

## **BOARD OF LIBRARY TRUSTEES MEETING**

October 5, 2023  
(in-person, ZOOM available)

**PRESENT:** Jeanne Cianciola, Chairperson  
Tammy Tedeschi, Treasurer  
Pimhatai Koslowsky, Secretary  
Virginia Johnson, Library Director

**Call to Order:** The meeting was called to order at 4:15 p.m. by the chairperson. There was one participant attended in person and no participant attended virtually via Zoom

### **Public Comments:**

Ms. Rachel Hughes, 28 Stockbridge Road, commented that she appreciated the Summer Hours Public Forum that the director organized. She heard great feedback from the public.

### **Minute Approval:**

The board voted to approve the May 2, 2023 meeting and voted to postpone the minutes approval of the June 15, 2023 meeting and the September 7, 2023 meeting to the next meeting in November.

### **Treasurer's report:**

The treasurer reported a balance of \$1,221,193.36 in the John Curtis Free Library account.

### **Director's Report:**

**Staff issues** Staff will be undertaking an OCLN endorsed training. The training is virtual and staff will be able to take it virtually at their own pace.

## **NEW BUSINESS**

**State Aid Report** The report is completed.

**FY25 Budget Request** The director prepared 2 versions of the budget drafts as requested by the Town Manager, the Zero Based version and the 2.5% Increase version. The director also prepared a 3rd version, a "wish list," to include funding for a Part-Time Employee, which will allow the library to remain open on Saturdays in the summer. This request includes a note "only if funds are available." The board voted to approve all 3 drafts to be presented to the Town Manager.

The board voted to approve the motion to ask staff, including the Library Director, Town Manager, Finance Director, and Assistant Town Manager, to formally look into how to provide expanded weekend hours at the John Curtis Free Library.

**Strategic Plan** The Board voted to discuss the Strategic Plan at the next meeting in November.

## **OLD BUSINESS**

Circulation Policy The board voted to approve the updated Library Circulation policy  
Programming Policy The board voted to postpone the discussion and the approval of the  
Programming Policy to the next meeting in November.

The next meeting is scheduled to be on Thursday, November 2, 2023 at 4:15 p.m.

The meeting adjourned at 5:07 p.m.

For more details, please review the Video On-Demand on the [Board of Library Trustees](#)  
webpage for the [10-5-23 Board of Library Trustees meeting](#).

Pimhatai Koslowsky  
Secretary

Documents distributed: BOLT agenda for October 5, 2023, Director's report, Updated  
Circulation Policies, Library Programming Policy, June 15, 2023 meeting minutes draft,  
September 7, 2023 meeting minutes draft, Zero Based FY25 Budget Draft, 2.5% Increase FY25  
Budget Draft, New Part-Time Employee FY25 Budget Draft