



**TOWN OF HANOVER**  
550 HANOVER STREET  
HANOVER, MASSACHUSETTS 02339

*Advisory Committee*

**Hanover Advisory Committee**  
**550 Hanover Street**  
**Hanover, MA 02339**  
Meeting Minutes  
Wednesday, September 8, 2021 – 6 PM  
**Virtual Meeting**

**Committee Attendees**

Emmanuel Dockter  
Sandy Hayes  
Steve Kmito-hybrid  
Greg Satterwhite

Gavin Little-Gill  
Jim Hoyes  
Gerry O'Hearn-hybrid  
Steven Freedman

**Absent**

Joan Port-Farwell

**Other Attendees**

Joe Colangelo, Town Manager  
Jason Cavallaro, Deputy Fire Chief  
Victor Diniak, Director of Public Works

Chelsea Stevens, Finance Director  
Fred Freeman, Captain, Fire Department

Vice Chairman Gavin Little-Gill called the meeting to order at 6:00 PM with 6 members present and 2 logged into the meeting after the meeting started and 1 absent.

Gavin suggested that we have our guests speak first and then go to the committee's agenda.

Jason provided an update on the MIH program. There has been tireless efforts by every department. The current testing takes place from 9:30-11 everyday. Jason shared that we are utilizing test & stay, rapid testing and pool testing (Wednesday & Thursday) along with staff testing. We have done 14,000 PCR test so far.

Fred shared that they are currently testing 25 people per day. Fred then reviewed a few slides with the historical information on testing – Total Cost Per Month; Daily Cost Tracking & Number of Tests.

Jason shared that the Chief just heard that CARES money goes through February. There is no end date for regular supplies, salaries or vaccination. The staffing per day is 1 medic (6 hours/day), 1 nurse/ day, and 1 medic @ the schools. The medic drives the tests into Cambridge so that our results late the same day.

Jason reviewed articles previously approved at town meeting:

- Dispatch change has gone well
- Pumper Update - \$712,000 cost, appropriated \$750,00. There may be a need for additional money to equipment the pumper.
- North Hanover substation – By early October they might be able to begin review of the land and plans so the town will have shovel ready plans if grant money becomes available. The heirs have until 9/27/21, to respond, if they don't we will be able to take the title early in October.

Jason was asked about potential future capital requests the Fire Dept. might be thinking about.

Jason suggested with the success of the MIH program and invested monies in 2023 or 2024 – we might consider making MIH permanent for the future of Hanover.

The committee thanked Jason and Fred for their valuable information.

Victor started his conversation with an update on Cedar School – The low bidder made a mistake in their bid. Victor didn't want to talk in detail, but they are reviewing level 4 & 3 ballistic glass for the school entrance.

Victor then switch the discussion to the Per-and polyfluoroalkyl substances(PFAS) levels in our water at the Pond St. wells. There was anticipation that we might be out of compliance. The quickest and easiest and most reasonable solution seems to be to perform a demonstration study on one of the three mixed-media filters at the Pond St plant, replacing the media with granular activated carbon (GAC). Our engineers are in the process of preparing a submittal to MassDEP seeking their approval of this demonstration study. If approved, we will replace the existing media with GAC and run for a period of time to assess performance. If replacing the filter media in the Pond Street is not effective, we will need to design, permit, procure, and build additional external GAC filters at Pond Street. This will necessitate taking the parking lot at the facility and will require the relocation of the DPW offices to some other site. Possibly Sylvester School. GAC cost \$20,000 to \$25,000. Other options will cost 7 figures. There are 36 other communities with water supplies having this issue. There might be state help, maybe low interest loans, but no action is needed at this time.

Victor then discussed the transfer station. They have full gate coverage. C&D volume is low. 13 ton in July. We had 25 ton in 2019. 23 cents per pound may need to be changed. It is difficult to get gatekeepers. Bulk waste is down a little.

Victor then transitioned to Sylvester and the possibility of the Pond Street offices needing to move. Possibly into the principals office and a classroom to the right off the office. There is a need for a conference room for the offices. The food pantry is moving in this coming weekend and they are working on a handicap ramp on the side of Center School. Windows can be changed into doors. This will make the first floor space useable. Lower level will not be accessible. Question – Do we have to go to bid. We're going to look at using ARPA monies.

The committee thanked Victor for his presentation.

The committee then moved to the Operating Budget and asked Joe if there are any changes in process to vet out the operation budget.

- Five Year Plan
- Maybe a turf field
- Body cameras for police. There maybe grant money available. This is in the union contract.
- Walnut Hill expenses on Woodland Dr.
- RT 53 Mass Works Project- Woodland Dr & Rt. 53
- Dillingham still needs attention.

#### Committee Reorganization

Emmanuel was nominated as chairman the motion was seconded. The vote was 7 with one abstaining.

Steve Freedman volunteered if no-one else is interested in being Vice Chair, he would be interested. Steve was nominated as vice chair and the motion was seconded. The vote was 7 with one abstain..

A motion was made to approve the minutes for April 14 2021. The motion was seconded and approved with one abstention.

A motion was made to approve the minutes for April 21, 2021. The motion was seconded and approved with 3 abstaining.

A motion was made to approve with one correction the minutes for April 27, 2021. The motion was seconded and approved with one abstention.

A motion was made to approve the minutes for April 28, 2019. The motion was seconded and approved with 2 abstaining.

Emmanuel discussed that he would like to return to the liason model. The committee likes the liason model.

Emmanuel asked what can do different from previous years.

The committee discussed the prepared questions for the department heads. There was concern that the department heads just answered the questions and didn't provide the big picture that provides the evidence for budget items. With the liason model we should be able to not have the questions.. The meetings last year were via zoom and hopefully, this year we will be live.

Joe shared that they have a better handle on a vehicle replacement schedule.

Emmanuel will be reaching out to everyone individually.

A motion was made to adjourn that was seconded and passed unanimously. The meeting adjourned at 7:55 p.m.