

ONE HUNDRED
AND
FIFTY-SEVENTH
ANNUAL REPORT
of the
OFFICERS AND COMMITTEES
of the
TOWN OF HANOVER

www.hanover-ma.gov



FOR FISCAL YEAR ENDING JUNE 30, 2009

In Memoriam

Louis C. Crescenzi

1942 – 2009

*John Curtis Library Building Committee, Economic Development Committee,
Department of Public Works*

James E. Cruise

1940 – 2009

Call Firefighter, Hanover Police Department

Gerald S. Culhane

1938 – 2008

Assessor

Dennis C. Malloy

1952 – 2009

Hanover Police Department

Edward R. Murphy

1927 – 2008

Cedar School Custodian

Agnes E. Nawazelski

1907 – 2008

Assistant Principal, Elementary School Teacher

Sylvia M. Stone

1920 – 2009

Assessor's Office

Hanover Police Department

TOWN OF HANOVER

PLYMOUTH COUNTY, MASSACHUSETTS

As of January 1, 2009

REPRESENTATIVE IN CONGRESS

Tenth Congressional District

William D. Delahunt, Quincy

COUNCILLOR

Fourth Councillor District

Christopher A. Iannella, Jr., Boston

STATE SENATOR

Thomas P. Kennedy, Brockton

STATE REPRESENTATIVE

Fifth Plymouth Representative District

Robert J. Nyman, Hanover

COUNTY COMMISSIONERS

Timothy J. McMullen, Pembroke

John P. Riordan Jr. Marshfield

Jeffrey M. Welch, Abington

Population

Federal Census 13,164 (as of 2000)

Town Census 14,286 (as of January 2009)

ELECTED TOWN OFFICERS
As of January 1, 2009

SELECTMEN

| | |
|--------------------|------|
| Daniel A. Pallotta | 2009 |
| R. Alan Rugman | 2010 |
| David C. Greene | 2011 |

BOARD OF ASSESSORS

| | |
|---------------------------|------|
| Paul J. Barresi, Chairman | 2010 |
| Thomas G. Kokoliadis | 2009 |
| Nancy C. Lyons | 2011 |

BOARD OF HEALTH

| | |
|--------------------|------|
| Lori Leo, Chairman | 2009 |
| Diane L. Edge | 2010 |
| John D. Dougherty | 2011 |

BOARD OF PUBLIC WORKS

| | |
|------------------------------|------|
| Louis N. Avitabile, Chairman | 2011 |
| Robert S. O'Rourke | 2010 |
| John L. Benevides | 2009 |

HOUSING AUTHORITY

| | |
|--------------------------------------|------|
| Thomas Burke, Chairman | 2012 |
| Diane Campbell | 2009 |
| Caitlin Cavanagh | 2013 |
| Joseph P. Lynch | 2010 |
| Stephen J. Carroll (State Appointee) | 2013 |

MODERATOR

(Elected Annually)

Doug Thomson

PLANNING BOARD

| | |
|-----------------------------|------|
| Richard V. Deluca, Chairman | 2010 |
| Anthony D. Losordo, Jr. | 2012 |
| Gary Hendershot | 2011 |
| Maryann M. Brugnoli | 2009 |
| Steven N. Rusko | 2013 |

Appointed Members

*(Appointed by Selectmen on the recommendation of
the Planning Board))*

| | |
|--------------------------------------|------|
| Bernie R. Campbell, Associate Member | 2010 |
| Jeffrey M. Puleo, Associate Member | 2009 |

SCHOOL COMMITTEE

| | |
|----------------------------|------|
| Suzanne E. Brady, Chairman | 2010 |
| Michael Cianciola | 2009 |
| Brian W. Shaw | 2011 |
| Leslie J. Molyneaux | 2009 |
| Viola A. Ryerson | 2011 |

TOWN CLERK

| | |
|----------------|------|
| Robert C. Shea | 2010 |
|----------------|------|

**TOWN COLLECTOR/
APPOINTED TREASURER**

| | |
|----------------------|------|
| Joan T. Port-Farwell | 2010 |
|----------------------|------|

TRUSTEES OF PUBLIC LIBRARY

| | |
|---------------------------|------|
| John R. O'Leary, Chairman | 2011 |
| Lawrence W. Bandoni | 2010 |
| Joan R. Thomas, Chairman | 2009 |

**OFFICERS APPOINTED BY SELECTMEN
As of January 1, 2009**

**TOWN ADMINISTRATOR
DIRECTOR OF MUNICIPAL INSPECTIONS**

Stephen S. Rollins

ASSISTANT TOWN ADMINISTRATOR

Andrew R. Port

FIRE CHIEF

Kenneth L. Blanchard

POLICE CHIEF

Walter L. Sweeney, Jr.

**MUNICIPAL FINANCE DIRECTOR/
TOWN ACCOUNTANT**

George L. Martin

TOWN COUNSEL

James A. Toomey, Esq.

TOWN CONSTABLES

| | |
|---------------------------|------|
| Thomas F. Hayes | 2009 |
| Paul Newcomb | 2009 |
| Howard Rollins (Sergeant) | 2009 |

PUBLIC CONSTABLES

| | |
|--------------------------------|------|
| Robert S. Barlow, Marshfield | 2009 |
| Stephen M. Cook, Sagamore | 2009 |
| Kevin J. Dalton, Braintree | 2009 |
| Michael C. Moore, So. Weymouth | 2011 |

OFFICERS APPOINTED BY SELECTMEN
As of January 1, 2009

AFFIRMATIVE ACTION COMMITTEE

| | |
|--|------|
| Jeffrey R. Blanchard, (Deputy Fire Chief) | 2009 |
| Stephen S. Rollins, (Town Administrator) | 2009 |
| Robert Heywood (Lieutenant) | 2009 |

CABLE ADVISORY COMMITTEE

| |
|-------------------------|
| Robert Sigsby, Chairman |
| Jack F. Robinson |
| Richard A. Skerry, Jr. |
| John K. Sargent |
| John E. Condon |

BOARD OF APPEALS

| | |
|----------------------------------|------|
| Eugene P. Beaupre, Chairman | 2009 |
| Thomas C. Bailey, Member | 2009 |
| Paul W. Hickey, Member | 2010 |
| David R. Delaney, Assoc. Member | 2010 |
| Linda Martin-Dyer, Assoc. Member | 2009 |
| Matthew Perkins, Assoc. Member | 2009 |

CONSERVATION COMMISSION

| | |
|------------------------|------|
| Neal Merritt, Chairman | 2011 |
| Lisa Satterwhite | 2009 |
| Amy McElroy | 2009 |
| Gary W. Young | 2010 |
| William Woodward | 2009 |

**BOARD OF OVERSEERS OF
THE STETSON HOUSE**

| | |
|-------------------------------|------|
| Richard T. Flanagan, Chairman | 2009 |
| Roger A. Leslie, Sr. | 2010 |
| Donald E. Morrison | 2011 |

Appointed Members

*(Appointed by Selectmen on the
recommendation of the Conservation Commission))*

| | |
|--------------------------|------|
| Vacant, Associate Member | 2008 |
| Vacant, Associate member | 2009 |

BOARD OF REGISTRARS OF VOTERS

| | |
|-------------------------------|------|
| Nancy J. Goldthwait, Chairman | 2010 |
| Pamela D. Ferguson | 2011 |
| Carmine J. Salines | 2009 |
| Maureen E. Vierra | 2009 |
| Robert C. Shea, Town Clerk | 2010 |

COORDINATOR OF ENERGY

Robyn Mitton

**BOARD OF
TRUST FUND COMMISSIONERS**

| | |
|-------------------------|------|
| Jeff Oliveira, Chairman | 2009 |
| John R. O'Leary | 2009 |
| Brian W. Shaw | 2010 |

COUNCIL ON AGING

| | |
|--------------------------|------|
| Joanne B. Cure, Chairman | 2009 |
| Donald F. Buckley | 2009 |
| Richard Farwell | 2009 |
| James E. Gallant | 2009 |
| Eleanor M. Kimball | 2009 |
| Elmont Mickunas | 2009 |
| Joan Picard | 2009 |

DESIGN REVIEW BOARD

| | |
|---------------------------------|------|
| William J. Dooley, Co-Chairman | 2009 |
| Bruce A. Nordstrom, Co-Chairman | 2009 |
| Ronald DePesa | 2009 |
| Steven C. Habeeb | 2009 |
| Joahanne E. Morrison | 2009 |

**DIRECTOR OF VETERANS' SERVICES;
VETERANS' AGENT; VETERANS' BURIAL
AGENT, VETERANS' GRAVE OFFICER**

Robert N. Lyons 2009

E-911 COORDINATOR

Kevin R. Short, Coordinator

**EMERGENCY COMMUNICATIONS
CENTER COMMITTEE**

Jeffrey R. Blanchard (Deputy Fire Chief)
Robert Heywood (Lieutenant)
David A. Duff 2010

ENERGY ADVISORY COMMITTEE

Glenn T. Meader, Chairman 2009
Duff Brace 2009
Lawrence S. Bright 2009
Meredith Conrad 2009
Stephanie JL Gertz 2009
David C. Greene (Selectman) 2009
Linda Kakulski 2009
Christopher R. Lowd 2009
Nathan Murphy 2009
Todd Wakefield 2009

FAIR HOUSING COMMISSION

Mary S. Deame 2009

FOREST FIRE WARDENS

Kenneth L. Blanchard (Fire Chief)
Jeffrey R. Blanchard (Deputy Fire Chief)

**HANOVER AFFORDABLE
HOUSING PARTNERSHIP**

Victoria A. Buckley 2009
Diane Campbell 2009
Mary S. Deame 2009
Eleanor M. Kimball 2009
Joanne F. McDonough 2009
Vacant 2009

HANOVER CULTURAL COUNCIL

Katie Duff, Chairman 2011
Linda DiNardo 2009
Laura Blumberg 2011
Diane Campbell 2011
Barbara A. Carroll 2009
John Duff 2011
Maureen Elliott 2009
Ellen Fitzpatrick 2009
Linda Kakulski 2009
Wallace M. Kemp 2011
John O'Leary 2011
Jeffrey Oliveira 2009
Jay Ritchie 2009
Zachary Rolnik 2011
Albert L. Taylor 2010
Lois M. Van Doren 2011

**HANOVER EMERGENCY
MANAGEMENT AGENCY**

James A. Purcell, Director 2009
Vacant, Deputy Director 2008
James M. Malone, Assist. Director 2009
Brian D. Malone, C.E.R.T.* Coordinator 2009
Vacant, Operations Officer 2008
Vacant, Operations Officer 2008
Vacant, R.A.C.E.S.** Operator 2008
Vacant, Communications Officer 2008

* (C.E.R.T. = Community Emergency Response Team)

** (R.A.C.E.S. = Radio Amateur Civil Emergency Service)

HANOVER HISTORICAL COMMISSION

Barbara U. Barker Kemp, Chairman 2009
Carol A. Franzosa, Secretary 2011
Barbara A. Connors 2010
Peter K. Johnson 2011
Charles H. Minott 2010

MBTA ADVISORY BOARD

Gerald B. Lewis 2009

**REPRESENTATIVE TO METROPOLITAN
AREA PLANNING COUNCIL**

Andrew R. Port (Town Planner) 2009
R. Alan Rugman (Selectman), Alternate 2009

**REPRESENTATIVES TO
NORTH RIVER COMMISSION**

Daniel C. Jones 2010
Vacant, Alternate 2010
Joseph Strazdes, 2009
Environmental Fish & Game Officer

**REPRESENTATIVE TO OLD COLONY
PLANNING COUNCIL AREA AGENCY ON
AGING ADVISORY COMMITTEE**

Bora M. Pervane, 2009
Robyn Mitton, Alternate 2009

**REPRESENTATIVE TO SOUTH SHORE
REGIONAL SCHOOL DISTRICT
COMMITTEE**

Robert Heywood (Lieutenant) 2009

**ROUTE 53 CORRIDOR
JOINT STUDY COMMITTEE**

Jeffrey Blanchard (Deputy Fire Chief), Chairman
John L. Benevides (Board of Public Works)
John Connolly
Richard J. DeLuca (Planning Board)
Arnold Itz
Anthony D. Losordo, Jr. (Planning Board)
R. Alan Rugman (Selectman)
William B. Scarpelli
Debra A. McGlame

**SELECTMEN'S REPRESENTATIVE TO
SOUTH SHORE COALITION**

R. Alan Rugman (Selectman) 2009

**SOUTH SHORE RECYCLING
COOPERATIVE**

Victor Diniak (DPW) 2009
Steven D. Herrmann (DPW) 2009

TAXATION AID COMMITTEE

Nancy C. Lyons 2009
Joan T. Port-Farwell (Collector/Treasurer) 2009
Joan R. Thomas 2009

**APPOINTMENTS BY
THE DIRECTOR OF MUNICIPAL INSPECTIONS**

ACTING HEALTH AGENT
(Subject to approval of Board of Health)

Anthony L. Marino

BUILDING COMMISSIONER
ZONING, SIGN & CODE ENFORCEMENT OFFICER
(Subject to approval of Board of Selectmen)

Anthony L. Marino

CONSERVATION AGENT
(Subject to approval of Conservation Commission)

Patrick Gallivan

TOWN PLANNER
(Subject to approval of Planning Board)

Andrew R. Port

**APPOINTMENTS BY THE
BOARD OF PUBLIC WORKS**

SUPERINTENDENT

Victor Diniak

**APPOINTMENTS BY
THE HANOVER COUNCIL ON AGING**

**REPRESENTATIVE TO
OLD COLONY ELDERLY SERVICES, INC.**

Bora M. Pervane
Robyn Mitton, Alternate

**APPOINTMENTS BY THE
TOWN ADMINISTRATOR**
(Subject to approval of Board of Selectmen)

ANIMAL CONTROL OFFICER/DOG OFFICER/INSPECTOR OF ANIMALS

Brian J. Golemme

ELDERLY SERVICES DIRECTOR

Robyn Mitton

PERSONNEL ADMINISTRATOR

Wanda Barron

RECREATION ADMINISTRATOR

*(Appointed by Parks & Recreation and
Town Administrator)*

Marc C. Craig

TOWN MANAGER STUDY COMMITTEE

Appointed by the Board of Selectmen

Linda DiNardo, Chairman
Thomas Bailey

Appointed by the Moderator

Mark Leahy
Joseph O'Brien

Appointed by the Board of Public Works

Louis Avitabile

**APPOINTMENTS BY THE MODERATOR
As of January 1, 2009**

ADVISORY COMMITTEE

*(Appointed by Moderator with approval
of majority of Selectmen)*

| | |
|---------------------------------|------|
| Joseph J. Zemotel, Chairman | 2010 |
| David M. Walsh, Vice-Chairman | 2009 |
| Joan F. Giroux, Secretary/Clerk | 2010 |
| Brian Barthelmes | 2009 |
| David C. Bond | 2011 |
| Florence W. Grady | 2011 |
| Helen F. Graves | 2009 |
| Donald L. White | 2011 |
| Catherine E. Dennehy | 2010 |

BYLAW REVIEW COMMITTEE

| | |
|---------------------------|------|
| Kathy C. Gilroy, Chairman | 2009 |
| Linda J. DiNardo | 2009 |
| Barbara Y. Itz | 2011 |
| Joan R. Thomas | 2010 |
| Vacant | 2008 |

CAPITAL IMPROVEMENT COMMITTEE

*(Appointed by Moderator with approval
of majority of Selectmen)*

| | |
|--|------|
| Donald W. Moores, Chairman | 2012 |
| John Barry | 2009 |
| Joan F. Giroux, (Advisory Comm. Liaison) | 2010 |
| John P. Lamoureux | 2011 |
| John Shelley | 2010 |

**COMMUNITY PRESERVATION
COMMITTEE**

| | |
|--------------------------------------|------|
| Stephen T. O'Leary, Chairman | 2009 |
| Diane Campbell (Housing Comm.) | 2011 |
| Peter K. Johnson (Historical Comm.) | 2011 |
| Wallace M. Kemp (Open Space Comm.) | 2009 |
| Gary R. Hendershot (Planning Board) | 2011 |
| Vacant (Conserv. Comm.) | 2009 |
| William B. Scarpelli | 2010 |
| Michael Stone | 2011 |
| April Manupelli (Parks & Rec. Comm.) | 2010 |

**FIRE STATION BUILDING &
RECONSTRUCTION COMMITTEE**

Daniel F. Ahern
Mark Basiliere
Donna Buckley
David C. Greene (Selectman)
Donald E. Morrison

**OPEN SPACE & RECREATION
PLANNING COMMITTEE**

*(Appointed by Moderator with approval
of majority of Selectmen)*

| | |
|--------------------------------------|------|
| Mary Dunn, Co-Chairman | 2010 |
| Harold D. Thomas, Co-Chairman | 2009 |
| Peter Crimmons | 2011 |
| Judy Grecco | 2011 |
| Wallace M. Kemp | 2010 |
| Bruce Ryerson | 2009 |
| Dana Shaw, Dir. of Trail Maintenance | |

PARKS & RECREATION COMMITTEE

*(Appointed by Moderator with approval
of majority of Selectmen)*

| | |
|---------------------------------------|------|
| Julianne McLaughlin, Chairman | 2009 |
| Catherine Harder-Bernier | 2011 |
| April Manupelli | 2009 |
| Amy Perkins | 2010 |
| Michael Tivnan | 2011 |
| William F. Flynn, Bandstand Committee | 2009 |

**SENIOR CENTER
BUILDING COMMITTEE**

John Thomson, Chairman
Joan F. Dubois
Richard Farwell
Eleanor M. Kimball
Elaine J. Shea

SCHOOL BUILDING COMMITTEE

Chris Martin, Chairman

Stephen Devine

Kerry Harrison

James Hoey

Al Kuhn

Edward Lee

Jeanne McCloskey

Kristine Nash

Paul V. Nimeskern

Thomas Raab

Leslie J. Molyneaux, (School Comm. Representative)

Daniel A. Pallotta (Selectmen's Representative)

SIGN BYLAW COMMITTEE

Scott Armstrong

Stephen Avitabile

Virginia Gilmartin

David Knight

Maryanne Hutchinson

REPORT OF THE BOARD OF SELECTMEN

For Fiscal Year July 1, 2008 – June 30, 2009

The Board of Selectmen would like to acknowledge and thank the Town residents that volunteer their time to the various Boards and Committees of the Town. The Board appreciates the time you donate, and values the knowledge and expertise that you contribute to our community.

The Board of Selectmen supported a number of successful Articles on the Warrant for a Special Town Meeting which was held on September 8, 2008. Article 4 was approved which appropriated \$700,000 for the purchase of nine acres of land at 553 Center Street to be used for open space. The Board supported Article 5 which amended the Zoning Bylaw and the Zoning Map for the Town relative to the Interchange Zoning District. This zoning map change will allow the land adjacent to Route 3 and 53 to be used for its most cost effective use for the Town. With the potential commercial revenues and new growth the assets from the development could offset residential tax bills. The Board of Selectmen and the School Building Committee were successful with an Article submitted which requested funds to be expended under the direction of the Committee for the construction of a new High School. After the bidding process is completed, construction should commence in the Fall of 2009.

The Board of Selectmen together with the Metropolitan Boston Planning Organization (MPO); and the Massachusetts Highway Department worked to improve a one-mile stretch of Route 53 south of the Hanover Mall which is nearing completion. This will allow improved access to the commercial businesses and relieve traffic congestion along that section of Route 53. The Town also secured design and financial approval of the reconstruction of the Route 53 Bridge over Route 3 and the installation of traffic lights for the ramp on the North side of the Bridge. The Bridge crossing will remain open during construction and the project is expected to be completed in July of 2012.

The Board of Selectmen, in a joint effort with the Housing Authority, supported the development of a 66 unit senior affordable housing rental development for residents age 62 years or older. The project will be developed on the 6.6 acres of land off Legion Drive dedicated for the Housing Authority's use for senior housing. The development of this property assists Hanover with meeting the community housing needs and achieving the state's ten percent threshold for affordable housing inventory. If approved by the State, 70% of the units will be reserved for existing Hanover residents and Town employees.

The Board of Selectmen conducted Patrolman interviews to fill two positions with the Police Department. The Board offered employment to Michael J. Bucca and Dana E. Hansen. After attending training at the Plymouth Police Academy Officer Bucca and Officer Hansen assumed duty. After 33 years of service, Sergeant Howard Rollins retired and the Board promoted Patrolman James Smith to fill Sergeant Rollins' position. In September, the Board acknowledged Chief Sweeney and eleven of Hanover's Police Officer's for the professionalism shown while responding to a report of a missing child at Franks Lane. The Board commended the Officers involved for their rapid response and action taken which resulted in the safe return of an abducted child and the apprehension of the alleged suspect.

During the year, the Board formed a Town Manager Study Committee to develop a Town Manager form of government for Town Meeting consideration. The Committee held Public Hearings and after receiving input from the Town's residents submitted an Article for the 2009

Annual Town Meeting. At Town Meeting the residents of the Town voted to approve the Town Manager Article as presented. At the elections held on May 9, 2009 the residents of the Town voted to approve the ballot question for “an act establishing a Town Manager form of government for the Town of Hanover” by 960 yes to 559 no. The “act” was then forwarded to the State Legislature for approval. The Town received an affirmative vote from the State Legislature in August 2009. A major step in the implementation of this act will be when the Board of Selectmen increase from a three member Board to a five member policy-making Board in May of 2010.

The Board of Selectmen supported other successful Articles at the Annual Town Meeting including establishing a Facilities Maintenance Study Committee to study the current delivery of Town wide maintenance services; an Article to appropriate \$45,000 from CPC funds for the preservation of Town documents; and an Article to create a Town Community Access and Media Committee to provide public, education and governmental television services to the Town.

The Board, with the Senior Center Building Committee, received bids for the construction of a Senior Center which will be constructed on Center Street; the contract was awarded to Seaver Construction.

The Board, in collaboration with the Board of Assessors, regulated the taxing of real and personal property according to its classification or use. The Board voted not to adopt small commercial exemption; not to adopt residential exemption; not to discount open space; and voted to continue a three percent shift to set the tax rate at \$11.76 per thousand for residential, and \$12.20 per thousand for commercial.

The Board continues to be updated by the Energy Advisory Committee with the progress the Committee is making towards Hanover becoming a “Green Community”. The Committee continues to research grants and develop ways for the Town to save on energy costs for Town owned buildings. At Town Meeting, the Committee requested and was approved for a \$2,500 budget to pay for the operation and expenses of the Committee.

The Board in conjunction with members of the School Committee conducted interviews to fill the seat vacated by Viola Ryerson on the School Committee. The Board of Selectmen and the School Committee by majority vote were in favor of appointing Stephanie Gertz to the School Committee.

The Board of Selectmen has welcomed a number of new businesses to the Town of Hanover, which include Rocco’s On Broadway, the new owners of Crossroads Café, and the new owners of First Boston Tenpin, Inc. Boston Bowl.

The Board of Selectmen said farewell to George Martin, Director of Municipal Finance and Town Accountant after twenty years of dedicated service to the Town. The Board extends their sincere best wishes for good health and happiness to George in his well deserved retirement.

Respectfully submitted,

R. Alan Rugman, Chairman
David C. Greene
Daniel A. Pallotta

REPORT OF THE BOARD OF REGISTRARS

July 1, 2008 – June 30, 2009

The population of Hanover as of July 1, 2008 was 14,127 and as of June 30, 2009, 14,260. The number of registered voters increased over the fiscal year from 9,033 to 9,241. The precinct breakdown is as follows:

| <u>PCT. I</u> | <u>PCT. II</u> | <u>PCT. III</u> | <u>PCT. IV</u> | <u>TOTAL</u> |
|---------------|----------------|-----------------|----------------|--------------------|
| 3358 | 3473 | 3527 | 3902 | 14,260 - residents |
| 2235 | 2313 | 2315 | 2378 | 9,241 - voters |

Because of the Presidential election in November, special registration sessions were held at the Town Hall. Hanover had the highest percentage of voter turnout of any town on the South Shore.

The Board of Registrars also handles the Annual Town Census. Residents should be aware that their voting status could be affected if they do not return their census forms. The information received on the census is essentially for the Police and Fire in case of an emergency at a residence in town. The Commonwealth also uses the population numbers to assist in reimbursement to the town via the “cherry sheet”.

All residents may register to vote in the Town Hall during business hours. If one wishes to change party enrollment, or inquire as to their party status, please feel free to call the office at (781) 826-8796.

Nancy J. Goldthwait-Chair
Pamela D. Ferguson
Carmine J. Salines
Robert C. Shea, Town Clerk

REPORT OF TOWN CLERK

JULY 1, 2008 – June 30, 2009

Fiscal Year 2009 started with the Special Town Meeting on September 8, 2008.

The feature article was Article 6 requesting that the Town Voters approve a High Building project for Fifty-One Million Four Hundred Eighty Thousand (\$51,480,000.00) Dollars for constructing a new high school at 287 Cedar Street.

Over 1200 registered voters attended the Special Town Meeting, making this the largest attended town meeting ever. The gym, auditorium and cafeteria were all used to accommodate the crowd. The voters overwhelming voted in favor of the override article.

Our Police Chief, Walter Sweeney and his entire Police force emptied the meeting in 15 minutes with great traffic control. The vote allowed Hanover to have a special ballot on primary day to vote in favor of this override.

Just under 50% of our registered voters turned out on election day to vote on the override.

All of the elections went smoothly without any problems, my sincere thanks to all of the poll workers, the Registrars. the Police and special thanks to Joe Zemotel and Steve Richardson, the representatives of the Democratic and Republican parties at each of the elections held in Town each year.

Special thanks to the Town Hall's Information Technologist, Tom Nee, without whom this part of the Annual Town Report would not have been finished.

I would like to thank my assistant Joanne O'Connor for her outstanding work during the year. The Clerk's office and the Registrar's office both say thanks Joanne.

Receipts received July 1, 2008– June 30, 2009

| | | | |
|-------------------------|------------|-----------------------|-------------|
| Business Certificates | \$3,450.00 | Passports | 49,410.00 |
| Board of Appeals | 3,500.00 | Pole Locations | 80.00 |
| Dog Fines (late fee) | 905.00 | Raffles | 10.00 |
| Dog Fines (Dog Officer) | 775.00 | Street Listings | 1,615.00 |
| Dog Licenses | 3,190.00 | Vital Statistics | 3,575.00 |
| Fish & Game Fees | 218.05 | Zoning By-Laws & Maps | 60.00 |
| Fish & Game Licenses | 4,071.50 | | |
| Gas Permits | 3,200.00 | | |
| Kennels | 115.00 | | |
| Marriage Intentions | 800.00 | Total | \$75,171.79 |
| Miscellaneous | 187.24 | | |
| Mortgage Recordings | 10.00 | | |

Vital Records in Hanover

Births 7/1/08 - 6/30/09 = 92

Deaths 7/1/08 - 6/30/09 = 86

Marriages 7/1/08 - 6/30/09 = 41

Respectively submitted,

Robert C. Shea

Town Clerk

Journal for Special Town Meeting Held
Monday, September 8, 2008

Commonwealth of Massachusetts

Town of Hanover

Warrant for **Special** Town Meeting

Plymouth, SS

Greeting: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

Monday THE 8th DAY of SEPTEMBER, 2008 at 7:30 P.M.

Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.

ARTICLES FOR **SPECIAL TOWN MEETING WARRANT**, Monday, September 8, 2008

ARTICLE 1. To see if the Town will vote to pay such accounts as may be presented against the Town for which an appropriation does not exist including;
to Clinton E. Watson the amount of \$280.00,
to Kevin Dooley the amount of \$600.00,
to James Donovan the amount of \$125.00
to Yankee Fire & Rescue the amount of \$53.94
or take any other action relative thereto.

Town Accountant
Board of Selectmen

We move that the Town appropriate the sum of \$1,275.86 from the Fiscal Year 2009 Reserve Fund to pay the following unpaid bills from Fiscal Year 2008.

| | |
|----------------------|--|
| Clinton E. Watson | \$280.00 (Board of Health consultant) |
| Kevin Dooley | \$600.00 (overpayment on perc test) |
| James Donovan | \$125.00 (Board of Health consultant) |
| Yankee Fire & Rescue | \$ 53.94 (vehicle repair) |
| Gary Young | \$188.67 (plumbing inspector mileage) |
| Kenneth Blanchard | \$ <u>28.25</u> (petty cash reimbursement) |
| Total | \$1,275.86 |

Commentary: The amounts identified are invoices presented for payment after the close of the last fiscal year. Pursuant to state law, a town meeting vote is required to accept and pay these outstanding invoices.

So Voted Unanimously

Journal for Special Town Meeting Held
Monday, September 8, 2008

ARTICLE 2. To see if the Town will vote to approve an easement to Massachusetts Electric Company and Verizon New England covering the installation of three ANCHORS and all necessary equipment on the southwesterly side of Washington Street to Poles P13, P14, and P15 as shown on a sketch entitled: "National Grid, sketch to Accompany Easement for the Replacement of Pole Anchors At Map 30/Lot 11 Washington Street, Hanover, MA; WR # 3473959; DRAWN BY: FES; APPROVED: FES; DATE: 04/17/2008" available for viewing at the Town Clerk and Selectmen Office, or take any other action relative thereto.

Board of Selectmen

Main motion to be made by the Board of Selectmen – "We move that this Town Meeting approve an easement to Massachusetts Electric Company and Verizon New England covering the installation of three ANCHORS and all necessary equipment on the southwesterly side of Washington Street to Poles, P13, P14, and P15 as shown on a sketch entitled: "National Grid, sketch to Accompany Easement for the Replacement of Pole Anchors At Map 30/Lot 11 Washington Street, Hanover, MA; WR #3473959; DRAWN BY; FES; APRROVED: FES; DATE: 4/17/2008."

We are advised by Town Counsel that a permanent easement of this sort requires Town Meeting approval. This easement is necessary to complete the Rte. 53 1B construction presently underway.

The Advisory Committee supports the motion presented by the Board of Selectmen.

