

**Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, November 17, 2014 @ 7:00 PM.**

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Present were Chairman Harold L. Dunn, Vice Chairman Susan M. Setterland, Joseph R. Salvucci, Brian E. Barthelmes and Robert S. O'Rourke. Also present: Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee.

At 7:00 PM Chairman Dunn opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

The Board voted to approve the meeting minutes of 10-20-14 including executive session; Chairman Dunn abstained from the vote he did not attend the October 20<sup>th</sup> meeting.

The Board met with Ataul Ahmad regarding his interest in serving on the Cultural Council and voted to appoint Ataul Ahmad to the Cultural Council term to expire June 30, 2015.

The Board met with Michelle Cavallaro regarding her interest in serving on the Parks and Recreation Committee and voted to ratify the Moderator's appointment of Michelle Cavallaro to the Parks & Recreation Committee term to expire October 31, 2017.

The Board met with Juvelyn Hartweg and voted to approve a One-Day Wine Only License to Juvelyn Hartweg for a fundraiser at the South Shore Children's Museum at 1775 Washington Street on November 30<sup>th</sup> from 4:00 p.m. – 7:00 p.m. subject to the Board's Policy and Department Head/Public Safety approval.

The Board met with Police Chief Walter Sweeney for a departmental report (see attached).

The Board met with Jeffrey Morrill from Planet Subaru regarding the expansion of a Class I Motor Vehicle License. Chairman Dunn noted the past practice of the Board to require that all the parking spaces be lined; the Board agreed. The Board voted to approve the expansion of a Class I Motor Vehicle License to Planet Subaru, Inc. 596 Washington Street from a total of 218 vehicles to a total of 540 vehicles for sale, service storage and/or display, as presented.

The Board met with Town Clerk, Catherine Harder-Bernier for an election recap. The Town Clerk explained the counting process of provisional ballots, write-in ballots, absentee ballots and the 17 ballots not run through the machine because of a jam and how the election was followed strictly by the State statute. The Board discussed the process for the re-count being held on November 22<sup>nd</sup>.

The Board voted "nunc pro tunc" to approve a One-Day Wine & Malt License to Lauren Coughlin, SKY Restaurant on November 13<sup>th</sup> at Prime Motors, 2060 Washington Street from 6:00 p.m. – 9:00 p.m. Selectman Salvucci abstained from the vote.

Vice-Chairman Setterland volunteered, with the Board's approval, to coordinate and prioritize the Selectmen's existing Policies with the Town Manager. Selectman Barthelmes provided the Board with a draft policy on "Board of Selectmen Operating Procedures" for review.

**Town Manager Report:**

- The Board received the list of prioritized Board of Selectmen/Town Manager Goals for FY15 for consideration at a future meeting.
- The Associate Planner position has been filled by Heather Lamplough.
- The Board has been provided with the presentation for the Park and Clock project.
- The Board agreed with the proposed Holiday schedule:
  - Wednesday, November 26 – Town Hall closed at 2PM
  - Friday, November 28 – Town Hall closed
  - Wednesday, December 24 (Christmas Eve) – Town Hall closed at noon
  - Wednesday, December 31 – Town Hall closed at 2PM
- Will check with the appropriate personnel regarding having the November 22<sup>nd</sup> recount televised.
- Informed the Board there is a meeting with employees on November 19<sup>th</sup> regarding the Personnel Regulations.

Chairman Dunn asked if any member of the audience had any comment or item for discussion for the Open Forum portion of the meeting; Kevin Zygadlo commented on the attention to detail the Town Clerk provided at the November 4<sup>th</sup> elections.

Meeting ended and adjourned at 8:48 PM.