

Hanover Advisory Committee
550 Hanover Street
Hanover, MA 02339
Meeting Minutes
Wednesday, March 8, 2017 – 7:00 pm

Opening:

The meeting was opened at 7:00 p.m. by Edward Hickey, Chairman.

Committee Attendees:

Edward Hickey
Emmanuel Dockter
Wayne Moores
Sandra Hayes
Jerry O’Hearn
Gavin Little-Gill
Brandon Freeman

Absent

Angela Blanchard
Joan Port-Farwell

Other Attendees:

Anthony Marino, Assistant Town Manager
Chelsea Stevens, Acting Director of Finance
Robyn Mitton, Director Council on Aging
Carol Mattes, Council on Aging Board
Claire Flynn, Council on Aging Board
Bill Scarpelli, Community Preservation Committee
Peter Matchak, Town Planner
Chris Martin, Hanover Resident
Doreen Zeller, Visiting Nurse Association
Jane Beal, Visiting Nurse Association

Review of FY18 Council on Aging Budget

Robyn Mitton, Carol Mattes and Claire Flynn joined the Advisory Committee to discuss the Council on Aging budget. Robyn Mitton explained the services that the Council on Aging provides for the senior citizens of the Town of Hanover. The Council offers twenty plus programs per year. Carol Mattes stated that the population of senior citizens in Hanover is increasing. Forty-eight percent of Hanover’s residents will be considered seniors by 2030. Ms. Mattes explained the importance of supporting seniors in various ways including wellness/illness, social activities and emotional support. Robyn Mitton explained the various maintenance and upgrade projects for the Senior Center including replacing a folding door system and upgrading the kitchen space. Ted Hickey thanked Ms. Mitton for all the valuable services the Council provides on such a small budget. Mr. Hickey inquired regarding various budget line items. For “other contracted services”, Ms. Mitton explained the funds are used to pay for program speakers and instructors. Ms. Mitton also explained that the Friends of the COA match these funds every year. For “office supplies”, Tony Marino explained that the Council on Aging still orders their supplies separately; however, they still get the Town discount. They could be consolidated with the Town Hall supply orders but then the supplies would have to be delivered to the Senior Center. The Committee thanked the Council on Aging representatives for their time and they departed at 7:19 pm.

Review of FY18 Community Preservation Committee (CPC) Applications

Bill Scarpelli and Peter Matchak joined the Advisory Committee to discuss the Community Preservation Committee's applications.

- Veteran's Honor Garden - \$75,000 is proposed to complete the Veteran's Memorial Garden. Bill Scarpelli explained that only \$25,000 is needed, and the State of Massachusetts is providing a \$50,000 grant; however, \$75,000 is being requested to ensure the available funds in the event that the state grant is revoked. Emmanuel Dockter suggested that language be added to the warrant article to reflect this circumstance. Ted Hickey suggested that the Committee can address the issue in their motion on the article.
- Historical & Cultural Resources - \$48,720 is proposed to update community-wide inventory of historical and cultural resources in the Town. Bill Scarpelli explained that a matching 3-year grant from Mass. Historical of \$44,220 will be applied for to complete this project. Peter Matchak explained the process of photographing and taking detailed notes of all the historical properties in Hanover to create a digital record for the future. The Town of Hingham recently completed a similar project. Emmanuel Dockter requested a list of the details on the process, and Peter Matchak stated he would send the information to Mr. Dockter. Sandra Hayes inquired if the matching grant had already been applied for, and Mr. Matchak replied yes.
- Restoration of Town Hall - \$202,200 is proposed to replace siding on a portion of Town Hall and replace HVAC units. The proposal is paired with a proposed appropriation of \$202,000 from free cash for a total expenditure of \$404,000. Peter Matchak stated there are many issues with the window trim as well as the siding needing to be replaced. Ted Hickey asked what siding material will be used and mentioned his concern that regular maintenance must be done once the project is completed. Tony Marino stated that the siding material has not been chosen yet; however, wood shingles or boral siding are the choices being considered. Chris Martin stated that boral siding is an excellent product that holds paint well for many years with little maintenance.
- Multi-Use Recreational Facility – At the request of the CPC applicant, a detailed presentation and discussion of the multi-use recreation facility was tabled until a future meeting. It was explained that the proposal is undergoing some revisions and discussing it now is premature. The general terms of the proposal were briefly discussed. \$150,000 is proposed to be used to develop a multi-use recreational facility to include a proposed street/deck hockey facility and playground. Emmanuel Dockter and Ted Hickey both stated their concern that in past warrant articles a deadline to complete the projects has not been included such as the First Parish Church windows. Bill Scarpelli stated that a sunset clause of three years would be included in this warrant article. This project has a large amount of fund raising to be accomplished before the project can move forward. Ted Hickey stated he would like such language to be included in all future capital requests.

Ted Hickey explained his general concern that in the past many of the projects brought forth by the CPC fall in the category of "really nice to have" but are not paramount to the Hanover community and the stated goals of the CPA. Mr. Hickey would like to see the CPC being more selective with the projects they put forth and save funds over multiple years in order to have the funds reserved to complete large projects of great significance such as affordable housing for seniors. Bill Scarpelli agreed regarding past CPC projects and stated that the CPC would hopefully be looking into small affordable housing projects in the future. The Committee thanked Mr. Scarpelli and Mr. Matchak for their time and they departed at 7:47 pm.

Review of FY18 Visiting Nurse Association Budget

Doreen Zeller and Jane Beal joined the Advisory Committee to discuss the Visiting Nurse Association budget. Ms. Zeller explained the valuable work the Visiting Nurse Association provides the community including checking vitals at Town Hall, home visits, financial assistance for Hanover families in need and health clinics. The Visiting Nurse Association holds an annual fund raiser to support the services they provide. The Committee thanked Ms. Zeller and Ms. Beal for their time and they departed at 7:52 pm.

Review of FY18 Community Services Department Budget

Tony Marino joined the Advisory Committee to discuss the Community Services Department budget. Tony Marino explained to the Committee the proposal to eliminate the Conservation Agent and Town Planner positions and create a new position of Conservation/Planning Director. The Assistant Conservation Agent and Assistant Town Planner would both remain and report to the new position. Mr. Marino explained that the Town of Hanover does not have many buildable lots left so the work load will easily be handling by the proposed reorganization. Mr. Marino noted that the Assistant Conservation Agent has 16 plus years of experience in wetland conservation. Ted Hickey expressed his concern that these two positions are in direct conflict with each other and tasking one person with both jobs seems unwise. Tony Marino stated that he doesn't believe there is a conflict of interest issue. The two current positions already work together well and meet on a regular basis to discuss projects. The Town takes the conservation of wetlands very seriously and will continue that policy after the proposed reorganization. Mr. Marino also stated that much of the site review for projects is already outsourced to independent engineers. Emmanuel Dockter asked what savings was expected from the reorganization. Tony Marino stated the estimate is \$77,700 annually. Ted Hickey asked what would happen if the reorganization is not approved. Tony Marino stated that the previous salaries would be replaced in the budget and funds would have to be moved around to cover them.

Tony Marino discussed the Hanover Library budget with the Committee. Mr. Marino explained that the library budget has to increase by 2.5% each year in order to maintain their accreditation and remain members of the Old Colony Library Network. Ted Hickey questioned the exact formula used for this 2.5% increase requirement and what cost items might be excluded. Mr. Marino agreed to obtain the details and follow up. Emmanuel Dockter asked if each budget line item could be reduced to meet expenses more closely, and then create an additional line item for miscellaneous to meet the accreditation requirement. Mr. Marino said he will look into that option. Ted Hickey also suggested that Mr. Marino look into the one year waiver.

Tony Marino discussed the Veteran's Agent budget with the Committee. Mr. Marino explained that the Town gets 75% of this budget from the State but must budget for the expenses regardless. He explained many of the important benefits the veteran's office provides.

Tony Marino discussed the Parks and Recreation budget with the Committee. Mr. Marino explained that the Forge Pond Park gate was moved farther into the property. Moving the gate beyond the first parking lot entrance allows residents to utilize the facility without having to pay staff to open and close the gate each day. Ted Hickey pointed out that the turf maintenance alone for Forge Pond Park is now an annual cost of \$76,000. When the development of the park was presented and approved by the Town, promises were made that maintenance would be paid through user fees collected by Parks and Recreation. Those promises have been broken. Tony Marino agreed with this and stated that Forge Pond Park being financially self-sustaining was probably unrealistic. Ted Hickey observed that maintenance on current proposals, such as the multi-use recreation facility, need to be addressed and explained to the Town before they approve the expenditure. The Committee thanked Mr. Marino for his time, and this discussion ended at 8:33 pm.

General Discussions

Ted Hickey revisited the topic of the Committee's interest in modifying warrant articles to include language that reduces the levy by the requested amount if said article is voted down at Town meeting. This topic was discussed at the Committee's meeting on March 2nd. Emmanuel Dockter made a motion *"that the Committee ask the Town Manager to work with Town Counsel to help us evaluate options to reducing the operating budget or levy relating to capital requests rejected by Town meeting."* Jerry O'Hearn seconded the motion. All were in favor and the motion passed. Tony Marino asked if the Committee would be scheduling a meeting with the Town Manager and the Board of Selectmen regarding this issue. Ted Hickey stated that a meeting would be scheduled.

The Committee briefly discussed changes to the way special education is funded. The creation of a Special Education Reserve Account pursuant to M.G.L. ch. 40A, Section 13E is being considered.

The Committee briefly discussed the CPC article to replace siding and replace HVAC units in Town Hall. Gavin Little-Gill asked if the new HVAC units would be more efficient than the current system. Tony Marino said they would be. Jerry O'Hearn stated that he is in favor of the Town Hall siding project. Chris Martin suggested that a Town Hall maintenance fund be created similar to the Hanover High School turf field fund.

The Committee briefly discussed the status of the Veteran's Honor Garden project. Tony Marino stated he is working closely with Ray Miller to get the bids in and get the project underway.

The Committee briefly discussed the CPC article to update inventory of historical resources in the Town. Ted Hickey stated that this project is a nice thing to do; however, it's an unneeded expense at this time. Emmanuel Dockter and Sandra Hayes would like more detailed information regarding the proposed work. Mr. Dockter also suggested student volunteers doing a portion of this work.

Chris Martin inquired regarding DPW vehicles that have not been removed from Ames Way that were supposed to be sold. Tony Marino stated that he believes they have been removed but will inquire for Mr. Martin. Chris Martin also asked if any projects that were not approved at 2016 Town Meeting have been completed regardless. Ted Hickey and Tony Marino both stated they did not believe so.

Next Meetings

The Committee's next meeting will be held on Wednesday, March 15, 2017 at 7:00 p.m.

Adjournment

Sandra Hayes made a motion to adjourn. This was seconded by Wayne Moores. All were in favor, and the meeting adjourned at 9:07 pm.

Community Preservation Article #:

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$75,000 U.S. dollars, from the Town's Community Preservation Fund (CPF) to "include landscaping, walkways, lightings, grading and plantings to the development of the Hanover Veterans Honor Garden". The Veterans Honor Garden Committee has been awarded a grant from the Commonwealth of Massachusetts of \$50,000 U.S. dollar. Grant funds shall be expended prior to the use of Community Preservation appropriations. Said funds to be expended within the scope approved by the Community Preservation Committee, and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or to be taken for any other action relative thereto.

