

**Advisory Committee
Town of Hanover
550 Hanover Street
Hanover, MA 02339**

Meeting Minutes of March 21, 2012

Committee Attendees: Brian Barthelmes, David Bond, John O’Leary, Florence Grady, Jerry O’Hearn, Helen Graves, Jim Van Arsdale, Joan Young, Wayne Moores

Others: Finance Director, Jennifer Petit, Town Moderator, Doug Thomson, Assistant Town Planner and CPC Administrator, Margaret Hoffman, Planning Board Chairman, Richard DeLuca, Bylaw Review Committee Members: Steve Tucker, Mary Lou Stewart, Barbara Itz, and Kathy Gilroy, Les Molyneaux, Roger Leslie, John Goldwait were also in attendance.

Meeting Minutes:

Florence Grady made a motion to accept the Advisory Committee meeting minutes of March 14, 2012. David Bond seconded the motion. All others were in favor.

Zoning Articles for May 2012 Town Meeting: Planning Board Chairman, Richard DeLuca, and Assistant Town Planner, Margaret Hoffman provided details on the three articles the Planning Board is submitting to the May 2012 Town Meeting:

Article 15 - Accessory Apartment Bylaw: This is an amendment to the Town’s Zoning Bylaw, Section 6.020.C, regarding conversion of a dwelling, and will allow for the construction of family accessory dwelling units. Homes with accessory apartments must be owner occupied and are for family members only. ZBA Application Fees for Special permits for accessory apartments will be \$250. The Planning Board had originally included deed restricted affordable units in this bylaw, but decided to modify the proposed bylaw for just family units.

Article 16 - Gas Station/ Convenience Store Bylaw: This is an amendment to the Town’s Zoning Bylaw Section 6.230 for uses permitted by special permit and with site plan approval in the Commercial District. Gas Stations that wish to have a convenience store larger than 250 square feet will not be allowed to have service bays.

Article 48 - FEMA Flood Map:

This is an article to adopt a revised FEMA Flood Map. This is the first change in FEMA Flood Maps since 1982. Flood Plain Maps are referenced in the Town’s zoning bylaws.

CPC Town Meeting Articles:

CPC Administrator, Margaret Hoffman, explained the requirements for expenditures of CPC funds. She reviewed the applications that the CPC voted to fund for FY2013.

Article 42 - Albert White Barn: The Friends of the Stetson House submitted an application for funding in the amount of \$100,000 for the restoration and preservation of the Albert White Barn.

This article may be withdrawn because there has not been an agreement as to whether the barn can be relocated on the Stetson House property.

Article 43 - Stetson House Roof: The Board of Overseers of the Stetson House submitted an application for funding in the amount of \$2,875 for the preservation of the roof of the Stetson House and outbuildings on the Stetson House Property. A discussion about the Town Building Study relative to the Stetson House Roof took place.

Article 45 - Affordable Housing Trust: The Affordable Housing Trust submitted an application for funding in the amount of \$250,000 for the creation and preservation of affordable housing in Hanover.

Article 46 - Cemetery Preservation: The Hanover Historical Commission submitted an application for funding in the amount of \$80,000 for the Preservation and Restoration of the Town's Historic Cemeteries. This request is for funding for the second phase of the project. These funds would be used for the preservation of the Town's three cemeteries.

Article 47 - Historical Society Collection: The Hanover Historical Society submitted an application for funding in the amount of \$16,500 for the preservation, restoration, and inventory control for the Historical Society Collection. A discussion of whether there is any documentation which requires the collection to stay in Hanover took place. The Advisory Committee requested further information about the Historical Society's long term plans for this project.

Article 44- Affordable Housing Committee Bylaw: This is a housekeeping article to add the Affordable Housing Committee to the Town's General Bylaws.

Bylaw Town Meeting Articles:

Bylaw Review Committee members, Barbara Itz, Kathy Gilroy, Mary Lou Stewart, and Steve Tucker reviewed the bylaw articles that were submitted for the May 2012 Town Meeting.

Article 35 - requests that the Town Manager be allowed to speak at Town Meeting without special recognition. Doug Thomson, Town Moderator, expects the Board of Selectmen to make the main motion on this article.

Article 32 - Dissolving of the Capital Improvement Committee. Due to the changeover to a Town Manager form of government, the role of the Capital Improvement Committee has changed. If this article passes at Town Meeting, the Advisory Committee would continue to review all capital requests. A member of the Advisory Committee would serve as a liaison to the Centralized Maintenance Department and be involved with long term capital planning.

Article 36 – Appointment of Advisory Committee members. This would allow the Town Manager to appoint members to the Advisory Committee without the approval of the Board of Selectmen. The Town Moderator is expected to make the main motion on this article.

Votes on May 2012 Town Meeting Articles:

Article 15. Accessory Dwelling Bylaw: The Planning Board is expected to make the main motion on this article. Florence Grady made a motion that the Advisory Committee support this article. Joan Young seconded the motion. All others were in favor.

Article 16. Gas Station/ Convenience Store Bylaw: The Planning Board is expected to make the main motion on this article. Helen Graves made a motion that the Advisory Committee support this article. Jerry O'Hearn seconded the motion. All others were in favor.

Article 17 - Three Police Vehicles: Florence Grady made a motion to accept this article as written. Joan Young seconded the motion. All others were in favor.

