



TOWN OF HANOVER
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339

Advisory Committee

Hanover Advisory Committee

550 Hanover Street

Hanover, MA 02339

Meeting Minutes

Wednesday, December 14, 2022 – 6:30 pm

In-Person and Remote

Committee Attendees:

Emmanuel Dockter, Chair

Mike Cianciola

Nancy Clinton

Steve Freedman

Sandy Hayes

Rachael Hughes

Joan Port-Farwell

Greg Satterwhite

Committee Member Absent:

Jim Hoyes

Guests:

Les Molyneaux, Zoom

Kenton Green, In Person

Other Attendees:

Joe Colangelo, Town Manager

Chelsea Stevens, Director of Finance

Tammy Murray, Director of Community Services via Zoom

Ann Lee, CDMI Director

Christine Stickney, Town Planner

Chair Emmanuel Dockter called the meeting to order at 6:35 pm. The Chair asked for public comments there were none and he proceeded to the rest of the meeting agenda.

The Chair asked the committee if they had reviewed the minutes of the November 16, 2022 meeting. A motion was made and seconded to approve the amended minutes from the November 16, 2022 meeting. The motion was seconded and approved unanimously.

Chair Dockter welcomed Tammy and asked her to share the Capital Plans for Community Services.

Tammy started with the COA expansion feasibility study. Two COA Advisory Board members were either at the meeting or on Zoom. Tammy made the committee aware that the water heater that is over the kitchen leaked and must be replaced. This is creating issues with the ability to use the kitchen until it is replaced. The insurance company wants the hot water heater moved to the 1st floor and that will mean that we will lose space in the kitchen. The good news is there are 1500 new seniors participating at the COA. Tammy reminded the committee that the original COA plan was for 10,000 square feet. The center was built 12 years ago with 7,250 square feet. The facility is no longer meeting the needs and demands. Duxbury and Marshfield have added to their buildings and other communities are finding the need to look into expansion also. Chair Dockter suggested that the COA board needs to come up with a plan. One Advisory member asked if there is other available space at Sylvester for some programs. The plan needs to look at things comprehensively. The target would be FY25 to have information from the COA board. One question asked was what is the percentage of outside Hanover residents who come to the Hanover Senior Center – 35% are from outside of Hanover. Other ideas shared were adjusting schedules for programs. The idea of developing a plan is to be comprehensive. The COA Board is looking at FY'25 to share their plan. It is time to look to the future and plans need to be developed so that the Advisory Committee can fully advise the town of the need. There were no further questions or comments on the feasibility study.

Tammy shared the Ellis Field Improvements that are scheduled for FY24, \$75,000 +3 additional years. The back field at Ellis is being used by an outside baseball club. They take care of the field. Ellis fields and dugouts need work and upgrades. This would be accomplished in FY24, 25, 26 & 27. Chair Dockter asked who is going to advocate for these improvements. Tammy shared that Park & Rec will sponsor this project... Ellis field is part of Park & Recs strategic plan.

Tammy then moved to the basketball court improvements - Myrtle Street was an 8th grade civic project. Dave Delaney brought it forward. The B. Everett Field tennis court – is Pickle ball part of the plan. B- Everett Field is also part of the Park and Rec Master Plan.

The committee is looking for the 5 year strategic plan for all fields. They are looking for a bigger plan and then prioritize projects. The feedback to Park & Rec is to have sponsors come in to speak to Advisory with their long-term plan.

There were no questions. Chair Dockter thanked Tammy for her presentation.

Chair Dockter welcomed Ann and Christine.

CDMI is looking for \$18,000 for an E-Code Software Program that will standardize the layout for Bylaws/Regulations for the town. This is a user friendly program. The \$18,000 is for set-up. They take our bylaws and codify them. "This program is going to take all the manual labor out of it." There would be a \$1,200 annual fee. We send all information to E-Code and they do our updates. This program will be extremely user friendly and there will hyper-links when necessary so users don't have to seek and find on their own. Multiple departments currently have to work on the updates. With this program once the A.G office approves our bylaws we send that to E-Code and they do the updates. The committee had no questions.

Chair Dockter thanked Ann and Christine for their presentation.

Chair Dockter moved to the next agenda item – Member Discussion

Capital Review is Complete. The library had an item that is being funded by another funding source.

CPC is still outstanding. They have 5 applications. They will be scheduled in March to come in to meeting with the Committee.

The next meeting will be Wednesday, January 4, 2023. Joe will be sharing his initial Operating Budget. He will be looking for the Advisory Committee to provide feedback before the Select Board meeting on Monday, January 9th

A motion was made and seconded to adjourn the meeting. The motion passed. The meeting adjourned at 7:34 pm.