

Commonwealth of Massachusetts

Town of Hanover

Warrant for ***Special and Annual*** Town Meeting *With Advisory Committee Recommendations*

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

MONDAY THE 6th DAY OF MAY, 2019

Special Town Meeting at 7:00 P.M.

Annual Town Meeting at 7:30 P.M.



Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-5000 ext. 1084.

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INDEX OF ARTICLES FOR <i>SPECIAL</i> TOWN MEETING – MAY 2019		
ARTICLE #	ISSUE	SUBMITTED BY
1	Appropriate Funds – Design of Cedar School Security Upgrades	Facilities Engineering Manager /Town Manager
2	Transfer Meals Tax To OPEB Trust Fund – Fiscal Year 2019	Finance Director
3	Transfer Meals Tax To OPEB Trust Fund Through Fiscal Year 2024	Finance Director
4	Increase Senior Citizen Tax Work Off Exemption	Community Services Director/Finance Director
5	Transfer Funds – Special Education Reserve Fund	Finance Director/Town Manager
6	Payment of Prior Year Expenditures	Finance Director

ARTICLES FOR ***SPECIAL*** TOWN MEETING WARRANT
Monday, May 6, 2019

ARTICLE 1. APPROPRIATE FUNDS – DESIGN OF CEDAR SCHOOL SECURITY UPGRADES

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$30,000, or another sum, to design physical security upgrades at the Cedar School, said design to be done at the direction of the Town Manager and the Superintendent of Schools, and provided that these funds may also be used for the installation of upgrades at the Cedar School, or take any other action relative thereto.

Facilities Engineering Manager
Town Manager

We move that the Town vote to appropriate the sum of \$30,000 from Certified Free Cash to be used as set forth in this Article.

Commentary: The Article would appropriate \$30,000 to design physical security upgrades to the Cedar School entrance. The proposed appropriation for the actual construction of the improvements is in Article 22 of the Annual Town Meeting warrant. The configuration of the main entrance to the Cedar School fails to meet today's recognized requirements for heightened school security by controlling how the public enters the building. Currently, the entrance area cannot be directly viewed by the office staff except via camera, and visitors cannot be identified and screened until after they enter the building and then choose to approach the office by walking down the left hall. This project will create a new secure vestibule at the entrance with a new bullet-resistant wall and transaction window, along with camera, security and intercom upgrades for controlled access through the main entrance. A more complete description of the project is contained in the commentary for Article 22 of the Annual Town Meeting. The \$30,000 in design fees that would be appropriated in this Special Town Meeting warrant article would allow these funds to be immediately available, allowing design work to commence right away with the hope of completing the construction project by the first day of school this fall. The Advisory Committee defers to the request of the School Committee and recommends approval of this project.

ARTICLE 2. TRANSFER MEALS TAX TO OPEB TRUST FUND – FISCAL YEAR 2019

To see if the Town will vote to transfer the meals tax funds collected to the OPEB Trust Fund for Fiscal Year 2019, or take any other action relative thereto.

Finance Director

We move that the Town vote to transfer the meals tax funds collected during Fiscal Year 2019 to the OPEB Trust Fund.

***Commentary:** This Article implements an ongoing housekeeping procedure. Article 37 of the May 7, 2012 Annual Town Meeting adopted a local meals tax for Hanover. It further intended that these receipts go into an OPEB Trust Fund. Town Counsel has advised that because these receipts are General Fund revenue a transfer of the receipts needs to be done on an annual basis.*

Like all Massachusetts governmental entities, Hanover has accrued a major long-term liability in the form of Other Post-Employment Benefits ("OPEB") provided to employees. The most recent actuarial quantification of the Town's OPEB liability as of July 1, 2017 was \$35,795,255. The current balance in the OPEB Trust Fund is \$2,486,975, 6.9% of the projected liability. Contributing all of the Town's meals tax revenue to the OPEB Trust continues a commitment to addressing this issue.

ARTICLE 3. TRANSFER MEALS TAX TO OPEB TRUST FUND THROUGH FISCAL YEAR 2024

To see if the Town will vote to petition the General Court to enact a special act for the Town of Hanover as follows, or take any other action relative thereto:

AN ACT RELATIVE TO FUNDING THE TOWN OF HANOVER'S OTHER POST-EMPLOYMENT BENEFITS LIABILITY TRUST FUND

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, the treasurer of the Town of Hanover shall deposit all sums received for the local sales tax upon the sale of restaurant meals pursuant to section 2 of chapter 64L of the General Laws into the Town's Other Post-Employment Benefits Liability Trust Fund established pursuant to section 20 of chapter 32B of the General Laws to meet the Town's obligations for other post-employment benefits. All sums and any interest thereon shall become part of the fund and may be appropriated and expended in accordance with said section 20 of said chapter 32B.

SECTION 2. This act shall take effect upon its passage and shall expire on July 1, 2024, and on each five year anniversary after that, unless Hanover Town Meeting by majority vote approves an extension.

Finance Director

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** A discussion of the Town's OPEB liability is included in the commentary for Article 2 above. Article 3 would request special legislation so that the Town may contribute its meals tax revenue on an ongoing basis to the OPEB Trust Fund, rather than requiring a separate Town Meeting article every year to achieve this goal. This article, if approved by Town Meeting and then the state Legislature and the Governor, would commit all of Hanover's meals tax revenue to the OPEB Trust Fund on an ongoing basis, with Town Meeting having the*

opportunity every five years to change this designation if desired. The Town's bond rating agency has indicated that creating this more dependable and predictable source of OPEB funding will help solidify the Town's very strong Aa2 credit rating, thereby preserving its ability to borrow funds at favorable interest rates.

ARTICLE 4. INCREASE SENIOR CITIZEN TAX WORK OFF EXEMPTION

To see if the Town will vote to accept the provisions of Chapter 59 Section 5K of the Massachusetts General Laws permitting the Town to allow a maximum reduction of the real property tax bill for the Senior Citizen Tax Work Off Program to be based on 125 volunteer service hours each year, or take any other action relative thereto.

Community Services Director
Finance Director

We move that the Town vote to accept this Article as printed in the Warrant.

Commentary: *The Town's successful Senior Citizen Tax Work Off Program currently allows residents 60 years of age and older to reduce their real estate tax burden by a maximum of \$1,000, provided they meet certain income requirements. This article would expand this program by allowing a maximum senior citizen tax exemption based on 125 hours in a calendar year. The Senior Citizen Tax Work Off Program provides needed tax relief to seniors living on fixed incomes, while also providing the Town with skilled workers for specific tasks: it is a true win-win. The Advisory Committee supports the expansion of this worthy program.*

ARTICLE 5. TRANSFER FUNDS – SPECIAL EDUCATION RESERVE FUND

To see if the Town will vote to transfer from certified free cash the sum of \$75,990 to the Special Education Reserve Fund, or take any other action relative thereto.

Finance Director
Town Manager

We move that the Town appropriate the sum of \$75,990 from Certified Free Cash to the Special Education Reserve Fund.

Commentary: *The School Department's unanticipated special education costs in Fiscal Year 2019 have exceeded the budget by approximately \$75,990. The Advisory Committee's motion would appropriate this amount from Free Cash to the Special Education Reserve Fund, which was established at the 2017 Town Meeting but has not had any funds allocated to it. A vote of both the School Committee and the Board of Selectmen is required to access any of the funds, and unspent funds will carry over into ensuing fiscal years to defray any future unanticipated special education expenses.*

ARTICLE 6. PAYMENT OF PRIOR YEAR EXPENDITURES

To see if the Town will vote to appropriate a sum of money or transfer from any available funds, or to transfer from other accounts, to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Commonwealth of Massachusetts \$1,500.00

Finance Director
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$1,500.00 to pay certain unpaid bills.

***Commentary:** This Article implements a routine housekeeping procedure and allows the Finance Director to pay invoices presented for payment after the close of a prior fiscal year. Pursuant to State law, a Town Meeting vote is required to accept and pay these outstanding invoices.*

And you are hereby ordered to serve this Warrant posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 1st day of April, 2019.

BOARD OF SELECTMEN

Emmanuel J. Dockter, Chairman

John C. Tuzik, Vice-Chair

David R. Delaney

Jocelyn R. Keegan

John S. Barry

_____, Constable Posted this ____ day of April, 2019

Commonwealth of Massachusetts

Town of Hanover

Warrant for **Annual** Town Meeting *With Advisory Committee Recommendations*

Plymouth, SS

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4	Assume Liability to Allow State DEP Work	Board of Selectmen
5	Set Pay for Elected Officials	Advisory Committee/Town Manager
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7	General Fund Operating Budget	Advisory Committee/Town Manager
8	Water Enterprise Budget	Advisory Committee/Town Manager
9	Accept Chapter 90 Road Grant Monies	Board of Selectmen/Town Manager/ Director of Public Works
10	Set Limits on Revolving Funds	Finance Director/Town Manager
11	Amend General By-Law Section 6-31 - Departmental Revolving Funds	Town Manager/Finance Director
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13	Amend General By-Law Section 6-24 – Water Use Restriction	Town Manager/Director of Public Works
14	Add to General By-Laws - Private Fire Hydrant	Fire Chief/Town Manager
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20	Appropriate Funds – Shipyard Markers	CPC/Historical Commission
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28	Appropriate Funds – Ambulance	Fire Chief & Town Manager
29	Appropriate Funds - Assessing Software	Finance Director/Town Manager
30	Appropriate Funds – Town-Wide Data Cabling	IT Director/Town Manager
31	Appropriate Funds - School Wi-Fi Upgrades	IT Director/Town Manager
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ARTICLES FOR ANNUAL TOWN MEETING WARRANT
Monday, May 6, 2019

ARTICLE 1. ACCEPT REPORTS IN ANNUAL TOWN REPORT

To see if the Town will vote to accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

We move that the Town accept the Fiscal Year 2018 Annual Report as written.

