

**Advisory Committee  
Town of Hanover  
550 Hanover Street  
Hanover, MA 02339**

**Meeting Minutes of July 11, 2012**

**Committee Attendees:** Brian Barthelmes, Florence Grady, David Bond, John O’Leary, Jerry O’Hearn, Helen Graves, Joan Young, Wayne Moores

**Absent:** Jim Van Arsdale

**Others:** Finance Director, Jennifer Petit

Brian Barthelmes, Advisory Committee Chairman, opened the meeting at 6:30 p.m. in the Advisory Committee Hearing Room at Town Hall.

**Meeting Minutes:** The Committee reviewed the meeting minutes of May 7, 2012. Florence Grady made a motion to accept the Advisory Committee meeting minutes of May 7, 2012 as written. Jerry O’Hearn seconded the motion and it was so voted unanimously.

**Finance Director Update:** Jennifer Petit gave a brief update on the State’s approved budget for FY2013. She also provided an update on the new Finance software and staffing in her department.

**Reserve Fund Transfer Request:**

The Committee reviewed a Reserve Fund Transfer Request for the Veteran’s Benefit Account dated July 11, 2012. Jennifer Petit explained the need for this request. Florence Grady made a motion to transfer \$25,000 from the Reserve Fund to the Veteran’s Benefit Account. Jerry O’Hearn seconded the motion, and it was so voted unanimously.

**Budget Liaisons:** Brian Barthelmes explained the role of the Advisory Committee budget liaison. A list of current budget liaisons was distributed to all members. Budget Liaisons will be discussed at the next meeting.

Florence Grady made a motion to adjourn the meeting at 7:00 p.m. Jerry O’Hearn seconded the motion and it was so voted unanimously.

Meeting adjourned at 7:00 p.m.

Prepared by: Audrey Barresi, Advisory Committee Secretary