So Voted Unanimously

ARTICLE 3. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 4B (Community Preservation), the Hanover General Bylaws, Section 4-19, and as recommended by the Community Preservation Committee to appropriate a sum no greater than \$20,000 from the Town's Community Preservation Fund (CPF) Balance for the undertaking of a feasibility study to determine the appropriate future uses available for the town owned property known as the Curtis School Site at 848 Main Street, said uses to be consistent with preservation of the existing structure in accordance with the Secretary of the Interior's Guidelines for the Treatment of Historic Properties for Rehabilitation, and in consideration of anticipated needs of the Town. Said funds to be administered by the Historical Commission, or to see if the Town will vote to take any other action relative thereto.

Community Preservation Committee
Historical Commission

We move that the town not accept this article, and take no further action.

Commentary: This article as written limits the scope of the study that is necessary to ascertain the best use of the Curtis School property for the Town. The Advisory Committee strongly suggests that the Board of Selectmen form a Curtis School Site Study Committee and to report back at a future town meeting.

Journal for Special Town Meeting Held
Monday, September 8, 2008

So Voted Unanimously

ARTICLE 4. To see if the Town will vote pursuant to Massachusetts General Laws Chapter 44B (Community Preservation) and Hanover General By-Law 4-19 (Community Preservation Committee) to: raise and appropriate, appropriate from available funds, or borrow the sum of \$700,000.00 for the acquisition by negotiated purchase a parcel of land of approximately 9 +/- acres owned by Arlene Marchant shown as the undeveloped portion of the property known as 553 Center Street (Assessors Map 69, Lot 4), to be managed and controlled by the Conservation Commission of the Town of Hanover in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes, and to meet said appropriation with funds transferred and/or borrowed in accordance with M.G.L. Chapter 44B, the Community Preservation Act, as amended, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes that may be necessary for that purpose, as authorized by M.G.L. Chapter 44, or any other enabling authority, and that the Board of Selectmen be authorized to file on behalf of the Town of Hanover any and all applications deemed necessary under the Self-Help Act (M.G.L. Chapter 132A, Section 11) [or Land and Water Conservation Fund or Urban Self-Help] or any other applications for funds in any way connected with the scope of this acquisition, and the Board of Selectmen and the Conservation Commission be authorized to enter into any and all agreements and execute any and all instruments related thereto including the conveyance of a perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town of Hanover to affect said purchase. Said conservation restriction may be granted to the Wildlands Trust or any other organization qualified and willing to hold such a restriction, or to see if the Town will vote to take any other action relative thereto.

Community Preservation Committee
Open Space Committee

We move that the town not accept this article and take no further action.

Commentary: We feel that this article is not ready to present to the town in that the unsigned purchase and sales draft (a 6 page document), the conservation restriction (a 17 page document), and the subdivision draft (1 page document) were presented for the first time to the Advisory Committee on Thursday, September 4, 2008.

In addition, we feel that the appraisal that the Community Preservation Committee has relied on is misleading because of the conservation restriction required by the seller.

This appraisal was done from the viewpoint of highest and best use of the land, and since the owner of the land insists on a conservation restriction, which in this case is a third party administered restriction, that reduces the value of the land.

As a case in point, an editorial in the Patriot Ledger dated September 4, 2008 cited a similar case of a 90-acre farm in the town of Plymouth that was appraised at \$4,500,000 (\$50,000 per acre) if the land was sold for residential development. That owner also required a conservation restriction to be attached, resulting in a subsequent appraisal by the Appraisal Company of New England, which had prepared the initial appraisal and estimated that the value of the 90-acre

Journal for Special Town Meeting Held
Monday, September 8, 2008

*lot, with a conservation restriction, is \$500,000 (\$5,555 per acre).
Therefore, we suggest that the Community Preservation Committee arrange for a new appraisal
that considers the conservation deed restriction.*

So Voted

ARTICLE 5. To see if the Town will vote to amend the Zoning Bylaw and the Zoning Map for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

Amend the Hanover Zoning Map by adding a new overlay zoning district entitled “Interchange District” as shown on a map entitled “Interchange Zoning District” prepared by the Town of Hanover Planning Department, and dated January 31, 2008. The boundaries of the Interchange District shall include all parcels of land referenced on the map within the district boundaries according to Assessors Map and Lot Numbers for Fiscal Year 2007 as well as the portions of any Rights-of-Way shown within the district boundaries on said map.

Amend the Hanover Zoning Bylaw, Section 3.010, entitled “Establishment of Districts” by adding a new overlay zoning district as follows:

L. Interchange District (Overlay District)

Amend the Hanover Zoning Bylaw, Section 6, “Use Regulations” by adding the following new section:

6.12.0 – INTERCHANGE DISTRICT

Purpose: The purpose and intent of allowing for an “Interchange District” Overlay Zoning is to encourage and promote the development of projects that are characterized by economically viable commercial uses which are regional in nature and benefit from or require adjacent highway access.

6.12.10 Uses Allowed: The following uses are allowed in the Interchange District.

A. Uses allowed in underlying Districts pursuant to the requirements of such Districts, except as otherwise provided herein.

6.12.20 Uses Permitted by Special Permit: The following uses are permitted upon application to and granting of a Special Permit in the Interchange District.

A. Uses allowed by Special Permit in underlying Districts pursuant to the requirements of such Districts.

6.12.30 Uses Permitted by Special Permit and with Site Plan Approval: The following uses are permitted upon application to and granting of a Special Permit with Site Plan Approval in the Interchange District.

Journal for Special Town Meeting Held
Monday, September 8, 2008

- A. Uses allowed by Special Permit and with Site Plan Approval in underlying Districts pursuant to the requirements of such Districts.

6.12.40 Additional Uses Permitted by Special Permit and with Site Plan Approval: The following additional uses are permitted in the Interchange District without regard to the underlying District upon application to and granting of a Special Permit with Site Plan Approval by the Planning Board, acting as the Special Permit Granting Authority, as specified in Section 10 of this Bylaw. The applicant shall clearly demonstrate to the Board that said use is safe and appropriate for the specific site and that it will not create a nuisance by virtue of noise, traffic generated or unsightliness.

A. **Hotel.**

B. **Convention Center and Conference Center** developed in conjunction with a hotel facility. A convention center shall be defined as a facility designed to accommodate 500 or fewer persons and used for conventions, conferences, seminars, and entertainment functions, along with accessory functions including food and beverage preparation and service for on-premises consumption. A conference center shall be defined as a facility used for service organizations, business and professional conferences, and seminars which may include sleeping, eating, and recreation accommodations principally intended for use by conference attendees. The accommodations can include sleeping, eating, and recreation. Any convention center or conference center shall be part of the physical complex of a hotel and shall be subject to the management and operation by said hotel.

C. **Office Park.** An office park shall be defined as a development that contains a number of separate buildings which may be occupied for business office, medical and professional office and research and development uses, including supporting ancillary uses, and open space. Ancillary uses allowed within approved office park buildings may include food service, sandwich and coffee shops, convenience retail, banking facilities including ATMs, newsstands, and like uses principally for the convenience of office park employees. An office park shall be designed, planned, constructed and managed on an integrated and coordinated basis with special attention to circulation, parking, utility needs, aesthetics, and compatibility among the buildings and uses within the office park.

D. **Restaurants.**

E. **Retail Stores or Service Establishments** the principal activity of which shall be offering goods or services at retail within a building which is within four hundred (400) feet of Washington Street (Route 53) or seven hundred (700) feet of Webster Street (Route 123).

F. **Parking Garage** (subject to architectural design review pursuant to subsection 6.12.80.B) serving uses located within the Interchange District, whether or not on the same lot as such uses.

Journal for Special Town Meeting Held
Monday, September 8, 2008

- G. **Surface Parking Lots, Access Roads, Driveways, and Utilities** serving uses located within the Interchange District, whether or not on the same lot as such uses.
- H. **Wastewater Treatment Plant or Facility** designed and operated in accordance with the applicable requirements of, and having a groundwater discharge permit from the Massachusetts Department of Environmental Protection in accordance with, the provisions of 314 C.M.R. 5.00, and intended principally to service the uses located within the Interchange District.

6.12.50 Prohibited Uses: The following uses are prohibited within the Interchange District whether or not allowed in the underlying District.

- A. Residential Uses (not including hotels permitted in accordance with subsection 6.12.40.A.).
- B. Warehousing and similar storage facilities.
- C. Automobile Dealerships, Service or Repair Shops.

6.12.60 Dimensional Requirements for all projects permitted pursuant to subsection 6.12.40:

- A. Unless otherwise specified within this Section, all applicable Business District requirements of Section 7, "Dimensional Requirements" shall apply within the Interchange District.
- B. A minimum one hundred and fifty (150) foot wide continuous and heavily vegetated Buffer Area, measured from the boundaries of the Interchange District, shall be provided for any development within the Interchange District from the boundaries of said District as further defined by Section 8, "Landscaping and Buffer Zones." The buffer area shall be continuous, heavily vegetated, and shall be of a minimum width of not less than one hundred and fifty (150) feet. No buildings, structures, parking areas, or other new construction shall be allowed within the Buffer Area, except for pedestrian paths, signage and utilities serving uses within the Interchange District, as shown on an approved Site Plan. The buffer area shall be landscaped with natural vegetation, new plantings, or a combination, which shall include groundcover, shrubs, and trees in accordance with the provisions of Section 8 of this Zoning Bylaw. The applicant shall have the burden of proof to ensure that sufficient landscaping exists or is proposed to provide a continuous buffer and visual screening from the development for any and all residential uses. The requirements of Section 8 may be waived or reduced by the Planning Board in its sound discretion, consistent with an appropriate plan for the overall landscaping of the proposed development that is protective of abutters outside the Interchange District and enhances the visual character of the development. This provision shall not apply at those boundaries of the Interchange District along any state numbered highway, including Route 3 and Route 53.
- C. A minimum three hundred (300) foot setback shall be provided from the boundaries of the Interchange District for any buildings within the Interchange District from the boundaries of said District. This provision shall not apply to those boundaries of the

Journal for Special Town Meeting Held
Monday, September 8, 2008

Interchange District along any state numbered highway, including Route 3 and Route 53.

- D. Notwithstanding the provisions of Section 7.100, "Height Regulations," any building or structure within the Interchange District shall not exceed sixty (60) feet at any face measured from the average grade for each such face, and shall not exceed five (5) stories above the average grade at the foundation lines. However, any buildings within the Interchange District in excess of forty-eight (48) feet or four (4) stories in height shall be located within six hundred (600) feet of the northeast Interchange District boundary line abutting the Right-of-Way for Route 3 and Route 3/Route 53 interchange.
- E. Notwithstanding the provisions of Section 7 "Dimensional Regulations" Lot Frontage within the Interchange Zoning District shall be a minimum of one hundred-fifty (150) feet. If a lot abuts more than one way, only one lot frontage is required to meet this minimum.

6.12.70 Parking Requirements for all projects permitted pursuant to Section 6.12.40:

- A. Unless otherwise specified within this Section, all applicable requirements of Section 9, "Parking Requirements" shall apply within the Interchange District. The Planning Board may waive or reduce the requirements of Section 9 for development within the Interchange District in accordance with the requirements of Section 9.300.
- B. In determining the parking requirements for a development within the Interchange District, the Planning Board shall reference Table 9-1 and other parking standards such as those published by the Institute of Transportation Engineers, and shall set such requirements as are necessary to meet the realistic requirements of the proposed development. In setting such requirements, the Planning Board shall take due account of the ability of various uses having different peak demand periods to share parking facilities.
- C. All parking spaces shall be a minimum of nine (9) feet in width by eighteen (18) feet in length.
- D. Notwithstanding the provisions of Section 9 "Parking and Loading Requirements" parking spaces for all hotel uses within the Interchange Zoning District shall be provided at a ratio of at least one (1) space per every bedroom plus adequate loading, service and employee parking commensurate with the use, as determined by the Planning Board in consideration of the proposed use and location.
- E. Notwithstanding the provisions of Section 9 "Parking and Loading Requirements" parking spaces for all convention and conference uses within the Interchange Zoning District shall be provided at a ratio of at least one (1) space for every three (3) seats or occupants permitted by the Building Code and certified by the Inspector of Buildings plus adequate loading, service and employee parking commensurate with the use, as determined by the Planning Board in consideration of the proposed use and location.

Journal for Special Town Meeting Held
Monday, September 8, 2008

- F. Notwithstanding the provisions of Section 9 “Parking and Loading Requirements” parking spaces for all office uses within the Interchange Zoning District shall be provided as one space per three hundred sq. ft. of GFA, but not fewer than five per separate enterprise, plus adequate loading, service and employee parking commensurate with the use, as determined by the Planning Board in consideration of the proposed use and location.
- G. Parking lots may be constructed with concrete or granite curbing. All access drives must be constructed with granite curbing. No bituminous curbing may be utilized along any access drives or within any parking lots.
- H. A use or building within the Interchange District need not be served by a parking facility located on the same building lot.
- I. Primary access for all development within the Interchange District shall be provided from Route 53. A secondary access to the development may be allowed from Webster Street if requested or approved by the Fire Department. No vehicular access to the development shall be located within the Buffer Area required under Section 6.12.60.B.
- J. The Planning Board may reduce the requirements of Section 6.12.70 in accordance with the provisions of Section 9.300 and further taking into account any shared parking facilities, existing or proposed.

6.12.80 Additional Requirements for all projects permitted pursuant to Section 6.12.40:

- A. Traffic Impact Assessment shall be required in accordance with Section 10.120.A. to determine the necessary capacity of such roads and/or drives, and to determine what transportation improvements will be required by the applicant for existing and proposed roads to ensure such capacity is provided for under the proposed development scheme.
- B. All proposed buildings within the Interchange District shall be subject to design review and approval by the Planning Board prior to overall project approval. Architectural Plans shall be provided to the Planning Board by the applicant for all buildings and structures proposed. Such Architectural Plans showing elevations of all typical principal structures shall be prepared by a Registered Professional Architect.

The applicant shall provide specifications for building materials and shall ensure that the facades of all buildings are reasonably articulated. The applicant shall be required to adhere substantially to the design scheme submitted and approved by the Planning Board as part of any Building Permit application and to substantially complete approved façade treatments prior to issuance of Site Plan Signoff by the Planning Board or Town Planner and prior to the issuance of any Certificate of Occupancy.

Minor modifications to approved site plans and building designs that do not depart from the overall design concept or represent a change in architectural style may be

Journal for Special Town Meeting Held
Monday, September 8, 2008

reviewed and approved by the Town Planner and authorized on that basis, or referred to the Planning Board for review under the Limited Site Plan Review procedures of Section 10.400 as a modification to the previously approved plans.

Except on the ground floor of structures, vertical dimensions of all windows should be greater than their horizontal dimensions. Porches, pent roofs, roof overhangs, hooded front doors or other similar architectural elements should define the front entrance to all structures.

- C. All buildings, structures, open spaces, roads and drives, parking areas and other development features shall be designed and located with consideration for the existing natural terrain and minimizing overall environmental impacts on the site, to the extent practical in view of the proposed development program.
- D. All exterior lighting, whether placed along roads, drives, or walks, in parking areas, or on structures or other facilities, shall be arranged and shielded so as not to distract in an unreasonable manner the occupants of any dwelling(s) nor shine directly upon abutting properties and/or public ways. All lighting shall be pure white illumination. A detailed lighting plan shall be submitted as part of any Special Permit application to verify compliance with this section. Said plan shall include illumination labels and detailed specifications for proposed lighting fixtures.
- E. All existing or proposed utilities and municipal services within the Interchange District shall be installed underground at the time of initial construction except to the extent that this provision is waived by the Planning Board as part of the Special Permit.
- F. Provisions shall be made for the storage, collection and removal of all solid waste generated by buildings or uses within the Interchange District. All necessary waste storage facilities, including but not limited to dumpsters, shall be screened from public view by wood stockade, brick or similar fencing or walls, a minimum of six (6) feet in height, and in no case less than the height required to shield the structures from public view. Trash removal shall be limited to between the hours of 7AM and 7 PM.
- G. Individual lots within the Interchange District may contain multiple buildings and multiple uses, and individual buildings within the Interchange District may contain a combination of uses as provided for in an approved development plan.
- H. Proposed developments shall be subject to the provisions of Section 11 and Section 10.030 of the Zoning Bylaw for project thresholds, submission of a Development Impact Statement (DIS) and mitigation of development impacts accordingly. Said DIS shall include sections addressing impacts from the proposed development on the environment, traffic, municipal facilities and services (police, fire, public works, etc.), water supply, utilities and infrastructure and wastewater. The Traffic Impact Assessment required under Section 10.120.A. shall be prepared by a registered professional Traffic or Civil Engineer. The Environmental Impact Assessment

Journal for Special Town Meeting Held
Monday, September 8, 2008

required under Section 10.120.B. shall be prepared by a registered professional Environmental Engineer or other qualified professional(s) with expertise in the relevant subject matter areas. The applicant shall mitigate all off-site traffic impacts anticipated by the proposed development, through the provision of reasonable off-site improvements to road capacity and safety or by other effective means. The DIS shall include an assessment of the sound and visual impacts from the proposed development on adjacent residential properties and shall propose buffering and screening sufficient to mitigate sound and visual impacts from the proposed development.

- I. All applications shall be reviewed by the Planning Board's Consultant Review Engineer. The applicant, in accordance with the Planning Board Rules and Regulations, shall deposit with the Treasurer of the Town funds in the amount of six thousand dollars (\$6,000.00) for the purpose of covering the initial costs associated with said engineering review. Funds shall be accounted for in accordance with G.L. c. 40 sec. 54G, and unexpended funds shall be returned to the Applicant. The applicant shall provide additional funds in the amount of \$3,000, whenever notified by the Planning Board that actual remaining funds are less than \$3,000. The Planning Board may require that the applicant and developer maintain such consultant review funds during both permitting and construction of the project to ensure proper construction and compliance with permit conditions.

SO VOTED

ARTICLE 6. To see if the Town will raise and appropriate, borrow, or transfer from available funds, a sum of money to be expended under the direction of the School Building Committee for constructing a new High School located at 287 Cedar Street, including originally equipping and furnishing the same, including athletic fields and for the payment of all costs incidental and related thereto, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least fifty (50) years, and for which the Town may be eligible for a school construction grant not to exceed the lesser of (1) approximately forty (48%) percent of eligible, approved project costs or (2) the total maximum grant amount as determined by the Massachusetts School Building Authority under its non-entitlement discretionary grant program, with any project costs in excess of such grant to be the sole responsibility of the Town, or act on anything relative thereto.

School Building Committee

MOTIONS 1 & 2

MOTION 1: That the Town appropriate the sum of Fifty-One Million Four Hundred Eighty Thousand (\$51,480,000.00) Dollars for the purpose of constructing a new high school at 287 Cedar Street which shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, said sum to be expended under the direction of the School Building Committee and the project eligible applicant, and to meet said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town

Journal for Special Town Meeting Held
Monday, September 8, 2008

acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs that the Town of Hanover incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Hanover, provided further that any grant that the Town of Hanover may receive from the MSBA for the Project shall not exceed the lesser of (1) 48.8 percent of eligible, approved costs as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitation on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by the grant amount set forth in the Project Funding Agreement between the Town and the Massachusetts School Building Authority relating to this project.

MOTION 2: That the Fifty-One Million Four Hundred Eighty Thousand (\$51,480,000.00) Dollar appropriation voted in the prior vote for construction of a new high school be increased by Eight Million Three Hundred Ninety-Seven Thousand (\$8,397,000.00) Dollars, said additional appropriation to be funded in the same manner and upon the same terms and conditions as set forth in the prior motion with the further condition that such additional appropriation or a portion thereof shall be available only to the extent that the Massachusetts School Building Authority has approved a grant to pay eligible costs funded with this appropriation upon the same terms set forth in the prior vote

BOARD OF SELECTMEN

MOTION BY MR. PALLOTTA, BOARD OF SELECTMEN, THAT EACH OF THE TWO (2) MOTIONS BE VOTED AS SEPARATE MOTIONS FOR ARTICLE 6

SO VOTED UNANIMOUSLY

MOTION 1: That the Town appropriate the sum of Fifty-One Million Four Hundred Eighty Thousand (\$51,480,000.00) Dollars for the purpose of constructing a new high school at 287 Cedar Street which shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, said sum to be expended under the direction of the School Building Committee and the project eligible applicant, and to meet said appropriation, the Town Treasurer, with the approval of the Article 6, Special Town Meeting, Monday, September 8, 2008 Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs that the Town of Hanover incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Hanover, provided further that any grant that the Town of Hanover may receive from the MSBA for the Project shall not exceed the lesser of (1) 48.8 percent of eligible, approved costs as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitation on taxes imposed by

Journal for Special Town Meeting Held
Monday, September 8, 2008

M.G.L. Chapter 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by the grant amount set forth in the Project Funding Agreement between the Town and the Massachusetts School Building Authority relating to this project.

The Advisory Committee recommends that the Town vote in favor of the Selectmen's Motion.

State Representative Robert Nyman spoke on behalf of Chris Martin's SBC work and presentation to the Mass SBA

Motion to move the Article made by George O'Sullivan

SO VOTED UNANIMOUSLY

Article 6, Motion 1

SO VOTED

YES 1146 NO 3

MOTION 2: That the Fifty-One Million Four Hundred Eighty Thousand (\$51,480,000.00) Dollar appropriation voted in the prior vote for construction of a new Article 6, Special Town Meeting, Monday, September 8, 2008 high school be increased by Eight Million Three Hundred Ninety-Seven Thousand (\$8,397,000.00) Dollars, said additional appropriation to be funded in the same manner and upon the same terms and conditions as set forth in the prior motion with the further condition that such additional appropriation or a portion thereof shall be available only to the extent that the Massachusetts School Building Authority has approved a grant to pay eligible costs funded with this appropriation upon the same terms set forth in the prior vote

Motion to move the Article made by Nancy Devlin

SO VOTED UNANIMOUSLY

Article 6, Motion 2

SO VOTED

YES 1053 NO 2

MODERATOR DECLARES THAT ARTICLE 6, MOTIONS 1 AND 2 PASS BY MORE THAN A TWO/THIRDS MAJORITY

Journal for Special Town Meeting Held
Monday, September 8, 2008

And you are hereby ordered to serve this Warrant by posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 18th day of August, 2008.

BOARD OF SELECTMEN

Daniel A. Pallotta

R. Alan Rugman

David C. Greene

_____ Constable _____, 2008

Journal for Special Town Meeting Held
Monday, September 8, 2008

NOTICE FOR A TOWN ELECTION
Hanover High School, Cedar Street,
on **TUESDAY, the 16th OF SEPTEMBER 2008,**
then and there to act on the following:

To bring in their votes for the following:

QUESTION 1

“Shall the Town of Hanover be allowed to exempt from the provisions of proposition two and one half, so called, the amounts required to pay for the bond issued for design, engineering, and permitting, equipping, and construction of a new High School, all located within the bounds of the Town of Hanover, including all costs incidental and related thereto?

Yes ____

No ____”

Polls open from 6 A.M. to 8 P.M., unless otherwise ordered by the Town.

And you are hereby ordered to serve this Warrant by posting attested copies thereof seven days at least before the time of said meeting.

Given under our hands this 18th day of August 2008.

Daniel A. Pallotta

R. Alan Rugman

David C. Greene

Constable
, 2008

Journal for State Primary Election Held
Tuesday, September 16, 2008

Arrived at Hanover High School at 5:00 A.M. to set up the ballot boxes and get ready for the State Primary and the Town of Hanover Override Question regarding the building of a new high school.

Officer Jonathan Abban inspected each Ballot Box and verified that each box was empty. I then posted the Zero tape for each precinct.

The doors were opened at 6:00 A.M.

We had a steady flow of voters throughout the day and there were no problems encountered. The doors were closed at 8:00 P.M. with 4413 votes being cast out of 9136 registered voters. This gave Hanover 48.3% of our registered voters casting ballots in the State Primary for 2008. This turnout allowed Hanover to be the second highest percentage on the South Shore voting in the Primary. The override for the building of a new high school passed with a vote of 3418 Yes to 925 No. The results were posted at 8:15 P.M.

STATE PRIMARY, SEPTEMBER 16, 2008

DEMOCRATIC PRIMARY, SEPTEMBER 16, 2008

| HANOVER | PREC 1 | PREC 2 | PREC 3 | PREC 4 | TOTAL |
|---|-----------|-----------|-----------|-----------|-------|
| SENATOR IN CONGRESS | | | | | |
| Blanks | 12 | 12 | 18 | 13 | 55 |
| JOHN F KERRY | 410 | 410 | 441 | 415 | 1676 |
| EDWARD J O'REILLY | 277 | 241 | 257 | 244 | 1019 |
| Write-Ins | 1 | 1 | 0 | 1 | 3 |
| | 700 | 664 | 716 | 673 | 2753 |
| REPRESENTATIVE IN CONGRESS 10TH DISTRICT | | | | | |
| Blanks | 198 | 171 | 170 | 159 | 698 |
| William D. Delahunt | 492 | 487 | 540 | 506 | 2025 |
| Write-Ins | 10 | 6 | 6 | 8 | 30 |
| | 700 | 664 | 716 | 673 | 2753 |
| COUNCILLOR 4TH DISTRICT | | | | | |
| Blanks | 141 | 121 | 124 | 140 | 526 |
| Christopher A. Iannella, Jr. | 220 | 204 | 260 | 225 | 909 |
| STEPHEN F FLYNN | 152 | 153 | 137 | 134 | 576 |
| ROBERT L TOOMEY, JR | 185 | 184 | 195 | 174 | 738 |
| Write-Ins | 2 | 2 | 0 | 0 | 4 |
| | 700 | 664 | 716 | 673 | 2753 |

Journal for State Primary Election Held
Tuesday, September 16, 2008

| | | | | | |
|---------------------------------------|------|------|------|------|------|
| SENATOR IN GENERAL COURT | | | | | |
| Blanks | 284 | 226 | 239 | 249 | 998 |
| THOMAS P KENNEDY | 413 | 433 | 476 | 421 | 1743 |
| Write-Ins | 3 | 5 | 1 | 3 | 12 |
| | 700 | 664 | 716 | 673 | 2753 |
| REPRESENTATIVE IN GENERAL COURT | | | | | |
| Blanks | 180 | 131 | 137 | 149 | 597 |
| Robert J. Nyman | 512 | 525 | 572 | 518 | 2127 |
| Write-Ins | 8 | 8 | 7 | 6 | 29 |
| | 700 | 664 | 716 | 673 | 2753 |
| CLERK OF COURTS | | | | | |
| Blanks | 247 | 202 | 208 | 221 | 878 |
| ROBERT S CREEDON, JR | 449 | 458 | 507 | 448 | 1862 |
| Write-ins | 4 | 4 | 1 | 4 | 13 |
| | 700 | 664 | 716 | 673 | 2753 |
| REGISTER OF PROBATE | | | | | |
| Blanks | 292 | 230 | 248 | 256 | 1026 |
| ROBERT E MCCARTHY | 403 | 432 | 468 | 414 | 1717 |
| Write-ins | 5 | 2 | 0 | 3 | 10 |
| | 700 | 664 | 716 | 673 | 2753 |
| COUNTY TREASURER | | | | | |
| BLANKS | 116 | 96 | 99 | 118 | 429 |
| THOMAS J O'BRIEN | 355 | 356 | 385 | 357 | 1453 |
| TIMONTHY J MC MULLIN | 228 | 211 | 232 | 196 | 867 |
| WRITE-INS | 1 | 1 | 0 | 2 | 4 |
| | 700 | 664 | 716 | 673 | 2753 |
| COUNTY COMMISSIONER (PLYMOUTH COUNTY) | | | | | |
| Blanks | 576 | 526 | 574 | 543 | 2219 |
| JOHN PATRICK RIORDAN | 372 | 350 | 381 | 346 | 1449 |
| LAURIE M MAKER | 163 | 163 | 185 | 162 | 673 |
| ANTHONY T O'BRIEN | 206 | 217 | 229 | 223 | 875 |
| RICHARD J ZACCARDO | 82 | 68 | 63 | 69 | 282 |
| Write-In | 1 | 4 | 0 | 3 | 8 |
| | 1400 | 1328 | 1432 | 1346 | 5506 |

REPUBLICAN PRIMARY SEPTEMBER 16, 2008

| | | | | |
|---------------------|-----|-----|-----|-----|
| | PCT | PCT | PCT | PCT |
| HANOVER | 1 | 2 | 3 | 4 |
| SENATOR IN CONGRESS | | | | |
| Blanks | 20 | 27 | 21 | 46 |
| | 114 | | | |

Journal for State Primary Election Held
Tuesday, September 16, 2008

| | | | | | |
|--|-----|-----|-----|-----|------|
| JEFFREY K BEATTY | 266 | 217 | 237 | 354 | 1074 |
| Write-Ins | 3 | 4 | 2 | 3 | 12 |
| | 289 | 248 | 260 | 403 | 1200 |
| | | | | | |
| REPRESENTATIVE IN CONGRESS 10TH DISTRICT | | | | | |
| Blanks | | | | | 0 |
| Write-Ins | | | | | 0 |
| | | | | | |
| COUNCILLOR 4TH DISTRICT | | | | | |
| Blanks | | | | | 0 |
| Write-Ins | | | | | 0 |
| | | | | | |
| SENATOR IN GENERAL COURT | | | | | |
| Blanks | | | | | 0 |
| Write-Ins | | | | | 0 |
| | | | | | |
| REPRESENTATIVE IN GENERAL COURT | | | | | |
| Blanks | | | | | 0 |
| Write-Ins | | | | | 0 |
| | | | | | 0 |
| | | | | | |
| CLERK OF COURTS | | | | | |
| Blanks | | | | | 0 |
| Write-ins | | | | | 0 |
| | | | | | |
| REGISTER OF PROBATE | | | | | |
| Blanks | | | | | 0 |
| Write-ins | | | | | 0 |
| | | | | | |
| COUNTY TREASURER | | | | | |
| BLANKS | 43 | 41 | 30 | 59 | 173 |
| EDWARD J O'CONNELL | 239 | 207 | 229 | 338 | 1013 |
| WRITE-INS | 7 | 0 | 1 | 6 | 14 |
| | 289 | 248 | 260 | 403 | 1200 |
| | | | | | |
| COUNTY COMMISSIONER (PLYMOUTH COUNTY) | | | | | |
| Blanks | 340 | 293 | 296 | 482 | 1411 |
| RONALD K DAVY | 235 | 199 | 219 | 316 | 969 |
| Write-In | 3 | 4 | 5 | 8 | 20 |
| | 578 | 496 | 520 | 806 | 2400 |

| | | | | | |
|---------------------------------|--|--|--|--|--|
| QUESTION 1 HIGH SCHOOL OVERRIDE | | | | | |
|---------------------------------|--|--|--|--|--|

Journal for State Primary Election Held
Tuesday, September 16, 2008

| | PREC 1 | PREC 2 | PREC 3 | PREC 4 | TOTAL |
|------------------------|-----------|-----------|-----------|-----------|-------|
| BLANKS | 0 | 0 | 0 | 0 | 0 |
| YES (BUILD NEW SCHOOL) | 849 | 774 | 820 | 1045 | 3488 |
| NO (DO NOT BUILD) | 245 | 247 | 237 | 196 | 925 |
| TOTALS | 1094 | 1021 | 1057 | 1241 | 4413 |

Journal for State Election Held
 Tuesday, November 4, 2008

Arrived at Hanover High School at 5:00 A.M. to set up the ballot boxes and get ready for the State Election.

