

HANOVER BOARD OF HEALTH REGULATION FOR CATERED FUNCTION SITES

RATIONALE

Many caterers do not notify boards of health that they are preparing and/or serving food within the board's jurisdiction in accordance with 105 CMR 590.033 (B). This failure precludes the boards from inspecting catered functions and could impede a public health investigation if a food borne illness occurs. The purpose of the following regulation is to increase caterer's notification in order to facilitate regulation of catered events. Catered function sites would be required to maintain a log of caterers. Boards of health would be able to review the logs in order to identify caterers who are not meeting notification requirements or who pose a significant public health hazard by operating from unlicensed kitchens with inadequate equipment.

AUTHORITY

Boards of health may adopt health regulations in accordance with M.G.L. Ch. 111, s. 31. Under authority of this section, violators may be punished by a fine of not more than two hundred dollars.

CONTENT

Catered Function Site is any food establishment or location which is used for functions at which food is to be prepared and/or served by a caterer.

Catered Function Log is a log maintained by the catered function site which indicates the date of each function, and the following information about the caterer: business name, contact person's name and telephone number, caterer's base of operation name and address and caterer's permit number issued by the board of health where the caterer maintains a base of operation.

Caterer means any person who prepares food intended for individual portion service and transports it to another location, or who prepares and serves food at a food service establishment other than one for which he holds a permit, for service at a single meal, party or similar gathering

PROVISIONS:

1. Each caterer shall:
 - (a) Notify the Hanover Board of Health at least seven (7) days prior to serving a catered meal anywhere in the Town of Hanover elsewhere than in its own food service establishment and shall give written notice to the board of health on a

form provided by the board or the Department of Public Health prior to serving such a meal; and

(b) If required by the board of health or its agent, a caterer holding a permit from another municipality shall provide the Hanover Board of Health with a copy of its food establishment permit prior to serving a meal in the Town of Hanover.

2. A caterer Function Log must be maintained by each catered function site and available for review by the board of health during normal hours of business.
3. Anyone who violates this regulation shall be punished by a fine of not more than two hundred dollars.
4. The board of health may, after providing an opportunity for a hearing, prohibit a caterer from operating within this jurisdiction if the caterer repeatedly fails to notify the board of health in accordance with section 1 of these provisions.

ADOPTION: The above regulation (including therein the Title thereof) pursuant to all powers and authority of the board, is unanimously adopted by the Board of Health of the Town of Hanover in meeting assembled this 5th day of August, 1991 to be effective immediately.

BOARD OF HEALTH