00	\$600.00
HOBSON	JAIMEE	\$62,804.07		\$62,804.07
HODGES	FRANCESCA	\$24,073.00		\$24,073.00
HOGAN	THOMAS	\$98,750.00	\$3,960.00	\$102,710.00
HOGAN	SUSAN	\$53,255.75		\$53,255.75
HOOK	ROBERT	\$48,078.72	\$22,819.55	\$70,898.27
HOOK	JASON	\$49,599.36	\$7,051.42	\$56,650.78

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
HOPKINS	JOHN		\$85,751.64	\$85,751.64
HOPPOCK	JAIME	\$18,815.94	\$170.00	\$18,985.94
HORTON	SIOBHAN		\$7,010.53	\$7,010.53
HOWES JR	THOMAS	\$12,597.00		\$12,597.00
HOWES JR	THOMAS	\$520.57		\$520.57
HRENKO	CHRISTINE	\$71,686.70		\$71,686.70
HUGHES	ANNA	\$96,447.00		\$96,447.00
HUNT	VIRGINIA		\$4,650.00	\$4,650.00
HURLEY	ANDREA	\$88,413.00	\$3,676.50	\$92,089.50
HUTCHISON	SCOTT	\$98,591.00	\$1,604.00	\$100,195.00
HYNES	DONNA	\$8,392.96		\$8,392.96
IAQUINTO	DEBORAH	\$512.50		\$512.50
INGLIS	NANCY	\$87.16	\$457.59	\$544.75
IRELAND	MICHELLE	\$84,404.00		\$84,404.00
JACKSON	MARY	\$169.81		\$169.81
JAKUB	DAVID		\$5,963.00	\$5,963.00
JASIE	JEFFREY		\$4,158.75	\$4,158.75
JENSEN-GALLAGHER	KRISTINA	\$20,015.77		\$20,015.77
JOHNSON	KAREN ANN	\$80,529.00	\$241.56	\$80,770.56
JOHNSON	MARY ANN	\$97,327.00	\$151.00	\$97,478.00
JOHNSON	PHYLLIS	\$22,845.04	\$51.57	\$22,896.61
JOHNSON	KATHLEEN		\$3,324.00	\$3,324.00
JOHNSON	JENNIFER		\$3,440.00	\$3,440.00
JOHNSON	ERIC	\$72,532.68	\$43,244.36	\$115,777.04
JOHNSON	MICHELLE	\$54,965.60	\$2,672.15	\$57,637.75
JOHNSON	JO-ANNE	\$19,603.76	\$3,187.54	\$22,791.30
JOHNSON	ROBERT	\$206.87		\$206.87
JOHNSON	JEANNE	\$206.87		\$206.87
JONES	COLLEEN	\$96,611.00		\$96,611.00
JONES	MICHAEL		\$9,845.40	\$9,845.40
JONES	EMILY	\$1,432.50		\$1,432.50
JORDAN	KELLY-ANN	\$71,950.89		\$71,950.89
JOY	JILL	\$95,475.12	\$281.82	\$95,756.94
JOYCE	JULIE		\$595.00	\$595.00
JOYCE	SEAN	\$2,634.50		\$2,634.50
JUDGE	ANNE	\$31,562.25	\$9,690.06	\$41,252.31
JUDGE	CHRISTINE	\$66,631.00	\$2,711.00	\$69,342.00
KACAMBURAS	KELLY	\$44,914.79	\$80.42	\$44,995.21

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
KAJUNSKI	DONNA	\$7,054.40		\$7,054.40
KANE	TIMOTHY	\$71,540.40	\$83,576.60	\$155,117.00
KAPULKA	STEPHEN	\$96,350.00		\$96,350.00
KATAPODIS	GREGORY	\$2,574.10	\$5,670.08	\$8,244.18
KATAPODIS	KATHERINE	\$3,721.08		\$3,721.08
KATSILIERIS	THERESA	\$96,611.00		\$96,611.00
KAUFMAN	PETER		\$19,691.50	\$19,691.50
KEARNS	KERRI	\$95,475.00	\$1,241.82	\$96,716.82
KEATING	KATHRYN	\$77,736.00	\$234.00	\$77,970.00
KEEFE	JOANNE		\$11,375.00	\$11,375.00
KEEFE	LISA	\$90,671.19	\$1,140.00	\$91,811.19
KEEFE	EMMA	\$18,225.00		\$18,225.00
KEEFE	KRISTEN		\$758.25	\$758.25
KEENAN	JOHN		\$4,431.00	\$4,431.00
KEENAN	APRIL	\$4,498.63	\$1,320.00	\$5,818.63
KEENAN	JOHN		\$6,708.40	\$6,708.40
KELLEY	ALLISON	\$13,770.12		\$13,770.12
KELLIHER	BRIAN		\$3,712.78	\$3,712.78
KELLY	JOSHUA		\$3,443.00	\$3,443.00
KELLY	JULIANNE		\$75.00	\$75.00
KELLY	JUDITH	\$41,038.03	\$5,995.24	\$47,033.27
KELSER	SARAH	\$78,555.00	\$3,500.00	\$82,055.00
KENDRICK	SCOTT	\$72,309.90	\$13,784.79	\$86,094.69
KENNEY	KARA	\$23,550.30	\$154.71	\$23,705.01
KENNEY	LAURA	\$60,975.00	\$3,657.50	\$64,632.50
KENNEY	ROBERT	\$81,472.55	\$57,661.36	\$139,133.91
KERSANSKE	JOHN	\$48,461.09	\$19,099.71	\$67,560.80
KILEY	MADELYN		\$877.25	\$877.25
KIMBALL	ELEANOR	\$142.03		\$142.03
KINASEWICH	PATRICIA	\$96,897.00		\$96,897.00
KINNEY	DEBORAH	\$43,109.48	\$300.00	\$43,409.48
KINSMAN	SCOTT	\$49,029.12	\$10,083.76	\$59,112.88
KIRBY	ABIGAIL	\$2,096.83		\$2,096.83
KIRKLAND	NICOLE		\$2,222.75	\$2,222.75
KIRLEY	TIMOTHY	\$71,547.57	\$42,557.66	\$114,105.23
KLING	JEANNE		\$33,486.72	\$33,486.72
KMITO	GINA		\$420.00	\$420.00
KOSAK	LYNNE	\$64,689.00		\$64,689.00



### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
KOSLOWSKY	PIMHATAI	\$3,560.24		\$3,560.24
KOST	JANEL	\$86,721.00	\$2,852.57	\$89,573.57
KRALL	CAROL	\$76,259.00	\$6,149.52	\$82,408.52
KRUMSCHEID	TAYLOR		\$2,700.00	\$2,700.00
LACHIMIA	ANDREW	\$65,244.40	\$21,648.64	\$86,893.04
LAFOND	SARAH	\$98,750.00		\$98,750.00
LAGADINOS	ELIZABETH		\$7,800.00	\$7,800.00
LAIDLER	WILLIAM	\$17,503.00	\$2,500.00	\$20,003.00
LAIVO JR	WILLIAM	\$5,712.00	\$11,323.63	\$17,035.63
LALAZARIAN	NOELLE	\$17,961.39	\$1,867.50	\$19,828.89
LAMB	JASON	\$55,103.44	\$41,505.03	\$96,608.47
LANCASTER	INGRID		\$3,850.98	\$3,850.98
LANCASTER	MARK	\$98,750.00		\$98,750.00
LANCISSI	BARBARA	\$172.90		\$172.90
LANDOLFI	CHRISTOPHER		\$10,101.00	\$10,101.00
LANDRY	JOHN		\$165.00	\$165.00
LANGTON	TERENCE	\$101,598.00	\$960.00	\$102,558.00
LARKIN	MAUREEN		\$12,600.00	\$12,600.00
LAROSE	CAROL		\$110.00	\$110.00
LARUE	ALBERT	\$51,804.48	\$19,703.61	\$71,508.09
LAVANGIE	TODD	\$51,592.37	\$47,087.66	\$98,680.03
LAWLOR	KIMBERLY	\$24,554.46	\$4,230.84	\$28,785.30
LAWRENCE	KELLY	\$96,647.40	\$119.61	\$96,767.01
LAWRENCE	KATHERINE	\$1,597.75		\$1,597.75
LECLAIR	JUDITH	\$185.25	\$1,380.50	\$1,565.75
LEE	NANCY-SUE	\$74.10		\$74.10
LEE	ANN	\$66,579.10	\$6,480.32	\$73,059.42
LEHANE	ELLEN	\$5,785.43		\$5,785.43
LEIGH	JACK		\$4,677.75	\$4,677.75
LEIGH	KIMBERLY	\$1,577.12		\$1,577.12
LEIGH	JACK	\$1,674.34		\$1,674.34
LEIGH	PAIGE	\$819.50		\$819.50
LEONARD	MARY	\$40,043.33	\$6,650.54	\$46,693.87
LEONIDO	JANICE	\$79,362.00	\$2,168.35	\$81,530.35
LESLIE	MARK	\$48,078.72	\$11,192.86	\$59,271.58
LESLIE JR.	ROGER	\$2,275.90		\$2,275.90
LESTER	NANCY	\$45,245.20	\$3,324.04	\$48,569.24
LEVANGIE	KRISTEN	\$26,535.68	\$664.34	\$27,200.02

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
LEVANGIE	JACQUELINE		\$5,793.00	\$5,793.00
LIAKOS	ARIANA	\$59,199.00		\$59,199.00
LIBBY	JEANNETTE	\$92,002.00		\$92,002.00
LICENSE	JONATHAN	\$38,732.08	\$43,752.38	\$82,484.46
LINCOLN	GAIL	\$23,676.59		\$23,676.59
LINCOLN	MATTHEW	\$53,515.36	\$24,619.07	\$78,134.43
LINDO	RENEE	\$68,459.00		\$68,459.00
LINDSEY	DUSTIN	\$63,208.00	\$2,181.52	\$65,389.52
LINGLEY-GOKEY	KRISTEN	\$50,000.24	\$501.20	\$50,501.44
LINN	MARGARET	\$17,376.00	\$5,328.75	\$22,704.75
LINN	ALEXANDER		\$44.00	\$44.00
LIPSON	ASHLEY	\$18,326.25	\$862.50	\$19,188.75
LOHAN	MARYANN	\$21,133.10	\$400.18	\$21,533.28
LONG	BRYAN	\$32,800.00	\$1,120.00	\$33,920.00
LONG	KIERSTEN		\$75.00	\$75.00
LONGUEIL	MAURA	\$12.35		\$12.35
LORD	RICHARD	\$8,941.82	\$1,361.26	\$10,303.08
LORDI	JARED		\$60.00	\$60.00
LOSORDO	PATRICIA		\$1,275.00	\$1,275.00
LOSORDO	LILY	\$22.00		\$22.00
LOVELL	STEPHEN	\$84,404.00		\$84,404.00
LOWRY-NEE	GAYLE	\$55,215.89	\$2,060.62	\$57,276.51
LUCCARELLI	BETH	\$96,611.00		\$96,611.00
LUNDIN	MORGAN	\$1,754.06		\$1,754.06
LUNETTA	CAMERON		\$405.00	\$405.00
LYNCH	AMY	\$3,879.92		\$3,879.92
LYNCH	KAREN	\$9,197.00		\$9,197.00
LYNSKY	DOROTA	\$8,695.79	\$1,537.25	\$10,233.04
MACFARLANE	PATRICK		\$8,730.40	\$8,730.40
MACFARLANE	SANDRA	\$65,873.32	\$1,685.37	\$67,558.69
MACKENZIE	SEAN	\$60,986.40	\$63,428.61	\$124,415.01
MACLEAN	CURT	\$64,918.74	\$61,895.88	\$126,814.62
MACMACKIN	WILLIAM	\$49,029.12	\$22,740.24	\$71,769.36
MACNEIL	ELIZABETH	\$46,749.48	\$1,035.96	\$47,785.44
MACNEILL	MARY	\$95,475.00		\$95,475.00
MACVICAR-WELCH	CHRISTINA	\$25,745.44	\$1,680.96	\$27,426.40
MADDEN	AMY	\$22,004.00		\$22,004.00
MAGUIRE	BETH	\$9,225.63	\$985.05	\$10,210.68

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
MAHONEY	ANDREW	\$86,721.00		\$86,721.00
MAHONEY	KATHLEEN		\$331.50	\$331.50
MAHONEY	MICHAEL	\$170.80	\$23.36	\$194.16
MALONE	JAMES	\$847.28	\$260.88	\$1,108.16
MALOOF	DAVID	\$66.00		\$66.00
MANCUSO	RICHARD	\$49,029.12	\$9,906.08	\$58,935.20
MANISCALCO	KRISTEN		\$3,899.00	\$3,899.00
MANN	JANET	\$19,005.00	\$2,512.50	\$21,517.50
MANNING	PATRICIA	\$63,950.00	\$3,387.00	\$67,337.00
MANNING	KAITLIN	\$10,272.00	\$30.00	\$10,302.00
MARCHAND	TIMOTHY	\$42,014.44	\$12,024.53	\$54,038.97
MARCIELLO	MICHAEL	\$69,361.55	\$18,011.82	\$87,373.37
MARDEN	JULIE	\$22,585.10	\$3,256.42	\$25,841.52
MARINO	ANTHONY	\$100,847.78	\$10,714.60	\$111,562.38
MARTIN	DIANE	\$11,258.52	\$6,600.00	\$17,858.52
MARTIN	OLIVIA	\$22.00		\$22.00
MASSE	JESSICA		\$3,440.00	\$3,440.00
MASTROIANNI	DANA	\$71,403.50	\$1,552.25	\$72,955.75
MATCHAK	PETER	\$42,439.90	\$6,031.62	\$48,471.52
MATHESON	MIKAYLA		\$6,818.00	\$6,818.00
MATHESON	MARK		\$24,343.00	\$24,343.00
MATTES	CAROL	\$624.91		\$624.91
MATTES	RICHARD	\$781.47		\$781.47
MAURER	JOSEPHINE	\$16,429.43		\$16,429.43
MAYOTT	MICHAEL	\$42,756.48	\$18,231.60	\$60,988.08
MCCABE	KAREN	\$23,741.80	\$234.56	\$23,976.36
MCCARTHY	HALEY		\$1,305.00	\$1,305.00
MCCARTHY	KEVIN	\$50,880.72	\$10,189.87	\$61,070.59
MCCORMICK	KAITLIN	\$915.75		\$915.75
MCCUSKER	TINA	\$93,799.00	\$4,871.00	\$98,670.00
MCDERMOTT	JESSICA	\$45,755.40		\$45,755.40
MCDONALD	SEAN	\$63,901.84	\$26,563.53	\$90,465.37
MCDONNELL	ADRIENNE	\$77,242.00		\$77,242.00
MCDONNELL	DIANE		\$75.00	\$75.00
McDONNELL	NICHOLAS	\$52,216.32	\$18,964.23	\$71,180.55
MCDONOUGH	VALERIE	\$98,750.00		\$98,750.00
MCDONOUGH	KAREN	\$22,535.65	\$2,850.48	\$25,386.13
MCENRUE	JULIE	\$441.23		\$441.23

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
MCEVOY-DUANE	MARGARET	\$52,810.43		\$52,810.43
MCGARRY	MATTHEW	\$66,631.00		\$66,631.00
MCGINNIS	CAROL	\$97,327.00		\$97,327.00
MCGINNIS	ANDREW		\$562.50	\$562.50
MCGLONE	RUTH		\$1,355.06	\$1,355.06
MCGONIGLE	KEVIN	\$81,743.00	\$5,459.00	\$87,202.00
MCGRATH	SAMANTHA		\$150.00	\$150.00
MCHENRY-COSTELLO	KATHERINE	\$84,404.00		\$84,404.00
McHUGH	SUSANNE	\$84,194.00	\$7,562.00	\$91,756.00
MCINTOSH	DEBORAH	\$172.90		\$172.90
MCKAY	KEITH		\$1,580.00	\$1,580.00
MCKEE	CHLOE		\$764.50	\$764.50
MCKEEVER	MICHAEL	\$62,444.40	\$74,848.92	\$137,293.32
MCKENNA	LORI ANN	\$94,762.00	\$2,416.82	\$97,178.82
MCKENNA	LORI	\$95,475.00	\$2,631.00	\$98,106.00
MCLAUGHLIN	ROBIN		\$807.50	\$807.50
MCLAUGHLIN	ROBIN	\$1,316.00		\$1,316.00
MCLEAN	ANDREW	\$62,804.00	\$9,170.00	\$71,974.00
MCLEOD	MAURA		\$1,155.00	\$1,155.00
MCNAMARA	DONNA	\$28,105.68	\$275.82	\$28,381.50
MCNAMARA	ANDREA	\$84,404.00		\$84,404.00
MCNAMARA	JAMES	\$58,446.00		\$58,446.00
MCNAMARA	BERNARD	\$96,658.00		\$96,658.00
MCNAMARA	STEPHEN	\$57,242.28	\$47,715.71	\$104,957.99
MCNEIL	MICHAEL	\$3,777.84	\$613.60	\$4,391.44
MCNULTY	CATHERINE	\$31,773.42	\$1,926.42	\$33,699.84
MCRAE	MATT	\$24,073.00	\$10,754.50	\$34,827.50
MCVEY	JOAN		\$2,997.25	\$2,997.25
MEEHAN	JENNIFER		\$14,820.50	\$14,820.50
MERCURIO	THERESA	\$236.71		\$236.71
MERRICK	CHRISANN	\$96,897.00	\$4,077.07	\$100,974.07
MERRICK	ELIZABETH	\$22.00		\$22.00
MERRITT	NEAL	\$92,342.88	\$3,747.92	\$96,090.80
MERRITT	THOMAS	\$9,021.66	\$152.22	\$9,173.88
MERRY JR	ROBERT		\$675.00	\$675.00
MERZBACHER	THOMAS	\$98,750.00	\$322.08	\$99,072.08
MESSINA JR	JOSEPH		\$5,963.00	\$5,963.00
METIVIER	JAMES		\$21,084.90	\$21,084.90

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
METIVIER	BRIAN	\$105,005.92	\$46,703.87	\$151,709.79
METIVIER	KRISTIN	\$60,573.05	\$27,359.34	\$87,932.39
MILLS	WENDY	\$37,054.22	\$13,820.63	\$50,874.85
MILZAREK	LORRAINE	\$142.03		\$142.03
MINER	ERIN	\$23,852.18		\$23,852.18
MINICHINO	LAUREN	\$12,536.96		\$12,536.96
MINICHINO	LAUREN	\$9,999.25	\$24.89	\$10,024.14
MINSHALL	KRIS	\$18,313.75	\$1,000.00	\$19,313.75
MINSK	HANNELE	\$517.36		\$517.36
MISCHLER	HELEN	\$9,761.40	\$922.00	\$10,683.40
MISK	KIM	\$31,874.12	\$26.14	\$31,900.26
MITTON	ROBYN	\$1,341.36	\$15,500.64	\$16,842.00
MOAR	STEPHEN	\$61,772.80	\$81,238.14	\$143,010.94
MOAR	TIMOTHY	\$156.64	\$17.68	\$174.32
MOHN	DOROTHY	\$41,632.34	\$6,733.62	\$48,365.96
MOHN	JOEL	\$49,564.52	\$14,361.65	\$63,926.17
MOHR	AMY		\$3,802.50	\$3,802.50
MOLLOY	SUZANNE	\$76,776.90	\$512.10	\$77,289.00
MOLLOY	MARK	\$98,750.00		\$98,750.00
MOLYNEAUX	LESLIE	\$312.61		\$312.61
MONAHAN	CHRISTA	\$86,543.00		\$86,543.00
MONREAL	LILLIAN	\$17,081.25		\$17,081.25
MONTEITH	ANDREA	\$59,578.00		\$59,578.00
MONTILIO	MARK	\$3,060.18	\$687.40	\$3,747.58
MONTILIO	BENJAMIN	\$579.40	\$451.00	\$1,030.40
MOORE	JOHN	\$43,590.30	\$34,786.43	\$78,376.73
MOORE	SCOTT	\$39,901.44	\$18,116.33	\$58,017.77
MOORMANN	NICHOLAS	\$175.20		\$175.20
MORAN	KERRI	\$80,911.00	\$3,167.50	\$84,078.50
MORI	LINDSAY		\$10,217.50	\$10,217.50
MORRIS	JOHN	\$519.27		\$519.27
MORRISON	KERI	\$85,118.00	\$5,255.91	\$90,373.91
MORRISON	JOSHUA	\$31,348.55	\$6,717.97	\$38,066.52
MOUGHALIAN	DIANE	\$39,250.21	\$1,209.65	\$40,459.86
MULLEN	BARBARA	\$26,631.90	\$663.10	\$27,295.00
MUNROE	AMY	\$93.75		\$93.75
MURNEY	LYNNE	\$21,684.75	\$600.00	\$22,284.75
MURPHY	STEPHANIE	\$96,611.00		\$96,611.00

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
MURPHY	DARI	\$716.25	\$5,922.75	\$6,639.00
MURPHY	MATTHEW	\$2,182.50		\$2,182.50
MURPHY	SEAN	\$234.54		\$234.54
MURPHY	STEPHEN	\$49,029.12	\$14,222.73	\$63,251.85
MURPHY	FRANCIS	\$61.75		\$61.75
MURPHY	CONNOR	\$909.44	\$109.62	\$1,019.06
MURRAY	ROBERT	\$110,949.60	\$17,059.40	\$128,009.00
MURRAY	IAN	\$7,544.80	\$542.43	\$8,087.23
MURRAY	RICHARD	\$47,432.70	\$4,527.00	\$51,959.70
MURRAY	TAMMY	\$65,482.41	\$147.24	\$65,629.65
NAJARIAN	JEFFREY	\$4,829.04	\$169.38	\$4,998.42
NAMEIKA	RACHEL	\$86,543.00		\$86,543.00
NARDONE	JOSEPH		\$225.00	\$225.00
NASH	HEATHER		\$615.00	\$615.00
NAYLOR	COOPER	\$96,611.00		\$96,611.00
NEE	THOMAS	\$96,481.33		\$96,481.33
NEE	JULIA	\$211.92	\$5.25	\$217.17
NESTI	PATRICIA	\$48,736.31	\$2,427.74	\$51,164.05
NEVILLE	COURTNEY	\$66,631.00		\$66,631.00
NEVINS	MARY	\$25,748.52	\$237.83	\$25,986.35
NEVINS	MARY		\$85.50	\$85.50
NEWCOMB	SHAWNA	\$5,622.80	\$17.00	\$5,639.80
NEWTON	PATRICK	\$88,413.00	\$80.00	\$88,493.00
NICOTERA	TERESA		\$797.50	\$797.50
NIHAN	GREGORY	\$109,319.54	\$44,274.35	\$153,593.89
NIXON	SALLY	\$70,883.44	\$10,660.72	\$81,544.16
NORDSTROM	BRUCE		\$271.01	\$271.01
NORKUS	WALTER	\$169.81	\$422.78	\$592.59
NORRIS	VALERIE	\$1,735.03		\$1,735.03
NOTARANGELO	KIM	\$125.36		\$125.36
NUTT	NICOLE	\$8,908.56		\$8,908.56
OATES	MICHAEL	\$115,500.00		\$115,500.00
O'BRIEN	KATHLEEN	\$3,115.60	\$34,186.41	\$37,302.01
O'BRIEN	STEPHANIE		\$3,143.50	\$3,143.50
O'BRIEN	KATHLEEN	\$74.09		\$74.09
O'BRIEN	KATHERINE	\$41,248.50	\$3,445.85	\$44,694.35
O'BRIEN MCCARTHY	CLAUDIA	\$83,338.00		\$83,338.00
O'CALLAGHAN	RACHAEL	\$54,733.55	\$450.00	\$55,183.55

## Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
O'CONNELL	JOHN	\$45,366.34	\$22,756.45	\$68,122.79
O'CONNOR	JOANNE	\$40,916.16	\$5,005.11	\$45,921.27
O'CONNOR	WILLIAM	\$46,186.30	\$26,407.11	\$72,593.41
O'CONNOR	DEVIN	\$25,942.84	\$7,222.32	\$33,165.16
O'DONNELL	KATHARINE	\$16,826.25	\$1,050.00	\$17,876.25
O'DOWD	ALEXANDER		\$13,381.25	\$13,381.25
O'DOWD	JOHN		\$1,620.00	\$1,620.00
O'HARA	CAITLIN	\$735.00		\$735.00
O'HEARN	JANICE	\$175.98		\$175.98
OLIVER	KAREN	\$48,701.52		\$48,701.52
OLSON	ROSINA	\$49,518.14		\$49,518.14
OLSON	JOHN	\$43,418.00	\$31,515.70	\$74,933.70
OLSSON	CARA	\$18,568.70	\$198.51	\$18,767.21
O'MALLEY	LAURA		\$13,091.25	\$13,091.25
O'NEIL	ZACHARY	\$4,370.80		\$4,370.80
OPENSHAW	JEREMY	\$220.00		\$220.00
OPIE	ELAINE	\$98,750.00		\$98,750.00
O'ROURKE	ROBERT	\$8,019.32	\$1,000.00	\$9,019.32
O'ROURKE	EVAN	\$43,151.54	\$21,771.58	\$64,923.12
O'ROURKE	CAROLINE	\$2,276.49		\$2,276.49
O'SHEA	JENNIFER	\$84,404.00	\$1,365.00	\$85,769.00
OWENS	JOHN		\$39,562.40	\$39,562.40
PACE	JEAN		\$1,230.00	\$1,230.00
PACELLA	JOSEPH	\$70,787.60	\$29,196.03	\$99,983.63
PAGE	MATTHEW	\$9,803.30	\$908.96	\$10,712.26
PALMUCCI	ALISON	\$24,906.22		\$24,906.22
PAQUETTE	MATTHEW	\$123,239.00		\$123,239.00
PARFUMORSE	BARRY	\$60,351.14	\$31,072.95	\$91,424.09
PARFUMORSE	MARGARET	\$160.55		\$160.55
PARKER	STEPHANIE	\$22,845.04		\$22,845.04
PARRY	RENEE	\$96,611.00		\$96,611.00
PASOLINI	NICHOLAS		\$9,397.75	\$9,397.75
PASSARETTI	JOHN	\$2,544.43		\$2,544.43
PATCH	MICHAEL	\$95,475.00	\$7,856.00	\$103,331.00
PATTEN	EMILY		\$495.00	\$495.00
PATTISON	ANDREA	\$81,761.48		\$81,761.48
PAVAO	MELANIE	\$62,804.00		\$62,804.00
PELLEGRINO	DAWNLISA	\$49,335.10	\$530.89	\$49,865.99

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
PELLERIN	RITA	\$23,678.42		\$23,678.42
PELLETIER	JONATHAN	\$69,041.10	\$15,855.41	\$84,896.51
PEREIRA	STACEY	\$84,404.00	\$2,337.00	\$86,741.00
PERKINS	JILLANN	\$22,449.43	\$1,982.76	\$24,432.19
PERRY	KEVIN	\$86,543.00		\$86,543.00
PERVANE	PATRICIA	\$18,163.11	\$2,902.82	\$21,065.93
PETERSON	ALAN	\$85,207.60		\$85,207.60
PETROWSKI	LYNN	\$86,397.98	\$7,076.20	\$93,474.18
PETRUCCELLI	KARIN	\$62,804.00	\$5,048.00	\$67,852.00
PHIFER	ROSS	\$532.50	\$4,427.00	\$4,959.50
PHINNEY	MARY		\$1,595.00	\$1,595.00
PICARD	SOPHIE	\$1,638.12		\$1,638.12
PICARDI	VINCENT	\$97,327.00		\$97,327.00
PICARDI	HEATHER		\$1,350.00	\$1,350.00
PIEKUT	FRANCIS	\$178.35		\$178.35
PIEROTTI	ANTHONY	\$22.00		\$22.00
PLUMMER	MATTHEW	\$110,000.00		\$110,000.00
PLUMMER	JACOB		\$800.00	\$800.00
POLANSKY	ELIZABETH	\$98,750.00	\$453.00	\$99,203.00
POLLOCK	MICHELLE	\$90,041.82	\$281.82	\$90,323.64
POLLOCK	MICHAEL	\$62,786.40	\$10,497.66	\$73,284.06
PONGRATZ	GEORGE	\$374.00		\$374.00
POPADIC	JEFFREY		\$2,430.00	\$2,430.00
PORZIO	LISA	\$84,404.00	\$3,850.00	\$88,254.00
POWERS	MARGARET	\$23,597.21	\$3,509.56	\$27,106.77
POWERS	ANGELA	\$10,351.30		\$10,351.30
PRANDATO	GINA	\$44,257.62	\$96.53	\$44,354.15
PRATT	CHRISTOPHER	\$59,460.41	\$10,545.92	\$70,006.33
PRENDERGAST	LISA		\$71.50	\$71.50
PRENTICE	REBECCA		\$731.50	\$731.50
PRIESTLEY	CHRISTIAN	\$38,952.96	\$15,748.28	\$54,701.24
QUILTY	LISA	\$29,224.80	\$114.56	\$29,339.36
QUINN	BRENDAN	\$376.75		\$376.75
QUIRK	KRISTINA		\$2,693.00	\$2,693.00
RAAB	THOMAS	\$135,380.00		\$135,380.00
RACICOT	TERESA	\$44,786.06	\$3,993.99	\$48,780.05
RAPALJE	JOANNA	\$84,404.00	\$1,893.00	\$86,297.00
RAY	SHEILA	\$93,799.08		\$93,799.08



## Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
RAY	JEFFREY		\$5,734.00	\$5,734.00
RAY	EMMA		\$2,580.00	\$2,580.00
REARDON	JACOB	\$838.08	\$102.97	\$941.05
REED	JUSTIN	\$79,487.04	\$43,340.27	\$122,827.31
REIBER	EUGENE	\$86,543.00	\$724.68	\$87,267.68
REILLY	JOANNE	\$79,874.00	\$5,160.00	\$85,034.00
REILLY	EVAN	\$53,740.64	\$20,192.05	\$73,932.69
REYES	ANGELICA	\$12,386.74	\$424.80	\$12,811.54
RICE	MARK	\$49,409.28	\$6,249.69	\$55,658.97
RICH	DEBORAH	\$34,890.32	\$5,384.00	\$40,274.32
RICHARDS	SUZANNE	\$5,504.40	\$27.50	\$5,531.90
RICHARDS	WAYNE		\$15,813.50	\$15,813.50
RICHARDS	DEREK	\$70,965.12	\$62,935.98	\$133,901.10
RICHARDSON	CHRISTINA	\$57,966.60	\$281.82	\$58,248.42
RILEY	DANIEL		\$2,117.00	\$2,117.00
RIVAS	SEBASTIAN	\$31,348.55	\$4,903.19	\$36,251.74
ROBINSON	DAVID	\$10,953.39		\$10,953.39
RODDAY	CAROL	\$50,000.24	\$604.80	\$50,605.04
RODDAY	STEVEN	\$77,050.00	\$7,543.00	\$84,593.00
RODDAY	LAUREN	\$58,480.80		\$58,480.80
RODDAY	STEVEN	\$5,043.58	\$101.83	\$5,145.41
RODICK	BRIAN	\$484.84	\$15.74	\$500.58
RODRIGUES	CHRISTINA	\$19,692.80	\$3,820.13	\$23,512.93
ROGERS	BRUCE	\$40,119.84	\$30,723.70	\$70,843.54
ROGIER	KATIE		\$1,200.00	\$1,200.00
ROMANO-OSBORNE	VALERIE	\$101.88		\$101.88
RONCHETTI JR	DONALD	\$77,736.00		\$77,736.00
RONZIO	KERRI		\$9,788.50	\$9,788.50
RUSSELL	COLLEEN	\$97,327.00		\$97,327.00
RUTHERFORD	KEVIN	\$1,206.00		\$1,206.00
RYAN	NANCY	\$99,745.00	\$322.08	\$100,067.08
RYAN	THOMAS	\$98,750.00		\$98,750.00
RYAN	SARAH		\$1,392.50	\$1,392.50
RYAN	JEANNE	\$20,088.70	\$40.00	\$20,128.70
RYAN	SARAH	\$2,061.50		\$2,061.50
RYERSON	STEPHEN	\$69,252.71		\$69,252.71
RYNNING	ALEXIS		\$635.25	\$635.25
SAGE	NANCY	\$420.91		\$420.91