Each Ballot Box was verified to be empty. I then posted the Zero tape for each precinct.

The doors were opened at 6:00 A.M.

We had a steady flow of voters throughout the day and there were no problems encountered. The doors were closed at 8:00 P.M. with 8151 votes being cast out of 9136 registered voters. This gave Hanover 89% of our registered voters casting ballots in the State (Presidential) Election for 2008. This turnout allowed Hanover to be the second highest percentage on the South Shore voting in the Election. The results were posted at 8:15 P.M.

PRESIDENTIAL ELECTION NOV.4,2008

| | PREC 1 | PREC 2 | PREC 3 | PREC 4 | TOTAL |
|-----------------------------|-----------|-----------|-----------|-----------|-------|
| PRESIDENT: | | | | | |
| BLANKS | 6 | 5 | 4 | 4 | 19 |
| BALDWIN & CASTLE | 1 | 0 | 6 | 5 | 12 |
| BARR & ROOT | 3 | 13 | 8 | 6 | 30 |
| McCAIN & PALIN | 1104 | 1043 | 1063 | 1191 | 4401 |
| McKINNEY & CLEMENTE | 1 | 2 | 0 | 1 | 4 |
| NADER & GONZALEZ | 6 | 15 | 21 | 16 | 58 |
| OBAMA & BIDEN | 859 | 897 | 930 | 905 | 3591 |
| WRITE-INS | 7 | 7 | 12 | 10 | 36 |
| | | | | | 8151 |
| SENATOR IN CONGRESS | | | | | |
| BLANKS | 74 | 72 | 75 | 72 | 293 |
| JOHN F KERRY | 967 | 1015 | 1055 | 1062 | 4099 |
| JEFFREY K. BEATTY | 886 | 858 | 867 | 970 | 3581 |
| ROBERT J UNDERWOOD | 59 | 36 | 45 | 34 | 174 |
| WRITE-INS | 1 | 1 | 2 | 0 | 4 |
| | | | | | 8151 |
| REPRESENTATIVE IN CONGRESS | | | | | |
| BLANKS | 567 | 541 | 546 | 610 | 2264 |
| WILLIAM D. DELAHUNT | 1385 | 1414 | 1465 | 1497 | 5761 |
| WRITE-INS | 35 | 27 | 33 | 31 | 126 |
| | | | | | 8151 |
| COUNCILLOR: | | | | | |
| BLANKS | 713 | 686 | 713 | 781 | 2893 |
| CHRISTOPHER A. IANNELA, JR. | 1247 | 1278 | 1307 | 1333 | 5165 |
| WRITE-INS | 27 | 18 | 24 | 24 | 93 |
| | | | | | 8151 |
| SENATOR IN GENERAL COURT | | | | | |
| BLANKS | 720 | 656 | 697 | 788 | 2861 |
| THOMAS P KENNEDY | 1241 | 1307 | 1320 | 1323 | 5191 |
| WRITE-INS | 26 | 19 | 27 | 27 | 99 |

Journal for State Election Held
 Tuesday, November 4, 2008

| | | | | |
|---------------------------------|------|------|------|-------|
| | | | | 8151 |
| REPRESENTATIVE IN GENERAL COURT | | | | |
| BLANKS | 508 | 460 | 523 | 547 |
| ROBERT J. NYMAN | 1445 | 1502 | 1501 | 1570 |
| WRITE-INS | 34 | 20 | 20 | 21 |
| | | | | 8151 |
| REGISTER OF PROBATE | | | | |
| BLANKS | 766 | 729 | 739 | 827 |
| ROBERT F McCARTHY | 1202 | 1240 | 1283 | 1287 |
| WRITE-INS | 19 | 13 | 22 | 24 |
| | | | | 8151 |
| COUNTY TREASURER | | | | |
| BLANKS | 247 | 224 | 237 | 262 |
| THOMAS J O'BRIEN | 941 | 994 | 1007 | 943 |
| EDWARD J O'CONNELL | 798 | 764 | 796 | 930 |
| WRITE-INS | 1 | 0 | 4 | 3 |
| | | | | 8151 |
| COUNTY COMMISSIONER: | | | | |
| BLANKS | 1827 | 1814 | 1887 | 2051 |
| JOHN PATRICK RIORDAN | 841 | 832 | 847 | 837 |
| RONALD K DAVY | 652 | 632 | 610 | 734 |
| ANTHONY THOMAS O'BRIEN | 494 | 558 | 580 | 501 |
| SCOTT M VECCHI | 159 | 124 | 153 | 149 |
| WRITE-INS | 1 | 4 | 11 | 4 |
| | | | | 16302 |
| | | | | |
| CLERK OF COURTS | | | | |
| BLANKS | 718 | 671 | 692 | 753 |
| ROBERT S CREEDON | 1247 | 1297 | 1329 | 1365 |
| WRITE-INS | 22 | 14 | 23 | 20 |
| | | | | 8151 |
| QUESTION 1: | | | | |
| BLANKS | 39 | 52 | 38 | 43 |
| YES | 670 | 673 | 656 | 777 |
| NO | 1278 | 1257 | 1350 | 1318 |
| | | | | 8151 |
| QUESTION 2: | | | | |
| BLANKS | 21 | 32 | 29 | 34 |
| YES | 1134 | 1190 | 1220 | 1261 |
| NO | 832 | 760 | 795 | 843 |
| | | | | 8151 |
| QUESTION 3: | | | | |
| BLANKS | 41 | 49 | 38 | 55 |
| YES | 816 | 916 | 880 | 830 |
| NO | 1130 | 1017 | 1126 | 1253 |
| | | | | 8151 |

Journal for State Election Held
Tuesday, November 4, 2008

QUESTION 4
BLANKS
YES
NO

| | | | | |
|------|------|------|------|------|
| | | | | |
| 197 | 202 | 209 | 228 | 836 |
| 1555 | 1582 | 1610 | 1670 | 6417 |
| 235 | 198 | 225 | 240 | 898 |
| | | | | 8151 |
| | | | | |
| | | | | |

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Commonwealth of Massachusetts
Town of Hanover

Warrant for *Special* and Annual Town Meeting
With Advisory Committee Recommendations

Plymouth, SS

Greeting:

To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

MONDAY, THE 4th DAY of MAY, 2009

Special Town Meeting at 7:30 P.M.

Annual Town Meeting at 8:00 P.M.



Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Commonwealth of Massachusetts
Town of Hanover
Warrant for **Special** Town Meeting

Plymouth, SS

Greeting: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

Monday THE 4th DAY of MAY, 2009 at 7:30 P.M.

Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.

ARTICLES FOR **SPECIAL** TOWN MEETING WARRANT, Monday, May 4, 2009

The Moderator declared a Quorum of 133 Registered Voters at 7:30 P.M.

Barbara Itz made a Motion to waive the Readings of all Articles at Special Town Meeting.

SO VOTED UNANIMOUSLY

ARTICLE 1. To see if the Town will vote to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Town Accountant

We move that the Town vote to appropriate the sum of \$200.00 from the undesignated fund balance to pay Town Moderator, Douglas Thomson.

Commentary: *The Town Moderator is paid \$100.00 for an Annual Town Meeting and \$100 for a Special Town Meeting. Due to an oversight, he was not paid for last year's special and annual town meeting, before the close of last fiscal year. Pursuant to state law, a town meeting vote is required to accept and fund this payment.*

SO VOTED UNANIMOUSLY

ARTICLE 2. To see if the Town will vote to adjust the fiscal year 2009 omnibus budget approved under Article 12 of the May 2008 Annual Town Meeting as a result of revised fiscal year 2009 State Aid, or take any action relative thereto.

Advisory Committee

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

We move that the Town vote to reduce the FY09 appropriations of the Town departments as indicated below.

| | | | |
|-------------------------------|---------|----------------------------------|------------------|
| Board of Selectmen expenses | \$428 | Municipal Inspections expenses | \$1,313 |
| Advisory Committee expenses | \$9 | Animal Control expenses | \$124 |
| Capital Improvement expenses | \$3 | Emergency Communication expenses | \$1,692 |
| Central Computer expenses | \$1,287 | Emergency Management expenses | \$63 |
| Town Clerk expenses | \$165 | Hanover Public Schools expenses | \$126,323 |
| Registrars of Voters expenses | \$234 | DPW Transfer Station expenses | \$34,656 |
| Finance Department expenses | \$886 | Town Hall expenses | \$3,603 |
| Board of Assessors expenses | \$1,386 | Council on Aging expenses | \$1,103 |
| Town Collector expenses | \$1,747 | Veterans' Services expenses | \$96 |
| Board of Appeal expenses | \$42 | Library salaries | \$5,369 |
| Police Department salaries | \$7,110 | Property & Liability Insurance | <u>\$61,827</u> |
| Fire Department expenses | \$7,448 | | |
| | | Total: | \$256,914 |

Commentary: Due to a mid year reduction in the Town's local aid for FY2009, department expense budgets for FY2009 need to be reduced by the amount of the state aid reduction in order to maintain a balanced budget as required by State law.

SO VOTED UNANIMOUSLY

ARTICLE 3. To see if the Town will vote to transfer from other accounts to the following Town departments to meet deficits or unforeseen costs therein, or take any other action relative thereto.

| | |
|--|---------------------|
| Snow & Ice expenses | \$246,500.00 |
| Department of Municipal Inspections expenses | \$ 40,000.00 |
| Elections & Town Meeting expenses | \$ 15,000.00 |
| Unemployment Compensation expenses | \$ 25,000.00 |
| Reserve Fund | <u>\$ 36,605.00</u> |
| Total | \$363,105.00 |

Advisory Committee

We move that the Town vote to transfer \$30,000 from the Town Gas Pump expenses, \$100,000 from Transfer Station expenses, \$70,000 from Group Health Insurance expenses, and \$46,500 from Property and Liability Insurance expenses to Snow & Ice expenses; to transfer \$40,000 from the Department of Municipal Inspections salaries to Department of Municipal Inspection expenses; to transfer \$15,000 from Group Health Insurance expenses to Elections and Town Meeting expenses; to transfer \$25,000 from Group Health Insurance expenses to Unemployment Compensation expenses; and to transfer \$36,605 from Group Health Insurance expenses to the Reserve Fund.

Commentary: Current year departmental deficits in the DPW Snow and Ice Account,

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

increased Board of Health expenses incurred in the absence of a Health Agent, increased Elections and Town Meeting expenses due to the Special September 2009 Town Meeting and election, and increased Unemployment Compensation expenses require these transfers.

SO VOTED UNANIMOUSLY

ARTICLE 4. To see if the Town will vote to reduce the FY09 transfer from the Recreation Revolving Fund to the General Fund by \$5,378, or take any other action relative thereto.

Advisory Committee

We move that the Town vote to transfer the sum of \$5,378 from the Undesignated Fund Balance to the Recreation Revolving Fund.

Commentary: In balancing the FY2009 Omnibus Budget, \$5,378 was transferred in error from the Recreation Revolving Fund to the General Fund. This action will return this amount to the Recreation Revolving Fund and correct this error.

SO VOTED UNANIMOUSLY

ARTICLE 5. To see if the Town will accept or consider action on any economic stimulus funds being offered to the Town via the State or Federal Government, or take any other action relative thereto.

Board of Selectmen

Board of Selectmen to make main motion.

We move that the town take no action and pass over this article.

The Advisory Committee supports the motion presented by the Board of Selectmen.

Commentary: This article would have allowed the Town to accept any economic stimulus funds from the State or Federal Government for the fiscal year ending June 30, 2011. At this time, the Federal Stimulus Funds that have been distributed have been in the form of grants to the Hanover Public School system which do not require Town Meeting action. It is our understanding that the Hanover Public Schools may receive approximately \$700,000. Because this is one-time revenue, we encourage the School Committee not to allocate all of this money to recurring expenses otherwise this will create difficulty with balancing the 2012 General Fund Budget.

Motion to Pass Over

SO VOTED UNANIMOUSLY

ARTICLE 6. To see if the Town will appropriate from available funds a sum of money to support and make purchases for PEG cable TV program. All such expenditures to be made by the School Committee and the Board of Selectmen,

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

or take any other action relative thereto.

Board of Selectmen

We move that the Town appropriate the sum of \$182,000 from the PEG funds. Said funds to be expended by the School Committee and the Board of Selectmen.

Commentary: This appropriate will allow the School Committee and the Board of Selectmen to expend the Public, Educational, and Government funds, referred to as PEG funds, that the Town receives under its cable contracts with Comcast and Verizon.

SO VOTED UNANIMOUSLY

ARTICLE 7. To see if the Town will consider buying, leasing, or otherwise entering into agreement with Fire Station 6 for the benefit of the Town and authorize the Selectmen to take any action relative thereto and further to appropriate a sum of money for this purpose, or take any action relative thereto.

Board of Selectmen

Board of Selectmen to make main motion.

We move that this article be referred back to the Board of Selectmen for further study.

The Advisory Committee supports the motion presented by the Board of Selectmen.

Commentary: Until clear title to this property is established, Town Meeting cannot act on this article.

Motion is To Pass Over

SO VOTED UNANIMOUSLY

ARTICLE 8. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$154,500, or another sum, to remove and replace impacted soils at the former School Street water tank site as required under the Massachusetts Contingency Plan and landscape said site, said funds to be expended at the direction of the Board of Public Works, or to take any other action relative thereto.

Board of Public Works

We move that the Town vote to appropriate the sum of \$154,500 from Article 45 of the May 1998 Town Meeting to pay for the removal and replacement of impacted soils at the former School Street Water Tank. Said funds to be expended by the

Board of Public Works.

Commentary: The removal and replacement of impacted soil at the School Street Water Tank costs more than what was originally anticipated. This additional appropriation will allow for the removal of contaminants from the soil, and the completion of this project. The funds being used were appropriated originally from water retained earnings to repair and paint the Walnut Hill standpipe.

SO VOTED UNANIMOUSLY

ARTICLE 9. To see if the Town will vote to amend the authorization under article 65 of the May 2008 Annual Town Meeting to authorize the Town to appropriate the sum of \$1,000,000 to pay the costs of designing, constructing and equipping a wind turbine tower to generate electrical power for the Pond Street Water Treatment Plant, and for all costs incidental and related thereto; and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,000,000 under and pursuant to Chapter 44, Section 7(3B) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue bonds or notes of the Town therefor; that the Selectmen are authorized to apply for and accept any grants that may be available for this project, and that the amount authorized to be borrowed by this vote shall be reduced to the extent of any grants received by the Town on account of this project prior to the issuance of any bonds or notes, and that all funds appropriated by this vote shall be expended at the direction of the Board of Public Works and the Board of Selectmen, as appropriate; or to take any other action relative thereto.

Board of Selectmen
Board of Public Works

We move that the Town vote to amend in its entirety the vote adopted under Article 65 of the warrant of the 2008 Annual Town Meeting to read as follows:

We move that the Town vote to appropriate the sum of \$1,000,000 to pay the costs of designing, constructing and equipping a wind turbine tower incidental and related thereto; and to meet this appropriation, the Treasurer with the approval of the Board of Selectmen, is authorized to borrow \$1,000,000 under and pursuant to Chapter 44, Section 7(3B) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue bonds or notes of the Town therefor; that the Selectmen are authorized to apply for and accept any grants that may be available for this project, and that the amount authorized to be borrowed by this vote shall be reduced to the extent of any grants received by the Town on account of this project prior to the issuance of any bonds or notes, and that all funds appropriated by this vote shall be expended at the direction of the Board of Public Works and the Board of Selectmen.

Commentary: Article 65 of the May 2008 Town Meeting appropriated \$500,000 to pay for the costs of constructing and equipping a wind turbine to generate electrical power for the Pond Street Water Treatment Plant. This article amends the vote on that article entirely and authorizes

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

\$1,000,000 for the installation of a larger wind turbine. Subsequent to last year's action on Article 65, it was determined that the smaller wind turbine would not provide an adequate return on investment. The Town has received a \$250,000 grant and is applying for additional grant funds to offset the higher cost of this project.

SO VOTED

ARTICLE 10. To see if the Town will vote to authorize the Board of Selectmen to acquire portions of land parcels and or rights in land parcels for the purpose of obtaining a secure and public right of way on Broadway in the vicinity of the Hanson town line for the purpose of reconstruction of Teagues Bridge (so called) over the Indian Head River including related roadway, sidewalk, drainage, utility, and road safety improvements along Broadway. Further that the Board of Selectmen may acquire these parcels, or modification of these parcels through all legal means, including donation, purchase or eminent domain, said parcels include portions of Assessors lot 003 on plan 82 (approximately 1,379 square feet, more or less), portions of Assessors lot 005 on plan 82 (approximately 2,272 square feet, more or less), and any portion of the current Broadway roadway between the Hanson town line and Waterford Drive not currently identified through state, county, or Town records as being town owned, and further to see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$50,000, or another sum, to defray any associated right of way expenses connected with this project, said funds to be expended at the direction of the Board of Selectmen, or to take any other action relative thereto.

Board of Public Works

We move that the Town vote to authorize the Board of Selectmen to acquire portions of land parcels and or rights in land parcels for the purpose of obtaining a secure and public right of way on Broadway in the vicinity of the Hanson town line for the purpose of reconstruction of Teagues Bridge (so called) over the Indian Head River including related roadway, sidewalk, drainage, utility, and road safety improvements along Broadway. Further that the Board of Selectmen may acquire these parcels, or modification of these parcels through all legal means, including donation, purchase or eminent domain, said parcels include portions of Assessors lot 003 on plan 82 (approximately 1,379 square feet, more or less), portions of Assessors lot 005 on plan 82 (approximately 2,272 square feet, more or less), and any portion of the current Broadway roadway between the Hanson town line and Waterford Drive not currently identified through state, county, or Town records as being town owned, and further to see if the Town will vote to appropriate the sum of \$25,000 from the Undesignated Fund Balance to defray any associated right of way expenses connected with this project. Said funds to be expended at the direction of the Board of Selectmen.

Commentary: This will allow the DPW to do necessary reconstruction work to the Teagues Bridge.

SO VOTED UNANIMOUSLY

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

ARTICLE 11. To see if the Town will vote to appropriate the sum of \$20,000 or another sum, from the Ambulance Enterprise Account, for the purpose of maintaining the delivery of services by the Fire Department, or take any other action relative thereto.

Fire Department

We move that the Town appropriate the sum of \$20,000 from the Ambulance Fund to the Fiscal Year 2009 Fire Department salary budget. Said funds to be expended by the Fire Chief and Board of Selectmen.

Commentary: This appropriation will allow emergency medical services to be provided by the Fire department for the remainder of the fiscal year.

SO VOTED UNANIMOUSLY

ARTICLE 12. To see if the Town will establish a Facilities Maintenance Study Committee to be composed of one (1) member and one (1) designee from the Board of Public Works, one (1) member and one (1) designee from the School Committee, one (1) member and one (1) designee from the Board of Selectmen, and three (3) citizens at large appointed by the Town Moderator. The purpose of said Committee is to study/investigate the current delivery of Town Wide maintenance services and the best delivery method(s) for the future delivery of services. The Committee shall, at a minimum, review individual departments and identify unique and common facility and personnel practices and make recommendations for the sharing of financial, personnel, and consolidation options, the Committee shall report and make recommendations at the next Annual Town Meeting, or take any other action relative thereto.

Board of Selectmen

Board of Selectmen to make main motion.

We move that the Town approve this article as written.

The Advisory Committee supports the motion presented by the Board of Selectmen.

Commentary: It has been the opinion of the Advisory Committee and the Capital Improvement Committee for many years that the maintenance and improvements to Town buildings should be better coordinated in order that the necessary long-term plan is developed. In the past, maintenance and improvements has not been coordinated and the Advisory Committee found that supplemental appropriation in subsequent years were required to complete the work outlined in the original appropriation.

SO VOTED UNANIMOUSLY

Mr. Zemotel made the Motion to dissolve Special Town Meeting at 7:55 P.M

SO VOTED UNANIMOUSLY

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

And you are hereby ordered to serve this Warrant by posting attested copies thereof fourteen days, at least, before the time of said meeting.
Given under our hands this 8th day of April 2009.

BOARD OF SELECTMEN

Daniel A. Pallotta

R. Alan Rugman

David C. Greene

_____ Constable _____, 2009

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Commonwealth of Massachusetts

Town of Hanover

Warrant for Annual Town Meeting

Plymouth, SS

Greeting:

To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

MONDAY, THE 4th DAY of MAY, 2009

At 8:00 P.M.



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Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

| INDEX OF ARTICLES FOR ANNUAL TOWN MEETING 2009 | | |
|---|---|--------------------------------------|
| ART | ISSUE | SUBMITTED BY |
| 1 | Accept Reports in Annual Town Report | Advisory Comm. |
| 2 | Hear and Accept Reports of Committees | Advisory Comm. |
| 3 | Authorize Treasurer to Accept Trust Funds | Treasurer/Selectmen |
| 4 | Authorize Treasurer to Dispose of Tax Title Land | Treasurer/Selectmen |
| 5 | Enter into Compensating Balance Agreements | Collector/Treasurer |
| 6 | Assume Liability to Allow State DEP Work | Board of Selectmen |
| 7 | Pay Accounts Without Appropriation | Town Accountant/Board of Selectmen |
| 8 | Set Pay for Elective Officers | Advisory Comm. |
| 9 | School Sick Leave Buyback Account | Advisory/School Comm. |
| 10 | Town Sick Leave Buyback Account | Advisory Comm./Board of Selectmen |
| 11 | Water Enterprise Sick Leave Buyback Fund | Advisory Comm./Board of Public Works |
| 12 | General Fund Budget | Advisory Comm. |
| 13 | Water Department Budget | Advisory Comm. |
| 14 | Appropriate the use of Funds | Trustees of John Curtis Free Library |
| 15 | CPC Revenues | Community Preservation Committee |
| 16 | CPC Administrative | Community Preservation Committee |
| 17 | Purchase Three Police Vehicles | Police Department/Selectmen |
| 18 | Town Manager Form of Government | Town Manager Study Committee |
| 19 | Funds for Energy Committee Work | Energy Advisory Committee/Selectmen |
| 20 | Appropriate Funds for Special Needs Van | Hanover School Committee |
| 21 | Appropriate Funds for Purchase of Computers | Hanover School Committee |
| 22 | Purchase EMS Software | Fire Department/Selectmen |
| 23 | Increase Demand Fee | Town Collector |
| 24 | Planning Board Fee Increase | Planning Board |
| 25 | Clarification of High School Vote of 2005 | Board of Selectmen |
| 26 | Revisions to Wetlands Protection Bylaw #6-14 | Conservation Commission |
| 27 | Boards/Commissions/and Comm. Participation Qualification 4-22 | Bylaw Review Committee |
| 28 | New Bylaw 3-3 Moderator | Bylaw Review Committee |
| 29 | New Bylaw 3-3 Section 2 Vice-Moderator | Bylaw Review Committee |
| 30 | New Bylaw 4-23 Board of Assessors | Bylaw Review Committee |
| 31 | Amend Bylaw 4-1 Section 3 Adv. Comm. Rpt. | Bylaw Review Committee |
| 32 | Summer Street/Circuit Street Lot Usage | Board of Selectmen |
| 33 | Amend Zoning Bylaws 6.840.J and 6.840.Y | Petition |
| 34 | Interchange Improvement District | Board of Selectmen |
| 35 | Planned Shopping Center Improvement District | Board of Selectmen |
| 36 | Hanover Village Improvement District | Petition |
| 37 | Continue Sign Bylaw Committee | Sign Bylaw Committee |
| 38 | Zoning Bylaw Section 7.670 Fences | Board of Selectmen |
| 39 | Add Bylaw 4-8 Board of Health | Petition |
| 40 | Amend Bylaw Section 4-8 Board of Health | Board of Health |
| 41 | Zoning Bylaw Section 9.020 Parking | Rt. 53, Selectmen, Planning |
| 42 | Zoning Bylaw Section 6.13.0 Body Art | Planning Board |
| 43 | Zoning Bylaw add Section 6.14.0 Wind Facilities | Planning Board |
| 44 | Zoning Bylaw Section 2.100 Assisted Living | Rt. 53, Selectmen, Planning |
| 45 | Zoning Bylaw Table 7-1, Section 7 Dimensions | Rt. 53, Selectmen, Planning |
| 46 | Adopt Appendix 120AA of State Building Code | Petition |

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

| | | |
|----|--|---|
| 47 | Amend Zoning Bylaw Section 2.100 | Petition |
| 48 | Vote to Accept Chapter 90 Grant Monies | Board of Selectmen/Board of Public Works |
| 49 | Road Maintenance/Reconstruction | Board of Public Works |
| 50 | Equip Multi-Tool Tractor | Board of Public Works |
| 51 | Equip a 4x4 Pickup Truck | Board of Public Works |
| 52 | Pond Street Water Treatment Plant | Board of Public Works |
| 53 | Trench Safety – Article VI of the General Bylaws | Board of Public Works |
| 54 | Vote to Accept Streets | Board of Public Works |
| 55 | Approve the Purchase of Finance Software | Board of Selectmen |
| 56 | Feasibility Study of Town Owned Properties | Capital Improvement Committee/Selectmen |
| 57 | Feasibility Study of Certain Town Owned Properties | CPC/Historical Comm./Selectmen |
| 58 | Appropriate Funds for Capital Assessment Plan | Hanover School Committee |
| 59 | Fire Doors at Middle School | Hanover School Committee |
| 60 | Boiler at Salmond School | Hanover School Committee |
| 61 | Intercom/Clock System Center/Sylvester Schools | Hanover School Committee |
| 62 | Paving at Middle School | Hanover School Committee |
| 63 | Renovation of Six Classrooms at Cedar School | Hanover School Committee |
| 64 | Appropriate Funds for Equipment | Emergency Communications Center |
| 65 | Purchase and Equip a Rescue Pumping Engine | Fire Department/Selectmen |
| 66 | Hackett's Pond Dam Repair | Board of Public Works |
| 67 | Hackett's Pond Dam Removal | Board of Public Works |
| 68 | Historical Town Owned Cemeteries | CPC/Historical Comm. |
| 69 | Establishing an Affordable Housing Trust | CPC/Housing Authority/Selectmen |
| 70 | Appropriate Funds for Affordable Housing Trust | CPC/Housing Authority |
| 71 | Restoration & Renovation of 645 Center Street | CPC/Historical Comm./Housing Authority |
| 72 | Historical Society Collection Care & Restoration | CPC/Historical Comm. |
| 73 | Preservation of Town Documents | CPC/Historical Comm./Town Clerk/Selectmen |
| 74 | Appraisals & Technical Assistance | CPC |
| 75 | Create Town Comm. of Community Access & Media | Board of Selectmen |
| 76 | Employee Health Care Reimbursement | Town Clerk |
| 77 | Amend Zoning Map | Petition 596 Washington Street |
| 78 | Stabilization Fund | Advisory Comm. |
| 79 | Rescind Appropriations | Selectmen/Town Treasurer/Town Accountant |

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Advisory Committee Budget Message

Budget Process

The Town of Hanover operates under state statutes and various Town bylaws. The legislative body is an open Town Meeting, in which all voters registered in Hanover are permitted to participate. Town Meeting has the sole authority to appropriate funds for the operating budget and capital projects. It is the Advisory Committee's responsibility to make budget recommendations to Town Meeting.

Like prior budgets, the FY2010 budget has been developed based upon projected assumptions of available revenue. The budget is based upon a budget ceiling or levy limit of revenue derived from local property taxes in accordance with Proposition 2½. This levy limit may be increased if Town Meeting adopts a budget requiring an override and the override amount is approved by a majority of voters at the polls. Added to the tax revenues are projections for state aid; miscellaneous revenues, such as fees, permits, and interest earned; and available funds, such as free cash and transfers from Special Revenue Funds.

While the projection of available revenues creates a budget ceiling for the Town, an expenditure floor is created by calculating certain fixed or semi-fixed costs, such as debt payments, employee benefits, and various assessments. These costs subtracted from projected revenues leave remaining funds that are available for discretionary spending, such as education, public safety, infrastructure maintenance, and community services.

FY2010 Budget Recommendation

By state law, the Advisory Committee is required to present a balanced budget to Town Meeting. An increase in expenditures in one area must be matched by either a corresponding decrease in expenditures in another area or a corresponding increase in revenues. Our proposed fiscal year 2010 budget proposal has been balanced without an operating override. This proposal does constrain funding for many operating and capital activities for which there is a continuing need. However, no department came forward and identified that an operating override was critical in fiscal year 2010. In our opinion, Town Meeting cannot anticipate nor can future budgets be planned on the assumption that an operating override can be avoided indefinitely. The demand for increased services, the cost of maintaining the Town's existing infrastructure, improved or expanded buildings and facilities, and the effects of inflation are creating an incredible strain on the Town's available revenues. This strain will only be relieved by an increase in tax revenue or a reduction in the services to which we have become accustomed. As this Committee has stated for a number of years, the Town needs to engage in a vigorous debate as to not only what it wants for municipal services, but also the level of municipal services for which it is willing to pay.