Community Preservation Committee
Historical Commission
Hanover Veterans Honor Committee

Community Preservation Article #:

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$16,240.00 dollars, over the course of three fiscal years totaling \$48,720.00 dollars, from the Town's Community Preservation Fund (CPF) to "to support the updating of the community-wide inventory of historical and cultural resources in the town of Hanover". Funding shall be contingent on the applicant ability to secure a Massachusetts Historical Grant matching grant of \$14,740.00 over the course of three fiscal years totaling \$44,220.00 dollars as represented in its application and during the December 2016 and January 2017 open public hearings. The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or takes any other action relative thereto.

Community Preservation Committee
Historical Commission

ARTICLE . APPROPRIATE FUNDS – MULTI-USE RECREATIONAL FACILITY

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$150,000.00 U.S. dollars, from the Town's Community Preservation Fund (CPF) for "the development of a multi-use recreational facility to include a proposed street/deck hockey facility and inclusive playground. The location of said facility shall be developed in correlation with the 2017 Hanover Open Space and Recreational Plan and master plan, titled Hanover 300 being conducted by the Metropolitan Area Planning Council (MAPC), to promote open space networks and public spaces in the Town of Hanover. The funding of said facility shall be contingent on the applicant ability to fundraise \$378,000 in private funds as represented in its application and during the December 2016 and January 2017 open public hearings. Prior to the dispersal of Community Preservation funds the applicant shall expend all fundraised monies. Community Preservation funds shall be expended within three calendar years of July 1, 2017. Said funds shall be expended within the scope approved by the Community Preservation Committee, and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

ARTICLE . APPROPRIATE FUNDS - RESTORATION TOWN HALL

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$202,200.00 dollars U.S., from the Town's Community Preservation Fund (CPF) and to appropriate \$202,200.00 dollars U.S from Certified Free Cash for the "restoration of the structural integrity and exterior of the historic Hanover Town Hall", said monies will fund the installation of HVAC within historic Town Hall and residing the 1977 edition of Town Hall. Within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Historical Commission

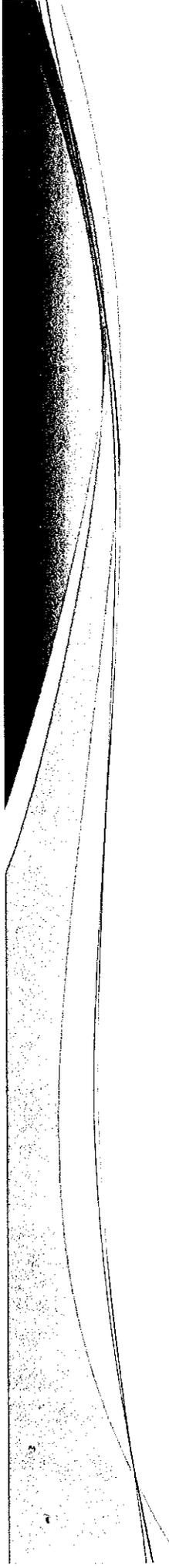
**Town of Hanover
Community Services
Reorganization**

March 6, 2017



**Troy B.G. Clarkson
Town Manager**

**Anthony Marino
Assistant Town Manager
Director of Community Services**

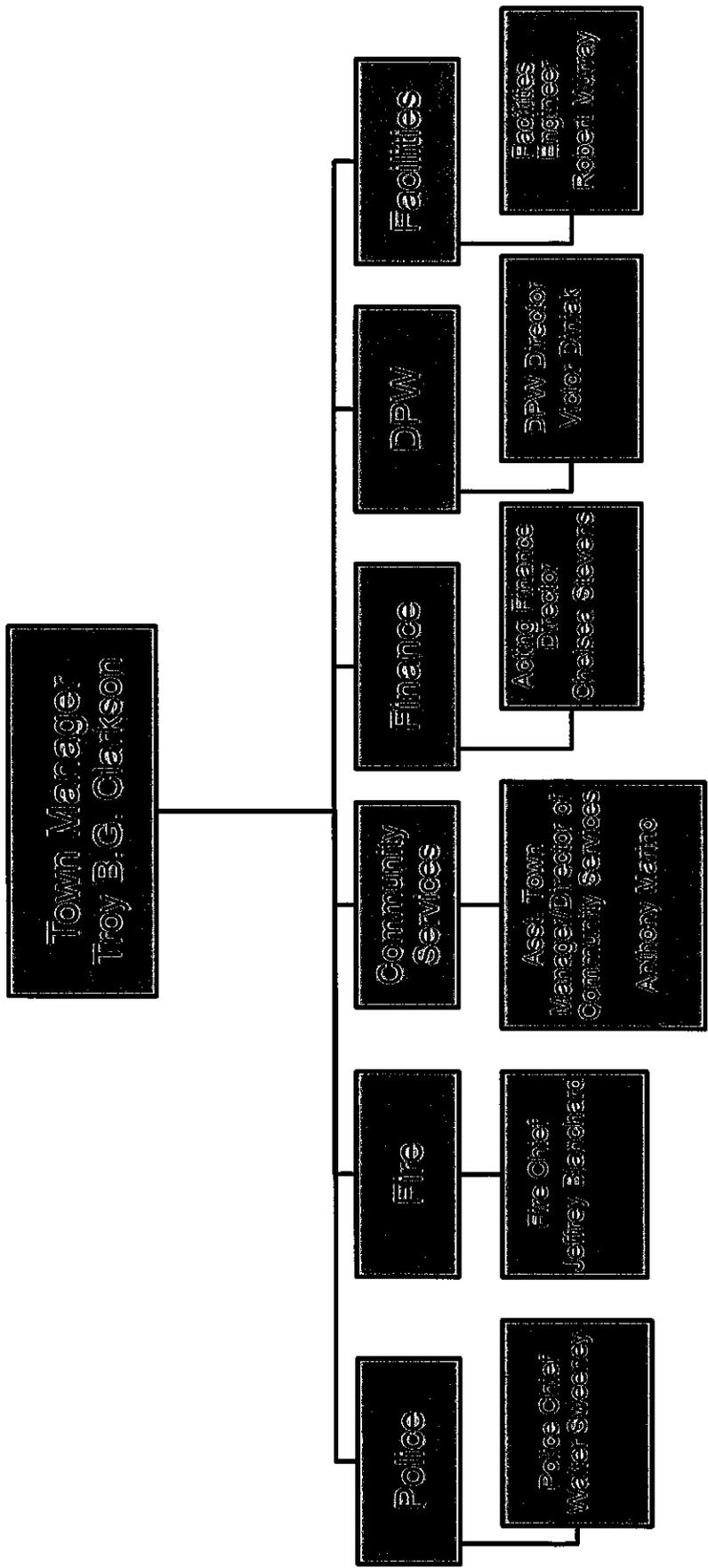


Update

- Ready to move forward once Board of Selectmen approve reorganization and the Proposed FY18 budget is approved at Town Meeting.
- Existing Positions to be Eliminated
 - Full Time Conservation Agent
 - Full Time Town Planner
- New Positions to be Advertised
 - Conservation/Planning Director (F/T)
- New Position is funded in FY18 budget proposal

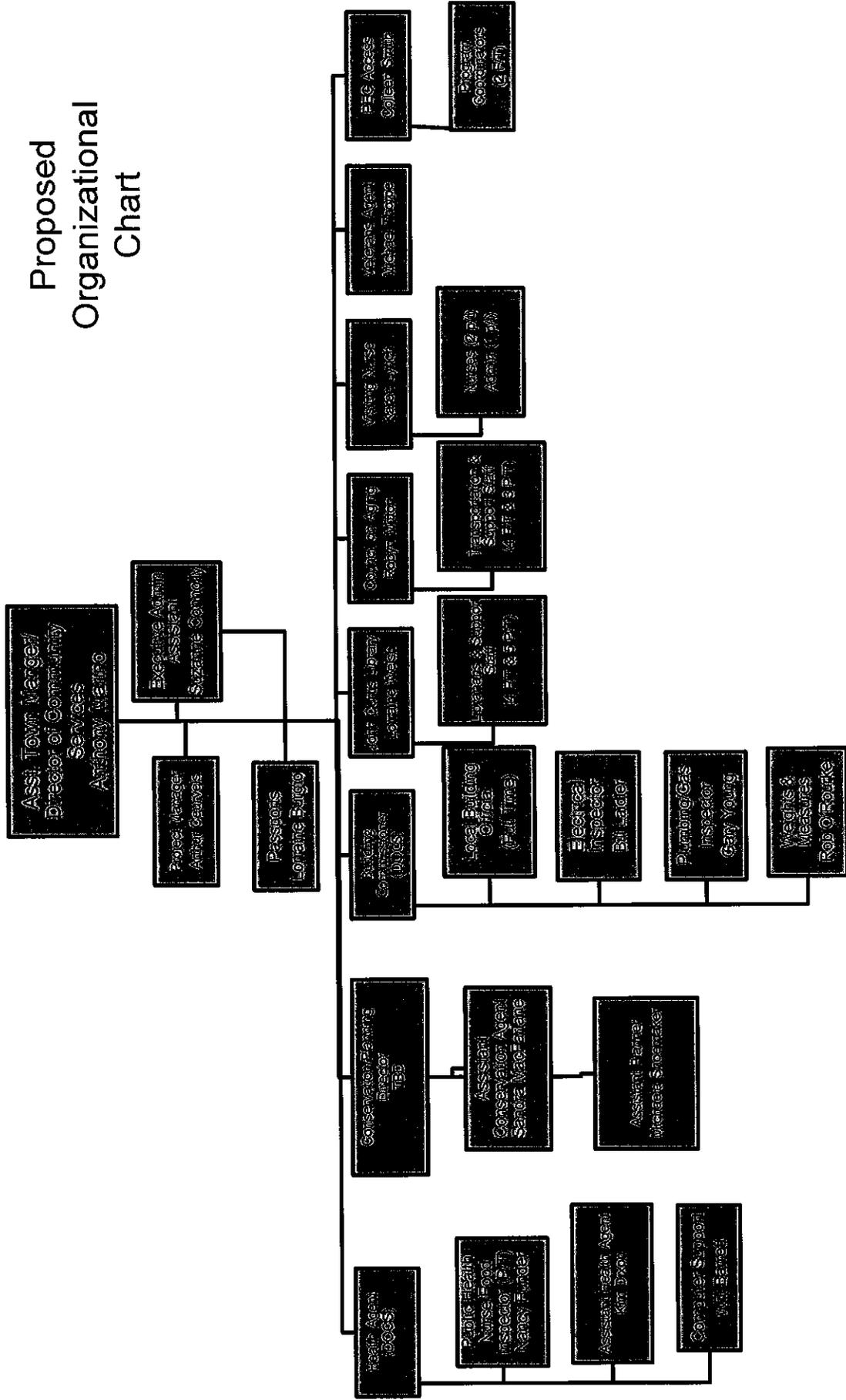
Town of Hanover

Organizational Chart



Department of Community Services

Proposed Organizational Chart

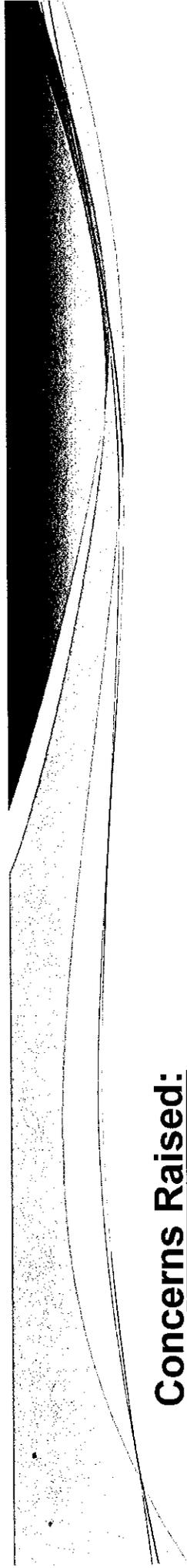


How Other Communities are Organized

Town	Pembroke	Rockland	Norwell	Duxbury	Hanson	Holliston	Ipswich	Medway	Northborough	Wenham*
Population	19,563	17,815	11,020	14,126	10,200	14,525	13,804	15,100	16,050	5,100
# of Conservation Agents	1 (PT)	No CA	1 (FT)	1 (FT)	1 (PT)	1 (PT)	1 (FT)	1 (FT)	1 (FT)	1 (PT)
# of Town Planners	No Planner	No Planner	1 (FT)	1 (FT)	1 (PT)	1 (PT)	1 (FT)	1 (PT)	1 (PT)	Combo

Notes:

1. Every community does things a little differently, but the combination of the two positions is done in other communities.
 2. Our last reorganization created the positions of Assistant Conservation Agent and Assistant Planner. The positive effect of this has allowed us to create a more nimble department and set us up for this next logical step, the creation of a Conservation/Planning Director.
 3. Reorganizing the department in this format will be the model other towns will follow as we have proven our Dept. of Municipal Inspections to be a successful organization that provides superior customer service to our elected and appointed boards as well as our residents and business owners.
- ❖ Wenham has a Conservation/Planner position that is currently staffed by Margaret Hoffman, our former Assistant Town Planner.