***Commentary:** This Article implements a routine housekeeping procedure to accept the Annual Town Report.*

ARTICLE 2. HEAR/ACCEPT REPORTS OF COMMITTEES & STATE OFFICIALS

To see if the Town will vote to hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

We move that the Town accept the reports provided under Article 2.

***Commentary:** This Article implements a routine housekeeping procedure to accept reports at Town Meeting.*

ARTICLE 3. AUTHORIZE TREASURER TO ACCEPT TRUST FUNDS

To see if the Town will vote to authorize its Treasurer to accept such trust funds as may be placed in his or her hands during the Fiscal Year ending June 30, 2019, or take any other action relative thereto.

Treasurer/Collector
Finance Director

We move that the Town vote to authorize the Treasurer/Collector to accept trust funds for the Fiscal Year Ending June 30, 2020.

***Commentary:** This Article implements a routine housekeeping procedure allowing the Treasurer/Collector to accept trust funds that are donated to the Town during the fiscal year.*

ARTICLE 4. ASSUME LIABILITY TO ALLOW STATE DEP WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** Each year, the Town is required by the State to assume responsibility for liability and damages which may be incurred by the State while improving, developing, maintaining and protecting tidal and non-tidal rivers. Approval of this Article would acknowledge and accept this responsibility.*

ARTICLE 5. SET PAY FOR ELECTED OFFICIALS

To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk: \$73,880 annually
Moderator: \$100 for Annual Town Meeting
 \$100 for Special Town Meeting

Advisory Committee
Town Manager

We move that the Town set the pay of its elective officers for fiscal year 2020 required by law as follows:

Town Clerk: annual salary to be \$73,880 per year which includes any amounts due under MGL, c.41, §19G.
Moderator: \$100 for Annual Town Meeting, and \$100 for Special Town Meeting.

***Commentary:** The proposed pay for the Town Clerk represents a 3% increase over last year, which is consistent with the maximum increases being provided to other non-contract personnel.*

ARTICLE 6. APPROPRIATE CPC REVENUES FOR FY2020

To see if the Town will vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2020 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;
- III. 10% of the said revenues to be set aside for future appropriation for community housing;
- IV. 5% of the said revenues to be set aside for administrative expenses; and
- V. the remainder of said revenues to be set aside for future appropriation for any purposes permissible under the Community Preservation Act, Chapter 44B;

said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

We move that the Town vote to appropriate from the Community Preservation Fund FY2020 estimated annual revenues the sum of \$64,468 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee; and further to reserve for future appropriation from the Community Preservation Fund

estimated revenues the sum of \$128,936 for the acquisition, creation and preservation of open space excluding land for recreational use; \$128,936 for the acquisition, preservation, restoration and rehabilitation of historic resources; \$128,936 for the acquisition, creation, preservation and support of community housing; \$443,124 for the creation of a budgeted reserve and \$394,958 to provide for Community Preservation Fund debt obligations.

***Commentary:** The Community Preservation Act requires that a minimum of 10% of the annual revenues of the fund must be set aside in each of the three categories of open space and recreational use; historic resources; and community housing, and an administrative budget of 5%. The budgeted reserve is set up as an additional annual reserve and may be used to fund any eligible Community Preservation projects. This Article also provides funds to support debt payments on previously approved projects.*

ARTICLE 7. GENERAL FUND OPERATING BUDGET

To see if the Town will vote to appropriate \$63,040,176 for a General Fund Operating Budget, to provide for a reserve fund, and to defray the expenses of the Town, and to meet said appropriation transfer the sum of \$750,000 from Certified Free Cash, transfer the sum of \$65,000 from the Cemetery Graves & Foundations account, transfer the sum of \$10,000 from the Sale of Cemetery Lots account, transfer the sum of \$22,029 from the Title V Receipts Reserved account, transfer the sum of \$1,200,000 from the Ambulance Receipts Reserved account, and raise \$60,993,147 from the Fiscal Year 2020 Tax Levy and other sources, or take any other action relative thereto.

	<i>FY2019 Appropriated</i>	<i>Town Manager Proposed</i>	<i>Advisory Committee Recommended</i>	<i>Difference</i>
General Government:				
Salaries	\$279,550	\$294,885	\$294,885	
Expenses	\$248,900	\$215,900	\$215,900	
Finance Department:				
Salaries	\$846,506	\$897,976	\$897,976	
Expenses	\$206,542	\$204,362	\$204,362	
Community Services:				
Salaries	\$1,578,948	\$423,536	\$423,536	
Expenses	\$407,008	\$179,910	\$179,910	
Community Development and Municipal Inspections:				
Salaries		\$686,781	\$686,781	
Expenses		\$43,400	\$43,400	
Library:				
Salaries		\$440,643	\$440,643	
Expenses		\$165,800	\$165,800	

Police:				
Salaries	\$3,836,820	\$3,968,190	\$3,968,190	
Expenses	\$273,151	\$264,869	\$264,869	
Fire:				
Salaries	\$2,963,914	\$3,083,741	\$3,083,741	
Expenses	\$279,791	\$276,686	\$276,686	
Hanover Public Schools	\$28,082,846	\$29,218,627	\$29,218,627	
Other Education - South Shore Vocational High School	\$763,328	\$750,000	\$750,000	
Public Works:				
Salaries	\$1,326,862	\$1,369,554	\$1,369,554	
Expenses	\$1,461,116	\$1,527,917	\$1,527,917	
Facilities:				
Salaries	\$2,030,967	\$2,071,917	\$2,071,917	
Expenses	\$1,586,151	\$1,485,979	\$1,485,979	
Snow & Ice	\$550,000	\$550,000	\$550,000	
Debt	\$5,362,200	\$6,199,544	\$6,199,544	
Town Wide Expenses	\$8,175,897	\$8,492,259	\$8,492,259	
Transfers	\$277,700	\$227,700	\$227,700	
Total General Fund Operating Budget	\$60,538,197	\$63,040,176	\$63,040,176	
Certified Free Cash	\$680,000	\$750,000	\$750,000	
Cemetery Graves & Foundations	\$65,000	\$65,000	\$65,000	
Sale of Cemetery Lots	\$10,000	\$10,000	\$10,000	
Title V Receipts Reserved Account	\$38,947	\$22,029	\$22,029	
Ambulance Receipts Reserved Account	\$1,200,000	\$1,200,000	\$1,200,000	
<i>Less Total Transfers</i>	\$1,993,947	\$2,047,029	\$2,047,029	
To be raised by the Fiscal Year 2020 Tax Levy and other sources	\$58,544,250	\$60,993,147	\$60,993,147	

Advisory Committee
Town Manager

We move that the Town vote to raise and appropriate \$63,040,176 for a total General Fund Operating Budget, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of \$750,000 from Certified Free Cash, transfer the sum of \$65,000 from

the Cemetery Graves & Foundations account, transfer the sum of \$10,000 from the Sale of Cemetery Lots account, transfer the sum of \$22,029 from the Title V Betterment Program, transfer the sum of \$1,200,000 from the Ambulance Receipts Reserved account and raise \$60,993,147 from the 2020 Tax Levy.

***Commentary:** During the last several months the Advisory Committee reviewed the budget department by department, compared each line item to the actual historical annual spending in the last several fiscal years, met with each Department Head, and questioned various line items.*

The Town Manager, Director of Finance, Board of Selectmen, and Department Heads have provided additional improvements to the budget process by delivering increased transparency and better timeliness and standardization of information. A special thank you also to resident and Information Technology Study Committee member Don White, who completed valuable analysis on the Town's energy expenses. This collaborative work has allowed the Advisory Committee to obtain a thorough understanding of this year's budget and allow for additional financial management in future years.

The Town Manager's budget presents generally level services over the Fiscal Year 2019 budget. The Advisory Committee concurs with the Town Manager's recommended level of services. The School Committee's budget similarly reflects generally level services. Overall Town expenses in the proposed budget are increasing by \$2.5M. Of this \$2.5M, \$1.14M is earmarked to support the School budget and \$1.14M would be applied to fixed costs (\$901K increase for debt and a \$234K increase in pension obligations). The increase in previously negotiated, contractually required employee salaries Town-wide (including the School Department) from FY2019 to FY2020 results in approximately a \$750K budget increase. The Town Manager's budget includes \$248K of expense reductions to offset this impact. We have determined that the proposed net increases are reasonable in nature to maintain Town services. The additional \$2.5M in revenue required to cover the additional expense is comprised largely of newly projected revenue including \$500K related to New Growth (from the value of new construction), and from a 2.62% increase in the average residential real estate tax bill.