Non-Financial Articles

As requested by the Town Moderator, main motions on non-financial articles are presented by the sponsor of the article, not the Advisory Committee. However, the Advisory Committee is still required to make a recommendation to Town Meeting. As of April 6, 2009, the date this report is being submitted to be printed, a number of main motions were not available for the Advisory Committee's consideration. Advice on these motions will be made at Town Meeting.

MUNICIPAL FINANCE TERMINOLOGY

The following terms are used frequently in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of their meaning, the following definitions are provided.

Appropriation

An appropriation is an authorization to make expenditures and to incur obligations for specific purposes. It is granted by Town Meeting and is usually limited in both the amount of and in the time period during which it may be expended. Any part of the omnibus budget (Article 12) not spent or encumbered by June 30 automatically reverts to surplus. A specific appropriation must be initiated within one year of approval or it reverts to surplus, also.

Budget

A budget is a plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted in the spring at Town Meeting for the fiscal year that begins July 1.

Capital Budget

A capital budget is a plan of proposed capital outlays for the next five years involving the acquisition of land or an expenditure of at least \$10,000 having a useful life of at least three years.

Capital Program

A plan of proposed capital outlays for the following five fiscal years that alerts Town Meeting of expected future capital outlays.

Cherry Sheet (State and County Charges and Receipts)

The "Cherry Sheet" (named for the color paper formerly used) is prepared by the State Department of Revenue. It charges the Town with its share of the expenses for running various state agencies and for county government. It credits the Town with its share of the Corporation Excise Tax, Individual Income Tax, Sales and Use Tax and the Massachusetts School Fund.

Fiscal Year

A 12 month period, commencing July 1 and ending June 30, to which the annual budget applies. Fiscal years are often denoted FYxx with the last two numbers representing the calendar year in which it ends, for example FY10 is the fiscal year ending June 30, 2010.

Undesignated Fund Balance

This account represents the amount by which cash, account receivables and other assets exceed liabilities and reserves in the General Fund. It is increased by unexpended balances in the omnibus budget appropriations, unexpended balances in separate appropriations, and actual receipts in excess of budgeted amounts.

Free Cash (Surplus, E & D)

Free cash is that portion of the Town's General Fund Undesignated Fund Balance that the Commissioner of the Massachusetts Department of Revenue certifies, as of July 1 of each year, as available for appropriation by Town Meeting. It is not cash, but rather, the Undesignated Fund Balance less delinquent real and personal property taxes, motor vehicle excise receivables, and departmental receivables.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Overlay

The overlay is the amount raised by the assessors in excess of appropriations for the purpose of creating a fund to cover abatements granted and avoiding fractions.

Overlay Reserve

This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay Account for a given year and may be appropriated by vote of the Town or closed to surplus.

Reserve Fund

This fund is established by the voters at the Annual Town Meeting only for the use of the Advisory Committee to pay for "extraordinary and unforeseen" expenses that may occur and may not exceed five percent of preceding year's tax levy.

Stabilization Fund

An account from which amounts may be appropriated for any lawful purpose. Prior to FY92, use of the Stabilization Fund was restricted to purposes for which cities and towns could legally borrow. Revisions to Ch. 40, Sec. 5B removed this restriction and amounts from the Stabilization Fund can now be appropriated for any legal purpose. A two-thirds vote of town meeting is required to appropriate money from the Stabilization Fund.

Tax Levy

The total amount to be raised by taxation of real estate and personal property. It consists of the total amounts appropriated less estimated receipts and transfers from available funds.

Terms associated with Proposition 2 1/2:

Tax Levy Limit

The maximum amount of taxes that may be levied in any given year under the restrictions of Proposition 2 1/2. It is calculated as the prior year limit plus new growth plus 2 1/2 percent of the prior year levy limit.

Excess Levy Capacity

The difference between the Town's tax levy limit and its actual tax levy. It is the additional amount of taxes that could be levied without an override.

Override

An amount, voted by the Town, that is permanently added to the tax levy. A majority vote of the Board of Selectmen is required to put an override question on the ballot. Override ballot questions must be presented in dollar terms and must specify the purpose of the override. Overrides require a majority vote of approval by the town.

Debt or Capital Exclusions

The Town can assess taxes in excess of the tax levy limit by voting a debt exclusion or capital outlay exclusion. This amount does not become a permanent part of the levy base, but does allow the Town to assess taxes for a specific period of time in excess of the limit for payment of debt service or for payment of capital expenditures.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

New Growth

The amount of property tax revenue that the town can add to its allowable tax levy as a result of new construction, alterations, subdivisions or change of use which increases the value of a parcel of land.

Transfers

The authorization to use an appropriation for a different purpose or to use moneys from a separate fund as a revenue source.

Water Enterprise

Effective July 1, 1992, a new enterprise fund was established to account for the operations of the Town's Water Department. This separate accounting demonstrates how much of the costs of providing this service are recovered through user charges and how much is being subsidized through taxes. Typically, as is the case with Hanover's Water Department, the costs of providing enterprise fund services are recovered fully by user charges. The accounting for enterprise funds is similar to a commercial business.

The enterprise form of accounting does not alter the budgetary approval process, but does require communities to budget all of the revenues and direct/indirect costs associated with providing the service in the enterprise fund. To the extent that user charges recover fully the cost of providing the service, the retained earnings (surplus) stay with the enterprise fund and may be appropriated by Town Meeting to increase the services provided, maintained for future capital purchases, or used to reduce increases in future user charges.

An enterprise fund provides management information: to measure performance of providing service; and to analyze the impact of increasing user charges and increasing the budget.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

ARTICLES FOR **ANNUAL** TOWN MEETING WARRANT,
Monday, May 4, 2009

The Moderator declared a quorum was present at 8:03 P.M

Boy Scouts Troop 1 Presented the colors and led the Town Meeting in The Pledge of Allegiance

Hanover High School vocal group Vox sang the National Anthem

The Moderator introduced the Rev. Donald H. Remick, Pastor of the First Congregational Church of Hanover and Chaplain of the Hanover Fire Department.

This is Rev. Remick's last invocation as he is leaving Hanover in July. The Town Meeting gave Rev. Don a standing ovation for his many years of serving his church, the Fire Dept. and the Townspeople at the Annual Town Meeting.

HANOVER TOWN MEETING INVOCATION
MAY 4, 2009

A Moment of Silence for those who have given their lives in service to their country and community, especially Matthew Pollini, who died in Iraq and was buried this year in Hanover Center Cemetery.

THE CHILDREN'S FIRE

The Hopi Nation, early settlers of our country, offer a teaching that contains a deep truth and wisdom. When a decision needs to be made, the whole community sits around in a circle called the Medicine Wheel. Around that circle are representatives of all the different aspects of the community along with recognized elders and leaders. But, in the center is the children's fire. Next to the fire sit the grandfather and grandmother. If you want to propose a project to the community or establish a new policy, you have to enter the Medicine Wheel and ask the question of each person around the circle. Each person responds to you according to their role or position in the community. The last persons to respond are the grandmother and grandfather who guard the children's fire. If these two decide that the request is not good for the children's fire, then the answer is "NO". They are the only ones in the circle who have the power of veto. The ultimate question is always the same. Does this proposal hurt or help the children's fire? If it can pass the test of the children's fire, it can be done. If not, no action will be taken...

This children's fire is not about the elders nor the community bowing to the needs of children and youth. It is a deeper story about the community's responsibility to ensure that it understands the impact of every comment and every decision on the least of these; the most vulnerable in our midst. These are people who are too easily dismissed, too vulnerable, without access to influence and power. These are the folks who may be left out or pushed to the margins because

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

of their age, their ethnicity, their orientation, their economic standing, their faith. These are the ones we do not often see or hear. But the nobility of our community is judged by how we have treated those whose lives are illuminated by the Children's fire.

Tonight I want to thank this community, for the past decade and a half that you have allowed me to serve within this town, where you have so often helped me to see and perceive that Children's Fire. Tonight I want to express my gratitude that in those years that I have been among you, you have offered me the privilege of listening to me as I have encouraged you to see and perceive that Children's Fire.

Tonight, I invite you to join me in prayer.

Holy God you are known to us, in our minds and hearts, by many names. But in all the ways we have come to understand and experience you there is one constant - Your call to us to care for the least of these, the vulnerable, the helpless, the silenced ones who truly illuminate the heart of our community. Tonight may we listen with the wisdom of the Children's Fire to each comment we hear and each comment we speak. Amen.

Barbara Itz on behalf of the Food Pantry and the Post Office reminded Town Meeting that Saturday, May 9th is the annual food drive in Hanover for the Food Pantry. She also reported that the Hanover Food Pantry, despite the record volume of requests, due to the generosity of the townspeople, has a large amount of food at the Food Pantry for our needy.

Barbara Itz Motion to waive the reading of the Articles

SO VOTED UNANIMOUSLY

ARTICLE 1. To see if the Town will accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

We move that the Town accept the 2008 Annual Report as printed.

Commentary: *This is a procedural article for the Town to accept the Annual Report.*

SO VOTED UNANIMOUSLY

ARTICLE 2. To hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Representative Robert J. Nyman spoke on behalf of what was happening at the State House. He assured the meeting that Hanover High School was at the top of the School Building program. He also told us that the School Department would be receiving stimulus funds through Chapter 70 funding.

State Representative Robert Nyman and Hanover Selectman Daniel Pallotta presented two Service Awards to long-time Planning Board member Maryann Brugnoli on behalf of the Hanover Board of Selectmen, Planning Board, and the General Court of Massachusetts. The award presented by the Board of Selectmen and Planning Board stated as follows:

"The Planning Board & Board of Selectmen in Recognition of Over Twenty Years of Public Service to the Citizens of Hanover Take Pleasure in Presenting this Public Service Award to Maryann Brugnoli."

The Hanover Energy Advisory Committee (HEAC) was established in September 2008 by the Hanover Board of Selectmen for the purpose of researching and developing ways for Hanover to save on energy costs.

Many federal, state and private programs are available that provide financial assistance and grants that we are diligently exploring to save the town money. As such, our committee initially facilitated energy audits through the electric utility for both the Middle School and the Fire Department, which have thus far resulted in the combined savings of approximately \$50,000 for work that was already planned. The energy improvement recommendations forthcoming from these audits could provide even greater savings over time.

In order to extend the evaluation of energy saving opportunities to other Town buildings, our committee, with the support of the Town Administrator's office, has successfully applied to the Massachusetts Department of Energy Resources for a free town-wide Energy Audit Program. This baseline study will not only provide insight regarding energy improvements that could save the town money on energy costs, but will also meet the first qualifying criteria toward becoming a "Green Community", a designation that would position Hanover for grant opportunities under the Green Communities Act.

Our committee is seeking to meet other "Green Community" criteria, by designating a specific area in town that offers incentives for businesses conducting research and development or manufacturing of renewable or alternative energy technologies. Article 47 in the Town Warrant provides specific language to this intent. This proposed zoning bylaw would not change the type of businesses that are already allowed in this area, but rather offers incentive to "green businesses".

Article 46 of the Town Warrant proposed the adoption of a new optional "Stretch Energy Code" to satisfy another "Green Community" criteria. The State Board of

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Building Regulations and Standards has not finalized the language of this code before this Town Meeting, and thus we will move to refer back to our committee for future consideration. We do want to take this opportunity though, to inform you that more stringent building regulations are forthcoming through the State's recent adoption of the 2009 International Energy Conservation Code. In anticipation of these code changes, and in recognition of the many benefits of energy efficient construction practices, our committee recommends the pursuit of programs such as EPA's EnergyStar Homes residential program, which offers free energy consultation services and rebates for new construction.

You can find out more about the committee on our page on the town's website - under Government -Town Boards & Commissions - Energy Advisory Committee or go to <http://www.hanover-ma.gov/energy.shtml>. The committee generally meets on Mondays at 7:30 PM at the Hanover Town Hall.

If you have any additional questions about HEAC, please feel free to contact us or any of the committee members. Our contact information is available on the website.

Glenn T. Meader, Chair Linda Kakulski, Vice Chair

**Report of the Fee Study Committee
May 5, 2008**

The Fee Study Committee was created under Article 62 at the May 2007 Town Meeting to better understand how fees are regulated throughout the town. The committee met with the Board of Selectmen, Building Inspector, Conservation Commission, Board of Health, Town Clerk, School Committee, Planning Board, Bylaw Review Committee and residents, to gather information on fee, fine, permit and license schedules imposed by the various town departments

The Committee decided to address several areas of concern, by drafting three articles for the May 2008 Town Meeting. If passed, these articles will become part of the Town Bylaws. Article 78 includes three sections: Section A requires that voters at Town Meeting grant approval in order for any department to increase the amount of a fee, fine, permit, license, and penalty. Section B requires that voters at Town Meeting grant approval in order for any department to propose a new fee, fine, permit, license, and penalty. Section C proposes that a public hearing be required to gain comment on any department's proposal to raise the amount of an existing fee, fine, permit, license or penalty, or create a new fee, fine, permit, license or penalty. The articles specify that all Revolving Accounts be exempted as well as those fees that fall under state and federal statutes. Only those fees that are under local control would fall under the proposed bylaw.

In response to concerns from boards that they may be forced to raise fees prior to the Annual Town Meeting, the Board of Selectmen has been given interim authority to grant approval of any request by a board to raise fees. This was included as a safety measure to address any unforeseen circumstances that may arise. If, for some reason, Town Meeting withholds approval of a fee increase previously granted by the Board of Selectmen, the Fee Study Committee recommends that money thus collected be refunded.

The Fee Study Committee believes that it is most appropriate for Town Meeting, the legislative arm of town government which possesses the sole authority to grant approval of the omnibus budget, to assert this same authority to grant approval for any increases to fees, fines, permits, licenses, or penalties

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

that may be requested by a town board or department. Like our local taxes, the dollar amounts that various boards and departments impose upon residents in the form of fees, fines licenses and permits have a direct financial impact upon all of us. As taxpayers, we currently have the authority to vote to increase our residential taxes. Similarly, the Fee Study Committee recommends that the same opportunity be given to taxpayers to vote upon any increase in fees or upon any proposal to create a new fee.

Article 79 ask voters to require the public posting of all fee, fine, permit, license, and penalty schedules in a visible location in the offices of each respective department, on the Town's web site, and in the Annual Town Report. To do so allows any resident or person doing business with the town to easily and quickly obtain the costs they may incur and category of the fees they may be required to pay. The goal of this article is to ensure transparency and accessibility to important information. The Board of Selectmen will be responsible for posting and updating this information.

Article 80 has been co-sponsored with the Bylaw Review Committee. It seeks to delete all references to specific dollar amounts of fees, fines, permits, licenses, and penalties that are currently written into the existing bylaws. If approved, the Town will be able to avoid future printing and/or personnel costs as fee amounts change.

The Fee Study Committee thanks George Martin for his advice and guidance. We are also grateful to all the departments and boards who offered time on their agendas to discuss these concerns. We appreciate their cooperation and valuable contributions.

Respectfully submitted by: Fee Study Committee Linda DiNardo, Chairperson
Fred Briggs, Bill Dennehy, David Greene, Tom Meister,
George Martin, Ex Officio

REPORT OF THE HANOVER FIRE STATION STUDY COMMITTEE
April 27, 2009

The Hanover Fire Station Study Committee was formed by the 2005 Annual Town Meeting. The Committee was established for the purpose of assessing the needs of the town related to fire stations. The Committee is authorized to make recommendations to the Selectmen and Town Meeting.

Last May, the Committee submitted to Town Meeting a detailed report which examined fire and EMS needs and concluded that having fire headquarters as the only staffed station leaves most of North Hanover and parts of West Hanover without timely and adequate fire and EMS response. The report recommended that the town look to establish a fire/rescue station staffed with full-time fire fighters that would be supplemented with call fire fighters in the North Hanover area, and that the station should house an ambulance, two pumping engines, a forest fire truck and a rescue boat. Based upon an assessment of available sites including their capacity to meet equipment needs and their impact on response time, the report recommended that a staffed station be developed in the vicinity of the town-owned Curtis School site.

On September 5, 2008, the Committee wrote a letter to the Community Preservation Committee (CPC) regarding Article 3 on the Special Town Meeting Warrant. That article sought an appropriation from the Community Preservation Fund to undertake a feasibility study to determine appropriate future uses for the Curtis School site. The Committee enclosed a copy of its report and recommendations and stated:

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

We believe that preservation of the existing building or its façade, if the Town chooses to expend funds for preservation, would be compatible with the use of the site to meet the Town's existing fire/rescue needs. We recommend that a feasibility study, if approved by Town Meeting, include consideration of the Town's need for a new substation on the site.

Two articles in this year's Town Meeting Warrant, articles 56 and 57, pertain to possible studies of buildings and sites that include the Curtis School site. In light of these articles, the Committee remains convinced of the town's needs for a staffed fire/rescue station in the North Hanover area, and of the clear superiority of the Curtis School site to meet those needs. The Committee also remains convinced that a staffed fire/rescue station is not inconsistent with other potential uses of the site, including possible historical preservation of all or portions of the building or continued or expanded recreational use, if so desired by the town.

Respectfully submitted,

Hanover Fire Station Study Committee
F. Daniel Ahern, Jr., Chair
Kenneth L. Blanchard, Fire Chief
Donna D. Buckley
David Greene, Selectman
Donald E. Morrison

Hanover School Building Committee

Town Meeting Update: May 4, 2009

High School Project on track for September 2011 opening (*Rendering has since been updated*)

| | | | |
|-------------|-------------------|--------------------------------------|-----------|
| Milestones: | June 2009 | New Septic System installed | May/June |
| 2009 | Project Bidding | | |
| | October 2009 | Groundbreaking for building project | June 2011 |
| | Building Complete | | |
| | Summer/Fall 2011 | Existing HS demolition and site work | |

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009



Building highlights: 157,000 sq. foot 3 story building with 22 general classrooms, 4 versatile lab classrooms, 8 science labs plus 4 additional labs for tech/design/engineering/communications, 3 art teaching spaces, 3 music teaching spaces, 533 seat auditorium, 2 regulation court gymnasium, multi-use “Town Square” cafeteria, football & soccer fields within running track, baseball & softball fields, practice fields and 390 parking spaces.

REPORT OF THE ROUTE 53 CORRIDOR JOINT STUDY COMMITTEE

To The Board of Selectmen and the Citizens of Hanover.

The Route 53 Corridor Joint Study Committee is pleased to submit the Annual Report for the fiscal year 2009.

The Committee meets periodically thru the year to address zoning issues along Route 53. During the past year many meetings were held to discuss the “Interchange Overlay District.” The Committee co-sponsored this article, which will allow the construction of a hotel and/or conference center within the district. This type of development will maximize tax revenue that can be generated by this property. After the Article was defeated at the 2008 Annual Town Meeting, the Committee reached out to Walnut Hill residents and invited them to attend a meeting to discuss the proposed zoning changes. The Interchange Overlay District passed at the “Special Town Meeting” and we hope that the Town benefits from this change in the future.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

We met with the management team of the Hanover Mall (Planned Shopping Center Improvement District). They presented their master plan for the next few years and voiced concern over a few outdated and restrictive zoning bylaws. The Committee has co-submitted three zoning changes for the 2009 Annual Town Meeting that will address their concerns and allow the Mall to compete with other local large retail centers during these tough economic times.

The committee met with the developer of the Village District who submitted an article for the 2009 Annual Town Meeting. The article, if approved, will authorize the Board of Selectmen to petition the General Court to enact special legislation enabling the developer to pursue bonding the cost of the required infrastructure.

Citizens can contact the Committee by phoning the Board of Selectmen's Office, contacting a Committee member or by e-mail at rt53study@aol.com.

We wish to express our appreciation and recognition to Barbara Itz who stepped down after serving as the Committee Secretary since its creation in February of 2003. We would also like to thank Mr. Henry Furman for his input and efforts to keep the Walnut Hill neighborhood informed about the Interchange Overlay District.

Respectfully submitted,

Jeffrey R. Blanchard (Deputy Fire Chief), Chairman
John L. Benevides (Board of Public Works)
Richard DeLuca (Planning Board)
Arnold Itz
Anthony D. Losordo, Jr. (Planning Board)
Debra A. McGlame
R. Alan Rugman (Selectman)
William Scarpelli

**A TRIBUTE TO ROBERT and PATRICIA DUGAS
A.K.A. "JOE'S COFFEE SHOP"**

At every election in the Town of Hanover, the poll workers are treated to "coffee and muffins" that helps them to work the morning hours with enthusiasm and vitality.

These are provided at no cost to the election compliments of Bob and Pattie Dugas, the owners and operators of "Joe's Coffee Shop", located at the corner of Webster Street and Whiting Street.

In recognition of your faithful service, we hereby ask Town Meeting, through the Moderator, to consider the following resolution:

Be it resolved that the Annual Town Meeting of 2009, officially extends to you, Robert J. and Patricia M. Dugas, our sincere thanks for your many years of service to the Town elections. Without your coffee and muffins, our election workers would have a difficult

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

time functioning in the early hours at every election, State Primary, State Election and our Annual Town Election. We wish you both long and continuous years of service to your town.

Respectively submitted,

TOWN CLERK
Robert C. Shea

BOARD OF REGISTRARS
Nancy J. Goldthwait
Pamela D. Ferguson
Carmine J. Salines

We move that the Town accept these reports.

SO VOTED UNANIMOUSLY

ARTICLE 3. To see if the Town will authorize its Treasurer to accept such trust funds as may be placed in his hands during the fiscal year commencing July 1, 2009, or take any other action relative thereto.

Town Treasurer
Board of Selectmen

We move that the Town vote to authorize the Treasurer to accept trust funds for the Fiscal Year ending June 30, 2010.

Commentary: *This article allows the Treasurer to accept trust funds that are given to the Town during the year.*

SO VOTED UNANIMOUSLY

ARTICLE 4. To see if the Town will vote to authorize its Treasurer, with the approval of the Board of Selectmen, to dispose of such parcels of real estate as may have been, or may be taken by the Town under Tax Title foreclosure proceedings, or take any other action relative thereto.

Town Treasurer
Board of Selectmen

We move that the Town vote to authorize the Treasurer, with the approval of the Board of Selectmen, to dispose of tax title property.

Commentary: *This article allows the Treasurer to sell property that the Town has acquired through the tax title foreclosure process.*

SO VOTED UNANIMOUSLY

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

ARTICLE 5. To see if the Town will authorize its Treasurer and Collector to enter into compensating balance agreements for the fiscal year commencing July 1, 2009, pursuant to Chapter 44, Section 53F of the Massachusetts General Laws, or take any other action relative thereto.

Tax Collector
Town Treasurer

We move that the Town vote to authorize the Treasurer/Collector to execute compensating balance agreements for the Fiscal Year ending June 30, 2010.

***Commentary:** This procedural article is necessary to allow the Town Treasurer/ Tax Collector to legally perform functions related to the management of Town funds.*

SO VOTED UNANIMOUSLY

ARTICLE 6. To see if the Town will assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

We move that the Town accept this article for the Fiscal Year ending June 30, 2010.

***Commentary:** Each year, the Town is required by the State to assume responsibility for liability and damages, which may be incurred by the State while improving, developing, maintaining, and protecting tidal and non-tidal rivers. This article would acknowledge and accept that responsibility.*

SO VOTED UNANIMOUSLY

ARTICLE 7. To see if the Town will vote to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Town Accountant
Board of Selectmen

We move that the Town vote not to accept this article and take no further action.

***Commentary:** Prior year unpaid bills were taken care of by the special town meeting.*

Motion is to pass over this Article

SO VOTED UNANIMOUSLY

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

ARTICLE 8. To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk
Tax Collector
Moderator: Annual Meeting
Special Meeting

Advisory Committee

We move that the Town set the pay of its elective officers for fiscal year 2010 required by law as follows:

Town Collector, \$59,925 per year which includes any amounts due under Massachusetts General Laws, Chapter 41, Section 108P

Town Clerk, \$54,563 per year which includes any amounts due under Massachusetts General Laws Chapter 41, Section 19G

Moderator \$100 for Annual Town Meeting and \$100 for Special Town Meeting.

Commentary: *The Advisory Committee's recommendation reflects an increase of 2% for the Town Clerk and 2% for the Town Collector. This 2% increase is consistent with what has been approved for the Town's personnel bylaw positions. The Moderator's position shows no increase. In addition, the Advisory Committee recommends that the annual salary of the Town Clerk be fixed for the three-year term of the position, instead of being increased annually, and this change be implemented with the next election of a Town Clerk.*

SO VOTED UNANIMOUSLY

ARTICLE 9. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee
Hanover School Committee

We move that the Town vote to appropriate the sum of \$124,000 to the School Sick Leave Buyback Fund. Said funds to be expended at the direction of the School Committee and specify further that said appropriation shall not be returned to the Treasury except by the vote of the Town.

Commentary: *Sick leave buyback is a contractual benefit available to School employees enabling them to "cash in" unused leave upon retirement. The School Committee has limited future exposure by capping buyback amounts and/or eliminating the benefit entirely in collective bargaining agreements and employee contracts. We anticipate that additional appropriations*

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

will be required through fiscal year 2013 to pay the expenses of those employees who are still eligible under the original program.

SO VOTED UNANIMOUSLY

ARTICLE 10. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee
Board of Selectmen

We move that the Town vote to appropriate the sum of \$175,000 to the Town Sick Leave Buyback Fund. Said funds to be expended at the direction of the Board of Selectmen and specify further that said appropriation shall not be returned to the Treasury except by the vote of the Town.

***Commentary:** Town sick leave buyback is a contractual benefit available to Town employees enabling them to "cash in" unused leave upon retirement. The Selectmen have limited future exposure by capping buyback amounts in the personnel bylaw and in collective bargaining agreements. We anticipate that additional appropriations will be required through fiscal year 2013 to pay the expenses of those employees who are still eligible under the original program.*

SO VOTED UNANIMOUSLY

ARTICLE 11. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Water Enterprise Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee
Board of Public Works

We move that the Town not accept this article and take no further action.

***Commentary:** Currently, this liability is adequately funded, and requires no further action this year.*

Motion is Negative

SO VOTED UNANIMOUSLY

ARTICLE 12. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow, such sums of money to budget and pay for town charges for the period July 1, 2009, through June 30, 2010, inclusive, or take any other action relative thereto.

Advisory Committee

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

We move that the Town vote to raise and appropriate or appropriate from available funds, such sums of money to defray Town charges in the amounts specified and by the method designated as recommended in the following pages entitled Article 12 – Omnibus Budget. Each item is to be considered as a separate appropriation and such appropriation is to be expended for that purpose only.

Commentary: *Budgeting involves making difficult choices: what services to provide or not provide; what new initiatives to pursue or not pursue; what quality of services to strive for and what services to forgo. The Town does not have an unlimited amount of money to spend on the services that it provides. The recession has added additional stress to Town finances. We need to accept the reality that annual revenue growth will be limited. New property tax growth will no longer be equivalent to the annual 2½ factor, state aid distributions may not increase due to Hanover's demographic changes and the State's financial difficulties, and other local receipts will not expand because the Town is physically not growing.*

For fiscal year 2010, we are recommending a Proposition 2½ operating budget of \$42,100,376 compared to the current year's budget of \$42,160,376. It is a level-funded budget recommendation. In balancing this budget, we had to close a \$2,320,000 budget shortfall.

We structured our recommendations in order to avoid having to propose a Proposition 2½ operating override and also, to keep the Town's workforce intact. This was accomplished by requiring the departments to absorb their employees' wage increases and under funding the capital budget. This is simply a short-term fix to help the Town get through the current financial crisis.

Preserving jobs was a priority because like other municipalities in Massachusetts, the Town is self-insured for unemployment compensation. This works well in good-times, but it can become very expensive in difficult times, if those individuals who are laid-off cannot find other employment quickly. In our opinion, for fiscal year 2010, instead of laying-off employees and paying them not to work, we believe that it is preferable to keep them on the Town's payroll and at least obtain some benefit from their employment. We anticipate however, that in fiscal year 2011, the Town will be confronting a budget deficit of approximately two million dollars and that a reduction in the workforce will be necessary. Hopefully by then the overall economy will have improved so that our laid-off workers will have a better chance of obtaining other employment and consequently the Town's unemployment compensation exposure will be reduced.

Fiscal year 2010 tax bills will reflect an increase in principal and interest payments required on the debt exclusion projects due to the preliminary financing of both the high school and senior center projects. Exempt debt service will increase to \$3,385,413 from the current \$1,611,998. Fiscal year 2011 tax bills will reflect the full financing of these projects.

Although we believe that an operating override is inevitable, until we know the full financial impact of the High School and the Senior Center projects, proposing one is premature and it is incumbent upon us to propose budget recommendations that match available revenues.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Even during this recession, the Town is experiencing a new level of inflationary pressures on the services that it provides. During the 1990's, the fixed cost components of the budget, such as employee benefits, utility costs, gasoline and diesel, were relatively stable from year to year. Now they are increasing at rates in excess of normal inflation. Because the Town has limited ability to control these expenses, we must fund these accounts before the individual department requests are considered. In addition, salary and benefits make up 74% of our total expenditures and consequently further hinders our ability to fund capital and other ordinary expenses.

Our specific recommendations for fiscal year 2010 for the basic functions are:

| | |
|---|--|
| <i>General Government</i> | <i>\$1,452,374, a reduction of \$2,003</i> |
| <i>Public Safety</i> | <i>\$6,069,574, an increase of \$65,883</i> |
| <i>Education</i> | <i>\$24,045,681, an increase of \$169,353</i> |
| <i>Public Works</i> | <i>\$2,128,995, a reduction of \$19,855</i> |
| <i>Snow & Ice</i> | <i>\$380,000, an increase of \$10,000</i> |
| <i>Public Facilities</i> | <i>\$438,930, a reduction of \$16,880</i> |
| <i>Human Services</i> | <i>\$353,060, no change</i> |
| <i>Culture and Recreation</i> | <i>\$561,311, an increase of \$1,645</i> |
| <i>Nonexempt Debt Service</i> | <i>\$1,042,205, a reduction of \$171,596</i> |
| <i>Exempt Debt Service</i> | <i>\$3,385,413, an increase of \$1,773,415</i> |
| <i>Employee Benefits</i> | <i>\$5,141,121, a reduction of \$65,831</i> |
| <i>Property and Liability Insurance</i> | <i>\$327,125, a reduction of \$30,346</i> |
| <i>Reserve Fund</i> | <i>\$150,000, no change</i> |

In addition to the amount that we are recommending, the Hanover Public Schools will be receiving approximately \$700,000 in direct aid under the Federal Stimulus program that does not require Town Meeting appropriation. Because this is a one-time source of funding, we encourage the School Committee to expend these funds in a manner that will ensure the greatest long-term benefit to the school system.

