

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, May 19, 2014 @ 7:00 PM.

Present were Chairman Harold L. Dunn, Vice Chairman Susan M. Setterland, Joseph R. Salvucci, Brian E. Barthelmes and Robert S. O'Rourke. Also present: Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee.

At 7:00 PM Chairman Dunn opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response. Chairman Dunn asked for a moment of silence for Joan Picard who passed away on May 9th, Joan served as a Member of the Council on Aging.

The Board voted to approve a One-Day Wine & Malt License to Juvelyn Hartweg, South Shore Children's Museum on Thursday, June 5th from 5:30 p.m. to 8:30 p.m. Selectman Salvucci abstained from the vote.

The Board voted to approve the meeting minutes of 5-5-14.

The Board voted to accept the Open Data Policy 14-01 as written (attached). The TM noted as required in the Policy a Committee will be formed.

The Board received the 2014-2015 Board/Committee re-appointment list, the TM noted the list is for the Board's review; it is the intent to have the Board vote the re-appointments at the Board's June 16th meeting.

The Board received a request from Nasr Jewelers for a Pawn Dealer's License. The TM noted included in the Boards packet is a sample of regulations from another town which could be frame work for Hanover. Setting the regulations are within the authority of the Board, once set the regulations would go to Town Meeting to codify them as a Bylaw. The sample has been reviewed by Town Counsel and he concurred with the process.

Police Chief Sweeney provided the following regarding Pawn Dealers Licenses:

- There is a lot to learn with regard to this type of business and is in agreement with the TM.
- The Board should consider regulations for this new class of business.
- A pawn business is new to this community Chief Sweeney has reached out to other communities and businesses learn more about this type of license.
- Chief Sweeney suggested the following for the Board's consideration:
 - Inquire as to what is the applicants business plan, form of recordkeeping, intent of applicant, how long will the business be required hold items before resale, post regulations up front so if residents want to use the pawn services they know the rules of the business such as what the contract is, if it is a 21 day hold, or a 30 day hold, know the value of the object vs. the loan value assessed should the person want to repurchase the item prior to the expiration of the pawn item.
- Chief Sweeney suggested if the Board wants to entertain this type of license a working group should be formed to construct a license.

- Chief Sweeney noted the business requesting the license is a respected business in Town and currently holds a Junk Dealers License and operates within the regulations.

The Board noted their agreement with Chief Sweeney and voted to table this request to a future date unknown at this time.

The Board received the existing Organizational Chart and the proposed FY15 Employee Organizational Chart. The TM noted at the request of the Board the actual FY15 salaries are included in the proposed Chart any change will reflect the regular 2% increase unless it is a new position as identified and included in the budget. The TM noted the Board, at a future meeting, can vote to adopt the organizational chart, once voted by the Board the Chart will be posted to the website. The Board requested salaries from FY10 and FY12 be added to the chart.

Chairman Dunn read the following statement: The Board of Selectmen in conjunction with the Board of Assessors want to make the residents of Hanover aware that during the next couple of months, employees of Vision will be active in Town performing statistical revaluations on residential properties. A physical on-site visit to each property will not be necessary. Instead, Vision representatives will be conducting a review of each property from the public ways. All Vision representatives will carry Identification Cards, a letter of introduction from the Assessor and have their cars listed with the Assessor's Office and the Police Department.

The TM reported the Fire Department's septic system is failing and is being pumped weekly it remains operational but it will need to be replaced. The Director of Community Services has been authorized to exercise emergency procurement provisions to move forward; designs costs are between \$3,000 - \$4,000; construction could be \$30,000. The water line for the installation of the sprinkler system will be addressed during the septic construction. The wind turbine now has fallen into a state of inactivity the tip brakes continue to fail; working with Town Counsel and Bond Counsel to remedy; the Bond Company continues to pay all expenses.

Chairman Dunn welcomed new Selectman Robert O'Rourke and returning Selectman Susan Setterland.

Selectman Salvucci requested the Imperial Garden Sunday Entertainment License be delayed until one of the abutters to the property arrives; Chairman Dunn agreed.

The Board met with member of the Cultural Counsel regarding the addition of a carnival to Hanover Day; Chairman Dunn requested input from Police Chief Sweeney.

Chief Sweeney noted the area being used is the playground behind the rear parking lot at Sylvester School which not visible from Rt. 139. Chief Sweeney made the following requests:

- The vendor is to provide an up to date CORI check on any of the individuals who are working on that company's behalf; CORI should not older than 30 days.
- There be two officers assigned to security duty inside the carnival during all hours of operation; paid for by the vendor. The vendor shall schedule police details with the Police Chief.