Many in the Town have expressed concern about the growth rate of our taxes and the impact it has on those living on fixed incomes or limited cost of living increases. As we look to future years, it has become clear that if we wish to reduce the growth in our taxes, we need to reduce our level of service or develop other revenue sources. One alarming trend that has concerned the Advisory Committee during our meetings, and merits further study, relates to the Transfer Station. Geopolitical changes have turned the financial model of our current Transfer Station upside down, and we expect significantly higher costs to dispose of our waste as a result. As we look ahead, it is clear there are many options to amend this model, from nominal fees for Transfer Station stickers to the radical step of moving towards a paid trash pickup model. The Advisory Committee encourages the Town Manager, DPW Director, and Director of Finance to identify cost savings opportunities – such as reducing the days of operation – and revenue generating concepts aimed at reducing the taxpayer burden for the continued operation of the Hanover Transfer Station, for consideration starting in the Fiscal Year 2021 budget.

A few final thoughts regarding the increases in this budget and the constrained ability of the Town to reduce these costs:

- *The annual tax bill increase for the median single family home in Hanover between Fiscal Years 2010 and 2019 was 4.76% - with two years of increases greater than 7%. This has resulted in an unsustainable aggregate increase to the average residential taxpayer of 45.6% over the same period. The Town Manager's budget presents an important step toward slowing this trend, as this year's budget represents a significant drop in the increase to the average single family tax bill, requiring a median increase of 2.62%. The Town Manager has projected that this (new) trend of a lower annual increase will continue;*
- *The annual debt service will spike in Fiscal Year 2020 largely as a result of new Center School debt service of \$710K, and will drop every year thereafter (assuming no new debt);*
- *Budgeting practices were tightened this year, especially in energy related line-items in the Facilities Department;*
- *The use of Certified Free Cash is lower this year, at 49%, than in any other year in the last 11 years. In the previous 11 years, the average percent of Certified Free Cash used was 82%. Certified Free Cash benefits the Town by providing a level of financial security, similar to a personal savings account for individuals. This puts us in a better position as we engage in financial activities including borrowing to support the addition of new debt.*

ARTICLE 8. WATER ENTERPRISE BUDGET

To see if the Town will vote to appropriate \$3,819,561 from Water Enterprise receipts to defray Water Enterprise direct costs and that \$463,395 as appropriated in the General Fund Operating Budget be used for Water indirect costs, all to fund the total cost of operations of the Water Enterprise as follows, or take any other action relative thereto.

Personal Services	\$ 1,675,514
Other Expenses	\$ 1,494,165
Debt Service	\$ 649,882
Appropriate for Direct Costs	\$ 3,819,561
Indirect Costs - Reimburse General Fund for Shared Expenses	\$ 463,395
Total Cost - Water Enterprise	\$ 4,282,956

Advisory Committee
Town Manager

We move that the Town vote to appropriate \$3,619,561 from Water Enterprise receipts and \$200,000 from Certified Retained Earnings to defray Water Enterprise direct costs and that the \$463,395 as appropriated in the General Fund Operating Budget be used for Water indirect costs, all to fund the total costs of operations of the Water Enterprise. Each item is to be expended by the Town Manager in accordance with Chapter 67 of the Acts of 2009, the Town Manager Act, for the purposes identified and those purposes only, and each item is to be considered a separate appropriation for that purpose only.

Commentary: *The Advisory Committee recommends a total Water Enterprise Budget of \$3,819,561 for direct expenses. The indirect costs act as a reimbursement to the General Fund for the expenses related to the Water Enterprise but paid out of the General Fund. Some examples of these expenses are the town share of health insurance and retirement costs for Water Department employees.*

ARTICLE 9. ACCEPT CHAPTER 90 ROAD GRANT MONIES

To see if the Town will vote to authorize the Board of Selectmen and the Town Manager to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway Department, or take any other action relative thereto.

Board of Selectmen
Town Manager
Director of Public Works

We move that the Town vote to accept this Article as printed in the Warrant.

Commentary: *This Article authorizes the Town Manager to accept Chapter 90 funds as allocated by the State Legislature for highway improvements in the Town.*

ARTICLE 10. SET LIMITS ON REVOLVING FUNDS

To see if the Town will vote to set limits on the Revolving Funds set forth in Section 6-31 of the Town of Hanover General By-Laws in accordance with Massachusetts General Laws Chapter 44, §53E1/2 as follows, or take any other action relative thereto:

Revolving Fund	Limit on Spending
Library	\$ 15,000
Recreation Fund	\$250,000
GATRA	\$110,000
Forge Pond Park	\$ 20,000
Flu Clinic	\$ 20,000
Public Safety Vehicles	\$250,000

Finance Director
Town Manager

We move that the Town vote to accept this Article as printed in the Warrant.

Commentary: *This Article establishes limits on spending from various revolving funds. The Advisory Committee supports the recommendation of the Town Manager as to the specific spending limit amounts. The only spending limit that would be different from that allowed in Fiscal Year 2019 is a \$15,000 increase to the GATRA Revolving Fund, which will supplement the salary of the Community Services Director, who must spend time administering this program.*

ARTICLE 11. AMEND GENERAL BYLAW SECTION 6-31 – DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to amend the Town of Hanover General By-Laws by amending Section 6-31 to authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under MGL Chapter 44, §53E ½, or take any other action relative thereto.

A	B	C	D	E	F	G
Revolving Fund	Spending Authority	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses	Requirements / Reports	Fiscal Year
LIBRARY	Community Services Director <u>Library Director</u>	Late Fines	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5000 requires additional approval of Library Trustees	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2019.
RECREATION FUND	Community Services Director	Program Fees	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$10,000 requires additional approval of Parks & Recreation Committee	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
GATRA	Community Services Director	Fees related to transportation programs	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5,000 requires additional approval of Council of Aging Advisory Board	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
FORGE POND PARK	Community Services Director	Fees related to programs	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure of \$5,000 requires additional approval of Parks & Recreation Committee	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.

A	B	C	D	E	F	G
Revolving Fund	Spending Authority	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses	Requirements / Reports	Fiscal Year
FLU CLINIC	Community Services Director <u>Community Development & Municipal Inspections</u>	Receipts from Medicare / Medicaid Billing	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5,000 requires additional approval of Board of Health	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2019.
PUBLIC SAFETY VEHICLES	Police Chief	Proceeds from Sale of Public Safety Vehicles	Furnishings, equipment, and training relating to Public Safety Vehicles.	Any expenditure over \$10,000 requires additional approval of the Town Manager	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.

Town Manager
Finance Director

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** Due to the re-organization of the former Community Services Department, which was split into three separate departments (Community Services, Community Development & Municipal Inspections, and Library), the spending authority for those revolving funds needed to be corrected to reflect the correct Department Head.*

ARTICLE 12. AMEND GENERAL BY-LAW SECTION 6-25 - FALSE ALARMS

To see if the Town will vote to amend Subsection 3 of Section 6-25 of the Town of Hanover General Bylaws by deleting the words “and by certified mail”, or take any other action relative thereto.

Finance Director
Town Manager

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** Pursuant to the Town’s bylaws, the Town charges a fee to the owners of security and fire alarms when the Police and/or Fire Departments respond to more than three false alarms in a fiscal year. Currently, this bylaw requires the Town to send these fee notices by certified mail, which imposes a cost on the Town that it is not able to recoup from the alarm*

owner. This Article would eliminate the requirement that the fee notices be issued by certified mail, but would not eliminate this option if false alarm fees remain unpaid. The Advisory Committee defers to the Bylaw Review Committee, which supports this correction to the bylaws.

ARTICLE 13. AMEND GENERAL BY-LAW SECTION 6-24 – WATER USE RESTRICTION

To see if the Town will vote to amend General By-Law 6-24 as follows, or take any other action relative thereto:

Add the following sentence to the end of section 2 (Purpose):

Furthermore, this by-law seeks to advance the sustainability of the Town's public water supply through appropriate restrictions.

Deleted the existing section 4 and replace it with the following:

Section 4. Declaration of a State of Water Supply Conservation

The Town through its ~~Board of Public Works~~ Town Manager may declare a State of Water Supply Conservation upon a determination ~~by a majority vote of the Board~~ that a shortage of water exists and conservation measures are appropriate to ensure an adequate supply to all water consumers. Public notice of a State of Water Conservation shall be given under section 6 of this by-law before it may be enforced.

Deleted the existing section 7 and replace it with the following:

Section 7. Termination of a State of Water Supply Conservation: Notice

A state of Water Supply Conservation may be terminated by the Town Manager ~~a majority vote of the Board of Public Works~~, upon a determination that the water supply shortage no longer exists. Public notification of the termination of a State of Water Supply Conservation shall be given in the same manner as required in section 6.

Add a new Section 9 as follows:

Section 9. Prohibition of New Automatic Sprinklers

Effective with the date of approval of this section of the by-law, new automatic irrigation sprinklers connected to the Town of Hanover's Water Supply shall be prohibited. This provision will have no effect on existing automatic irrigation sprinklers. Automatic sprinklers on Town-owned properties may be allowed if in the determination of the Town Manager adequate supplies exist to support such systems and that such systems are in the best interest of the public and public causes.

Renumber the existing section 9 Penalties as Section 10 Penalties.

Renumber the existing section 10 Severability as Section 11 Severability.

