

**Advisory Committee
Town of Hanover
550 Hanover Street
Hanover, MA 02339**

Meeting Minutes of October 2, 2013

Committee Attendees: Helen Graves, John O’Leary, Jerry O’Hearn, Jim Van Arsdale, Chris Martin, Nicole Duhamel

Absent: Wayne Moores, Donald White

Others: Finance Director Janine Smith, Town Manager Troy Clarkson, Recreation Administrator, Lauren Devine, April Manupelli, Amy Perkins, others

The Advisory Committee attended the public forum about Forge Pond Park at 6:00 p.m. in the Large First Floor Hearing Room.

At the conclusion of the public forum, at 8:00 p.m., the Advisory Committee reconvened for their regular meeting in the Advisory Committee hearing room.

Advisory Committee Chairman, John O’Leary called the meeting to order at 8:00 p.m. in the Advisory Committee hearing room.

Special Town Meeting 1: Parks and Recreation Committee member, April Manupelli provided information about Special Town Meeting Article 5, which requests \$20,000 in funding from the CPC for the design of a pocket park at Gallant Field. She stated that her committee was approached by the CPC about submitting this article. The plan for the new park would include removing the baseball field, adding some walking paths and landscaping, and installing an ADA playground. It was discussed that the Parks and Recreation Committee could apply for a grant to pay for the ADA playground.

CPC Funds: Finance Director Janine Smith provided an overview about CPC Funds. She reminded the committee that a project needs to be recommended by CPC before it can be voted at Town Meeting. Any CPC article involving borrowing requires a 2/3 vote at Town Meeting. The CPC budgeted reserve of \$224,699 was voted on at last year’s Town Meeting. The Department of Revenue has not certified the CPC funds we have in savings so they are not available for Special Town Meeting articles. There is currently \$102,000 available in the Open Space Reserve Fund.

If a motion passed at Town meeting to support the \$800,000 requested in the petition article for the King Street fields, it would not require an override, but would cause an increase in the debt service budget.

A discussion took place about some of the Town’s outstanding debts, including the High School project.

Special Town Meeting Article 1 – Forge Pond Park Project: Helen Graves made a motion that the Town not accept Special Town Meeting Article 1 submitted by petition and take no further action. Gerry O’Hearn seconded the motion, and it was voted unanimously.

Special Town Meeting Article 2 – Forge Pond Park Project: Jim Van Arsdale made a motion to accept this article submitted by the CPC as written. Helen Graves seconded the motion, and it was voted unanimously.

Special Town Meeting Article 3 – Athletic Field Improvements: Hanover Public Schools: Helen Graves made a motion that the Town not accept Special Town Meeting Article 3, and take no further action.

Special Town Meeting Article 4 – Design and repair of Hanover High School Athletic Fields: Nicole Duhamel made a motion to accept this article submitted by the CPC as written. Jim Van Arsdale seconded the motion, and it was voted unanimously.

Special Town Meeting Article 5 – Design of Gallant Field Pocket Park: John O’Leary recused himself from the discussion and vote on this article. Jim Van Arsdale made a motion that the Town not accept this article and take no further action. Chris Martin seconded the motion, and it was voted unanimously.

Special Town Meeting Article 6 – Amend Town Bylaws – Fingerprint background checks: Helen Graves made a motion that the Town accept this article as written. Jim Van Arsdale seconded the motion, and it was voted unanimously.

Budget Timeline: The Committee received a copy of the Budget Implementation Timeline. Helen Graves made a motion to accept the Decision Making Process schedule listed on the timeline. Chris Martin seconded the motion and it was unanimously.

Meeting Minutes: Chris Martin made a motion to accept the Advisory Committee meeting minutes of September 25, 2013 as written. Jerry O’Hearn seconded the motion, and it was voted unanimously.

Next meeting: The Advisory Committee’s next meeting will be held at 7:00 p.m. on Wednesday, October 9.

Prepared by: Audrey Barresi, Advisory Committee Secretary