Concerns Raised:

1. Is this the best time to reduce staff with the Fireworks Cleanup getting ready to begin?

Answer: The funding is in place to hire consultants to look out for the Town of Hanover's interests, while our current Conservation Agent is a LSP, this is a service that we can hire a consultant to perform.

2. Will the coverage and support of the boards and committees be affected?

Answer: All of the Boards and Committees will still receive the necessary staff coverage as the responsibility will be distributed between the new Director position and the Assistant Agent and Planner positions. Also, the Sylvester Re-Use and the Master Plan committee will not be in place after their work is completed.

3. Wouldn't it make more sense to cut one of the Assistant positions and leave the Conservation Agent and Planner in place?

Answer: The current Assistants perform field work in accordance with the approval of the last reorganization. There will be no drop off in the number of inspections that are completed or the service that we provide to the residents and business owners with the approval of this reorganization.

Budgetary Impacts:

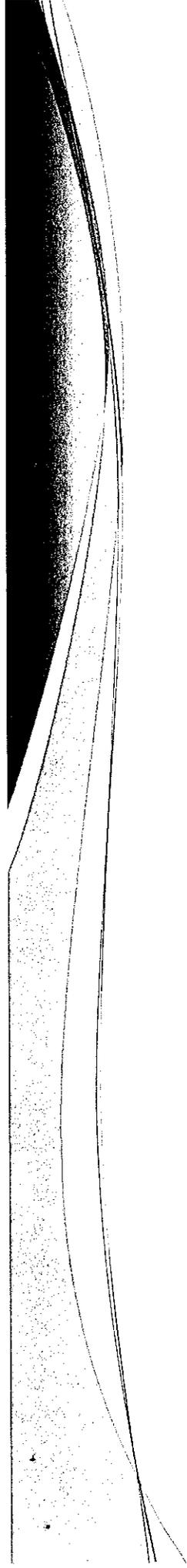
The reduction in staffing will have a positive impact on the operating budget for years to come, a breakdown of the savings is listed below:

Salary reduction in FY18' –	Approximately \$70,000
Cost of Benefits for one position (11%) –	<u>\$ 7,700</u>
Total Yearly Savings -	\$77,700

Projected Savings over the next 20 years - \$1,554,000

Taking into account the Board of Selectmen's goals and objectives to reduce spending and the desire to not increase the budget to the full 2.5% yearly levy limit increase, this reorganization helps to achieve that goal.

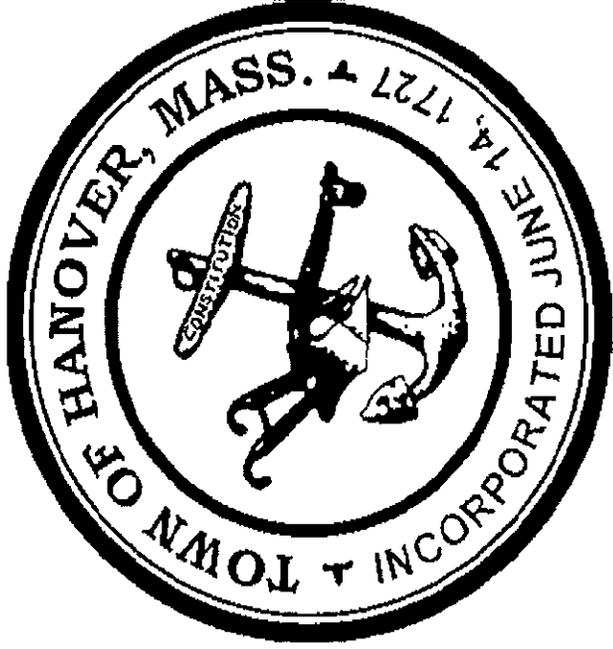
This reorganization, along with the reduction of the part time administrative position in the Health Office, looks to create a more nimble Department of Municipal Inspections that continues to provide superior customer service to our residents and business owners.



Motion for Selectmen

- In accordance with § 4(B)(3) of the Hanover Town Manager Act, the Board of Selectmen approves the reorganization of town departments, subject to approval of the FY18' Budget at the annual Town Meeting on May 1, 2017, as contained in the presentation to the Selectmen on March 6, 2017."

QUESTIONS?



Commonwealth of Massachusetts

Town of Hanover

Warrant for **Annual** Town Meeting

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

MONDAY THE 1st DAY OF MAY, 2017 AT 7:30 P.M.



Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-5000 ext. 1084.

INDEX OF ARTICLES FOR ANNUAL TOWN MEETING – 2017		
ARTICLE #	ISSUE	SUBMITTED BY
1	Accept Reports in Annual Town Report	Advisory Committee
2	Hear/Accept Reports of Committees & State Officials	Advisory Committee
3	Authorize Treasurer to Accept Trust Funds	Treasurer-Collector/Finance Director
4	Authorize Treasurer to Dispose of Tax Title Land	Treasurer-Collector/Board of Selectmen
5	Enter into Compensating Balance Agreements	Treasurer-Collector
6	Assume Liability to Allow State DEP Work	Board of Selectmen
7	Set Pay for Elective Officers	Advisory Committee/Town Manager
8	Transfer Funds from Overlay Reserve	Town Manager/Finance Director
9	School Sick Leave Buyback Fund	Advisory Committee/Town Manager
10	Town Sick Leave Buyback Fund	Advisory Committee/Town Manager
11	Appropriate CPC Revenues for FY2018	Community Preservation Committee
12	General Fund Operating Budget	Advisory Committee/Town Manager
13	Water Enterprise Budget	Advisory Committee/Town Manager
14	Special Education Expenses	Town Manager/School Committee
15	Public Safety Employee Training	Town Manager
16	Appropriate/Transfer Funds - Town Hall Cupola	Town Manager
17	Transfer Insurance Proceeds – Wind Turbine	Town Manager
18	Appropriate Funds - Aerial Ladder Replacement	Fire Chief/Town Manager
19	Appropriate Funds - IV Infusion Pumps	Fire Chief/Town Manager
20	Appropriate Funds – Police Vehicles	Police Chief/Town Manager
21	Establish PEG Access & Cable Related Fund	Town Manager/Finance Director
22	Amend General Bylaws – Establish & Authorize Departmental Revolving Funds	Town Manager/Finance Director
23	Set Limits on Revolving Funds	Town Manager/Finance Director
24	Supplement Bond/Note Costs	Town Manager/Finance Director
25	Amend General Bylaw 4-20 Bylaw Review Committee	Board of Selectmen
26	Route 53 Corridor Joint Study Committee Dissolution	Route 53 Corridor Joint Study Committee
27	Appropriate Funds – High School Auditorium Storage	Town Manager/Facilities Engineering Manager
28	Appropriate Funds – Kitchen Equipment Middle & Cedar Schools	Town Manager/Facilities Engineering Manager
29	Appropriate Funds – Repave Areas Cedar School	Town Manager/Facilities Engineering Manager
30	Appropriate Funds - Town Hall HVAC Units	Town Manager/Facilities Engineering Manager
31	Appropriate Funds – Kitchen HV Unit High School	Town Manager/Facilities Engineering Manager
32	MGL Ch. 268A §21A - Zoning Board Appt.	Board of Selectmen
33	Transfer Funds – Complete Veteran’s Project	Town Manager
34	Transfer Funds – Sylvester Re-Use Study	Town Manager/Sylvester School Redevelopment Committee
35	Amend Zoning Map 55/Lot 004	Town Manager
36	Appropriate Funds – Large Dump Truck	Town Manager/Director of Public Works

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38	Appropriate Funds - Dam Inspection/Design	Town Manager/Director of Public Works
39	Appropriate Funds - Broadway WTP	Town Manager/Director of Public Works
40	Appropriate Funds - 2.5 Ton Vibratory Roller	Town Manager/Director of Public Works
41	Appropriate Funds - Stormwater Management	Town Manager/Director of Public Works
42	Appropriate Funds - Tractor	Town Manager/Director of Public Works
43	Appropriate Funds - Water Main Upgrades	Town Manager/Director of Public Works
44	Appropriate Funds – Water Treatment Plants	Town Manager/Director of Public Works
45	Appropriate Funds – Water Service Van	Town Manager/Director of Public Works
46	Appropriate Funds – Town Hall Meeting Rooms	Town Manager
47	Appropriate Funds – Phase II Master Plan	Town Planner
48	Adopt Local Option MGL Chapter 90 §17C, §18B	Board of Selectmen
49	Adopt Local Option MGL Chapter 40A §13E	Board of Selectmen
50	Aggregation Vote 1	Town Manager
51	Aggregation Vote 2	Town Manager
52	Add Zoning Bylaw – Temp. Moratorium Sale and Distribution of Recreational Marijuana	Board of Selectmen Town Manager
53	Amend Zoning Bylaw – Section 6.040	Planning Board
54	Amend Zoning Bylaw – Section 6.11.20	Planning Board
55	Elected Town Clerk vs. Appointed	Board of Selectmen
56	Off Premise Liquor Licenses	Board of Selectmen
57	Appropriate Funds – Town Civic Campus	Community Preservation Committee Historical Commission
58	Appropriate Funds - Restoration Town Hall	Community Preservation Committee Historical Commission
59	Appropriate Funds – Veteran’s Honor Garden	Community Preservation Committee Historical Commission Veterans Memorial Committee
60	Appropriate Funds - Multi-Use Recreational Facility	Community Preservation Committee Parks and Recreation Committee Build the Boards Committee
61	Appropriate Funds - Historical & Cultural Resources	Community Preservation Committee Historical Commission
62	Economic Development Incentive Program	Board of Selectmen
63	Amend Bylaws – Town Owned Or Occupied Buildings	Petition
64	Appropriate Funds – Violence Intervention and Prevention Programs	Petition
65	Appropriate Funds – Technology Upgrades	Director of Technology
66	Town Clerk Fee Schedule	Town Clerk
67	Accept Chapter 90 Road Grant Monies	Board of Selectmen/Town Manager/ Director of Public Works
68	Accept Streets	Planning Board/Director of Public Works
	Election	

ARTICLES FOR ANNUAL TOWN MEETING WARRANT
Monday, May 1, 2016

ARTICLE 1. ACCEPT REPORTS IN ANNUAL TOWN REPORT

To see if the Town will vote to accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

ARTICLE 2. HEAR/ACCEPT REPORTS OF COMMITTEES & STATE OFFICIALS

To see if the Town will vote to hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

ARTICLE 3. AUTHORIZE TREASURER TO ACCEPT TRUST FUNDS

To see if the Town will vote to authorize its Treasurer to accept such trust funds as may be placed in his or her hands during the Fiscal Year ending June 30, 2017, or take any other action relative thereto.