Town Manager
Director of Public Works

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** This bylaw would prohibit the connection of new automatic irrigation sprinklers to the Town of Hanover's water supply. For the last six years the Town's water usage has exceeded the 1.39 million gallons per day that the state Department of Environmental Protection's Water Management Act Permit allows the Town to pump from the ground. Meanwhile, the Town has a pumping capacity of 2.1 million gallons per day. In order for it to access this excess pumping capacity, the state is requiring that the Town reduce the unnecessary portion of its water demand. The primary reason for this increased demand is the irrigation of lawns. This proposed bylaw prohibiting the connection of new automatic irrigation sprinklers to the municipal water system is an important step towards limiting use. We note that the bylaw change would not impact private wells. This Article is supported by the Bylaw Review Committee after being reviewed by Town Counsel. The Advisory Committee supports the recommendation of the Town Manager, the Director of Public Works, and the Bylaw Review Committee.*

ARTICLE 14. ADD TO GENERAL BY-LAWS - PRIVATE FIRE HYDRANT

To see if the Town will amend the general bylaws by adding the following, or take any other action relative thereto:

6 - PRIVATE FIRE HYDRANT INSTALLATION & MAINTENANCE

Section 1. – Purpose

To establish installation and maintenance standards, for fire hydrants located on private property to insure compatibility with the public water infrastructure supporting fire protection, and related needs.

Section 2. – Definitions

Hydrant: The above ground appliance (as defined by the National Fire Protection Association (NFPA)) used to provide a water supply to fire apparatus in the event of a fire or other emergency.

Private hydrant: A fire hydrant within a private residential or commercial development, whose water is provided by the Town, but the underground piping in which the water moves and the hydrants are owned and maintained by the property owner.

Hydrant owner: The person or entity (or their designee) according to Town records, that is responsible for tax payments (or other payments to the Town) for the property on which the hydrant is installed.

Hydrant maintenance: The process of regular maintenance of a fire hydrant to determine its capability to provide the desired water supply for which it was designed; and to exercise all valves, caps, etc.; and to lubricate and paint as needed.

Applicable Standard: American Water Works Association, Manual of Water Supply Practices, M-17, Installation, Field Testing and Maintenance of Fire Hydrants, fourth edition or newer.

Section 3 – Plan Review

The plan review process by the permit granting authority for both residential and commercial building shall include an assessment of fire protection needs by the Fire Chief or his/her designee

and the Director of the Public Works Department or his/her designee (“Director”). If it is determined during the assessment that the public water infrastructure is not sufficient to support the fire protection needs of the project, the Fire Chief (or designee) may require the installation of additional fire hydrants (“Private Hydrant”).

Section 4. – Initial Installation

1. The Hanover Department of Public Works (“Department”) shall oversee the installation of all Private Hydrants. Installation shall conform to all applicable standards.
2. Failure to meet these standards shall be cause to deny either a temporary or final Occupancy Permit by the Building Commissioner.
3. Upon installation and prior to the flowing of any water via a newly installed Private Hydrant the Water Division of the Department shall be contacted and shall inspect the Private Hydrant. No water shall be allowed to flow through any Private Hydrant without documentation by the Department of the inspections and a determination by the Fire Chief and Director that the Private Hydrant complies with all applicable standards, rules and regulations.

Section 5. - Identification of Private Hydrants

1. All Private Fire Hydrants shall be painted as follows:
 - a. Barrel – Safety Yellow
 - b. Caps & Stem – Black
 - c. Bonnet – White
2. All Private Hydrants shall be marked by an approved identification means.

Section 6. – Maintenance

1. Once installed, the Property Owner shall ensure any Private Hydrants are inspected regularly, but in no event less than once annually, to insure satisfactory operation.
2. The inspection shall be performed to meet the applicable standard for hydrant inspection standards, and include, at minimum:
 - a. Verify ability to find hydrant, debris cleared
 - b. Verify ability to open hydrant
 - c. Verify ability to utilize hydrant for fire protection or maintenance purposes.
 - d. Verify hydrant drains properly
 - e. Reasonably assess status of paint and repaint, if necessary
 - f. Lubricate all caps with food grade grease
 - g. Confirm auxiliary valve is open
 - h. Confirm a measured clearance of no less than fourteen inches between the bottom of all connections and the ground or installed base.
 - i. Tag inoperable hydrants with a clearly visible mark.
3. The Department of Public Works – Water Division shall be contacted prior to the flowing of any water via private fire hydrants.
4. The Fire Department shall be notified if such a water flow could also result in receipt of a false alarm from an installed fire suppression system.

Section 7 – Authorized Inspection

1. The owner of a Private Hydrant System or Hydrant (collectively, “hydrant”) located on non-Town owned property shall maintain and have such hydrant annually inspected by a qualified person or entity chosen from a list provided by the DPW.
2. Such inspection must be performed to the standards required herein and must be reported to the DPW and Fire Department in a format approved by the Town

Section 8. – Notifications and Access

1. The Fire Department shall be contacted regarding any Private Hydrant that is taken out of service immediately upon discovery of the issue placing the hydrant out of service.
2. Upon completion of any work performed on a Private Hydrant, prior to placing a Private Hydrant back in service, the Water Division of the Department shall be contacted and shall inspect the Private Hydrant. No water shall be allowed to flow through any Private Hydrant without documentation by the Department of the inspection and a determination by the Fire Chief and Director that the Private Hydrant complies with all applicable standards, rules and regulations.
3. In accordance with M.G.L. Ch.148, Section 27A no person will shut off, disconnect, remove or disable a private hydrant without Town approval.
4. The Department of Public Works shall have access onto properties containing Private Hydrants, as necessary, for the purposes of inspecting for leaks.

Section 9 – Duty to repair

1. Upon notice of required repair issued by the Fire Department, Water Department or inspecting plumber, the property owner must complete such repairs and certify that the hydrant meets the inspection standards herein, within 30 days of such notice.

Section 10. – Penalties – Failure to Inspect, Failure to Repair, Non-compliance, Fraud

1. The penalty/fines for violation of this bylaw shall be as follows:
 - a. Failure to have hydrants maintained annually - \$300
 - b. Failure to notify the Water Division, Department of Public Works, and the Fire Department of failed hydrants, and furnish a repair plan - \$300
 - c. Failure to mark and/or clear snow from hydrants - \$100
 - d. Failure to remove landscape material(s) from hydrant - \$300
 - e. Failure to notify the Water Division, Department of Public Works, and the Fire Department 24 hours prior to performing maintenance procedures - \$100
2. Prior to commencing enforcement action for a violation of this bylaw, the enforcing person shall give the property owner a 30 day written notice to comply with the bylaw. Each day a hydrant is not in compliance with this by-law, and each hydrant found to be in violation of this bylaw, shall constitute a separate offense. All penalties and fines shall be payable to the Town’s General Fund. Enforcement of this bylaw may be made pursuant to the General Laws, c. 40, sec. 21D, and the Town’s General Bylaws, Article I, Section 4.0, and any other applicable enforcement authority.

Fire Chief
Town Manager

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** This bylaw seeks to regulate privately-owned fire hydrants in the Town. Specifically, it would require that private hydrants be inspected annually by a qualified individual, and it sets relevant fees for non-compliance with the bylaw. The Town does not currently have the authority to regulate privately-owned fire hydrants; this situation creates a safety hazard in the event of a fire, since it may not be discovered that these hydrants are not functioning until they are needed for fire suppression activities. The Advisory Committee supports the recommendation of the Town Manager, Fire Chief, and Bylaw Review Committee.*

**ARTICLE 15. ACCEPT MGL CHAPTER 59 §5 CLAUSE 54 - LOW-VALUE
PERSONAL PROPERTY TAX EXEMPTION**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 54, exempting personal property from taxation if less than \$5,000.00; and further establishing the minimum value of personal property subject to taxation as \$5,000.00 beginning in Fiscal Year 2020, or take any other action relative thereto.

Finance Director
Town Manager

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** This Article would eliminate personal property taxes on property with a value of less than \$5,000. The Town of Hanover taxes personal property at the same rate as commercial and industrial property. This Article would provide tax relief to small businesses in Town with a limited amount of personal property that is used in the business; for example, a home-based business like a Certified Public Accountant which only uses a personal computer and printer would now be exempted from paying personal property taxes on these items. The Advisory Committee supports the recommendation of the Town Manager and Finance Director.*

ARTICLE 16. ACCEPT PROVISIONS OF MGL CHAPTER 43D

To see if the Town of Hanover will accept the provisions of Chapter 43D of the Massachusetts General Laws as amended pursuant to Section 11 of Chapter 205 of the Acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of land at 1775 Washington Street (Map 18, Parcel 7) and 516 Mill Street (Map 18, Parcel 4) as a Priority Development Site, or take any other action relative thereto.