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
SALVUCCI	JOSEPH	\$2,892.09	\$630.32	\$3,522.41
SALVUCCI	RICHARD	\$72,367.39	\$52,034.12	\$124,401.51
SALVUCCI III	DANIEL	\$13,412.31	\$18,352.54	\$31,764.85
SALVUCCI JR	DANIEL	\$81,281.76	\$117,567.19	\$198,848.95
SALVUCCI JR.	DANIEL		\$2,000.00	\$2,000.00
SANFORD	WILLIAM	\$1,985.76	\$215.34	\$2,201.10
SARGENT	MAUREEN		\$10,286.84	\$10,286.84
SCARPELLI	JOELLE	\$2,824.24		\$2,824.24
SCHELL	DENISE	\$29,828.54		\$29,828.54
SCHIARIZZI	NICOLE	\$31,080.00		\$31,080.00
SCHNEIDER	JUDITH		\$5,963.00	\$5,963.00
SCHNEIDER	ROBYN	\$19,366.40	\$34.00	\$19,400.40
SCHREIBER	ANDREW	\$77,242.00	\$4,287.50	\$81,529.50
SCHULMAN	FELICIA	\$12,040.62	\$34.00	\$12,074.62
SCHUMACHER	JOHN	\$80,529.00	\$1,775.00	\$82,304.00
SCOTT	SUSAN		\$140.00	\$140.00
SCRIBI	DAYNA	\$97,327.00		\$97,327.00
SCRIBNER	ANNE		\$2,100.00	\$2,100.00
SENNETT	MICHELLE		\$540.00	\$540.00
SENNETT	ALEXANDER		\$4,380.00	\$4,380.00
SETTERLAND	KAETE		\$150.00	\$150.00
SHANAHAN	GEORGE	\$36,311.20	\$4,839.48	\$41,150.68
SHANKS	EDITH		\$99.00	\$99.00
SHARPE	KIMBERLY	\$79,557.00		\$79,557.00
SHAW	MICHAEL	\$71,344.40	\$7,949.31	\$79,293.71
SHAW	ERIC	\$5,629.69	\$83.78	\$5,713.47
SHEA	MAUREEN	\$78,754.13	\$245.00	\$78,999.13
SHEA	KATHLEEN	\$43,933.75	\$1,662.50	\$45,596.25
SHEA	THOMAS	\$4,903.66		\$4,903.66
SHEDD	SUSAN	\$84,404.00		\$84,404.00
SHEEHAN	NICOLE		\$3,019.50	\$3,019.50
SHEEHY	MARY		\$3,450.00	\$3,450.00
SHEPPARD	ERIC		\$705.00	\$705.00
SHERWOOD	ANGELA		\$4,077.50	\$4,077.50
SHINNEY	COLLEEN	\$29,178.30	\$102.50	\$29,280.80
SHISLER	WYATT	\$2,728.32		\$2,728.32
SHOEMAKER	MICHAELA	\$57,520.75	\$435.40	\$57,956.15
SHOREY	PHILIP	\$89.64		\$89.64

## Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
SHORT	KEVIN	\$47,368.80	\$37,937.72	\$85,306.52
SHUTE	MACKENZIE	\$1,761.54		\$1,761.54
SIDOTI	SEAN	\$22.00		\$22.00
SIEGEL	PETER	\$27,507.84	\$13,842.81	\$41,350.65
SILVA	SHAWN	\$51,997.10	\$17,988.24	\$69,985.34
SIMMONS	NIKKI	\$97,327.00		\$97,327.00
SIMMONS	SUZANNE	\$7,104.00	\$840.00	\$7,944.00
SIMON	MICHAEL	\$404.25		\$404.25
SIMON	STEVEN	\$404.25		\$404.25
SIMONE	VANESSA		\$3,675.00	\$3,675.00
SIMONELLI	CAITLYN	\$62,804.00	\$350.00	\$63,154.00
SINNOTT	MICHELLE	\$70,687.00		\$70,687.00
SLEDZIEWSKI	JOANNE	\$15,436.37	\$130.52	\$15,566.89
SLEDZIEWSKI	JAKE		\$198.00	\$198.00
SLIGHT	TERESA	\$9,190.94	\$2,554.44	\$11,745.38
SLOWEY	NICHOLAS		\$2,025.00	\$2,025.00
SMITH	PATRICIA	\$31,094.40	\$615.00	\$31,709.40
SMITH	COLLEEN		\$7,942.00	\$7,942.00
SMITH	CHRISTINE		\$6,765.50	\$6,765.50
SMITH	JULIANNE		\$1,800.00	\$1,800.00
SMITH	JAMES	\$72,245.76	\$91,235.60	\$163,481.36
SMITH	COLLEEN	\$58,831.20	\$1,587.60	\$60,418.80
SMITH	DAVID	\$49,184.16	\$30,761.32	\$79,945.48
SMITH	NICHOLAS	\$56,721.92	\$54,763.03	\$111,484.95
SNAVELY	RACHEL	\$11,495.19		\$11,495.19
SOUTHER	KATELYN	\$6,527.95		\$6,527.95
SOUZA	ADAM		\$2,922.50	\$2,922.50
SPRAGUE	JACOB	\$66,631.00	\$2,831.82	\$69,462.82
ST. AUBIN	ANN	\$26,024.78	\$1,497.36	\$27,522.14
ST. IVES	DEBORAH	\$128,125.00		\$128,125.00
STACK III	JOSEPH	\$75,504.31	\$1,246.51	\$76,750.82
STAMPER	MARTHA	\$97,327.00		\$97,327.00
STEPHENS	RALPH		\$1,355.06	\$1,355.06
STETLER	KYLE	\$31,348.55	\$7,413.36	\$38,761.91
STEVENS	CHELSEA	\$85,921.20	\$4,556.30	\$90,477.50
STEWART	ROBERT	\$6,420.60	\$2,500.00	\$8,920.60
STORELLA-MULLIN	JOHN	\$96,611.00		\$96,611.00
STOREY	KENNETH	\$59,136.00	\$15,108.47	\$74,244.47

## Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
STORK	LINDSEY		\$1,296.00	\$1,296.00
SULLIVAN	DAVID		\$1,350.00	\$1,350.00
SULLIVAN	MICHELLE	\$86,543.00		\$86,543.00
SULLIVAN	BRENDAN		\$3,440.00	\$3,440.00
SULLIVAN	HOLLY	\$42,211.46	\$3,207.68	\$45,419.14
SWEENEY	ANDREA	\$10,293.66		\$10,293.66
SWEENEY	CAROLYN	\$11,526.00		\$11,526.00
SWEENEY JR	WALTER	\$154,399.80	\$26,187.33	\$180,587.13
SYLVESTER III	THOMAS	\$5,502.53	\$407.20	\$5,909.73
SYLVIA	JAMES		\$11,110.00	\$11,110.00
TAFT	DANIELLE		\$156.00	\$156.00
TALBOT	ANDREW	\$750.00	\$1,275.00	\$2,025.00
TARKANIAN	LEANNE	\$66,631.00		\$66,631.00
TAVARES	CHERYL	\$95,475.00		\$95,475.00
TAYLOR	ANN	\$16,130.52	\$85.86	\$16,216.38
TAYLOR	SAMANTHA		\$1,102.50	\$1,102.50
TAYLOR	JEREMY	\$9,062.60		\$9,062.60
TERENZI	MATTHEW	\$1,476.48	\$963.12	\$2,439.60
TESSITORE	AMY	\$46,986.26	\$5,637.50	\$52,623.76
THEMISTOCLES	ROBERTA	\$10,293.66		\$10,293.66
THIBEAULT	GRETCHEN		\$715.00	\$715.00
THOMPSON	ELAINE	\$64,082.29	\$5,140.00	\$69,222.29
THOMPSON	JACQUELYN		\$10,174.00	\$10,174.00
THOMPSON-VOZZELLA	ANNMARIE	\$41,348.27	\$6,946.70	\$48,294.97
THOMSON	SHESTIN		\$150.00	\$150.00
THOMSON	JOHN	\$151.29		\$151.29
THORNELL	JULIENNE	\$97,327.00	\$1,138.00	\$98,465.00
THORNTON	ANNE		\$37,637.04	\$37,637.04
THORNTON	BRONWEN	\$76,259.00	\$3,640.00	\$79,899.00
THORNTON	JOHN	\$1,785.30	\$18.48	\$1,803.78
THORP	MICHAEL	\$22,262.52		\$22,262.52
TIEDTKE	EMILY		\$198.00	\$198.00
TIERNEY	SHAWN		\$3,440.00	\$3,440.00
TIERNEY	JANET	\$49,378.46	\$1,453.79	\$50,832.25
TIERNEY	JAMES	\$3,150.00		\$3,150.00
TOBIAS	MELISSA	\$4,961.82	\$2,347.64	\$7,309.46
TOBIN	LAUREN	\$19,692.80	\$1,978.00	\$21,670.80
TONER	PAULA	\$12,857.65	\$650.35	\$13,508.00

## Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
TOOHEY	BARBARA		\$5,260.00	\$5,260.00
TRENT	KRISTEN	\$1,284.55		\$1,284.55
TRIFONE	CHRISTINE	\$59,199.00	\$201.30	\$59,400.30
TRIPP	HOWARD	\$49,124.16	\$13,708.36	\$62,832.52
TUCKER	MARCIA	\$29,630.70	\$184.56	\$29,815.26
TUKIC	AZRA	\$9,075.00		\$9,075.00
TURNER	DIANE	\$98,750.00	\$946.50	\$99,696.50
TUROC	RONALD	\$96,897.00		\$96,897.00
TUROC	LESLEY	\$96,897.00		\$96,897.00
TYRRE	DAVID	\$66,982.64	\$54,519.85	\$121,502.49
VIEIRA	KIMBERLY	\$72,809.00	\$280.00	\$73,089.00
VIELKIND	BARBARA	\$32,923.07	\$1,558.24	\$34,481.31
VINCENZI	MATTHEW		\$8,953.00	\$8,953.00
VLAASAKIS	JANET	\$62,132.25	\$3,093.25	\$65,225.50
VOELKEL	JOHN	\$60,673.44	\$38,257.30	\$98,930.74
VOZZELLA	DEREK	\$25,470.00		\$25,470.00
WACHMAN	STEPHEN		\$9,525.00	\$9,525.00
WADE	SHERYL	\$96,610.70	\$1,893.00	\$98,503.70
WADE	MICHAEL	\$64,689.00	\$3,574.00	\$68,263.00
WALBRIDGE	KATHLEEN		\$555.50	\$555.50
WALKEY	AMY	\$2,442.02	\$8,479.23	\$10,921.25
WALSH	MICHELLE	\$77,242.00		\$77,242.00
WALSH	SHEILA	\$97,708.00		\$97,708.00
WAN	MATTHEW		\$5,760.00	\$5,760.00
WANDELL	MARGARET	\$24,825.96	\$4,086.56	\$28,912.52
WARD	PAULINE	\$85,118.00	\$930.26	\$86,048.26
WARD	CYNTHIA	\$12,006.12		\$12,006.12
WARDWELL	TARA	\$9,092.72	\$1,944.00	\$11,036.72
WARREN	CHRISTINE		\$8,217.00	\$8,217.00
WATSON	DAVID	\$55,902.16	\$21,912.58	\$77,814.74
WATTS	RACHEL	\$78,555.00		\$78,555.00
WEBB	BRITTANY		\$2,935.25	\$2,935.25
WECKBACHER	DEREK	\$19,584.00	\$34.00	\$19,618.00
WEINARD	PATRICIA	\$12.35		\$12.35
WELCH	ABIGAIL		\$1,837.00	\$1,837.00
WELSH	LORRAINE	\$7,592.68	\$41,238.54	\$48,831.22
WESTFIELD	MARGARET		\$437.50	\$437.50
WESTFIELD	JOSEPH		\$1,725.00	\$1,725.00

### Compensation Report for Year Ending June 30, 2018

Last Name	First Name	Regular	Other	Total
WHEALAN JR	WILLIAM	\$48,055.68	\$12,064.42	\$60,120.10
WHEDBEE	ARIN		\$3,800.50	\$3,800.50
WHEELER	GREGG	\$95,475.00	\$1,312.00	\$96,787.00
WILBUR	ERIC	\$37,682.00		\$37,682.00
WILLIAMSON	KIM		\$7,100.00	\$7,100.00
WILSON	VIKKI	\$23,151.71		\$23,151.71
WILSON	RUSSELL	\$93,611.00		\$93,611.00
WINFREY	SUZAN		\$588.75	\$588.75
WINNIE	JENNIFER		\$2,381.00	\$2,381.00
WOODWARD	JOAN	\$123,974.00		\$123,974.00
WRIGHT	JOHN	\$59,486.50	\$16,723.44	\$76,209.94
YOUNG	GARY	\$14,235.80	\$2,000.00	\$16,235.80
YOUNGWORTH	ALLISON	\$73,726.99	\$2,082.41	\$75,809.40
ZAYLOR	PAUL		\$5,963.00	\$5,963.00
ZAYLOR	CONSTANCE	\$299.37		\$299.37
ZELLER	DOREEN	\$68,642.82	\$1,170.28	\$69,813.10
ZEMOTEL	DAVID	\$76,590.72	\$76,851.28	\$153,442.00
ZIELINSKI	ANDREW		\$220.00	\$220.00
ZIMMERMAN	LUKE	\$66,631.00	\$384.00	\$67,015.00
ZOPPI	CHRISTINA	\$38,281.54	\$814.52	\$39,096.06
ZUKAUSKAS	ALYCIA	\$57,476.00		\$57,476.00
ZUKAUSKAS	TAMMY	\$45,400.00	\$1,120.00	\$46,520.00
ZUKAUSKAS	MICHAELA		\$12,878.75	\$12,878.75

## **REPORT OF THE TOWN ACCOUNTANT**

**For Fiscal Year July 1, 2017 – June 30, 2018**

State law requires the Town of Hanover to publish at the close of each fiscal year a complete set of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) and that are audited in accordance with generally accepted auditing standards by a licensed certified public accountant.

The report consists of management's representations concerning the finances of the Town. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in the report. To provide a reasonable basis for making these presentations, management of the Town has established a comprehensive internal control framework that is designed both to protect the Town's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the Town's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Town's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement.

At the time that this report is being submitted for the Annual Town Report, the Town's financial statements are being audited by Melanson, Heath & Co., a licensed certified public accounting firm. The independent audit involves examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The auditor's report will be available for public inspection via the Town website.

The independent audit of the financial statements of the Town is part of a broader, federally mandated "Single Audit" designed to meet the special needs of Federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of Federal awards. This report will be available in the Town's Audited Financial Report.

### **Municipal Services**

The Town provides general governmental services within its boundaries including public education in grades kindergarten through twelve, police and fire protection, water distribution, public works, parks and recreation, veterans' services, public health, elder services and a public library. The water enterprise fund is self-supporting and covers its expenses through the water usage rates. In addition, the Town maintains a solid waste recycling and disposal facility.

### **Factors Affecting Economic Condition**

The Town continues to manage its financial affairs pursuant to the constraints imposed by Proposition 2 ½. It has maintained its bond rating of Aa2 issued by Moody's Investors Service by incorporating long range planning tools such as a 5 Year Capital Plan and maintaining reserve balances.

In addition, the Town has enhanced its revenue flexibility by establishing a water enterprise fund. This has allowed the Town to shift 100% of the operating cost, capital improvements, and related debt obligations to the users of water so that no tax revenue support is required. By doing so, the Town is able to provide the maximum tax dollars available to all other services.

### **Internal Controls**

Management of the Town is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the Town are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles.

### **Budgetary Controls**

The Town Manager prepares a balanced budget and presents it to the Board of Selectmen and the Advisory Committee. The Advisory Committee holds numerous public meetings and reviews each department's portion of the budget. The Committee then formulates its recommendations to Town Meeting.

The level of budgetary control is established by Town Meeting and this approval defines the level at which expenditures may not exceed appropriations. The level is at the departmental function of salary and expense, with the exception of the school department. The school department budget is appropriated as a lump sum. The Town Accountant is responsible for ensuring that all payroll charges and invoice charges are within the budgetary control prior to authorizing payment. During the fiscal year, additional appropriations may be approved at subsequent Town Meetings. For extraordinary and unforeseen expenses, departments may ask the Advisory Committee to approve a budget transfer from its reserve fund. The reserve fund is established within the budget vote at Town Meeting. These controls ensure compliance with the budget approved by Town Meeting.

### **Cash Management**

The cash management is handled by the Town Treasurer/Collector. The Treasurer/Collector monitors the Town's cash flow and provides for the investment of Town funds. The Treasurer/Collector seeks to maximize the return on Town funds while maintaining adequate protection and liquidity of funds. Quarterly tax billings and excellent collection rates have eliminated the need to borrow on a short-term basis to maintain cash flow. The Town's investment options are governed by Massachusetts General Laws and focus on safety, liquidity and yield.

### **Risk Management**

The Town manages its exposures to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters by purchasing policies that cover these events from commercial carriers. Additional information on the Town's risk management activity can be found in the notes to the financial statements or by contacting the Town Manager's office.



### **Pension and Other Post-Employment Benefits**

The Town contributes to the Plymouth County Retirement System, a defined pension plan. An independent actuary engaged by the governing Retirement Board calculates the amount of the annual contribution that the Town must make to the pension plan to ensure that the plan will be able to fully meet its obligations to retired employees on a timely basis. As required by law, the Town fully funds each year's annual required contribution to the pension plan as determined by the actuary.

The Town also provides post-retirement health care benefits for certain retirees and their dependents. As of June 30, 2018 there were 320 retirees and spouses receiving these benefits, which are financed on a pay-as-you-go basis.

### **Revenues**

Fiscal Year 2018 General Fund revenues (net of refunds) totaled \$57,934,344. This represented an increase of \$869,503; or a 1.52% increase over Fiscal Year 2017. Property taxes were the single largest revenue source, representing approximately 73.96% of the General Fund revenues. Real and Personal Property tax revenues increased \$490,994 to \$42,845,834 during Fiscal Year 2018. Intergovernmental revenues (State Aid) comprised the Town's next largest revenue source, representing approximately 17.33% of the General Fund. The motor vehicle excise tax, which is the third major revenue source at 5.39%, increased by \$349,365 to \$3,123,953.

In addition to the operating revenue received, \$2,005,937 was transferred from other funds. These receipts are required to be maintained separately and can only be transferred by a vote of Town Meeting and are used to support direct expenditures within the General Fund related to each operation. These transfers were part of the overall estimated revenues needed to balance the budget approved at the Annual Town Meeting in May 2017.

### **Expenditures**

Compared to Fiscal Year 2017, Fiscal Year 2018 General Fund total operating expenditures increased from \$56,057,859 to \$58,407,856. This represents an increase of 4.2%.

The following table presents the amounts collected and expended for Fiscal Year 2018.

Fiscal Year 2018 Actual Revenue General Fund			Fiscal Year 2018 Actual Expenditures General Fund Operating	
Revenue Source	Amount	Percent of Total	Function	Amount
Property Taxes	42,845,834	73.96%	General Government	1,544,469
Intergovernmental	10,041,880	17.33%	Public Safety	6,682,202
Excise Taxes	3,123,953	5.39%	Education	27,923,901
PILOT Agreements	170,495	0.29%	Public Works	6,782,002
Investment Income	197,440	0.34%	Community Resources	1,843,726
Licenses & Permits	613,306	1.06%	Debt Service	5,007,826
Departmental	506,399	0.87%	Assessments	636,630
Fines	150,058	0.26%	Town Wide	7,987,101
Penalties & Interest	121,471	0.21%		
Miscellaneous	163,508	0.28%		
Total Revenue	57,934,344	100.00%		
Other Financing Sources	2,005,937			
Free Cash Used	500,000			
<b>Total Revenues</b>	<b>60,440,281</b>		<b>Total Expenditures</b>	<b>58,407,856</b>

### **General Fund – Fund Balance**

The Town ended Fiscal Year 2018 with a total General Fund Undesignated Fund Balance of \$3,737,638.

The following table presents the changes in the Town's General Fund Undesignated Fund Balance over the last five years.

General Fund		
Fiscal Year	Undesignated Fund Balance	Percent of Revenue
2018	\$3,737,638	6.2%
2017	\$3,747,428	6.4%
2016	\$3,099,522	5.4%
2015	\$2,894,641	5.5%
2014	\$3,961,808	7.9%
2013	\$3,588,446	7.4%

In connection with the operating budget, the Town annually presents to Town Meeting capital items for funding and prepares a Capital Plan. These items are derived from a combination of items identified in a facilities study performed by DRA architects and needs identified within departments.

In order to sustain the Town's financial stability while continuing to upgrade infrastructure, buildings and equipment, the Town carefully controls and plans out its debt issuance. As of June 30, 2018, outstanding general obligation bonds totaled \$37,415,768.

I would like to thank all Town Officials, Boards, Committees and employees for their assistance and cooperation during the year.

Respectfully submitted,  
Chelsea Stevens  
*Town Accountant*

Accounting staff:  
Sheila Cotter, Accounts Payable Senior Clerk  
Pegge Powers, Senior Clerk

## GENERAL FUND

### ASSETS

Cash	\$ 9,623,674
Receivables:	
Personal Property Tax Receivable	\$ 79,786
Real Estate Tax Receivable	\$ 593,314
Allowance for Abatements and Exemptions	\$ (549,198)
Tax Title Receivable	\$ 667,523
Deferred Property Tax Receivable	\$ 122,473
Motor Vehicle Excise Tax Receivable	\$ 270,164
Boat Excise Tax Receivable	\$ 1,689
Due from Other Funds	\$ 30,000
Due From Other Governments	\$ 2,690,591
Tax Foreclosures	\$ 360,294
<b>Total Assets</b>	<b>\$ 13,890,311</b>

### LIABILITIES & FUND EQUITY

Liabilities:	
Warrants Payable	\$ 696,095
Taxes Collected in Advance	\$ 21,705
Payroll Tax Withholding	\$ 1
Retirement Withholding	\$ 556,808
Health Insurance Withholding	\$ 445,405
Life Insurance Withholding	\$ (2,404)
Dental Insurance Withholding	\$ 27,309
Union Dues Payable	\$ 4,949
Deferred Compensation Plans and Other Withholdings	\$ 22,067
Deferred Revenue	\$ 4,236,637
Other Liabilities	\$ 12,939
<b>Total Liabilities</b>	<b>\$ 6,021,512</b>
Fund Balance Reserved for Encumbrances	\$ 168,859
Fund Balance Reserved for Overlay Surplus	\$ -
Fund Balance Reserved for Expenditures	\$ 1,936,000
Fund Balance Reserved for Petty Cash	\$ 925
Fund Balance Reserved for Excluded Debt Amortization	\$ -
Fund Balance Reserved for Continued Appropriations	\$ 855,120
Fund Balance Reserved for Debt Service Amortization	\$ 1,170,257
Undesignated Fund Balance	\$ 3,737,638
<b>Total Fund Equity</b>	<b>\$ 7,868,799</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 13,890,311</b>

**TOWN - FEDERAL GRANTS**

**ASSETS**

Cash

	\$	(41,724)
<b>Total Assets</b>	<b>\$</b>	<b>(41,724)</b>

**LIABILITIES & FUND EQUITY**

Liabilities:

Warrants Payable

	\$	1,383
<b>Total Liabilities</b>	<b>\$</b>	<b>1,383</b>

Fund Balance Reserved - Fire SAFER Grant

\$ (49,746)

Fund Balance Reserved - FFY 2017 EMPG Grant

\$ 924

Fund Balance Reserved - Police GHSB Grant

\$ 2,025

Fund Balance Reserved - 2015-2016 HMEP Grant

\$ 384

Fund Balance Reserved - Emergency Preparedness

\$ 1,033

Fund Balance Reserved - Region 4B PHEP Grant

\$ 2,272

<b>Total Fund Equity</b>	<b>\$</b>	<b>(43,108)</b>
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<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b>(41,724)</b>
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## TOWN - STATE GRANTS

### ASSETS

Cash	\$ 128,354
<b>Total Assets</b>	<b>\$ 128,354</b>

### LIABILITIES & FUND EQUITY

#### Liabilities:

Warrants Payable	\$ 5,419
<b>Total Liabilities</b>	<b>\$ 5,419</b>

Fund Balance Reserved - FY18 CCP	\$ 1,389
Fund Balance Reserved - FY18 Senior SAFE Grant	\$ 2,415
Fund Balance Reserved - FY18 Fire SAFE Grant	\$ 1,672
Fund Balance Reserved - MASSDOT Complete Streets Grant	\$ (10,894)
Fund Balance Reserved - DFS Hazmat Reimbursement Grant	\$ 852
Fund Balance Reserved - FY18 Green Communities Grant	\$ 9,375
Fund Balance Reserved - FY18 Support & Incentive Grant	\$ (38,994)
Fund Balance Reserved - FY18 911 Training Grant	\$ (9,861)
Fund Balance Reserved - FY17 Senior SAFE Grant	\$ 1,696
Fund Balance Reserved - FY16 Festivals Grant	\$ 500
Fund Balance Reserved - FY16 Compact Grant	\$ 500
Fund Balance Reserved - FY16 Fire Senior Safe Grant	\$ 75
Fund Balance Reserved - FY16 MAHB Grant	\$ 811
Fund Balance Reserved - FY16 Green Community Grant	\$ 5,210
Fund Balance Reserved - Health Service Grant	\$ 2,755
Fund Balance Reserved - DEM Greenways Grant	\$ 1,732
Fund Balance Reserved - Cultural Council Grant	\$ 5,295
Fund Balance Reserved- MMHG Wellness Grant	\$ 112
Fund Balance Reserved- FY17 911 EMD Grant	\$ -
Fund Balance Reserved- MA Clean Energy Grant	\$ 55,230
Fund Balance Reserved - Library Meg Grant	\$ 91,465
Fund Balance Reserved - VNA Grant	\$ 1,600
<b>Total Fund Equity</b>	<b>\$ 122,935</b>

<b>Total Liabilities and Fund Equity</b>	<b>\$ 128,354</b>
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## RECEIPTS RESERVED

### ASSETS

Cash	\$ 2,952,142
Receivables:	
Waterways Improvement Receivable	\$ 1,689
Departmental Receivable	\$ 1,494,797
<b>Total Assets</b>	<b>\$ 4,448,628</b>

### LIABILITIES & FUND EQUITY

Liabilities:	
Warrants Payable	\$ 2,472
Deferred Revenue	\$ 1,496,486
<b>Total Liabilities</b>	<b>\$ 1,498,957</b>
Fund Balance Reserved for Expenditures	\$ 24,000
Fund Balance Reserved - Insurance Recovery >\$20K	\$ 54,978
Fund Balance Reserved - Waterways Improvement Fund	\$ 10,966
Fund Balance Reserved - Wetlands Protection Fund	\$ 35,132
Fund Balance Reserved - Ambulance Fund	\$ 1,815,014
Fund Balance Reserved - Cemetery Sale of Lots Fund	\$ 166,612
Fund Balance Reserved - Cemetery Capital Improvements Fund	\$ 175,394
Fund Balance Reserved - Sale of Real Estate	\$ 231,087
Fund Balance Reserved - PEG Access & Cable	\$ 434,713
Fund Balance Reserved - Premium Sale of BAN/Bond	\$ 459
Fund Balance Reserved - TNC Surcharge	\$ 1,316
<b>Total Fund Equity</b>	<b>\$ 2,949,671</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 4,448,628</b>

## TOWN - REVOLVING FUNDS

### ASSETS

Cash	\$	603,036
<b>Total Assets</b>	<b>\$</b>	<b>603,036</b>

### LIABILITIES & FUND EQUITY

#### Liabilities:

Warrants Payable	\$	2,952
<b>Total Liabilities</b>	<b>\$</b>	<b>2,952</b>

Fund Balance Reserved - Insurance Recovery Fund	\$	43,832
Fund Balance Reserved - State Forfeiture Fund	\$	54,021
Fund Balance Reserved - Federal Forfeiture Fund	\$	5,513
Fund Balance Reserved - Library Revolving	\$	4,793
Fund Balance Reserved - Recreation Revolving	\$	362,662
Fund Balance Reserved - Forge Pond Park Revolving	\$	24,543
Fund Balance Reserved - Flu Clinic Revolving	\$	11,255
Fund Balance Reserved - GATRA Revolving	\$	35,255
Fund Balance Reserved - Public Safety Vehicle Revolving	\$	58,210
<b>Total Fund Equity</b>	<b>\$</b>	<b>600,083</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b>603,036</b>



## TOWN - OTHER SPECIAL REVENUE

### ASSETS

Cash	\$ 624,340
Receivables:	
Unapportioned Title V Assessments	\$ 174,339
<b>Total Assets</b>	<b>\$ 798,680</b>

### LIABILITIES & FUND EQUITY

Liabilities:	
Warrants Payable	\$ -
Deferred Revenue	\$ 174,339
<b>Total Liabilities</b>	<b>\$ 174,339</b>

Fund Balance Reserved - Conservation Fund	\$ 54,848
Fund Balance Reserved - Luddams Farm Fund	\$ 3,574
Fund Balance Reserved - Greenway Project Fund	\$ 11,220
Fund Balance Reserved - Planning Forfeited Deposits	\$ 77,733
Fund Balance Reserved - Police Training Programs	\$ 109
Fund Balance Reserved - Police Dream Program	\$ 10,093
Fund Balance Reserved - Police Reward Fund	\$ 218
Fund Balance Reserved - Joan Frey Ambulance Fund	\$ 5,889
Fund Balance Reserved - Restitution Police	\$ 150
Fund Balance Reserved - Dick's Sporting Goods	\$ 30,497
Fund Balance Reserved - Conservation Gifts Fund	\$ 5,224
Fund Balance Reserved - School Ball Field	\$ 142
Fund Balance Reserved - Fire Safety Education	\$ 499
Fund Balance Reserved - Last Resort Fund	\$ 13,832
Fund Balance Reserved - EMA Gifts Fund	\$ 98
Fund Balance Reserved - Fire Sprinkler Education	\$ 112
Fund Balance Reserved - Fire Equipment/Training Gift	\$ 1,500
Fund Balance Reserved - Compost Bin Program	\$ 968
Fund Balance Reserved - Route 53 Hanover Mall Gift	\$ 1,748
Fund Balance Reserved - Hazardous Material	\$ 4,744
Fund Balance Reserved - WPAT Loan Program	\$ 113,477
Fund Balance Reserved - Planning Oversight Mitigation Fund	\$ 83,798
Fund Balance Reserved - Senior Tax Assistance Fund	\$ 756
Fund Balance Reserved - Veterans Gift Fund	\$ 7,456
Fund Balance Reserved - Local Education Donation Fund	\$ 669
Fund Balance Reserved - Health Mitigation Fund	\$ 31,990
Fund Balance Reserved - Council On Aging Gift Fund	\$ 9,263
Fund Balance Reserved - Historical Commission Gift Fund	\$ 50
Fund Balance Reserved - John Curtis Library Gift Fund	\$ 20,508
Fund Balance Reserved - Park & Recreation Gifts	\$ 655
Fund Balance Reserved - Hanover at Play Fund	\$ 1,233
Fund Balance Reserved - Playground Committee	\$ 945
Fund Balance Reserved - 300th Anniversary Fund	\$ 425
Fund Balance Reserved - Tedeschi Recreation Gift Fund	\$ 14,405
Fund Balance Reserved - Summer Camp Gift	\$ 5,000
Fund Balance Reserved - Playground Improvement Gift	\$ 5,505
Fund Balance Reserved - Press Box Gift	\$ 2,186
Fund Balance Reserved - Cultural Council Gift Fund	\$ 102,824
<b>Total Fund Equity</b>	<b>\$ 624,340</b>

**Total Liabilities and Fund Equity \$ 798,680**

## COMMUNITY PRESERVATION FUND

### ASSETS

Cash	\$	3,395,995
Receivables:		
CPA Surcharge Receivable	\$	13,152
<b>Total Assets</b>	<b>\$</b>	<b>3,409,148</b>

### LIABILITIES & FUND EQUITY

Liabilities:		
Warrants Payable	\$	-
Deferred Revenue	\$	13,152
<b>Total Liabilities</b>	<b>\$</b>	<b>13,152</b>
Fund Balance Reserved for Expenditures	\$	408,208
Fund Balance Reserved for Historic Resources	\$	238,455
Fund Balance Reserved for Community Housing	\$	312,192
Fund Balance Reserved for Open Space	\$	311,968
Fund Balance Reserved for Continued Appropriations	\$	263,397
Undesignated Fund Balance	\$	1,861,776
<b>Total Fund Equity</b>	<b>\$</b>	<b>3,395,995</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b>3,409,148</b>

## SCHOOL LUNCH

### ASSETS

Cash	\$	53,673
<b>Total Assets</b>	<b>\$</b>	<b><u>53,673</u></b>

### LIABILITIES & FUND EQUITY

#### Liabilities:

Warrants Payable	\$	25,493
<b>Total Liabilities</b>	<b>\$</b>	<b><u>25,493</u></b>

