

**Advisory Committee  
Town of Hanover  
550 Hanover Street  
Hanover, MA 02339**

**Meeting Minutes of September 25, 2013**

**Committee Attendees:** Helen Graves, John O’Leary, Jerry O’Hearn, Wayne Moores, Jim Van Arsdale, Chris Martin, Nicole Duhamel, Donald White

**Others:** Finance Director Janine Smith, Town Manager Troy Clarkson, Police Chief Walter Sweeney, Director of Public Works Victor Diniak, Lauren Devine, Mike Tivnan, April Manupelli, Kevin McLeod, Kevin Zygadlo, others

Advisory Committee Chairman, John O’Leary called the meeting to order in the Advisory Committee hearing room at 7:00 p.m.

**Special Town Meeting Articles:**

**STM Article 6:** Police Chief Walter Sweeney provided an overview on Special Town Meeting Article 6 regarding fingerprint based criminal record background checks. The Police Chief and the Board of Selectmen are sponsoring this article. Chief Sweeney worked with Town Counsel on the development of this article. The proposed fee for the fingerprinting would be \$100. \$30 of this fee would go to the Commonwealth of Massachusetts. The remainder would go into a separate fund. If this article is approved at Town Meeting, the Board of Selectmen would have the option of developing a policy that requires finger printing for certain licenses.

**Forge Pond Park:** Mike Tivnan from the Parks and Recreation Committee spoke about the Special Town meeting articles that were submitted for additional funding for the Forge Pond Park project. He distributed a copy of a report that outlined projected revenues for tournaments at the park. He provided the following estimates for completing the outstanding work at the park:

Twelve dugouts -	\$140,000
Electrical conduit -	\$25,000
Paving -	\$105,000
Benches/ tables/ bleacher -	\$25,000
Solar Scoreboards -	\$65,000

Mike mentioned that the \$125,000 approved for the Forge Pond Park revolving fund at last year’s Town Meeting was being used for items such as bleachers and scoreboards, instead of maintenance. This is being done to get the park ready for spring tournaments.

Mike Tivnan, Parks and Recreation Committee, and Director of Public Works, Victor Diniak provided an overview of the history of the Forge Pond Park project. A discussion about possible funding sources for this project took place. Landscaping options for the park were discussed. It

was mentioned that the original plan for the park was to also provide a place for passive recreation. The sign at the entrance to the park was discussed.

Troy Clarkson mentioned that there would be a public forum at Town Hall, next Wednesday evening, October 2 at 6:00 p.m. An overview of the Forge Pond Park will be provided at this time.

Victor Diniak mentioned that he is currently researching the cost of subcontracting out the landscaping work at the park.

The Parks and Recreation Committee will be exploring other fundraising options for the park including the selling of bricks, trees, and memorial benches.

It is anticipated that additional revenue will be raised by sponsorships on the baseball field scoreboards.

April Manupelli from the Parks and Recreation Committee said the possibility of getting grant money for “green” initiatives at the park is being explored.

**High School Athletics Field Improvements:** Kevin McLeod, a petitioner for STM Article 3 spoke about the reasons for the submission of an article to Special Town Meeting requesting funding for improvements to Athletic Fields at the High School.

The petitioned article requests \$800,000 for improvements to the Athletics Fields at the High School.

STM Article 4, submitted by the Community Preservation Committee requests \$65,000 or another sum for the design, permitting, and repair of recreational facilities at the High School.

A general discussion took place about the High School track, tennis courts, and baseball fields.

**Next Meeting:** The Advisory Committee will attend the open forum at 6:00 p.m. on Wednesday, October 2, 2013, and then hold a regular meeting afterwards.

**Finance Update:** Finance Director Janine Smith asked if there was any feedback on the sample employee worksheets for budget planning she had provided to the Committee. If anyone has any feedback on these worksheets, they should send their comments to Janine by the end of this week. The Advisory Committee requested a copy of the Bond Schedule for their next meeting.

**Budget Liaison:** The discussion and assignment of budget liaisons was postponed until the next meeting.

**Meeting Minutes:** Helen Graves made a motion to accept the Advisory Committee meeting minutes of July 15, 2013 as written. Jerry O’Hearn seconded the motion, and it was voted unanimously. Donald White, Chris Martin, and Nicole Duhamel abstained from voting since they were absent from this meeting. Helen Graves made a motion to accept the Advisory

Committee meeting minutes of September 11, 2013 as written. Jim Van Arsdale seconded the motion, and it was voted unanimously.

Chris Martin made a motion to adjourn the meeting at 10:05 p.m. Jerry O'Hearn seconded the motion, and it was voted unanimously.

Prepared by: Audrey Barresi, Advisory Committee Secretary