Town Manager

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** Massachusetts General Law Chapter 43D is a tool communities can use to promote economic and housing development in targeted areas. In this case, the target areas are 1775 Washington Street and 516 Mill Street. It's important to note that by supporting this article it does not bind the Town of Hanover to this provision of MGL to any other area(s) of town. It's site specific; an estimated 80 – 90 communities in the Commonwealth have adopted Chapter 43D. The primary reason for supporting this article is that by doing so the Town of Hanover will gain 'priority consideration' for the MassWorks Infrastructure Program which town officials hope to use to leverage seven-figures worth of funding to upgrade waterlines,*

roadways, intersections and sidewalks, nearby or adjacent to the Mall site, if the proposed redevelopment of the mall and apartments receives all necessary permits in order to commence construction. Whether individual Hanover Town Meeting voters are for or against the redevelopment proposal as currently presented – including the apartments – we have every reason to support this article and accept Chapter 43D for 1775 Washington Street and 516 Mill Street because it will help us leverage important outside monies that will benefit the entire community. We are not aware of any downside to adopting this provision of MGL.

ARTICLE 17. PEG ACCESS & CABLE RELATED FUND

To see if the Town will vote to appropriate the sum of \$350,000 to the PEG Access & Cable Related Fund for the purpose of monitoring compliance of the Town's cable operator with the franchise agreement, preparing for renewal of the franchise license, and providing local cable access services and programming for the Town of Hanover in Fiscal Year 2020, or take any other action relative thereto.

Town Manager

We move that the Town vote to appropriate \$350,000 from the PEG Access & Cable Receipts Reserved fund for the purposes as set forth in this article.

Commentary: This Article would appropriate to the PEG Access & Cable Related Fund the amount used to pay all of the cable access activities including staffing, equipment purchase, and funding educational classes in partnership with Hanover High School. The Town recently finalized two new contracts with Comcast and Verizon that will increase the revenue received for PEG, allowing the Town to provide enhanced programming and better infrastructure to support the service. The Advisory Committee supports the recommendation of the Town Manager.

ARTICLE 18. AMEND CAM COMMITTEE MISSION STATEMENT

To see if the Town will vote to amend the action taken by Town Meeting on May 11, 2009 as follows: "We move that the Town establish a Community Access and Media Committee which will be responsible to provide Public, Educational, and Governmental (PEG) Television services to ~~the cable television subscribers of~~ the Town of Hanover with funds appropriated by Town Meeting or other applicable sources and that this committee shall be constituted ~~annually~~ as follows: 1 member appointed by the School Committee, 1 member appointed by the School Superintendent, 2 members appointed by the Board of Selectmen, and 3 members appointed by the Town Moderator. Members of this committee will be appointed to staggered 3-yr terms, effective July 1, 2019. ~~said committee to be appointed as soon as possible and no later than June 30, 2009"~~, or take any other action relative thereto.

Town Manager

Community Development & Municipal Inspections Director
CAM Committee

We move that the Town vote to accept this Article as printed in the Warrant.

Commentary: This Article proposes to expand the mission of the CAM Committee in recognition of the changing landscape relative to how people watch programing, with the proliferation of live-streaming and other internet-based options. Given changing technologies and habits it will be important over the next few years that the Town of Hanover investigate new funding

mechanisms and technologies to ensure our continued ability to provide PEG TV services to our community. Having members appointed to staggered terms will allow for seamless transitions and aligns the Committee better with other Town committees.

ARTICLE 19. APPROPRIATE FUNDS – INVENTORY OF HISTORICAL/ CULTURAL RESOURCES

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$31,250 dollars, from the Town's Community Preservation Fund (CPF) to "to support phase III of the community-wide inventory of historical and cultural resources in the town of Hanover". The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Historical Commission

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** This Article proposes to appropriate Community Preservation Funds to complete the third and final phase of a project to inventory and memorialize the Town's historical and cultural resources. Having started the inventory effort, stopping now does not seem prudent. Thus, the Advisory Committee joins the recommendation of the Community Preservation Committee and the Historical Commission in supporting this Article.*

ARTICLE 20. APPROPRIATE FUNDS – SHIPYARD MARKERS

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$8,800 dollars, from the Town's Community Preservation Fund (CPF) for the reconstruction of the two historical shipyard markers along the North River. The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Historical Commission

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** We support the recommendation of the Community Preservation Committee and the Historical Commission to approve this Article.*

ARTICLE 21. APPROPRIATE FUNDS – TENNIS COURTS AT HIGH SCHOOL

To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation Act), and the Hanover General Bylaws, Section 4-19, to appropriate \$668,000.00 U.S. dollars, from the Town's Community Preservation Fund (CPF) for the

reconstruction of eight tennis courts located at the High School. The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Facilities Engineering Manager

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** This project would fund the replacement of the eight tennis courts at the High School. The courts currently in place are unplayable because of their deterioration, and the Advisory Committee therefore joins the recommendation of the Community Preservation Committee in supporting this article. This proposal intends to permanently improve the courts by constructing them out of reinforced concrete that is “post-tensioned” using steel cables running through it.*

ARTICLE 22. APPROPRIATE FUNDS – CEDAR SCHOOL SECURITY UPGRADES

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$300,000, or another sum, to install physical security upgrades at the Cedar School, said installation to be done at the direction of the Town Manager and the Superintendent of Schools, or take any other action relative thereto.

School Committee
Town Manager

We move that the Town vote to appropriate \$260,000 to be used as set forth in this Article, as identified in the chart below:

SOURCE			USE	
Description	Amount		Description	Amount
Sale of Real Estate Receipts Reserved	\$231,086.73		Cedar School Security	\$260,000.00
Certified Free Cash	\$28,913.27			
	\$260,000.00			\$260,000.00

***Commentary:** As noted in the commentary to Article 1 of the Special Town Meeting warrant, the configuration of the main entrance to the Cedar School fails to meet today’s recognized requirements for heightened school security by controlling how the public enters the building. Presently, after a visitor is buzzed into the building, and prior to presenting their identification to anyone, there is nothing to restrain the visitor from walking straight down a classroom corridor or straight into the cafeteria. The purpose of this proposal is to create a secure vestibule at the building entrance so visitors can be safely identified and cleared, via instantaneous CORI background check, before being admitted into the building.*

The Advisory Committee defers to the request of the School Committee and recommends approval of this project.

ARTICLE 23. APPROPRIATE FUNDS – RENOVATE CEDAR SCHOOL BATHROOMS

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$130,000, or another sum, to renovate bathrooms at the Cedar School, said renovation to be done at the direction of the Town Manager and the Superintendent of Schools, or take any other action relative thereto.

School Committee
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$70,000 to be used as set forth in this Article.

Commentary: In accordance with the Hanover School District's re-districting plan, for the school year beginning September 2019, Cedar Elementary School will become a school strictly for Pre-K, K, and First Grade level students. To accommodate this age group of students, bathroom fixtures will require changes to meet plumbing and educational codes. These changes involve replacement of toilets with new toilets appropriately sized for Pre-K students as well as lowering the heights of other toilets and sinks to age-appropriate heights. This work will necessitate opening up walls and cutting drainpipes to install the required mounting brackets for the toilets. In addition, 3 bathrooms in the C-wing, which had previously been decommissioned and converted to storage rooms, and 1 additional bathroom that had been converted to an adult bathroom, must now be restored to bathrooms for K-level students. After an Advisory Committee meeting with the Facilities Department, School Department personnel, and School Committee members, cost savings were identified on this project, bringing the original \$130,000 estimate to \$70,000.

The Advisory Committee defers to the request of the School Committee and recommends approval of this project.

ARTICLE 24. APPROPRIATE FUNDS – POLICE STATION JAIL CELLS TOILETS

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$17,500, or another sum, to purchase, equip, and install toilets in the Police Station jail cells, said purchase, equipping, and installation to be done at the direction of the Town Manager, or take any other action relative thereto.

Facilities Engineering Manager
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$17,500 to be used as set forth in this Article.

Commentary: For the last several years the state Department of Public Health's annual inspections of the jail cells at the Hanover Police Station have consistently resulted in deficient scores regarding the condition of the stainless steel toilets in each of the seven (7) jail cells. The sink portion of the combination sink/toilet assembly fails to meet current "anti-ligature" rules that were not in effect when the Police Station was built.

This Article represents phase one of the replacement of these toilets, with phase two included on the Capital Improvement Plan for Fiscal Year 2021. The Advisory Committee supports the recommendation of the Town Manager and the Facilities Engineering Manager.

ARTICLE 25. APPROPRIATE FUNDS – ONE TON DUMP TRUCK

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$60,000, or another sum, to purchase and equip a one ton dump truck, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Facilities Engineering Manager
Town Manager

We move that the Town vote to not accept this Article and take no further action.

***Commentary:** The Advisory Committee does not support this Article and the Town Manager agrees with our final analysis and supports the Committee's recommendation.*

ARTICLE 26. APPROPRIATE FUNDS – 4X4 PICK-UP TRUCK

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$42,000, or another sum, to purchase and equip a 4X4 pickup truck, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town vote to appropriate \$42,000 to be used as set forth in this Article, as identified in the chart below:

SOURCE			USE	
Description	Amount		Description	Amount
Factory Pond Dam Repairs ATM 5/5/14 Article 40	\$6,727.21		4X4 Pickup Truck	\$42,000.00
DPW Large Dump Truck ATM 5/1/17 Article 33	\$21,487.17			
DPW Pickup Truck w/Plow ATM 5/1/17 Article 34	\$2,367.58			
Certified Free Cash	\$11,418.04			
	<u>\$42,000.00</u>			<u>\$42,000.00</u>

***Commentary:** This project would purchase and equip a 4x4 pickup truck with plow for the Deputy Superintendent – Field Operations, rotating the Deputy Superintendent's existing 2009 Ford F250 4x4 to the Water Treatment Plant staff. An existing 2006 F250 4x4 pickup truck used by the water treatment staff will be taken off the road. This project is a planned replacement of a 9 year-old F250 4x4 pickup with an equivalent vehicle. The Deputy Superintendent – Field*

Operations supervises all highway, grounds, transfer station and snow and ice operations and this vehicle is used extensively both to plow and troubleshoot snow and ice operations during plowing and sanding events. The Advisory Committee supports the recommendation of the Town Manager and Director of Public Works.

