

Hanover Advisory Committee
550 Hanover Street
Hanover, MA 02339
Meeting Minutes
Wednesday, March 16, 2016

Opening:

The meeting was opened at 7:01 p.m. by Chris Martin, Chairman.

Committee Attendees:

Chris Martin
Jerry O'Hearn
Wayne Moores
Edward Hickey

Brandon Freeman
Sandra Hayes
Joan Port-Farwell
Emmanuel Dockter

Absent

Angela Blanchard

Other Attendees:

Janine Smith, Director of Finance

Approval of Minutes

Sandra Hayes made a motion to accept the minutes from *March 9, 2016*. This was seconded by Wayne Moores. Joan Port-Farwell, Edward Hickey and Emmanuel Dockter all abstained as they were not in attendance at the March 9th meeting. The remaining Committee members were in favor and the motion passed.

The Committee discussed the Capital Improvement requests from the Hanover Police Department including 3 new vehicles. A long discussion was had regarding possibly only purchasing 2 new vehicles and appropriating some funds for maintenance. Sandra Hayes and Emmanuel Dockter questioned what the proposed budget would be for maintenance. Wayne Moores stated that if the retained vehicle was older, repair parts may not be readily available. A discussion was had regarding fleet maintenance. Janine Smith stated that a current and detailed list of Town of Hanover owned vehicles was being worked on. It was agreed that Chris Martin would contact Police Chief Walter Sweeney regarding the 3 new vehicle requests.

The Committee discussed the proposed FY17 budget for the Hanover Police Department. Edward Hickey stated he had no issues with the budget and was pleased with it. Edward Hickey made a motion to accept the FY17 budget for the Hanover Police Department. This was seconded by Sandra Hayes. All were in favor and the motion passed. The Committee then worked on some proposed draft commentary for **Article 12-General Fund Operating Budget**.

The Committee discussed the Capital Improvement requests from the Hanover Fire Department including restoration of a fire pumper engine and purchase of a fire command vehicle. Edward Hickey made a motion to support **Article 19 Appropriate Funds-Fire Pumping Engine**. This was seconded by Jerry O'Hearn. All were in favor and the motion passed. It was agreed that Edward Hickey would contact Fire Chief Jeffery Blanchard regarding the fire command vehicle request.

The Committee discussed the proposed FY17 budget for the Hanover Fire Department. A discussion was had regarding manning the fire house with 12 hours shifts versus 24 hour shifts. A discussion was had regarding hiring additional fire fighters versus paying overtime to the current staff. Edward Hickey made a motion to accept the FY17 budget for the Hanover Fire Department. This was seconded by Sandra Hayes. All were in favor and the motion passed. The Committee then worked on some proposed draft commentary for **Article 12-General Fund Operating Budget**.

The Committee discussed the Capital Improvement requests from the Hanover Facilities Department. Joan Port-Farwell inquired if there was a list of the status of previously approved projects. Janine Smith stated she had a list and would forward it to the Committee. It was agreed that Emmanuel Dockter would contact Robert Murray regarding the Capital Improvement requests from Facilities.

The Committee discussed the need to research the benefits of fleet management software and the possibility of a fleet management consultant.

A brief discussion was had regarding the possibility of the Hanover Board of Selectmen implementing a policy that requires a time frame for completion of approved warrant articles.

Edward Hickey made a motion to nominate Chris Martin to the Sylvester School Redevelopment Committee. The motion was seconded by Joan Port-Farwell. All were in favor and the motion passed.

Next Meeting

The next scheduled meeting is on Wednesday, March 23rd at 7pm. Hanover Assessor Robert Cole will be invited to the next meeting.

Adjournment

Sandra Hayes made a motion to adjourn the meeting. The motion was seconded by Joan Port-Farwell. All were in favor and the meeting adjourned at 8:54 pm.