



TOWN OF HANOVER
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339

Advisory Committee

Hanover Advisory Committee

550 Hanover Street

Hanover, MA 02339

Meeting Minutes

Wednesday, March 11, 2020 - 7:00 pm

Advisory Committee Meeting Room

Hanover Town Hall

Committee Attendees

Ted Hickey, Chair

Sandra Hayes

Steven Freedman

Gavin Little-Gill

Nick Morwood

Jerry O'Hearn

Joan Port-Farwell

Jim Hoyes

Committee Members Absent

Steve Kmito

Other Attendees

Joe Colangelo, Town Manager

Lincoln Heineman, Director of Finance

Chelsea Stevens, Town Accountant

Tammy Murray, Director of Community Services

Ann Lee, CDMI Director

Ginny Johnson, Director John Curtis Library

Guests

Jeanne Cianciola

Vanessa O'Connor

Opening

The meeting was opened at 7:02 pm by Chair Ted Hickey with 8 members present.

Review of Meeting Minutes

Sandra Hayes moved that the minutes from the March 4, 2020 meeting be accepted as written. The motion was seconded and approved with one abstention.

Petitioner Review of Article to Amend Zoning Bylaws Section 6.230 (Article 43 of the Draft Annual Town Meeting Warrant)

Attorney Robert Tombari presented for his client and owner Ronnie Abboud of Hanover Shell located at 1434 Washington St. Hanover. Attorney Tombari shared with pictures the improvements the owner has made over the past 2 years to the lobby area (snack shop and bathrooms). Attorney Tombari explained that under the current bylaw they can't have 3 uses (gas, repair & snack shop). Attorney Tombari shared that there are 7 other service stations like Hanover Shell in Hanover. Currently this requires a special permitting process including approval by the Zoning Board of Appeals. The Committee asked questions: "Why is this in the best interest of the Town?" "Why isn't the Special Permit process OK?" "Abutter Issues?" "What are other Towns doing with this triple play situation?"

Presentation of FY21 Community Services Budget

Director of Community Services Tammy Murray reviewed the VNA, Council on Aging, Veterans Services & Parks and Recreation budgets for FY21. Tammy shared that her COA budget is down 1 FTE with no intention of filling the position. GATRA reimbursement went up this year and she can cover salary and other expenses from GATRA reimbursement. The Veterans Service Agent provides rides for 115 benefit eligible Veterans. A question was asked about the possible donated vehicle for the Veteran's Agent. It has been agreed that the vehicle must have a value over \$5000 and because of this the Selectmen will have to approve this donation. The Parks and Recreation budget is up based on benefits and longevity. Parks & Recreation are focused on more family events and weekend events. There are several new board members for Parks & Rec. The Board is working on their purpose, goals and role along with field inventory. A question was asked about the overlap of FACE and Parks & Recreation. Tammy shared the biggest difference is cost. Parks & Rec is low cost \$10 a family and FACE is full price, family pays 100%.

Presentation of FY21 Community Development & Municipal Inspections Budget

Acting Director Ann Lee shared that the FY21 budget is reduced by \$25,000. The reduction is from the loss of the Ex. Admin. Asst. The role is being covered by a per diem individual at a flat rate amount. One other area of the budget has an expense for an Air Quality Study on Winter Street. This is a continuation of the ongoing work to be sure the air quality is O.K.

Presentation of FY21 John Curtis Library Budget

Director Virginia Johnson reviewed the Library budget. There is little to no change in the Library budget.

Presentation of FY21 Finance Budget

Director Lincoln Heineman reviewed the positions within his areas of responsibility (Accounting, Assessing, Payroll & Benefits). He has reduced 1.4 FTE's. The salary budget increases within the election worker budget is caused by elections in September, November, and May of next year. Lincoln also shared that the Registrars are now being paid a stipend.

Presentation of FY21 Town Manager Budget

Town Manager Joe Colangelo reviewed the Passport Office which at the time of the meeting should be approximately equal between revenue and expenses. The new communication position will be paid by the PEG Fund. There is a new line item – Public Events; this line will be a place for public events expenses that department budgets have been absorbing in the past.

Adjournment

Sandra Hayes made a motion to adjourn; the motion was seconded. The motion carried unanimously. The meeting adjourned at 8:24 pm.

Next Meeting

Wednesday, March 18, 2020 at 7 PM.