

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, June 2, 2014 @ 6:30 PM.

Present were Chairman Harold L. Dunn, Vice Chairman Susan M. Setterland, Joseph R. Salvucci, Brian E. Barthelmes and Robert S. O'Rourke. Also present: Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee.

At 6:30 PM Chairman Dunn opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

At 6:30 PM Chairman Dunn requested a Roll Call Vote of the Board to go into Executive Session in accordance with MGL 30A, Section 21, Subsection 3 to discuss strategy with respect to collective bargaining or litigation that an open meeting may have a detrimental effect on the bargaining or negotiating position of the body. The Board will reconvene in Open Session. Roll Call Vote: Chairman H. Dunn, aye; J. Salvucci, aye; S. Setterland, aye; B. Barthelmes, aye; and Robert O'Rourke. Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee were also present. Any discussion relative to Police or Fire Selectman Salvucci will recuse himself.

At 7:15 PM the Board returned to Open Session.

The Board voted to approve the meeting minutes of 5-19-14.

The Board conducted interviews with William Flynn, Carol Mattes and Roger Leslie regarding their interest to serve on the Council on Aging Advisory Board; members of the Council on Aging Advisory Board were also present. During Mr. Leslie's interview he withdrew himself and stated his support of William Flynn. There was a discussion on the Advisory Board appointing one of the applicants to fill the vacancy; the Advisory Board noted their bylaws note they bring a recommendation to the Selectmen; the TM noted the Selectmen can accept a recommendation but the Town's Bylaws (Section 4-10 attached) notes the members shall be appointed by the Board of Selectmen. The members of the Advisory Board noted they will be meeting on June 9th and will provide a recommendation to the Selectmen at the Selectmen's next meeting. The Selectmen agreed to hear the recommendation of the Advisory Board before appointing someone to the vacancy. Selectman Salvucci noted at a previous meeting Bob Shea publically noted his interest in servicing on the Advisory Board; Chairman Dunn noted Mr. Shea withdrew.

Chairman Dunn read the following statement: The Board of Selectmen in conjunction with the Board of Assessors want to make the residents of Hanover aware that during the next couple of months, employees of Vision will be active in Town performing statistical revaluations on residential properties. A physical on-site visit to each property will not be necessary. Instead, Vision representatives will be conducting a review of each property from the public ways. All Vision representatives will carry Identification Cards, a letter of introduction from the Assessor and have their cars listed with the Assessor's Office and the Police Department. Police Chief Sweeney was present and noted to date there have not been any inquiries made by residents.

APPROVED 06/16/14

The Board voted to approve a One-Day Wine License to Catherine Follett, Hanover Chamber of Commerce, for an Invitation Only After Hours Networking Event at 1165 Washington Street on Tuesday, June 10th from 5:00 p.m. to 7:00 p.m. Selectman Setterland abstained from the vote.

The Board voted to approve the Hanover Newcomers Club/HFEE Road Race on Sunday, October 5th from 8:00 a.m. thru 12:00 noon subject to the Board's Policy & Public Safety recommendations. Selectman Salvucci abstained from the vote.

The Board received and discussed the draft Purchase Card Policy (attached). The TM noted the proposed Policy is being presented to the Board for review; the Policy will effectively deal with purchases made by Town employees in official capacity. A purchase card is widely used in municipalities; Bank of America is on the State Bid List and has been vetted and reviewed by the Commonwealth. The TM noted each Department Head will be assigned a credit card in their name on behalf of the Town, each card holder will provide receipts to the Finance Director for all purchases, credit limits are assigned to each card holder which are tightly controlled, and the bill will be issued to the Town. Chief Sweeney was present for the discussion and noted the difficulty to reserve conferences, etc. with the current system; in some instances purchases can only be made through the internet employees use a personal credit card and are then responsible for the taxes. The Board requested the liability for fraudulent purchases and the dollar amount of liability be researched, and to provide the current disclosure policy for the card.

The Board received a Town-Wide Revaluation Update (attached).

Town Manager Report:

- Service to Veteran's follow-up with Norwell and Duxbury is ongoing and I have been in contact with Ray Miller.
- The Board received the proposed organizational chart with the FY10 and FY 12 salaries as requested.
- Implemented the new broadcast equipment starting with tonight's meeting.
- Next agenda will include another Carnival request.
- Hanover Day Carnival will be held on June 20th and June 21st, the terms and conditions are included on the License.
- Our consultant is still pursuing the surety (Hanover Insurance) on the Wind Turbine. Hanover Insurance has agreed our consultant is better to manage the process than the General Contractor.
- At Forge Pond the irrigation system was installed and the final sod around the concession stand will be installed on June 10th. Signed the contract with the concessionaire Working with Mike Tivnan on a final punch list; Mike with working with the Walnut Hill Garden Club on landscaping.
- The Department Heads continue to meet regarding the AAU Tournament at Universal Sports a requirement of the tournament is that the air conditioning must be installed or the event will not move forward, have use of the lot next door for parking, communication is on-going.

- Weston & Sampson peer review is ongoing. The water quality in North Hanover is good. Residents have been made aware they can have their water tested at any time.

Chairman Dunn asked if any member of the audience had any comment or item for discussion for the Open Forum portion of the meeting; no response.

Meeting ended and adjourned at 8:19 PM.