



Affordable Housing Trust
550 Hanover Street, Hanover, MA 02339
Meeting Minutes
Wednesday, June 21, 2023 – 6:00 pm

Committee Attendees

Thomas Burke, Chairman
Kevin Dyer
Stephen Carroll
Vanessa O'Connor

Other Attendees

Chelsea Stevens, Finance Director

Opening

Chair Thomas Burke opened the meeting at 6:08 pm and made note the meeting was being recorded.

Review of Meeting Minutes

The Trust voted unanimously to accept the May 10, 2023 meeting minutes.

Legion Housing

Trustee Stephen Carroll updated the Trust and let them know the fee agreement with the attorney was signed. He hopes to have an agreement ready for the next meeting. Mr. Burke suggested looking at other properties that may have agreements in place.

Program Proposals

Septic Repair Program: Chairman Burke suggested that the Trust advertise this program once it's ready. It was also suggested to see if it's possible to do a mailing with the Town water bills.

Emergency Short-Term Rental Assistance Program: Mr. Burke gave the Trust an update on the Emergency Short-Term Rental Assistance Program. Chairman Burke suggested creating a formal appeal structure for the program. The Trust also discussed needing two members to be part of the subcommittee for the program.

The Trust voted unanimously to approve a total allocation of \$100,000 to the Emergency Short-Term Rental Assistance Program.

Other Business

Finance Director Chelsea Stevens gave the Trust an update on the Affordable Housing Trust financials.

The Trust discussed having a booth at Hanover Day or creating flyers for another Town sponsored booth next year to advertise the Trust's programs that are available to residents.

The Trust discussed the Housing Coordinator position that was posted and future funding of the position.

The Trustees thanked Chairman Burke for his years of service to the Trust.

Next Meeting

Wednesday, September 6, 2023

Adjournment

The meeting ended and adjourned at 7:01 pm.