Article 18 - Fire Department – All Wheel Drive Quad: David Bond made a motion that the Town accept this article as written. John O'Leary seconded the motion. All others were in favor.

Article 19 -Fire Department – Command Vehicle: Florence Grady made a motion that the Town not accept this article, and take no further action. Jerry O'Hearn seconded the motion. All others were in favor.

Article 20 - DPW – One Ton Dump Truck: Wayne Moores made a motion to accept this article as written. John O'Leary seconded the motion. All others were in favor.

Article 21 - DPW – Water Service Van: Florence Grady made a motion to accept this article as written. John O'Leary seconded the motion. All others were in favor.

Article 22 - DPW – Infield Groomer: Florence Grady made a motion that the Town vote to appropriate the sum of \$4,000 from the undesignated fund balance and transfer \$20,000 from the Parks and Recreation revolving fund for the purchase of an Infield Groomer for the Department of Public Works. John O'Leary seconded the motion. All others were in favor.

Article 23 - Middle School Improvements: David Bond made a motion that the Town appropriate \$490,000 from available funds for Middle School improvements. Florence Grady seconded the motion. All others were in favor.

Article 24 - Center School Feasibility Study: Florence Grady made a motion that the Town appropriate \$90,000 from available funds for the Center School feasibility study. Helen Graves seconded the motion. All others were in favor.

Article 25 - Library Snow Guards: Florence Grady made a motion to accept this article as written. David Bond seconded the motion. All others were in favor.

Article 26 - Police Station HVAC replacement: Florence Grady made a motion to accept this article as written. David Bond seconded the motion. All others were in favor.

Article 27 - Fire Station HQ Insulation: Helen Graves made a motion to accept this article as written. Joan Young seconded the motion. All others were in favor.

Article 28 - Smoke Doors at the Middle School: Florence Grady made a motion to accept this article as written. Joan Young seconded the motion. All others were in favor.

Article 29 - Special Education Expenses: Helen Graves made a motion to accept this article as written. David Bond seconded the motion. All others were in favor.

Article 32 - Dissolve Capital Improvement Committee: The Board of Selectmen are expected to make the main motion on this article. Wayne Moores made a motion that the Advisory Committee support this article. Florence Grady seconded the motion. All others were in favor.

Article 34 - Town Hall Memorial Garden: The Board of Selectmen are expected to make the main motion on this article. Jerry O'Hearn made a motion that the Advisory Committee support this article. John O'Leary seconded the motion. All others were in favor.

Article 35 - Town Manager speaking at Town Meeting: The Board of Selectmen are expected to make the main motion on this article. David Bond made a motion that the Advisory Committee support this article. Florence Grady seconded the motion. All others were in favor.

Article 36 - Appointment of Advisory Committee members: The Town Moderator is expected to make the main motion on this article. John O'Leary made a motion that the Advisory Committee support this article. Florence Grady seconded the motion. All others were in favor.

Article 40 - Senior citizen property tax exemption: Florence Grady made a motion that the Town not accept this article and take no further action. Helen Graves seconded the motion. All others were in favor.

Article 42 - Restoration of Albert White Barn: Florence Grady made a motion that the Advisory Committee's recommendation be made at Town Meeting, since there are still outstanding issues on this article. Joan Young seconded the motion. John O'Leary recused himself from voting. All others were in favor.

Article 43 - Stetson House Renovations: Helen Graves made a motion to accept this article as written. Florence Grady seconded the motion. John O'Leary recused himself from voting. All others were in favor.

Article 44 - Amend Affordable Housing Bylaws: The Bylaw Review Committee is expected to make the main motion on this article. Helen Graves made a motion to support this article. David Bond seconded the motion. All others were in favor.

Article 45 - Affordable Housing Trust: Helen Graves made a motion that the Town accept this article as written. David Bond seconded the motion. All others were in favor.

Article 46 - Preservation of Cemeteries: Florence Grady made a motion to accept this article as written. Helen Graves seconded the motion. All others were in favor.

Article 47 - Historical Society Collection: Helen Graves made a motion to accept this article as written. Florence Grady seconded the motion. All others were in favor.

Article 48 - Adopt FEMA Flood Map: The Planning Board will make the main motion on this article. Helen Graves made a motion that the Advisory Committee support this article. Jim Van Arsdale seconded the motion. All others were in favor.

Article 56 - Proposition 2½ override: Florence Grady made a motion that the Town not accept this article and take no further action. David Bond seconded the motion. All others were in favor.

Article 58 - Special Needs Van: Florence Grady made a motion that the Town not accept this article and take no further action. Joan Young seconded the motion. All others were in favor.

Article 59 – Center/ Sylvester School Intercoms: A motion was proposed to accept this article as written. This motion was not seconded. A second motion was proposed to not accept this article and take no further action. This motion was seconded. The Advisory Committee then discussed this article. The question of whether there were any safety concerns if new intercoms were not installed was raised. Wayne Moores made a motion to table the discussion on Article 59. John O’Leary seconded the motion. 1 member was opposed to this motion. All others were in favor.

Article 60 - Sylvester School, Handicapped Accessibility: Florence Grady made a motion that the Town not accept this article and take no further action. Jerry O’Hearn seconded the motion. All others were in favor.

Florence Grady made a motion to adjourn the meeting at 10:10 p.m. John O’Leary seconded the motion. All others were in favor.

Prepared by: Audrey Barresi, Advisory Committee Secretary