



**TOWN OF HANOVER**  
550 HANOVER STREET  
HANOVER, MASSACHUSETTS 02339

*Advisory Committee*

**Hanover Advisory Committee**

**550 Hanover Street**

**Hanover, MA 02339**

Meeting Minutes

Wednesday, March 10, 2021 - 6:00 pm

**Via Zoom Virtual Meeting**

**Committee Attendees**

Ted Hickey, Chair

Emmanuel Dockter

Steve Kmito

Jim Hoyes

Joan Port-Farwell

Steve Freedman

Sandy Hayes

Gerard O'Hearn

**Committee Absent**

Gavin Little-Gill

**Other Attendees**

Joe Colangelo, Town Manager

Victor Diniak, Director of Public Works

Kurt Kelley, Deputy Superintendent of Public Works (Field Operations)

Chelsea Stevens, Finance Director

Bob Murray, Facilities Engineering Mgr

Chairman Hickey called the meeting to order at 6:01 pm.

**Minutes**

The committee reviewed and minutes of 2/24/21 and a motion was made to approve the minutes. The motion was seconded and voted unanimously to approve the minutes for 2/24/21.

**Reserve Fund Transfer**

The committee reviewed and approved two Reserve Fund Transfers.

One transfer is for \$70,000 for expenses for COVID testing/MIH Program.

The second transfer is for \$80,000 for overtime for the MIH program.

A motion was made and seconded to approve \$70,000 for COVID testing/MIH Program and passed unanimously.

A motion was made and seconded to approve \$80,000 for overtime for the MIH program and passed unanimously.

### **Review of DPW Operations Budget**

Victor reviewed in detail the operation budget. The committee had prepared questions prior to the meeting and Victor answered the committee's questions throughout his presentation. There was an outstanding question on C&D and Victor will get back to the committee with his answer.

### **Review of DPW Facilities Budget**

Victor reviewed in detail the facilities budget and answered the committee's questions during his presentation. One of the larger activities for facilities this past year was HVAC evaluation to determine the health of buildings air flow. If we do secure federal money – the committee asked - should we be looking at our ventilation systems again? Victor feels that the Middle School and Cedar School should be reviewed again. The High School and Center School ventilation systems aren't designed like the requirements are.

### **Review of DPW Water Budget**

Victor reviewed in detail the water budget and answered the committee's prepared questions during his review. Victor recognized that distribution personnel weren't meeting goals. He knows it was a failure of the division. The Forman stepped up in all areas and there are improvements in all areas.

A member of the committee asked a question about using a public relations firm to educate the residents on the quality of Hanover's water with an ongoing campaign relative to the town's water quality.

Victor is concerned that the town needs to add more IT people to assure we are strong on our Cyber security. IT staffing will be a topic for the advisory committee meeting April 7<sup>th</sup>.

### **Review of Capital Budget**

Kurt reviewed the need for the dump/plow truck requested in Article 16 – This truck will be replacing a 23 year old vehicle. This is a work horse vehicle. Without this vehicle routes were taking 3-4 hours to salt and sand without this truck. This vehicle is not road worthy.

### **General Advisory Business**

- Chelsea shared that she needed to change the Finance presentation to the March 24<sup>th</sup> meeting and moving Community Services to March 31<sup>st</sup>. The committee was OK with that change.

A motion to adjourn was made, seconded and approved unanimously. Meeting adjourned at 8:21 pm.