Under the Education function you will also see the new line items that relate to the PEG program that was discussed under article #6 of the Special Town Meeting and will be discussed under Article 75 of this Annual Town Meeting.

We believe our recommendations reflect a balanced and prudent approach based on the financial constraints the Town is experiencing while keeping in mind the needs of all of our residents. As this Committee has been stating for a number of years, we must continue the vigorous debate regarding the levels of service we want and at what level we are willing to pay for them. Through this discussion, we should arrive at an understanding and consensus as to what should be the long-range priorities of the Town.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

| ARTICLE 12 OMNIBUS BUDGET GENERAL GOVERNMENT | FY09 APPROPRIATION | FY2010 REQUEST | FY2010 ADVISORY RECOMMENDS | CHANGE FROM FY09 |
|---|-----------------------|-----------------------|----------------------------------|------------------------|
| BOARD OF SELECTMEN – PAYROLL | 291823 | 291821 | 291821 | -\$2 |
| BOARD OF SELECTMEN – EXPENSES | 14280 | 14280 | 14280 | \$0 |
| ADVISORY COMMITTEE – PAYROLL | 3672 | 3738 | 3738 | \$66 |
| ADVISORY COMMITTEE – EXPENSES | 300 | 234 | 234 | -\$66 |
| CAPITAL IMPROVEMENT COMMITTEE – PAYROLL | 1836 | 1901 | 1901 | \$65 |
| CAPITAL IMPROVEMENT COMMITTEE – EXPENSES | 110 | 45 | 45 | -\$65 |
| LEGAL SERVICES – EXPENSES | 134900 | 134900 | 134900 (R) | \$0 |
| CENTRAL COMPUTER – PAYROLL | 79668 | 81262 | 81262 | \$1,594 |
| CENTRAL COMPUTER – EXPENSES | 42900 | 41306 | 41306 | -\$1,594 |
| TOWN CLERK – PAYROLL | 88807 | 89877 | 89877 | \$1,070 |
| TOWN CLERK – EXPENSES | 5515 | 4445 | 4445 | -\$1,070 |
| ELECTIONS & TOWN MEETING – PAYROLL | 23100 | 21100 | 21100 | -\$2,000 |
| ELECTIONS & TOWN MEETING – EXPENSES | 22870 | 22870 | 22870 | \$0 |
| REGISTRAR – PAYROLL | 25000 | 25356 | 25356 | \$356 |
| REGISTRAR – EXPENSES | <u>7800</u> | <u>7444</u> | <u>7444</u> | <u>-\$356</u> |
| SUBTOTAL - GENERAL ADMINISTRATION | <u>742581</u> | <u>740579</u> | <u>740579</u> | <u>-\$2,002</u> |
| FINANCE DEPARTMENT - PAYROLL | 271188 | 273978 | 273978 (R) | \$2,790 |
| FINANCE DEPARTMENT - EXPENSES | 29525 | 26735 | 26735 (R) | -\$2,790 |
| FINANCE DEPARTMENT - TOWN AUDIT EXPENSES | 27500 | 27500 | 27500 (R) | \$0 |
| BOARD OF ASSESSORS - PAYROLL | 133019 | 134165 | 134165 | \$1,146 |
| BOARD OF ASSESSORS - EXPENSES | 46200 | 45054 | 45054 | -\$1,146 |
| TOWN COLLECTOR - PAYROLL | 134647 | 140428 | 140428 (R) | \$5,781 |
| TOWN COLLECTOR - EXPENSES | <u>58225</u> | <u>52443</u> | <u>52443</u> (R) | <u>-\$5,782</u> |
| SUBTOTAL - FINANCIAL ADMINISTRATION | <u>700304</u> | <u>700303</u> | <u>700303</u> | <u>-\$1</u> |
| BOARD OF APPEALS - PAYROLL | 10092 | 10092 | 10092 | \$0 |
| BOARD OF APPEALS - EXPENSES | <u>1400</u> | <u>1400</u> | <u>1400</u> | \$0 |
| SUBTOTAL - COMMUNITY & DEVELOPMENT | <u>11492</u> | <u>11492</u> | <u>11492</u> | <u>0</u> |
| TOTAL - GENERAL GOVERNMENT | <u>1454377</u> | <u>1452374</u> | <u>1452374</u> | <u>-\$2,003</u> |
| | FY09 | FY2010 | FY2010 ADVISORY | CHANGE |

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

| <u>PUBLIC SAFETY</u> | <u>APPROPRIATION</u> | <u>REQUEST</u> | <u>RECOMMENDS</u> | <u>FROM FY09</u> |
|---|----------------------------|----------------------------|----------------------------|-------------------------|
| POLICE – PAYROLL | 2419760 | 2429610 | 2429610 | \$9,850 |
| POLICE – EXPENSES | 236987 | 227137 | 227137 (O) | -\$9,850 |
| POLICE - NEXTEL EXPENSES | 11000 | 11500 | 11500 | \$500 |
| FIRE DEPARTMENT - PAYROLL | 1942750 | 2031200 | 2031200 (A) | \$88,450 |
| FIRE DEPARTMENT - EXPENSES | 248270 | 233050 | 233050 (B) | -\$15,220 |
| DEPARTMENT OF MUNICIPAL INSPECTIONS – PAYROLL | 547360 | 515338 | 515338 (P/T) | -\$32,022 |
| DEPARTMENT OF MUNICIPAL INSPECTIONS – EXPENSES | 43775 | 44650 | 44650 (Q/T) | \$875 |
| EMERGENCY MANAGEMENT - EXPENSES | 2100 | 2100 | 2100 | \$0 |
| ANIMAL CONTROL - PAYROLL | 19276 | 19674 | 19674 | \$398 |
| ANIMAL CONTROL - EXPENSES | 4141 | 3743 | 3743 | -\$398 |
| EMERGENCY COMMUNICATIONS - PAYROLL | 471858 | 495647 | 495647 | \$23,789 |
| EMERGENCY COMMUNICATIONS - EXPENSES | <u>56414</u> | <u>55925</u> | <u>55925</u> | <u>-\$489</u> |
| TOTAL - PUBLIC SAFETY | <u>\$6,003,691</u> | <u>\$6,069,574</u> | <u>\$6,069,574</u> | <u>\$65,883</u> |
| <u>EDUCATION</u> | | | | |
| HANOVER PUBLIC SCHOOLS - ALL EXPENSES | 23132796 | 23132796 | 23132796 | \$0 |
| NORTH RIVER COLLABORATIVE - MEDICAID PROCESSING | 10000 | 7500 | 7500 | -\$2,500 |
| PEG ACCESS COMMITTEE - PAYROLL | 0 | 70000 | 70000 | \$70,000 |
| PEG ACCESS COMMITTEE - EXPENSES | 0 | 32000 | 32000 | \$32,000 |
| SOUTH SHORE REGIONAL SCHOOL - ASSESSMENT | <u>733532</u> | <u>806885</u> | <u>803385</u> | <u>\$69,853</u> |
| TOTAL - EDUCATION | <u>\$23,876,328</u> | <u>\$24,049,181</u> | <u>\$24,045,681</u> | <u>\$169,353</u> |
| <u>PUBLIC WORKS & FACILITIES</u> | | | | |
| ADMINISTRATION - PAYROLL | 171025 | 171860 | 171860 | \$835 |
| ADMINISTRATION - EXPENSES | 19200 | 18340 | 18340 | -\$860 |
| HIGHWAY – PAYROLL | 367000 | 367000 | 367000 (M) | \$0 |
| HIGHWAY – EXPENSES | 145000 | 145000 | 145000 | \$0 |
| PUBLIC GROUNDS - PAYROLL | 162500 | 162500 | 162500 | \$0 |
| PUBLIC GROUNDS - EXPENSES | 47800 | 47600 | 47600 | -\$200 |

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

| | | | | | |
|-----------------------------|---------------------------|---------------------------|---------------------------|-----|-------------------------|
| TRANSFER STATION - PAYROLL | 189000 | 195400 | 195400 | | \$6,400 |
| TRANSFER STATION - EXPENSES | 926030 | 900000 | 900000 | | -\$26,030 |
| CEMETERY - PAYROLL | 104135 | 104135 | 104135 | (G) | \$0 |
| CEMETERY - EXPENSES | <u>17160</u> | <u>17160</u> | <u>17160</u> | (H) | <u>\$0</u> |
| TOTAL - PUBLIC WORKS | <u>\$2,148,850</u> | <u>\$2,128,995</u> | <u>\$2,128,995</u> | | <u>-\$19,855</u> |

| | | | | | |
|-------------------------------|----------------------|----------------------|----------------------|--|---------------------|
| ICE & SNOW REMOVAL - PAYROLL | 70000 | 73000 | 73000 | | \$3,000 |
| ICE & SNOW REMOVAL - EXPENSES | <u>300000</u> | <u>307000</u> | <u>307000</u> | | <u>\$7,000</u> |
| TOTAL - SNOW & ICE | <u>370000</u> | <u>380000</u> | <u>380000</u> | | <u>10000</u> |

| | | | | | |
|---------------------------------------|----------------------|----------------------|----------------------|-----|-------------------------|
| TOWN HALL - EXPENSES | 120110 | 110910 | 110910 | | -\$9,200 |
| ALTERNATIVE ENERGY PROJECT - EXPENSES | 0 | 0 | 0 | | \$0 |
| ANNUAL TOWN BONFIRE - EXPENSES | 12000 | 12000 | 0 | | -\$12,000 |
| STREET LIGHTING - EXPENSES | 57000 | 61320 | 61320 | | \$4,320 |
| TOWN GAS PUMP - EXPENSES | <u>266700</u> | <u>266700</u> | <u>266700</u> | (R) | <u>\$0</u> |
| TOTAL - PUBLIC FACILITIES | <u>455810</u> | <u>450930</u> | <u>438930</u> | | <u>-\$16,880</u> |

| | FY09 APPROPRIATION | FY2010 REQUEST | FY2010 ADVISORY RECOMMENDS | | CHANGE FROM FY09 |
|-------------------------------|-------------------------|-------------------------|----------------------------------|-----|---------------------|
| <u>HUMAN SERVICES</u> | | | | | |
| VISITING NURSE - PAYROLL | 94452 | 94452 | 94452 | | \$0 |
| VISITING NURSE - EXPENSES | 1500 | 1500 | 1500 | (N) | \$0 |
| COUNCIL FOR AGING - PAYROLL | 147744 | 147744 | 147744 | | \$0 |
| COUNCIL FOR AGING - EXPENSES | 36773 | 36773 | 36773 | | \$0 |
| VETERANS' SERVICES - PAYROLL | 16391 | 16700 | 16700 | | \$309 |
| VETERANS' SERVICES - EXPENSES | 3200 | 2891 | 2891 | | -\$309 |
| VETERANS' BENEFITS - EXPENSES | <u>53000</u> | <u>53000</u> | <u>53000</u> | | <u>\$0</u> |
| TOTAL - HUMAN SERVICES | <u>\$353,060</u> | <u>\$353,060</u> | <u>\$353,060</u> | | <u>\$0</u> |

CULTURE & RECREATION

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

| | | | | |
|---|-------------------------|-------------------------|-------------------------|-----------------------|
| JOHN CURTIS FREE LIBRARY - PAYROLL | 341366 | 336404 | 336404 | -\$4,962 |
| JOHN CURTIS FREE LIBRARY - EXPENSES | 178964 | 183926 | 183926 | \$4,962 |
| PARK & RECREATION - PAYROLL | 39336 | 40981 | 40981 (L) | \$1,645 |
| PARK & RECREATION - EXPENSES | <u>0</u> | <u>0</u> | <u>0</u> | <u>\$0</u> |
| TOTAL - CULTURE & RECREATION | <u>\$559,666</u> | <u>\$561,311</u> | <u>\$561,311</u> | <u>\$1,645</u> |

DEBT SERVICE - TOWN & SCHOOL
NONEXEMPT (Subject to Proposition 2 1/2 Tax Cap)

| | | | | |
|--|-----------------------|-----------------------|-----------------------|--------------------------|
| 1998 GENERAL PURPOSE BOND - PRINCIPAL | 95000 | 20000 | 20000 | -\$75,000 |
| 1998 GENERAL PURPOSE BOND - INTEREST | 8798 | 4523 | 4523 | -\$4,275 |
| 2000 GENERAL PURPOSE BOND - PRINCIPAL | 135000 | 125000 | 125000 | -\$10,000 |
| 2000 GENERAL PURPOSE BOND - INTEREST | 62478 | 55188 | 55188 | -\$7,290 |
| 2000 WPAT BOND - PRINCIPAL | 10872 | 10872 | 10872 (S) | \$0 |
| 2002 GENERAL PURPOSE BOND - PRINCIPAL | 125000 | 125000 | 125000 | \$0 |
| 2002 GENERAL PURPOSE BOND - INTEREST | 13832 | 9457 | 9457 | -\$4,375 |
| 2004 GENERAL PURPOSE BOND - PRINCIPAL | 60000 | 25000 | 25000 | -\$35,000 |
| 2004 GENERAL PURPOSE BOND - INTEREST | 7671 | 5571 | 5571 | -\$2,100 |
| 2006 GENERAL PURPOSE BOND - PRINCIPAL | 215000 | 210000 | 210000 (C) | -\$5,000 |
| 2006 GENERAL PURPOSE BOND - INTEREST | 43100 | 34600 | 34600 (D) | -\$8,500 |
| 2008 GENERAL PURPOSE BOND - PRINCIPAL | 315000 | 315000 | 315000 (E) | \$0 |
| 2008 GENERAL PURPOSE BOND - INTEREST | 112050 | 69494 | 69494 (F) | -\$42,556 |
| TEMPORARY LOANS - INTEREST | 0 | 25000 | 25000 | \$25,000 |
| OTHER INTEREST - EXPENSE | 2500 | 2500 | 2500 | \$0 |
| BOND / NOTE ISSUE - EXPENSE | <u>7500</u> | <u>5000</u> | <u>5000</u> | <u>-\$2,500</u> |
| SUBTOTAL - NONEXEMPT DEBT SERVICE | <u>1213801</u> | <u>1042205</u> | <u>1042205</u> | <u>-\$171,596</u> |

| DEBT SERVICE - TOWN & SCHOOL | FY09 | FY2010 | FY2010 | CHANGE |
|---|----------------------|----------------|--------------------------------------|------------------|
| <u>EXEMPT (Not Subject to Proposition 2 1/2 Tax Cap)</u> | <u>APPROPRIATION</u> | <u>REQUEST</u> | <u>ADVISORY</u> <u>RECOMMENDS</u> | <u>FROM FY09</u> |
| 1998 DEBT EXCLUSION/POLICE STATION - PRINCIPAL | 175000 | 155000 | 155000 | -\$20,000 |
| 1998 DEBT EXCLUSION/POLICE STATION - INTEREST | 74125 | 66250 | 66250 | -\$7,875 |
| 2001 DEBT EXCLUSION/SCHOOL PROJECTS - PRINCIPAL | 635000 | 665000 | 665000 | \$30,000 |

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

| | | | | |
|---|----------------------------|----------------------------|----------------------------|---------------------------|
| 2001 DEBT EXCLUSION/SCHOOL PROJECTS - INTEREST | 531935 | 506535 | 506535 | -\$25,400 |
| 2001 DEBT EXCLUSION/LIBRARY PROJECT - PRINCIPAL | 125000 | 125000 | 125000 | \$0 |
| 2001 DEBT EXCLUSION/LIBRARY PROJECT - INTEREST | 70938 | 65938 | 65938 | -\$5,000 |
| DEBT EXCLUSION/SENIOR CENTER - PRINCIPAL | <u>0</u> | 150000 | 150000 | \$150,000 |
| DEBT EXCLUSION/SENIOR CENTER - INTEREST | <u>0</u> | 125035 | 125035 | \$125,035 |
| DEBT EXCLUSION/HIGH SCHOOL - PRINCIPAL | <u>0</u> | 800000 | 800000 | \$800,000 |
| DEBT EXCLUSION/HIGH SCHOOL - INTEREST | <u>0</u> | 666655 | 666655 | \$666,655 |
| BOND/NOTE ISSUANCE EXPENSE | <u>0</u> | <u>60000</u> | <u>60000</u> | <u>\$60,000</u> |
| SUBTOTAL - EXEMPT DEBT SERVICE | <u>1611998</u> | <u>3385413</u> | <u>3385413</u> | <u>1773415</u> |
| <u>TOTAL - DEBT SERVICE</u> | <u>\$2,825,799</u> | <u>\$4,427,618</u> | <u>\$4,427,618</u> | <u>\$1,601,819</u> |
| <u>EMPLOYEE BENEFITS - TOWN & SCHOOL</u> | | | | |
| CONTRACTUAL ALLOCATION - EXPENSES | 0 | 0 | 0 | \$0 |
| MEDICARE - EXPENSES | 352560 | 387816 | 387816 (K/R) | \$35,256 |
| COUNTY RETIREMENT FUND - ASSESSMENT | 1790119 | 1812398 | 1812398 (J/R) | \$22,279 |
| WORKERS' COMPENSATION - ASSESSMENT | 169070 | 175833 | 175833 (R) | \$6,763 |
| UNEMPLOYMENT COMPENSATION - EXPENSES | 56000 | 150000 | 139970 | \$83,970 |
| GROUP HEALTH INSURANCE - EXPENSES | 2765358 | 2678825 | 2551259 (I/R) | -\$214,099 |
| GROUP LIFE INSURANCE - EXPENSES | 14900 | 14900 | 14900 (R) | \$0 |
| EMPLOYEE TRAINING - EXPENSES | 6000 | 6000 | 6000 | \$0 |
| EMPLOYEE MEDICAL - EXPENSES | <u>52945</u> | <u>52945</u> | <u>52945</u> | <u>\$0</u> |
| TOTAL - EMPLOYEE BENEFITS | <u>\$5,206,952</u> | <u>\$5,278,717</u> | <u>\$5,141,121</u> | <u>-\$65,831</u> |
| <u>UNCLASSIFIED</u> | | | | |
| PROPERTY & LIABILITY INS. - TOWN & SCHOOL | 367346 | 347000 | 337000 (R) | -\$30,346 |
| COUNTY AID TO AGRICULTURE - ASSESSMENT | <u>125</u> | <u>125</u> | <u>125</u> | <u>\$0</u> |
| TOTAL - UNCLASSIFIED | <u>\$367,471</u> | <u>\$347,125</u> | <u>\$337,125</u> | <u>-\$30,346</u> |
| TOTAL - ALL GENERAL FUND ACTIVITIES | <u>\$43,622,004</u> | <u>\$45,498,885</u> | <u>\$45,335,789</u> | <u>\$1,713,785</u> |

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

RESERVE FUND

| | | | | |
|---|----------------------------|----------------------------|----------------------------|---------------------------|
| ADVISORY COMMITTEE - TRANSFERS | 150000 | 173655 | 150000 | \$0 |
| COMBINED TOTAL - GENERAL & RESERVE FUNDS | <u>\$43,772,004</u> | <u>\$45,672,540</u> | <u>\$45,485,789</u> | <u>\$1,713,785</u> |

| <u>SOURCES OF FUNDS</u> | <u>FY09 APPROPRIATION</u> | <u>FY2010 REQUEST</u> | <u>FY2010 ADVISORY RECOMMENDS</u> | <u>CHANGE FROM FY09</u> |
|---|--------------------------------------|----------------------------------|--|------------------------------------|
| RAISE AND APPROPRIATE | 41289093 | | 43128514 | \$1,839,421 |
| TRANSFER FROM AMBULANCE RECEIPTS RESERVED | 324350 | | 325000 | \$650 |
| TRANSFER FROM AMBULANCE RECEIPTS RESERVED | 60000 | | 88050 | \$28,050 |
| TRANSFER FROM AMBULANCE RECEIPTS RESERVED | 55000 | | 50000 | -\$5,000 |
| TRANSFER FROM AMBULANCE RECEIPTS RESERVED | 2100 | | 1000 | -\$1,100 |
| TRANSFER FROM AMBULANCE RECEIPTS RESERVED | 50000 | | 50000 | \$0 |
| TRANSFER FROM AMBULANCE RECEIPTS RESERVED | 8550 | | 4950 | -\$3,600 |
| TRANSFER FROM CEMETERY GRAVES & FOUNDATIONS | 65000 | | 65000 | \$0 |
| TRANSFER FROM CEMETERY PERPETUAL CARE | 10000 | | 10000 | \$0 |
| APPROPRIATE FROM UNDESIGNATED FUND BALANCE | 1014426 | | 1014426 | \$0 |
| APPROPRIATE FROM UNDESIGNATED FUND BALANCE | 542594 | | 234503 | -\$308,091 |
| TRANSFER FROM OVERLAY SURPLUS | 0 | | 126324 | \$126,324 |
| TRANSFER FROM WATERWAYS IMPROVEMENT | 0 | | 6631 | \$6,631 |
| TRANSFER FROM SEPTIC BETTERMENT FUND | 10872 | | 10872 | \$0 |
| TRANSFER FROM RECREATION REVOLVING | 20194 | | 40981 | \$20,787 |
| TRANSFER FROM CHAPTER 90 WHITING STREET | 0 | | 3260 | \$3,260 |
| TRANSFER FROM AFFINITY CARD PROGRAM | 0 | | 757 | \$757 |
| TRANSFER FROM WETLANDS PROTECTION | 11000 | | 9000 | -\$2,000 |
| TRANSFER FROM WETLANDS PROTECTION | 1000 | | 1000 | \$0 |
| TRANSFER FROM WATER ENTERPRISE FUND | 307825 | | 315521 | \$7,696 |
| GRAND TOTAL - SOURCES OF FUNDS | <u>\$43,772,004</u> | | <u>\$45,485,789</u> | <u>\$1,713,785</u> |
| SURPLUS / (DEFICIT) | \$0 | | \$0 | \$0 |

RECOMMENDED APPROPRIATIONS OF AVAILABLE FUNDS:

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

- (A) The Advisory Committee recommends that \$325,000 from the Ambulance Receipts Reserved Fund be appropriated to Fire Department - Salaries.
- (B) The Advisory Committee recommends that \$88,050 from the Ambulance Receipts Reserved Fund be appropriated to Fire Department - Expenses.
- (C) The Advisory Committee recommends that \$50,000 from the Ambulance Receipts Reserved Fund be appropriated to 2006 General Purpose Bond - Principal
- (D) The Advisory Committee recommends that \$1,000 from the Ambulance Receipts Reserved Fund be appropriated to 2006 General Purpose Bond - Interest
- (E) The Advisory Committee recommends that \$50,000 from the Ambulance Receipts Reserved Fund be appropriated to 2008 General Purpose Bond - Principal
- (F) The Advisory Committee recommends that \$4,950 from the Ambulance Receipts Reserved Fund be appropriated to 2008 General Purpose Bond - Interest
- (G) The Advisory Committee recommends that \$65,000 from the Cemetery Graves & Foundations Fund be appropriated to Cemetery - Payroll.
- (H) The Advisory Committee recommends that \$10,000 from the Cemetery Perpetual Care Interest Fund be appropriated to Cemetery - Expenses.
- (I) The Advisory Committee recommends that \$1,014,426 from the Undesignated Fund Balance be appropriated to Group Health Insurance - Expenses.
- (J) The Advisory Committee recommends that \$234,503 from the Undesignated Fund Balance be appropriated to County Retirement Fund - Assessment.
- (K) The Advisory Committee recommends that \$126,324 from the Overaly Surplus be appropriated to Medicare - Expenses.
- (L) The Advisory Committee recommends that \$40,981 from the Recreation Revolving Fund be transferred to Recreation - Payroll.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

(M) The Advisory Committee recommends that \$3,260 from unexpended Chapter 90 Whiting St project funds be transferred to DPW Highway - Expenses.

RECOMMENDED APPROPRIATIONS OF AVAILABLE FUNDS:

(N) The Advisory Committee recommends that \$757 from the Affinity Card Fund be transferred to Visiting Nurse - Expenses.

(O) The Advisory Committee recommends that \$6,631 from the Waterways Improvement be transferred to Police Department - Expenses.

(P) The Advisory Committee recommends that \$9,000 from the Wetlands Protection Fund be transferred to Department of Municipal Inspections - Payroll.

(Q) The Advisory Committee recommends that \$1,000 from the Wetlands Protection Fund be transferred to Department of Municipal Inspections - Expenses.

(R) The Advisory Committee recommends that the following amounts be appropriated in the General Fund but paid from Water Enterprise Revenue (Water Indirect Costs, so-called).

Shared Employees and Shared Expenses:

| | |
|---|----------|
| Finance Department - Payroll | 28707.98 |
| Finance Department - Expenses | 2500.54 |
| Finance Department - Audit | 1500 |
| Town Collector - Payroll | 18412.2 |
| Town Collector - Expenses | 3028.42 |
| Legal Services - Expenses | 7500 |
| Town Gas Pump - Expenses | 31000 |
| Property & Liability Insurance - Expenses | 19080 |

Employee Benefits - Water Department Personnel:

| | |
|-----------------------------------|------------|
| Medicare - Expenses | 15500 |
| County Retirement - Assessment | 50000 |
| Workers' Compensation - Expenses | 7000 |
| Group Health Insurance - Expenses | 130792 |
| Group Life Insurance - Expenses | <u>500</u> |

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Total - Water Enterprise Indirect Costs

315521.14

(S) The Advisory Committee recommends that \$10,872 from the Septic Betterment Fund be appropriated to the 2000 Water Pollution Abatement Trust Bond (WPAT) - Principal

(T) The May 2007 Annual Town Meeting created the new Department of Municipal Inspections. Effective with the fiscal year 2009 budget, the expenses of the Conservation Commission, Planning Board, Building Department, and Board of Health are now budgeted under this department.

SO VOTED UNANIMOUSLY

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

ARTICLE 13. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow, such sums of money to budget and pay for the operation and expenses of the Water Department for the period July 1, 2009, through June 30, 2010, inclusive, or take any other action relative thereto.

Advisory Committee

We move that that the Town vote to raise and appropriate or appropriate from available funds, such sums of money to defray Water Department charges in the amounts specified and by the method designated as recommended in the following pages entitled Article 13 – Water Enterprise Budget. Each item is to be considered as a separate appropriation and such appropriation is to be expended for that purpose only.

***Commentary:** We are recommending a total Water Enterprise Operating Budget of \$3,386,275, which is a reduction of \$16,728 in the budget for fiscal year 2010. We recognize that the Board of Public Works and the Advisory Committee, in previous budgets, have drawn down significantly on water retained earnings in order to offset both operational and debt service increases. However, we also recognize, that in a period of declining or flat revenue growth, this aggressive use of reserves has reduced the financial sustainability of water operations and that an increase in the water rates may be necessary.*

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

| ARTICLE 13 | FY09 | FY10 | FY10 | DOLLAR |
|--|-----------------------------|---------------------------|---------------------------|-------------------------|
| <u>WATER ENTERPRISE BUDGET</u> | <u>APPROPRIATION</u> | <u>REQUEST</u> | <u>ADVISORY</u> | <u>CHANGE</u> |
| | | | <u>RECOMMENDS</u> | <u>FROM FY09</u> |
| WATER ADMINISTRATION - PAYROLL | 246500 | 252874 | 252874 | \$6,374 |
| WATER ADMINISTRATION - EXPENSES | <u>94077</u> | 87703 | 87703 | -\$6,374 |
| SUBTOTAL - WATER ADMINISTRATION | 340577 | 340577 | 340577 | 0 |
| WATER TREATMENT - PAYROLL | 496000 | 505525 | 505525 | \$9,525 |
| WATER TREATMENT - EXPENSES | <u>969654</u> | 960000 | 960000 | -\$9,654 |
| SUBTOTAL - WATER TREATMENT | 1465654 | 1465525 | 1465525 | -129 |
| WATER DISTRIBUTION - PAYROLL | 471000 | 477300 | 477300 | \$6,300 |
| WATER DISTRIBUTION - EXPENSES | <u>265387</u> | 259000 | 259000 | -\$6,387 |
| SUBTOTAL - WATER DISTRIBUTION | 736387 | 736300 | 736300 | -\$87 |
| WATER - 1996 BOND - PRINCIPAL | 0 | 0 | 0 | \$0 |
| WATER - 1996 BOND - INTEREST | 0 | 0 | 0 | \$0 |
| WATER - 1998 BOND - PRINCIPAL | 30000 | 25000 | 25000 | -\$5,000 |
| WATER - 1998 BOND - INTEREST | 7278 | 5928 | 5928 | -\$1,350 |
| WATER - 2002 BOND - PRINCIPAL | 110000 | 110000 | 110000 | \$0 |
| WATER - 2002 BOND - INTEREST | 16225 | 12375 | 12375 | -\$3,850 |
| WATER - 2002 STATE POOL BOND - PRINCIPAL | 8380 | 8592 | 8592 | \$212 |
| WATER - 2002 STATE POOL BOND - INTEREST | 7267 | 6781 | 6781 | -\$486 |
| WATER - 2004 BOND - PRINCIPAL | 285000 | 285000 | 285000 | \$0 |
| WATER - 2004 BOND - INTEREST | 191535 | 176215 | 176215 | -\$15,320 |
| WATER - 2006 BOND - PRINCIPAL | 110000 | 115000 | 115000 | \$5,000 |
| WATER - 2006 BOND - INTEREST | 44400 | 34600 | 34600 | -\$9,800 |
| WATER - 2008 BOND - PRINCIPAL | 35000 | 30000 | 30000 | -\$5,000 |
| WATER - 2008 BOND - INTEREST | 15300 | 11382 | 11382 | -\$3,918 |
| WATER - INTEREST ON TEMPORARY LOANS | 0 | 18450 | 18450 | \$18,450 |
| WATER - BOND/NOTE ISSUE EXPENSE | <u>0</u> | 4550 | 4550 | \$4,550 |
| SUBTOTAL - WATER DEBT SERVICE | 860385 | 843873 | 843873 | -\$16,512 |
| TOTAL - WATER ENTERPRISE OPERATING BUDGET | <u>\$3,403,003</u> | <u>\$3,386,275</u> | <u>\$3,386,275</u> | <u>-\$16,728</u> |

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

SOURCES OF FUNDS

| | | | | |
|---|-----------------------|-----------------------|-----------------------|-------------------------|
| WATER ENTERPRISE REVENUE | 2542618 | 3093813 | 3093813 | \$551,195 |
| WATER ENTERPRISE RETAINED EARNINGS (DEBT SERVICE) | <u>860385</u> | <u>292462</u> | <u>292462</u> | <u>-\$567,923</u> |
| GRAND TOTAL - SOURCES OF FUNDS | <u>3403003</u> | <u>3386275</u> | <u>3386275</u> | <u>-\$16,728</u> |
| SURPLUS / (DEFICIT) | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |

RECOMMENDED APPROPRIATIONS OF CERTIFIED WATER RETAINED EARNINGS

(A) The Advisory Committee recommends that \$292,462 from Water Enterprise Retained Earnings be appropriated to pay the total FY2010 Water Debt Service.

