



TOWN OF HANOVER
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339

Advisory Committee

Hanover Advisory Committee

550 Hanover Street

Hanover, MA 02339

Meeting Minutes

Wednesday, May 20, 2020 - 6:00 pm

Via Video Conference Call

Committee Attendees

Ted Hickey, Chair

Sandra Hayes

Steven Freedman

Gavin Little-Gill

Nick Morwood

Joan Port-Farwell

Steve Kmito

Jerry O'Hearn

Absent

Jim Hoyes

Other Attendees

Joe Colangelo, Town Manager

Lincoln Heineman, Director of Finance

Chelsea Stevens, Town Accountant

Emmanuel Dockter, Board of Selectmen

Opening

The meeting was opened at 6:03 pm by Chair Ted Hickey. Roll call was taken and 8 members were present with 1 absent.

Review of Meeting Minutes

Minutes for the April 22, 2020 meeting were reviewed with correction. A motion was made and seconded to accept the edited minutes; 7 members passed the motion and 1 abstained.

The minutes for the May 13, 2020 meeting were reviewed with one correction. A motion was made and seconded to accept the corrected minutes unanimously.

Updates

Ted updated the Committee on several items. If the Town is unable to have a Town Meeting on 6/29, the Board of Selectmen will have to request approval from the DOR for a 1/12th monthly budget. The request shall not be less than last year's monthly budget. The Moderator's position is that he wants to have the meeting in the auditorium only if it can be as normal as possible. If we don't have a Town Meeting on 6/29 it means we will have to create a 1/12 budget each month until we have a Town Meeting and a budget is approved. Each month

needs to have its own budget. The rules are tight. In July there are many front-loaded expenses. The question came up, what if we don't have a quorum?

Ted brought up for discussion the possibility of not using any Free Cash in their budget recommendation. Ted asked all Committee members to share their thoughts. The Committee shared that this could cause service reductions and residents might have to make concessions. The Committee will meet with the School Department within the next few weeks to review their budget, revenue shortfalls, and the impact of no Free Cash on their budget. The Committee is concerned with reliance on the Free Cash savings account. The question is – What will the Committee recommend at Town Meeting?

Ted discussed the CARES Act funding from Plymouth County. Expenses must be COVID-related and anything that helps reduce human interaction. Some ideas are a license plate reader at the Transfer Station, Large Format Scanner at Town Hall and Digital Signs. The first application needs to be to the County by Friday, May 29th. There were questions about deficit spending in anticipation of receipt of CARES reimbursement. The Town can't be reimbursed without proof of expenditure.

Joe asked the Committee to approve a transfer of \$77,700 from the Reserve Fund. The money requested previously has been used for the AeroClave machine, masks, gloves, cleaning supplies, thermometers, and plexiglas to build screens in town buildings. Anything paid for from the Advisory Committee reserve qualifies for reimbursement because it was COVID related.

A motion to transfer \$77,700 was made and seconded and passed unanimously.

The Community Preservation Committee has asked to meet with the Advisory Committee next Wednesday, May 27, 2020.

Lincoln will work on draft commentary for the Special Town Meeting Warrant.

Next Meeting

The next meeting will be Wednesday, May 27th at 6 PM.

Adjournment

Ted asked for a motion to adjourn. It was seconded and passed unanimously. Meeting adjourned at 7:35 PM.