ARTICLE 27. APPROPRIATE FUNDS – CEMETERY DUMP TRUCK

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$70,000, or another sum, to purchase and equip a dump truck for the Hanover Center Cemetery, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town vote to appropriate \$70,000 to be used as set forth in this Article, as identified in the chart below:

SOURCE			USE	
Description	Amount		Description	Amount
Sale of Cemetery Lots Receipts Reserved	\$35,000.00		Cemetery Dump Truck	\$70,000.00
Certified Free Cash	\$35,000.00			
	\$70,000.00			\$70,000.00

Commentary: *Approval of this Article would authorize the purchase and equipping of a one ton dump truck for the Cemetery, replacing a 15 year-old vehicle that is at the end of its useful life. The vehicle is used daily by the cemetery staff to maintain the Town's three cemeteries, and replacement was deferred by the May 2018 Town Meeting. The Advisory Committee supports the recommendation of the Town Manager and Director of Public Works.*

ARTICLE 28. APPROPRIATE FUNDS – AMBULANCE

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$326,000, or another sum, to purchase and equip an ambulance, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Fire Chief
Town Manager

We move that the Town vote to appropriate \$326,000 to be used as set forth in this Article, as identified in the chart below:

SOURCE			USE	
Description	Amount		Description	Amount
Ambulance ATM 5/3/11 Article 30	\$1,461.36		Ambulance	\$326,000.00
Ambulance Receipts Reserved	\$324,538.64			
	\$326,000.00			\$326,000.00

Commentary: *This purchase would replace a 2008 ambulance that has been driven more than 130,000 miles and has 6,770 operating hours. The new ambulance will include features that improve safety for the patient and emergency medical personnel. New safety standards for ambulances went into effect last year and now include an automatic stretcher loading system (proven to reduce back injuries) and stronger mounting hardware that protects the patient in the event of an accident. The replacement of the 2008 ambulance conforms to the Fire Department's fleet replacement program, with ambulances scheduled to be replaced after being in service for twelve years. The Advisory Committee supports the recommendation of the Town Manager and Fire Chief.*

ARTICLE 29. APPROPRIATE FUNDS – ASSESSING SOFTWARE

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$45,700, or another sum, to purchase assessing software, said purchase to be done at the direction of the Town Manager, or take any other action relative thereto.

Finance Director
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$45,700 to be used as set forth in this Article.

Commentary: *This project would upgrade the software used to assess all real estate in Town. The upgrade must occur in Fiscal Year 2020 in order for the Town to be able to issue real estate tax bills and therefore collect what is by far the primary source of revenue for the Town.*

The last update performed on the Town's Vision software occurred in 2005. The Advisory Committee supports the recommendation of the Town Manager and Finance Director.

ARTICLE 30. APPROPRIATE FUNDS – TOWN-WIDE DATA CABLING

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$100,000, or another sum, to purchase town-wide data cabling, said purchase to be done at the direction of the Town Manager, or take any other action relative thereto.

Information Technology Director
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$100,000 to be used as set forth in this Article.

Commentary: *Appropriation of these funds would upgrade and expand data cabling throughout various Town buildings (the Middle School, Cedar School, Police Headquarters, and Fire Headquarters) to support Voice over Internet Protocol (VOIP) phone service, WiFi expansion, and other data needs. The Information Technology Study Committee supports this Article, and the Advisory Committee agrees with its recommendation.*

ARTICLE 31. APPROPRIATE FUNDS – SCHOOL WI-FI UPGRADES

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$65,000, or another sum, to purchase Wi-Fi upgrades in the schools, said purchase to be done at the direction of the Town Manager, or take any other action relative thereto.

Information Technology Director
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$65,000 to be used as set forth in this Article.

***Commentary:** This Article would appropriate funds to upgrade and expand WiFi access at the High School and Middle School to support standardized online assessments (MCAS) as well as 21st century learning. The Information Technology Study Committee supports this Article, and the Advisory Committee agrees with its recommendation.*

ARTICLE 32. APPROPRIATE FUNDS – SCHOOL VOIP PHONES

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$42,000, or another sum, to purchase voice over internet protocol (VOIP) phones for Middle and Cedar Schools, said purchase to be done at the direction of the Town Manager, or take any other action relative thereto.

Information Technology Director
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$42,000 to be used as set forth in this Article.

***Commentary:** This Article represents funds to upgrade and expand Voice Over Internet (VOIP) phone service throughout the Town. This project would bring all School buildings onto the same phone system; the Middle and Cedar Schools' phones are not currently on this system. The Information Technology Study Committee supports this Article, and the Advisory Committee agrees with its recommendation.*

ARTICLE 33. APPROPRIATE FUNDS – WATER SERVICE VAN

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$38,000, or another sum, to purchase and equip a water service van, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town vote to appropriate from Water Retained Earnings the sum of \$38,000 to be used as set forth in this Article.

Commentary: This purchase would continue the practice of replacing water service vans on a scheduled basis. The existing van, a 2009 Econoline, is used daily in support of maintenance to the water distribution system. The Advisory Committee supports the recommendation of the Town Manager and Director of Public Works.

ARTICLE 34. APPROPRIATE FUNDS – WATER MAIN IMPROVEMENTS

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$300,000, or another sum, to purchase water main improvements, said purchase to be done at the direction of the Town Manager, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town vote to appropriate \$300,000 to be used as set forth in this Article, as identified in the chart below:

SOURCE			USE	
Description	Amount		Description	Amount
Water Service Van ATM 5/5/14 Article 38	\$400.94		Water Mains	\$300,000.00
Water 4X4 Pickup Truck ATM 5/5/14 Article 37	\$855.00			
DPW 4-Wheel Drive Backhoe ATM 5/4/15 Article 26	\$369.00			
Crane Utility Truck ATM 5/2/16 Article 27	\$4,553.45			
Water Mains ATM 5/2/16 Article 30	\$34,062.03			
Water Retained Earnings	\$259,759.58			
	<u>\$300,000.00</u>			<u>\$300,000.00</u>

Commentary: This project is the third phase of a multi-year project to reinforce the water main on Main Street from Plain Street to the center of Town. This project will continue the process of reinforcing the existing water mains on Main Street with a 12-inch ductile iron water main, directly linking the Town Hall and school buildings in the center of Town with the Union Street standpipes, providing increased fire flow capacity to protect these buildings. This work was recommended in the 2001 Water Master Plan and will be performed in advance of a planned overlay of Main Street. The Advisory Committee supports the recommendation of the Town Manager and Director of Public Works.

ARTICLE 35. TRANSFER SYLVESTER SCHOOL PROPERTY

To see if the Town will vote, pursuant to M.G.L. c. 40, §15A of the Massachusetts General Laws, to transfer from the Town of Hanover (School Committee) to the Town of Hanover Board of Selectmen, acting by and through its Board of Selectmen for general municipal purposes, sale, etc. purposes, the care, custody, management and control of the so-called Sylvester School, located at 495 Hanover Street, Massachusetts, containing the land and all buildings and

structures thereupon, as shown on the Town of Hanover Assessors' Map 47, as Lot 5, excluding the portion of Lot 5 north of the Proposed Lease Area and West of the 2006 subdivision lot line as identified in the Sylvester School Exhibit Plan by Merrill dated April 1, 2019; and further to authorize the School Committee and the Board of Selectmen to take any action required to obtain any approval necessary to accomplish the purposes of this article; or take any other action relative thereto.

Board of Selectmen
School Committee

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** The Advisory Committee supports the School Committee's vote that the Sylvester School is no longer needed for educational purposes, and agrees with the Board of Selectmen that the ownership should be transferred to the Board of Selectmen. This is essentially a housekeeping matter to place ownership and control with the appropriate authority.*

Board of Selectmen Commentary:

Town Meeting formed the Center School Feasibility Study Committee through Annual Town Meeting Article 24 on May 7, 2012 and appropriated \$100,000. The commentary to the article stated that "the feasibility study is a first step in evaluating the consolidation of the Center and Sylvester Schools into the Center School."

The Study Committee returned a report to the Annual Town Meeting on May 6, 2013 that can be viewed on the Town's website. The Study Committee identified numerous concerns at Sylvester and referred to previous studies in 2002 and 2004 that identified similar concerns but delayed addressing them until the construction of the High School. The Study Committee concluded that "it is our duty to keep our children safe and unfortunately that means closing Sylvester as a school." The Board of Selectmen and the School Committee submitted a statement of interest to the Massachusetts School Building Authority (MSBA) in April 2013 to determine if supplemental funding would be available for a Center/Sylvester project. The Study Committee recommended that if the MSBA selected the project for consideration, Town Meeting should approve a further feasibility study.