SO VOTED UNANIMOUSLY

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

ARTICLE 14. To see if the Town will vote to appropriate for the use of the Trustees of the John Curtis Free library the sum of \$15,147, now in the Unreserved Balance Account, representing fines received by the library during fiscal year 2008, or take any other action relative thereto.

Trustees of the John Curtis Free Library

We move that the Town vote to appropriate the sum of \$15,147, from the Undesignated Fund Balance, representing fines received by the library during the fiscal year 2009. Said funds to be expended by the Trustees of the John Curtis Library.

Commentary: This is a housekeeping article to return fines to the Library.

SO VOTED UNANIMOUSLY

ARTICLE 15. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate the Town's Community Preservation Revenues for fiscal Year 2010 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;
- III. 10% of the said revenues to be set aside for future appropriation for community housing; and
- IV. the remainder of said revenues to be set aside for future appropriation for any purposes permissible under the Community Preservation Act, Chapter 44B; or take any other action relative thereto.

Community Preservation Committee

We move that that the Town vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2010 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);**
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;**
- III. 10% of the said revenues to be set aside for future appropriation for community housing;**
- IV. and to appropriate the sum of \$253,260 from Community Preservation Revenues to pay the debt service required on the Cervelli land purchase and the King Street fields bonds.**

Commentary: The Community Preservation Act requires that a minimum of 10% of the annual revenues of the fund must be set aside in each of the three categories of open space and

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

recreational use, historic resources, and community housing. The remaining 70% can be allocated for any combination of the allowed uses. The allocation of the 10% is determined after the state's matching funds are received.

Article 24 of the May 2009 Annual Town Meeting warrant appropriated \$2,500,000 for the purpose of engineering and constructing new recreation infrastructure and fields at the King Street fields. The \$253,260 is the debt service required on the bonds for this project.

The Community Preservation Committee's administrative expenses will be addressed in the next article.

SO VOTED UNANIMOUSLY

ARTICLE 16. To see if the Town will vote to appropriate the sum of \$58,386, or another sum, from available Community Preservation Funds to pay the Community Preservation Committee's Administrative Expenses for Fiscal Year 2010, said funds to be expended by the Community Preservation Committee for administrative purposes in accordance with the proposed Fiscal Year 2010 Budget, or take any other action relative thereto.

Community Preservation Committee

We move that the Town vote to appropriate the sum of \$51,685 from Community Preservation Fund revenues to pay the committee's administrative expenses for Fiscal Year 2010. Said funds to be expended at the direction of the Community Preservation Committee.

Commentary: *This article appropriates money from the Community Preservation Fund to pay for the committee's administrative expenses. The Community Preservation Act allows the expenditure of up to 5% of annual revenues for administrative expenses.*

SO VOTED UNANIMOUSLY

ARTICLE 17. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$88,786.00 or another sum, to the Public Safety Vehicle Account authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease purchase of three police vehicles and to authorize related trade-ins or to be sold by sealed bid, said funds to be expended at the direction of the Board of Selectmen, or take any other action relative thereto.

Police Department
Board of Selectmen

We move that the Town vote to appropriate the sum of \$60,000 from the Undesignated Fund Balance to the Public Safety Vehicle Accounts authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the

purchase, lease, or lease-purchase of police vehicles and to authorize the trade-in or sale by sealed bid of an un-marked 1998 Mercury Marquis and a 2005 Ford Crown Victoria patrol car. Said funds to be expended at the direction of the Police Chief and the Board of Selectmen.

***Commentary:** This continues the Police Department's systematic replacement of vehicles. Due to financial constraints on the FY2010 budget we are forced to fund only two vehicles this year. The Capital Improvement Committee recommended the purchase of three vehicles but support our reduction.*

SO VOTED UNANIMOUSLY

ARTICLE 18. To see if the town will vote to petition the General Court to enact a special act for the town of Hanover as follows:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

“AN ACT ESTABLISHING A TOWN MANAGER FORM OF GOVERNMENT FOR THE TOWN OF HANOVER

SECTION 1. CONTINUATION OF EXISTING GOVERNMENT

A. CONTINUATION OF EXISTING LAWS, BY-LAWS, PERSONNEL, ETC.

All special acts, by-laws, rules and regulations which are in force on the effective date of this Act that are not inconsistent with the provisions of this Act shall continue in full force until amended or repealed and elected and appointed officers, boards, commissions, and committees shall have all of the powers, duties and responsibilities, which are in force on the effective date of this Act that are not inconsistent with this Act, which are given to the respective boards, officers and agencies by law, this Act, town by-law or by vote of town meeting.

If any provision of this Act conflicts with any provisions of any special act, by-law, rule or regulation of the town, the provisions of this Act shall govern.

B. CONTINUATION OF PERSONNEL

Any office or position in the administrative service of the town and incumbents in such offices, on the effective date of this Act shall continue to function as they did previously until a change in those offices, positions or incumbents is effected in accordance with the provisions of this Act.

SECTION 2. BOARD OF SELECTMEN

A. COMPOSITION

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

There shall be a board of selectmen consisting of five (5) members elected for terms of three years each, so arranged that the term of office of as nearly an equal number of members as is possible shall expire each year.

B. VACANCY IN OFFICE

Vacancies in the office of selectmen shall be filled by a special election in accordance with the provisions of Massachusetts General Laws.

C. EXECUTIVE POWERS

The executive powers of the town shall be vested in the board of selectmen which shall serve as the chief policy-making body of the town.

1. The board of selectmen shall have all of the executive powers it is possible for a board of selectmen to have and to exercise and shall be authorized to enter into intergovernmental and/or public/private agreements on such terms it deems beneficial to the citizens of Hanover.
2. The board of selectmen shall be responsible for the formulation and promulgation of policy directives and guidelines to be followed by all town agencies serving under it, and in conjunction with other elected town officers and multiple member bodies to develop and promulgate policy guidelines designed to bring the operation of all town agencies into harmony, provided however, nothing in this section shall be construed to authorize any member of the board of selectmen, nor a majority of such members, to become involved in the day-to-day administration of any town agency. It is the intention of this provision that the board of selectmen shall act only through the adoption of broad policy guidelines, which are to be implemented by officers and employees serving under it.
3. The board of selectmen shall cause the by-laws, and rules and regulations for the government of the town to be enforced and shall cause an up-to-date record of all its official acts to be kept.
4. The board of selectmen shall appoint the town manager, town counsel, and approve the hire of the town audit firm.
5. The board of selectmen shall be the licensing board of the town and shall have the power to issue licenses, to make all necessary rules and regulations regarding the issuance of such licenses, and to attach such conditions and restrictions thereto as it deems to be in the public interest. The board of selectmen shall enforce the laws relating to all businesses for which it issues such licenses. The board of selectmen under this Act may delegate or reorganize any local licensing authority or process notwithstanding any general laws relating to local governance to the contrary.
6. The board of selectmen shall be responsible to provide for timely audits as required by law. The audits shall be made by a certified public accountant, or firm of such

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

accountants, who have no personal interests, direct or indirect, in the fiscal affairs of the town government or any of its officers.

SECTION 3. TOWN MANAGER

A. APPOINTMENTS, QUALIFICATIONS, TERMS OF OFFICE AND EMPLOYMENT

1. APPOINTMENT

After the establishment of the five (5) member board of selectmen, there shall be established in the town of Hanover the office of town manager, who shall be appointed by the board of selectmen for a term not to exceed three (3) years, as the board may determine, and may be appointed for successive terms of office.

2. QUALIFICATIONS

The town manager shall be a person of demonstrated ability with administrative experience in public management or business administration and who is qualified by reason of education and experience.

3. TERMS OF OFFICE

The town manager shall devote full time to the duties of said office and shall not engage in any other business or occupation during the term of his or her employment by the town. The town manager shall hold no elective office in the town during his or her tenure as town manager, but the board of selectmen may appoint the town manager to any non-elective office or position consistent with the responsibilities of the town manager. Before entering upon his or her duties, the town manager shall be sworn to the faithful and impartial performance thereof by the town clerk. The town manager shall not have served in an elected office for the town of Hanover for at least twenty-four months prior to his or her appointment.

4. TERMS OF EMPLOYMENT

a. ADDITIONAL QUALIFICATIONS

The board of selectmen may from time to time establish additional qualifications for the office of town manager. To the extent permitted by law, the terms of the town manager's employment may be the subject of a written agreement between the parties setting forth the length of service, compensation, annual review, vacation, sick leave, benefits, and such other matters, excluding tenure, as are customarily included in an employment contract.

b. COMPENSATION

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

The board of selectmen shall set the compensation of the town manager, not to exceed the amount appropriated by the town meeting.

SECTION 4. TOWN MANAGER - POWERS AND DUTIES.

The town manager shall be the chief executive officer of the town. The town manager shall be responsible to the board of selectmen for the effective management of all town affairs placed in the town manager's charge by this Act, the board of selectmen, or vote of the town meeting. The town manager shall be responsible for the implementation of town policies established by the board of selectmen. The functions and duties of the town manager shall include, but not be limited to, the following:

A. POWERS OF APPOINTMENT

1. As provided for in this Act, appoint and remove all non-elected department heads, approve the appointment and removal of all other employees except employees of the school department. The town manager shall consult with the appropriate elected or appointed board, commission, committee, or official prior to making such department head appointments or removals. Appointments to such department head positions shall become effective on the twentieth day following the day notice of appointment or removal is filed with the board of selectmen, unless the board of selectmen shall within that twenty (20) day period, by at least a majority vote of the current elected members, vote to reject said appointment or removal, or sooner, by at least a majority vote of the current elected members, vote to affirm said appointment or removal.
2. Department heads shall, subject to the consent and approval, of the town manager, appoint or remove assistant department heads, officers, subordinates and employees, including employees serving under elected and appointed boards, commissions, committees and officials for whom no other method of selection is provided in this Act, except employees of the school department; provided however, that the department head shall consult with the appropriate elected or appointed board, commission, committee or official prior to making such appointments or removals. The town manager may transfer personnel between departments as needed.
3. All appointments shall be based on merit and fitness alone.
4. Copies of notices of job opportunities and/or appointments shall be posted on the town bulletin board.

B. ADMINISTRATIVE DUTIES

1. Day-to-day supervision of all town departments and direction of the operations of the town. This section shall not apply to employees of the school department and to the statutory responsibilities and functions of the school committee.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

2. Supervise, direct and be responsible for the efficient administration of all officers appointed by the town manager and their representative departments, and of all functions for which the town manager is given responsibility, authority or control by this Act, by by-law, by town meeting vote, or by vote of the board of selectmen.
3. Reorganize, consolidate or establish any department or position under the town manager's direction or supervision, at his or her discretion and with the board of selectmen's approval. With the approval of both the board of selectmen and advisory committee, the town manager may transfer all or part of any unexpended appropriation of a reorganized or consolidated department, board or office to any other town department, board or office.
4. Administer, either directly or through a person appointed by him, all provisions of general and special laws applicable to the town including Federal and Massachusetts Emergency Management Agencies' requirements, and by-laws and votes of the town within the scope of his or her duty, and all policy rules and regulations made by the board of selectmen.
5. Establish control and data systems appropriate to monitoring expenditures by town boards and departments to enable the town manager to make periodic reports to the board of selectmen and the advisory committee on the status of the town's finances.
6. Develop and administer a personnel system, including, but not limited to, determination of rates of pay, the development and implementation of an ongoing training program, evaluation process, personnel and hiring policies, practices, and regulations for town employees.
7. Manage and be responsible for all town buildings, properties and facilities, except those under the control of the school committee, parks and recreation department and conservation commission. The town manager may maintain and repair school committee, parks and recreation department, open space committee and conservation commission buildings, properties and facilities if and to the extent the school committee, parks and recreation department, and conservation commission may request and authorize.
8. Attend and participate in all regular and special board of selectmen meetings and town meetings, unless excused therefrom by the board of selectmen.
9. Cause full and complete records of meetings of the board of selectmen to be taken and maintained, and compile reports of the meetings as requested by the board of selectmen.
10. Act as the liaison with and represent the board of selectmen before state, federal and regional authorities.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

11. Subject to policy established by the board of selectmen, approve all warrants or vouchers, including payroll warrants, for payment of town funds submitted by the town accountant. Any warrants generated by the town manager shall be signed by the board of selectmen.
12. Approve all grants submitted on behalf of the town.
13. Perform any other duties consistent with his or her office as may be required by by-law or vote of the town or by vote of the board of selectmen.

C. FINANCIAL POWERS AND DUTIES

1. BUDGET

- a. Prepare and submit at a public meeting to the board of selectmen and advisory committee not later than ninety (90) days prior to the annual town meeting a written proposed balanced budget for town government, including the school department, for the ensuing fiscal year.
- b. The proposed budget shall detail all estimated revenues from all sources, and all expenditures, including debt service for the previous, current and ensuing years.
- c. It shall include proposed expenditures for both current operations and capital during the ensuing year, together with estimated revenues and free cash available at the close of the fiscal year, including estimated balances in special accounts.
- d. The town may, by bylaw, establish additional financial reports to be provided by the town manager.
- e. To assist said town manager in preparing the proposed annual budget of revenues and expenditures, all boards, officers, and committees of the town, including the school committee shall, within the timeframe requested by the town manager, furnish all relevant information in their possession and submit to the town manager, in writing and in such form as the town manager shall establish, a detailed estimate of the appropriations required and available funds.

2. COLLECTIVE BARGAINING

- a. Negotiate collective bargaining contracts on behalf of the board of selectmen, which contracts shall be subject to approval, ratification and execution by the board. The board of selectmen may authorize use of additional counsel, as requested by the town manager to assist the town manager in the negotiations at its discretion.
- b. Administer and enforce collective bargaining agreements, and personnel rules and regulations, and by-laws adopted by the town.

3. PROCUREMENT

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

- a. Act as the chief procurement officer under the provisions of Chapter 30B of the General Laws, responsible for the purchasing of all supplies, materials, and equipment for the town, including the bidding and awarding of all contracts, except for the school department.

SECTION 5. TOWN MANAGER - VACANCY.

A. PERMANENT VACANCY

The board of selectmen shall fill any permanent vacancy in the office of the town manager as soon as feasible in accordance with Section 3 of this Act. Pending the appointment of a town manager or filling of a vacancy, the board of selectmen shall, within a reasonable period of time, not to exceed fourteen (14) days, appoint some other capable person to temporarily perform the duties of the town manager until a permanent replacement is appointed.

B. TEMPORARY ABSENCE OR DISABILITY

1. The town manager may designate by letter filed with the town clerk and board of selectmen a capable officer of the town to perform the duties of town manager during a temporary absence or disability.
2. If the absence or disability exceeds thirty (30) days, any designation by the town manager shall be subject to approval by the board of selectmen. If the town manager fails to make such a designation, or if the person so designated is unable to serve, the board of selectmen may designate some other capable person to perform the duties of town manager.
3. Powers and Duties - The powers and duties of the acting town manager, under (a) and (b) above, shall be limited to matters not permitting of delay and shall include authority to make temporary, emergency appointments or designations to town office or employment, but not to make permanent appointments or designations unless authorized by the board of selectmen.

SECTION 6. TOWN MANAGER – REMOVAL; SUSPENSION.

The board of selectmen may terminate and remove or suspend the town manager by the majority vote of the entire board of selectmen. Prior to any such termination, removal, or suspension exceeding five (5) days, notice shall be given and reasons for the proposed action shall be provided in writing to the town manager, and an opportunity shall be provided for the town manager to meet with the board of selectmen and respond to those reasons. After such meeting, if any, the board of selectmen may act by majority vote of the entire board of selectmen to terminate, remove or suspend the town manager.

SECTION 7. DEPARTMENT OF PUBLIC WORKS.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

- A. There shall remain an elected board of public works, hereinafter called the board, consisting of three (3) members serving three year staggered terms.
- B. The superintendent of public works and town manager shall consult with the board of public works for the purpose of receiving advice and assistance in the development of policy guidelines for the operation of the department of public works, and the board of public works shall perform such other advisory functions related to the department of public works as the town manager or superintendent may request.
- C. The authority of the special act, Chapter 39 of the Acts of 1930 creating the water commissioners is hereby assumed by the town manager, except that changes in water rates must be approved by the board of selectmen. The vote of the town at the 1972 town election adopting the provisions of sections 69C to 69F, inclusive of chapter 41 of the General Laws is hereby rescinded.

SECTION 8. TRANSITION PROVISIONS.

A. ADDITION TO BOARD OF SELECTMEN

At an annual election following the effective date of this Act, two (2) additional selectmen shall be elected one (1) to a term expiring at the town election in the third year following the election at which this Act was approved and one (1) to a term expiring at the town election in the second year following the election at which this Act was approved. Thereafter, as the terms of selectmen expire, successor shall be elected for terms of three (3) years.

B. TOWN ADMINISTRATOR

The position of town administrator shall be abolished upon the assumption of office by the town manager. Should the position become vacant prior to the town manager assuming the duties of the office, the board of selectmen may appoint an acting town administrator to serve until the assumption of the duties of office by the town manager.

SECTION 9. EFFECTIVE DATE.

This Act shall take effect upon its passage by the general court.

This Act shall be submitted for acceptance to the voters of the town of Hanover at an annual town election held following its approval at an annual town meeting in the form of the following question which shall be placed on the official ballot to be used at said election: Shall an act entitled "AN ACT ESTABLISHING A TOWN MANAGER FORM OF GOVERNMENT FOR THE TOWN OF HANOVER" be accepted?

and to authorize the Board of Selectmen to act on behalf of the town relative to any inquiries and minor changes made by the general court concerning the proposed Act.",

or take any other action relative thereto.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Town Manager Study Committee

Town Manager Study Committee to make main motion.

We move that the Town accept this article as written.

The Advisory Committee supports the motion presented by the Town Manager Study Committee.

***Commentary:** The Advisory Committee fully supports the implementation of a Town Manager form of government. With the growth of Hanover, this form of government will provide for the long term planning required for the day-to-day operations of the Town. This form of government should result in some future economies and cost savings.*

Motion To Amend Article 18

Motion to close debate

2/3rds majority to close

Amendment fails by 2/3rds

Motion to amend members from 5 members to 3

Made by David Flynn

Motion to cut off debate

SO VOTED UNANIMOUSLY

Motion to move Article 18 as amended from "5 selectmen to 3"

Motion to amend Article 18 is defeated

Main Motion as presented in the Warrant by the Town Manager Study Committee with no amendments

SO VOTED

ARTICLE 19. To see if the Town will hear the report of the Energy Advisory Committee and vote to raise and appropriate, or appropriate from available funds, such sums of money to budget and pay for the operation and expenses to continue the activities of the Energy Advisory Committee for the year July 1, 2009 to June 30, 2010, inclusive, or take any other action relative thereto.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Energy Advisory Committee
Board of Selectmen

We move that the Town vote to hear the report of the Energy Advisory Committee and vote to appropriate the sum of \$2,500 from the Undesignated Fund Balance to continue the activities of the Energy Advisory Committee for the year July 1, 2009 to June 30, 2010. Said funds to be expended at the direction of the Board of Selectmen and the Energy Advisory Committee.

***Commentary:** The Board of Selectmen appointed an Energy Advisory Committee to make recommendations on reducing energy consumption, increasing energy efficiency, and exploring alternative energy usage. This article adds the Energy Advisory Committee to the list of Boards and Committee that provide a report at the Annual Town Meeting. It also establishes a budget for the Energy Advisory Committee to pay for expenses such as conferences fees and grant applications.*

SO VOTED UNANIMOUSLY

ARTICLE 20. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$25,000, or another sum, for the purchase of a special needs van, purchasing and equipping to be at the direction of the School Committee which is authorized to trade-in or sell a vehicle or take any other action relative thereto.

Hanover School Committee

We move that the Town vote to appropriate the sum of \$25,000 from the Undesignated Fund Balance to purchase, lease, or lease purchase a special needs van and to authorize the trade-in or sale by sealed bid of a 2004 special needs van. Said funds to be expended at the direction of the School Committee.

***Commentary:** This replaces a 2004 Special Needs van used to transport students on Individual Education Programs. The mileage on this car is over 116,000 miles. This continues the School Department's systematic replacement of vehicles. The Capital Improvement Committee is in support of this request.*

SO VOTED UNANIMOUSLY

ARTICLE 21. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$65,000, or another sum, for the purchase of computers, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

We move that the Town vote to appropriate the sum of \$65,000 from the Undesignated Fund Balance to purchase and originally equip new school computers. Said funds to be expended at the direction of the School Committee.

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Commentary: This is a continuation of the School Department's plan to replace out of date computers. The Capital Improvement Committee is in support of this request.

SO VOTED UNANIMOUSLY

ARTICLE 22. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance or to borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$51,000, or any other sum, to purchase EMS software and associated hardware. Said funds to be expended at the direction of the Board of Selectmen and the Fire Chief, or take any other action relative thereto.

Fire Department
Board of Selectmen

We move that the Town vote to appropriate the sum of \$51,000 from the Ambulance Fund to purchase EMS Software and associated hardware. Said funds to be expended at the direction of the Fire Chief and the Board of Selectmen.

Commentary: This will allow for the transition from paper to electronic ambulance trip reports and compliance with the State mandated Ambulance Trip Record Information System. It will reduce ambulance turn-around time at hospitals and bill collection lag time. The Capital Improvement Committee is in support of this request.

SO VOTED UNANIMOUSLY

ARTICLE 23. To see if the Town will increase the present demand fee on delinquent bills from \$5.00 to \$10.00, or take any other action relative thereto.

Town Collector

We move that the Town of Hanover charge for each written demand by the collector a fee of \$10.00 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15, effective June 1, 2009.

Commentary: Last year, state law changed, allowing the Collector to increase demand charges not to exceed \$30.00. Previously the charge was \$5.00. Our Collector has requested an increase to \$10.00. We agree that an increase from the present \$5.00 to \$10.00 is an appropriate increase given the additional costs of preparing a written demand. This increase applies to all excises and taxes collected by the Town.

SO VOTED UNANIMOUSLY

MR. Pallotta at 11:00 P.M.

Motion to adjourn to 7:00 P.M. on Tuesday, May 5, 2009,

SO VOTED UNANIMOUSLY

Journal for Special and Annual Town Meeting Held
Monday, May 4, 2009

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

Annual Town Meeting, Tuesday, May 5, 2009
7:17 P.M. Quorum of 101 voters declared by Moderator

ARTICLE 24. To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve an increase in fees for applications to the Hanover Planning Board with an effective date of July 1, 2009, in accordance with the following table, and to allow the Department of Municipal Inspections and Planning Board to update the Fee Schedule on file with the Town Clerk (dated “ As of May 22nd, 2007”) accordingly, or to see if the Town will vote to take any action relative thereto:

| | |
|------------------------|--|
| Definitive Subdivision | change from “\$500.00 (<i>per buildable lot</i>) ” to “\$1000.00 (<i>per buildable lot</i>) ” |
| Site Plan Review | change from “\$1,000.00 (<i>filing</i>) ” to “\$2,000.00 (<i>filing</i>) ” |
| Special Permit(s) | change from “\$250.00 (<i>Per Special Permit</i>) ” to “\$500.00 (<i>Per Special Permit</i>) ” |

Planning Board

We move that the Town vote to accept this article as written.

Commentary: This article will increase the Planning Board application fees for subdivisions, site plan reviews, and special permits needed to adequately fund the Planning Department for the amount of time they spend on reviewing applications.

SO VOTED UNANIMOUSLY

Moderator made a Motion to have Town Meeting appoint an acting Vice-Moderator as the Moderator will be recusing himself on at least 2 Articles.

Motion is to appoint Linda DiNardo as the acting Vice-Moderator Linda Dinardo appointed asst Moderator

SO VOTED UNANIMOUSLY

ARTICLE 25. To see if the Town will vote to amend the action taken under Article 37 of the Warrant at the May 3, 2005 Annual Town Meeting, which action authorized the borrowing of \$3,100,000 to pay costs of planning, design, project management, site survey work and applicable fees to address the building and educational deficiencies of Hanover High School, Center School and Sylvester School, including the payment of all other costs incidental and related thereto, so as to also permit the expenditure of amounts appropriated and authorized to be borrowed thereunder, to pay any and all costs of the Hanover High School project, including without limitation, costs of constructing, reconstructing, originally equipping and furnishing such facility, or to take any other action relative thereto.

Board of Selectmen

We move that the Town vote to amend in its entirety the vote adopted under Article 37 of the warrant of the 2005 Annual Town Meeting to read as follows:

We move that the Town vote to appropriate the sum of \$3,100,000 to continue the next phase of planning which includes design work, project management, site survey and applicable fees to address the building and educational deficiencies of Hanover High School, Center School and Sylvester School; to pay any and all costs of the Hanover High School project, including without limitation, costs of constructing, reconstructing, originally equipping and furnishing such facility and for the payment of all others cost incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow not exceeding \$3,100,000 under and pursuant to Chapter 44, Section 7(21) and 7(3A) of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor. Said funds to be expended under the direction of the School Building Needs Committee, School Committee, and School Administration.

Commentary: Bond counsel has requested that the Town amend the vote taken under Article 37 of the May 2005 Annual Town Meeting in order to facilitate the issuing of the bond required under this article.

SO VOTED UNANIMOUSLY

ARTICLE 26. To see if the Town will vote to revise only the following sections of the Town of Hanover Wetlands Protection Bylaw #6-14 to maintain continuity with the Massachusetts Wetlands Protection Act c.131 §40 and it's Regulations 310 CMR 10.00 as follows:

1. Section V. *Notice and Hearings* paragraph three, first sentence- after "*determination in writing*" **add: "within 21 days of receipt of a complete RDA application and"** and after "*within 21 days of the close of a public hearing*" **add: "for an NOI or ANRAD application,"**
2. Section VI. *Coordination with Other Boards* paragraph one, first sentence-after "*pertains to property within*" **delete: "300 feet"** and **replace with: "100 feet"**.
3. Section VII. *Permits and Conditions* paragraph eight (8), third sentence- after "*Any permit*" **delete: "may be renewed once for an additional one-year period provided that the request for a renewal is received in writing by the Commission prior to expiration."** and **replace with: "may be renewed for one or more periods of up to three years provided that the request for a renewal is received in writing by the Commission no less than 30 days prior to the expiration date of the corresponding permit."**

or take any other action relative thereto.

Conservation Commission

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

We move that the town accept the revisions to the Wetlands Protection Bylaw as printed in the warrant.

The Advisory Committee supports the motion presented by the Conservation Commission.

Commentary: These revisions will clarify the Town's Wetlands By-Laws adopted at last year's Town Meeting.

SO VOTED UNANIMOUSLY

ARTICLE 27. To see if the Town will add the following to the By-Laws as 4-22:

All members of appointed Boards, Commissions, and Committees must be currently registered voters in the Town of Hanover; able to regularly and in person attend meetings of the Board, Commission, or Committee to which they are appointed; and willing to fully participate in the work of the Board, Commission, or Committee of which they are members, or take any other action relative thereto.

By-Law Review Committee

We move that the Town vote to accept the article as printed in the warrant.

The Advisory Committee supports the motion as presented by the By-Law Review Committee.

Commentary: This amendment to the Town's By-law will specify the requirements of Board and Committee members.

Amendment after Hanover "except as otherwise voted by the Town Meeting"

Motion to refer Article 27 to the By-Law Review Committee for further study

SO VOTED UNANIMOUSLY

ARTICLE 28. To see if the Town will add the following to the By-Laws as 3-3 Moderator.
Section 1:

Town Moderator

Each Town Meeting will be presided over by a Moderator whose powers and duties are defined in MGL Chapter 39 Section 15, Moderator; powers and duties or take any other action relative thereto.

By-Law Review Committee

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

We move that the Town vote to accept the article as printed in the warrant.

The Advisory Committee supports the motion as presented by the By-Law Review Committee.

Commentary: This amendment to the Town's By-Laws is a clarification of the Town Moderator's powers and duties according to Massachusetts General Laws.

SO VOTED UNANIMOUSLY

ARTICLE 29. To see if the Town will vote to approve the following new addition to the Town Bylaws as 3-3 Moderator. Section 2:

Vice-Moderator

At each Annual Town Meeting, the Moderator shall nominate a Vice-Moderator to serve with all the powers and duties of the Moderator when the Moderator is absent, has recused him/herself, or when there is a vacancy mid-term in the office of Moderator. The nominated Vice-Moderator must be elected by a majority of voters present at the Annual Town Meeting, or take any other action relative thereto.

By-Law Review Committee

We move to refer this issue back to the Bylaw Review Committee for further study.

The Advisory Committee supports the motion presented by the Bylaw Review Committee.

Commentary: The intended bylaw for the Vice Moderator needs further review by the Bylaw Review Committee.

SO VOTED UNANIMOUSLY

ARTICLE 30. To see if the Town will add the following to the By-Laws as 4-23:

Board of Assessors

There shall be an elected Board of Assessors with three members constituted according to MGL Chapter 41: Section 24, Assessors: Number, method of selection; tenure; and with duties and responsibilities shown in MGL Chapter 59: Assessment of Local Taxes, or take any other action relative thereto.