Treasurer/Collector
Finance Director

ARTICLE 4. AUTHORIZE TREASURER TO DISPOSE OF TAX TITLE LAND

To see if the Town will vote to authorize its Treasurer, with the approval of the Board of Selectmen, to dispose of such parcels of real estate as may have been, or may be taken by the Town under Tax Title foreclosure proceedings, or take any other action relative thereto.

Treasurer/Collector
Board of Selectmen

ARTICLE 5. ENTER INTO COMPENSATING BALANCE AGREEMENTS

To see if the Town will vote to authorize its Treasurer/Collector to enter into compensating balance agreements for the Fiscal Year ending June 30, 2017, pursuant to Chapter 44, Section 53F of the Massachusetts General Laws, or take any other action relative thereto.

Treasurer/Collector

ARTICLE 6. ASSUME LIABILITY TO ALLOW STATE DEP WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

ARTICLE 7. SET PAY FOR ELECTIVE OFFICERS

To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk: \$63,189.00 annually
Moderator: \$100 for Annual Town Meeting
\$100 for Special Town Meeting

Advisory Committee
Town Manager

ARTICLE 8. TRANSFER FUNDS FROM OVERLAY RESERVE

To see if the Town will vote to transfer \$200,000 from the Overlay Reserve to the Stabilization Fund, or take any other action relative thereto.

Town Manager
Finance Director

ARTICLE 9. SCHOOL SICK LEAVE BUYBACK FUND

To see if the Town will vote to transfer \$50,000 from the Overlay Reserve to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee
Town Manager

ARTICLE 10. TOWN SICK LEAVE BUYBACK FUND

To see if the Town will vote to transfer \$50,000 from the Overlay Reserve to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee
Town Manager

ARTICLE 11. APPROPRIATE CPC REVENUES FOR FY2018

To see if the Town will vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2018 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;
- III. 10% of the said revenues to be set aside for future appropriation for community housing;
- IV. 5% of the said revenues to be set aside for administrative expenses; and
- V. the remainder of said revenues to be set aside for future appropriation for any purposes permissible under the Community Preservation Act, Chapter 44B;

said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

ARTICLE 12. GENERAL FUND OPERATING BUDGET

To see if the Town will vote to appropriate \$57,294,547 for a total General Fund Operating Budget, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of \$16,000 from the Cemetery Graves & Foundations account, and transfer the sum of \$10,000 from the Sale of Cemetery Lots account, and transfer the sum of \$38,947 from the Title V Betterment Program, and transfer the sum of \$933,095 from the Ambulance Receipt Reserved account and raise \$56,296,505 from the 2018 Tax Levy, or take any other action relative thereto.

<i>Summary of Vote</i>	
General Government:	
Salaries	\$ 275,035
Expenses	\$ 218,900
Finance Department:	
Salaries	\$ 831,667
Expenses	\$ 205,453
Community Services:	
Salaries	\$ 1,426,047
Expenses	\$ 475,128
Police:	
Salaries	\$ 3,591,810
Expenses	\$ 254,887
Fire:	
Salaries	\$ 2,724,985
Expenses	\$ 270,754
Hanover Public Schools	\$ 26,665,115
Other Education - South Shore Vocational	\$ 797,804
Public Works:	
Salaries	\$ 1,251,699
Expenses	\$ 1,356,305
Facilities:	
Salaries	\$ 2,002,274
Expenses	\$ 1,730,876
Snow & Ice	\$ 387,000
Debt	\$ 5,013,619
Town Wide Expenses	\$ 7,647,487
Transfers	\$ 167,702
Total General Fund Operating Budget	\$ 57,294,547
Free Cash	\$ -

Indirect Costs	\$ -
Cemetery Graves & Foundations	\$ 16,000
Sale of Cemetery Lots	\$ 10,000
Title V Receipts Reserved Account	\$ 38,947
Ambulance Receipt Reserved Account	\$ 933,095
<i>Less Total Transfers</i>	\$ 998,042
To be raised by the 2018 Tax Levy	\$ 56,296,505

Advisory Committee
Town Manager

ARTICLE 13. WATER ENTERPRISE BUDGET

To see if the Town will vote to appropriate \$3,242,470 from Water Enterprise receipts to defray Water Enterprise direct costs and that \$463,395 as appropriated in the General Fund Operating Budget, be used for Water indirect costs, all to fund the total costs of operations of the Water Enterprise as follows, or take any other action relative thereto.

Personal Services	\$ 1,564,918
Other Expenses	\$ 1,334,000
Debt Service	\$ 343,552
Appropriate for Direct Costs	\$ 3,242,470
Indirect Costs - Reimburse General Fund for Shared Expenses	\$ 463,395
Total Cost - Water Enterprise	\$ 3,705,865

Advisory Committee
Town Manager

ARTICLE 14. SPECIAL EDUCATION EXPENSES

To see if the Town will vote to appropriate a sum of money for School Special Education Expenses to be expended by the School Committee for this purpose, or take any other action relative thereto.

Town Manager
School Committee

ARTICLE 15. PUBLIC SAFETY EMPLOYEE TRAINING

To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money, for public safety employee training, or take any other action relative thereto.

Town Manager

ARTICLE 16. APPROPRIATE/TRANSFER FUNDS - TOWN HALL CUPOLA

To see if the Town will vote to appropriate from General Fund Free Cash \$45,000 and transfer \$179,500 from the Insurance Proceeds Account to complete the repair and restoration of the Town Hall cupola, said funds to be expended by the Town Manager, or take any other action relative thereto.

Town Manager

APPROPRIATE FROM:	GENERAL FUND FREE CASH	\$ 45,000
TRANSFER FROM:	INSURANCE PROCEEDS ACCOUNT	\$179,500
	TOTAL	\$224,500

ARTICLE 17. TRANSFER INSURANCE PROCEEDS - WIND TURBINE

To see if the Town will vote to transfer the sum of \$153,515.00 from the Insurance Proceeds Account to the wind turbine stabilization fund, for the purposes of ongoing maintenance on Hanover's wind turbine, or take any other action relative thereto.

Town Manager

ARTICLE 18. APPROPRIATE FUNDS – AERIAL LADDER REPLACEMENT

To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$325,000.00, or another sum, for the purchase an aerial ladder truck; appropriation to include equipping and training costs. Said funds to be expended at the direction of the Town Manager and the Fire Chief, or take any other action relative thereto.

Fire Chief
Town Manager

ARTICLE 19. APPROPRIATE FUNDS – IV INFUSION PUMPS

To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$24,000.00, or another sum, for the purchase of three (3) intravenous infusion pumps. Said funds to be expended at the direction of the Town Manager and the Fire Chief, or take any other action relative thereto.

Fire Chief
Town Manager

ARTICLE 20. APPROPRIATE FUNDS – POLICE VEHICLES

To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$132,000.00, or another sum, to the Public Safety Vehicle Account authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease purchase and equipping of two (2) marked police vehicles and one (1) unmarked police vehicle and to authorize related trade-ins or to be sold by sealed bid, said funds to be expended at the direction of the Town Manager, or take any other action relative thereto.

Police Chief
Town Manager

ARTICLE 21. ESTABLISH PEG ACCESS & CABLE RELATED FUND

To see if the Town will vote to accept General Laws Chapter 44, Section 53F³/₄, which establishes a special revenue fund known as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement(s), the fund to begin operation for fiscal year 2018, which begins on July 1, 2017, or take any other action relative thereto.

Town Manager
Finance Director

ARTICLE 22. AMEND GENERAL BYLAWS - ESTABLISH AND AUTHORIZE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to amend the Town of Hanover General Bylaws by adding a new Section 6-31 to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E¹/₂, and add this section to the table of contents, or take any other action relative thereto.

6-31 DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E¹/₂.
2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:
 - A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
 - B. No liability shall be incurred in excess of the available balance of the fund.
 - C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and the finance committee.
3. Interest. Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.
4. Procedures and Reports. Except as provided in General Laws Chapter 44, § 53E¹/₂ and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure

in the regular report the town accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds.

The Table establishes:

- A. Each revolving fund authorized for use by a Town department, board, committee, agency or officer,
- B. The department or agency head, board, committee or officer authorized to spend from each fund,
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
- D. The expenses of the program or activity for which each fund may be used,
- E. Any restrictions or conditions on expenditures from each fund,
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law/ordinance.

A	B	C	D	E	F	G
Revolving Fund	Spending Authority	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses	Requirements/ Reports	Fiscal Year
LIBRARY	Community Services Director	Late Fines	Expenditures may include salaries, benefits, facility and all those in support of programs			Fiscal years that begin on or after July 1, 2017.
RECREATION FUND	Community Services Director	Program Fees	Expenditures may include salaries, benefits, facility and all those in support of programs			Fiscal years that begin on or after July 1, 2017.

A	B	C	D	E	F	G
Revolving Fund	Spending Authority	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses	Requirements/ Reports	Fiscal Year
GATRA	Community Services Director	Fees related to transportation programs	Expenditures may include salaries, benefits, facility and all those in support of programs			Fiscal years that begin on or after July 1, 2017.
FORGE POND PARK	Community Services Director	Fees related to programs	Expenditures may include salaries, benefits, facility and all those in support of programs			Fiscal years that begin on or after July 1, 2017.
FLU CLINIC	Community Services Director	Receipts from Medicare / Medicaid Billing	Expenditures may include salaries, benefits, facility and all those in support of programs			Fiscal years that begin on or after July 1, 2017.
Public Safety Vehicles	Police Chief	??????	Expenditures may include salaries, benefits, facility and all those in support of programs			Fiscal years that begin on or after July 1, 2017.

Town Manager
Finance Director

ARTICLE 23. SET LIMITS ON REVOLVING FUNDS

To see if the Town will vote to set the limits on the Revolving Funds set forth in Section 6-31 of the Town of Hanover General Bylaws in accordance with Massachusetts General Laws Chapter 44, § 53E^{1/2} as follows, or take any other action relative thereto.

Revolving Fund	Limit on Spending
Library	
Recreation Fund	
GATRA	
Forge Pond Park	
Flu Clinic	
Public Safety Vehicles	

Town Manager
Finance Director

ARTICLE 24. SUPPLEMENT BOND/NOTE COSTS

To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, or take any other action relative thereto.

Town Manager
Finance Director

ARTICLE 25. AMEND GENERAL BYLAW 4-20 BYLAW REVIEW COMMITTEE

To see if the Town will vote to amend the Town's General Bylaw 4-20 to expand the charge of the Bylaw Review Committee to include "a review and recommendations, if necessary, every five years on updates and/or improvements to the Town Manager Act", or take any other action relative thereto.

Board of Selectmen

**ARTICLE 26. ROUTE 53 CORRIDOR JOINT STUDY COMMITTEE
DISSOLUTION**

To see if the Town will vote, to dissolve the Route 53 Committee which is no longer needed due to the completed zoning amendments and ongoing work of the Hanover Planning Board, or take any other action relative thereto.

