

Town of Hanover
Advisory Committee
550 Hanover Street
Hanover, MA 02339

Meeting Minutes

Wednesday February 26, 2014

Opening:

John O'Leary called the meeting to order at 7:00p.m.

Committee Attendees:

John O'Leary, Helen Graves, Donald White, Angela Blanchard, Jim Van Arsedale, Jerry O'Hearn, Wayne Moores, Chris Martin,

Absent:

Nicole Duhamel

Meeting with DPW and Facilities:

Victor Diniak-Director of Public Works spoke about the Departments goals for the upcoming fiscal year 2015.

- Finish up road bond work
- Design work on Cardinal Cushing sidewalks
- Sidewalk on Silver St.
- Forge Pond Park on track-still needs scoreboards/dugout/paving/power –not yet pulled.
 - Chris Martin asked Victor Diniak about the open space maintenance process will be. Wants to know if it will be outsourced and what work could be done by town residents.

- Victor responded that the subject of maintenance is undecided. Discussions will need to be had to decide what the process will be.
- Transfer station budget will continue to run as normal
- Replacing salt shed on Winter Street
 - John O'Leary asked Victor to expand upon the process to replace this shed. Victor explained that DPW has an article in the warrant using Chapter 90 money to replace that shed.

Robert Murray- Facilities Engineering Manager spoke about the Facilities goals for upcoming Fiscal Year 2015:

- In process of converting to micro fiber for all mopping at all facilities. This would be more effective for cleaning as well as more sanitary.
- First Phase of the Study for the Sylvester Elementary School.
- High School Athletic Fields need updates by 3/15/14.
 - Jim Van Arsdale questioned Bob about whether the backstop issue had been resolved
 - Bob responded that it has been resolved. Nets will be going up behind the backstop to fix the issue.
- Facilities is proposing 2 new positions for FY2015:
 - An Administrative Assistant for Mr. Murray to better allow him to use his time. A job description of this position was presented to the Committee.
 - A Junior Engineer whose function would include monitoring all new systems, and assisting on all projects

John O'Leary spoke in regards to his concerns about the capital items from last year. The Committee expressed their desire to see a higher level of detail on capital requests when they are presented to the Committee.

John O'Leary suggested meeting with both DPW and Facilities again to allow the Advisory Committee to present any further questions they may have. The date of this meeting was not yet set.

Janine provided the Committee with an update on the School Business Manager. The current Business Manager Clinton Rowe resigned effective 3/14/2014, he will be taking accrued time until this date and he is no longer in the office. Janine will be working with both Troy and the interim director to help finalize the School Committee's budget.

Janine updated the Committee on the resignation of the Assistant Treasurer Gary Young. The position has already been posted and will close in two weeks' time. They are looking to fill this position ASAP.

Angela Blanchard addressed the Committee regarding her husband Fire Chief Jeff Blanchard. Angela informed the Committee that she had discussed accepting this position with the State Ethics Board in

detail before she made the final decision. In a written opinion presented to Angela it was stated that she can vote on all public safety issues as long as it does not stand to provide financial gain for the Fire Chief's salary. The Committee made it known to Angela that she was free to recuse herself from any votes that pertain to the Fire Department that she does not feel comfortable voting on. Angela stated that she recused herself from the Fire House Reserve Fund request voted on at the February 3, 2014 meeting.

John O'Leary asked for any Advisory Committee members who would like to volunteer to meet with Joe Salvucci from the Board of Selectman to discuss a watchman of the warrant committee. Chris Martin and Jerry O'Hearn both volunteered to attend with him. The date of this meeting was not set.

Meeting Minutes:

Chris Martin made a motion to accept the Advisory Committee meeting minutes of February 3, 2014 as written. Jerry O'Hearn seconded the motion, and it was so voted.

Meeting Schedule:

The Advisory Committee will be meeting with the Board of Selectman on February 26, 2014, the Police and Fire Chief on March 2, 2014, and the School Committee on March 12, 2014.

Adjournment:

Chris Martin made a motion to adjourn the meeting at 10:05pm. Don White seconded the motion, and it was so voted.

Prepared by: Jamie Noonan Advisory Committee Secretary