Undesignated Fund Balance	\$	28,181
<b>Total Fund Equity</b>	<b>\$</b>	<b><u>28,181</u></b>

<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b><u>53,673</u></b>
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## SCHOOL - ALL GRANTS

### ASSETS

Cash	\$	75,471
<b>Total Assets</b>	<b>\$</b>	<b>75,471</b>

### LIABILITIES & FUND EQUITY

#### Liabilities:

Warrants Payable	\$	8,877
<b>Total Liabilities</b>	<b>\$</b>	<b>8,877</b>

Fund Balance Reserved - MTC Green Schools	\$	5,000
Fund Balance Reserved - Various Grants	\$	450
Fund Balance Reserved - SPED Circuit Breaker	\$	61,144
<b>Total Fund Equity</b>	<b>\$</b>	<b>66,594</b>

<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b>75,471</b>
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## SCHOOL - REVOLVING & GIFTS

### ASSETS

Cash	\$ 319,471
<b>Total Assets</b>	<b>\$ 319,471</b>

### LIABILITIES & FUND EQUITY

#### Liabilities:

Warrants Payable	\$ 22,058
<b>Total Liabilities</b>	<b>\$ 22,058</b>

Fund Balance Reserved for Petty Cash	\$ 13,100
Fund Balance Reserved - Athletics Revolving	\$ 16,314
Fund Balance Reserved - Full Day Kindergarten	\$ 30,549
Fund Balance Reserved - High School Robotics Revolving	\$ 116
Fund Balance Reserved - Middle School Performance Troupe	\$ 109
Fund Balance Reserved - Cedar Library Revolving	\$ 199
Fund Balance Reserved - Center Library Revolving	\$ 8,390
Fund Balance Reserved - Middle School Library Revolving	\$ 4,924
Fund Balance Reserved - Student Assistance	\$ 2,115
Fund Balance Reserved - School Building Rental Revolving	\$ 54,871
Fund Balance Reserved - School Energy Revolving	\$ 154
Fund Balance Reserved - SPED Transportation Revolving	\$ 1,070
Fund Balance Reserved - Preschool Revolving	\$ 4,166
Fund Balance Reserved - Summer School	\$ 654
Fund Balance Reserved - Lost Book Revolving	\$ 11,034
Fund Balance Reserved - SPED Revolving	\$ 101
Fund Balance Reserved - Enrichment Programs	\$ 6,759
Fund Balance Reserved - Birthday Book Revolving	\$ 1,427
Fund Balance Reserved - Center/Sylvester Birthday Book Revolving	\$ 4,628
Fund Balance Reserved - FACE Performing Arts	\$ 6,820
Fund Balance Reserved - FACE Enrichment	\$ 24,960
Fund Balance Reserved - FACE Before & After	\$ 64,583
Fund Balance Reserved - SEPAC Gift	\$ 15
Fund Balance Reserved - Local Education Fund	\$ 851
Fund Balance Reserved - MCC Stars Grant Sylvester	\$ 431
Fund Balance Reserved - Middle School PTA Gifts	\$ 562
Fund Balance Reserved - Center School PTA Gifts	\$ 1,224
Fund Balance Reserved - Cedar School PTA Gifts	\$ 2,000
Fund Balance Reserved - Cedar Other Gifts	\$ 8,533
Fund Balance Reserved - Center Other Gifts	\$ 4,789
Fund Balance Reserved - Sylvester Other Gifts	\$ 623
Fund Balance Reserved - Middle School Other Gifts	\$ 4,959
Fund Balance Reserved - High School Other Gifts	\$ 7,411
Fund Balance Reserved - District Other Gifts	\$ 8,774
Fund Balance Reserved - Hanover Cultural Council	\$ 200
<b>Total Fund Equity</b>	<b>\$ 297,413</b>

<b>Total Liabilities and Fund Equity</b>	<b>\$ 319,471</b>
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## TOWN - CAPITAL PROJECTS

### ASSETS

Cash	\$ 555,721
<b>Total Assets</b>	<b><u>\$ 555,721</u></b>

### LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$ 108
Bonds Anticipation Notes Payable	<u>\$ 2,630,679</u>
<b>Total Liabilities</b>	<b><u>\$ 2,630,787</u></b>

Fund Balance Reserved- Financial Software	\$ 37,934
Fund Balance Reserved- Road Reconstruction	\$ 256,021
Fund Balance Reserved- Factory Pond Dam	\$ 96,727
Fund Balance Reserved- Fire Breath APP SCBA	\$ (243,878)
Fund Balance Reserved- Fire Port Radio Equip	\$ (109,726)
Fund Balance Reserved- RES-DPW 4X4 Pickup	\$ (31,082)
Fund Balance Reserved- RES-DPW One Ton Dump Truck	\$ (58,337)
Fund Balance Reserved- RES-DPW Dump Truck	\$ (148,233)
Fund Balance Reserved- RES- Energy MGMT Controls	\$ (3,238)
Fund Balance Reserved- RES- Fire HQ Generator	\$ (115,290)
Fund Balance Reserved- RES- Fire HQ Kitchen Renovation	\$ (45,915)
Fund Balance Reserved- DPW Large Dump Truck	\$ (155,085)
Fund Balance Reserved- DPW Multi-Tool Trailer	\$ (138,341)
Fund Balance Reserved- Cedar School Roof	\$ (13,739)
Fund Balance Reserved- Fire Truck Pump	\$ (492,383)
Fund Balance Reserved- Refurb Fire Pump Eng	\$ (214,177)
Fund Balance Reserved- DPW Large Dump Truck	\$ (167,648)
Fund Balance Reserved- Vacuum Sweeper Truck	\$ (247,056)
Fund Balance Reserved - Aerial Ladder Replace	<u>\$ (281,620)</u>
<b>Total Fund Equity</b>	<b><u>\$ (2,075,066)</u></b>

**Total Liabilities and Fund Equity \$ 555,721**

## SCHOOL - CAPITAL PROJECTS

### ASSETS

Cash	\$ 4,278,907
Due From MSBA	\$ -
<b>Total Assets</b>	<b><u>\$ 4,278,907</u></b>

### LIABILITIES & FUND EQUITY

Liabilities:	
Warrants Payable	\$ 5,003
Deferred Revenue	\$ -
Bond Anticipation Notes Payable	<u>\$ 15,269,542</u>
<b>Total Liabilities</b>	<b><u>\$ 15,274,545</u></b>
Fund Balance Reserved - High School Construction	\$ 1,302,435
Fund Balance Reserved- Center School Renovate	<u>\$ (12,298,073)</u>
<b>Total Fund Equity</b>	<b><u>\$ (10,995,638)</u></b>
<b>Total Liabilities and Fund Equity</b>	<b><u>\$ 4,278,907</u></b>

## ROADWAY IMPROVEMENTS

### ASSETS

Cash	\$	(553,243)
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Total Assets	\$	<u>(553,243)</u>
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### LIABILITIES & FUND EQUITY

#### Liabilities:

Warrants Payable	\$	-
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Deferred Revenue	\$	-
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Bond Anticipation Notes Payable	\$	-
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Total Liabilities	\$	<u>-</u>
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Fund Balance Reserved - Chapter 90 Projects	\$	(553,243)
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Total Fund Equity	\$	<u>(553,243)</u>
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Total Liabilities and Fund Equity	\$	<u>(553,243)</u>
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## WATER ENTERPRISE

### ASSETS

Cash	\$ 1,383,489
Receivables:	
Water User Charges Receivable	\$ 701,020
Water Liens Added to Taxes Receivable	\$ 15,937
<b>Total Assets</b>	<b><u>\$ 2,100,446</u></b>

### LIABILITIES & FUND EQUITY

Liabilities:	
Warrants Payable	\$ 126,606
Deferred Revenue	\$ 716,957
<b>Total Liabilities</b>	<b><u>\$ 843,563</u></b>
Fund Balance Reserved for Encumbrances	\$ 24,531
Fund Balance Reserved for Expenditures	\$ 263,000
Fund Balance Reserved for Continued Appropriations	\$ 107,240
Undesignated Fund Balance	\$ 862,111
<b>Total Fund Equity</b>	<b><u>\$ 1,256,883</u></b>
<b>Total Liabilities and Fund Equity</b>	<b><u>\$ 2,100,446</u></b>

## WATER - CAPITAL PROJECTS

### ASSETS

Cash

	\$	179,383
<b>Total Assets</b>	<b>\$</b>	<b>179,383</b>

### LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable

\$ 4,560

BAN Payable

\$ 625,000

Total Liabilities \$ 629,560

Fund Balance Reserved - Water Treatment Plant

\$ (228,419)

Fund Balance Reserved - Water Mains

\$ (93,462)

Fund Balance Reserved - Water Treatment Plant

\$ (111,529)

Fund Balance Reserved - Pond St Water Treatment Plant

\$ (16,767)

Total Fund Equity \$ (450,177)

**Total Liabilities and Fund Equity \$ 179,383**

## EXPENDABLE TRUSTS

### ASSETS

Cash	\$ 7,151,941
Investments	\$ 797,790
Departmental Receivables	\$ 80,000
<b>Total Assets</b>	<b>\$ 8,029,731</b>

### LIABILITIES & FUND EQUITY

#### Liabilities:

Warrants Payable	\$ -
Due to Other Funds	\$ 30,000
<b>Total Liabilities</b>	<b>\$ 30,000</b>

Fund Balance Reserved - Wind Turbine Stabilization Fund	\$ 66,965
Fund Balance Reserved - Stabilization Fund	\$ 2,134,390
Fund Balance Reserved - School Sickleave Fund	\$ 432,040
Fund Balance Reserved - Town Sickleave Fund	\$ 531,236
Fund Balance Reserved - Municipal Insurance Trust	\$ 40,007
Fund Balance Reserved- Capital Stabilization	\$ 712,801
Fund Balance Reserved - Roswell Gardner Trust	\$ 13,326
Fund Balance Reserved - Affordable Housing Trust	\$ 851,336
Fund Balance Reserved - OPEB Trust	\$ 2,241,334
Fund Balance Reserved - V.F.W. Trust	\$ 72,552
Fund Balance Reserved - David M. Walsh Scholarship Trust	\$ 14,003
Fund Balance Reserved - Florence Goss School Prize Trust	\$ 2,791
Fund Balance Reserved - William Dowden Scholarship Trust	\$ 3,251
Fund Balance Reserved - Ahearn Scholarship Trust	\$ 5,572
Fund Balance Reserved - Sylvester School Repair Trust	\$ 1,526
Fund Balance Reserved - Salmond School Trust	\$ 35,269
Fund Balance Reserved - Washburn Scholarship Trust	\$ 5,424
Fund Balance Reserved - Hall Playground Trust	\$ 7,596
Fund Balance Reserved - George Higginson Memorial Trust	\$ 185
Fund Balance Reserved - Jenkins Music Scholarship Trust	\$ 4,480
Fund Balance Reserved - William B. Sides Scholarship Trust	\$ 199
Fund Balance Reserved - Ellis Playground Trust	\$ 18,706
Fund Balance Reserved - Cemetery Perpetual Care	\$ 5,632
Fund Balance Reserved - Wilder Cemetery Trust	\$ 1,320
Fund Balance Reserved - John Curtis Library Trust	\$ 797,790
<b>Total Fund Equity</b>	<b>\$ 7,999,731</b>

**Total Liabilities and Fund Equity** **\$ 8,029,731**

## NON - EXPENDABLE TRUSTS

### ASSETS

Cash

	\$	186,460
<b>Total Assets</b>	<b>\$</b>	<b>186,460</b>

### LIABILITIES & FUND EQUITY

Fund Balance Reserved - Florence Goss School Prize Trust	\$	1,500
Fund Balance Reserved - Ahearn Scholarship Trust	\$	20,000
Fund Balance Reserved - Sylvester School Repair Trust	\$	5,000
Fund Balance Reserved - Salmond School Trust	\$	5,000
Fund Balance Reserved - Hall Playground Trust	\$	5,000
Fund Balance Reserved - George Higginson Memorial Trust	\$	1,500
Fund Balance Reserved - Ellis Playground Trust	\$	10,000
Fund Balance Reserved - Cemetery Perpetual Care	\$	137,745
Fund Balance Reserved - Wilder Cemetery Trust	\$	715
<b>Total Fund Equity</b>	<b>\$</b>	<b>186,460</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b>186,460</b>

## STUDENT ACTIVITY

### ASSETS

Cash

	\$	134,559
<b>Total Assets</b>	<b>\$</b>	<b>134,559</b>

### LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable

\$ -

Other Liabilities:

Cedar Student Activities

\$ 72

Center Student Activities

\$ 5,977

Middle School Student Activities

\$ 65,804

High School Student Activities

\$ 62,706

Total Liabilities \$ 134,559

**Total Liabilities and Fund Equity \$ 134,559**

## LAND USE BOARDS

### ASSETS

Cash

	\$	503,767
<b>Total Assets</b>	<b>\$</b>	<b>503,767</b>

### LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable

\$ 420

Due to Other Governments

\$ 1,453

Guarantee Deposits Held

\$ 501,894

Total Liabilities	\$	503,767
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<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b>503,767</b>
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## AGENCY - OTHER

### ASSETS

Cash

	\$	359,315
<b>Total Assets</b>	<b>\$</b>	<b>359,315</b>

### LIABILITIES & FUND EQUITY

#### Liabilities:

Warrants Payable	\$	31,886
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Due to Commonwealth	\$	10,463
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#### Other Liabilities:

Due to Deputy Collector	\$	2,024
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Due to Registry of Deeds	\$	391
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Tailings and Unclaimed Items	\$	24,832
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Police Off Duty Details	\$	(78,084)
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Fire Off Duty Details	\$	(15,255)
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School Off Duty Details	\$	-
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Other Liabilities	\$	383,059
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<b>Total Liabilities</b>	<b>\$</b>	<b>359,315</b>
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<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b>359,315</b>
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## GENERAL LT DEBT OBLIGATIONS

### ASSETS

Amounts to be Provided For Bonds	\$ 37,415,768
<b>Total Assets</b>	<b><u>\$ 37,415,768</u></b>

### LIABILITIES & FUND EQUITY

Bonds Payable:	
Inside Buildings	\$ 3,273,000
Inside Departmental Equipment	\$ 119,000
Inside School Buildings	\$ 19,204,000
Inside Sewer	\$ 55,000
Inside Other	\$ 7,662,700
Outside Landfill	\$ -
Outside Water	\$ 1,571,300
Outside Other	\$ 260,768
Outside School Buildings	\$ 5,270,000
Bonds Authorized - Memo	\$ 40,204,420
Bonds Authorized - Memo Offset	\$ (40,204,420)
<b>Total Liabilities</b>	<b><u>\$ 37,415,768</u></b>
<b>Total Liabilities and Fund Equity</b>	<b><u>\$ 37,415,768</u></b>



Town of Hanover  
FY18 Budget to Actual Comparison  
General Fund  
6.30.18

Department	Description	FY18 Original Budget	FY18 CFWD Budget	FY18 Amend Budget	FY18 Municipal Relief	FY18 Adjusted Budget	YTD Expenditures	FY18 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
122 TOWN MANAGER	5100 PERSONAL SERVICES	275,035.00	-	-		275,035.00	274,926.62	-	108.38	-	108.38
	5200 GENERAL EXPENSES	63,900.00	-	48,000.00	45,000.00	156,900.00	132,213.02	-	24,686.98	-	24,686.98
		338,935.00	-	48,000.00	45,000.00	431,935.00	407,139.64	-	24,795.36	-	24,795.36
	5400 CFWD ARTICLES	-	16,395.65	-	-	16,395.65	-	-	16,395.65	16,395.65	-
	5400 NEW ARTICLES	501,000.00	-	-	-	501,000.00	437,773.76	-	63,226.24	63,226.24	-
		501,000.00	16,395.65	-	-	517,395.65	437,773.76	-	79,621.89	79,621.89	-
	TOTAL TOWN MANAGER	839,935.00	16,395.65	48,000.00	45,000.00	949,330.65	844,913.40	-	104,417.25	79,621.89	24,795.36
138 CENTRAL OFFICE SUPPLY	5200 GENERAL EXPENSES	30,000.00	-	-	-	30,000.00	15,768.59	15.98	14,215.43	-	14,215.43
151 LEGAL SERVICES	5200 GENERAL EXPENSES	155,000.00	-	-	-	155,000.00	178,258.56	1,176.00	(24,434.56)	-	(24,434.56)
	5100 PERSONAL SERVICES	275,035.00	-	-	-	275,035.00	274,926.62	-	108.38	-	108.38
	5200 GENERAL EXPENSES	248,900.00	-	48,000.00	45,000.00	341,900.00	326,240.17	1,191.98	14,467.85	-	14,467.85
	TOTAL BUDGET	523,935.00	-	48,000.00	45,000.00	616,935.00	601,166.79	1,191.98	14,576.23	-	14,576.23
	TOTAL ARTICLES	501,000.00	16,395.65	-	-	517,395.65	437,773.76	-	79,621.89	79,621.89	-
	TOTAL GENERAL GOVERNMENT	1,024,935.00	16,395.65	48,000.00	45,000.00	1,134,330.65	1,038,940.55	1,191.98	94,198.12	79,621.89	14,576.23
131 ADVISORY COMMITTEE	5100 PERSONAL SERVICES	2,500.00	-	-	-	2,500.00	1,320.66	-	1,179.34	-	1,179.34
	5200 GENERAL EXPENSES	525.00	-	-	-	525.00	-	-	525.00	-	525.00
		3,025.00	-	-	-	3,025.00	1,320.66	-	1,704.34	-	1,704.34
	TOTAL ADVISORY COMM	3,025.00	-	-	-	3,025.00	1,320.66	-	1,704.34	-	1,704.34
133 FINANCE	5100 PERSONAL SERVICES	134,054.00	-	-	-	134,054.00	158,891.94	-	(24,837.94)	-	(24,837.94)
	5200 GENERAL EXPENSES	21,400.00	-	-	-	21,400.00	10,527.00	5,400.00	5,473.00	-	5,473.00
		155,454.00	-	-	-	155,454.00	169,418.94	5,400.00	(19,364.94)	-	(19,364.94)
	TOTAL FINANCE	155,454.00	-	-	-	155,454.00	169,418.94	5,400.00	(19,364.94)	-	(19,364.94)
141 ASSESSORS	5100 PERSONAL SERVICES	121,145.00	-	-	-	121,145.00	107,657.96	-	13,487.04	-	13,487.04
	5200 GENERAL EXPENSES	14,870.00	-	-	25,000.00	39,870.00	32,346.32	460.00	7,063.68	-	7,063.68
		136,015.00	-	-	25,000.00	161,015.00	140,004.28	460.00	20,550.72	-	20,550.72
	5400 CFWD ARTICLES	-	52,820.26	-	-	52,820.26	52,820.26	-	-	-	-
	5400 NEW ARTICLES	-	-	-	-	-	-	-	-	-	-
		-	52,820.26	-	-	52,820.26	52,820.26	-	-	-	-
	TOTAL ASSESSORS	136,015.00	52,820.26	-	25,000.00	213,835.26	192,824.54	460.00	20,550.72	-	20,550.72
145 TREAS/COLLECTOR	5100 PERSONAL SERVICES	263,513.00	-	-	(40,000.00)	223,513.00	204,065.92	-	19,447.08	-	19,447.08
	5200 GENERAL EXPENSES	34,988.00	-	-	40,000.00	74,988.00	86,966.80	630.48	(12,609.28)	-	(12,609.28)
		298,501.00	-	-	-	298,501.00	291,032.72	630.48	6,837.80	-	6,837.80
	TOTAL TREAS/COLL	298,501.00	-	-	-	298,501.00	291,032.72	630.48	6,837.80	-	6,837.80
147 TAX TITLE	5200 GENERAL EXPENSES	5,000.00	-	-	-	5,000.00	126.40	-	4,873.60	-	4,873.60
148 PAYROLL/BENEFITS	5100 PERSONAL SERVICES	99,752.00	-	-	-	99,752.00	98,449.48	-	1,302.52	-	1,302.52
	5200 GENERAL EXPENSES	67,980.00	-	-	-	67,980.00	62,905.58	-	5,074.42	-	5,074.42

Town of Hanover  
FY18 Budget to Actual Comparison  
General Fund  
6.30.18

Department	Description	FY18 Original Budget	FY18 CFWD Budget	FY18 Amend Budget	FY18 Municipal Relief	FY18 Adjusted Budget	YTD Expenditures	FY18 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
		167,732.00	-	-	-	167,732.00	161,355.06	-	6,376.94	-	6,376.94
	TOTAL PAY/BENEFITS	167,732.00	-	-	-	167,732.00	161,355.06	-	6,376.94	-	6,376.94
161 TOWN CLERK	5100 PERSONAL SERVICES	111,352.00	-	-	-	111,352.00	113,051.06	-	(1,699.06)	-	(1,699.06)
	5200 GENERAL EXPENSES	6,600.00	-	-	-	6,600.00	4,945.32	-	1,654.68	-	1,654.68
		117,952.00	-	-	-	117,952.00	117,996.38	-	(44.38)	-	(44.38)
	TOTAL TOWN CLERK	117,952.00	-	-	-	117,952.00	117,996.38	-	(44.38)	-	(44.38)
162 ELECTIONS/TOWN MTG	5100 PERSONAL SERVICES	8,500.00	-	-	-	8,500.00	10,670.82	-	(2,170.82)	-	(2,170.82)
	5200 GENERAL EXPENSES	11,630.00	-	-	-	11,630.00	9,032.37	-	2,597.63	-	2,597.63
		20,130.00	-	-	-	20,130.00	19,703.19	-	426.81	-	426.81
	5400 CFWD ARTICLES	-	32,000.00	-	-	32,000.00	-	-	32,000.00	32,000.00	-
	5400 NEW ARTICLES	-	-	-	-	-	-	-	-	-	-
		-	32,000.00	-	-	32,000.00	-	-	32,000.00	32,000.00	-
	TOTAL ELECTIONS	20,130.00	32,000.00	-	-	52,130.00	19,703.19	-	32,426.81	32,000.00	426.81
163 REGISTRARS	5100 PERSONAL SERVICES	35,200.00	-	-	-	35,200.00	35,216.70	-	(16.70)	-	(16.70)
	5200 GENERAL EXPENSES	7,300.00	-	-	-	7,300.00	7,127.49	-	172.51	-	172.51
		42,500.00	-	-	-	42,500.00	42,344.19	-	155.81	-	155.81
	TOTAL REGISTRARS	42,500.00	-	-	-	42,500.00	42,344.19	-	155.81	-	155.81
	5100 PERSONAL SERVICES	776,016.00	-	-	(40,000.00)	736,016.00	729,324.54	-	6,691.46	-	6,691.46
	5200 GENERAL EXPENSES	170,293.00	-	-	65,000.00	235,293.00	213,977.28	6,490.48	14,825.24	-	14,825.24
	TOTAL BUDGET	946,309.00	-	-	25,000.00	971,309.00	943,301.82	6,490.48	21,516.70	-	21,516.70
	TOTAL ARTICLES	-	84,820.26	-	-	84,820.26	52,820.26	-	32,000.00	32,000.00	-
	TOTAL FINANCE DEPARTMENT	946,309.00	84,820.26	-	25,000.00	1,056,129.26	996,122.08	6,490.48	53,516.70	32,000.00	21,516.70
210 POLICE	5100 PERSONAL SERVICES	3,006,819.00	-	-	-	3,006,819.00	2,982,843.65	-	23,975.35	-	23,975.35
	5200 GENERAL EXPENSES	183,298.00	-	-	-	183,298.00	177,285.72	1,965.82	4,046.46	-	4,046.46
		3,190,117.00	-	-	-	3,190,117.00	3,160,129.37	1,965.82	28,021.81	-	28,021.81
	5400 CFWD ARTICLES	-	15,535.26	-	-	15,535.26	15,535.14	-	0.12	0.12	(0.00)
	5400 NEW ARTICLES	147,000.00	-	-	-	147,000.00	136,471.10	-	10,528.90	10,528.90	-
		147,000.00	15,535.26	-	-	162,535.26	152,006.24	-	10,529.02	10,529.02	(0.00)
	TOTAL POLICE	3,337,117.00	15,535.26	-	-	3,352,652.26	3,312,135.61	1,965.82	38,550.83	10,529.02	28,021.81
292 ANIMAL CONTROL	5100 PERSONAL SERVICES	-	-	-	-	-	-	-	-	-	-
	5200 GENERAL EXPENSES	4,761.00	-	-	-	4,761.00	2,154.04	29.34	2,577.62	-	2,577.62
		4,761.00	-	-	-	4,761.00	2,154.04	29.34	2,577.62	-	2,577.62
	TOTAL ANIMAL CONTROL	4,761.00	-	-	-	4,761.00	2,154.04	29.34	2,577.62	-	2,577.62
299 COMMUNICATIONS	5100 PERSONAL SERVICES	584,991.00	-	-	-	584,991.00	562,755.64	-	22,235.36	-	22,235.36
	5200 GENERAL EXPENSES	66,828.00	-	-	-	66,828.00	65,008.05	-	1,819.95	-	1,819.95
		651,819.00	-	-	-	651,819.00	627,763.69	-	24,055.31	-	24,055.31
	5400 CFWD ARTICLES	-	-	-	-	-	-	-	-	-	-
	5400 NEW ARTICLES	-	-	-	-	-	-	-	-	-	-

Town of Hanover  
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General Fund  
6.30.18

Department	Description	FY18 Original Budget	FY18 CFWD Budget	FY18 Amend Budget	FY18 Municipal Relief	FY18 Adjusted Budget	YTD Expenditures	FY18 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
		-	-	-	-	-	-	-	-	-	-
	TOTAL COMMUNICATIONS	651,819.00	-	-	-	651,819.00	627,763.69	-	24,055.31	-	24,055.31
213 NEXTEL ELECTRICITY	5200 GENERAL EXPENSES					-	-	-	-	-	-
	5100 PERSONAL SERVICES	3,591,810.00	-	-	-	3,591,810.00	3,545,599.29	-	46,210.71	-	46,210.71
	5200 GENERAL EXPENSES	254,887.00	-	-	-	254,887.00	244,447.81	1,995.16	8,444.03	-	8,444.03
	<b>TOTAL BUDGET</b>	<b>3,846,697.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,846,697.00</b>	<b>3,790,047.10</b>	<b>1,995.16</b>	<b>54,654.74</b>	<b>-</b>	<b>54,654.74</b>
	<b>TOTAL ARTICLES</b>	<b>147,000.00</b>	<b>15,535.26</b>	<b>-</b>	<b>-</b>	<b>162,535.26</b>	<b>152,006.24</b>	<b>-</b>	<b>10,529.02</b>	<b>10,529.02</b>	<b>(0.00)</b>
	<b>TOTAL POLICE</b>	<b>3,993,697.00</b>	<b>15,535.26</b>	<b>-</b>	<b>-</b>	<b>4,009,232.26</b>	<b>3,942,053.34</b>	<b>1,995.16</b>	<b>65,183.76</b>	<b>10,529.02</b>	<b>54,654.74</b>
220 FIRE	5100 PERSONAL SERVICES	2,724,985.00	-	-	-	2,724,985.00	2,646,762.58	-	78,222.42		78,222.42
	5200 GENERAL EXPENSES	265,754.00	-	-	-	265,754.00	241,538.73	133.47	24,081.80		24,081.80
		2,990,739.00	-	-	-	2,990,739.00	2,888,301.31	133.47	102,304.22	-	102,304.22
	5400 CFWD ARTICLES	-	50,793.35	(186.40)	-	50,606.95	15,232.27		35,374.68	35,374.68	-
	5400 NEW ARTICLES	15,000.00	-	-	-	15,000.00	11,905.99		3,094.01	3,094.01	-
		15,000.00	50,793.35	(186.40)	-	65,606.95	27,138.26	-	38,468.69	38,468.69	-
	<b>TOTAL FIRE</b>	<b>3,005,739.00</b>	<b>50,793.35</b>	<b>(186.40)</b>	<b>-</b>	<b>3,056,345.95</b>	<b>2,915,439.57</b>	<b>133.47</b>	<b>140,772.91</b>	<b>38,468.69</b>	<b>102,304.22</b>
291 EMERGENCY MGMT	5200 GENERAL EXPENSES	5,000.00	-	-	-	5,000.00	3,853.40	-	1,146.60	-	1,146.60
	5100 PERSONAL SERVICES	2,724,985.00	-	-	-	2,724,985.00	2,646,762.58	-	78,222.42	-	78,222.42
	5200 GENERAL EXPENSES	270,754.00	-	-	-	270,754.00	245,392.13	133.47	25,228.40	-	25,228.40
	<b>TOTAL BUDGET</b>	<b>2,995,739.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,995,739.00</b>	<b>2,892,154.71</b>	<b>133.47</b>	<b>103,450.82</b>	<b>-</b>	<b>103,450.82</b>
	<b>TOTAL ARTICLES</b>	<b>15,000.00</b>	<b>50,793.35</b>	<b>(186.40)</b>	<b>-</b>	<b>65,606.95</b>	<b>27,138.26</b>	<b>-</b>	<b>38,468.69</b>	<b>38,468.69</b>	<b>-</b>
	<b>TOTAL FIRE</b>	<b>3,010,739.00</b>	<b>50,793.35</b>	<b>(186.40)</b>	<b>-</b>	<b>3,061,345.95</b>	<b>2,919,292.97</b>	<b>133.47</b>	<b>141,919.51</b>	<b>38,468.69</b>	<b>103,450.82</b>
255 DMI	5100 PERSONAL SERVICES	612,009.00	-	-	-	612,009.00	661,073.79	-	(49,064.79)	-	(49,064.79)
	5200 GENERAL EXPENSES	44,000.00	-	-	-	44,000.00	37,833.94	909.31	5,256.75	-	5,256.75
		656,009.00	-	-	-	656,009.00	698,907.73	909.31	(43,808.04)	-	(43,808.04)
	5400 NEW ARTICLES	232,200.00	-	-	-	232,200.00	23,566.00	-	208,634.00	208,634.00	-
		888,209.00	-	-	-	888,209.00	722,473.73	909.31	164,825.96	208,634.00	(43,808.04)
522 VNA	5100 PERSONAL SERVICES	143,129.00	-	-	-	143,129.00	106,417.52	-	36,711.48		36,711.48
	5200 GENERAL EXPENSES	1,500.00	-	-	-	1,500.00	1,500.00	-	-		-
		144,629.00	-	-	-	144,629.00	107,917.52	-	36,711.48	-	36,711.48
	<b>TOTAL VNA</b>	<b>144,629.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>144,629.00</b>	<b>107,917.52</b>	<b>-</b>	<b>36,711.48</b>	<b>-</b>	<b>36,711.48</b>
541 COUNCIL ON AGING	5100 PERSONAL SERVICES	172,418.00	-	-	-	172,418.00	158,475.96	-	13,942.04		13,942.04
	5200 GENERAL EXPENSES	47,406.00	-	-	-	47,406.00	38,545.03	6,385.00	2,475.97		2,475.97
		219,824.00	-	-	-	219,824.00	197,020.99	6,385.00	16,418.01	-	16,418.01
	<b>TOTAL COA</b>	<b>219,824.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>219,824.00</b>	<b>197,020.99</b>	<b>6,385.00</b>	<b>16,418.01</b>	<b>-</b>	<b>16,418.01</b>