Route 53 Corridor Joint Study Committee

ARTICLE 27. APPROPRIATE FUNDS – HIGH SCHOOL AUDITORIUM STORAGE

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow

in accordance with Massachusetts General Laws or any other enabling act, the sum of \$27,000.00 or any other sum, by creating a storage area of approximately 2,000 square feet in the High School by installing access into the void area beneath the Auditorium seating and installing associated systems for use, including fire sprinkler and alarm, electrical, and shelving, or take any other action relative thereto.

Facilities Engineering Manager
Town Manager

ARTICLE 28. APPROPRIATE FUNDS – KITCHEN EQUIPMENT MIDDLE & CEDAR SCHOOLS

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$64,000.00 or any other sum, for replacement of capital kitchen equipment, including refrigeration, dishwashers and ovens, at the Middle and Cedar Schools, or take any other action relative thereto.

Facilities Engineering Manager
Town Manager

ARTICLE 29. APPROPRIATE FUNDS – REPAVE AREAS CEDAR SCHOOL

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$110,000.00 or any other sum, for Phase 1 of plans to repave the parking lots and travel ways at Cedar School, or take any other action relative thereto.

Facilities Engineering Manager
Town Manager

ARTICLE 30. APPROPRIATE FUNDS - TOWN HALL HVAC UNITS

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$68,000.00 or any other sum, to replace and install 13 office and conference room HVAC units in the 1977 section of Town Hall, or take any other action relative thereto.

Facilities Engineering Manager
Town Manager

ARTICLE 31. APPROPRIATE FUNDS – KITCHEN HV UNIT HIGH SCHOOL

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$25,000.00 or any other sum, to retrofit the kitchen HV unit at the High School to add components to enable cooling, or take any other action relative thereto.

Facilities Engineering Manager
Town Manager

ARTICLE 32. MGL CH. 268A § 21A - ZONING BOARD APPOINTMENT

To see if the Town will authorize the Board of Selectmen, pursuant to Massachusetts General Laws Chapter 268A, Section 21A, to appoint one of its members to perform Zoning Board Authority duties, whose duties are uncompensated; or take any other action relative thereto.

Board of Selectmen

ARTICLE 33. TRANSFER FUNDS – COMPLETE VETERAN’S PROJECT

To see if the Town will vote to transfer the sum of \$21,806.75 from Article 40 of the 2015 Annual Town Meeting, for the purposes of completing the Veteran’s Memorial project at B. Everett Hall Field, or take any other action relative thereto.

Town Manager

ARTICLE 34. TRANSFER FUNDS - SYLVESTER RE-USE STUDY

To see if the Town will vote to transfer the sum of \$30,000 from certified free cash to conduct a formal study of redevelopment options for the Sylvester School and/or the Salmond School, said funds to be expended at the direction of the Town Manager, or take any other action relative thereto.

Town Manager

Sylvester School Redevelopment Committee

ARTICLE 35. AMEND ZONING MAP 55/LOT 004

To see if the Town will vote to amend the Zoning Map of the Town of Hanover to rezone a property located on the Hanover Assessor’s Map 55/Lot 004, known as St. Mary’s Church and Church Hall property, from Residence A to Business, or take any other action relative thereto.

Town Manager

ARTICLE 36. APPROPRIATE FUNDS – LARGE DUMP TRUCK

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$190,000, or another sum, to purchase and equip a large dump truck, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager

Director of Public Works

ARTICLE 37. APPROPRIATE FUNDS – PICKUP TRUCK WITH PLOW

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$41,000, or another sum, to purchase and equip a 4x4 Pickup Truck with Plow, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager

Director of Public Works

ARTICLE 38. APPROPRIATE FUNDS – DAM INSPECTION/DESIGN

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$30,000, or another sum, to inspect the Curtis Crossing Dam and/or the Forge Pond Dam, develop plans and specification for the repair of said dam and if possible make such repairs, perform dam inspection/design, and enter into agreement with the Town of Pembroke who will assist in the costs for the Curtis Crossing Dam as they share ownership, said work to be done at the direction of the Town Manager, or take any other action relative thereto.

Town Manager
Director of Public Works

ARTICLE 39. APPROPRIATE FUNDS – BROADWAY TREATMENT PLANT

To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$80,000.00, or another sum, for media replacement and related filter repair work at the Broadway Water Treatment Plant said work to be done at the direction of the Town Manager, or take any other action relative thereto.

Town Manager
Director of Public Works

ARTICLE 40. APPROPRIATE FUNDS – 2.5 TON VIBRATORY ROLLER

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$40,000.00, or another sum, to purchase and equip a 2.5 Ton Vibratory Roller, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager
Director of Public Works

ARTICLE 41. APPROPRIATE FUNDS - STORMWATER MANAGEMENT

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$75,000.00, or another sum, to perform stormwater management mapping, engineering services, environmental testing, and related field work to meet the Town's obligations under the Stormwater Phase II program of the Federal Clean Water Act, said work to be done at the directions of the Town Manager, or take any other action relative thereto.

Town Manager
Director of Public Works

ARTICLE 42. APPROPRIATE FUNDS – TRACTOR

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$40,000.00, or another sum, to purchase and equip a tractor, said purchase and equipping to be

done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager
Director of Public Works

ARTICLE 43. APPROPRIATE FUNDS – WATER MAIN UPGRADES

To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$200,000.00, or another sum, to replace and or reinforce the existing water main on Main Street from Plain Street to the center of Town with a 12-inch water main, said work to be done at the direction of the Town Manager and the Director of Public Works, who are authorized to apply for and accept any Federal or State assistance that may be available, or take any other action relative thereto.

Town Manager
Director of Public Works

ARTICLE 44. APPROPRIATE FUNDS – WATER TREATMENT PLANTS

To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$4,000,000.00, or another sum, to modify the Pond Street Water Treatment Plant, Beal Water Treatment Plant, Broadway Water Treatment Plant, and Old and New Union Street Standpipes, and the Walnut Hill Standpipe in accordance with the recommendations in the water treatment capital improvement plan, said work to be done at the direction of the Town Manager, or take any other action relative thereto.

Town Manager
Director of Public Works

ARTICLE 45. APPROPRIATE FUNDS – WATER SERVICE VAN

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$35,000, or another sum, to purchase and equip a water service van, said purchase to be done at the direction of the Town Manager and the Director of Public Works, who are authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager
Director of Public Works

ARTICLE 46. APPROPRIATE FUNDS – TOWN HALL MEETING ROOMS

To see if the Town will vote raise and appropriate from available funds, borrow or transfer from certified free cash, the sum of \$35,000 to complete renovations to the Selectmen's meeting room and the second floor meeting room in the Hanover Town Hall, or take any other action relative thereto.

Town Manager

ARTICLE 47. APPROPRIATE FUNDS – PHASE II MASTER PLAN

To see if the Town will vote, to appropriate \$30,000.00 U.S. dollars, from “Certified Free Cash” to “conduct phase II of Hanover 300 Master Plan, which will be directed with the Metropolitan Area Planning Council (MAPC), to promote a vision for Hanover’s future development and preservation.” Within the scope approved, and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Town Planner
Town Manager

ARTICLE 48. ADOPT AS LOCAL OPTION MGL CHAPTER 90 §17C, §18B

To see if the Town will adopt as local options Massachusetts General Law Chapter 90 §17C establishment of 25-miles per hour speed limit in thickly settled or business districts, and §18B establishment of designated safety zones, or take any other action relative thereto.

Board of Selectmen

ARTICLE 49. ADOPT AS LOCAL OPTION MGL CHAPTER 40A §13E

To see if the Town will adopt as a local option Massachusetts General Law Chapter 40A §13E; to establish a school district reserve fund(s) to pay for unanticipated or unbudgeted costs for special education, out of district tuition or transportation, or take any other action relative thereto.

Board of Selectmen

ARTICLE 50. AGGREGATION VOTE 1

To see if the Town will vote to initiate the process to aggregate electrical load, pursuant to M.G.L. c. 164, § 134, and further, to adopt the following resolution:

Whereas, the Commonwealth of Massachusetts is engaged in a process to establish a competitive market place through deregulation and restructuring of the electric utility industry;

Whereas, citizens of Hanover have a substantial economic and social interest at stake, and;

Whereas the Town of Hanover hereby finds that it may be in the interest of the electric ratepayers, both residential and commercial/industrial, to enter into an aggregation agreement,

Be it therefore resolved that the Town of Hanover hereby:

Publicly declares its intent to become an aggregator of electric power on behalf of its residential and business communities, and;

Will negotiate and enter into a contract for power supply independently. If such a contract is affected, individual consumers would retain the option not to participate and to choose any alternatives they desire, or take any other action relative thereto.

Town Manager

ARTICLE 51. AGGREGATION VOTE 2

To see if the Town will vote, in accordance with G.L. c. 164, §134, to initiate the process to aggregate electrical load for interested electric utility customers in the Town of Hanover; and authorize the Board of Selectmen to enter into an agreement or agreements for services to facilitate the sale and purchase of electric energy and other related services, for terms of more than three years, which independently, or through inter-municipal agreements with other municipalities or other political subdivisions of the Commonwealth on such terms and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreements; provided, however, that if the Board of Selectmen determines that such an arrangement is in the best interest of the Town, its residents and businesses, any agreement for such purposes shall include a provision securing individual consumers the ability to "opt out" at their discretion so as to be able to choose from among any available alternative power supply service; or take any other action relative thereto.

Town Manager

ARTICLE 52. ADD ZONING BYLAW – TEMPORARY MORATORIUM SALE AND DISTRIBUTION OF RECREATIONAL MARIJUANA

To see if the Town will vote to amend the Town's Zoning Bylaws by adding the following new section, or take any other action relative thereto.

"6.16.0 TEMPORARY MORATORIUM." and further to amend the Table of Contents to add Section 6.16. "Temporary Moratorium" and the ensuing parts as proposed herein.

"6.16.0 Temporary Moratorium on the Sale and Distribution of Recreational Marijuana

A. Purpose

By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for recreational purposes. The law provides that it is effective on December 15, 2016 and the Cannabis Control Commission is required to issue regulations regarding implementation by March 15, 2018.

Currently under the Zoning Bylaw, Recreational Marijuana Establishments and Marijuana Retailers are not a permitted use in the Town and any regulations promulgated by the State Cannabis Control Commission are expected to provide guidance to the Town in regulating Recreational Marijuana Establishments and Marijuana Retailers. Further, the ballot measure establishes an important provision that requires ballot action by the Town prior to the adoption of zoning.

The regulation of Recreational Marijuana Establishments and Marijuana Retailers raise novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Recreational Marijuana Establishments and Marijuana Retailers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments and Marijuana Retailers and other uses related to the regulation of recreational marijuana. The

Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments and Marijuana Retailers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to adopt provisions of the Zoning Bylaw in a manner consistent with sound land use planning goals and objectives.

B. Definitions

"Manufacture", to compound, blend, extract, infuse or otherwise make or prepare a marijuana product.

"Marijuana accessories", equipment, products, devices or materials of any kind that are intended or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling or otherwise introducing marijuana into the human body.

"Marijuana cultivator", an entity licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers.

"Marijuana establishment", a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.