The MSBA selected the Center/Sylvester project for consideration and Town Meeting unanimously appropriated \$500,000 through Annual Town Meeting Article 48 on May 5, 2014 towards a further feasibility study.

The School Building Committee returned a report to the Annual Town Meeting on May 2, 2016 that can be viewed on the Town's website. Regarding Sylvester, the report stated: "We began by evaluating Sylvester School to determine whether it was feasible to retain Sylvester as a school. We determined that option was not in the best interest of our taxpayers or students. The Sylvester building is severely deficient in regards to function, structure, air quality, hazardous materials, handicap accessibility, and mechanical / electrical components. It is completely inaccessible to individuals with mobility disabilities. The building has inadequate ventilation, wiring and electric systems that do not meet code, it is not energy efficient, and the current amperage does not adequately support technology. In addition, the overcrowding and lack of sufficient space for educational programming remains problematic. As we suspected, the cost of retaining Sylvester

School was significant - 13 million dollars simply to bring the building to code and that does not include improvements to enhance educational programming.” The Building Committee concluded that “At this point, Hanover has invested \$500,000 and 3 years into developing a fiscally responsible plan for renovating Center and taking Sylvester School offline. ... The time is now.”

Town Meeting unanimously appropriated \$32,446,161 through Special Town Meeting Article 2 on September 26, 2016 for the renovation of Center Elementary School.

The Center School Redevelopment is now complete, and all students and staff have transitioned from Sylvester School to Center School. The School Department is no longer utilizing the Sylvester School building. The School Committee voted unanimously on January 9, 2019 “that the property known as Sylvester School at 495 Hanover Street in Hanover Massachusetts is no longer required for School Committee purposes.” Massachusetts General Laws chapter 40 section 15A requires Town Meeting to ratify the School Committee’s unanimous determination that the Sylvester School building is no longer required for School Committee purposes and to transfer control of the property to the Board of Selectmen.

The specific property being transferred is a portion of Map 47 Lot 5. A portion of Lot 5 was transferred from the Board of Selectmen to the School in 1961. The lot line for the 1961 transfer was clarified at 2007 Annual Town Meeting and is identified as the “2006 Subdivision Lot Line” in the Sylvester School Exhibit Plan by Merrill dated April 1, 2019. The portion of Lot 5 north of the Proposed Lease Area and West of the 2006 Subdivision Lot Line is not being transferred as that includes the expanded Center School.

If Town Meeting approves this Article, the Board of Selectmen will have control over the land and the Sylvester School building, but will not have any authority to sell, lease, or otherwise dispose of the land or building. Any such authority would require a further vote by Town Meeting, as is addressed in Article 36.

If Town Meeting does not approve this Article, no decision can be made on Article 36 and this will delay the process for determining what to do with the Sylvester School.

The Board of Selectmen urges Town Meeting to approve Article 35. Whether you support or oppose the proposed residential redevelopment through Article 36, approving Article 35 will allow you to make your view known during the discussion and vote for Article 36. If Article 35 passes and Article 36 fails, the Board of Selectmen expects to restudy reuse options for Sylvester without further consideration for housing. If Article 35 fails, the Board of Selectmen will not have a clear answer from Town Meeting on housing.

ARTICLE 36. DISPOSE, LEASE, SELL SYLVESTER SCHOOL PROPERTY

To see if the Town will vote, pursuant to M.G.L. c. 40, §15 of the Massachusetts General Laws, to sell or otherwise dispose of the so-called Sylvester School, located at 495 Hanover Street, Hanover, Massachusetts, containing approximately 1.70 acres of land and all buildings and structures thereupon, as identified as the Proposed Lease Area in the Sylvester School Exhibit Plan by Merrill dated April 1, 2019, along with an easement over 0.41 acres of land, as identified as the Proposed Easement in the Sylvester School Exhibit Plan by Merrill dated April 1, 2019; both areas being a portion of the Town of Hanover Assessors’ Map 47, as Lot 5, in accordance with all applicable laws, rules, and regulations, including, without limitation, M.G.L. c. 30B,

§16; and further to authorize the School Committee and the Board of Selectmen to take any action required to obtain any approval necessary to accomplish the purposes of this article; or take any other action relative thereto.

Board of Selectmen

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** This Article provides the Board of Selectmen authority to dispose of the Sylvester School building and property described in the Article. We have been assured by the Board of Selectmen that the only disposition they are contemplating will be pursuant to a March 14, 2019 letter of agreement with the Traggorth Companies involving only the school building and approximately 1.7 acres of land. The Sylvester School building is no longer needed as a municipal building and will cost roughly \$50,000 per year to maintain in the short term. Long term costs will be higher. This Article would transform what is otherwise a costly liability into an asset, creating what is projected to be approximately \$70,000 annually in new real estate tax revenue in addition to the \$300,000 sale price for the Sylvester School building itself.*

Board of Selectmen Commentary:

The Board of Selectmen stated at their meeting on March 7, 2016 the following:

“In 2014 Town meeting approved \$500k for a feasibility study for the Center and Sylvester Schools. Last October, the Hanover School Committee unanimously voted to change the future grade level configuration of our two elementary schools with a tentative implementation date of September 2018. In December, the Hanover School Building Committee voted to adopt a design that would close the Sylvester School and build an addition on the Center School. The Sylvester building has served Hanover for almost 90 years but it is no longer a suitable educational facility for many reasons. The townspeople will have the opportunity to voice their opinion and vote on whether or not to support the project later this year. However, we must begin a thoughtful discussion on the future use of the Sylvester building now to ensure that we have a plan ready to act on when the building is no longer needed as a school. Tonight, the Board of Selectmen will be forming the Sylvester School Redevelopment Committee. Residents interested in serving on the Committee should contact the Selectmen’s office. Chairman Barthelmes made the motion that the Hanover Board of Selectmen create the Sylvester School Redevelopment Committee. The purpose of this committee is to study the need and feasibility of potential reuses of the Sylvester School, and recommend findings to the Board of Selectmen. The Committee will serve in an advisory capacity to the Board of Selectmen.”

The Redevelopment Committee met regularly through published open meetings and returned a report to the Board of Selectmen on February 5, 2018 that can be viewed on the Town’s website. The Redevelopment Committee recommended releasing a Request for Proposals (RFP) to determine redevelopment interest in the Sylvester School building. The Board of Selectmen accepted the recommendation and issued an RFP April 18, 2018 with a closing date of June 6, 2018 that can be viewed on the Town’s website. The Town received one response to the RFP from the Traggorth Companies that can be viewed on the Town’s website. The Redevelopment Committee reviewed the Traggorth response and recommended on July 9, 2018 that the Board of Selectmen move forward with the Traggorth response.

The Board of Selectmen formed a negotiating subcommittee on July 23, 2018 and proceeded to consider redevelopment options with Traggorth through executive sessions on July 23, 2018, August 6, 2018, and August 20, 2018. As a result of the negotiations, Traggorth submitted an amended response at the Board of Selectmen meeting on September 17, 2018 that can be viewed on the Town's website. The Board of Selectmen conducted further negotiations through executive sessions on October 15, 2018, November 5, 2018, and November 19, 2018. The Board of Selectmen held public hearings to discuss Traggorth's amended response on December 17, 2018, January 7, 2019, and January 22, 2019. On January 22, 2019, the Board of Selectmen voted to negotiate further with Traggorth to include a limitation that the housing units at the redeveloped Sylvester School building would only be available to rent to tenants at least fifty-five years of age. The Selectmen finalized the framework of an agreement in principle with Traggorth on March 18, 2019. The redevelopment will include 28 age-restricted apartments and a public shared space in the current auditorium. Traggorth will pay \$300,000 to purchase the building and pay \$1 to lease the land for 65 years. Between 7 and 17 units will be affordable depending on the contribution from the Affordable Housing Trust. Traggorth will pay full property taxes on the redeveloped property.

The specific property being leased is approximately 1.7 acres of Map 47 Lot 5 as identified as the Proposed Lease Area in the Sylvester School Exhibit Plan by Merrill dated April 1, 2019. This does not include the Flag Pole, Band Stand, or Veterans Memorial. The proposal also includes a limited easement for approximately 0.41 acres to access and maintain the septic system.

The Board of Selectmen is confident that this is the best available housing option for redevelopment of the Sylvester School. If Town Meeting rejects this option, the Board of Selectmen expects to restudy reuse options, without further consideration for housing, and present a different option to Annual Town Meeting next year. During the time it takes to restudy, the Town expects to incur approximately \$50,000 per year to maintain the Sylvester School building at a minimum level.

One option that has been discussed is demolishing the Sylvester School building and maintaining the land for public use, such as a Town Commons. The Town has obtained an informal estimate of \$1.2 million for the demolition cost. This cost is higher than expected primarily because of the asbestos within the Sylvester School building. It is unknown whether the actual cost would be different after a competitive bidding process though an RFP.

ARTICLE 37. NAME VETERANS MEMORIAL

To see if the Town will vote to accept the official naming from the Hanover Veterans Garden to the Hanover Veterans Memorial, or take any other action relative thereto. On May 17th, 2018, by way of a letter signed and sent to the Town Moderator and Town Clerk, the Hanover Memorial Committee concluded their duties. Although a dedication ceremony was performed on November 11th, 2017, Hanover bylaw 3-2 "Procedures at Town Meeting", section 17 (established May 3rd, 2010) states that "The naming and dedication of any public grounds, facility, or building, including Memorial Plaques, can only take place with the approval of Town meeting".