By-Law Review Committee

We move that the Town vote to accept the article as printed in the warrant.

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

The Advisory Committee supports the motion as presented by the By-Law Review Committee.

Commentary: This amendment to the Town's By-Laws is a clarification of the Board of Assessor's powers and duties according to Massachusetts General Laws.

SO VOTED UNANIMOUSLY

ARTICLE 31. To see if the Town will amend 4-1 Advisory Committee. Section 3 of the By-Laws: by adding the words, "in the Town Meeting Warrant Report" at the end of the last paragraph. The paragraph will read:

After due consideration of each article in the warrants submitted to it, the Committee shall report thereon to the Town Meeting such recommendations as it deems for the best interest of the town. Its recommendations shall be printed in the Town Meeting Warrant Report, or take any other action relative thereto.

By-Law Review Committee

We move that the Town vote to accept the article as printed in the warrant.

The Advisory Committee supports the motion as presented by the By-Law Review Committee.

Commentary: This amendment to the Town's bylaws further defines the printing of Advisory Committee recommendations on Town Meeting articles.

SO VOTED UNANIMOUSLY

ARTICLE 32. To see if the Town will vote to allow alternate uses, as approved by the Board of Selectmen, of the Town property on Assessors Map 51 lot 15 located at the corner of Summer Street and Circuit Street, originally purchased under the authority of Article 1 of the September 26, 1994 Special Town Meeting by the Fire Station Building and Reconstruction Committee and the Board of Selectmen as part of a Phase III recommendation to construct a Fire Station thereon, or take any other action relative thereto.

Board of Selectmen

We move that the Town authorize the Board of Selectmen to allow alternate uses of the Town property on Assessors Map 51 lot 15 located at the corner of Summer Street and Circuit Street for such period of time as the Board deems appropriate, including the authorization by the Board of Selectmen of the use by the Park and Recreation for a period of up to three (3) years.

The Advisory Committee supports the motion presented by the Board of Selectmen.

Commentary: *This would allow the lot at the corner of Summer and Circuit Street, which was originally acquired for use as a Fire Station, to be used for other purposes.*

SO VOTED UNANIMOUSLY

ARTICLE 33. To see if the Town will vote to amend the Zoning By-Laws of the Town, to allow additional uses by Special Permit in the Water Resource Protection District in the manner described below, or, to see if the Town will vote to take any action relative thereto:

to amend Section 6.840.J as follows:

Section 6.840.J – Reserved for future use.

to amend Section 6.840.Y as follows:

*Section 6.840.Y - Commercial establishments for printing or photographic processing..
to add a new Section 6.860.B.10 as follows:*

Section 6.860.B.10 – Hairdressing, Beauty shops, and Photocopy centers

By Petition:
Megan Rodriguez
Paula Rodriguez
Harry Dunn
Robert Dugas
Chris Glynn

We move that the Town vote to amend the Zoning Bylaw for the Town of Hanover, Section 6.840.Y. by deleting the text of said section in its entirety and replacing said text with “Commercial establishments for printing, or photographic processing.” and by adding a new subsection 6.860.B.10., which shall read “Photocopy Centers.”

The Advisory Committee supports the motion presented by the Planning Board.

Commentary: *This article amends the type of commercial establishments allowed in the Water Protection district. The type of chemicals that a beauty salon or a hairdressing salon use could be harmful to the Town’s water supply.*

SO VOTED UNANIMOUSLY

ARTICLE 34. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact special legislation establishing the Interchange Improvement District, a body politic and corporate, comprised of the land shown in the Town of Hanover Assessors’

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

records identified as Assessor's Map 04-001, 05-040, 05-038, 05-085, 11-001, 11-004, 11-005, 11-006, 11-009, 11-013, 11-014, 11-079, 11-080, 11-081, 11-082, 11-083, 11-084, 11-085, 11-086, 11-087, 11-091, 11-092, 11-093, 11-094, 11-095, 11-096, 11-097, 11-106, 11-141, 11-143, 11-147, 11-148, 11-150, 11-151, 17-079, and which will assume all financial liability for the capital and operating costs associated with certain existing, proposed and future public improvements within the boundaries of the District, and be empowered to acquire, lay, construct, maintain, improve and operate capital improvements to be owned by the District, the Town, the Commonwealth or any other political subdivision or public instrumentality of the Commonwealth, such as, but not limited to, storm drainage systems, sewage treatment plants, sewers, water and well systems, roads, bridges, culverts, tunnels, streets, sidewalks, lighting, traffic lights, signage and traffic control systems, parking, including garages, public safety and public works buildings, parks, landscaping of public facilities, recreational facilities, transportation stations and related facilities, shuttle transportation equipment, fiber and telecommunication systems, facilities to produce and distribute electricity, including alternate energy sources such as co-generation, wind and solar installations, (collectively referred to hereafter as the "improvements") and finance, refinance, or reimburse the cost of the design, acquisition, construction or maintenance of the improvements, and assess and raise revenues for community development purposes including the design, construction, acquisition, operation and maintenance of the improvements in the manner as the Prudential Committee of the District may determine is in the best interest of the district; to borrow funds for capital improvements and to assess betterments, assessments and fees in relation thereto, and to support operating expenses, to enter into such contracts as may be necessary to carry out the purposes of the District, and to exercise such additional powers as shall be defined in the special act, a summary of which, including the District boundaries, is available at the office of the Town Clerk; provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and authorizing the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of the petition, or take any other action relative thereto.

Board of Selectmen

Board of Selectmen to make main motion.

We move that this article be referred to the Board of Selectmen and the Planning Board for further study.

The Advisory Committee supports the motion presented by the Board of Selectmen.

SO VOTED UNANIMOUSLY

ARTICLE 35. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact special legislation establishing the Planned Shopping Center Improvement District, a body politic and corporate, comprised of the land shown in the Town of Hanover Assessors' records identified as Assessor's Map 11-026, 11-030, 12-001, 12-003, 18-

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

004, 18-007, 18-009, 18-013, 18-015, 18-016, 18-022, and which will assume all financial liability for the capital and operating costs associated with certain existing, proposed and future public improvements within the boundaries of the District, and be empowered to acquire, lay, construct, maintain, improve and operate capital improvements to be owned by the District, the Town, the Commonwealth or any other political subdivision or public instrumentality of the Commonwealth, such as, but not limited to, storm drainage systems, sewage treatment plants, sewers, water and well systems, roads, bridges, culverts, tunnels, streets, sidewalks, lighting, traffic lights, signage and traffic control systems, parking, including garages, public safety and public works buildings, parks, landscaping of public facilities, recreational facilities, transportation stations and related facilities, shuttle transportation equipment, fiber and telecommunication systems, facilities to produce and distribute electricity, including alternate energy sources such as co-generation, wind and solar installations, (collectively referred to hereafter as the "improvements") and finance, refinance, or reimburse the cost of the design, acquisition, construction or maintenance of the improvements, and assess and raise revenues for community development purposes including the design, construction, acquisition, operation and maintenance of the improvements in the manner as the Prudential Committee of the District may determine is in the best interest of the district; to borrow funds for capital improvements and to assess betterments, assessments and fees in relation thereto, and to support operating expenses, to enter into such contracts as may be necessary to carry out the purposes of the District, and to exercise such additional powers as shall be defined in the special act, a summary of which, including the District boundaries, is available at the office of the Town Clerk; provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and authorizing the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of the petition, or take any other action relative thereto.

Board of Selectmen

We move that this article be referred to the Board of Selectmen and the Planning Board for further study.

The Advisory Committee supports the motion presented by the Board of Selectmen.

SO VOTED UNANIMOUSLY

ARTICLE 36. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact special legislation establishing the Hanover Village Improvement District, a body politic and corporate, comprised of the land shown in the Town of Hanover Assessors' records identified as Assessor's Map 39 Lot 12, Lot 15, Lot 20, Lot 47, and Map 31 Lot 23, and Map 38 Lot 6, and which will assume all financial liability for the capital and operating costs associated with certain existing, proposed and future public improvements within the boundaries of the District, and be empowered to acquire, lay, construct, maintain, improve and operate capital improvements to be owned by the District, the Town, the Commonwealth or any other political subdivision or public instrumentality of the Commonwealth, such as, but not

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

limited to, storm drainage systems, sewage treatment plants, sewers, water and well systems, roads, bridges, culverts, tunnels, streets, sidewalks, lighting, traffic lights, signage and traffic control systems, parking, including garages, public safety and public works buildings, parks, landscaping of public facilities, recreational facilities, transportation stations and related facilities, shuttle transportation equipment, fiber and telecommunication systems, facilities to produce and distribute electricity, including alternate energy sources such as co-generation, wind and solar installations, (collectively referred to hereafter as the "improvements") and finance, refinance, or reimburse the cost of the design, acquisition, construction or maintenance of the improvements, and assess and raise revenues for community development purposes including the design, construction, acquisition, operation and maintenance of the improvements in the manner as the Prudential Committee of the District may determine is in the best interest of the district; to borrow funds for capital improvements and to assess betterments, assessments and fees in relation thereto, and to support operating expenses, to enter into such contracts as may be necessary to carry out the purposes of the District, and to exercise such additional powers as shall be defined in the special act, a summary of which, including the District boundaries, is available at the office of the Town Clerk; provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and authorizing the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of the petition, or take any other action relative thereto.

By Petition:
James Rodriquez
Megan Rodriguez
Paula Rodriguez
Harry Dunn
Robert Dugas

Petitioner to make main motion.

I move that the Town accept this article as written.

James O'Brien a non resident was granted permission to address Town Meeting.

The Advisory Committee does not support the motion as presented by the Petitioner, and we move that this article be referred to the Board of Selectmen and the Planning Board for further study.

Commentary: *The Advisory Committee believes this article is not ready for Town Meeting action. In consultation with the Board of Selectmen, Town Counsel, the Town Planner, and a representative of the Route 53 Study Committee it was determined that this article is too complex and lacks a specific infrastructure improvement plan. There are many outstanding questions and issues that need to be answered. This article would authorize the Board of Selectmen on behalf of real estate developers to file special legislation to create a "special improvement district". This special improvement district would constitute a prudential committee handpicked and appointed by the developers, would replace many of the functions of elected municipal officials.*

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

They could raise taxes (“assessments”) through their own bylaws on the property owners within the district replacing any requirement for a democratic vote of the property owners within the district. In effect, this article creates a town within the Town in which democracy and public purpose are replaced by the rule of un-elected officials with a profit motive.

A related bill has been filed before the State legislature for several years, with no action taken. Therefore, in our opinion, it would be prudent to wait and see what form that legislation takes before the Town of Hanover acts on this activity. The formation of a District Improvement Committee that would allow the type of special districts referenced in this article, and the impact it might have on the Town, needs to be researched further. With an activity as complicated as this, we believe any special legislation should be drafted, reviewed by Town Counsel, and then presented to Town Meeting for its approval. It should not be left exclusively to the Board of Selectmen to develop and file.

Motion by the Advisory Committee to refer this article back for further study

SO VOTED UNANIMOUSLY

ARTICLE 37. To see if the Town will hear the report of the Sign Bylaw Committee and vote to continue the Sign Bylaw Study Committee for another year to complete their review and revision of the bylaw and to make recommendations at the next Annual Town Meeting of such recommended revisions, or take any other action relative.

Sign Bylaw Committee

We move that the Town vote to continue the Sign By-Law Study Committee for another year and direct them to make recommendations at the next Annual Town Meeting.

The Advisory Committees supports the motion presented by the Sign By-law Study Committee.

Commentary: *This article would allow the Sign By-Law Committee to continue its studies and to make recommendations at the next Annual Town Meeting.*

SO VOTED UNANIMOUSLY

ARTICLE 38. To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

Amend the Hanover Zoning Bylaw, Section 7 (Dimensional Regulations) by adding a new subsection 7.670 as follows:

7.670 All fences and corrals meant for animal or livestock containment shall meet the front, side and rear setback requirements for structures under the Zoning Bylaw in the applicable Zoning District, as defined in Table 7-1 of Section 7. Said setback shall be measured from

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

any part of the fence to the nearest property line. This provision shall not apply to fences utilized for the containment of household pets such as dogs and cats.

Board of Selectmen

Planning Board to make main motion.

We move that the Town vote to amend the Zoning Bylaw for the Town of Hanover, Section 7 (Dimensional Regulations) by adding a new subsection 7.670, which shall read “All fences and corrals meant for animal or livestock containment shall maintain a setback of twenty (20) feet from any part of the fence to the nearest property line. This provision shall not apply to fences utilized for the containment of household pets such as dogs and cats. A Special Permit may be granted by the Zoning Board of Appeals, pursuant to this section, authorizing lesser setbacks, provided that the applicant can demonstrate adequate screening and buffering will be maintained, sufficient in the opinion of the Board to provide equal or greater protection for adjacent properties (including residential lots) by way of existing or proposed fencing, landscaping and/or earthen berms.”

The Advisory Committee supports the motion presented by the Planning Board.

Motion by David Ladd to refer this Article back for further study.

Motion to cutting off debate by Maryann Brugnoli by moving the Motion.

SO VOTED

Motion to refer fails

Motion by Mrs. Purcell to move the Article as written in the Warrant

With Mrs. Purcell motion as amended

Motion to close debate by Brian Durkin

SO VOTED UNANIMOUSLY

Amendment by Cheryl Purcell

SO VOTED

Counters sworn in:

| | |
|-----------------|-------------------|
| William Dennehy | 34 Evergreen Lane |
| Maura Dowling, | 72 Rosaria Lane |
| James Housley | 65 Frank's Lane |

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

Richard Housley, 288 Woodland Drive
Arnold Its, 1137 Main Street

YES 66 No 53

Amendment passes

Motion as Amended

Motion to move the question by Cathy Harder-Bernier

SO VOTED UNANIMOUSLY

Motion fails to get 2/3rds majority

ARTICLE 39. To see if the Town will add the following to Bylaw 4-8 Board of Health: The Board of Health in Hanover Massachusetts shall consist of five members. Three members shall be elected by vote at town elections. Elected terms shall be three years and staggered on three-year cycles. Two members shall be appointed by the town moderator to compliment/suppliment the elected members in areas requiring specific technical/medical/professional expertise.

The Board of Selectmen shall inform the moderator in writing of desired qualifications. The moderator shall appoint members to address these stated needs. Appointed members shall serve two-year terms.

By Petition:
Donald L. White
Andrew C. Parisi
David F. Parisi
Catherine E. Dennehy
Lynn White

Motion by Advisory Committee to refer this Article be referred back to Petitioner to make main motion.

Advisory Committee's recommendation to be made at Town Meeting.

Commentary: Massachusetts General Law, Chapter 41, regarding town boards of health, states that if a town provides for a board of health, the members must be elected. It allows certain positions and boards to be converted from elected to appointed status, this statute does not specifically authorize creating "mixed" board memberships (i.e. elected and appointed memberships on a multi-member board). Rather, the Secretary of the Commonwealth's Elections Division opines that M.G.L. c.41, §1B can only be used to convert an entire board, rather than individual board memberships, from elected to appointed status. Accordingly, the only way that the Board of Health can be comprised of "mixed" memberships is through special legislation. The article as presented is not in the format required for filing special legislation.

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

SO VOTED UNANIMOUSLY

ARTICLE 40. To see if the Town will vote to amend the General Bylaws for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

by deleting the text of Section 4-8, entitled "Board of Health," in its entirety and replacing said text with the following:

4-8 Board of Health

There shall be a Board of Health consisting of three elected members serving staggered three-year terms. The Board of Health shall exercise powers and perform duties in accordance with Massachusetts General Laws, Chapter 111, Sections 26-32, and shall adopt regulations as it deems necessary for public health and safety including but not limited to application requirements, filing procedures, design standards, and inspection requirements for the installation of Title V septic systems, and food related permits and shall hold health clinics as deemed necessary, or take any other action relative thereto.

Board of Health

Board of Health to make main motion.

We move that this article be referred back to the Bylaw Review Committee for further study.

The Advisory Committee supports the motion presented by the Board of Health.

Commentary: *On the advice of Town Counsel approval of this article would present a conflict with the Department of Municipal Inspection Bylaw. We feel the Bylaw Review Committee and the Board of Health need to review this change and report back at a future Town Meeting.*

SO VOTED UNANIMOUSLY

ARTICLE 41. To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

Amend the Hanover Zoning Bylaw, Section 9.020, by deleting the text thereof in its entirety and replacing said text with the following:

9.020 Planned Shopping Center District: Notwithstanding the provision of any other part of this Bylaw to the contrary, where the gross floor area of retail uses on a lot in the Planned Shopping Center District exceeds two hundred thousand (200,000) square feet, there shall be provided one (1) parking space per three hundred (300) square feet of gross floor area. Each parking space shall be a minimum of nine (9) feet in width by twenty (20) feet in length unless it is shown to the satisfaction of the Special Permit Granting Authority that smaller spaces are appropriate and adequate in specific cases. There shall be a minimum of

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

two hundred and eighty (280) square feet of net standing and maneuvering area for each such space, exclusive of loading and service areas. Areas contained within a decked or covered parking garage shall not be considered gross floor area for purposes of this Section.

Route 53 Study Committee
Board of Selectmen
Planning Board

Planning Board to make main motion.

We move that the Town vote to accept Article 41 as printed in the Town Meeting Warrant.

The Advisory Committee supports the motion presented by the Planning Board.

SO VOTED UNANIMOUSLY

ARTICLE 42. To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

Amend the Hanover Zoning Bylaw, by adding a new Section 6.13.0 as follows:

6.13.0 – BODY ART ESTABLISHMENTS

6.13.1 Purpose and Intent:

- A. It is the purpose of this section to regulate the application of Body Art within the Town of Hanover and to provide for the health, safety, interest and general welfare of the citizens of Hanover.

6.13.2 Definitions:

Body Art: The practice of physical body adornment by permitting establishments and practitioners using, but not limited to, the following techniques: body piercing (excluding piercing of the earlobe with a pre-sterilized single-use stud-and-clasp system manufactured exclusively for ear piercing), tattooing, cosmetic tattooing, branding, and scarification. This definition does not include practices that are considered medical procedures by the Massachusetts Board of Registration in Medicine, such as implants under the skin, which are prohibited.

Body Art Establishment: A location, place, or business that has been granted a Special Permit by the Planning Board, whether public or private, where the practices of Body Art are performed, whether or not for profit.

6.13.3 Special Permit Required:

- A. A Body Art Establishment shall only be permitted in the Town of Hanover within

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

the Adult Use District (as described in Section 3.120.E.), subject to issuance of a Special Permit under this Section, and provided the proposed use complies with all Dimensional Requirements of Section 7 (Dimensional Regulations) and Section 10 (Site Plan Approval), as applicable.

- B. For the purposes of this Section, the Planning Board shall be the Special Permit Granting Authority (SPGA). The SPGA may grant a Special Permit only if it finds that the proposed use complies with the provisions of this bylaw and is consistent with the applicable criteria for granting Special Permits.

6.13.4 Additional Dimensional Requirements for Body Art Establishments:

- A. Each Body Art Establishment shall be located within eight hundred (800) feet of any other Body Art Establishment.
- B. No Body Art Establishment shall be located within three hundred feet of the Residence A Zoning District.

6.13.5 Additional Requirements & Provisions for Body Art Establishments:

- A. Body Art Establishments shall not be considered a Home Occupation as defined in Section 2.100.
- B. Body Art Establishment shall not be located in any residence or in any establishment where liquor is sold or consumed or as an accessory use to any other use permitted in this Bylaw.
- C. Body Art Establishments shall in no case operate between the hours of 10:00 p.m. and 10:00 a.m.
- D. Notwithstanding any other section of the Bylaw, Body Art Establishments shall provide for a minimum of two parking spaces.
- E. Body Art Establishments shall comply with all provisions of the Hanover Sign Bylaw.
- F. Body Art Establishments shall not be operated without a valid permit from the Board of Health.
- G. All exterior building openings, entries and windows shall be screened in such a manner as to prevent the public's view of the interior from any public or private way or from any abutting property.
- H. No Body Art Establishment may have any flashing lights visible from the exterior of the premises.

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

- I. Exterior signs shall identify the name of the establishment but shall not contain any other advertisement or information.

Planning Board

Planning Board to make main motion.

We move that the Town vote to accept Article 42 as printed in the Town Meeting Warrant.

The Advisory Committee supports the motion presented by the Planning Board.

Commentary: *This article amends and defines regulations for Body Art establishments.*

SO VOTED

The Moderator declared that the Motion carries by a 2/3rds majority

ARTICLE 43. To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

Amend the Hanover Zoning Bylaw, by adding a new Section 6.14.0 as follows:

6.14.0 – WIND ENERGY FACILITIES

6.14.1 Purpose and Intent:

- A. It is the express purpose of this bylaw to accommodate large distributed generation, wind energy conversion facilities, hereinafter referred to as a wind turbine(s), in appropriate locations, while minimizing any adverse visual, safety and environmental impacts of the facilities. The bylaw enables the review of wind turbines by the town's Zoning Board of Appeals in keeping with the Town's existing bylaws. This bylaw is intended to be used in conjunction with other regulations adopted by the Town, including site plan review and other local bylaws designed to encourage appropriate land use, environmental protection, and provision of adequate infrastructure development in Hanover.

6.14.2 Definitions:

Wind Turbine: Any device that converts kinetic energy of the wind into rotational energy to drive an electrical generator, regardless of size. A wind turbine typically consists of a rotor, nacelle and supporting tower.

Nacelle: The frame and housing at the top of the tower that encloses the gearbox and generators and protects them from the weather.

Wind Energy Conversion Facility: All equipment, machinery and structures utilized in

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

connection with the conversion of wind to electricity. This includes, but is not limited to, all transmission, storage, collection and supply equipment, substations, transformers, site access, service roads and machinery associated with the use. A wind energy conversion facility may consist of one or more wind turbines.

6.14.3 Special Permit & Site Plan Approval Required:

- A. The construction of any wind turbine in the Town of Hanover shall be permitted in all zoning districts, subject to issuance of a Special Permit under this Section, and provided the proposed use complies with all Dimensional Requirements of Section 7 (Dimensional Regulations) and Section 10 (Site Plan Approval), except where alternative requirements are specified herein.
- B. For the purposes of this Section, the Zoning Board of Appeals (ZBA) shall be the Special Permit Granting Authority (SPGA). The SPGA may grant a Special Permit only if it finds that the proposed use complies with the provisions of this bylaw and is consistent with the applicable criteria for granting Special Permits.

6.14.4 Dimensional Requirements for Wind Turbines:

- A. Notwithstanding the requirements of Section 7 (Dimensional Regulations) wind turbines shall have a maximum height of three hundred and fifty (350) feet, as measured from the pre-construction grade to the highest point reached by the nacelle. The SPGA may allow this height to be exceeded as part of the Special Permit process if the project proponent can demonstrate that the additional height is needed and that the additional benefits of the higher tower outweigh any adverse impacts.
- B. All free-standing wind turbines shall be of monopole design. No lattice style towers or guyed towers shall be allowed or permitted.
- C. All roof-top mounted wind turbines or similar uses shall not extend more than ten (10) feet in height above the line of the roof of the existing structure, shall be painted so as to blend with the existing structure; shall be screened to whatever extent possible so as to minimize visibility from abutting properties and ways; and

6.14.5 Setback & Buffers for Wind Turbines:

- A. Each wind energy conversion facility and its associated equipment shall comply with the building setback provisions of the zoning district in which the facility is located. In addition, in order to ensure public safety and to protect the interest of neighboring property owners, the minimum distance from the base of any wind turbine tower to any property line in a residential district, shall be equal to the total height of the turbine to the highest point.
- B. No free-standing wind turbine shall be constructed within one hundred and fifty (150) feet of any existing or proposed structure except for structures accessory to said

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

tower.

6.14.6 Additional Requirements for Wind Turbines:

- A. All wind turbines shall comply with all applicable federal, state and local requirements for such facilities, including electrical, construction, noise, safety, environmental and communications requirements.
- B. The proponent shall demonstrate through project siting and proposed mitigation that the wind turbine minimizes any impact on the visual character of surrounding neighborhoods and the community; this may include, without limitation, information regarding site selection, turbine design, buffering, lighting and cable layout.
- C. Wind turbines shall be painted a non-reflective and non-glare color, which shall be approved by the SPGA.
- D. Wind turbine(s) shall be lighted only if required by the Federal Aviation Administration (FAA). The proponent shall provide a copy of the FAA's determination to establish the required marking and /or lights for the structure.
- E. Lighting of equipment structures and any other facilities on site (except lighting) required by the FAA shall be shielded from abutting properties.
- F. Signs on the facility shall be limited to those needed to identify the property and the owner and warn of any danger; and educational signs providing information on the technology and renewable energy usage. All signs shall comply with the requirements of the Town's Sign Bylaw unless relief is granted by the SPGA.
- G. Wind turbines shall be designed to minimize land clearing and fragmentation of open space areas and shall avoid permanently protected open space when feasible. Wind turbines should be sited to make use of previously developed areas wherever possible. Wind turbines facilities shall also be located in a manner that does not have significant negative impacts on rare species in the vicinity (particularly avian species, bats, etc.) as may be applicable law.
- H. The wind turbine and associated equipment shall conform with Massachusetts noise regulations (310 CMR 7.10). An analysis prepared by a qualified engineer shall be presented to demonstrate compliance with these noise standards and shall be consistent with Massachusetts Department of Environmental Protection guidance for noise measurement.
- I. Wind turbines shall be sited in a manner that does not result in significant shadowing or flicker impacts. Applicant must demonstrate that this effect does not have significant adverse impact on adjacent uses through siting.

6.14.7 Use of Wind Turbines by Telecommunications Carriers:

Journal for Special and Annual Town Meeting Held
Tuesday, May 5, 2009

Notwithstanding Section 6.900 or any other bylaw to the contrary, wind turbines may be used to locate telecommunications antennas, subject to applicable law governing such uses and structures, and subject to the following additional requirements:

- A. All ground-mounted telecommunications equipment shall be located in either a shelter, within the wind turbine tower or otherwise screened from view year-round (either through effective landscaping or existing natural vegetated buffers);
- B. Antennas shall be flush-mounted to be in keeping with the design of the wind turbine tower; and;
- C. All cabling associated with the personal wireless facility shall be contained within the tower structure or enclosed within a conduit painted to match the turbine mount.
- D. Unless otherwise provided for herein, all telecommunications antennas shall be in accordance with Section 6.950 (Wireless Telecommunications Antenna Regulations) with approval granted by the Zoning Board of Appeals.

Planning Board

We move that the Town vote to accept Article 43 as printed in the Town Meeting Warrant.

The Advisory Committee supports the motion presented by the Planning Board.

***Commentary:** This article would add to the Town's Zoning Bylaw a provision for a permitting process for wind turbine installations.*

SO VOTED UNANIMOUSLY

Motion to adjourn to Monday, May 11, 2009 at 7:00 P.M. by Dan Pallotta

SO VOTED at 10:13 P.M.

| | | | |
|-----|----|----|----|
| Yes | 55 | No | 47 |
|-----|----|----|----|

The Moderator reminded Town Meeting that the annual Town Election will be held on Saturday, May 9th between 8:00 A.M. and 6:00 P.M.

Journal for Annual Town Election Held
Saturday, May 9, 2009

OFFICIAL TOWN ELECTION

9-May-09

| | | | | |
|----------|----------|----------|----------|--------------|
| Precinct | Precinct | Precinct | Precinct | |
| 1 | 2 | 3 | 4 | Total |

Election Results

| | | | | |
|---------------|---------------|---------------|---------------|--|
| PREC 1 | PREC 2 | PREC 3 | PREC 4 | |
|---------------|---------------|---------------|---------------|--|

Selectman (3 years)

| | | | | | |
|-------------------|-----|-----|-----|-----|------|
| Blanks | 10 | 7 | 10 | 3 | 30 |
| Daniel A Pallotta | 226 | 193 | 235 | 249 | 903 |
| Viola A Ryerson | 190 | 176 | 152 | 106 | 624 |
| Write-in | 3 | 1 | 7 | 2 | 13 |
| TOTAL | 429 | 377 | 404 | 360 | 1570 |

Assessors (3 years)

| | | | | | |
|---------------------|-----|-----|-----|-----|------|
| Blanks | 151 | 125 | 149 | 157 | 582 |
| Thomas G Kokoliadis | 277 | 250 | 253 | 200 | 980 |
| Write-in | 1 | 2 | 2 | 3 | 8 |
| TOTAL | 429 | 377 | 404 | 360 | 1570 |

School Committee (Elect 2) (3 years)

| | | | | | |
|-----------------------|-----|-----|-----|-----|------|
| Blanks | 357 | 334 | 341 | 323 | 1355 |
| Michael J Cianciola | 265 | 237 | 260 | 220 | 982 |
| Lester R Hayward, Jr. | 231 | 179 | 203 | 169 | 782 |
| Write-ins: | 5 | 4 | 4 | 8 | 21 |
| TOTAL | 858 | 754 | 808 | 720 | 3140 |

Board of Health (3 years)

| | | | | | |
|----------------|-----|-----|-----|-----|------|
| Blanks | 40 | 43 | 39 | 57 | 179 |
| Lori B Leo | 103 | 81 | 95 | 79 | 358 |
| Walter T Moran | 285 | 252 | 267 | 223 | 1027 |
| Write-in | 1 | 1 | 3 | 1 | 6 |
| TOTAL | 429 | 377 | 404 | 360 | 1570 |

Trustee of Public Library (3 years)

| | | | | | |
|---------------|-----|-----|-----|-----|------|
| Blanks | 130 | 100 | 127 | 128 | 485 |
| Joan R Thomas | 299 | 276 | 273 | 231 | 1079 |
| Write-in | 0 | 1 | 4 | 1 | 6 |
| TOTAL | 429 | 377 | 404 | 360 | 1570 |

Board of Public Works (3 years)

| | | | | | |
|------------------|-----|-----|-----|-----|------|
| Blanks | 139 | 123 | 130 | 125 | 517 |
| John L Benevides | 289 | 253 | 272 | 231 | 1045 |
| Write-in | 1 | 1 | 2 | 4 | 8 |
| TOTAL | 429 | 377 | 404 | 360 | 1570 |

Journal for Annual Town Election Held
Saturday, May 9, 2009

Planning Board (5 years)

| | | | | | |
|-----------------|-----|-----|-----|-----|------|
| Blanks | 142 | 129 | 139 | 144 | 554 |
| Jeffrey M Puleo | 285 | 247 | 262 | 212 | 1006 |
| Write-in | 2 | 1 | 3 | 4 | 10 |
| TOTAL | 429 | 377 | 404 | 360 | 1570 |

Housing Authority (5 Years)

| | | | | | |
|----------------|-----|-----|-----|-----|------|
| Blanks | 147 | 118 | 137 | 134 | 536 |
| Diane Campbell | 281 | 256 | 265 | 223 | 1025 |
| Write-ins: | 1 | 3 | 2 | 3 | 9 |
| TOTAL | 429 | 377 | 404 | 360 | 1570 |

Moderator (1 year)

| | | | | | |
|-------------------|-----|-----|-----|-----|------|
| Blanks | 135 | 104 | 106 | 107 | 452 |
| Douglas T Thomson | 292 | 271 | 291 | 247 | 1101 |
| Write-in | 2 | 2 | 7 | 6 | 17 |
| TOTAL | 429 | 377 | 404 | 360 | 1570 |

**QUESTION 1 Vote for Town
Manager**

| | | | | | |
|--------|-----|-----|-----|-----|------|
| Yes | 269 | 200 | 241 | 250 | 960 |
| NO | 145 | 163 | 154 | 97 | 559 |
| Blanks | 15 | 14 | 9 | 13 | 51 |
| TOTAL | 429 | 377 | 404 | 360 | 1570 |

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Annual Town Meeting, Monday, May 11, 2009

Moderator declared a Quorum of 100 at 7:11 P.M.