"Marijuana product manufacturer", an entity licensed to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

"Marijuana products", products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

"Marijuana testing facility", an entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants

"Marijuana retailer", an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

C. Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for Recreational Marijuana Establishments and Marijuana Retailers. The moratorium shall be in effect through December 31,

2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments and Marijuana Retailers and related uses, once issued, determine whether the town shall, if in its power, restrict any, or all, licenses for Recreational Marijuana Establishments and Marijuana Retailers, determine whether the town will prohibit on-site consumption at Recreational Marijuana Establishments and Marijuana Retailers and shall consider adopting new provisions of the Zoning Bylaw to address the impact and operation of Recreational Marijuana Establishments and Marijuana Retailers and related uses.

D. Severability

The provisions of this by-law are severable. If any provision, paragraph, sentence, or clause of this By-law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.”

Board of Selectmen
Town Manager

ARTICLE 53. AMEND ZONING BYLAW – SECTION 6.040

To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or take any other action relative thereto:

Amend the Hanover Zoning Bylaw, Section 6, “Residence A District” by deleting “6.040 Uses Permitted by Special Permit and with Site Plan Approval” in its entirety and replacing it with the following new section:

6.040 Uses Permitted by Special Permit and with Site Plan Approval

The following uses may be permitted upon application to and granting of a Special Permit and Site Plan Approval by the Planning Board, acting as the Special Permit Granting Authority, as specified in Section 10 of this Zoning Bylaw. The applicant shall clearly demonstrate to the satisfaction of the Board that said use is safe and appropriate for the specific site and that it will not create a nuisance by virtue of noise, odor, smoke, vibration, traffic generated or unsightliness.

- A. The establishment of a Planned Residential Development for Seniors (PRDS) subject to all of the requirements, regulations, provisions, and procedures of subsections 1. through 7., below. Failure on the part of the applicant to comply with any of said requirements, regulations, provisions, and procedures may be cause for the denial of the project by the Planning Board.

1. Purpose

The purpose of a PRDS is to provide alternative and affordable housing for residents who are 55 years in age or older.

2. General Requirements

- a. Any PRDS shall contain a minimum area of not less than three (3) acres, of which at least one and a half (1.5) acres shall be exclusive of any and all wetlands resource areas or floodplains and any and all easements or covenants restricting in any way the use of said minimum area.
- b. Included as a portion of the minimum area required above, any PRDS shall contain a minimum area of not less than one half (.5) acre to be dedicated as common open space. Said common open space shall be distinctly separate from land used for the construction or dwellings, shall be landscaped or left in a natural state, and shall be for the use and enjoyment of the residents of the PRDS where allowed.
- c. Except for the Height Regulations of Section 7.100, the PRDS shall not be subject to the Dimensional Regulations of Section 7, but shall be subject to the Area and Dimensional Regulations of Section 3., below.
- d. Any PRDS shall be serviced by a minimum of two (2) access roads or drives unless a divided access road or drive is approved by the Planning Board. One of the access roads can be approved for emergency egress only and be gated with appropriate access for the Hanover Fire Department.
- e. Any P.R.D.S. shall include adequate provisions for the disposal of septic waste. Said provisions shall be in compliance with the regulations of both the Department of Environmental Protection (314 CMR 2.00 through 7.00 and 310 CMR 15.00) and the Hanover Board of Health.
- f. Recreational facilities and accessory structures, along with their associated uses, for the use of the residents of a PRDS shall be permitted but home occupations, the taking in of boarders, or the renting of rooms shall not be allowed nor permitted.
- g. Any person who resides in a PRDS shall be fifty-five years of age or older, provided that an exemption from such requirement shall be provided for a qualified caregiver to an over fifty-five years of age or older resident whose residence is certified to be medically necessary by an attending physician.
- h. The maximum number of dwelling units in any specific PRDS shall not exceed four percent (4%) of the total number of dwelling units in the Town as shown on the records of the Board of Assessors for the year in which the application is filed.
- i. On any parcel of land utilized for the development of a PRDS, no other uses, except for accessory uses, shall be allowed or permitted.

3. Area and Dimensional Regulations

- a. A PRDS shall have a minimum frontage of a distance not less than fifty (50) feet. Said frontage shall be contiguous and uninterrupted for the required distance.
- b. In addition to the minimum area requirements of Section 2.b., above, there shall be provided for each dwelling unit in a PRDS a minimum area of five thousand (5,000) square feet, said minimum area to be as follows:
 - i. A minimum area of four thousand (4,000) square feet shall be reserved for the construction of said dwelling units and garages associated with said dwelling units and said area shall be in accordance with the provisions of Section 2.a., above, relative to wetlands resource areas, floodplains, easements and/or covenants.
 - ii. A minimum area of one thousand (1,000) square feet shall be added to the minimum area required in Section 2.b., above and said area shall be in accordance with the provisions of that Section relative to wetlands resource areas, floodplains, easements and/or covenants.
- c. The minimum area requirements of Sections 2.b and 3.b (1.) & (2.), above, shall be exclusive of all paved surfaces such as roads, drives and parking areas.
- d. A buffer area shall be provided around the entire perimeter of a PRDS in accordance with the following:
 - i. Said buffer area shall be continuous and shall be of a minimum width of not less than forty (40) feet.
 - ii. Said buffer area shall be landscaped in accordance with the provisions of Section 8 of this Zoning Bylaw.
 - iii. Access roads or access drives may be permitted within said buffer area provided that said buffer is maintained along any abutting lots. However, roads or drives internal to the PRDS shall not be so permitted.

4. Dwelling Unit Design Requirements

- a. Dwelling units in a PRDS may be comprised of either of the following:
 - i. All single family dwellings.
 - ii. All duplex dwellings.
 - iii. All town houses. A town house structure shall not contain more than five (5) dwelling units per structure.
 - iv. A mix of single family dwellings, duplex dwellings, and/or town houses containing not more than five (5) dwelling units per structure provided that, if any PRDS is comprised of a mix of dwelling types,

no one dwelling type shall constitute more than sixty percent (60%) nor less than thirty percent (30%) of the total number of dwelling units.

- b. For the purposes of conserving the value of land and buildings, promoting the aesthetic qualities of the Town, and protecting residential neighborhoods from potential despoliation, all dwellings shall be constructed in accordance with the following:
 - i. All dwellings shall be of wood, lightweight metal or steel frame construction and shall be constructed on site.
 - ii. No dwellings or dwelling units shall be mobile homes. Modular or Manufactured homes may be permitted so long as they comply with Section 5(a) of this section.
- c. Individual dwelling units shall not contain more than two (2) bedrooms per unit.
- d. Each dwelling unit shall have two (2) exterior means of access and egress, as such are defined in the Massachusetts State Building Code, 780 CMR, and such exterior means of access and egress shall be separate from those of any other dwelling unit.
- e. Each dwelling unit shall have, at a minimum, two (2) sides with full exterior exposure.
- f. No floor of a dwelling unit, except for the floor of an unfinished basement, shall be located below the average finished grade of the land abutting said dwelling unit.
- g. Each dwelling unit in a structure containing four (4) dwelling units or more shall be equipped with a fire protection residential sprinkler system approved by the Hanover Fire Department.

5. Other Design Requirements

- a. All buildings and structures shall be designed in an architectural style consistent with that of a rural suburban New England environment. Said architectural style shall be aesthetically pleasing and compatible with the surrounding neighborhood.
- b. All buildings, structures, open spaces, roads and drives, parking areas and other development features shall be designed and located in such a fashion so as to conform, to the greatest extent possible, to the existing natural terrain on the site.
- c. All exterior lighting, whether placed along roads, drives, or walks, in parking areas, or on structures or other facilities, shall be arranged and shielded so as not to distract in an unreasonable manner the occupants of

any dwelling(s) nor shine directly upon abutting properties and/or public ways. In no instance shall illumination upon the window surface of any dwelling exceed one-half (1/2) foot candle. All exterior lighting shall be of a mercury vapor type.

- d. All access roads and drives and all interior roads and drives shall be designed and constructed in accordance with the provisions of the Planning Board Rules & Regulations Governing the Subdivision of Land unless specific provisions are waived by the Board.
- e. The placement of structures so as to allow the maximum utilization of direct and passive solar energy shall be encouraged.
- f. All developed areas not covered by pavement, curbing, buildings and/or structures shall be landscaped with grass, shrubbery, trees, flowers and/or ground covers indigenous to the area. In addition, along the length of each exterior wall of every principal structure, there shall be an area landscaped with bushes, shrubbery and/or flowers indigenous to the area.
- g. There shall be one (1) parking space for each dwelling unit for the use of the occupants thereof. In addition, there shall be one parking space for each two dwelling unit for visitors. All parking spaces shall be a minimum of ten (10) feet in width by twenty (20) feet in length and within reasonable proximity to the dwelling units which they serve. Parking spaces may be located in garage facilities either attached to, or detached from, the principal structure(s).
- h. All existing or proposed utilities and municipal services shall be installed underground at the time of initial construction.
- i. Provisions shall be made for the storage, collection and removal of all solid waste. All necessary facilities shall be screened appropriately.
- j. All dwellings, structures, and other facilities shall be designed, constructed, and maintained in accordance with the latest Massachusetts' standards for accessibility for the handicapped.

6. Special Provisions

- a. All access roads and drives, interior roads and drives, drainage systems, provision for underground utilities and municipal services, and other site improvements shall be shown on a plan prepared in accordance with the provisions of the Planning Board Rules and Regulations Governing the Subdivision of Land as said provisions relate to a Definitive Subdivision Plan.
- b. All design requirements, all elements of the PRDS, all site improvements and all other amenities shall be shown on a Site Plan prepared in accordance with Section 10, Site Plan Approval, of this Zoning Bylaw. Included on said Site Plan shall be all dwelling units, and all of the

elements required under Section 10.100, Site Plan Contents, of this Zoning Bylaw, unless the inclusion of specific elements is waived by the Planning Board.

- c. Architectural Plans showing elevations of all typical principal structures shall be prepared by a Registered Professional Architect. All structures shall be designed in a compatible architectural style consistent with that of a rural suburban New England environment. Architectural Plans, as well as the Site Plan required in Section 6.b., above, shall be submitted to the Hanover Design Review Board for review. Failure on the part of the applicant to comply with the recommendations of the Design Review Board may be cause for the denial of the project by the Planning Board. Said Architectural Plans shall also be submitted to the Planning Board.
- d. The area of land required in Sections 2.b. and 3.b (2.), above, to be dedicated as common open space shall be placed in the common ownership of all of the individual owners of the dwelling units in the PRDS. Said ownership and the use and maintenance of such common open space shall be determined by an agreement, duly executed in a form suitable for recording by the owner, or owners, of such common open space. Such agreement shall provide for the permanent retention of said common open space and shall provide that, in the event that the Planning Board shall grant a Special Permit hereunder, such permanent common open space shall be owned by the owner, or owned in common by the owners, of the dwelling units within the PRDS and such ownership shall run with the title to the dwelling units and shall not be separately alienable. The format and content of said agreement shall be reviewed by Town Counsel and shall be such as to be acceptable to the Planning Board.
- e. In addition to the agreement required in Section 6.f., above, Covenants or Deed Restrictions, reviewable by Town Counsel and acceptable to the Planning Board, shall be prepared to ensure the following:
 - i. The dwelling units in the PRDS shall be occupied only by persons fifty-five (55) years of age or older except for guests visiting for short durations, not to exceed thirty (30) days in a calendar year.
 - ii. That responsibility for the upkeep, maintenance, plowing and sanding of roads, drives, walks and parking areas within the PRDS shall fall to the owner, or owners, of the dwelling units in the PRDS.
 - iii. That adequate provisions are in place to accomplish the collection and removal of solid waste and that the associated cost, as well as any costs associated with septic waste disposal, shall be borne by the owner, or owners, of the dwelling units in the PRDS.
- f. Evidence, satisfactory to the Planning Board, that agreements, covenants and/or deed restrictions required by Sections 6.f. & g., above, have been recorded at the Registry of Deeds shall be submitted to the Board prior to

the issuance of any Occupancy Permit by the Building Inspector. The Planning Board shall so notify the Building Inspector of satisfactory compliance with this provision and the Building Inspector shall not issue Occupancy Permits until so notified.