Town of Hanover  
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Department	Description	FY18 Original Budget	FY18 CFWD Budget	FY18 Amend Budget	FY18 Municipal Relief	FY18 Adjusted Budget	YTD Expenditures	FY18 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
543 VETERANS SERVICES	5100 PERSONAL SERVICES	22,316.00	-	-	-	22,316.00	22,084.02	-	231.98		231.98
	5200 GENERAL EXPENSES	129,950.00	-	-	-	129,950.00	126,389.84	1,128.68	2,431.48		2,431.48
		152,266.00	-	-	-	152,266.00	148,473.86	1,128.68	2,663.46	-	2,663.46
	5400 NEW ARTICLES	21,806.75				21,806.75	21,806.75	-	-	-	-
	TOTAL VETERANS SVCS	174,072.75	-	-	-	174,072.75	170,280.61	1,128.68	2,663.46	-	2,663.46
610 LIBRARY	5100 PERSONAL SERVICES	392,814.00	-	-	-	392,814.00	405,299.72	-	(12,485.72)		(12,485.72)
	5200 GENERAL EXPENSES	167,048.00	-	-	-	167,048.00	131,773.54		35,274.46		35,274.46
		559,862.00	-	-	-	559,862.00	537,073.26	-	22,788.74	-	22,788.74
	5400 CFWD ARTICLES	-	1,200.00	(1,200.00)	-	-	-	-	-		-
	TOTAL LIBRARY	559,862.00	1,200.00	(1,200.00)	-	559,862.00	537,073.26	-	22,788.74	-	22,788.74
630 Park & Rec	5100 PERSONAL SERVICES	73,361.00	-	-	-	73,361.00	61,754.39	-	11,606.61		11,606.61
	5200 GENERAL EXPENSES	80,200.00	-	-	-	80,200.00	92,577.77	-	(12,377.77)		(12,377.77)
		153,561.00	-	-	-	153,561.00	154,332.16	-	(771.16)	-	(771.16)
	5400 CFWD ARTICLES	-	21,806.75	(21,806.75)	-	-	-	-	-		-
	TOTAL PARK & REC	153,561.00	21,806.75	(21,806.75)	-	153,561.00	154,332.16	-	(771.16)	#	(771.16)
670 STETSON HOUSE	5400 CFWD ARTICLES	-	882.83	-	-	882.83	-	-	882.83	882.83	-
	5100 PERSONAL SERVICES	1,416,047.00			-	1,416,047.00	1,415,105.40	-	941.60	-	941.60
	5200 GENERAL EXPENSES	470,104.00			-	470,104.00	428,620.12	8,422.99	33,060.89	-	33,060.89
	TOTAL BUDGET	1,886,151.00	-	-	-	1,886,151.00	1,843,725.52	8,422.99	34,002.49	-	34,002.49
	TOTAL ARTICLES	232,200.00	23,889.58	(23,006.75)	-	233,082.83	23,566.00	-	209,516.83	#	209,516.83
	TOTAL COMMUNITY RESOURCES	2,118,351.00	23,889.58	(23,006.75)	-	2,119,233.83	1,867,291.52	8,422.99	243,519.32	209,516.83	34,002.49
300 HANOVER SCHOOLS	310 HPS - REGULAR EDUC	20,153,732.00	-	54,080.00	-	20,207,812.00	20,514,007.30	25,622.18	(331,817.48)		(331,817.48)
	320 HPS - SPED	7,011,383.00	-	(54,080.00)	-	6,957,303.00	6,622,832.83	2,652.69	331,817.48		331,817.48
		27,165,115.00	-	-	-	27,165,115.00	27,136,840.13	28,274.87	(0.00)	-	(0.00)
	5400 CFWD ARTICLES	-	88,772.53	-	-	88,772.53	88,772.53		-	-	-
	5400 NEW ARTICLES	240,000.00	-	-	-	240,000.00	65,000.00		175,000.00	175,000.00	-
380 SCHOOL MEDICAID		240,000.00	88,772.53	-	-	328,772.53	153,772.53	-	175,000.00	175,000.00	-
	5400 CFWD ARTICLES	-	3,129.00			3,129.00	3,129.00		-	-	-
	5400 NEW ARTICLES								-	-	-
		-	3,129.00	-	-	3,129.00	3,129.00	-	-	-	-
	TOTAL SCHOOL	27,405,115.00	91,901.53	-	-	27,497,016.53	27,293,741.66	28,274.87	175,000.00	#	175,000.00
	TOTAL BUDGET	27,165,115.00	-	-	-	27,165,115.00	27,136,840.13	28,274.87	(0.00)	-	(0.00)
	TOTAL ARTICLES	240,000.00	91,901.53	-	-	331,901.53	156,901.53	-	175,000.00	#	175,000.00
	TOTAL SCHOOL	27,405,115.00	91,901.53	-	-	27,497,016.53	27,293,741.66	28,274.87	175,000.00	175,000.00	(0.00)

Town of Hanover  
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Department	Description	FY18 Original Budget	FY18 CFWD Budget	FY18 Amend Budget	FY18 Municipal Relief	FY18 Adjusted Budget	YTD Expenditures	FY18 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
390 SSVT	5200 GENERAL EXPENSES	797,804.00	-	-	-	797,804.00	787,060.74	-	10,743.26	-	10,743.26
192 PUBLIC BUILDINGS	5100 PERSONAL SERVICES	1,952,274.00	-	-	20,000.00	1,972,274.00	1,966,751.46	-	5,522.54	-	5,522.54
	5200 GENERAL EXPENSES	1,720,876.00	-	49,500.00	-	1,770,376.00	1,688,662.23	73,637.98	8,075.79	-	8,075.79
		3,673,150.00	-	49,500.00	20,000.00	3,742,650.00	3,655,413.69	73,637.98	13,598.33	-	13,598.33
	5400 CFWD ARTICLES	-	331,479.42	(40,167.32)	-	291,312.10	264,874.32	-	26,437.78	26,437.78	(0.00)
	5400 NEW ARTICLES	159,000.00	-	-	-	159,000.00	90,653.03	-	68,346.97	68,346.97	-
		159,000.00	331,479.42	(40,167.32)	-	450,312.10	355,527.35	-	94,784.75	94,784.75	(0.00)
	TOTAL PUBLIC BDLGS	3,832,150.00	331,479.42	9,332.68	20,000.00	4,192,962.10	4,010,941.04	73,637.98	108,383.08	94,784.75	13,598.33
	5100 PERSONAL SERVICES	1,952,274.00	-	-	20,000.00	1,972,274.00	1,966,751.46	-	5,522.54	-	5,522.54
	5200 GENERAL EXPENSES	1,720,876.00	-	49,500.00	-	1,770,376.00	1,688,662.23	73,637.98	8,075.79	-	8,075.79
	TOTAL BUDGET	3,673,150.00	-	49,500.00	20,000.00	3,742,650.00	3,655,413.69	73,637.98	13,598.33	-	13,598.33
	TOTAL ARTICLES	159,000.00	331,479.42	(40,167.32)	-	450,312.10	355,527.35	-	94,784.75	94,784.75	(0.00)
	TOTAL FACILITIES	3,832,150.00	331,479.42	9,332.68	20,000.00	4,192,962.10	4,010,941.04	73,637.98	108,383.08	94,784.75	13,598.33
410 TRAFFIC CONTROL	5400 CFWD ARTICLES	-	-	-	-	-	-	-	-	-	-
421 DPW ADMIN	5100 PERSONAL SERVICES	223,093.00	-	-	(20,000.00)	203,093.00	174,410.88	-	28,682.12	-	28,682.12
	5200 GENERAL EXPENSES	62,500.00	-	-	-	62,500.00	39,796.30	677.72	22,025.98	-	22,025.98
		285,593.00	-	-	(20,000.00)	265,593.00	214,207.18	677.72	50,708.10	-	50,708.10
	5400 CFWD ARTICLES	-	160,113.20	(51,009.26)	-	109,103.94	62,240.00	-	46,863.94	46,863.94	-
	5400 NEW ARTICLES	30,000.00	-	-	-	30,000.00	-	-	30,000.00	30,000.00	-
		30,000.00	160,113.20	(51,009.26)	-	139,103.94	62,240.00	-	76,863.94	#	76,863.94
	TOTAL DPW ADMIN	315,593.00	160,113.20	(51,009.26)	(20,000.00)	404,696.94	276,447.18	677.72	127,572.04	#	76,863.94
422 DPW HIGHWAY	5100 PERSONAL SERVICES	425,015.00	-	-	-	425,015.00	422,030.55	-	2,984.45	-	2,984.45
	5200 GENERAL EXPENSES	187,685.00	-	-	(15,650.00)	172,035.00	157,217.31	900.46	13,917.23	-	13,917.23
		612,700.00	-	-	(15,650.00)	597,050.00	579,247.86	900.46	16,901.68	-	16,901.68
	5400 CFWD ARTICLES	-	71,108.00	(11,108.00)	-	60,000.00	-	-	60,000.00	60,000.00	-
	5400 NEW ARTICLES	303,000.00	-	-	-	303,000.00	237,310.25	-	65,689.75	65,689.75	-
		303,000.00	71,108.00	(11,108.00)	-	363,000.00	237,310.25	-	125,689.75	125,689.75	-
	TOTAL DPW HIGHWAY	915,700.00	71,108.00	(11,108.00)	(15,650.00)	960,050.00	816,558.11	900.46	142,591.43	125,689.75	16,901.68
424 STREET LIGHTING	5200 GENERAL EXPENSES	64,000.00	-	-	-	64,000.00	62,841.13	-	1,158.87	-	1,158.87
425 DPW PUBLIC GROUNDS	5100 PERSONAL SERVICES	342,673.00	-	-	-	342,673.00	347,837.38	-	(5,164.38)	-	(5,164.38)
	5200 GENERAL EXPENSES	65,180.00	-	-	-	65,180.00	119,160.65	8,121.00	(62,101.65)	-	(62,101.65)
		407,853.00	-	-	-	407,853.00	466,998.03	8,121.00	(67,266.03)	-	(67,266.03)
	5400 CFWD ARTICLES	-	17,124.52	(10,994.02)	-	6,130.50	-	-	6,130.50	6,130.50	-
	5400 NEW ARTICLES	-	-	-	-	-	-	-	-	-	-
		-	17,124.52	(10,994.02)	-	6,130.50	-	-	6,130.50	6,130.50	-
	TOTAL GROUNDS	407,853.00	17,124.52	(10,994.02)	-	413,983.50	466,998.03	8,121.00	(61,135.53)	6,130.50	(67,266.03)

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Department	Description	FY18 Original Budget	FY18 CFWD Budget	FY18 Amend Budget	FY18 Municipal Relief	FY18 Adjusted Budget	YTD Expenditures	FY18 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
433 TRANSFER STATION	5100 PERSONAL SERVICES	240,918.00	-	-	-	240,918.00	227,339.30	-	13,578.70		13,578.70
	5200 GENERAL EXPENSES	750,290.00	-	-	(45,000.00)	705,290.00	662,499.67	23,573.48	19,216.85		19,216.85
		991,208.00	-	-	(45,000.00)	946,208.00	889,838.97	23,573.48	32,795.55	-	32,795.55
	TOTAL TRANSFER STATION	991,208.00	-	-	(45,000.00)	946,208.00	889,838.97	23,573.48	32,795.55	-	32,795.55
499 TOWN GAS PUMP	5200 GENERAL EXPENSES	226,650.00	-	-	-	226,650.00	210,841.98	194.08	15,613.94	-	15,613.94
	5100 PERSONAL SERVICES	1,231,699.00	-	-	(20,000.00)	1,211,699.00	1,171,618.11	-	40,080.89	-	40,080.89
	5200 GENERAL EXPENSES	1,356,305.00	-	-	(60,650.00)	1,295,655.00	1,252,357.04	33,466.74	9,831.22	-	9,831.22
	TOTAL BUDGET	2,588,004.00	-	-	(80,650.00)	2,507,354.00	2,423,975.15	33,466.74	49,912.11	-	49,912.11
	TOTAL ARTICLES	333,000.00	248,345.72	(73,111.28)	-	508,234.44	299,550.25	-	208,684.19	208,684.19	-
	TOTAL DPW	2,921,004.00	248,345.72	(73,111.28)	(80,650.00)	3,015,588.44	2,723,525.40	33,466.74	258,596.30	208,684.19	49,912.11
423 SNOW & ICE	5100 PERSONAL SERVICES	71,000.00	-	100,000.00	-	171,000.00	163,084.92	-	7,915.08	-	7,915.08
	5200 GENERAL EXPENSES	316,000.00	-	200,000.00	15,650.00	531,650.00	539,528.52	-	(7,878.52)	-	(7,878.52)
		387,000.00	-	300,000.00	15,650.00	702,650.00	702,613.44	-	36.56	-	36.56
	TOTAL SNOW & ICE	387,000.00	-	300,000.00	15,650.00	702,650.00	702,613.44	-	36.56	-	36.56
	5100 PERSONAL SERVICES	71,000.00	-	100,000.00	-	171,000.00	163,084.92	-	7,915.08	-	7,915.08
	5200 GENERAL EXPENSES	316,000.00	-	200,000.00	15,650.00	531,650.00	539,528.52	-	(7,878.52)	-	(7,878.52)
	TOTAL BUDGET	387,000.00	-	300,000.00	15,650.00	702,650.00	702,613.44	-	36.56	-	36.56
	TOTAL ARTICLES	-	-	-	-	-	-	-	-		
	TOTAL SNOW & ICE	387,000.00	-	300,000.00	15,650.00	702,650.00	702,613.44	-	36.56	-	36.56
135 TOWN AUDIT	5200 GENERAL EXPENSES	41,750.00	-	-	-	41,750.00	48,350.00	-	(6,600.00)	-	(6,600.00)
911 PENSION/RETIREMENT	5200 GENERAL EXPENSES	3,544,053.00	-	-	-	3,544,053.00	3,624,864.14	-	(80,811.14)	-	(80,811.14)
912 WORKERS COMP	5200 GENERAL EXPENSES	190,000.00	-	-	-	190,000.00	252,606.79	-	(62,606.79)	-	(62,606.79)
913 UNEMPLOYMENT	5200 GENERAL EXPENSES	85,000.00	-	-	-	85,000.00	13,314.60	244.98	71,440.42	-	71,440.42
914 GROUP HEALTH	5200 GENERAL EXPENSES	3,506,385.00	-	-	(25,000.00)	3,481,385.00	3,354,774.75	-	126,610.25	-	126,610.25
915 LIFE INSURANCE	5200 GENERAL EXPENSES	10,000.00	-	-	-	10,000.00	5,853.74	-	4,146.26	-	4,146.26
916 EDUCATION BENEFITS	5200 GENERAL EXPENSES	6,500.00	-	-	-	6,500.00	-	-	6,500.00	-	6,500.00
918 SICK LEAVE BENEFITS	5400 NEW ARTICLES	410,000.00	-	-	-	410,000.00	410,000.00	-	-	-	-
919 MEDICAL	5200 GENERAL EXPENSES	25,000.00	-	-	-	25,000.00	25,012.37	15,000.00	(15,012.37)	-	(15,012.37)
	5400 NEW ARTICLES	3,678.51	-	-	-	3,678.51	3,678.51	-	-	-	-
	TOTAL MEDICAL	28,678.51	-	-	-	28,678.51	28,690.88	15,000.00	(15,012.37)	-	(15,012.37)
941 COURT JUDGMENTS	5200 GENERAL EXPENSES	-	-	-	-	-	-	-	-	-	-

Town of Hanover  
FY18 Budget to Actual Comparison  
General Fund  
6.30.18

Department	Description	FY18 Original Budget	FY18 CFWD Budget	FY18 Amend Budget	FY18 Municipal Relief	FY18 Adjusted Budget	YTD Expenditures	FY18 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
945 RISK MANAGEMENT	5200 GENERAL EXPENSES	238,800.00	-	-	-	238,800.00	252,324.92	-	(13,524.92)	-	(13,524.92)
990 TRANSFERS	5200 GENERAL EXPENSES	167,702.00	-	(97,500.00)	-	70,202.00	-	-	70,202.00	-	70,202.00
<b>TOTAL TOWN WIDE BUDGET</b>		<b>7,818,868.51</b>	<b>-</b>	<b>(97,500.00)</b>	<b>(25,000.00)</b>	<b>7,696,368.51</b>	<b>7,580,779.82</b>	<b>15,244.98</b>	<b>100,343.71</b>	<b>-</b>	<b>100,343.71</b>
<b>TOTAL ARTICLES</b>		<b>413,678.51</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>413,678.51</b>	<b>413,678.51</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TOWN WIDE</b>		<b>8,232,547.02</b>	<b>-</b>	<b>(97,500.00)</b>	<b>(25,000.00)</b>	<b>8,110,047.02</b>	<b>7,994,458.33</b>	<b>15,244.98</b>	<b>100,343.71</b>	<b>-</b>	<b>100,343.71</b>
710 DEBT - PRINCIPAL	5200 GENERAL EXPENSES	3,570,568.00	-	-	-	3,570,568.00	3,567,902.53	-	2,665.47	-	2,665.47
750 MISC INTEREST	5200 GENERAL EXPENSES	-	-	-	-	-	-	-	-	-	-
751 DEBT - INTEREST	5200 GENERAL EXPENSES	1,393,051.00	-	-	-	1,393,051.00	1,390,226.52	-	2,824.48	-	2,824.48
752 DEBT - ST INTEREST	5200 GENERAL EXPENSES	40,000.00	-	-	-	40,000.00	49,696.75	-	(9,696.75)	-	(9,696.75)
755 DEBT - ISSUANCE COSTS	5200 GENERAL EXPENSES	10,000.00	-	-	-	10,000.00	-	-	10,000.00	-	10,000.00
	5400 NEW ARTICLES	319,665.00	-	-	-	319,665.00	313,150.00	-	6,515.00	6,515.00	-
<b>TOTAL DEBT</b>		<b>5,013,619.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,013,619.00</b>	<b>5,007,825.80</b>	<b>-</b>	<b>5,793.20</b>	<b>-</b>	<b>5,793.20</b>
820 STATE ASSESSMENTS	5200 GENERAL EXPENSES	591,661.00	-	-	-	591,661.00	582,439.00	-	9,222.00	-	9,222.00
830 COUNTY ASSESSMENTS	5200 GENERAL EXPENSES	54,191.00	-	-	-	54,191.00	54,190.92	-	0.08	-	0.08
<b>TOTAL OPERATING BUDGET</b>		<b>57,642,391.51</b>	<b>-</b>	<b>300,000.00</b>	<b>-</b>	<b>57,942,391.51</b>	<b>57,364,904.71</b>	<b>168,858.65</b>	<b>408,628.15</b>	<b>-</b>	<b>408,628.15</b>
<b>TOTAL ARTICLES</b>		<b>2,364,222.02</b>	<b>863,160.77</b>	<b>(136,471.75)</b>	<b>-</b>	<b>3,090,911.04</b>	<b>2,235,790.67</b>	<b>-</b>	<b>855,120.37</b>	<b>855,120.37</b>	<b>(0.00)</b>
<b>GRANT TOTALS</b>		<b>60,006,613.53</b>	<b>863,160.77</b>	<b>163,528.25</b>	<b>-</b>	<b>61,033,302.55</b>	<b>59,600,695.38</b>	<b>168,858.65</b>	<b>1,263,748.52</b>	<b>855,120.37</b>	<b>408,628.15</b>

## **REPORT OF THE ADVISORY COMMITTEE**

For the Fiscal Year from July 1, 2017 – June 30, 2018

The Advisory Committee consists of nine registered voters of the Town, appointed by the Town Moderator. Committee members serve on the committee for three-year terms which end on July 15 or until a successor is appointed. No person holding an elective office of the town is eligible to serve on this committee.

The Advisory Committee is responsible for reviewing all articles contained in the Annual and Special Town Meeting warrants. The Committee's recommendations for the action to be taken on each of these articles are presented both verbally and in written form at each of the Town Meetings.

The Advisory Committee is also responsible for making recommendations regarding the proposed expenditures presented in the Town Manager's budget. This budget was presented to the Board of Selectmen and made available to the public by February 1<sup>st</sup> as outlined in the Town Manager Act. These recommendations are included in the Town Meeting warrant along with the Town's Omnibus Budget.

In addition, the Committee submits an annual report in printed form with its recommendations relative to the financial affairs of the Town.

Property taxes, local receipts, state aid, and other financing sources fund the Town's operating budget. Each year, the Town can increase its Levy Limit by 2½ percent under Proposition 2½. In FY19, the increase of 2½% calculated to \$990,021. Added to this increase was New Growth at \$684,946, to formulate the FY19 Levy Limit of \$41,275,798. Adding Town Meeting-approved debt exclusions to the Levy Limit formulates the Maximum Allowable Levy, which was \$45,529,907 in FY19. The FY18 Town Meeting raised and appropriated a total of \$45,476,555, leaving an excess capacity, or the amount that could have been raised in taxes but was not, of \$53,352.

The Advisory Committee was presented with thirty-six articles in the Annual Town Meeting warrant and seven articles in the Special Town Meeting warrant. The Committee initiated a collaborative exercise with the Acting Town Manager and the Town's Department Heads to determine how service levels would be impacted by a 0% increase to each of the various departmental budgets. At the conclusion of this process, the Advisory Committee determined that with the budget increases needed to fund previously-approved collective bargaining agreements, and fixed costs like pension and debt service obligations, most departmental budgets were funded appropriately in the Acting Town Manager's proposed Fiscal Year 2019 budget.

Then, prior to the May 7, 2018 Annual and Special Town Meetings, the Advisory Committee provided recommendations with respect to each article, as it deemed was in the best interests of the Town. The articles included the General Fund Operating Budget and numerous appropriations for capital expenditures.



Major highlights of the Fiscal Year 2019 budget and capital expenditures are as follows:

- The Committee ultimately changed the Acting Town Manager's recommended overall operating budget, increasing it by \$129,417. This was due to an increase in the Snow & Ice budget in order to bring the budget in line with prior year expenses in this line item. Though there was an overall increase in the budget, the Advisory Committee did make some cuts to other departmental budgets that seemed over budgeted, and also increased some of the other funding sources. This resulted in reducing the amount to be raised by the 2019 Tax Levy by \$583.
- Town Meeting appropriated \$175,000 to purchase and install playground equipment at the Cedar Elementary School and \$150,000 to purchase and equip a camera security system for the Middle and Cedar Schools.
- Town Meeting appropriated \$90,000 for the purchase of two new police vehicles and \$190,000 for the purchase of a new large dump truck.
- Town Meeting appropriated \$200,000 for the purchase of a generator for the Pond Street Water Treatment Plant.
- Town Meeting appropriated \$200,000 to pay for water main improvements.
- Town Meeting appropriated \$190,000 to purchase the Town's streetlights and convert them to light emitting diodes.
- Town Meeting appropriated \$110,000 for the development of a multi-use recreational facility at B. Everett Hall Field, to include two street/deck hockey rinks.
- Town Meeting appropriated \$50,000 to the Town Sick Leave Buyback Fund and \$165,000 to the School Sick Leave Buyback Fund in an ongoing effort to fund anticipated retirement liabilities.

Respectfully submitted,

Hanover Advisory Committee

Edward Hickey, Chair  
Sandra Hayes, Vice Chair  
Steven Freedman  
James Hoyes  
Steven Kmito  
Gavin Little-Gill  
Nick Morwood  
Jerry O'Hearn  
Joan Port-Farwell

## REPORT OF THE BOARD OF REGISTRARS

For Fiscal Year July 1, 2017 – June 30, 2018

The responsibilities of the Board of Registrars include maintaining an accurate list of registered voters, conducting the annual census, assisting with elections, preparing the annual street list, and certifying voter signatures on nomination papers, initiatives and referendum petitions. This year the Board of Registrars also participated in LUCA (Local Update of Census Addresses Operation) in preparation for the 2020 US Census.

**During the fiscal year ending June 30, 2018, Hanover's population remained stable at 14,811 residents.**

Below is the breakdown of registered voters as of June 30, 2018:

Precinct	Active	Inactive	Total
1	2,302	240	2,542
2	2,414	268	2,682
3	2,251	280	2,531
4	2,296	263	2,559
<b>Total</b>	<b>9,263</b>	<b>1,051</b>	<b>10,314</b>

A Special Town Meeting (regarding recreational marijuana sales) was held at Hanover High School on December 18, 2017. The Annual Special Town Meeting and the Annual Town Meeting were held on May 7, 2018. The Annual Town Election took place on May 12, 2018.

The Board of Registrars mails out the Annual Town Census early in January. Residents are urged to update and return this form as quickly as possible. Failure to return the census will result in voters being placed on the **Inactive Voter List**. Accurate census information is essential as it is used to determine state aid to the town and it assists the police and fire departments in the event of emergencies. A Hanover Public Schools Census and a Dog License Application are included with the Town Census form and should also be completed and returned if applicable. The Board would like to thank Judy LeClair, Pat Beers and Ruth McGlone for their assistance in processing the census.

Voters can register in the Town Clerk's Office or the Registrar's Office (lower level) during normal business hours. They may also register online at [www.sec.state.ma.us](http://www.sec.state.ma.us).

Residents can call the Board of Registrars with questions about voting status or party designation at (781)826-5000 ext.1082. We also invite you to visit our website at [www.hanover-ma.gov](http://www.hanover-ma.gov) for information regarding voter registration and absentee voting.

Respectfully submitted,  
Katherine A. DiSabato, Chairman  
Pamela D. Ferguson  
Nancy J. Goldthwait  
Catherine G. Harder-Bernier, Town Clerk

## REPORT OF THE BOARD OF ASSESSORS

Fiscal Year July 1, 2017 – June 30, 2018

The Assessing staff includes the Director of Assessing Elaine Boidi and Sr. Clerk Kris Minshall.

Members of the Board of Assessors are:

David Delaney, Member

Frank Greco, Chairman

Nancy Lyons, Member

The assessing department continues their proactive effort of making the public aware of the various property tax exemptions available. Property tax exemptions are available to qualifying seniors, disabled veterans, surviving spouses and blind persons. Taxpayers must meet certain requirements for each of the exemptions. ***Exemption information is available by contacting the office or on-line at [www.hanover-ma.gov/assessors](http://www.hanover-ma.gov/assessors) at the Town of Hanover website on the assessing page.*** The Board of Assessors granted a total of **\$157,139.00** worth of exemptions to qualified veterans, elderly, blind and hardship applicants. The following is a list of the total value by property class.

Class	Value	Percentage
Residential	\$2,240,319,609	84.91
Commercial	\$ 284,097,374	10.77
Industrial	\$ 59,681,967	2.26
Personal Property	\$ 54,395,890	2.06
Total	\$2,638,494,840	100.00

**The average single family home is \$491,543.00. The residential tax rate is \$16.28, making the average tax bill \$8,002.32.**

The staff continues to be responsible for the commitment of all Boat and Motor Vehicle Excise Tax, and administration of Boat and Motor Vehicle Excise Tax Bills as well as abatements. A taxpayer may be eligible for an abatement of all or a portion of the excise tax, if during the year, you no longer own the vehicle; and you cancel or transfer the license plate. ***Information relative to abatements is available in the office or on-line.***

The Board of Assessors is also continuing the collaborative effort with the Town Planner, Department of Public Works Superintendent, and the Computer Coordinator to update and improve the Town-wide Geographic Information System (GIS). GIS gives the Assessor's office and other departments the ability to help maintain, organize and analyze geographic based information. ***Assessing Maps and other various maps are available in the office and on the assessing webpage.***

We are sorry to lose Robert Cole as the Principal Assessor. We would like to thank him for his dedicated service to the Town of Hanover and wish him all the best in his new endeavors. Elaine Boidi has been appointed as the Director of Assessing. She has obtained her MAA designation and has been working in the Assessor's office for the past 6 years. We would also like to welcome our new Sr. Clerk, Kris Minshall and we expect that she will be a great addition to the office.

As always the staff and the Board of Assessors are always available to answer valuation and assessment questions.

Respectfully submitted,  
Board of Assessors  
Frank Greco Chairman  
Nancy Lyons, Assessor  
David Delaney, Assessor

## **REPORT OF THE HANOVER PUBLIC SCHOOLS**

For Fiscal Year July 1, 2017 – June 30, 2018

It is with great pleasure that I submit the annual report for the 2017-2018 school year for Hanover Public Schools. Our students, staff, and leadership team worked exceptionally hard last year to move our school system forward. Overall, we are very pleased with the results but we strive each day to be better. Today, this report is a look into our past. We will celebrate our successes, learn from our mistakes, and remember this time fondly as the years go by. Now, we enthusiastically move forward and prepare for the challenges and opportunities before us.

### **2018 MCAS RESULTS**

Last spring our students in grades 3-8 participated in their second year of the redesigned MCAS assessment for English language arts and math. The goal of this next-generation assessment is to give a clearer signal of readiness for the next grade level or college and career. It was designed to focus on students' critical thinking skills, ability to apply their knowledge and ability to make connections between reading and writing. This next-generation MCAS assessment reports our students' scores in four achievement levels (categories) that help teachers and parents understand their performance. These achievement levels are Exceeding Expectations, Meeting Expectations, Partially Meeting Expectations, and Not Meeting Expectations. This next-generation assessment will eventually replace all older (legacy) MCAS tests in the spring of 2019.

This year the state also debuted a next generation accountability system, which is designed to measure how a school or district is doing and what kind of support it may need. The new accountability system is more comprehensive than the previous system and complies with the 2015 federal Every Student Succeeds Act. This system will replace the Level 1-5 designation that has been in place since 2012.

This next generation accountability system includes new indicators and measures but continues to rank each school on the measures and evaluates schools against targets set by the Department of Elementary and Secondary Education. These indicators (achievement, student progress or growth, high school completion, progress towards English proficiency for English learners, chronic absenteeism (absent more than 10% of school year) and advanced coursework completion, such as Advanced Placement courses) provide more information about school performance and student opportunity.

Our goal remains the same - to consistently move more students into the Meeting and Exceeding Expectation levels, while focusing on individual student growth over time. Results for the spring 2018 MCAS assessment were released to the public on September 27, 2018.

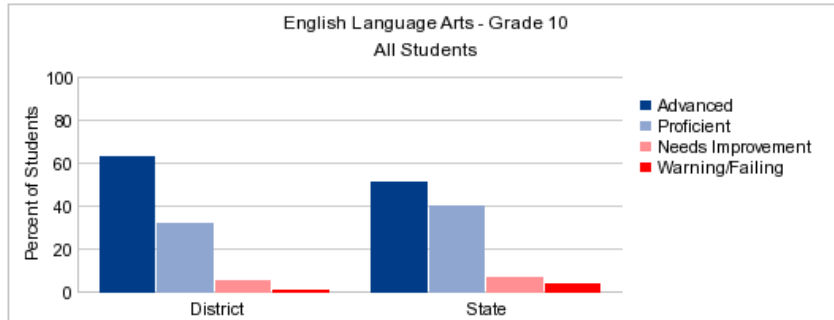
## Assessment Results

### Hanover Spring 2018 Results by Achievement Level

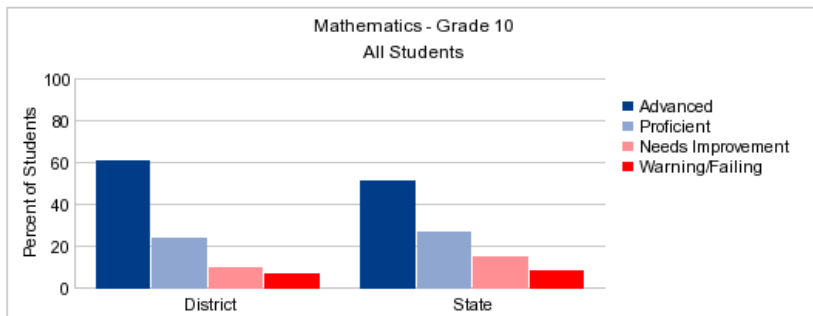
#### District and State Comparison

#### Grade 10 ELA & Math MCAS

English Language Arts	N Included	% District	% State
Advanced	115	63	51
Proficient	58	32	40
Needs Improvement	9	5	6
Warning/Failing	1	1	3
Total Included	183		



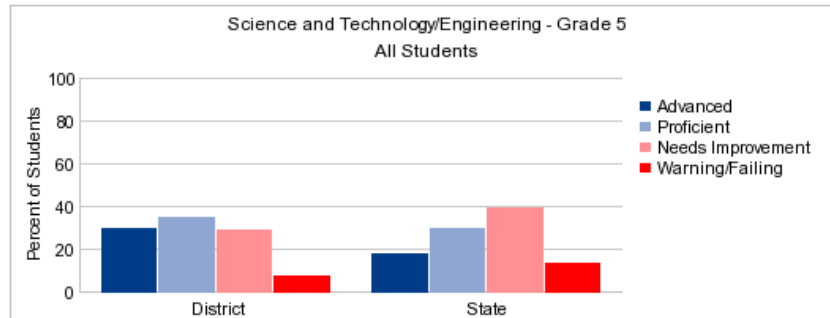
Mathematics	N Included	% District	% State
Advanced	111	61	51
Proficient	43	24	27
Needs Improvement	17	9	14
Warning/Failing	11	6	8
Total Included	182		



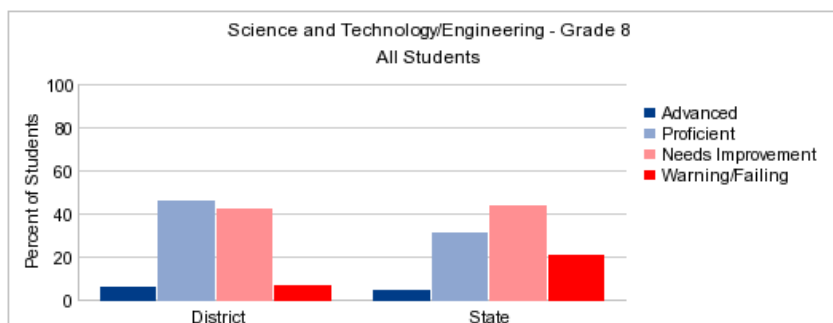
#### District and State Comparison

#### Grade 5, 8, & 10 Science and Technology/Engineering MCAS

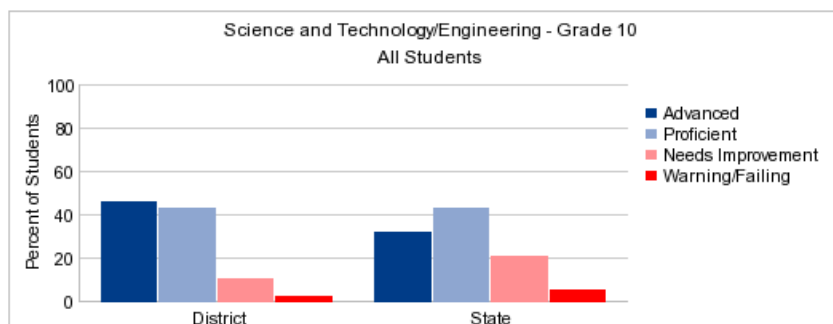
Science and Technology/Engineering	N Included	% District	% State
Advanced	63	29	18
Proficient	75	35	30
Needs Improvement	61	28	39
Warning/Failing	16	7	13
Total Included	215		



Science and Technology/Engineering	N Included	% District	% State
Advanced	12	6	4
Proficient	97	46	31
Needs Improvement	90	42	44
Warning/Failing	14	7	21
Total Included	213		



Science and Technology/Engineering	N Included	% District	% State
Advanced	79	45	32
Proficient	75	43	43
Needs Improvement	17	10	21
Warning/Failing	3	2	5
Total Included	174		

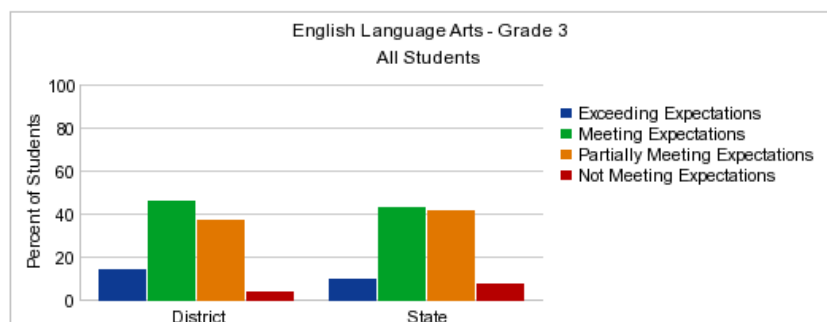


\*Grade 10 Science and Technology/Engineering results represent the highest achievement level attained by Grade 10 students in any of the four subjects (Biology, Chemistry, Introductory Physics, and Technology/Engineering) assessed in grades 9 or 10.