Veterans' Agent

We move that the Town vote to accept this Article as printed in the Warrant.

It is the desire of the Hanover American Legion, the Town's largest veteran group, that this Article be approved, officially naming the site the Hanover Veterans Memorial. The Advisory Committee defers to the Veterans' Service Officer and therefore recommends approval of this Article.

ARTICLE 38. MODIFY PARKING VIOLATION FINE SCHEDULE

To see if the Town will vote to modify the parking violation fine schedule as follows, or take any other action relative thereto:

Parking Violation Type	Associated Fine
Handicapped Parking	\$ 50.00
Impeding Snow Removal	\$ 50.00
Double Parking	\$ 50.00
Within 10' of Hydrant	\$100.00
Wrong Direction	\$ 50.00
Obstructing Crosswalk or Sidewalk	\$ 50.00
Obstructing Driveway	\$ 50.00
Restricted or Prohibited Area	\$ 50.00
Within 20' of Intersection	\$ 50.00
Over 1' from Curb	\$ 50.00
Blocking Fire Lane or Exit	\$ 50.00
Parking Outside Lanes	\$ 50.00
Service or Loading Zone	\$ 50.00

Police Chief
Finance Director
Town Manager

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** The Town's parking fines have not been updated in many years and do not create a realistic deterrent to illegal parking by motorists. The Advisory Committee believes the new proposed fines are reasonable, and defers to the Police Chief, Finance Director, and Town Manager, and therefore recommends approval of this Article.*

ARTICLE 39. ESTABLISH ANNUAL FEE FARMER-BREWERY ALCOHOLIC BEVERAGE LICENSE

To see if the Town will vote to establish a fee of \$500 annually for Farmer-Brewery Alcoholic Beverage Licenses issued by the Board of Selectmen under the authorization of M.G.L. c. 138, § 19C, or take any other action relative thereto.

Town Manager

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** A previous Board of Selectmen vote set a Farmer-Brewery Alcoholic Beverage License fee at \$500 annually, but this fee was never formalized at a Town Meeting in accordance with the Town's bylaws. This Article rectifies this oversight. The Advisory Committee supports the recommendation of the Town Manager.*

ARTICLE 40. PETITION GENERAL COURT - 13 ADDITIONAL ALCOHOL LICENSES

To see if the Town will vote to petition the General Court to adopt the following special legislation relating to the Board of Selectmen receiving authority to issue additional on-premises alcoholic beverage licenses; provided, however, that the Legislature may make clerical or editorial changes of form only to the bill; provided further, that substantive changes shall be subject to the approval of the Board of Selectmen, which Board is hereby authorized to approve amendments within the scope of the general public objectives of the petition.

An Act Authorizing the Town of Hanover to Grant 13 Additional Licenses for the Sale of Alcoholic Beverages to be Drunk on the Premises.

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the town of Hanover may grant up to 10 additional licenses for the sale of all alcoholic beverages to be drunk on the premises pursuant to section 12 of said chapter 138 and up to 3 additional licenses for the sale of wines and malt beverages to be drunk on the premises pursuant to said section 12 of said chapter 138 to establishments located within the Planned Shopping Center District, what is now known as the Hanover Mall and to become Hanover Crossing, located east of Route 53, north of Mill Street and west of Route 3 as defined by the town's zoning map as it existed as of May 2014. A license granted pursuant to this act shall be clearly marked on its face "Planned Shopping Center District, Hanover Crossing" and shall be subject to all of said chapter 138 except said section 17.

(b) The licensing authority shall not approve the transfer of a license granted pursuant to this act to any other location outside of the Planned Shopping Center District, Hanover Crossing, but it may grant any such license to a new applicant within the Planned Shopping Center District, Hanover Crossing if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the applicant is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

(c) If a license granted pursuant to this act is cancelled, revoked or no longer in use, the license shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant to be used at an establishment located within the Planned Shopping Center District, Hanover Crossing under the same conditions specified in this act.

(d) Licenses authorized in this act shall be granted within 3 years after the effective date of this act; provided, however, that if the license is originally granted within that time period, it may be granted to a new applicant pursuant to subsections (b) or (c) of section 1 anytime thereafter.

SECTION 2. This act shall take effect upon its passage.

By Petition: Richard W. Kearney
Thomas M. Burke
John Sacchetti
Brian Barthelmes
Joshua Donovan

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** The Advisory Committee strongly supports providing the owners of the Hanover Crossing the tools necessary to attract strong tenants and eating establishments at the redeveloped mall. In addition, we note that the projected meals tax revenue will help defer the Town's OPEB liability. The proposed licenses have been requested by the owners of Hanover Crossing and will be restricted to the mall project.*

ARTICLE 41. AMEND ZONING MAP

To see if the town will vote to amend the current Hanover Zoning Map dated May 2014 so as to include within the Commercial District Assessor's Parcel No. 30-27 and a portion of Assessor's Parcel No. 30-22 and 38-11 being more particularly described as follows:

Beginning at a point on the southerly side of Old Washington Street, at the northeasterly corner of land now or formerly of Arjan Keka and the northwesterly corner of land now or formerly of 18 Old Washington Street Realty Trust;

Thence with a curve turning to the right, having an arc length of approximately one hundred and eighty nine (189+/-) feet and a radius of nine hundred and seventy five and 00/100 (975.00) feet by the southerly side of Old Washington Street to a corner and the limit of the existing Residential A District and Commercial District zone line;

Thence running southerly along the zone line and crossing the property now or formerly of 18 Old Washington Street Realty Trust and the land now or formerly of 870-880 Washington Street Realty Trust approximately three hundred and twenty five (325+/-) feet to a corner;

Thence running westerly along the zone line and crossing the property now or formerly of 870-880 Washington Street Realty Trust approximately one hundred and fifty one (151+/-) feet to a corner and the land now or formerly of 18 Old Washington Street Realty Trust;

Thence running S 43°38'00" W a distance of approximately one hundred and forty five (145+/-) feet by land now or formerly of 870-880 Washington Street Realty Trust to a corner;

Thence running N 15°21'06" W along the zone line and crossing the property now or formerly of the land now or formerly of 18 Old Washington Street

Realty Trust a distance of three hundred and three and 12/100 (303.12) feet to a corner and the land now or formerly of Arjan Keka;

Thence running N 26°08'50" E a distance of one hundred and ninety two and 45/100 (192.45) feet by land now or formerly of Arjan Keka to the southerly side of Old Washington Street and the point of beginning.

Containing approximately 1.8+/- acres.

By Petition: Brian W. Davidson
Patrice Hillier
Ruth M. McGee
Ruth A. McGee
Theresa Osgood

Motion to be made at Town Meeting.

ARTICLE 42. TRANSFER FUNDS TO OPEB TRUST FUND

To see if the Town will vote to raise and appropriate from available funds a sum of money to the OPEB Trust Fund, or take any other action relative thereto.

Finance Director
Town Manager

Motion to be made at Town Meeting.

ARTICLE 43. APPROPRIATE FUNDS – SPECIAL EDUCATION RESERVE FUND

To see if the Town will vote to raise and appropriate and/or appropriate from available funds the sum of \$210,000, or another sum, to the Special Education Reserve Fund established under Article 12 of the 2017 Annual Town Meeting, or take any other action relative thereto.

Finance Director
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$210,000 to be transferred to the Special Education Reserve Fund.

***Commentary:** Article 12 of the May 1, 2017 Town Meeting established the Special Education Reserve Fund to be used for unanticipated Special Education expenses, but no funds were allocated at that time to the Fund. While the FY2020 operating budget for the School Department includes allocations for all known special education expenses, there is very limited flexibility to address unanticipated expenses next year. The Advisory Committee therefore recommends allocating \$210,000 in Free Cash to be used exclusively for unanticipated special education expenses. A vote of both the School Committee and the Board of Selectmen is required to access any of the funds, and unspent funds will carry over into ensuing fiscal years to defray any future unanticipated special education expenses.*

NOTICE FOR THE ELECTION OF OFFICERS

Hanover High School, 287 Cedar Street
On **SATURDAY, THE 11th OF MAY 2019**
Then and there to act on the following:

To bring in their votes for each of the following:

For at term of five years:	One Planning Board Member
For a term of three years:	One Board of Assessors Member One Board of Health Member One Board of Selectmen Member One School Committee Member One Town Clerk One Trustee of the Public Library
For a term of two years:	One Board of Assessors Member
For a term of one year:	One Town Moderator

Polls open from 8:00 a.m. to 6:00 p.m., unless otherwise ordered by the Town.
And you are hereby ordered to serve this Warrant posting attested copies thereof seven days at least before the time of said meeting.

Given under our hands this 1st day of April, 2019.

BOARD OF SELECTMEN

Emmanuel J. Dockter, Chairman	_____
John C. Tuzik, Vice-Chairman	_____
Jocelyn Reardon Keegan	_____
David R. Delaney	_____
John S. Barry	_____

_____, Constable	Posted this ____ day of _____, 2019
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