- g. In addition to the information required in Section 6.b., above, the Site Plan shall include the following:
 - i. Total area of the parcel.
 - ii. Total area of all wetlands resource areas, floodplains and land restricted by covenants or easements.
 - iii. Total area to be reserved for the construction of dwelling units.
 - iv. Total area to be dedicated as Common Open Space.
 - v. Total area to be devoted to paved surfaces to include roads, drives and parking areas.
- h. The Planning Board shall require as a condition of approval and as a requisite for the granting of a Special Permit that, prior to the issuance of building permits, the construction of access ways and drives, the installation of municipal services, and the provisions for landscaping and other amenities shall be secured by a deposit of money or negotiable securities sufficient in the opinion of the Board to secure said performance.

7. Procedure

- a. The applicant shall submit an application for Special Permit and Site Plan Approval in accordance with the provisions of Section 10 of this Zoning Bylaw and in accordance with the following:
 - i. Prior to submitting a formal application, the applicant shall meet at least twice with the Planning Board in order to discuss the concept of the proposal.
 - ii. The Planning Board may request an outline of the concept and/or a limited plan of the proposal. The Planning Board shall determine whether additional meetings are required and shall so notify the applicant in a timely fashion, not to exceed thirty (30) days.
 - iii. At the conclusion of said meetings, the Planning Board shall indicate whether, in the opinion of the Board, the concept does, or does not, have merit. A positive indication is not a guarantee that the formal application will be approved nor is a negative indication a determination that a formal application shall not be approved.
 - iv. If the applicant desires to proceed with the proposal, he/she shall submit a formal application within sixty (60) days of the date upon

which the Planning Board issues the positive or negative indication referenced in Section (3), immediately above.

- v. Within one (1) week of submitting a formal application to the Planning Board, the applicant shall submit to the Design Review Board the Site Plan and Architectural Plans in accordance with Section 6.c., above.
- b. The Planning Board shall review said application for Special Permit and Site Plan Approval in accordance with the provisions of this Zoning Bylaw, Sections 6 & 11 of Chapter 40A (The Zoning Act) and Sections 81K through 81GG, inclusive, of Chapter 41 (The Subdivision Control Law) of the Massachusetts General Laws, the Planning Board Rules and Regulations Governing the Subdivision of Land, and the Rules and Regulations of the Planning Board relative to the Grant of Special Permits.
- c. All applications shall be reviewed by the Planning Board's Consultant Review Engineer. The applicant, in accordance with the Planning Board Rules and Regulations, shall deposit with the Treasurer of the Town funds equal to five thousand dollars (\$5,000.00) for the purpose of covering the costs associated with said engineering review. Unexpended funds shall be returned to the applicant.

And further amend Section 6.100 - Business District to add the following:

Section 6.140

The following uses are permitted upon application to and granting of a Special Permit and Site Plan Approval by the Planning Board, acting as the Special Permit Granting Authority, as specified in Section 10 of this Bylaw. The applicant shall clearly demonstrate to the Board that said use is safe and appropriate for the specific site and that it will not create a nuisance by virtue of noise, odor, smoke, vibration, traffic generated or unsightliness.

- A. Uses Permitted in section 6.040 of the Residence A District.

And further amend Section 6.200 – Commercial District to add the following:

Section 6.230

- B. Uses Permitted in Section 6.040 of the Residence A District.

And further amend Section 6.300 – Planned Shopping Center District:

Section 6.330

- B. Uses Permitted in Section 6.040 of the Residence A District.

Planning Board

ARTICLE 54. AMEND ZONING BYLAW, SECTION 6.11.20

To see if the Town will vote to amend Zoning Bylaw 6.11.20 in the manner described below, or take any other action relative thereto.

Village Planned Unit Development Section 6.11.20: Area and Dimensional Regulations:

Amend the Hanover Zoning Bylaw, Section 6.11.20 F. (VPUD) Area and Dimensional Regulations Requirements, by deleting this subsection and replacing it with the following:
To be inserted in place of Section 6.11.20.F.

- F. A buffer area shall be provided around the entire perimeter of a parcel of land that is the subject of a VPUD Special Permit in accordance with the following:
1. The buffer area shall be continuous and shall be of a minimum width of not less than fifty (50) feet.
 2. The buffer area shall be landscaped with natural vegetation, new plantings, or a combination, which shall include groundcover, shrubs, and trees in accordance with the provisions of Section 8 of this Zoning Bylaw, except to the extent that the requirements of that section are reduced by the Planning Board upon the request of the Special Permit applicant.
 3. Access roads or driveways or pedestrian paths may be allowed to cross the buffer area as shown on the approved plans.

The buffer area shall apply to a VPUD except to the extent that the requirements of this subsection are reduced, amended or waived by the Planning Board for good cause shown, consistent with the purposes of Section 6.11.0 (Village Planned Unit Development) of this Zoning Bylaw.

Planning Board

ARTICLE 55. ELECTED TOWN CLERK VS. APPOINTED

Shall the Town vote to have its elected Town Clerk become an appointed Town Clerk, or take any other action relative thereto.

Board of Selectmen

ARTICLE 56. OFF PREMISE LIQUOR LICENSES

To see if the Town will vote to petition the Great and General Court of the Commonwealth to allow for three (3) off-premises liquor licenses, notwithstanding Section 17 of Chapter 138, as follows: two (2) beer and wine licenses, and one (1) all-alcoholic license, said licenses to be restricted and site-specific to particular businesses situated at the property known as the “Hanover Mall”/located at 1775 Washington Street, or take any other action relative thereto.

Board of Selectmen

ARTICLE 57. APPROPRIATE FUNDS – TOWN CIVIC CAMPUS

To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$436,113.00 dollars U.S., for the “restoration and development of the proposed landscaping plan creating a civic campus within the historical Hanover Town Center”. Within the scope approved by the Board of Selectmen and Hanover Town Hall Task Force for the purposes

approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, or take any other action relative thereto.

Community Preservation Committee
Historical Commission

ARTICLE 58. APPROPRIATE FUNDS - RESTORATION TOWN HALL

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$202,200.00 dollars U.S., from the Town's Community Preservation Fund (CPF) and to appropriate \$202,200.00 dollars U.S from Certified Free Cash for the "restoration of the structural integrity and exterior of the historic Hanover Town Hall", said monies will fund the installation of HVAC within historic Town Hall and residing the 1977 edition of Town Hall. Within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Historical Commission

ARTICLE 59. APPROPRIATE FUNDS – VETERAN’S HONOR GARDEN

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$75,000 U.S. dollars, from the Town's Community Preservation Fund (CPF) to "include landscaping, walkways, lightings, grading and plantings to the development of the Hanover Veterans Honor Garden", Within the scope approved by the Community Preservation Committee, and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Historical Commission
Veteran's Memorial Committee

ARTICLE 60. APPROPRIATE FUNDS – MULTI-USE RECREATIONAL FACILITY

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$150,000.00 U.S. dollars, from the Town's Community Preservation Fund (CPF) for "the development of a multi-use recreational facility to include a proposed street/deck hockey facility and inclusive playground. The location of said facility shall be developed in correlation with the 2017 Hanover Open Space and Recreational Plan being conducted by the Metropolitan Area Planning Council (MAPC), to promote open space networks and public spaces in the Town of Hanover. Within the scope approved by the Community Preservation Committee, and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
 Parks and Recreation Committee
 Build the Boards Committee

ARTICLE 61. APPROPRIATE FUNDS – HISTORICAL & CULTURAL RESOURCES

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$14,740.00 dollars U.S., over the course of three fiscal years totaling \$48,720.00 dollars U.S., from the Town’s Community Preservation Fund (CPF) to “to support the updating of the community-wide inventory of historical and cultural resources in the Town of Hanover”, within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
 Historical Commission

ARTICLE 62. APPROVE ECONOMIC DEVELOPMENT INCENTIVE PROGRAM

To see if the Town will vote to approve the Tax Increment Financing Agreement between the Town, and PREP Hanover Real Estate LLC, substantially in the form as is on file with the Town Clerk (the “TIF Agreement”), pursuant to GL c. 40, §59, and to authorize the Board of Selectmen to submit a Certified Local Incentive Only Application and the TIF Agreement to the Massachusetts Economic Assistance Coordinating Council, all relating to the project as described in the TIF Agreement to be located at 1775 Washington Street known as the Hanover Mall, and to take such other actions as may be necessary to obtain approval of the Certified Local Incentive Only Application and to implement the TIF Agreement, or take any other action relative thereto.

Board of Selectmen

ARTICLE 63. AMEND BYLAWS – TOWN OWNED OR OCCUPIED BUILDINGS

To see if the Town will vote to amend the By-Laws of the Town of Hanover by adding thereto the following provisions:

Color of Town owned or occupied buildings:

- a. All Town owned or occupied buildings, now existing or hereafter constructed, that are situated within the Town center, as designated as a National Historic District, shall have an exterior color of white.
- b. Trim such as window blinds or shutters shall be a color as determined by the Board of Selectmen.
- c. The following buildings shall be exempt from the provision of this by law. All buildings of brick construction and the Stetson House;

or take any other action relative thereto.

By Petition: Ann Beers
Margaret Parfumorse
Clayton Parfumorse
Mary Walsh-Raab
Richard Farwell

ARTICLE 64. APPROPRIATE FUNDS - VIOLENCE INTERVENTION AND PREVENTION PROGRAMS

Health Imperatives' VIOLENCE INTERVENTION AND PREVENTION PROGRAMS request \$1,500 from the Town of Hanover for services provided to survivors of sexual assault and domestic violence in Fiscal Year 2017.

By Petition: Jonathan Adams
Denis Blais
Kim Leigh
Margaret Knight
David Downes

ARTICLE 65. APPROPRIATE FUNDS - TECHNOLOGY UPGRADES

To see if the Town will vote to raise and appropriate, from certified free cash, the sum of \$100,000.00, to upgrade or replace obsolete hardware including, but not limited to, firewalls, switches, wireless access points, servers, desktops and laptops, or take any other action relative thereto.

Director of Technology

ARTICLE 66. TOWN CLERK FEE SCHEDULE

To see if the Town will amend the Town Clerk's Office fee schedule, that is currently on-file with the Town Clerk, so that the new schedule shall add the following fees:

Personal Kennel License	\$50
Commercial Breeder's Kennel License	\$75
Commercial Boarding or Training Kennel License	\$100

And abolish the current fees, as follows:

Kennel License (not more than 4 dogs)	\$10
Kennel License (5-10 dogs)	\$25
Kennel License (more than 10 dogs)	\$50

or take any other action relative thereto.

Town Clerk

ARTICLE 67. ACCEPT CHAPTER 90 ROAD GRANT MONIES

To see if the Town will vote to authorize the Board of Selectmen and the Town Manager to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway

Department, or take any other action relative thereto.