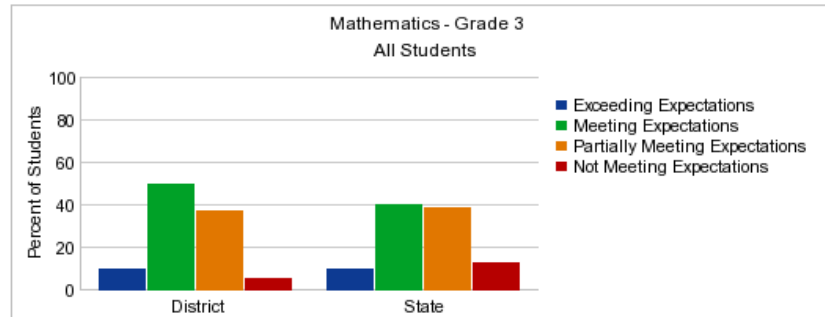
## District and State Comparison

### Grade 3-8 ELA & Math Next-Generation MCAS

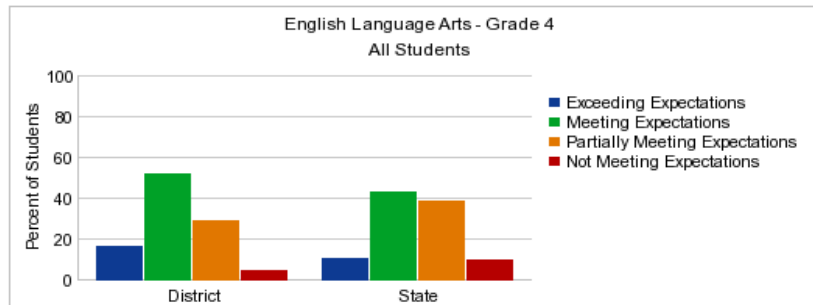
English Language Arts	N Included	% District	% State
Exceeding Expectations	27	14	9
Meeting Expectations	89	46	43
Partially Meeting Expectations	71	37	41
Not Meeting Expectations	7	4	7
Total Included	194		



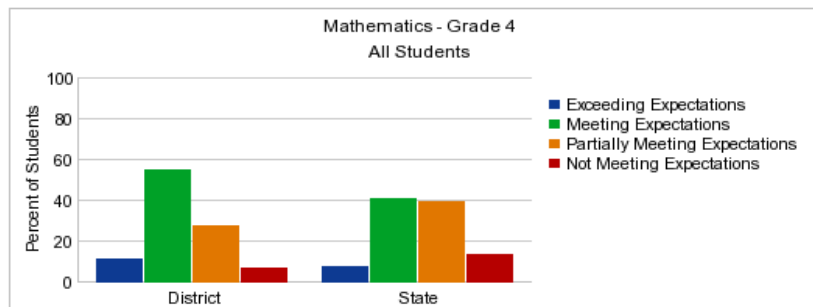
Mathematics	N Included	% District	% State
Exceeding Expectations	18	9	10
Meeting Expectations	96	49	40
Partially Meeting Expectations	72	37	38
Not Meeting Expectations	9	5	12
Total Included	195		



English Language Arts	N Included	% District	% State
Exceeding Expectations	28	16	10
Meeting Expectations	92	52	43
Partially Meeting Expectations	51	29	38
Not Meeting Expectations	7	4	9
Total Included	178		

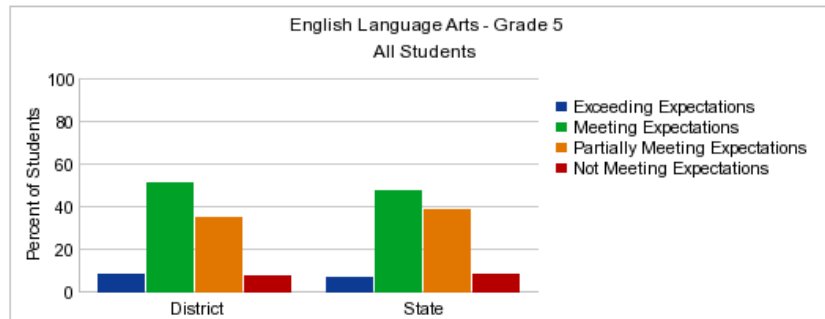


Mathematics	N Included	% District	% State
Exceeding Expectations	20	11	7
Meeting Expectations	97	54	41
Partially Meeting Expectations	49	28	39
Not Meeting Expectations	12	7	13
Total Included	178		

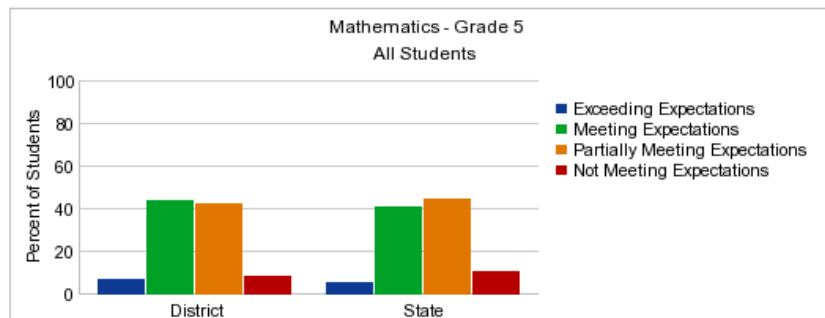




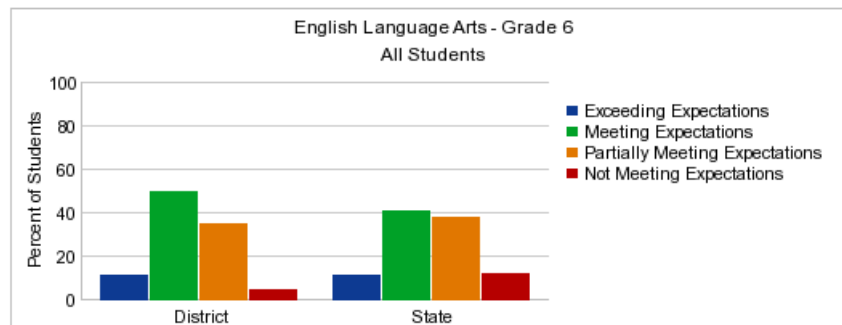
English Language Arts	N Included	% District	% State
Exceeding Expectations	17	8	6
Meeting Expectations	109	51	48
Partially Meeting Expectations	74	34	38
Not Meeting Expectations	15	7	8
Total Included	215		



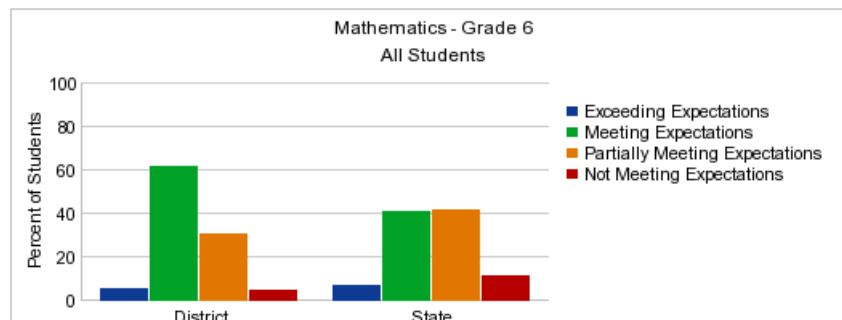
Mathematics	N Included	% District	% State
Exceeding Expectations	13	6	5
Meeting Expectations	94	44	41
Partially Meeting Expectations	91	42	44
Not Meeting Expectations	17	8	10
Total Included	215		



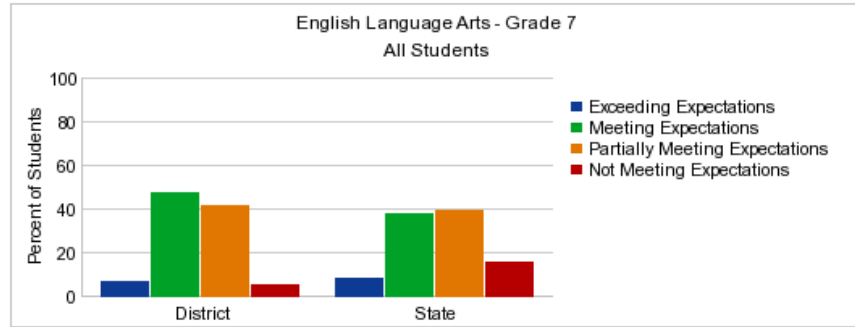
English Language Arts	N Included	% District	% State
Exceeding Expectations	25	11	10
Meeting Expectations	111	50	40
Partially Meeting Expectations	78	35	37
Not Meeting Expectations	10	4	12
Total Included	224		



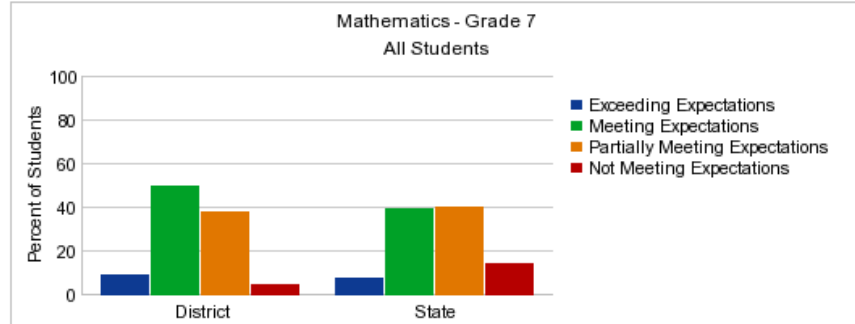
Mathematics	N Included	% District	% State
Exceeding Expectations	11	5	7
Meeting Expectations	137	61	41
Partially Meeting Expectations	67	30	42
Not Meeting Expectations	9	4	11
Total Included	224		



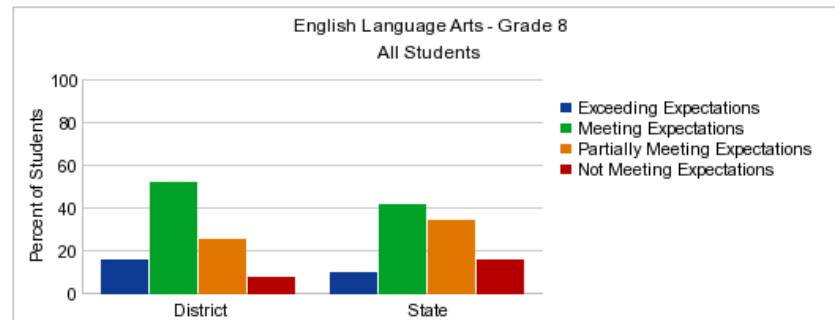
English Language Arts	N Included	% District	% State
Exceeding Expectations	12	7	8
Meeting Expectations	85	47	38
Partially Meeting Expectations	74	41	39
Not Meeting Expectations	9	5	15
Total Included	180		



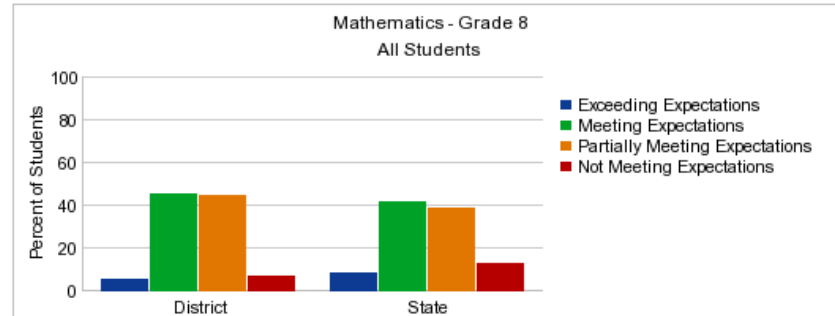
Mathematics	N Included	% District	% State
Exceeding Expectations	16	9	7
Meeting Expectations	89	49	39
Partially Meeting Expectations	68	38	40
Not Meeting Expectations	7	4	14
Total Included	180		



English Language Arts	N Included	% District	% State
Exceeding Expectations	33	15	10
Meeting Expectations	111	52	41
Partially Meeting Expectations	54	25	34
Not Meeting Expectations	16	7	15
Total Included	214		



Mathematics	N Included	% District	% State
Exceeding Expectations	10	5	8
Meeting Expectations	97	45	41
Partially Meeting Expectations	94	44	38
Not Meeting Expectations	13	6	12
Total Included	214		



## **DEPARTMENT OF STUDENT SERVICES**

The Hanover Public Schools Department of Student Services is responsible for special education, civil rights, English language learners, homeless students, guidance, school psychologists, adjustment counselors, nursing, related services such as speech, occupational therapy and physical therapy, behavioral and psychiatric consultation, wellness, home and hospital instruction, grants (writing, acquisition and implementation), professional development, assistive technology, Medicaid, and more.

### **SPECIAL EDUCATION**

The Department of Student Services is responsible for providing programs and services for students in preschool through grade 12, and up to the age of 22 for those students whose needs are such that they require programming and services beyond grade 12. The department of special education includes but is not limited to the design, implementation and oversight of special education programs and services, implementation and oversight of the evaluation and team meeting process including eligibility determination for special education services, and the development of Individualized Education Programs (IEP) for students. Additionally, the department is responsible for hiring staff and engagement and oversight of contracted services throughout the district, coordination with area collaboratives for transportation and other programs and services, placement, oversight and case management of students in out-of-district placements, processing all IEP's, amendments, and other paperwork related to the special education process, as well as, oversight and monitoring of all special education regulations, provision of professional development and training for staff throughout the school year. The department works actively and collaboratively with the Special Education Parent Advisory Council (SEPAC) to provide resources, support and training for the parent community at large, summer programming, and much more.

The department wrote and submitted grants to provide professional development to teachers to support students with diverse learning needs in many of our inclusive classrooms throughout the district in addition to improving methods of collaboration between general education teachers, special education providers and paraprofessionals. An additional integrated preschool session was added during the year. The district continues to participate in the Behavioral Health Initiative in collaboration with other member districts in the North River Collaborative to support the social emotional needs of our students. Many members of our staff attended workshops and conferences on special education and related services and brought the information and tools back to their buildings, to embed the strategies into the classroom setting and/or one on one work with students.

The collaboration between the Director of Student Services and our Special Education Parent Advisory Council (SEPAC) continued to strengthen this past school year. We meet on a regular basis to collaborate on upcoming topics for SEPAC presentations, develop a structure to our

executive board, and schedule monthly executive board meetings in addition to the scheduled workshops.

Additionally, the Department of Student Services continues to work in partnership with Bridgewater State University in the Transition at Bridgewater (T@B) and Inclusive Concurrent Enrollment Initiative (ICEI) programs and Massasoit Community College Gateway Program to support the diverse needs of our students.

### **CIVIL RIGHTS**

The Department of Student Services continues to abide by the civil rights policies and procedures set forth by the Department of Elementary and Secondary Education. The scope of Civil Rights regulations is enormous and impacts every facet of our work within the public school setting. As always, we continue to work to stay compliant and responsible for each and every component of the regulations.

### **ENGLISH LANGUAGE LEARNERS**

The Department of Student Services provides specialized instruction to our English Language Learners as prescribed by the Department of Elementary and Secondary Education. Another teacher was added to provide services to students with English as a Second Language. The Director of Student Services and the English Language Learner teachers work collaboratively to oversee services and make recommendations for change.

### **WELLNESS**

The district wide wellness committee was in the fifth year of existence during the 2017-2018 school year. The team collaborated with both the Hanover Police and Fire Departments to keep the Hanover Public Schools community's safety at the forefront of operations. The committee implemented a Screening, Brief Intervention and Referral to Treatment (SBIRT) for all 8<sup>th</sup> and 9<sup>th</sup> grade students. They continue to identify substance use prevention and substance abuse education as a priority, in alignment with state mandates, to partner with the larger Hanover community to offer support, guidance and prevention to students and families struggling with this issue.

In addition, the committee emphasized the need for stress reduction strategies and curriculum for staff and students. All students have access to this information through school psychologist interventions and health and wellness classes. Other topics discussed in the committee are food services, wellness education and physical education practices.

## **SUMMARY**

The Department of Student Services is actively engaged in the acquisition and implementation of entitlement and competitive grants through the state. In addition to utilizing grant funds for staff salaries within the special education department, some of these grant opportunities provide us with the means to offer additional exemplary programs, professional development, consultation, materials, technology, and other resources that would otherwise be unavailable to the district.

The Department of Student Services works collaboratively with central office, teachers, families, and building based administrators to shape a vision for instruction, programs, support services, and the general oversight of the work being done in all of the areas listed or described in this report.

## **TECHNOLOGY**

The Technology Department remains focused on ensuring all Town and School departments have the technology necessary to perform their functions as required in the 21<sup>st</sup> century. We are committed to building and maintaining a solid infrastructure to service all of the various technologies that are in use throughout the Town of Hanover. To support these efforts we added a Desktop Support Technician for “boots on the ground” support and will soon hire a Network Administrator to look after the ever increasing and complex infrastructure required to keep everything working. Below are some highlights of our activities of the past year, this list is far from exhaustive and is meant to give a sense of the various projects we typically undertake.

- Between October 1, 2017 and September 30, 2018 we closed 3,054 helpdesk tickets.
- Migrated the Town website to a new platform (Drupal) which allowed for mobile-aware experience and we took the opportunity to update and reorganize may department and committee pages.
- Migrated the School website to the same hosting provider as the Town and made significant design improvements. This also allowed us to grant access to content owners to create and maintain their own content where appropriate.
- Procured and coordinated the installation/configuration of many technologies in the new Center School. This included infrastructure switches, WiFi hardware, Projectors, Wireless projection adapters. We also worked with the security vendor to ensure our infrastructure was capable of supporting the various technologies (card readers, projectors) used to secure the building. The Center building is well positioned to support 21st century learning both today and for the next decade.
- Implemented a monitoring system to raise alerts should any critical network or server devices experience issues.
- Moved John Curtis Library to town-wide VOIP provider
- Integrated Town Hall security cameras into town-wide Milestone system

- Implemented a robust and secure back platform with off-site secondary storage for Town Hall and School servers.
- Added Verizon FIOS to both Police and Fire headquarters to improve reliability and performance of services, continue to use Comcast as a backup. This configuration allowed our Emergency Responders to maintain communications during the various storms in March of 2018.
- Added battery backup to critical systems in School buildings that did not have battery backup. Configured alerting to notify the team if there is a power outage at any building
- Consolidated both Police and Fire to the same e-mail domain (hanover-ma.gov) and provider as Town Hall

### **CENTER/SYLVESTER SCHOOL**

Center/Sylvester School opened the 2017-2018 school year with an enrollment of 573 students. New employees who joined our staff included Katelyn Souther, Holly Feyrere, Felicia Schulmann, Peggy Linn, Christina Rodriguez, Courtney Folsom, Cara Ohlson, and Jamie Hoppock.

Each year the Plymouth County Teacher's Association recognizes teachers and those who make a difference in public education. During the 2017-2018 school year, the Plymouth County Educators Association presented awards at their spring banquet to the following staff: Valerie McDonough and Karen Johnson.

Two retirements were announced during the school year. Valerie McDonough, Kindergarten Teacher announced her retirement after 18 years as an early childhood educator. Mrs. McDonough taught in all three elementary schools during her career: Salmond School, Cedar School, and Center School. Her classroom career was in grades Kindergarten and one. Mrs. Kathleen O'Brien, Sylvester School secretary retired in June 2017 after twenty-five years as the secretary in the Sylvester office. Her time in the Hanover Schools included working in our before and afterschool programs and she was one of the founding members of these programs when they began more than twenty years ago.

Students and teachers continued their work with Top Secret Science in grades K-4 by participating in a three part hands on science series. Student programs were generously provided by the PTA and included the New England Aquarium and Science Museum for students in grades K-4. John Galluzzo worked to bring Stetson Scholars to grade three students. This launch year included time for students from each of the classrooms to work with Mr. Galluzzo and Mr. O'Neill from the Historical Society in learning about the Stetson House, becoming guides, and providing information on what they learned to their classmates. This program was a big success and one that we hope will continue to grow in the next school year.

John Curtis Library, Plimouth Plantation, Freedom Trail, Franklin Park Zoo, Seoule Homestead, and team building at the Hanover YMCA, Fenway Park, and South Shore Art Center in

Cohasset were some of the many off site trips taken by our students this year. Some of our annual school events continued this year including the Kindergarten Magic Show, ‘Grandperson’ Bingo, Science Fair, Memory Day, Culture Show, Memorial Day Show, Recorder Concert, and two Chorus Concerts. Our school play, “Giants in the Sky“ took place on the big stage at Hanover High School under the direction of Mr. Dustin Lindsey. In June our grade four students culminated their year with a talent show showcasing many amazing talents.

In July of 2017, we watched as a wing of Center School was demolished and construction began on the new addition to Center School. In ten months we watched as Brait Construction and P3 Project Planning Professionals worked to build a new building attached to the existing Center School.

October 2017 was a big milestone in the project as the final steel beam was raised and a “Topping Off Ceremony” was held to commemorate the occasion. Students and staff from Cedar and Center/Sylvester School signed the beam, which was raised at the front of the school and placed to mark the last step in the framing of the new school. Forever this beam will contain the signatures of teachers and students from Hanover who attended both elementary schools in the year 2017. Our new school building includes 18 new classrooms, a cafeteria, health suite, administrative offices, conference rooms, a courtyard, and beautiful main lobby. In June of 2018, all of the classrooms in Center School moved into the new building and renovation of the existing building began. Construction and renovation of the Center School continues to move at a pace ahead of schedule and on budget. Specialist classrooms including a Media Center, Gym, Art Room, OT/PT Room, and STEAM lab are planned to open in October of 2017. The landscaping, creative play areas, and parking configuration are well under-way, creating a school setting that is surely to become the highlight of the center of town. A special thank you to the building committee members: Elizabeth Corbo, Building Chairperson, Kimberly Mills-Booker, Patrick Brower, Dana Miller, Jane DeGrenier, Thomas Raab, Deborah St. Ives, and Superintendent, Matthew Ferron. The parents and community have been extremely supportive of a high quality educational experience for all of our students and for that we are truly grateful. We look forward to September of 2019, when town-wide schools configure and Center School becomes the home to grades two through four.

### **CEDAR SCHOOL**

Student enrollment at Cedar School as of October 1, 2017 was 417 students. This enrollment is 3 students less than on October 1, 2016.

We experienced a few staff changes during the 2017-2018 school year. Colleen Derby was hired as a long-term substitute in fourth grade, Anne Thornton as a long-term substitute for music and Bianca Baldassare as an ABA tutor. Special education teacher Colleen Russell, reading specialist Tom Merzbacher and reading specialist Nancy Ryan retired at the end of the school year.

The Cedar School continued its tradition of providing students with opportunities for community outreach. Once again, in lieu of a traditional student council, the fourth grade students helped create the Cedar Outreach Team. This team of twenty-five students led local, national and global projects that raised awareness and funds for important causes. The Local Team conducted a *Penny Wars* challenge to raise money for two Hanover High School scholarships, the National Team sold candy cane Candy Grams to raise funds and awareness for Special Olympics Massachusetts, and the Global Team hosted a Wiffle Ball Home Run Derby to raise funds for a school for students with special needs in Kenya.

Alana Cole, Aiden Picard, and Rory Toyoshima were recognized for perfect attendance during the 2017-2018 school year.

During the 2017-2018 school year, many members of the Cedar School community were recognized for various achievements. The following Cedar educators received a PCEA Honors Award: Third grade teacher Ellen Burns and first grade teacher Kim Sharpe. Special Education teacher Colleen Russell, reading specialist Tom Merzbacher and reading specialist Nancy Ryan all received a PCEA retirement award. Lastly, second grade teacher Mindy Anderson, kindergarten teacher Laura Chase and Special Education teacher Jeannette Libby all received Apple Awards for fifteen years of service in the Hanover Public Schools. Fourth grade teacher Cindy Ferguson, first grade teacher Carol McGinnis received Apple Awards for twenty years of service in the Hanover Public Schools.

Thanks to the support and generosity of the Hanover Parent-Teachers Alliance (HPTA) and the Hanover Foundation for Educational Enrichment (HFEE) the Cedar School was able to enjoy a variety of exciting enrichment programs including Zoo New England, the Children's Museum of Easton's Curious Creatures, four Museum of Science presentations and various other wonderful enrichment programs.

The Cedar students enjoyed numerous field trips including visits to the Franklin Park Zoo, Camp Burgess, South Shore Natural Science Center, Holly Hills Farm, Hanover Police station, Hanover Fire station, the John Curtis Library, the Stetson House, Company Theater, the Museum of Science, Duxbury Bay, Hanover YMCA, Gillette Stadium, and Plimoth Plantation.

In addition to supporting enrichment programs, the HPTA sponsored many important family activities including Family Fun Fest, Dad Serves Pizza Night, 4<sup>th</sup> Grade Prime Time, the Science Fair and multiple Scholastic Book Fairs.

### **HANOVER MIDDLE SCHOOL**

The breakdown of the enrollment for the past year was as follows: Grade 5- 213, Grade 6- 225, Grade 7 - 182, and Grade 8- 215. The total number of students was 835. The Hanover Middle School welcomed the following new hires: Peter Alvarenga: Gr 7 & 8 Spanish, Alexandra Bishop: Gr 5 Math/SS, Jodi Craft: Gr 8 Spanish, Jamie Hobson: SPED, ABA Tutors: Shawna



Newcomb, Vickie Champagne, David Robinson, Noelle Lalazarian, Stephanie Parker and Kerri Higgins. Cafeteria: Cynthia Ward and Ann Taylor. Administrative Assistants: Brenda Carven and Lauren Minichino

Professional development at Hanover Middle School focused largely upon the creation of a Program of Studies for all grade levels and classes and Instructional Design Plans for the content areas of English Language Arts, Mathematics, and Science, Technology and Engineering. Additionally, professional learning communities, using student data to drive instruction, and the continued alignment of the district wide Vision 2020 initiatives remain central to the professional development at HMS. The Middle School's building-based Instructional Rounds Host Team was formed and began visiting schools to focus on a Problem of Practice. Last year's Problem of Practice allowed teachers at HMS to examine cognitive rigor, discourse, and feedback. In addition to embedded technology training on hyperlinks and Google Suites for the creation of the Instructional Design Plans, staff offered and instructed nine unique workshops on instructional technology.

The following students received recognition in the awards they received:

- Frederick Doll Award - Ryan Wildman & Reilly Laubenstein
- David Sullivan History Award - Team A: Cara Jenkins, Team B: Elsa Little-Gill
- David M. Walsh Science Award (Special interest and proven aptitude in science) - Team A: Callia Gilligan & Daniel Leskow; Team B: Bella Kelley & Zachary Lawitt
- Phillip J. O'Neil Citizenship Award - Demonstrates: Good Behavior, Tolerance and Understanding of others, Good Sportsmanship, Leadership, and is a role model - Jamie Parry
- New England League of Middle Schools Scholars - Andrew Corbo & Anna Bucchianeri
- Hanover Lyons Club Peace Poster Contest - 1<sup>st</sup> Place Bridget Sellon, 2<sup>nd</sup> Place Emmi Shields, 3<sup>rd</sup> place Megan Gartley
- Second Parish Regional Art Show - Sarah Grund First Place Sculpture, Phoebe Cleaves 2<sup>nd</sup> Place Sculpture
- MA SE District Jr. Band - March 2018 - Anna Minichino
- S.E.M.S.B.A. Jr. Festival Band - May 2018, McKenzie Bottlomley, Anna Bucchianeri, Joseph Campo, Emily Dillon, Elsa Little-Gill, Cassie Lopes, Katie Lynch, Will McFarland, Katie McGillivray, Anna Minichino, Erin Obreza, Brayden Scott and Aiden Whitney
- BSU Middle School Honor Band October 2017 - Mckenzie Bottomley, Paige Dillis, Callia Gilligan, Cassie Lopes, Julia McGillivray, Katie McGillivray, Aiden McNally, Anna Minichino, Erin Obreza, Chase Puleo and Aiden Whitney
- Student Council MVP - Caris Mann, Tiana Wakefield, Anna Bucchianeri, Kendall Sherwood

The Hanover Middle School continued to host many special events throughout the school year. Some of these longstanding events help to raise funds for local charities such as the Visiting Nursing Association (VNA). Events held to raise funds this school year were Harvest Fest, Harvest Jam, Turkey Trot, and a Toys for Tots drive. Additionally, there were several food drives held to provide much needed food items for local charities. Other special events held at Hanover Middle School included Spirit Day, Band and Chorus concerts, and several performance troupe shows including the 30<sup>th</sup> Winter Jam Concert. Read Across America Day, Veteran's Day, D.A.R.E Education and Graduation and Colonial Day were also celebrated.

Student Council held dances for the 7<sup>th</sup> and 8<sup>th</sup> grades as well as afternoon socials for the 5<sup>th</sup> and 6<sup>th</sup> graders. Two blood drives were held in the fall and spring. The sixth grade held their annual Make a Difference Day in June, where students invite individuals that have made a difference in their lives to the school for a special event. Water Day, Whale Day and the 8<sup>th</sup> Grade Awards and promotion ceremony were held along with the 8<sup>th</sup> grade Dinner Dance were all held at the middle school. Lastly, Hanover Middle School students continued to participate in curriculum-based field trips throughout the year that extended and enhanced students' learning beyond the classroom walls; this year the 8<sup>th</sup> grade made their 3<sup>rd</sup> annual trip to Washington, D.C. with almost 200 students participating. Some additional examples of these field trips are the Grade 5 Museum of Science overnight trip, the 5<sup>th</sup> grade Freedom Trail trip, the 7<sup>th</sup> Grade trip to Tree Top Adventures, the memorable 6<sup>th</sup> grade Camp Squanto trip in June and Peggotty Beach Day, and the Six Flags musical performance.

### **HANOVER HIGH SCHOOL**

At the time of graduation, Hanover High School's total enrollment was 802 with the graduating Class of 2018 totaling 189 students. Of these 189 students, 91.50% are attending four-year colleges, 2.10% are attending two-year colleges, 0.50% in college prep school and 1.10% are enrolled in the military.

