

HANOVER COUNCIL ON AGING

Minutes of the Regular Advisory Board Meeting, August 14, 2017

The Regular Meeting of the Hanover C.O.A. Advisory Board (Board) was held on Monday, August 14, 2017 at the Hanover Senior Center. The meeting was called to order by Donald Buckley at 9:00 AM. Seven members were present: Donald Buckley, Richard Farwell, Claire Flynn, Ellie Kimball, Roger Leslie, Carol Mattes and Les Molyneaux. Additional attendees were Assistant Town Manager and Community Services Director, Anthony Marino, and COA Director Tammy Murray.

Chairman Buckley introduced the new director to the board.

Chairman Buckley introduced our new board member.

The minutes from the July 10, 2017 Regular Meeting were accepted.

Secretary Carol Mattes shared that she corresponded with our new board member Les sharing our By-Laws, Guidelines, Strategic Plan and Handbook.

Chairman Buckley turned the meeting over to Director Murray.

Director Murray shared that she would be providing the board with a Director's Report and the COA Statistics Report each month. She reviewed her director's report with the board. There was a question regarding how GATRA gas reporting will be handled going forward with the DPW and another question regarding Zone Wellness with the YMCA. They will be offering a free wellness program and discussion in the next few months with the potential of having programs run at the COA. Another question was asked about medical transportation and Director Murray shared that there had been issues around proper insurance for the medical rides. There has been a resolution to those issues and we will be able to again provide medical rides by volunteers.

Director Murray also shared the mission statement from Boston for our review.

Director Murray shared that there will be a Senior Center Community Cookout this Friday, August 18th at noon.

Director Murray also was asked about the postponement of the Art Matters program scheduled for Friday, August 11th. Director Murray was not aware that a formal postponement had not been made to the community. This program had been postponed prior to her arrival. She shared that she is going to use the myCOA system to access who is registered and call the registered seniors of cancellations in the future. Communication is important! The calendar was done for 3 months and changes were necessary for the Art program and we will work to be careful to inform participants of changes in the future.

Director Murray shared that she is working on making some changes to the monthly newsletter. There was discussion on cost saving measures for the newsletter. A couple of areas for cost savings would be to have volunteers fold and mail the newsletter along with asking recipients if they would prefer receiving the newsletter via email, facebook or regular mail.

Director Murray also shared that she has been working on safety strategies since attending the safety program. She is working with the town to install a panic button. She is creating emergency protocols and scheduling Alice training for the staff by the police trainer.

The meeting adjourned at 9:55 AM.

The next regular meeting will be on Monday, September 11, 2017 at 9:00 AM.

Respectfully submitted,

Carol Mattes

Carol Mattes
Secretary

CC: Hanover Council on Aging Advisory Board Members
Tammy Murray, Hanover Elder Services Director
Assistant Town Manager/Community Services Director Tony Marino
Town of Hanover Selectman