Board of Selectmen
Town Manager
Director of Public Works

ARTICLE 68. ACCEPT STREETS

To see if the Town will vote to accept the following streets as public ways, or take any other action relative thereto:

Saddle Lane: The entire length of Saddle Lane, as shown on a plan entitled “Roadway As Built Plan of Saddle Lane in Hanover, Mass” prepared by AABerg Associates, Inc., dated February 1, 2007. A copy of which is on file in the office of the Hanover Department of Public Works.

Director of Public Works

NOTICE FOR THE ELECTION OF OFFICERS

Hanover High School, 287 Cedar Street
On **SATURDAY, THE 6th OF MAY 2017**

Then and there to act on the following:

To bring in their votes for each of the following:

For a term of five years: One Planning Board Member

For a term of three years: One Board of Assessors Member
One Board of Health Member
One Board of Public Works Member
Two Board of Selectmen Members
Two School Committee Members
One Trustee of the Public Library

For a term of one year: One Planning Board Member
One Town Moderator
One Trustee of the Public Library

Polls open from 8 A.M. to 6 P.M., unless otherwise ordered by the Town.
And you are hereby ordered to serve this Warrant posting attested copies thereof seven days at least before the time of said meeting.

Given under our hands this _____ day of _____, 2017.

BOARD OF SELECTMEN

Brian E. Barthelmes, Chairman _____

Susan M. Setterland, Vice-Chair _____

Robert S. O'Rourke _____

David R. Delaney _____

John C. Tuzik _____

_____, Constable Posted this ___ day of _____, 2017

Commonwealth of Massachusetts
Town of Hanover

Warrant for *Special* Town Meeting

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

MONDAY THE 1st DAY OF MAY 2017 AT 7:00 P.M.



Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-5000 ext. 1084.

INDEX OF ARTICLES FOR <i>SPECIAL TOWN MEETING</i> – 2017		
ARTICLE #	ISSUE	SUBMITTED BY
1	Payment of Prior Year Expenditures	Finance Director
2	Rescind Completed Projects Borrowing Authorizations	Finance Director
3	Transfer Meals Tax To OPEB Trust Fund	Finance Director
4	Appropriate Funds – Triennial Revaluation	Town Manager/Finance Director
5	Transfer Funds - Hanover Schools Budget	Town Manager
6	Disposition – Broadway Fire Station	Board of Selectmen/Town Manager
7	Amend Sign By-Law	Petition

DRAFT

ARTICLES FOR *SPECIAL* TOWN MEETING WARRANT
Monday, May 1, 2017

ARTICLE 1. PAYMENT OF PRIOR YEAR EXPENDITURES

To see if the Town will vote to appropriate a sum(s) of money or transfer from any available funds, or to transfer from other accounts, to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Best Plumbing Specialties, Inc.	\$233.59
Jon Jolles	\$1,750.00
Jon Jolles	\$1,750.00

Finance Director

ARTICLE 2. RESCIND COMPLETED PROJECTS BORROWING AUTHORIZATIONS

To see if the Town will vote to rescind the following borrowing authorizations for projects completed under budget or no longer needed, as stated below, or take any other action relative thereto.

Finance Director

ARTICLE 3. TRANSFER MEALS TAX TO OPEB TRUST FUND

To see if the Town will vote to transfer the meals tax funds collected to the OPEB Trust Fund for the Fiscal Year 2016, or take any other action relative thereto.

Finance Director

ARTICLE 4. APPROPRIATE FUNDS – TRIENNIAL REVALUATION

To see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow, the sum of \$70,200 to fund the triennial revaluation that is required by the Department of Revenue in order for the Commissioner of Revenue to certify that the Town is assessing property for local tax purposes in a way in which meets legal standards for FY18, or take any other action relative thereto.

Town Manager
Finance Director

ARTICLE 5. TRANSFER FUNDS - HANOVER SCHOOLS BUDGET

To see if the Town will vote to transfer from certified free cash the sum of \$140,635.00 to the Hanover Public Schools budget, or take any other action relative thereto.

Town Manager

ARTICLE 6. DISPOSITION – BROADWAY FIRE STATION

Board of Selectmen

Town Manager

ARTICLE 7. AMEND SIGN BY LAW

To see if the Town will vote to permit signs including billboards and electronic message boards to be permitted in the industrial, business or commercial districts by grant of a special permit by the Hanover Board of Appeals.

Petition: Michael Assad
Ronnie Abboud
Rick Truscello
Carl Benevides
S. Sherman

DRAFT

And you are hereby ordered to serve this Warrant posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this _____ day of March 2017.

BOARD OF SELECTMEN

Brian E. Barthelmes, Chairman _____

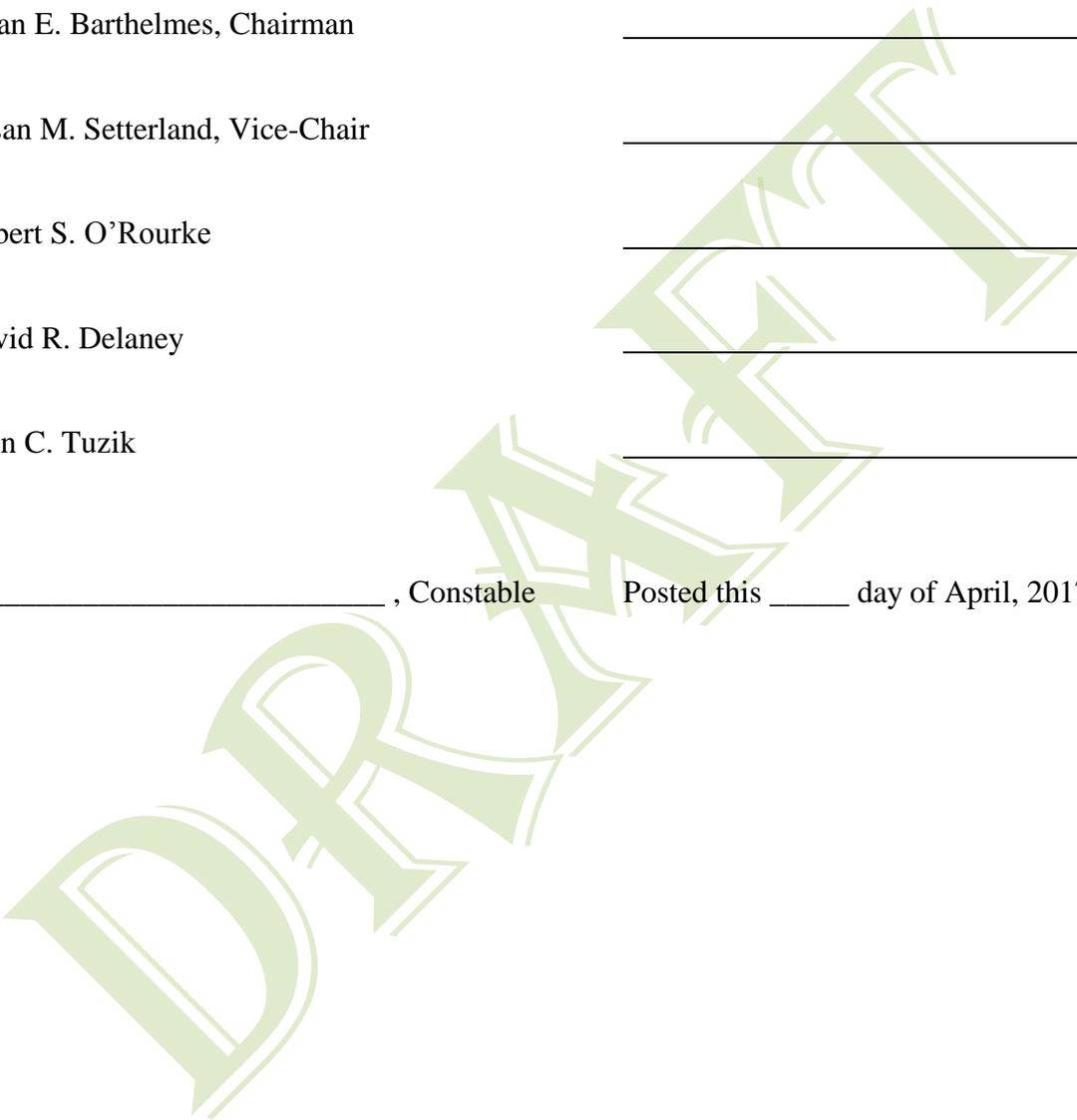
Susan M. Setterland, Vice-Chair _____

Robert S. O'Rourke _____

David R. Delaney _____

John C. Tuzik _____

_____, Constable Posted this _____ day of April, 2017



A letter to the Committee developing the Master Plan for Park and Rec and Open space.

February 5, 2017

I am sending this letter to state my concern re. the use of the Park and Rec land known as Curtis/Gallant on Main Street. A group recently presented CPC with a proposal to fund Street hockey rinks and a 90 car parking area. Although CPC only supported giving them \$150,000 out of the \$300,000 they requested the committee had severe concerns about the project. When I became aware of the plan I looked at it to see what I thought. As a resident of Main Street for 60 odd years and a participant in many town activities I decided to respond with a critique.

The work of the Master Plan Committee is important in representing the entire Hanover community and evaluating the kinds of plans that a variety of citizens can use, young, old and handicapped. I have no quarrel with the desire that some people have for a street hockey rink for the youth who play the sport. This use is for a very specific population and tax payer dollars from everyone will go toward not only building it but maintaining it.

1.) The location on Main St is densely residential and the space is not large. Noise and use of the facility at all hours would be a nuisance.

2.) Traffic – this is a very dangerous corner. There have been several critical accidents there. If there are children coming and going in cars or walking or riding bikes there is a definite increase in danger. One of the issues with using the space for a fire station was traffic

3.) Monitoring of the use of the rinks, who is responsible? Are the police going to have to step up patrolling area to keep kids away at night? Does the Town have insurance for any injury?

4.) A large parking lot is ugly and takes up too much space. Main Street is a historic road. This would affect the look of the street.

6.) Maintenance. It is all well and good that promises get made – we had lots of promises re Forge Pond Park not costing money. Mowing grass is a lot cheaper than maintaining a rink.

7.) Several suggestions were made by CPC to the group about better locations including Myrtle St and Sylvester. These are both large multiuse areas with existing parking. There are already traffic patterns in place to deal with large groups. These multi-use areas are better suited for the use of a hockey rink and less expensive to modify.

8) The people behind the proposal have raised some money. Their comment to the CPC was that if they didn't get the money from the town they would raise it all and build the rinks. I have major concerns about this including lack of control of town property and use of a space without investigating its effect on the neighborhood.

Several years ago a proposal was brought forward to use the Gallant/Curtis location as a Passive Park. At the time it was not accepted as the Fire Department was looking at it for a new station. The Parks and Recreation people were still using the ball-field but supported the proposal.

I would be willing to develop a group to look at the variety of uses as a passive park, including handicapped use, gardening, exercise, or nature programming.

I have lived in Hanover my entire life and currently consider myself an elder(65). I have watched with some concern as the town drives toward using up all its space for youth and not leaving more areas for people of all ages and disciplines to enjoy.

It has always concerned me that as the world becomes faster and technology becomes accepted as part of our lives, that there is a population being ignored. Some folks don't have computers or high end cars, TVs or cell phones. Many Hanoverians don't have children playing sports. The ones that do will not need to be involved after their children graduate. Diversity of use is vital to keeping the community healthy.

Sports is a very important part of parks and recreation however it should not be considered the only part. The vitality of a town depends on providing options for all. I would strongly support naming the Gallant/Curtis area a passive park.