



**Town of Hanover Conservation Commission**  
Hanover Town Hall, 550 Hanover St., 2<sup>nd</sup> Floor Meeting Room  
**MINUTES for May 21<sup>st</sup>, 2014**

Approved June 4, 2014

Those Members and Staff present: Lisa Satterwhite, Vice Chairman; Frank Brierley, Hearing Officer (arrived at 6:45 PM); Justin Shepard, Commissioner (arrived at 6:50 PM); William Woodward, Commissioner; Brian McLoone, Associate Member; Sandra MacFarlane, Asst. Conservation Agent.

Those Members and Staff not present: Lou Paradis, Chairman; Amy Walkey, Conservation Agent

**6:30 PM** – Vice Chair Satterwhite stepped in as Acting Chairman for this meeting. At the Chair's invitation, Associate Member Brian McLoone stepped in as a full member to fill a quorum of the Commission.

The Acting Chair, Lisa Satterwhite, opened the meeting and made the following announcements:

**I. ANNOUNCEMENTS & DATES TO REMEMBER:**

1. **June 4 & 18, 2014 @ 6:30 PM** in 2<sup>nd</sup> Flr. Mtg Room - Town Hall
2. **Vacancies on Commission**- 1 Associate position

**II. PRESENTATION:**

1. **Indian Pond Trail**- Eagle Scout Candidate, Kyle Grant (Indian Head River/Riverside Dr. Conservation Parcel)  
Eagle Scout Candidate Kyle Grant was present to update the Commission on the status of his bridge and boardwalk project on the Indian Head River/Riverside Dr. Conservation Parcel and to obtain approval and signatures for the completed project. The presentation included many photos including original site conditions, work progress, and completed structures, with a detailed explanation of how the project progressed. The Commission commended Scout Grant for his efforts and noted that his presentation was one of the best to come in front of the Commission. Commissioner Woodward added comments regarding the successful efforts to lessen impacts to sensitive areas, the excellent structural integrity of both the bridge and the boardwalk, and further commended Scout Grant on his enhancement to the town's trail system. With gratitude and approval of the Commission, the Chair signed Scout Grant's project approval form. Scout Grant announced that there will be a Dedication of the bridge and boardwalk on June 28<sup>th</sup> at 2:00 PM and invited that Commission to attend. He requested a site inspection by the Commission prior to that date, June 28, 2014.

**6:45 PM**- Commissioner Brierley arrived. Acting Member McLoone stepped down to resume Associate Member status.

**III. ACTION ITEMS:**

1. **28 Bard Rock Lane**- SE 31-1049, Certificate of Compliance

**6:50 PM**- Commissioner Shepard arrived.

VOTE: Upon a motion and second made by Commissioners Shepard and Brierley, it was voted 4-0-0 to issue the Certificate of Compliance pending conservation post installation confirmed by the Agent.

**III. PUBLIC HEARINGS:**

1. **BL 14-22, #99 Donna Dr.**- RDA- *for repair of existing deck on sono tubes in BZ to BVW*

PRESENT: James Smith, Property Owner

DISCUSSION: Mr. Smith explained the project as the upgrade and expansion of a wooden residential deck and outside set of stairs. He pointed out that in order to maximize the depth of the deck and minimize impacts to buffer zone to an on-site Bordering Vegetated Wetland (BVW), the expansion consisted of a 2 ft. overhang from five (5) new support posts. He pointed out that three (3) of the proposed support posts are within the 50 ft. setback to BVW at 47 ft., but are proposed on lawn area. In response to the Asst. Agent's questions regarding equipment to be used on site during construction, Mr. Smith explained that installation of support posts will be done using a hand-held motorized auger only. The Asst. Agent reported that the Agent's site inspection confirmed BVW on the rear portion of the property, but that the project would not adversely impact the BVW.

VOTE: Based on the discussion above and upon a motion and second made by Commissioners Woodward and Brierley, it was voted 4-0-0 to close the hearing and issue a Negative #3 Determination of Applicability.

**2. BL 14-23, Route 53- RDA- road widening and stormwater improvements between Route 3 entrance & Webster St. in BZ to BVW**

PRESENT: Gene Crouch, PE, VHB, Inc., Applicant's Representative

DISCUSSION: Mr. Crouch presented a plan dated 12/20/13 showing Phase 4B of a transportation and stormwater management improvements project along Washington St., Route 53. He noted that the project included widening of approximately 1,600 linear ft. of roadway layout. Also, that a portion of buffer zone to a Bordering Vegetated Wetland (BVW) would be temporarily disturbed during work to upgrade stormwater structures. He pointed out the location of erosion control materials which will stay in place during construction. Further that by end of each work day, all open trenched areas will be closed.

The Asst. Agent reported that the Agent's site inspection confirmed the presence of a small area of BVW, and that the drainage pipe replacement project will not negatively impact the BVW.