- Friday evening will require two officers for inside the event and an additional two officers and appropriate lighting at two of the crosswalks to satisfy the parking requirements. The vendor shall schedule police details with the Police Chief.
- Cultural Council to contact St. Mary's for parking on Friday, station officer there and one at crosswalk at Curtis Library for that parking lot.
- Require approval from School Department for the event.
- Condition the permit which ever day the load-in is that it occurs after 3:00 p.m. (This condition should be added into any agreement for that field.)
- The load-out will not take place until after the crowd from fireworks show has disbursed.
- No overnight stays be allowed on the site.

Chief Blanchard – Fire Department

- The event on Friday will require two details and appropriate lighting.
- An 18 foot corridor to allow for emergency access to the event.

Troy Clarkson - Town Manager

- The specific placement of the carnival shall be coordinated with the Facilities Manager.
- The vendor shall provide some sort of assurance (cash deposit/bond) for any damage to the field so that it can be repaired.
- Food vendors present on Friday will require notice for the Health Department and DPW for trash pick-up.

Bob Murray - Facilities Manager

- Center/Sylvester Principal Jane DeGrenier informed him there is a sports activity planned at the school on Monday, June 16th the rainout day is June 18th; they do not want anyone on the field that day. The Cultural Council noted they are aware of this and set up would take place after 5:00 p.m. on the appropriate day.

Katie Duff introduced Bob Baker who runs the Abington 4th of July Celebration and the Whitman Winterfest. Mr. Baker noted this company is family friendly the workers live in the South Shore area; the workers do not sleep on the site of the carnival. The vendor is very easy to work with. Chairman Dunn directed the Town Manager to call Abington regarding their event.

Chief Sweeney inquired if the time frame allows for adequate set up time for the State Inspection. Ms. Duff noted the vendor will have it completed. Ms. Duff noted there will not be any carnival people on site during the day. Mr. Baker noted the vendor leaves the decision to the Town if they require someone to watch the equipment overnight. Chris Martin noted no signs will be posted around the South Shore advertising the event. Once the budget figures are available it will determine if it is cost effective for the event to take place on Friday night. Chairman Dunn directed the Town Manager to call Abington regarding their event.

Selectman Setterland made a motion to approve the application of Michele Anderson of East Coast Amusements, LLC to hold a Carnival on Friday, June 20th from 6:00 p.m. – 10:00 p.m. and on Saturday, June 21st from 10:00 a.m. – 11:00 p.m. setup day/load in would not take place until after 3:00 p.m. on set day subject to the applicant meeting the terms & conditions issued on the license and those conditions presented tonight by the Chief of Police and the Fire Chief. Selectman Barthelmes seconded the motion; the motion carried. Selectman Salvucci abstained from the vote.

Selectman Setterland amended the motion to approve the application of Michele Anderson of East Coast Amusements, LLC to hold a Carnival on Friday, June 20th from 6:00 p.m. – 10:00 p.m. and on Saturday, June 21st from 10:00 a.m. – 11:00 p.m. subject to the applicant meeting the terms & conditions issued on the license and those conditions presented tonight; setup day/load in would not take place until after 3:00 p.m. Selectman Barthelmes seconded the motion; the motion carried. Selectman Salvucci abstained from the vote.

The Board met with Jesse Yung from the 118 Restaurant, Inc. dba Imperial Garden regarding a Sunday Entertainment License. Mr. Yung noted the license is only for karaoke. The TM noted the license as drafted includes Band, Piano Organ, Guitar and Patron Dancing if the request is strictly for karaoke the license should be adjusted to recorded music only. Mr. Yung noted there is a small dance floor. Joseph Leonard, 803 Washington Street (abutter to the restaurant) inquired about the overflow of cars; Mr. Yung noted the license is only for Sunday, and the parking lot accommodates 35 cars. Mr. Leonard noted his concern with restaurant patrons parking in front of his business. Chairman Dunn inquired if it is posted private property, Mr. Yung noted he has signs in his restaurant informing people not to park in that area; Chairman Dunn noted if it is private property and it is posted Mr. Leonard can have the cars towed at the owners expense. The Board voted to approve an Entertainment on Sunday License to 118 Restaurant, Inc. dba Imperial Garden from 11:00 a.m. thru 1:00 a.m. as the license was amended here tonight “for recorded music only”.

Chairman Dunn asked if any member of the audience had any comment or item for discussion for the Open Forum portion of the meeting; Robert Shea noted the vacancy on the Council on Aging and requested to be appointed; Chairman Dunn informed Mr. Shea the appointment to that vacancy will be addressed at the Board’s next meeting.

Meeting ended and adjourned at 8:04 PM.