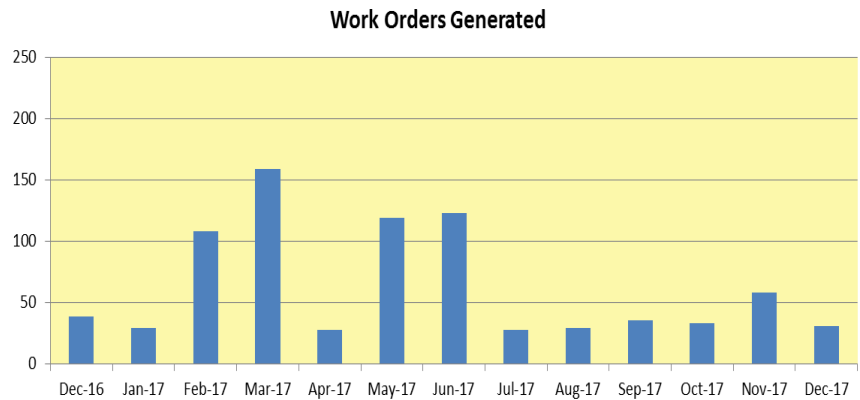
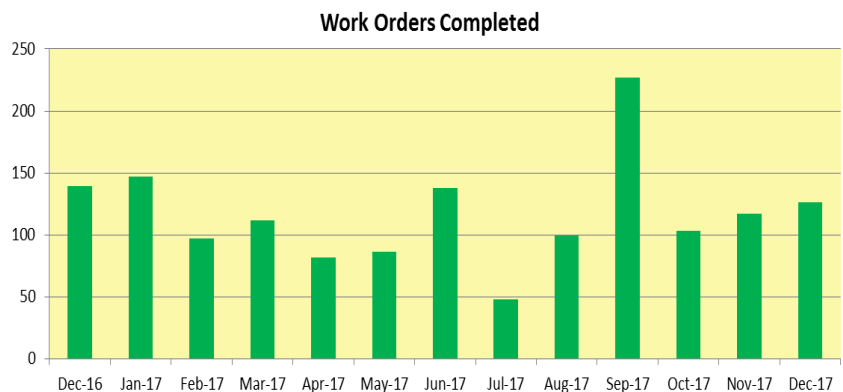


New work orders are corrective actions or general maintenance drivers, generated by staff requests, deficiencies detected by the department, scheduled PMs, grounds maintenance activity, and government regulations. An increase during winter generally reflects issues related to the heating season, while those in May/June reflect end of school activities and teacher requests submitted before their summer vacations.



Generally average around 100 per month. The low number in July reflects the impact of staff vacations and a tendency to perform tasks at this time that generally take more time to complete. The spike in September reflects the many shorter duration tasks typically needed once school resumes. Many work orders are an aggregation of tasks performed throughout one year, such as elevator services.



Outstanding work orders climb in June when teachers submit requests to be addressed during the vacation. During summer, the Facilities staff is often engaged in work that can only be performed during vacations e.g. painting classrooms; so the teacher requests are often deferred to late in the summer.