Two years ago, we put together a group of volunteer educators from across the district to examine innovative ways in which the high school could improve upon its already excellent approach to education. At the time, the group worked with the following objectives in mind:

1. To explore and implement ideas around curriculum and instruction that could stimulate greater student interest in the course offerings at the high school
2. To explore and implement ideas around curriculum and instruction that could create a greater relevance to students' individual college and career aspirations
3. To explore and implement a high school experience that affords each student the opportunity to learn and grow in a school community that encourages and supports their individuality

By mid-year, we had streamlined our focus and narrowed our objective to the following:

*To offer a more diversified educational experience that capitalizes on teacher expertise and provides greater student choice.*

After extensive self-studies, collaboration, and research, the committee found that an innovation-school concept would best suit the needs of our school presently, and it would best suit our needs in terms of where we see ourselves in the future. In an innovation school, students **choose** to align themselves with a particular curricular concentration. For instance, if a student knows they intend to pursue a career in safety and public service, they would seek out and even create educational opportunities in that area of interest. With these ideas in mind, we completed the following:

1. We aligned the many innovative educational experiences we already offer to particular curricular concentrations.
2. We ensured that there would be flexibility in our curriculum in terms of offering as many opportunities as possible for students to experience their learning in relation to college and career interests.
3. Along with this greater voice, we gave students more choice in the curriculum as well in that we develop new courses, established partnerships with Quincy College and Massasoit, and expanded our internship program.
4. We ensured that our school's essential skills are at the core of any new innovative courses or experiences and part of all existing courses.

Overall, this new approach resulted a reworking of our entire school curriculum, and the resulting product is being referred to as HHS Connect. Below is a summary of the curriculum concept, a list of our four curricular pathways offered to students, and a list of all of the relevant educational opportunities associated with each pathway:

Hanover High School Connect (HHS Connect) is the result of a collective effort on the part of the faculty, the administration, and the community to provide students greater choice and greater voice in their educational journeys. Our vision is to provide even more opportunities for students to increase engagement and to demonstrate their learning in ways that are relevant to their interests and futures.

To this end, we have created four “personalized pathways” among which students may choose one or more of these innovative concentrations to follow as they prepare themselves for both college and career pursuits. Within each of these pathways, students engage in courses founded on the essential skills of communication and literacy, problem solving, collaboration and the effective use of technology. Relevant educational opportunities provide further civic and social opportunities and personalized community engagement. Our students' education is as much outside of the classroom as it is inside the classroom.

Our Innovative Pathways are as follows:

- Fine and Performing Arts
- Engineering and Technology
- Health and Human Services
- Business and Entrepreneurship

### **Fine and Performing Arts Courses**

#### Music:

Concert Chorus  
VOX  
Symphonic Band  
Jazz Ensemble  
Class Piano I  
Class Piano II  
Class Piano III  
AP Music Theory  
Songwriting, Recording, & Music  
Production  
Music in Film & Multimedia  
Partnership in Music  
History of Western Music  
Jazz Lab

#### Art:

Ceramics & Sculpture I  
Ceramics & Sculpture II  
Ceramics & Sculpture III  
AP 3-D Design  
Partnership in Art  
Intro to Drawing  
Intro to Painting  
Drawing I  
Drawing II  
Painting I  
Painting II  
Honors Drawing  
AP Studio Art Drawing

#### Drama:

Intro to Drama  
Honors Drama

#### Technology:

Digital Media  
Video Production  
Game Design & 3D Graphic Design

#### Social Studies:

\* World History Through Art  
19<sup>TH</sup> and 20<sup>th</sup> Century History Through Film

#### Virtual High School Courses:

American Popular Music  
AP Art History  
Art History  
Art History: Art of the Caribbean Islands  
Creating Art History  
Digital Photography  
Music Listening & Critique  
Music Fundamentals of Composition

#### Summer Offerings:

South Shore Conservatory Summer Music  
Festival  
Summer Youth Music School (SYMS)  
Drum Major Academy

#### Internships:

#### School to Work:

## Engineering and Technology Courses

### Math:

AP Calculus  
Calculus  
AP Computer Science Principles  
\* Introduction to Computer Science 1  
Physics 2 - AP  
Physics 1 - AP  
Physics - H  
Physics 1  
\* Math for General Contractors

### Engineering:

\* Engineering 1: Life on Mars  
Engineering 1: Technical Drawing and Design  
Engineering 2: Design and Fabrication  
Engineering 3: 3-D Modeling and Prototyping  
Engineering 4 - H  
Game Design  
Robotics  
Video Production I - H  
Digital Media  
\* Technology Entrepreneurship  
\* Engineering for Sustainability  
- 1

Pending course modification  
Drama 1  
Drama 2 - H  
Sc  
Internship 1  
Internship 2  
sic Production

### Virtual High School Courses:

Biotechnology  
CAD  
AP Computer Science A Java  
Creative Programming with Scratch  
Cryptography: The Math Behind Secret Messages Summer Offering  
Engineering for Sustainable Energy  
Engineering Principles Java Fundamentals for Science and Engineering  
Java Programming  
Math and Modern Logic\*\*  
Mathematics of Electricity\*\*  
Mission to International Space Station Summer Offering  
Programming in Visual Basic  
Science from Space\*  
Solar Energy Design Summer Offering\*  
Video Game Design\*  
Web Design

\*\* Requires further investigation

### In-Class Projects

- Video yearbook (VYB)
- Senior lip dub
- Independent engineering projects beyond the scope of the “normal” course work
- Independent humanities projects (pending approval by administration)

## Health and Human Services Courses

### English:

AP English 11  
English 11  
Intro to Public Speaking  
Broadcast Journalism  
Humanities

### Social Studies:

AP Govt and Politics  
AP Psych  
Cedar School Aid  
\*Leadership  
Life Skills Student Aid  
Developmental Psych  
Psych/Soc  
Global Studies  
Sports & Society

### Science:

Computer Science 1  
AP Biology  
AP Chemistry  
Anatomy and Physiology  
Environmental Science  
Marine Biology  
Forensics

### Foreign Language:

French 4 Honors  
French 5/AP  
Spanish 4 Honors  
Spanish 5/AP

### PE/Wellness:

Lifetime Fitness  
Team Sports and Cooperation  
Lifesaving Skills  
Strength and Conditioning

### Internship

School to Work  
Partnership in Art/Music/Phys. Ed

### Virtual High School Courses:

Human Geography  
BioChemistry  
BioEthics  
BioTechnology  
Climate Science  
Constitutional Law  
Criminology  
Epidemics  
Evolution and the Nature of Science  
Genes and Disease  
Health  
Kindergarten Apprentice Teacher  
The Teenage Brain  
Peacemaking  
Practical Law  
Psychology of Crime  
US Government  
World Conflict: A United Nations  
Introduction  
World Religions  
Your Brain: An Introduction to  
Neuroscience

## Business and Entrepreneurship Courses

### Courses Offered:

Accounting 1  
Accounting 2  
Algebra 3  
Broadcast Journalism  
Business Communication  
Digital Media  
Global Studies  
Internship 1  
Internship 2  
\*Leadership  
Marketing & Management  
Probability & Statistics  
School-to-Work  
\* Technology Entrepreneurship

### Virtual High School Courses:

AP Economics  
Business & Personal Law  
International Business  
Economics  
Entrepreneurship  
Investing in the Stock Market  
Marketing & the Internet  
Personal Finance

### Internships

### Humanities:

- Student-Directed Capstone Project

As part of our curriculum reformation, Hanover High School is pleased to announce dual-enrollment coursework opportunities through a partnership with Quincy College for the 2018-2019 school year. Dual enrollment is an arrangement whereby coursework completed at the post-secondary level is recognized on both the college and high school transcript.

Hanover High School was approved to offer dual-enrollment courses using the Quincy College syllabi and textbooks, as well as covering the content required in a college-level course. The courses below will be taught by Hanover High School teachers who have been approved to teach a college course by Quincy College. For the 2018-2019 school year, we will be offering the following courses as dual-enrollment opportunities:

Hanover High School Course Title	Quincy College Course Title	College Credit Available
Accounting 1	Accounting 101 (ACC101)	3
Accounting 2-Honors	Accounting 102 (ACC102)	3
Marine Biology	Marine Ecology (BIO160)	3

Academic Strategies	First Year Seminar (IDS167)	3
Precalculus-Honors	Precalculus (MAT113)	3
Honors Calculus	Calculus IB (MAT201)	3
Algebra 3	College Math (MAT103)	3
Anatomy and Physiology	Anatomy and Physiology (BIO131)	3
Introduction to Computer Science	Introduction to Programming (CS116)	3

Credit earned through a dual enrollment program is fully transferable to any applicable program at Quincy College and may also be accepted by other colleges or universities that would typically accept Quincy College credits. Quincy College has agreements with 20 institutions in the Boston-area and beyond to help students transition from their associate degree to a bachelor degree program. To learn more about these agreements or transferring of college credits to other institutions, go to <https://quincycollege.edu/community-collaboration/>

Please note: Hanover High School cannot guarantee credits acquired will transfer to a four-year college or university as it depends on the transfer protocol of each individual institution.

With the rising costs of college, participating in a dual-enrollment course can help to reduce future costs of a college education and provide early exposure to a college curriculum. This is a great opportunity for students to not only receive early college credit for high school courses, but also to gain confidence in knowing they can be successful in higher education.

## MUSIC

Hanover High School musicians continue to gain recognition throughout the region and state for their outstanding performances. Enrollment in both performance and elective courses continues to expand with offerings in instrumental and vocal performance, music theory and composition, music in multimedia, music history, songwriting recording and performance, and interdisciplinary applications.



**Festivals & Honors****Massachusetts Music Educators  
Association All-State**

*Erica Perry - Orchestra - Percussion*  
*Jake Sledziewski - Band - Trombone*  
*Mikenzie Matheson - Chorus - Soprano*  
*James Sheridan - Chorus - Tenor*

**MMEA Southeastern Sr. District**

*Bridget Fairweather - Soprano - Mixed  
Chorus*  
*Mikenzie Matheson - Soprano - Mixed  
Chorus*  
*James Sheridan - Tenor - Mixed Chorus*  
*Kyle Knight - Tenor - Mixed Chorus*  
*Dan Butka - Trombone - Band*  
*Erica Perry - Band - Percussion*  
*Jake Sledziewski - Band - Trombone*

**MMEA Southeastern Jr. District**

*Elise Falvey - Soprano - Treble Chorus*  
*Victoria Lyons - Soprano - Treble Chorus*  
*Ian MacDonald - Trombone - Band*  
*Samuel Thai - Trombone - Band*

**Senior SEMSBA**

*Alex Light - Bass - Mixed Chorus*  
*Brooke Martin - Alto - Mixed Chorus*  
*Isabella Morrill - Soprano - Mixed Chorus*  
*William Porter - Tenor - Mixed Chorus*  
*Daniel Butka - Trombone - Orchestra*  
*Erica Perry - Percussion - Orchestra*  
*Justus Carney - Band - Timpani*  
*Ian MacDonald - Band - Trombone*  
*Ian Morrison - Band - Trombone*

**Junior SEMSBA**

*Sam Thai - Band - Trombone*

The Pride of Hanover Marching Band once again entertained audiences from Hanover to Amherst with their tribute to The Beatles: Magical Mystery Tour. Symphonic Band, VOX, Chorale, and Concert Chorus once again took part in the MICCA (Massachusetts Instrumental and Choral Conductors Association) evaluation. VOX and Symphonic Band received Silver ratings, and Chorus and Chorale received Bronze ratings. The Symphonic band also participated in the South Shore Wind Band Exchange Concert, which features the performances of outstanding high school wind bands from the finest programs on the South Shore. The Jazz Ensemble, under the direction of Mr. Matt Harden, is an award-winning audition-based ensemble that also participates in evaluation festivals and community performances. In February, the Jazz Ensemble earned a Silver Medal at the Massachusetts Association of Jazz Educators (MAJE) festival and received commendations outstanding performances. The Jazz Ensemble also represented Hanover at the Bridgewater State University Jazz Festival and the East Bridgewater Evening of Jazz. Hanover's auditioned vocal ensemble VOX under the direction of Mr. Michael Wade once again performed at many community events including caroling, singing at athletic events, and concert events.

**STUDENT RECOGNITION**

At our Undergraduate Awards Ceremony held on June 18, 2018, we recognized 101 academic awards, 21 overall awards, and 27 book awards:

SUBJECT MATTERS			
	9	10	11
<b>English</b>	Clare Connolly	Cally Flynn	Caroline Gordon
	Audrey O'Brien	Brendan Harris	
<b>Social Studies</b>	John Daly	Evan Bilton	Christopher Acampora
		Rori Jenkins	Shannon Kinney
		Tucker Leslie	Caroline Zielinski
<b>Spanish</b>	Megan Clasby	Lauren Walsh	Madelyn Kiley
<b>French</b>	Emma Buttsbach	Sydney Thai	Mikayla Chabot
<b>Art - 2D</b>	Ava Schipper	Juliana Geeoso	Salia Kidway
<b>Art - 3D</b>	Kathryn Martin	Lauren Baker-Tubbs	Emily Gilcoin
		Julia Cross	
<b>Drama</b>	Michelle Sylvester		Frederick Trankels
<b>Public Speaking</b>		Ryan Smith	Abigail Stone
<b>Math</b>	Raven Telepak	Rachel Adams	Nicholas Courtney
		Mia Anna sta ceatis	Madelyn Kiley
		Cory Worrall	
<b>Science</b>	Emma Buttsbach	Peter Bell	Eric Hanrahan
		Lucas Bertoni	Steven Manolakis
		Evan Bilton	Andrew Marriner
		Emily Gallagher	
<b>Engineering</b>	Lauren Kelley	Maya Arbia	Wyatt Campbell
	Natasha Van Lare	Jake Heyl	Max Lambert
	Kyle Zwart	Colby Lee	
<b>Computer Science</b>		Joseph Barresi	Liam Sadek
		Lucas Bertoni	
<b>Business</b>	Olivia Freel	Peyton Ceurvels	Robert Heger
	Nicholas Sadek	Rori Jenkins	Harrison O'Brien
	Mackenzie Shoulla		Emily Sullivan
<b>Digital Media</b>		Alyssa Abbott	
		Thomas Bramowski	
<b>PE Wellness</b>	Bryan Taylor	Ethan Bush	Christopher Dolan
		Alexa Cabral	
<b>Instrumental Music</b>	James Kadra	Una Davenport	Justus Carney
	Ian MacDonald	Anthony Heffron	Joseph Mignosa
<b>Vocal Music</b>		Kyle Knight	Bridget Fairweather
			Peter Scribner
			Frederick Trankels
OVERALL			
9TH GRADE			
Christopher Arancio	English, Math, Spanish		
Caroline Bureau	Math, Science, French, Public Speaking		
Elise Falvey	English, PE/Wellness, Drama		
Mary Hiffa	English, Math, Science		

Emma Massey	Science, French, Instrumental Music		
Grace Massey	Math, Science, Social Studies, French, Art		
Hildey McCorkell	Math, Science, Social Studies		
Emma Richards	English, Math, Science, Social Studies		
Kathyrn Sheridan	Math, Science, Social Studies, Drama		
Lacy Worrall	Math, Science, Art		
10TH GRADE			
Daniel Butka	English, Math, Science, Social Studies, Instrumental Music,		
Lauren Cockey	Math, Social Studies, French		
Nicholas Colaw	English, Math, Science, Social Studies, Spanish		
Isabella Craft	English, Math, Spanish, Social Studies, Digital Media		
Julia Dunderdale	Math, Science, French, Digital Media		
Abigail Leitao	English, French, Business, Digital Media		
Channing Miller	English, Math, Science		
Ian Morrison	English, Social Studies, French, Instrumental Music		
11TH GRADE			
Karly Bruder	English, Science, Social Studies, Art		
Emelyn Miller	English, Spanish, Business		
Margaret Munroe	English, Math, Science, Social Studies, French, PE/Wellness		
Lauren O'Sullivan	English, Social Studies, French		
John Salvucci	English, Math, Science		
HIGH HONORS			
	9	10	11
All As	Christopher Arancio	Thomas Bramowski	Karly Bruder
All Terms	Caroline Bureau	Daniel Butka	Robert Heger
All Years	Eileen Bussiere	Lauren Cockey	Madelyn Kiley
	Emma Butzbach	Nicholas Colaw	Emelyn Miller
	Megan Clasby	Isabella Craft	
	Brendan Connolly	Julia Dunderdale	
	Clare Connolly	Channing Miller	
	Elise Falvey	Ian Morrison	
	Margaret Godin	Cory Worrall	
	Mary Hiffa		
	Kathryn Martin		
	Emma Massey		
	Grace Massey		
	Hildey McCorkell		
	Emma Richards		
	Kathryn Sheridan		
	Jordan Tandler		
	Lacy Worrall		

## **HHS GUIDANCE DEPARTMENT RECOGNITION AND BOOK AWARDS**

BRYANT UNIVERSITY BOOK AWARD: Kyle Elkhill  
DARTMOUTH COLLEGE BOOK AWARD: Nicholas O'Hara  
THE COLLEGE OF HOLY CROSS BOOK AWARD: John Donovan  
ST. ANSELM'S COLLEGE BOOK AWARD: Ryan O'Malley  
ST. MICHAEL'S COLLEGE BOOK AWARD: Daniel Botelho and Hannah Levin  
SMITH COLLEGE BOOK AWARD: Kristen Marchetti  
SOCIETY OF WOMEN ENGINEERS AWARD: Elizabeth DeMita, Erica Perry, and Alesandra Paluzzi  
STONEHILL COLLEGE BOOK AWARD: Yasmina Berkat  
NEW COLLEGE OF FLORIDA BOOK AWARD: Olivia Norris  
ELMIRA KEY MERIT SCHOLARSHIP: Nicholas Jones and Taylor Scott  
LAWRENCE TECHNOLOGICAL UNIVERSITY AWARD: Zachary Stone  
LEMOYNE COLLEGE MERIT SCHOLARSHIP: Cassandra Calabro  
RENSSELAER POLYTECHNIC INSTITUTE MEDAL: Rebecca Prentice  
RUSSELL SAGE COLLEGE MERIT AWARD: Samwell Cleary and Lily Hibbard  
ST. LAWRENCE MERIT AWARD: Nicholas O'Sullivan  
US ARMY SCHOLAR ATHLETE AWARD: Rian Boutin and Alyssa Wilcox  
UNIVERSITY OF ROCHESTER BAUSCH & LOMB HONORARY SCIENCE AWARD: David Adams  
UNIVERSITY OF ROCHESTER GEORGE EASTMAN YOUNG LEADERS AWARD: Audrey Simon  
UNIVERSITY OF ROCHESTER FREDERICK DOUGLAS & SUSAN B. ANTHONY AWARD: Sierra Little-Gill  
UNIVERSITY OF ROCHESTER ZEROX AWARD FOR INNOVATION & INFORMATION TECHNOLOGY: Jacob Casey  
WELLESLEY COLLEGE BOOK AWARD: Olivia Boise

## **SENIOR ACTIVITIES**

As the year drew to a close, senior class activities began in earnest. The senior prom was held at the River Club in Scituate. Approximately 200 students attended the prom, which was held on May 11, 2018. The annual Senior Banquet was held at the Black Rock Country Club during the evening of Wednesday, May 30, 2018.

## **SENIOR AWARDS AND GRADUATION**

Departmental Awards were presented to the Class of 2018 graduates during our Senior Awards Ceremony on the morning of May 25, 2018.

<b>Award</b>	<b>Recipient(s)</b>
Winnie Webb Book Award	Olivia Norris
Hanover Teachers Association Scholarship	Sierra Little-Gill
Plymouth County Educators Association	Jacob Casey
Leadership	Lauren Gelly
Mathematics	John Donovan Rebecca Prentice
Science	Sierra Little- Gill Nicholas O'Hara
Engineering	Frank Gavin
Video/Media Technology	Jessica Blazo Lia Ehlers Santos Alesandra Paluzzi Marissa Shoulla
2D Art	Kristen Marchetti
3D Art	Olivia Norris
Band	Dante Nicotera
Choirs Instrumental Music	Mikenzie Matheson Jake Sledziewski
Drama	Madison Carroll Alexander Linn
English	Olivia Boise
Humanities	Jack Leigh
Social Studies	David Adams
World Language/Spanish World Language/French	Nicholas O'Hara Kristen Marchetti
Business Technology	Andrew Zielinski
Internship	Rylee Carroll Alyssa Wilcox

Physical Education	Aaron Boise Casandra Calabro Bridget O'Connor Aaron Whedbee
Patriot League Scholar Athlete	Rian Boutin Taylor Scott
High Honors	John Donovan Kristen Marchetti Nicholas O'Hara
HHS Guidance Department "Kindest Heart" award	John Galvin

Also, 100 students out of a class of 189 received recognition

41 Academic Awards

52 National Honor Recipients

90 Scholarships (some awarded to more than one student)

The total amount awarded was \$205,877.00

Scholarship	Recipient	Amount
SECTION I - PART A		
Ahearn Scholarship Fund, Mary A. & William T.	Ryan Bruder, Tori Migre	\$1,000.00 each
Hammond Scholarship Fund, Dr. Charles	Elizabeth DeMita, Cassandra Calabro, Nicholas Jones, Mikenzie, Murphy, Alex Light, Cameron Porzio, Audrey Simon, Kevin Talbot, Jackson Powers (SSVT), Jack Leigh	\$1,000.00 each for 4 years
Robert J Nyman Memorial	Madison Carroll, Sean Delaney, Aidan Henderson, Chloe McKee, Rebecca Prentice	\$500.00 each
SECTION I - PART B		
Amaral, Edward M. Memorial Scholarship	Marissa Shoulla	\$350.00
Atturio, Jenna Memorial Scholarship	Kara McLaughlin	\$2,510.00
Bates, T. Drew Memorial Scholarship	James Sheridan	\$355.00

Berger, Matthew & Dana Memorial Scholarship	Michael McDonnell Morales	\$335.00
Bradley, Superintendent Clifton E. Memorial Scholarship	SSVT	\$670.00
Burns, Margaret Memorial Scholarship	Alyssa Frates	\$727.00
Class of 1979 Memorial Scholarship	Audrey Simon	\$515.00
Connors, Paul F. Memorial Scholarship	Elizabeth DeMita	\$750.00
Driscoll, Cathleen M. Memorial Scholarship	Olivia Norris	\$900.00
Dunne, Erin Memorial Scholarship	Alexander Light	\$640.00
Eden, Jane Tobey Memorial Scholarship	Brittany Champagne	\$2,220.00
Erickson, Richard J. Memorial Scholarship	Mikenzie Matheson	\$300.00
Farr, Jean Memorial Scholarship	Jessica Blazo	\$620.00
Guadano, Nancy L. Memorial Scholarship	Jack Leigh	\$480.00
Hanover Permanent Scholarship Award	David Adams, Olivia Boise, Cassandra Calabro, John Donovan, Kyle Elkhill, Sierra Little-Gill, Kristen Marchetti, Rebecca Prentice	\$925.00
Heffernan, Peter J., Jr. Memorial Scholarship	Aaron Boise	\$925.00
Jocelyn, Willard and Norma Memorial Scholarship	Pierce Ghostlaw	\$305.00
Johnson, Kenneth R. Memorial Scholarship	Andrew Cratty, Andrew Zielinski	\$780.00
Kimball, Robert L. Memorial Scholarship	Daniel Botelho	\$905.00
Maglione, Mary Moore Memorial Scholarship	Cameron Porzio, Nicholas Jones	\$955.00
Maxwell, Brian A. Memorial Scholarship	Rian Boutin, Taylor Scott	\$1,095.00

Nagle, Claire and Martha Memorial Scholarship	Suzanne Wilson	\$550.00
O'Brien, Jan Memorial Scholarship	Nicholas O'Hara	\$2,270.00
Schrader, Jonn R. Memorial Scholarship	Ryan O'Malley	\$530.00
Setterland, Paul Edward Memorial Scholarship	Nicholas Bertoni, Jessica Cully	\$598.00
Shortall, Lyda R. Memorial Scholarship	Amanda Sullivan,	\$980.00
Storey, Mary Catherine Giardello Memorial Scholarship	Erica Perry, Hannah Levin	\$773.00 each
SECTION II		
Cecelia Acamporo	Abby Hammett	\$500.00
Briggs, Carolyn M. Annual Scholarship in Nursing	Olivia Salvas	\$2,000.00
Hanover Visiting Nurse Assoc. Scholarship	Erica Perry, Audrey Simon, Alyssa Wilcox	\$1,000.00 each
Caljouw, Mark J. Memorial Scholarship	Aaron Boise	\$500.00
Cedar School- Coins for College Wendy's Window Tim Drummey Memorial	Aaron Boise, Lauren Gelly, Taylor Scott Jessica Blazo Aidan Henderson	\$500.00 \$2,500.00
Lipsey & Clifford, PC	Nicholas O'Hara	\$500.00
Friends of Hanover Music Club	Mikenzie Matheson (Chorus) Ava Whitney(Music) Jake Sledziewski (Band)	\$500.00 each
Hanover High Booster's Scholarship	Bridget O'Connor, John Dailey, Kaylee Harris, Lauren Gelly, Chris Greene, Corey Dooley, Neil Calkin, Katie Halpin, Kyle Elkhill, Aaron Boise, Olivia Boise, Cade Frucci, AJ Costanza, Hannah Levin, Andrew Cratty	various amounts
Hanover Chamber of Commerce	Thomas Frucci, Andrew Zielinski	\$1,500.00 each
Hanover Girl Scouts Service Unit Scholarship	Suzanne Wilson	\$250.00
Hanover Hockey Hall of Fame	Andrew Cratty, Zachary Stone	\$500.00



Hanover Club Scholarship	Olivia Boise, Hannah Levin, Emma Tedeschi	\$500.00
Hanover Parent Teacher Association Award	Matthew Delahunt, Evan Suchoff, Kyle Elkhill, Kaylee Harris, Ryan Bruder, Emma Tedeschi	\$500.00
Hanover Police Boys' Club, Inc. Scholarship	Aidan Henderson, Cassandra Calabro	\$250.00
Hanover Police Scholarship, John B. Lingley & David G. Zwicker	Aaron Boise	\$250.00
Hanover Police Relief Association	Aidan Henderson, Emily Crowley	\$300.00 each
Hanover SNAP	Jack Leigh	\$1,000.00
Hanover Woman's Club Juniors Art	Olivia Norris	\$1,000.00
Hanover Woman's Club Juniors Marie DeLuse Scholarship	Kara McLaughlin	\$1,000.00
Hanover Woman's Club Juniors Scholastic Award	Megan DiTullio	\$500.00
Hanover Women's Softball	Lauren Gelly	\$500.00
Hanover Youth Athletic Association	Rian Boutin, AJ Costanza, Matt Delahunt, Derek DeScisio, Kyle Elkhill, Liam Flynn, Cade Frucci, John Galvin, Lauren Gelly, Chris Greene, Katie Halpin, Kaylee Harris, Jake McInerney, Cameron Murphy, Nick O'Hara, Ryan O'Malley, Andrew Zielinski	various amounts
Jenkins, Rita B. Scholarship	Michael Morales Donnell, Jake Sledziewski	\$500.00
Josselyn-Cummings Post #149, American Legion/VFW Christine Lopes Memorial	Aidan Henderson, Nicholas Calabro, Lia Ehler Santos, David Adams, Elizabeth DeMita, Gina Kesaris, Derek DeSciscio, Megan Willis	various amounts
Matheny, Stephen Memorial Scholarship	Nicholas Bertoni, Cameron Porzio, Zach Stone	\$1,500.00 each
Perry, E.Y. Trust	Nicholas Bertoni	\$2,400.00 each year
Professional Firefighters of Hanover Scholarship	Alyssa Wilcox	\$1,000.00
South Shore Chiefs - Kevin Graden Memorial	Morgan Lundin	\$1,000.00

T&K Asphalt Services, Inc. Scholarships	Nicholas Bertoni, Talia Grover	\$500.00
Tri-Town Rotary Harlan Stone Memorial Scholarship	Nicholas Bertoni	\$2,000.00
SECTION III		
Basiliere, Ruth D. Scholarship	Stephen Zinke	\$500.00
Buckley Charitable Trust	Rylee Carroll	\$250.00
Conway Insurance Co.	Rachel McGurrian	\$250.00
Hanover Garden Club Horticultural Scholarship	Rebecca Prentice	\$500.00
Hanover High School Fashion Club	Caroline Brown	\$500.00
Higginson, George L. Memorial Music	James Sheridan	\$250.00
Diversity Club/GSA	Samwell Cleary	\$500.00
Coastal Heritage Bank Scholarship	Matt Pardo	\$500.00
SADD Organization Scholarship	Heather Nash	\$300.00
South Shore Savings Bank Citizenship Award	Angela Mirisola	\$500.00
Walnut Hill Garden Club, Margaret Burns Scholarship	Lily Hibbard	\$500.00
Walnut Hill Garden Club, Marie Sisk Scholarship	Dina Delkouras	\$500.00
David M. Walsh Scholarship	Nicholas O'Hara, Kristen Marchetti, Jasmine Berkat, John Donovan, Kyle Elkhill	\$2,000.00 each
John B Urban Scholarship	Zachary Stone, Alyssa Wilcox	\$4,000.00 per year for 4 years
William Sides Memorial	Hunter Shields	\$500.00
Alice Washburn	Arin Whedbee, Morgan Whedbee	\$1,000.00
OUTSIDE SCHOLARSHIPS		
Arc of Greater Plymouth Building Community Senior Scholarship	Kristen Marchese	\$500.00

Leland Dental"	Erica Perry	\$500.00
Reuben and Lizzie Grossman	Kristen Marchetti, Nicholas O'Hara	\$750.00
Massachusetts AFL-CIO	Chloe McKee, Nicholas, O'Hara	\$3,000.00
South Shore Bay Band	Erica Perry	

Graduation exercises were held on the Harry Gerrish Memorial Field on June 1, 2018. Senior class president Sierra Little-Gill welcomed the audience while both Kristen Marchetti and Nicholas O'Hara delivered their Valedictory speeches. Steven Manolakis, President of the Class of 2019, accepted the class gift from Andrew Zielinski, Treasurer of Class of 2018. Mr. Matthew Paquette, Principal of Hanover High School, presented the diplomas with the assistance of the Class of 2018 officers.

### **OTHER ACHIEVEMENTS**

The two students who participated in Boys State 2018 were Cornelius Bottomley and Harrison O'Brien. Emma Gannon participated in Girls State. There were several great speeches on the topic of volunteerism for the annual Lions Club Youth Speech Contest in November. The winner was Cornelius Bottomley, with Erica Perry being the runner-up. We also had several students being recognized for their artistic talents from Hanover High School in the Boston Globe Scholastic Art Award.

### **SPORTS**

2017-2018 did not disappoint after an amazing 2016-2017. Every team at every level earned and MIAA Academic Excellence Award. Additionally, 70% of the student body at HHS participated in athletics. Personal milestones were achieved and our student-athletes were recognized for their accomplishments throughout Massachusetts.

### **FALL**

Girls' Soccer Qualified for the MIAA Tournament for the 29th year in a row. Volleyball received the MIAA Academic Excellent Team Award - Gold Level for the 14<sup>th</sup> year in a row. Cheerleading won the Patriot League Fisher Division Championship. Ryan Hennessy and Lindsey Maslow were both selected to the Patriot Ledger All-Scholastic Soccer Team.

### **WINTER**

Boys' Basketball finished the season as Patriot League Champions and made a deep run in the Division 2 South Tournament. Senior Basketball Captain Matt Delahunt finished his high school career as the league MVP (2), Patriot Ledger and Boston Herald All Scholastic, while scoring his 1000<sup>th</sup> career point. Boys' Hockey repeated as Division 3 South Champions and once again

competed for a state title at the TD Garden. Zach Taylor was also recognized as a Patriot Ledger MVP, Patriot Ledger & Boston Herald All Scholastic, while earning his 100<sup>th</sup> career point. Not to be outdone was Zach's fellow captain Connor Morris who also scored his 100<sup>th</sup> career point and was selected as a Patriot Ledger All Scholastic. Gymnastics ended the regular season as undefeated Patriot League Champions and set the team scoring record along the way. Gymnasts Kayleen Boutin and Hannah DeRice were both selected as Patriot Ledger All Scholastic gymnasts. Diver Lauren O'Sullivan was also selected Patriot Ledger All Scholastic for a remarkable season that resulted with Lauren being recognized as the HHS Female Athlete of the Year. The HHS Male Athlete of the Year was Zach Taylor.

