

**Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, October 20, 2014 @ 7:00 PM.**

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Present were Vice Chairman Susan M. Setterland, Joseph R. Salvucci, Brian E. Barthelmes and Robert S. O'Rourke. Also present: Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee. Chairman Harold L. Dunn was unable to attend.

At 7:00 PM Vice-Chairman Setterland opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

The Board voted to approve a One-Day Wine & Malt License to South Shore Habitat for Humanity on November 1<sup>st</sup> at 645 Washington Street from 7:00 p.m. – 10:00 p.m. for the View the “U” event. Selectman Salvucci abstained from the vote.

The Board voted to approve a One-Day Wine & Malt License to Jenna Smith Gomes on October 30<sup>th</sup> at the Cardinal Cushing Centers, 400 Washington Street from 5:30 p.m. – 7:30 p.m. for the Founder's Society event. Selectman Salvucci abstained from the vote.

Vice-Chairman noted the ABCC Advisory issued on September 8, 2014 relative to the Town's Off-Premises Retail Licenses noting the establishments listed are and have been in compliance with the laws. The Board voted (3-1 Selectman Salvucci opposed) to approve the change the hours of operation from Noon to 10:00 a.m. on Sundays for Off Premises Retail Alcoholic Beverages Licenses in accordance with the September 8, 2014 ABCC Advisory for: TD Beverage, Inc.; Kanudo, LLC dba Vintage Wine and Spirits; Assinippi Liquors, Inc.; HSK, Corp. dba Twin's Convenience Store; AR Package, Inc. dba Hanover Liquors; MAHI Corp. dba Home Spirits, Inc.; and Mycost, Inc. dba Myette's Country Store.

The Board voted to expand the closing hours for HSK, Corp. dba Twin's Convenience Store from Monday - Saturday from 8:00 a.m. to 10:00 p.m. to Monday - Saturday from 8:00 a.m. to 10:30 p.m.

The Board voted to change the closing hours for JNH, LLC dba Lindy's General Store to 8:00 a.m. to 9:00 p.m. Monday - Thursday; 8:00 a.m. to 10:00 p.m. on Friday and Saturday and 10:00 a.m. to 9:00 p.m. on Sunday.

At 7:09 p.m. Vice-Chairman Setterland read the Public Hearing Notice (attached) regarding petition 16479696 submitted by National Grid and Verizon New England, Inc. regarding the relocation of Pole #22 on Myrtle Street noting the notice was provided via U.S. Mail to abutters on October 10, 2014 (list attached). The Board met with Brandon Bravetti of National Grid who noted the request came from the customer at 124 Myrtle Street. Selectman Barthelmes noted a condition of granting the permit be that prior to setting the poles the applicant meet on-site with Deputy Superintendent MacLean and Merritt to verify that the poles will not adversely impact the water main or the culvert and that the Town be empowered to authorize the utility to move the poles a few feet in either direction if necessary to protect the Towns interests in maintaining both the water main and the drainage. The Board voted to authorize National Grid and Verizon New England, Inc. to relocate Pole #22 on Myrtle Street outlined on Petition Number 16479696 dated August 25, 2014, including the recommendations of the Director of Public Works as noted by Selectman Barthelmes. The Hearing closed at 7:12 p.m.

The Board voted to ratify the Moderator's appointment of Kevin McLeod to the Community Preservation Committee.

The Board voted to declare the month of November "Pancreatic Cancer Awareness Month" in the Town of Hanover. The Board requested the proclamation be posted to the Town's website.

The Board voted to approve the Executive Session Minutes of 9-8-14 and the Meeting Minutes of 10-6-14 including Executive Session.

The Board received the policies issued by the Board of Selectmen from 2000-2014 for review.

At 7:15 p.m. the Board met with Janine Smith, Finance Director who provided and reviewed a PowerPoint presentation on a Financial and Staff Reorganization (attached). The Board requested that the next presentation include before/after dollar amounts showing the savings. Selectman Salvucci noted the current part-time Accounts Payable Clerk position increasing to a full-time position. The TM noted additional savings may result with the consolidation in Phase II; with a full-time the DPW position transferring to Town Hall. Vice-Chairman Setterland suggested the proposed increases being provided to the staff be done in tiers and would like to see a compensation study on these positions. Vice-Chairman Setterland suggested the "before and after" on the next phases would be helpful. Ms. Smith noted Melanson Heath was engaged to make prior bank reconciliations current and expects to wrap things up this week; the information packet will go to DOR within two weeks, explained moving forward having the checks and balances in place, explained Trust Accounts, and Meals Tax dedicated to OPEB.

The Board met with Victor Diniak, Director of Public Works for a Departmental Update (see attached). The Board received the CEI Peer Review of Weston and Sampson's Work relative to Manganese Removal at the Pond Street Water Treatment Plant and the Water Leak Detection Survey.

The Board received the Stetson House License and the existing preservation restrictions. Roger Leslie member of the Board of Overseers of the Stetson House was present and discussed his concerns with the License and respectfully requested that the Board of Overseers of the Stetson House be included on the License. The TM noted the only the Selectmen can formalize the License to include the Board of Overseers. The Board requested this topic be placed on the Boards next agenda and invite members of the Historical Society and the members of the Board of Overseers of the Stetson House to attend.

The Board discussed the Board of Selectmen/Town Manager Goals for FY15 and requested the TM prioritize the goals for the Board's next meeting.

Town Manager Report:

- The TM requested the Board take action on the appointment of Amy Lipman White and Tracy Grady to the Community Access and Media Committee. The Board noted their familiarity with both candidates and voted to appoint Amy Lipman White and Tracy Grady to the Community Access and Media Committee. Appointment expires June 30, 2015.

- The TM reported he attended the ALICE training at the High School last week and has asked Chief Sweeney to adapt the program for Town Hall.

Vice Chairman Setterland asked if any member of the audience had any comment or item for discussion for the Open Forum portion of the meeting; no response.

At 9:21 PM Vice Chairman Setterland requested a Roll Call Vote of the Board to go into Executive Session in accordance with MGL 30A, Section 21, Subsection 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and MGL 30A, Section 21, Subsection 3 to discuss strategy with respect to collective bargaining or litigation that an open meeting may have a detrimental effect on the bargaining or negotiating position of the body. The Board will not reconvene in Open Session. Roll Call Vote: S. Setterland, aye; J. Salvucci, aye; B. Barthelmes, aye; and Robert O'Rourke, aye. Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee were also present. Any discussion relative to Police or Fire Selectman Salvucci will recuse himself. Chairman H. Dunn was unable to attend.

Meeting ended and adjourned at 10:00 PM.