VOTE: Based on the discussion above and upon a motion and second made by Commissioners Shepard and Brierley it was voted 4-0-0 to close the hearing and issue a Negative #3 Determination of Applicability.

**3. BL 14-11, SE 31-1086, #2000 Washington St.- NOI- continued from 5/07/14 meeting**

PRESENT: Thomas Pozerski, PE, Merrill Associates, Inc., Applicant's Representative;

DISCUSSION: Mr. Pozerski updated the Commission on the project since the 5/7/14 meeting, including correspondence from David Nyman, PE, CEI, Inc., Planning Board's Consulting Engineer, regarding stormwater management design and location. He pointed out that all of Mr. Nyman's comments and concerns were addressed. Abutter James Kelleher, 2048 Washington St., stated that he was pleased with the revised culvert design and had no further concerns with the project. The Asst. Agent reported that in speaking with both the Planning Board Asst. and the Conservation Agent, it was confirmed that revisions to the plans were approved by both the Planning Board and Mr. Nyman.

VOTE: Based on the discussion above and upon a motion and second made by Commissioners Woodward and Brierley it was voted 4-0-0 to close the hearing and issue a standard Order of Conditions.

**4. BL 14-04, SE 31-1085, #775 Washington St.- NOI- continued from 4/16/14 meeting**

PRESENT: Terrance McGovern, PE, Morse Engineering, Inc., Applicant's Representative; David Delaney, Prop. Owner

DISCUSSION: Mr. McGovern updated the Commission on the project since the last meeting on 4/16/14. He pointed out additional revisions required by the Planning Board and explained items within a response letter from Morse Engineers to David Nyman, PE, CEI, Inc., Planning Board's Consulting Engineer, regarding proposed stormwater management design and location. The Asst. Agent noted upcoming Planning Board meeting dates for the project and commented on portions of the Post Construction Operation and Maintenance Plan. Specifically:

- a. the use of "straw wattles" for erosion control- should be replaced with mulch tube or filter sock type of erosion control as per Commission's prohibition on the use of hay bales and similar types;
- b. due to the location of the site within the Aquifer Protection District, insertion of a section for snow plowing, snow storage/removal, use of alternative salt/sand mix, and signage for same, including removal of salt/sand from parking lots nearest to wetlands;

Mr. Delaney noted that he was very conscientious regarding winter care of the site, but agreed that it would make it clear in the O & M Plan. He also agreed to place snow storage signs as far away from the resource area and on pavement if possible. In response to the Asst. Agent's questions regarding the landscaping plan, Mr. Delaney agreed that only native New England plants will be used. In regard to the existing building, Mr. Delaney noted that it may be used for photography of special and classic vehicles. In response to the Asst. Agent's questions regarding disposal or reuse of waste oil, Mr. Delaney explained that he did have waste oil burners and may use such in the existing building. As Mr. Nyman's response letter has not been received, Planning Board Meetings are pending, and the O & M Plan is to be revised, the Commission recommended a continuance.

VOTE: Based on the discussion above and upon a motion and second made by Commissioners Shepard and Woodward it was voted 4-0-0 to continue the hearing to June 4, 2014 at 7:00 PM.

**V. ADMINISTRATIVE:**

1. **Minutes-** 5/7/14- No action taken.
2. **Correspondence-** Reviewed without comment.  
**Reports and Minor Permits:**
  - a. Conservation Staff- General and Ongoing Enforcement Issues- The Asst. Agent gave a brief report on ongoing projects and pending applications.
  - b. Open Space Committee Liaison Report and Community Preservation Committee Report- none
3. **Other:** *Those items not reasonably anticipated by the Chair within 48 hours of the meeting.*

**8.30 PM**

Upon a motion and second made by Commissioners Brierley and Shepard, it was voted 4-0-0 to adjourn the meeting.

Minutes Respectfully Submitted by  
Sandra D. MacFarlane, DMI, Asst. Conservation Agent  
Conservation Office

Documents Reviewed:

- 5/21/14 Agenda
- RDA application packet for 99 Donna Dr.
- RDA application packet for Route 53 Trans. Improvements project
- NOI application packet for 2000 Washington St., Jannell Ford
- Engineering Letter Reports prepared by David Nyman, PE, CEI, Inc., for Jannell Ford, 2000 Washington St., dated 4/10/14 and 4/24/14
- Environmental Letter Reports prepared by Brad Holmes, PWS, MCA- ECR, LLC dated 5/12 and 5/16/14 for Jannell Ford
- NOI application packet for 775 Washington St.
- Engineering Letter Reports prepared by David Nyman, PE, CEI, Inc., for 775 Washington St.
- Abutter Letter dated April 10, 2014 from Jacobs House Real Estate Trust, James Kelliher, Mgr. re: 775 Washington St.
- Conservation Commission Minutes from 5/7/14 meeting