### **SPRING**

Baseball finished as League Champions. Aidan Henderson was selected as the Patriot League MVP in addition to being selected as a Patriot Ledger & Boston Globe All Scholastic. Both Michael Simon and Steven Simon were also selected as Patriot Leger All Scholastic athletes. After Rugby earned the first State Championship in MIAA history the previous year, the team returned to the state finals but this time fell short to Milton in the Division 2 Championship game. Boys' Tennis continued to improve upon past seasons earning a home tournament match. The team was led by number one singles Nikolas Ginter who was named as a Patriot Ledger & Boston Globe All Scholastic. Nikolas also won his 50<sup>th</sup> singles match. In Track & Field, the girls' 1 mile record was shattered by freshman Gillian Kenney. Gillian's time was an astounding 5:03.3.

In conclusion, Hanover Public Schools continues to work toward providing equity and excellence to all students in its mission of *"guiding every student to thrive in a global society."*

### **SUBMITTED BY THE HANOVER SCHOOL COMMITTEE**

John Geary, Chairperson

Kimberly Mills-Booker, Vice Chairperson

Elizabeth Corbo, Member

Ruth Lynch, Member

Leah Miller, Member

## **REPORT OF THE SOUTH SHORE REGIONAL SCHOOL DISTRICT**

For Fiscal Year July 1, 2017 – June 30, 2018

### **School Committee**

The South Shore Regional School District is represented by eight appointed School Committee members from each town.

Thomas Petruzzelli – Abington  
George Cooney – Cohasset  
Robert Heywood, Vice Chairman – Hanover  
Christopher Amico, Chairman – Hanson

Robert Molla – Norwell  
Robert Mahoney – Rockland  
John Manning – Scituate  
Daniel Salvucci – Whitman

### **Vocational Technical Programs**

South Shore Vocational Technical High School continues to serve its 645 students and their families by providing a high quality vocational technical education, preparing its students for life's many options after high school, including direct workforce employment, college success, and a combination of the two. The school offers 13 vocational technical majors, including: Allied Health, Automotive Technology, Automotive Collision Technology, Carpentry, Computer Information Technology, Cosmetology, Culinary, Electrical, Design & Visual Communications/ Graphic Communications, Heating, Ventilation, Air Conditioning & Refrigeration, Horticulture & Landscape Construction, Manufacturing Engineering Technologies, and Welding & Metal Fabrication.

### **Hanover Graduates**

There were 46 students from Hanover who attended SSVT during the 2017-18 school year. On June 8, 2018, the following 10 graduates from Hanover received diplomas and vocational certificates at the graduation ceremony held at the South Shore Music Circus:

Rachael Anderson  
Amanda Brown  
Mikaela Drake  
Victor Foley  
Cole Hoadley

Colben Laroe  
Glenn Legere  
John Naughton  
Jack O'Brien  
Jackson Powers

### **Third-Party Credentials**

Students at SSVT have opportunities to earn industry recognized credentials that give them a competitive advantage as they head into the workforce. Such credentials include OSHA Safety 10-Hour Card (all programs), ASE Certification (Automotive and Collision Repair), Power Actuated Tools (Carpentry), MTA/MCP/Networking & Windows OS, IC3 (Computer Info Tech), Cosmetology State Board Licensure, ServSafe Sanitation & Allergen Awareness (Culinary), Certified Nursing Assistant, CPR, First Aid, Home Health Aide, Feeding Assistant (Allied Health), Adobe Certified Associate for Print & Design Media (Graphics/Design & Visual Communications), EPA Universal and R410a Safety (environmental certificate) (HVAC), MACWIC Level 1 & 2 (Manufacturing Engineering Technologies), AWS D1.1 All Position & NFPA Hot Work Safety (Metal Fab Welding).

### **Cooperative Education**

The Cooperative Education program, designed for vocational technical students, provides an opportunity for students who, through a cooperative arrangement between the school and employers, receive instruction, including required academic courses and related vocational instruction, with a job in his or her specific occupational field. This instruction is planned and supervised by the school and the employer so that each contributes to the student's education and employability. For students at South Shore Vocational Technical High School, work periods and school attendance are on alternating five-day cycles. All senior students in good standing are eligible to participate in the Cooperative Education program at South Shore.

### **Student Organizations**

The Student Council at South Shore promotes communication between the school administration and the student body. Leading by example, the members of the student council promote student leadership, democratic decision making, and student body engagement. In addition to student led activities and volunteer work, student council officers also represent the student body on the School Council and at School Committee meetings.

South Shore students also participate in national co-curricular student organizations. SkillsUSA and Business Professionals of America provide educational and leadership activities for students which are designed to build leadership, teamwork, citizenship, and character development. Through a carefully designed curriculum and opportunities for competition at the district, state, and national level, students build and reinforce self-confidence, work attitudes, and communication skills. Co-curricular organizations emphasize total quality of work, high ethical standards, superior work skills, life-long education and pride in the dignity of work.

### **Planning for the Future**

In an effort to stay on top of facilities needs, we have submitted a fourth application to the MSBA's CORE program. We need to modernize our 1962 building and evaluate ways to expand. We strive to serve our students with 21st century technology and modern instructional space within the confines of a well maintained, mid-20th century building. We are currently building a greenhouse and converting a barn into lockers rooms and space for our Horticulture program. We are very proud of our students and staff and continue to appreciate the support of Hanover's residents and area employers.

Also, we want to thank Hanover Public Schools for use of the high school on August 8th for our student/parent athletic event. We do not have enough climate-controlled space to house such a large group. The South Shore Regional School District appreciates the ongoing strong relationship with the Town of Hanover.

Respectfully submitted,

*Robert P. Heywood*

Town Representative  
South Shore Regional School District Committee

## REPORT OF THE BYLAW REVIEW COMMITTEE

For Fiscal Year July 1, 2017 – June 30, 2018

I hereby submit the following report of the Bylaw Review Committee from July 1, 2017 to June 30, 2018.

Revisions, or additions, to the Town's General Bylaws may be proposed by resident petition; or Town Boards, Commissions, and Department Heads. They appear as Town Meeting Articles – either at scheduled Annual or Special Town Meetings.

Though we accept proposals until the Board of Selectmen close the Town Meeting Warrant, we strongly encourage parties requesting either revisions, or additions, to do so at their earliest convenience. This insures our Committee's ability to review, and provide guidance to sponsors, as well as comply with State Law and/or Town Bylaw.

Upon receipt of proposals, our Committee:

- Establishes contact with the proposal sponsor
- Reviews the proposal, and asks questions to clarify issues
- As required by State Law, holds a Public Hearing(s) to address Resident or Town concerns regarding the proposed change
- Makes a final recommendation
- Presents that recommendation to the Town's Advisory Committee
- Presents recommendations at Town Meeting, as necessary.

Proposals, approved as Town Meeting Articles, are also subject to review and approval by the Attorney General's Office, prior to final adoption.

In addition, the Committee annually reviews the Town's General, and Sign Bylaws; recommends and sponsors changes, as necessary.

During this past fiscal year, the Committee received, or sponsored, the following proposals:

BYLAW	SPONSOR	EXPLANATION
Amend Gen. Bylaw 6-31 Establish and Authorize Departmental Revolving Funds	Town Manager	To comply w MGL Ch.44, s. 53E1/2 establishing strict guidelines for "Revolving Fund Accounts".

Following our review, and comment, these proposals were subsequently adopted by Annual or Special Town Meetings.

Our Committee wishes to thank the Town Manager, Board of Selectmen, Department Heads, Town Boards, and the Citizens of Hanover for their support and cooperation during this past fiscal year.

Respectfully Submitted,  
David Ladd, *Chairperson*  
Stephen Tucker  
Eric Grund  
Robert Quirk  
Donald White

## **REPORT OF THE AFFORDABLE HOUSING TRUST BOARD OF TRUSTEES**

For Fiscal Year July 1, 2017 – June 30, 2018

In 2009 the Hanover Affordable Housing Trust was formed to provide for the creation and preservation of affordable housing in the Town of Hanover for low and moderate income households. The Board of Trustees is composed of seven (7) members including at least one (1) member of the Board of Selectmen, one (1) member of the Community Preservation Committee and three (5) at large members.

As of September 14, 2017 the Massachusetts Department of Housing and Community Development has certified 575 affordable housing units in the current state-approved Subsidized Housing Inventory, 11.9% of the total year-round housing stock in Hanover. In 2017 Hanover introduced 37 new units from the construction of the Cardinal Cushing's Kennedy Building which has been redeveloped and renamed the Bethany Apartments. Reaching the 11.9% affordable housing stock places Hanover above the 10% state mandated requirement, this exempts the town from Chapter 40B development projects.

The Affordable Housing Trust, initiated by the Town Planner, secured a grant for \$19,840 for Cluster Cottage Zoning which resulted in a Sub-Committee formed under the Planning Board.

At the 2018 Annual Town Meeting, the Town voted to allocate 10% of the Community Preservation funds to the Affordable Housing Trust for the development of affordable housing in Hanover.

The Board of Trustees looks forward to FY2019, and working towards Hanover's affordable housing goals established and adopted in the 2013 Housing Production Plan.

Respectfully submitted by the Town of Hanover  
Affordable Housing Trust Board of Trustees

Thomas Burke, Chairman

Board Members:

Jocelyn Keegan, Board of Selectman Representative

Susan Setterland

Denise Quirk

Kristen Zwicker Young

Kevin Dyer



## **REPORT OF THE HANOVER HISTORICAL COMMISSION**

For Fiscal Year July 1, 2017 – June 30, 2018

The Historical Commission held eleven open meetings and two additional on-site meeting from July 1, 2017 to June 30, 2018. The second Monday of the month is the usual meeting date, with occasional variance due to conflicts or holidays. All meetings and agendas are posted, and interested persons are invited to attend. The Commission is comprised of five members, including a realtor, an architect and three members-at-large. One member, John Goldthwait, serves as the Commission's representative on the Community Preservation Committee, and Peter Johnson, Chair of the Commission, represented the Commission on Hanover's Town Hall Task Force

In carrying out our responsibilities, we have worked with other Town Commissions, Boards, and Committees as well as individuals concerning the use, care and preservation of the buildings, open spaces, documents and artifacts, in which are embedded the history of the Town of Hanover.

We have met with all of the above when deliberating about and overseeing the implementation of historic preservation projects using Community Preservation Act funds. The largest project using CPA funds allocated for historic preservation was for the renovation of Town Hall. With oversight from the Task Force, the restoration of the older exterior portion of Town Hall, including the rebuilding of the cupola, was completed in the late summer of 2017 by the architecture firm and contractor awarded the contract for this work.

The Commission reviewed requests for demolition of one house and three commercial properties in FY 2018. Three had been identified as over 75 years old and thus subject to the Town's preservation bylaw. The Commission decided that none of the three buildings was appropriate to designate as historically significant as defined by the bylaw and approved their demolition.

The Commission determined that no portion of the fourth, a commercial structure on Rte. 53, was over 75 years old, and thus not subject to the bylaw.

In May, 2017 had Town Meeting approved the allocation of CPA funds to update and amend the Town's Cultural Resources Survey – a list with photos and descriptions of the historical significance of over 300 structures in town. The Commission relies in part on information in this survey when identifying which structures (or historic features of a structure) should be preserved whenever possible. Simultaneously, the Commission was awarded a matching grant from the Massachusetts Historical Commission to support Phase One of this effort. With the assistance of Hanover's Planning Office, an RFQ was prepared to select a historic preservation planning consultant to carry out this survey. The contract was awarded in the fall of 2018 to the Public Archeology Laboratory, and the first phase of this three-year project, surveying 125 historic structures in and around Four Corners, began shortly thereafter. At Town Meeting in May, 2018, funds for Phase Two of the project were approved and will begin as soon as Phase One is completed.

Additional preservation-related issues and projects that came before the Commission this year included: ongoing support for the conversion of the Kennedy Building at the Cardinal Cushing Schools to affordable housing units, input requested by the Selectmen for the disposition of the Volunteer Fire Station at 207 Broadway in Four Corners, disposition of the Albert White Barn, a historic structure that had been in storage after its removal from its original Hanover Street location, and the preparation by Commission member Caleb Estabrooks of a brochure for public distribution, “A Brief History of Industry and Technology in Hanover.”

The Commission also met with owners of residential and commercial properties who sought advice about renovations and additions to their historic structures. In these instances, the Commission members offered suggestions and recommendations that would ensure that the important features and attributes of these properties would be maintained and enhanced whenever possible.

The Commission thus carries out its formal duties and responds to requests from the community, while raising awareness of both the historic resources in the Town of Hanover and the need for protecting the unique character of as many of the historic buildings and open spaces as possible. The Town’s Master Plan, which includes an updated historic preservation component, remains our guide as we define and then prioritize our goals for the coming year’s work.

Respectfully submitted,

Hanover Historical Commission  
Peter Johnson, Chair  
Christopher Haraden, Vice Chair  
Charles Minott  
John Goldthwait  
Caleb Estabrooks

## **REPORT OF THE HANOVER CULTURAL COUNCIL**

For Fiscal Year July 1, 2017- June 30, 2018

The Hanover Cultural Council had a productive and successful year in 2018. Karen Cass is Chair of the Council. We now have seven active members. We are very proud to report that the Cultural Council sponsored 2 well-attended “Paint Night” Parties at Bella’s Restaurant in Rockland this year and held it’s Third Annual Hanover Day Juried Art Exhibit at the Frame Center in Hanover, which ran from June 18 – July 21, 2018. Dozens of artists from all over the South Shore displayed over 100 exceptional works of art in a wide range of media. Cash awards were given to first prize winners in 6 categories and a “Hanover Excellence” award was chosen by our Selectmen. This award went to Mary Gilmartin of Hanover for her beautiful painting entitled “Tree of Life” which will be featured on the cover of the Town Annual Report. An Artists’ Awards Reception took place on Thursday, June 22 to celebrate the artists who participate. Jurors and visitors have commented on the exceptional quality of the art displayed and the enrichment that this exhibit brings to our community. Each year the exhibit grows and improves as it draws more artists. This is an inclusive event as all art entries are accepted!

Our most important fundraiser of the year, Hanover Day, was limited to a Carnival Only event this year. It was a fun event, as always and helped to raise funds for future cultural programming in our town. Along with the carnival, we also partnered with the Chamber of Commerce to host the Hanover Day Road Race. The Hanover Day Committee is already gearing up to begin plans for the return of Hanover Day in June of 2019. We look forward to an event that is bigger and better than ever!

The Cultural Council received \$4,700 from the Massachusetts Cultural Council to provide grants to applicants during our fall grant cycle, which closes each year on October 15. With the state allocation as well as funds generated from the great success of Hanover Day over the past several years, the HCC voted to support grants totaling \$12,408 for a variety of applicants. Programs approved for funding were:

The Friends of the John Curtis Library - Library Passes to ICA Boston & Heritage Museum  
The John Curtis Free Library - Plimoth Plantation Library Pass & Storyteller Series Through Art  
Stephen Lewis – “Not in Anyone’s Backyard” Poster Exhibit  
South Shore Vocational Technical School - Drama Club Dinner Theater Program  
Walnut Hill Garden Club – “Garden Therapy” program  
Cedar Elementary School – Museum of Science in-House program  
Teaching the Art of the Puppeteer program - Laura’s Center for the Arts at the YMCA  
Davis Bates’ Summer Reading “Songs & Story Celebration” at the John Curtis Library  
James Library & Center for the Arts – Robert Frost: Light and Dark  
Council on Aging – Storyteller Series  
The Fuller Museum – “Craft Inspires Series”  
Hanover Parks and Recreation Concert Summer Series and Community Entertainment Events  
South Shore Arts Center, Cohasset – 63<sup>rd</sup> Annual Arts Festival Sponsorship  
Mass Audubon Society – Ponding program at Factory Pond  
Hanover Middle School – STEAM Lab and Family STEAM Night  
Girl Scouts – “Comfortable in Your Own Skin” program at Hanover High School

Caroline Chapin, of the Plymouth Philharmonic – Concert Series and Hanover Summer Series  
Hanover Performing Arts Co. – new storage racks for costumes

The HCC plans to bring back the enormously successful and popular Hanover Day Festival in its full glory next June. Lead by Melinda Bertoni, the Hanover Day Committee is planning a great event, which will allow the Cultural Council to give generous grants to a wide range of programs that benefit all members of the Hanover Community.

Hanover Day continues to grow as a major town event with many local civic groups, businesses and residents taking part in the festivities. It takes place at the Sylvester School Field and includes over 100 vendor booths, a carnival, basketball tournaments, an inclusive community art project, “Anchor Art” contest, artisan demonstrations, museum visits at the Stetson House and live music from local musicians throughout the day and evening. The event culminates with a spectacular fireworks display over Sylvester Field at 9pm. Through the work of the HCC and the many volunteers on the Hanover Day Committee, the event has become a wonderful community-building event. The money that is raised at Hanover Day is given back to the community through grants for arts, sciences and humanities programs for all ages and a variety of audiences. It is our goal to provide exciting cultural opportunities in the Town of Hanover. If you are interested in becoming a member of the HCC please contact Karen Cass at (617) 388-4427 or [karencass@comcast.net](mailto:karencass@comcast.net).

Respectfully Submitted By:  
Karen Cass, Chair  
Chris Haraden  
Katie Duff  
Meghan Walsh  
Diane Campbell  
Derek Schipper  
Patricia Laidler

## **REPORT OF THE HANOVER EMERGENCY FOOD PANTRY**

For Fiscal year July 1, 2017 - June 30, 2018

Located at the First Baptist Church - corner of Main and Webster Streets

Donations received Monday between 9:30 and 11:30 AM

Food collection sites located at Shaws, Stop & Shop and the Hanover library

Client distributions Wednesday between 12:30 and 2:30 PM

The Hanover Emergency Food Pantry has been providing assistance to families in need for 27 years. We depend on our dedicated, hard working volunteers and the generosity of a supportive community.

This year for the first time, we have a new partner - A Simple Gesture Hanover. These green bag deliveries have helped fill the shelves with much needed groceries and toiletries. With their help, we will be able to meet our needs in a more specific and predictable way. We look forward to a long and successful partnership.

Our record keeping indicates there is consistent, on-going need in our community. From a low of 4 families one week in October to a high of 23 families one Wednesday in June, we average 11 families, 34 people and 11 children each week. We had 34 first time client visits in FY '18, a 30% increase from prior years.

Weekly donations from Hanover Churches, North River Community Church and the Fellowship Baptist Church are shelved every Monday morning. Community organizations and businesses that organize food collections include: Stop & Shop, Counsel on Aging, Walnut Hill Garden Club, Wal-Mart, Hanover Woman's Club, Juniors, Cushing Residences, Girl Scouts, The Hanover Club, Hanover High, Middle and Elementary Schools, the Norwell School Bus Collection as well as the annual U.S. Postal Workers Food Drive in May.

Shaws market, Hanover, donates much appreciated bread and baked goods each Wednesday morning.

We are grateful for financial assistance from local businesses, family trusts, the Congregational Church, St. Mary's Church, Phoenix Lodge, Shaws, Arbela Insurance Company through matched or doubled donations from Bunker Insurance and Monaghan & Tinkham Insurance along with the Lions Club, Woman's Club, the South Shore Corvette Club and the Tri-Town Rotary Club.

Sally Lovett Boutin, President  
Jane Estabrooks, Secretary  
Mary Deame, Treasurer

## **REPORT OF THE TOWN MANAGER ACT REVIEW COMMITTEE**

For Fiscal Year July 1, 2017 – June 30, 2018

The Town Manager Act Review Committee (the “Committee”) held 10 meetings 3 of which were with the Board of Selectmen. The committee members include Chris Martin, Carol Mattes, Ted Hickey, Walter Sweeney, John Geary, Mike Cianciola, and Susan Setterland.

Our responsibility was to review the act and not review individuals who have or will fill the position.

Meetings were held with town department heads, employees, Board of Selectmen, some town boards and we held an open forum for residents. Cathy Harder-Bernier, our Town Clerk, requested and made a presentation to the Committee and the Board of Selectman because she felt her position has been impacted by The Town Manager Act. The Committee considered all suggestions, comments and proposals that came through this outreach effort. We also reviewed the Town Manager Act line by line and deliberated as to various potential approaches. The Committee’s process was deliberate. The review exercise proved valuable in that it largely affirmed that the Act is functioning as intended and does not require major modifications.

The following recommendations were made to the Board of Selectmen:

### **1. Collective Bargaining – Section 4(C)(2)**

The Act designates the Town Manager with broad financial powers and duties, including the responsibility to negotiate collective bargaining contracts on behalf of the Board of Selectmen. In recognition that collectively bargained contracts involve both fundamental policy determinations and have significant impacts on day-to-day operations, the Act requires that final contracts to be approved by the Board of Selectmen. Historically, the Town Manager has included a member of the Board of Selectmen in the negotiation process to ensure a flow in information to the policy making Board of Selectmen. It was brought to our attention that the most recently negotiated contracts did not include the selectman and some concerns were raised regarding updates being provided to the Board of Selectmen. The Act does not currently require the Town Manager to provide regular reports to the Board of Selectmen or to include the Board of Selectmen in the negotiating process and we believe this should be clarified.

Recommendation: We recommend that Section 4(C)(2) of the Act be revised to add the following after the first sentence: “The town manager shall provide the board of selectmen regular updates as to the status negotiations and, at the request of the board of selectmen, the town manager shall include a member of the board of selectmen in all such negotiating sessions.” We believe that this will ensure the ability of the Board of Selectmen to be engaged in the process while permitting flexibility if there are reasons why including Selectmen in any specific negotiation is not advisable.

## 2. Acting Town Manager Designation and Authority 5(B)(3)

Section 5(B)(3) of the Act provides, in relevant part, that the “powers and duties of the acting town manager ...shall be limited to matters not permitting of delay and shall include authority to make temporary, emergency appointments or designations to town office or employment, but not to make permanent appointments or designations unless authorized by the board of selectmen.” The clear intent is to limit the authority of an Acting Town Manager to act without Board of Selectmen consent.

We observed a need to strike a balance between allowing the acting town manager sufficient power and authority to run the day-to-day operations of the Town and the potential need for heightened oversight and supervision of the individual providing temporary leadership. After consideration, we have concluded that allowing the Board of Selectmen to craft the appropriate level of oversight for any given vacancy situation is a prudent approach. Through policy enactment the Board of Selectmen can specify types of activities for which heightening oversight is appropriate. If, under any given circumstance, the Board of Selectmen desires more or less active oversight, they would be free to enact a temporary policy outlining the types of decisions for which specific authority is needed.

Recommendations: We recommended that Section 5(B)(3) of the Act be amended as written in the article: “Powers and Duties – Notwithstanding the duration of the absence of the town manager, the board of selectmen shall determine the powers and responsibilities of any acting or temporary town manager under A and B (1) and B (2) above.”

We also recommended that the Board of Selectmen draft a policy that calls for an emergency meeting within 24 hours of a vacancy to appoint said qualified person, to avoid any lapse in authority.

## 3. Board of Public Works.

The Act identifies the Board of Public Works in section 7.

It was brought to our attention that the current composition of departments under the Town Manager has resulted in a situation where the historic role of the Elected Board of Public Works’ role has changed. It is apparent that the Board of Public Works no longer serves its intended purpose and dissolving the Board would not have any negative impacts. Business handled by the board is now taken care of by the Town Manager with the Board of Public Works Department Head.

Recommendation: The Committee recommends taking all actions necessary to dissolve the now obsolete Board of Public Works. Since the Board of Public Works was re-affirmed in Section 7 of the Act, we recommend consulting with Town Counsel as to the appropriate steps but at a minimum striking the first two paragraphs of Section 7 of the Act would appear necessary (See new proposed language).

#### 4. Park and Recreation – 4(B)(7)

When the Act was drafted, the properties and facilities under the control of Parks and Recreation consisted of a series of ball fields and recreational spaces that had been managed by Parks and Recreation for many years at little cost. As such, the Act specifically excepts from the Town Manager's general authority and responsibility to manage Town buildings, properties and facilities, all such properties under the control of Parks and Recreation.

The development of the Forge Pond Park facility, which is under the control of Parks and Recreation, creates issues that require consideration. Forge Pond Park has been an enormous success but it is expensive to run and maintain. Park and Recreation does not generate anywhere near sufficient funds to maintain and operate Forge Pond Park. As a result, the Town has taken over financial responsibilities associated with maintaining the facility. The result is that the Town Manager is managing a facility under the control of Parks and Recreation in contravention of the Act.

Recommendation: Through continued discussion with the Park & Recreation Committee, the Board of Selectmen and The Town Manager Act Committee – the Committees recommendation is to not make a change to the ACT at this time and to continue discussion between the Park and Recreation Committee and the Board of Selectmen to create and formalize what has been a very informal approach to the town properties and facilities under the control of Parks and Recreation. Once this property and facilities list is created then a long-term maintenance and improvement plan for each property or facility will be developed between Park and Recreation Committee and the Board of Selectman.

A further recommendation would be for Park and Recreation and the Board of Selectmen to develop together a policy as new properties or facilities are added to the list. The requesting party should be required to have a long-term maintenance plan and the funding to support such maintenance plan before any discussion of the use of the property will be entertained including discussions with CPA for fund requests.

#### 5. Town Clerk

As an elected official, the Town Clerk does not fall under the oversight of the Town Manager or the Act. While remaining outside of the "chain of command" established by the Act has certain important advantages relative to autonomy and independence of the Town Clerk, it also has been the sources of issues and concern raised by the Town Clerk.

Recommendation: After careful consideration, we do not recommend any changes to the Act to address the concerns of the Town Clerk. The types of changes proposed by the Town Clerk can only be accomplished by making the position of Town Clerk an appointed one rather than an elected one. The Town Clerk has opposed this change in the past but has indicated a willingness to support the change if certain conditions are in place. This change would give the Town Clerk the supervisory responsibilities and access to the Town Manager.



## 6. Human Resources

A fairly consistent issue raised by Department heads, the Town Clerk and employees was the need for a change/improvement to the current Human Resource functions and structure within Town government. The Act currently gives the Town Manager sole responsibility for human resources functions which are then largely delegated to various department heads. The complexity and need for an active human resources function has increased in recent years and it appears that the Town has struggled to keep up. Recognizing that it will involve additional costs and a potential burden on the Town's operating budget we believe that the addition of a human resources manager type of position would help to "professionalize" the Town's role as an employer and would reduce potential liabilities in the future.

Recommendation: We recommend that the Town Manager and the Board of Selectmen take the steps necessary to create a Human Resources Manager position or similar to help navigate the challenges that we currently see regarding job descriptions, timely evaluations and remedy of any problems facing employees.

Respectfully submitted,

Chris Martin  
Carol Mattes  
Ted Hickey  
Walter Sweeney  
John Geary  
Mike Cianciola  
Susan Setterland

## **REPORT OF THE INFORMATION TECHNOLOGY STUDY COMMITTEE**

For Fiscal Year July 1, 2017 – June 30, 2018

Created by Town Meeting at the recommendation of the Board of Selectmen, the Information Technology Study Committee is comprised of five members: two appointed by the School Committee; two appointed by the Board of Selectmen; and one appointed by the Town Moderator. Bill Hartigan, our Technology Director, attends as an ex officio member and consultant. The Committee was established “to evaluate the current information technology capabilities of the Town, the current and projected needs and the development of a long-term strategic plan for identifying and prioritizing future technology upgrades”. (Town Meeting Warrant with Advisory Board Comments, May 2017, Article 45). It was re authorized as part of Article 30 at the May 2018 Town Meeting with the following charge, “We further move that the Information Technology Study Committee established by Article 45 of the spring 2017 Annual Town Meeting continue its existence, and report back to the next Annual Town Meeting.”

Currently there are four appointed members of the committee: Thomas Raab and Brian Ciccolo on behalf of the School Committee; Don White, on behalf of the Board of Selectmen; and Patrick O’Brian, on behalf of the Town Moderator. Convened for the first time on October 12, 2017, the committee has met on November 16, 2017, December 14, 2017, February 1, 2018 and March 22 and 28, 2018. We finished the year with a presentation to the Advisory Board on March 28, 2018. All of our meeting documents are available at <https://www.hanover-ma.gov/information-technology-study-committee>. We will begin meeting again in the Fall 2018 as the FY 2020 budget season begins.

Respectfully submitted,

Thomas Raab  
Brian Ciccolo  
Don White  
Patrick O’Brien

## **PLYMOUTH COUNTY COOPERATIVE EXTENSION ANNUAL REPORT**

For Fiscal Year July 1, 2017 - June 30, 2018

The role of Plymouth County Cooperative Extension is to deliver research-based information to Plymouth County residents through non-formal methods. The Plymouth County Extension staff work on behalf of Plymouth County residents, in concert with UMass Amherst faculty and Extension staff, and the United States Department of Agriculture, to provide valuable information in the program areas of 'Agriculture and Landscape' and '4-H Youth and Family Development'. The Extension System is supported by County, State and Federal funds, and operates under Federal and State laws and agreements. Local citizens, appointed by the Plymouth County Commissioners, serve as Plymouth County Cooperative Extension Trustees, directing the overall program. Volunteer advisory groups work with Extension staff on developing programs.

Cooperative Extension resources and programs for Plymouth County residents include: 4-H Science and Technology workshops in the areas of embryology and plant science; accredited overnight 4-H summer camps; 4-H animal science summer day-workshops; 4-H Life Skills Training, 4-H Community Service Projects, 4-H Public Speaking Training, 4-H Babysitting Program and 4-H partnerships with local farms and agricultural enterprises including the Marshfield Agricultural Society, Plymouth County Farm Bureau and Plymouth County Grange. New research findings are translated into practical applications and shared with residents and communities through workshops, lectures, conferences, office visits, phone calls, field demonstrations, radio, television, local libraries, technical assistance, and newspaper articles. Publications such as newsletters, booklets, and fact sheets bring information directly to those who need it. Additional information is delivered through UMass-Amherst Center for Agriculture and Extension web access [www.ag.umass.edu](http://www.ag.umass.edu)

### **Members of the Plymouth County Extension Staff:**

Molly Vollmer, Director Plymouth County Extension/ Extension Educator  
Valerie Schell, Extension Educator, 4-H Youth and Family Development Program  
Evelyn Golden, Program Assistant, 4-H Youth and Family Development Program  
Blake Dinius, Entomologist, Tick and Insect Education Program (hired Aug '17)  
Cathy Acampora, Administrative Assistant

### **Board of Trustees:**

John Burnett Jr. –Whitman  
Jeff Chandler – Duxbury  
John Hornstra, Norwell  
Aylene Calnan- Hingham

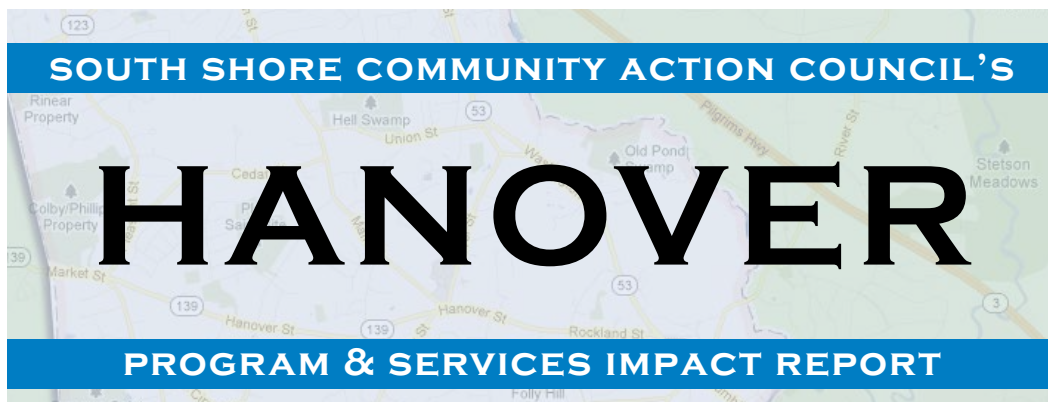
Meghan C. Riley –Chairman, Whitman  
John Illingworth- Abington  
Victoria Morris, Bridgewater  
Janice Strojny, Middleboro

Daniel Pallotta, Plymouth County Commissioner - Hanover

The Plymouth County Extension office is located at 44 Obery Street, Plymouth, MA 02360  
(781-293-3541; fax: 774-773-3184)



SSCAC works to eliminate poverty along the South Shore by providing low-income people with opportunities and supports for education, training, and work.





IN 2017 SSCAC SERVED


**202**   
HANOVER RESIDENTS

**135**   
HANOVER HOUSEHOLDS


#### TOWN OF HANOVER CLIENT DEMOGRAPHICS


**54%**   
OVER AGE 55

**16%**   
SINGLE PARENT HOUSEHOLD

**66%**   
FEMALE

**21%**   
BELOW 100% POVERTY LEVEL

**15%**   
DISABLED

**8%**   
VETERAN

**57%**   
HOMEOWNERS

**18%**   
COMPLETED 2-4 YEAR COLLEGE

*In 2017, South Shore Community Action Council (SSCAC) helped more than 19,815 people living in 83 communities throughout the South Shore, Cape Cod, and the Islands.*

#### PROGRAMS AVAILABLE TO ELIGIBLE RESIDENTS OF HANOVER

Fuel Assistance, Weatherization, Food Resources, Transportation, FEMA, Rent/Mortgage/Utility Arrearages, South Shore Early Education, Consumer Aid, Volunteer Income Tax Assistance, and South Shore Family Network

**\$119,289**

SSCAC 2017 SERVICE DOLLARS  
EXPENDED ON BEHALF OF  
HANOVER RESIDENTS

#### SSCAC'S IMPACT ON HANOVER

 **90**  
HOUSEHOLDS  
**FUEL ASSISTANCE**  
Keeping Hanover residents warm during the winter

 **23**  
HOUSEHOLDS  
**ENERGY CONSERVATION**  
Weatherization Services, Appliance & Heating System Repair/Replacement

 **13**  
RESIDENTS  
**TRANSPORTATION**  
Elderly and/or disabled from home to medical appointments

 **7**  
CHILDREN  
**EARLY EDUCATION**  
Preschools with bus service, meals, and family supports.

 **14**  
HOUSEHOLDS  
**CONSUMER AID**  
Mediation services for low-income households

 **12**  
FAMILIES  
**SOUTH SHORE FAMILY NETWORK**  
Parents & Preschoolers Early Literacy and S.T.E.M. Playgroups

 **1,589**  
POUNDS OF FOOD  
**FOOD RESOURCES**  
Fresh and non-perishable food for Hanover residents

 **5**  
HOUSEHOLDS  
**TAX ASSISTANCE (VITA)**  
Free income tax preparation and filing for residents or Hanover

For more information about South Shore Community Action Council visit [www.sscac.org](http://www.sscac.org), find us on Facebook, follow us on Twitter or call us at 508-747-7575





SINCE 1965, SSCAC HAS PROVIDED A RANGE OF CRITICAL SERVICES TO LOW-INCOME INDIVIDUALS AND FAMILIES ON THE SOUTH SHORE OF MASSACHUSETTS.

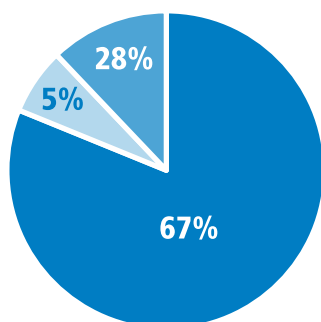


## SOUTH SHORE COMMUNITY ACTION COUNCIL AT A GLANCE

*Since 1965, SSCAC has worked to eliminate poverty on the South Shore of by providing a range of critical services to low-income individuals and families.*

### FUNDING SOURCES

FEDERAL STATE PRIVATE



### SSCAC Mission

Seeking to eliminate the paradox of poverty in the midst of plenty of our south shore communities by opening to everyone the opportunities for education and training, the opportunity to work, and the opportunity to live in decency and dignity, we join together to strengthen, supplement, and coordinate efforts which may have been made to overcome these problems and thus grant to every individual the opportunity to contribute to the full extent of his capabilities, and to participate in the workings of our society.

### Our Programs & Services

Fuel Assistance, Weatherization, Heating System Repair, Transportation, South Shore Early Education & Care, Consumer Aid, Emergency Rent/Mortgage/Utility Arrearage Assistance, Employment and Training, Food Resources, Coordinated Family and Community Engagement and Volunteer Income Tax Preparation.

### SSCAC Governance

Our Board of Directors' composition is dictated by legislation and includes 21 committed individuals with varying backgrounds and experiences, all of whom are residents of our 11 original incorporating towns.

For more information about South Shore Community Action Council visit [www.sscac.org](http://www.sscac.org), find us on Facebook, follow us on Twitter or call us at 508-747-7575

#### AGENCY HEADQUARTERS

71 Obery Street  
Plymouth MA 02360

ADMINISTRATION: (508) 747-7575  
FUEL ASSISTANCE: (508) 746-6707  
FOOD DISTRIBUTION: (508) 747-7575 Ext. 6252

#### FUEL ASSISTANCE - CAPE & ISLANDS

20 Willow Avenue, Hyannis, MA 02601  
(508) 778-0870

#### SOUTH SHORE EARLY EDUCATION

196 South Meadow Road  
Plymouth Ma 02360  
(508) 746-0333

#### SOUTH SHORE EARLY EDUCATION

832 Webster Street  
Marshfield MA 02050  
(781) 837-6837

**\$19,628,215**  
SSCAC 2017 REVENUE



**19,815**

INDIVIDUALS SERVED IN 2017



**195**

LOCALLY EMPLOYED



**554**

COMMUNITY PARTNERSHIPS





PO Box 247  
Westwood, MA 02090  
781.329.8318  
director@ssrcoop.info  
ssrcoop.info

## 2018 REPORT OF SOUTH SHORE RECYCLING COOPERATIVE

The South Shore Recycling Cooperative (SSRC) is a voluntary association of fifteen South Shore towns. It was established by Intermunicipal Agreement and Special Legislation in 1998 to help member towns improve their recycling programs, and reduce the amount, toxicity and cost of disposal.

Members of the SSRC are: **Abington, Cohasset, Duxbury, Hanover, Hanson, Hingham, Hull, Kingston, Middleborough, Norwell, Plymouth, Rockland, Scituate, Weymouth, and Whitman.** Representatives from each member town are appointed by Chief Elected Official(s) (*list attached*).

2018 was a historically challenging year for our recycling programs. Markets for mixed paper, mixed plastics and glass suffered severe contractions due to China's embargo and the closure of our local glass plant. Metal and cardboard values were impacted. Costs for electronics and hazardous waste increased. Many of our recycling outlets either closed, or raised pricing and quality requirements in response.

The SSRC continues to help its Member Towns navigate this new normal by monitoring and reporting the changes locally and globally, seeking out the most advantageous vendor options and pricing, and aggressively helping with resident education to improve material quality.

All fifteen Members signed new five year Intermunicipal Agreements last spring, a testament to the value their membership in the SSRC provides.

In FY2018, the SSRC raised **\$104,506.74**: \$72,400 from municipal member dues, \$1,250 in sponsorships, \$28,240.35 in grant funding, \$2,511.17 in donations, and \$105.22 in interest. Those funds pay for the services of the Executive Director, the Recycling Education and Compliance Officer, and for waste reduction and recycling activities that benefit our member towns. In addition to technical assistance, these activities **saved /earned Member Towns \$207,483** in 2018.

### **MATERIALS MANAGEMENT**

**Household Hazardous Waste Collections** - The SSRC bids and administers a contract on behalf of its Member Towns for Household Hazardous Waste Collections. Member Towns also saved staff time to bid, schedule and publicize collections. The Executive Director assisted at all twelve events, and administers the billing.

The contract provided much lower costs than the State Contract through June, so low that the service provider barely broke even. With fewer vendors and more demand, our new contract provides an additional volume discount that is not in the State Contract, but all other terms are the same.

**1,800 residents** attended our **twelve collections** in 2018. The **reciprocity policy** also enabled a record **319 residents** attend other Member Towns' collections. This arrangement qualifies member



towns for additional **Recycling Dividend Program** points, and earned them an extra **\$22,500** in grant money through that program.

The total cost savings and benefits of the HHW program in 2018 is estimated at **\$50,013**.

**General Recyclables** – Major disruption in recyclables markets continued through the year. The SSRC is helping our Towns’ programs and residents adapt to more stringent quality standards through the services of our grant-funded Recycling Education and Compliance Officer, and guidance by the Executive Director. (see introduction for more)

**Other Materials** – The SSRC has enabled its Members to save money, find better service and/or earn rebates for:

- Electronic waste
- Smoke detectors
- Textiles
- Brush and compost management.
- Propane tanks
- Mercury bearing waste

## **PUBLIC OUTREACH:**

**Recycling Education and Compliance Officer (RECO)** – The SSRC hire a dedicated field staffer with a 2-year, \$82,000 grant from MassDEP. She works directly with residents to improve recycling quality and quantity. This reduced staff time, and/or disposal and processing costs for the towns that enlist her services, and provided outreach materials and signage.

In 2018, she worked in thirteen of our Member towns. The project will be completed in mid-2019.

**Radio PSAs** – With funding from MassDEP and Covanta SEMASS, the SSRC recorded and aired 6 PSAs for 10 weeks on WATD FM. They covered plastic bags and food in recycling, textiles and composting, and proper disposal of mercury containing products. This helped our towns to qualify for MassDEP incentive grant funding.

**“Refrigerator door prizes”** - The SSRC distributed thousands of 5”x8” handouts, purchased with grants. The graphics clarify what is and is not recyclable, and direct the reader to the SSRC website.

**Signage** – All our Member towns have received “Do not bag recyclables” signs for transfer stations and other public display, through a MassDEP grant. Display of these signs helps our towns earn incentive grant money. See graphics at end of report.

**Website** - [ssrcoop.info](http://ssrcoop.info) provides both general and town-specific recycling and household hazardous waste collection information, meeting minutes and annual reports, a monthly newsletter, and links to other sites. It logged 52,177 page views in 2018, 21% more than in 2017. 75% of visitors were new.

**Facebook:** The SSRC posts waste reduction and recycling tips regularly on its new Facebook page, which has 255 followers.

**Press Contacts** - The SSRC is a resource to and a presence in print, web and cable media. It was featured in or consulted for several print articles, radio broadcasts and online media, including WGBH. They can be found in the News and media section of the website.

**Resident Contacts** – The Director fielded over 118 calls and emails from residents and businesses in 2018. She advised how to properly dispose of everything from wooden pallets to a broken Ski Doo.

## **ADVICE, ASSISTANCE AND NETWORKING.**

The Executive Director's help is frequently sought by the solid waste managers. She stays current on local and national solid waste issues, attending conferences, meetings and webinars, visiting local disposal and recycling facilities, and reading professional publications. She attended Selectmen, Board of Health and DPW meetings, and provided advice and help on a **wide range of issues** including: Recycling, disposal and collection contracts, regulatory language, recyclable billing and rebates.

**Regional meeting:** The Director organized a "summit" meeting with MassDEP and several towns with a common service provider that was challenging their existing contracts.

**Glass alternative outlets:** When the glass recycler upon which the entire state depended closed, the Director aggressively sought out and identified several alternative outlets and options.

**Grant assistance -** The SSRC helped **the majority of Member Towns** submit their DEP Data Surveys and/or DEP Grant applications. Maximizing grant funds is a frequent topic at our Board meetings as well.

Membership in SSRC qualified our Member Town's for an additional **\$36,400** Recycling Dividend Program funds, which provided a total of **\$151,700** in grants to fourteen of our Towns.

**Newsletter** - The SSRC publishes monthly [Updates](#), which are emailed to 525 subscribers.

## **ADVOCACY**

The Executive Director worked actively with the Mass. Product Stewardship Council and our Beacon Hill delegation to promote legislation the Board deems beneficial to its solid waste programs. 2018's focus legislation concerned packaging, mattress and paint producer responsibility, and electronics right to repair.

The Director represents the Board on the MassDEP Solid Waste Advisory Committee.

The SSRC exists to assist its member towns in improving their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

Respectfully submitted,

Claire L. Galkowski, Executive Director



South Shore Recycling Cooperative Board of Directors 2018

TOWN	FIRST	LAST	C/O	POSITION
<b>Abington</b>	Marty	Golightly	BOH	Health Agent
	<i>Lorraine</i>	<i>Mavrogeorge</i>	<i>BOH</i>	<i>Partial year</i>
<b>Cohasset</b>	<b>Merle</b>	<b>Brown</b>	citizen	SSRC Chairman
	Mary	Snow	DPW	Highway Dept. Admin. Asst
<b>Duxbury</b>	Peter	Buttkus	DPW	Director
	<i>Bruce</i>	<i>O'Neil</i>	<i>DPW</i>	<i>Partial year</i>
<b>Hanover</b>	Victor	Diniak	DPW	Superintendent
	Kenneth	Storey	DPW	Transfer Station Foreman
<b>Hanson</b>	<b>Arlene</b>	<b>Dias</b>	BOH	Commissioner, Treasurer FY18
	<i>Matthew</i>	<i>Tanis</i>	<i>BOH</i>	<i>Partial year</i>
<b>Hingham</b>	Stephen	Messinger	Transfer Station	Foreman
	Randy	Sylvester	DPW	Superintendent
<b>Hull</b>	James	Dow	DPW	Director
	Nancy	Sullivan	BOH	Health Director
<b>Kingston</b>	<b>Paul</b>	<b>Basler</b>	Streets, Trees & Parks	Superintendent, SSRC Vice Chairman
	Jean	Landis-Nauman	Recycling Committee	Chairman
	<b>Eugene</b>	<b>Wyatt</b>	Recycling Committee	Appointee; SSRC Secretary
<b>Middleboro</b>	Donna	Jolin	DPW	Office Manager
	Christopher	Peck	DPW	Director
<b>Norwell</b>	<i>Brian</i>	<i>Flynn</i>	<i>BOH</i>	<i>Retired</i>
	Ben	Margro	BOH	Health Agent
	Vicky	Spillane	Recycling Committee	Appointee
<b>Plymouth</b>	Jonathan	Beder	DPW	Director
	Dr. Nate	Horwitz-Willis	PHD	Public Health Director
	Rachel	Newell	DPW	Administrative Assistant
<b>Rockland</b>	Victoria	Diebel	BOH	Commissioner
	<i>Janice</i>	<i>McCarthy</i>	<i>BOH</i>	<i>Retired</i>
	Stephen	Nelson	BOH	Commissioner
<b>Scituate</b>	Kevin	Cafferty	DPW	Director; SSRC Chairman
	Sean	McCarthy	DPW	Asst. Director
<b>Weymouth</b>	Fred	Happel	DPW	Solid Waste Coordinator
	Kathleen	McDonald	DPW	Principal Clerk
	Robert	O'Connor	DPW	Advisor
<b>Whitman</b>	Bruce	Martin	DPW	Director
	Alexis	Andrews	BOH	Health Inspector

	HHW residents to home town event	HHW reciprocity use	contract cost savings (see below)	roll off savings using SSRC arranged vendor (see below)	HHW admin, on site staff time (17 hours/coll@\$38/hr)	Recycling Dividend Program HHW awarded point values	Bay State Textile tons (arranged by SSRC)	Helpsy textile tons (arranged by SSRC)	BSR, Helpsy rebates, avoided disp	SEMARS Mercury processing subsidy, CRS direct pmts (facilitated by SSRC)	RDP textile processing subsidy, (radio ads, data coll, etc)	RECO services (\$25/ hour), outreach materials	Exec. Dir. MSW consults, assistance FY18 (\$38/ hour)	resident calls and emails	Total	
Abington	70	23	\$14	\$900	\$217	\$1,200	\$2,331	39.2		\$6,507	\$1,462.42	\$600	\$313	\$551	<b>\$11,764</b>	9
Cohasset	38	21	\$477	\$655	\$325	\$1,200	\$2,657	39.0		\$7,293	\$410.57	\$600	\$313	\$380	<b>\$11,653</b>	8
Duxbury	110	39	\$1,280	\$900	\$325	\$2,200	\$4,705	74.2		\$11,575	\$1,055.99	\$1,100	\$704	\$494	<b>\$19,633</b>	7
Hanover	213	5	\$2,013	\$1,450	\$917		\$4,379	76.3		\$13,581	\$927.28			\$57	<b>\$18,945</b>	11
Hanson	7	8	\$856	\$900	\$217	\$1,200	\$3,172	19.9		\$3,085	\$35.35	\$600	\$163	\$627	<b>\$7,682</b>	2
Hingham	181	39	\$1,013	\$550	\$650	\$2,200	\$4,413	23.0	4.1	\$4,500	\$3,430.34	\$1,100	\$388	\$437	<b>\$14,268</b>	6
Hull	75	19	\$11	\$0	\$650		\$661	7.3		\$730	\$0.00		\$585	\$437	<b>\$2,413</b>	10
Kingston	39	21	\$430	\$355	\$325	\$1,200	\$2,310	38.8	0.9	\$6,825	\$1,088.10	\$600	\$3,069	\$342	<b>\$14,234</b>	3
Middleboro	31	20	\$19	\$0	\$650	\$2,200	\$2,869	17.8		\$1,780	\$0.00	\$1,100	\$175	\$57	<b>\$5,981</b>	9
Norwell	10	28	\$267	\$900	\$217	\$1,200	\$2,583	9.0		\$1,557	\$0.00	\$600	\$3,924	\$57	<b>\$8,721</b>	6
Plymouth	234	19	\$613	\$1,100	\$1,300	\$1,800	\$4,813	42.8	5.5	\$8,238	\$1,399.37	\$1,800	\$1,663	\$836	<b>\$18,749</b>	19
Rockland	21	45	\$631	\$550	\$217	\$1,200	\$2,597	17.3		\$3,927	\$1,567.52	\$600	\$3,235	\$418	<b>\$12,345</b>	7
Scituate	150	13	\$1,375	\$900	\$325	\$2,200	\$4,800	83.0		\$15,272	\$1,092.61	\$1,100	\$1,098	\$190	<b>\$23,553</b>	12
Weymouth	287	12	\$600	\$0	\$1,300	\$3,500	\$5,400	94.7	0.1	\$18,467	\$763.55	\$3,500		\$38	<b>\$28,168</b>	8
Whitman	15	7	\$6	\$900	\$217	\$1,200	\$2,322	21.1		\$3,587	\$22.74	\$600	\$2,749	\$95	<b>\$9,376</b>	1
<b>Total</b>	<b>1481</b>	<b>319</b>	<b>\$9,603</b>	<b>\$10,060</b>	<b>\$7,850</b>	<b>\$22,500</b>	<b>\$50,013</b>	<b>603.4</b>		<b>\$106,923</b>	<b>\$13,255.84</b>	<b>\$13,900</b>	<b>\$18,375</b>	<b>\$5,016</b>	<b>\$207,483</b>	<b>118</b>

## REPORT OF PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

For Fiscal Year July 1, 2017 – June 30, 2018

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2018.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the town of Cohasset. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2018 efforts were directed at larval mosquitoes starting with the spring brood. The Project ground and aerial larvicided 15,600 acres and this was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on June 4<sup>th</sup>, 2018 and ended on September 7<sup>th</sup>, 2018. The Project responded to 16,758 requests for spraying and larval checks from residents covering all of the towns within the district.

Massachusetts Department of Public Health has developed an “Arbovirus Surveillance and Response Plan” for the state. The Plan creates a system which estimates the human risk for contracting Eastern Equine Encephalitis and West Nile using several factors including the number of infected mosquitoes. Based on guidelines defined by the Plan, all towns in Plymouth County Mosquito Project were at the “Low Level Risk” for Eastern Equine Encephalitis. We are pleased to report that in 2018 there were no human, or horse EEE cases in the district. There was one detection of EEEV in the mosquito population.

West Nile Virus activity was widespread throughout the state and the district. In 2018, Massachusetts saw record number human cases for the disease. Statewide there were 44 human cases, and 2 cases were in the district. Virus was found in mosquitoes 33 times in the district from the following towns: Abington, Bridgewater, Brockton, Carver, Cohasset, Halifax, Kingston, Lakeville, Middleborough, Rockland, West Bridgewater, and Whitman. On August 21<sup>st</sup> 2018, Massachusetts DPH took the unusual step of raising the risk level for the whole state to moderate risk. The Project responded to the increased risk by conducting additional adulticiding in areas we identified as being at higher risk for human infections. As part of our West Nile Virus control strategy a total of 51,959 catch basins were treated with larvicide in all of our towns to prevent WNV.

The Health threat of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Massachusetts Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on Massachusetts Department of Public Health website.

In conjunction with the MDPH we have been monitoring *Aedes albopictus* expansion in the state. *Ae. albopictus* is an introduced mosquito that has the potential to become a serious pest and a vector of disease. The mosquito has been present in the Massachusetts since 2009. The larvae live in containers and are closely linked with human activity. They are especially

associated with used tires. We expanded our surveillance for *Ae. albopictus* to 13 sites. This year we did not detect the mosquito. The Project began a tire recycling program in October 2017. During the 2018 season we recycled 3,320 tires bringing us to a total of 6,690 tires for the program.

The figures specific to the town of Hanover are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Hanover residents.

**Insecticide Applications:** Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. In Hanover 128 larval sites were checked.

During the summer 2262 catch basins were treated in Hanover to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our staff treated 487 acres using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

**Water Management:** During 2018 crews removed blockages, brush and other obstructions from 760 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito production. This work, together with machine reclamation, is most often carried out in the fall and winter.

**Mosquito Survey:** Our surveillance showed that the dominant mosquitoes throughout the district were generally *Coquillettidia peturbans* and *Oc. canadensis*. In the Town of Hanover the three most common mosquitoes were *Oc. abserratus*, *Cq. peturbans* and *Cx. species*

**Education and Outreach:** We continue to reach out to residents in a variety of ways. This year we updated our web site. The website includes web pages for meetings and the annual budget. It also includes educational handouts to provide more information and better describe all the Project's services.

We encourage citizens or municipal officials to visit our website at [www.plymouthmosquito.org](http://www.plymouthmosquito.org) or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Stephen Gillett  
Superintendent

Commissioners:  
John Kenney, Chairman  
Michael F. Valenti, Vice-Chairman  
Cathleen Drinan  
John Sharland-Secretary

## **REPORT OF THE OLD COLONY PLANNING COUNCIL**

For Fiscal Year July 1, 2017 – June 30, 2018

To the Honorable Board of Selectmen and the Citizens of the Town of Hanover.

As your representative to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 2018.

The Old Colony Planning Council was established in 1967 by state statute and is authorized to prepare plans for the physical, social and economic development of the seventeen-member district. OCPC is designated as; an Economic Development District by the U.S. Department of Commerce for the coordination of regional economic development activities, and the Area Agency on Aging (AAA) by the Executive Office of Elder Affairs to plan, manage and coordinate elder services in a twenty-three community service area. OCPC is also designated the Old Colony Metropolitan Planning Organization (OCMPO) to plan and program transportation and transit improvements for the region.

In addition to the above-designated responsibilities, the Council also assists its member municipalities with technical planning, grant application preparation and current local and regional socioeconomic information.

During the past year, the Council completed the 2018 Comprehensive Economic Development Strategy (CEDS) Plan; the FFY 2019-2023 Transportation Improvement Program (TIP); the FFY 2019 Unified Planning Work Program (UPWP); the Brockton Area Transit – 2018 Fare Analysis Study, 2018 Service Change Equity Analysis and the 2018 Ridership Report. Additionally, the council conducted numerous Road Safety Audits, Intersection Analyses, and Transportation Technical Studies to the member communities. The Council also provided technical assistance to member communities under the District Local Technical Assistance (DLTA) Program. The DLTA funding was used in such areas as green communities' designation and reporting; regionalization; including aggregation of electricity, regional water and wastewater, as well as conducting a number of land use analyses, neighborhood economic, housing production plans, community compact and transportation analyses. The Council also provided assistance to the town of Plymouth on the decommissioning of the nuclear power plant, assistance to municipalities in the development of business associations and site finders, and provided a variety of economic development technical assistance. The Old Colony Area Agency on Aging (AAA) during the past year, with assistance and guidance from member community advisory committee members, has continued the ongoing administration of over \$1.6 million dollars of Federal and State funding for elder services. The OCPC-AAA administers and oversees funding for services like transportation, homecare, legal services, nutrition, and others to the more than 98,000 people age 60 and over in the region. In addition, we completed the 2018-2022 Area Plan on Aging. The OCPC-AAA continues to advocate on behalf of older persons from throughout the region. The OCPC-AAA Long-Term Care Ombudsman Program continues its efforts, with 1,128 visits to nursing and rest homes, investigating over 200 issues of concern from residents or families. In addition, OCPC continues to administer the Septic Loan Program for the Towns of Avon, Cohasset, Hanson, Kingston and Stoughton. During 2018, the Council processed approximately \$243,530 in loans for both septic systems and sewer connection for the communities under the Septic Loan Program.

One delegate and one alternate member represent each member community of the Council. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 7:00 PM in the OCPC

offices located at 70 School Street, Brockton, MA. In 2018, the Council elected Frank P. Staffier, of Avon as Council President; Christine Joy, of Plympton as Council Treasurer; and, Fred L. Gilmetti, of Whitman as Council Secretary. Pasquale Ciaramella serves as Executive Director of the Council.

The Council gratefully acknowledges the generous support and cooperation of its member communities and the participation and involvement of the many individuals who participate as members of committees. Special thanks are extended to the Joint Transportation Committee (JTC) Chair Noreen O'Toole; Comprehensive Economic Development Strategy Committee (CEDS) Chair Mary Waldron; and, the Area Agency on Aging Advisory Committee Chair Jennifer Young for their commitment, dedication and leadership during the past year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted the Council in its efforts.

Respectfully submitted,  
Michaela Shoemaker, Delegate  
Troy E. Garron, Delegate At Large

**APPLICATION TO HANOVER TALENT BANK****Thank you for your interest in serving the Town of Hanover!**

Hanover's excellence as a community is due in large part to citizen participation in government and community affairs. The purpose of the Hanover Talent Bank is to register the names, interests and qualifications of Hanover registered voters willing to volunteer to serve their community. Residents who are interested in participating in Town Government are urged to complete this form.

Residents serve as volunteers on a wide variety of Town boards, committees, commissions and councils listed below. They are appointed to these organizations by the Selectmen, Moderator, or other appointing authorities as vacancies occur. We encourage you to register by completing this Talent Bank Form, indicating your occupation, background, areas of interest and organizations you would consider serving (page 2). Please return your completed form to the Board of Selectmen as indicated below. General applications will be kept on file for consideration/notification when an opening occurs.

Applicant Information	
<b>Name:</b>	
<b>Full Address:</b> Resident of Hanover? <input type="checkbox"/> Yes <input type="checkbox"/> No Number of Years as a Resident:	
<b>Telephone:</b>	
<b>Fax:</b>	
<b>Email Address:</b> (optional but desirable)	
<b>Occupation:</b>	
<b>Background &amp; Qualifications:</b>	
<b>Signature of Applicant</b>	

Return Information	
Please Submit this form to the address shown.  Please also send a copy of your application to the applicable Boards you wish to serve on.	<b>Hanover Talent Bank</b> <b>Selectmen's Office</b> <b>550 Hanover Street, Suite 29</b> <b>Hanover, MA 02339</b> <b>Telephone: (781) 826-5000 ext. 1084</b> <b>Fax: (781) 826-7499</b> <a href="mailto:ann.lee@hanover-ma.gov">Email: ann.lee@hanover-ma.gov</a>

**TOWN OF HANOVER**

Boards & Services of Interest		
<p><b>Please Check All that Apply</b></p> <p><i>Please Note: Many Boards require regular attendance at weekday evening meetings, either once or several times a month.</i></p> <p><i>I wish to be notified (if possible) in the event of any vacancy on the selected Boards.</i></p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p><i>Applicants for a position on a specific committee may expect to be interviewed by the appointing body.</i></p>	<input type="checkbox"/> Advisory Committee	<input type="checkbox"/> Education Fund Committee
	<input type="checkbox"/> Affirmative Action Committee	<input type="checkbox"/> Emergency Communications Committee
	<input type="checkbox"/> Affordable Housing Trust	<input type="checkbox"/> Fireworks Site Focus Committee
	<input type="checkbox"/> Board of Assessors – Elected	<input type="checkbox"/> Historical Commission
	<input type="checkbox"/> Board of Health – Elected	<input type="checkbox"/> Information Technology Study Committee
	<input type="checkbox"/> Board of Library Trustees - Elected	<input type="checkbox"/> Multi – Use Recreational Facility Study Committee
	<input type="checkbox"/> Board of Registrars	<input type="checkbox"/> Open Space Committee
	<input type="checkbox"/> Board of Selectmen - Elected	<input type="checkbox"/> Parks & Recreation Committee
	<input type="checkbox"/> Board of Trust Fund Commissioners	<input type="checkbox"/> Planning Board - 5 Elected & 2 Appointed positions
	<input type="checkbox"/> Bylaw Review Committee	<input type="checkbox"/> School Committee - Elected
	<input type="checkbox"/> Community Access & Media Committee	<input type="checkbox"/> Sylvester /Salmond School Redevelopment Committee
	<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Taxation Aid Committee
	<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Town Clerk - Elected
	<input type="checkbox"/> Council on Aging Advisory Board	<input type="checkbox"/> Town Moderator - Elected
	<input type="checkbox"/> Cultural Council	<input type="checkbox"/> Zoning Board of Appeals
	<input type="checkbox"/> Design Review Board	
	<input type="checkbox"/> Other:	

Additional Comments & Information	
<p><i>Please provide additional comments here. Attach a letter, resume, or other information you would like considered in review of your application.</i></p> <p><i>Please also indicate any other areas of interest not shown above.</i></p> <p><i>Please also note any potential conflicts of interest (i.e. if appointed to serve on the Planning Board, your development projects, interests, land you own, relationship to Board, etc.)</i></p>	



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# TOWN OF HANOVER MUNICIPAL SERVICES GUIDE

**Main Number (781) 826-5000**

**Extension**

## BOARD OF SELECTMEN AND TOWN MANAGER OFFICES

Board of Selectmen	Alcohol and Auto Dealer Licenses; Personnel and Compliance Issues	ext. 1084
Town Manager	General Administration	ext. 1084

## COMMUNITY SERVICES DEPARTMENT

Board of Appeals	Zoning Appeals; Special Permits; Variances	ext. 1026
Board of Health	Perc. Tests/Observation Holes; Septic Permits/Title V; Food Service; Tobacco	ext. 1024
Building Commissioner	Building, Gas, Plumbing & Wiring Permits; Code, Sign & Zoning Enforcement	ext. 1009
Conservation Agent	Conservation Land Management; Review Project Proposals	ext. 1019
Council on Aging	Senior Activities; Information; Transportation	924-1913 924-1921
Hanover Community TV	Government, Education and Public Programs (on Comcast and Verizon)	878-5450 ext. 2109
John Curtis Public Library	General Information Number	826-2972
Parks & Recreation	Parks & Recreation Office	ext. 1057
Parks & Recreation	Parks & Recreation Summer Trailer Office	826-7529
Passport Office	Acceptance and Processing	ext. 1006
Planning Board	Land Use; Planning	ext. 1026
Veteran's Agent	Veterans' Information; Referrals & Benefits	ext. 1038
Visiting Nurse	Nursing Services; Blood Pressure Clinics; Diabetic Testing; Flu Clinics	ext. 1039

## DEPARTMENT OF PUBLIC WORKS

Administrative Offices	Highways; Public Grounds; Snow & Ice Removal; Water; Emergencies	826-3189
Cemeteries	Cemeteries; Transfer Station Information	826-3189

## EMERGENCY MANAGEMENT

Emergency Management	Non-Emergency Number	826-3151
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## FACILITIES MAINTENANCE

All Offices	School & Town Building Maintenance	857-5706
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## FIRE DEPARTMENT

Fire Department	Non-Emergency Number	826-3151
Fire Permits	Burn Permits	826-7850

## MUNICIPAL FINANCE DEPARTMENT

Treasurer/ Collector	Receipts, vendor payments and tax collection	ext. 1083
Assessor	Assessments; Exemptions; General Valuations (Real Estate, Motor Vehicle, Personal Property, Boat)	ext. 1076
Town Accountant	Vendor invoices; 1099's; Budget Information	ext. 1037
Registrar	Town Census; Voter Registration	ext. 1082
Town Clerk	Birth, Death, Marriage, Business Certificates, Elections and Dog Licenses	ext. 1079

## POLICE DEPARTMENT

Animal Control	Dog Officer; Animal Control Officer; Inspector of Animals	ext. 1022
Emergency Communications Center	Non-Emergency Number	826-2335
Police	Non-Emergency Number	826-3231

## SCHOOL DEPARTMENT

Superintendent & Admin.	Salmond School (Town Wide Payroll and Employee Benefits)	878-0786
	High School	878-5450
	Middle School	871-1122
	Cedar School	878-7228
	Center School	826-2631
	Sylvester School	826-3844

## OTHER

Hanover Police Boy's Club		826-4869
South Shore Vo-Tech HS	Regional Vocational Technical High School Administration	878-8822
Stetson House	Tours; Historical Information	826-9575

**AMBULANCE - FIRE - POLICE EMERGENCY**

**911**