Barbara Itz thanked the Town for their generosity in the donating of food on Saturday, May 9th for the Food Pantry

Moderator made Motion to Reconsider Article 2 regarding the Senior Building Committee progress report

SO VOTED UNANIMOUSLY

Following the 2008 Town Meeting and the successful override vote approving the funds for a new Senior Center, the Building Committee instructed its architects and engineers to complete all plans and specifications to prepare to put the project out to bid.

The Committee, architects and engineers met twice a month during the year to review progress and to approve various design and engineering matters.

Site plan approval was obtained from the Zoning Board of Appeals. A final Order of Conditions was issued by the Conservation Commission.

As the town meeting convenes, bids are being received for construction. We hope to be able to award contracts by the end of May. Construction should be complete prior to the 2010 Town Meeting.

The Committee wishes to thank Town officials and Committees for their cooperation and assistance during the year.

We request that this report be accepted as a report of progress.

Respectfully submitted:

Senior Center Building Committee

John T. Thomson, Chairman
Joan Dubois
Elaine J. Shea
Richard Farwell
Eleanor Kimball, Clerk

May 4, 2009

Motion to accept the report as read.

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

SO VOTED UNANIMOUSLY

Maryann Brugnoli made a motion to reconsider Article 38 due to the voters misunderstanding of the consequences of Article 38 as amended.

SO VOTED

Counters were sworn in

YES 65 NO 27

Motion to reconsider Article 38 passes by more than a 2/3rds majority

Richard DeLuca, Chairman of the Planning Board

Motion to reconsider the original Article 38 as submitted in the printed Warrant.

Motion to move the Article by Mr. Dennehy

Moderator declares that the Motion to close debate passes with a 2/3rds majority

Motion to accept Article 38 as Printed in the Annual Town Warrant

SO VOTED

Moderator declares a 2/3rds majority and Motion passes

ARTICLE 44. To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

Amend the Hanover Zoning Bylaw, Section 2.100, entitled "Definitions" by adding the following definition after "Area of Influence" and before "Automobile Dealership":

Assisted Living Facilities: A Structure or structures containing dwelling units for persons in need of assistance with activities of daily living, as defined and regulated by Chapter 19D of the Massachusetts General Laws.

Amend the Hanover Zoning Bylaw, Section 6.320 by adding the following additional use within the Planned Shopping Center District by Special Permit from the Planning Board as item B. following item A. thereunder:

B. Assisted Living Facilities

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Route 53 Study Committee
Board of Selectmen
Planning Board

We move that the Town vote to accept Article 44 as printed in the Town Meeting warrant with the following modification:

Insert the words “provided such use is within seven hundred (700) feet of both Mill Street and the Town Line “following the words “Assisted Living Facilities” in Item B. of Section 6.320

The Advisory Committee supports the Planning Board’s motion as amended.

Commentary: *This article adds “Assisted Living Facilities” to the Town’s Zoning Bylaw Definitions.*

SO VOTED UNANIMOUSLY

ARTICLE 45. To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

Amend the Hanover Zoning Bylaw, Table 7-1 under Section 7, entitled “Dimensional Regulations” by deleting the text of item 2 thereunder in its entirety and replacing said text with the following:

2. Except in the Planned Shopping Center District any portion of a lot which is located in a wetlands resource area or in a Well Protection Zone shall not be used to meet any of the dimensional regulations of Section 7, except that ten percent (10%) of that area of the lot which is located within the 200 foot riverfront area may be utilized to meet the Lot Area requirements of said Section 7.

Route 53 Study Committee
Board of Selectmen
Planning Board

Planning Board to make main motion.

We move that the Town vote to accept Article 45 as printed in the Town Meeting Warrant.

The Advisory Committee supports the motion presented by the Planning Board.

Commentary: *This amendment to the Town Zoning Bylaw would provide the Planning*

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Board with more flexibility in reviewing development activities within the Planned Shopping District known to most of us as the Hanover Mall

SO VOTED

Moderator declares that Motion carries by 2/3rds majority

.ARTICLE 46. To see if the Town will vote, pursuant to Chapter 169 of the Acts of 2008, to adopt the so-called “stretch energy code,” Appendix 120AA of the State Building Code (7th edition) as published by the State Board of Building Regulations and Standards, and require all new residential construction over 3,000 square feet and all new commercial and industrial real estate construction within the Town of Hanover to minimize, to the extent feasible, the life-cycle cost of the facility by utilizing energy efficiency, water conservation and other renewable or alternative energy technologies pursuant to said “stretch energy code.”

By Petition:
Margaret R. Hoffman
Larry Quinzani
Linda Kakulski
Todd Wakefield
Meredith Conrad

Petitioner to make main motion.

We move that this article be referred back to the Energy Advisory Committee and report back at the next applicable Town Meeting.

The Advisory Committee supports the motion presented by the Energy Advisory Committee.

Commentary: *While the Advisory Committee supports the intent of this article, because the “stretch energy code” has not been adopted by the State Board of Building Regulations and Standards, we recommend that this article be referred to the Energy Advisory Committee for further study and to report back at the next annual town meeting.*

SO VOTED UNANIMOUSLY

ARTICLE 47. To see if the Town will vote, pursuant to Chapter 169 of the Acts of 2008, to provide for the as-of-right siting of renewable or alternative energy research and development facilities, and renewable or alternative energy manufacturing facilities within the Fireworks District by amending the Zoning Bylaw for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

Amend the Hanover Zoning Bylaw, Section 2.100 by inserting the following definition

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

after “Pre-Existing” and before “Retreat Lot”:

Renewable Energy: (i) resources whose common characteristic is that they are nondepletable or are naturally replenishable but flow-limited; or (ii) existing or emerging non-fossil fuel energy sources or technologies, which have significant potential for commercialization in New England and New York, and shall include the following: solar photovoltaic or solar thermal electric energy; wind energy; ocean thermal, wave, or tidal energy; geothermal; fuel cells; landfill gas; waste-to-energy which is a component of conventional municipal solid waste plant technology in commercial use; naturally flowing water and hydroelectric; and low emission advanced biomass power conversion technologies using such fuels such as wood, by-products or waste from agricultural crops, food or animals, energy crops, biogas, liquid biofuel including but not limited to biodiesel, organic refuse-derived fuel, or algae; provided, however, that renewable energy supplies shall not include coal, oil, natural gas except when used in fuel cells, and nuclear power.

Amend the Hanover Zoning Bylaws, Section 6.605 by adding a subsection B as follows:

B. Renewable or alternative energy research and development facilities, and renewable or alternative energy manufacturing facilities, subject to Site Plan Review by the Planning Board, pursuant to Section 10 (Site Plan Approval) and subject to the dimensional requirements of Section 7 (Dimensional Regulations). Said Site Plan Approval shall be an “expedited” application and permitting process under which said facilities may be sited within one (1) year from the date of initial application to the date of final approval by the Planning Board. For the purposes of this section Renewable Energy shall be as defined in Section 2.100.

By Petition:
Margaret R. Hoffman
Larry Quinzani
Linda Kakulski
Todd Wakefield
Meredith Conrad

We move that the Town vote to accept Article 47 as printed in the Town Meeting warrant.

Planning Board supports Petitioner’s motion.

The Advisory Committee supports the motion presented by the Petitioner and the Planning Board.

Commentary: *The proposed zoning bylaw change will promote renewable energy businesses in appropriate areas of the Town and qualify the Town for grant programs under the Green Communities Act without changing the industrial uses that are already allowed in the Fireworks District.*

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

SO VOTED UNANIMOUSLY

ARTICLE 48. To see if the Town will vote to authorize the Board of Selectmen and the Board of Public Works to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Board of Selectmen and the Board of Public Works in accordance with the guidelines and requirements of the Massachusetts Highway Department, or take any other action relative thereto.

Board of Selectmen
Board of Public Works

We move that the Town vote to authorize the Board of Selectmen and the Board of Public Works to accept Chapter 90 Highway Funds as distributed by the Commonwealth of Massachusetts. Said funds to be expended at the direction of the Board of Selectmen and the Board of Public Works in accordance with the guidelines and requirements of the Massachusetts Highway Department.

Commentary: *Acceptance of this article authorizes the two Boards to accept \$341,279 in Chapter 90 funds as allocated by the State Legislature for highway improvements in the Town.*

SO VOTED UNANIMOUSLY

ARTICLE 49. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$200,000, or another sum, to perform road maintenance and reconstruction of all types of various streets including roadway, drainage systems, sidewalks, curbing, signs, pavement markings, shoulder improvements, and related structures in accordance with town's ongoing pavement management program, said funds to be expended at the direction of the Board of Public Works, or to take any other action relative thereto.

Board of Public Works

We move that the town not accept this article and take no further action.

Commentary: *In order to recommend a General Fund balanced budget to this Town Meeting, the Advisory Committee was obligated to limit the amount of money that would be available for capital projects, new initiatives, and even some recurring fixed costs in Fiscal Year 2010. As you will see in a number of the following articles we are recommending that no action be taken as a result of the financial constraints the Town finds itself in. There is a continuing need for these items which will unless new sources of*

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

revenue become available in the future will have to be addressed through a decrease in services or an operating override.

SO VOTED UNANIMOUSLY

ARTICLE 50. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$26,000, or another sum, to purchase and equip a cold planer attachment for the DPW's multi-tool tractor, said purchase to be done at the direction of the Board of Public Works, or to take any other action relative thereto.

Board of Public Works

We move that the town not accept this article and take no further action.

Commentary: As stated in our previous commentary, we are not able to recommend funding for Fiscal Year 2010.

SO VOTED UNANIMOUSLY

ARTICLE 51. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$33,000, or another sum, to purchase and equip a 4x4 pickup truck with plow, said purchase to be done at the direction of the Board of Public Works who is authorized to sell or make appropriate trade-ins, or to take any other action relative thereto.

Board of Public Works

We move that the Town not accept this article and take no further action.

Commentary: As stated in our previous commentary, we are not able to recommend funding for Fiscal Year 2010.

SO VOTED UNANIMOUSLY

ARTICLE 52. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$60,000, or another sum, to purchase and replace filter media at the Pond Street Water Treatment Plant, said purchase to be done at the direction of the Board of Public Works, or to take any other action relative thereto.

Board of Public Works

We move that the vote to appropriate the sum of \$60,000 from Water Revenues to purchase and replace the filter media at the Pond Street Water Treatment Plant. Said funds to be expended by the Board of Public Works.

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Commentary: *This is a planned replacement of the media inside the filters at the Pond Street Water Treatment Plant that breaks down over time, decreasing plant efficiency. The Capital Improvement Committee is in support of this request.*

SO VOTED UNANIMOUSLY

ARTICLE 53. To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 82A, Section 2, to designate the Superintendent of the Department of Public Works and the Building Commissioner as the Town's officers to issue permits for the purpose of creating a trench as that term is defined by M.G.L. Chapter 82A, Section 4 and 520 Code of Massachusetts Regulations (CMR) 14.00, and further to amend Article VI of the General Bylaws of the Town in the manner described below, or to see if the Town will vote to take any action relative thereto:

to adopt, and add as a new Section 6-27 the following:

Pursuant to Massachusetts General Laws (M.G.L.) Chapter 82A, Section 2, no person shall, except in an emergency, make a trench excavation, in any public way, public property, or privately owned land until a permit is obtained from the Town as follows:

- A) From the Superintendent of the Department of Public Works for any such work which is located within a public or private way or requires a street opening permit within the Town.
- B) From the Building Commissioner for any such work which is located on public or privately owned property including residential or commercially zoned land within the Town.
- C) A blanket permit may be issued by either the Superintendent of the Department of Public Works or Building Commissioner for projects deemed to be large and expansive.

For the purposes of this bylaw, a "trench" shall be as defined by M.G.L. Chapter 82A, Section 4 and 520 Code of Massachusetts Regulations (CMR) 14.00.

As the Town's officers to issue permits under this Section, the Superintendent of the Department of Public Works and Building Commissioner may place reasonable conditions relative to police detail requirements for all permits and notwithstanding any provision to the contrary, may establish fees as necessary to cover the cost of administering this bylaw. Further, the Town may recover costs from any applicant, owner and/or contractor who's failure to comply with this section requires the Town to implement safety precautions in order to ensure public safety.

No permit under this section shall be construed as acceptance by the Town of any responsibility for the proper construction or safety precautions required by law for

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

excavation and/or trenching. All such work by any public or private entity shall be in accordance with 29 Code of Federal Regulations (CFR) 1926.650 et.seq., M.G.L. Chapter 82A, Section 4 and 520 Code of Massachusetts Regulations (CMR) 14.00 and all responsibility for compliance shall rest solely with the applicant, owner and/or contractor, or to take any other action relative thereto.

Board of Public Works

We move that this article be referred back to the Board of Public Works and the Board of Selectmen for further study.

***Commentary:** We have been informed that there is additional legislation before the General Court. This bylaw is not necessary at this time. Until the pending legislation is enacted, we believe that the Board of Selectmen has the necessary authority to appoint those individuals required to implement the State statute and related regulations.*

SO VOTED UNANIMOUSLY

ARTICLE 54. To see if the Town will vote to accept the following streets as public ways, or take any other action relative thereto:

| | Street Name | Plan Reference |
|---|-------------------|--|
| 1 | Elijah's Path | The entire length of Elijah's Path. |
| 2 | Great Acres Drive | The entire length of Great Acres Drive, as shown on a plan entitled "As Built Plan – Great Acres Drive" prepared by Merrill Associates, Inc. dated January 27, 2009, a copy of which is on file in the office the Hanover Department of Public Works. |
| 3 | Jutila Farm Path | The entire length of Jutila Farm Path as shown on a plan entitled "As Built Plan – Jutila Farm Path" prepared by Merrill Associates, Inc. dated January 27, 2009, a copy of which is on file in the office the Hanover Department of Public Works. |
| 4 | Nash Landing | The entire length of Nash Landing as shown on a plan entitled "Road Acceptance Plan – Nash Landing" prepared by Moran Surveying, Inc. dated January 12, 2009, a copy of which is on file in the office the Hanover Department of Public Works. |
| 5 | Saddle Lane | The entire length of Saddle Lane as shown on a plan entitled "Roadway As Built Plan – Saddle Lane in Hanover" prepared by Aaberg Associates, Inc. dated February 1, 2007, a copy of which is on file in the office the Hanover Department of Public Works. |
| 6 | Windward Lane | The entire length of Windward Lane, as shown on a plan entitled "As Built Plan – Windward Lane" prepared by |

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

| | |
|--|---|
| | Merrill Associates, Inc., dated January 24, 2008, a copy of which is on file in the office of the Hanover Department of Public Works. |
|--|---|

Board of Public Works

Board of Public Works to make main motion.

The Board of Public Works moves that the Town accept the entire length of Windward Lane, as shown on a plan entitled “As Built” Plan – Windward Lane” prepared by Merrill Associates, Inc., dated April 22, 2009 a copy of which is on file in the office of the Hanover Department of Public Works.

ONLY Windward Lane to be accepted

SO VOTED UNANIMOUSLY

ARTICLE 55. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance or to borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$175,000, or any other sum, for the purposes of purchasing integrated finance software for the Town and related costs, said funds to be expended at the direction of the Board of Selectmen, or take any other action relative thereto.

Board of Selectmen

We move that the Town not accept this article and take no further action.

Commentary: *Constraints on capital improvements, for which there is continuing need, will have to be addressed through an operating override or a decrease in services to which the residents have become accustomed.*

The Advisory Committee believes that this article needs to be investigated further with additional input from the users of the Town’s Financial Management Software.

The Town of Hanover currently uses Financial Software that is developed and maintained by Town Employees. We believe that it would be prudent for the Town to conduct an evaluation to see if the system meets the needs of all users, provides proper audits & security, and provides the necessary capabilities for all town departments to operate efficiently.

The Advisory Committee recommends that the Board of Selectmen submit a request to the Massachusetts Division of Local Services, Technical Assistance Bureau for a Financial Management Review of the Town’s Financial Software. The review is offered free of

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

charge by DLS and the consultants will provide Hanover a comprehensive written report with recommendations on improving the system. The review will help the Town make an informed decision on the need to replace the existing system.

SO VOTED UNANIMOUSLY

ARTICLE 56. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow under Massachusetts General Laws, the sum of \$84,000 for the purpose of evaluating the building needs of the Town Hall, Fire Stations #1-6, John Curtis Free Library, Stetson House, Center, Cedar, Curtis, Middle, Salmond, and Sylvester Schools, Police Station, 219 Winter Street, Grange Hall, and Ames Way Garage, including but not limited to, identifying the space needs of all departments, needed repairs to existing structures, the consolidation of facilities, and if necessary, the construction of new facilities and to hire the appropriate professionals to conduct this evaluation. The result of this evaluation shall be included in the Capital Improvement Program presented to the May 2010 Annual Town Meeting. Said funds to be expended at the direction of the Capital Improvement Planning Committee and Board of Selectmen, or take any other action relative thereto.

Capital Improvement Committee
Board of Selectmen

We move that the Town vote to appropriate the sum of \$60,000 from the Undesignated Fund Balance for the purpose of evaluating the building needs of the Fire Stations, Center, Cedar, Middle, Salmond and Sylvester Schools, Police Station, 219 Winter Street, and the Ames Way Garage, including but not limited to, identifying the space needs of all departments, needed repairs to existing structures, the consolidation of facilities, and if necessary, the construction of new facilities and to hire the appropriate professionals to conduct this evaluation. The result of this evaluation shall be included in the Capital Improvement Program presented to the May 2010 Annual Town Meeting. Said funds to be expended at the direction of the Capital Improvement Committee and the Board of Selectmen.

Commentary: *In 1995 the Capital Improvement Committee engaged the architectural firm of Archetype Architecture to complete a town-wide building study. Due to budget constraints, the Town has been unable to complete all of the repairs that were identified in that report. This deferred maintenance has become a major financial liability to the Town. It is our intent to go back and update the 1995 plan with a new 15-year blueprint of the remedial work that needs to be completed.*

Motion by David Ladd to strike from the Motion “ and if necessary, the construction of new facilities”

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Mr. Ladd's amendment Fails

Motion as presented on Article 56

SO VOTED UNANIMOUSLY

ARTICLE 57. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), the Hanover General Bylaws, Section 4-19, and as recommended by the Community Preservation Committee to appropriate a sum of \$60,000 from the Town's Community Preservation Fund (CPF) Historical Preservation Reserve Balance for the undertaking of a feasibility study to determine the appropriate future uses available for the town owned properties known as the Curtis School Site at 848 Main Street and the Council on Aging Building site located at 624 Circuit Street (formerly known as the Grange Hall). Any uses determined that would preserve the historic structures shall be in accordance with the Secretary of the Interior's Guidelines for the Treatment of Historic Properties for Rehabilitation. All uses are to be determined in consideration of anticipated needs of the Town. Said funds to be administered by the Board of Selectmen and the Community Preservation Committee, or to see if the Town will vote to take any other action relative thereto.

Community Preservation Committee
Historical Commission
Board of Selectmen

We move that the Town vote to appropriate the sum of \$60,000 from the Town's Community Preservation Historical Preservation Reserve Fund as recommended by the Community Preservation Committee for the purpose of evaluating the building needs of the Town Hall, John Curtis Free Library, Stetson House, Curtis school site, and Council on Aging/Grange Hall, including but not limited to, historic preservation, identifying the space needs of all departments, needed repairs to existing structures, the consolidation of facilities, and if necessary, the construction of new facilities and to hire the appropriate professionals to conduct this evaluation. Any uses determined that preserve the historic structures shall be in accordance with the Secretary of the Interior's Guidelines for the treatment of Historic Properties for Rehabilitation. Said funds to be expended at the direction of the Capital Improvement Committee, Community Preservation Committee, and Board of Selectmen.

Commentary: *As explained under Article 56, this is a component of the overall Town building study except this work can be done with Community Preservation Funds. Additionally, this study will incorporate historic preservation wherever possible.*

SO VOTED UNANIMOUSLY

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Motion by Daniel Pallotta to combine consideration of Articles 58 thru Article 65 as a single unit to be voted by Town Meeting.

SO VOTED UNANIMOUSLY

ARTICLE 58. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$50,000, or another sum, for preparation of a Capital Assessment Plan for the Center, Cedar, Sylvester, Salmond, and Middle Schools, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

We move that the Town not accept this article and take no further action.

Commentary: The School evaluation plan requested in this article is incorporated in the work to be done under Article 56. Thus, no action needs to be taken on this article.

SO VOTED UNANIMOUSLY

ARTICLE 59. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$80,000, or another sum, for the installation of fire doors at the Middle School to include purchasing, repair, replacement, disposal, installation, and related costs, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

We move that the Town not accept this article and take no further action.

Commentary: As stated in our previous commentary, we are not able to recommend funding for Fiscal Year 2010.

SO VOTED UNANIMOUSLY

ARTICLE 60. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$100,000, or another sum, for the replacement of the boiler at Salmond School to include purchasing, repair, replacement, disposal, installation and related costs, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

We move that the Town not accept this article and take no further action.

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Commentary: *As stated in our previous commentary, we are not able to recommend funding for Fiscal Year 2010.*

SO VOTED UNANIMOUSLY

ARTICLE 61. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$65,000, or another sum, for the upgrading and installation of intercom and clock systems at Center and Sylvester Schools to include purchasing, repair, replacement, disposal, installation, and related costs, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

We move that the Town not accept this article and take no further action.

Commentary: *As stated in our previous commentary, we are not able to recommend funding for Fiscal Year 2010.*

SO VOTED UNANIMOUSLY

ARTICLE 62. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$35,000, or another sum, to pave additional areas at the Middle School for the purposes of providing additional parking to include purchasing, repair, replacement, disposal, and installation, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

We move that the Town not accept this article and take no further action.

Commentary: *As stated in our previous commentary, we are not able to recommend funding for Fiscal Year 2010.*

SO VOTED UNANIMOUSLY

ARTICLE 63. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$70,000, or another sum, for renovation of six classroom floors at the Cedar School to include the removal of rugs, abating of asbestos and the purchase and installation of tiling, disposal, and related costs, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

We move that the Town not accept this article and take no further action.

Commentary: *As stated in our previous commentary, we are not able to recommend funding for Fiscal Year 2010.*

SO VOTED UNANIMOUSLY

ARTICLE 64. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or to borrow in accordance with the Massachusetts General Laws, or any other enabling act, the sum of \$195,000 or another sum, for the replacement of the existing workstation furniture, radio console, and computer aided dispatch (CAD) server and associated software, purchasing, replacement, disposal and installation to be at the direction of the Emergency Communications Center Committee, or take any other action relative thereto.

Emergency Communications Center Committee

We move that the Town not accept this article and take no further action.

Commentary: *While the Emergency Communications Center has applied for a grant to cover a portion of the costs of this project, financial constraints prohibit the Town from funding the balance of this project at this time.*

SO VOTED UNANIMOUSLY

ARTICLE 65. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$500,000 or any other sum, to purchase and equip a 1250 g.p.m. rescue pumping engine and authorize the trade-in of a presently owned 1987 Ford pumping engine. Said funds to be expended at the direction of the Board of Selectmen and the Fire Chief or take any other action relative thereto.

Fire Department
Board of Selectmen

We move that the Town not accept this article and take no further action.

Commentary: *Financial constraints on the FY2010 budget simply prohibit the Advisory Committee from recommending the replacement of this Fire Engine. The Fire Chief and the Board of Selectmen are pursuing opportunities under the Federal Stimulus package to acquire a new vehicle.*

So Voted Unanimously

Articles 58 – 65 were not accepted

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

So Voted Unanimously

ARTICLE 66. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$250,000, or another sum, to design, permit, and perform remedial repairs to the Hackett's Pond Dam as recommended in the 2008 phase II inspection of the dam by Weston and Sampson, said funds to be expended at the direction of the Board of Public Works and to authorize the Board of Public Works to apply for and accept any state or federal grants or loans that may be available for such, or to take any other action relative thereto.

Board of Public Works

We move that the Town not accept this article and take no further action.

Commentary: *We agree that Hackett's Pond Dam needs to be repaired, however, due to financial constraints for Fiscal Year 2010; this work needs to be deferred. We recommend that the Board of Selectmen appoint a Hackett's Pond Study Committee and also look into alternative funding for this project considering, but not limited to, Community Preservation Funds. We also recommend that the Community Preservation Committee, and Open Space Committee investigate the possible acquisition of the property adjacent to the West side of Hackett's Pond Dam to provide for possible opportunities to use this site for recreational purposes with a provision for safe public access.*

SO VOTED UNANIMOUSLY

ARTICLE 67. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$200,000, or another sum, to design, permit, and remove the Hackett's Pond Dam and related waterway as described in the 2008 phase II inspection of the dam by Weston and Sampson, said funds to be expended at the direction of the Board of Public Works and to authorize the Board of Public Works to apply for and accept any state or federal grants or loans that may be available for such, or to take any other action relative thereto.

Board of Public Works

We move that the Town not accept this article and take no further action.

Motion to refer this art 67 for further study

SO VOTED UNANIMOUSLY

Commentary: *Upon inspection we do not feel that removal of this dam is warranted.*

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

ARTICLE 68. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$40,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Historical Preservation Reserve Balance, to fund an "Assessment of Needs for Restoration and Preservation of the Historical Town Owned Cemeteries", said funds to be administered by the Historical Commission and the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Historical Commission

We move that the Town vote to appropriate the sum of \$40,000 from the Community Preservation Fund (CPF) Historical Reservation Reserve Balance, to fund an Assessment of Needs for Restoration and Preservation of the Historical Town Owned Cemeteries. Said funds to be expended by the Historical Commission and the Community Preservation Committee.

***Commentary:** This project falls within the scope of the Community Preservation Act and will allow for the assessment of the needs to allow for the restoration and preservation of Town owned cemeteries.*

SO VOTED UNANIMOUSLY

ARTICLE 69. To see if the Town will vote to establish an Affordable Housing Trust, pursuant to Massachusetts General Laws, Chapter 44, Section 55C, which shall contain the following terms and conditions, or take any other action relative thereto:

SECTION I.

1) Purpose and Authority

- a) The Trust shall be called the "Town of Hanover Affordable Housing Trust Fund."
- b) The purpose of the Trust is to provide for the creation and preservation of affordable housing in the Town of Hanover for low- and moderate-income households.
- c) As used in this act, the term "low or moderate income housing" shall mean "low income housing" or "moderate income housing" as defined in Massachusetts General Laws Chapter 44B, Section 2.

2) Appointment and Tenure of Trustees

There shall be a Board of Trustees composed of seven (7) Trustees, which shall include at least one (1) member of the Board of Selectmen, two (2) members of the Housing Authority, one (1) member of the Advisory Committee, one (1) member of the

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Community Preservation Committee and two (2) at-large members. The initial terms of the Trustees shall be staggered as one (1) or two (2) year terms. The Trustees shall be appointed by the Board of Selectmen for a term not to exceed two (2) years, such term to end on June 30 of the expiration year or until such time as a successor is appointed, should a successor appointment be delayed. Only persons who are residents of the Town of Hanover shall be eligible to hold the office of Trustee other than the Chief Executive Officer if he or she is not a member of the Board of Selectmen. Any Trustee other than the Chief Executive Officer if he or she is not a member of the Board of Selectmen who ceases to be a resident of the Town of Hanover shall cease to be a Trustee hereunder and shall promptly provide a written notification of the change in residence to the Board and to the Town Clerk. Any Trustee may resign by written instrument signed and acknowledged by such Trustee and duly filed with the Town Clerk. If a Trustee shall die, resign, or for any other reason cease to be a Trustee hereunder before his/her term of office expires, a successor shall be appointed by the Board of Selectmen to fill such vacancy provided that in each case the said appointment and acceptance in writing by the Trustee so appointed is filed with the Town Clerk. No such appointment shall be required so long as there are five Trustees in office. Upon the appointment of any succeeding Trustee and the filing of such appointment the title to the Trust estate shall thereupon and without the necessity of any conveyance be vested in such succeeding Trustee jointly with the remaining Trustees. Reference to the Trustee shall mean the Trustee or Trustees for the time being hereunder.

3) Meetings of the Trustees

- a) The Trustees shall meet at least quarterly at such time and at such place as the Trustees shall determine. Notice of all meetings of the Trust shall be given in accordance with the provisions of the Open Meeting Law, Massachusetts General Laws Chapter 39, Sections 23A, 23B and 23C. A quorum at any meeting shall be a majority of the members of the Board of Trustees.

SECTION II.

1) Powers of Trustees

The Board of Trustees shall have the following powers which shall be carried out in accordance with and in furtherance of the provisions of Massachusetts General Laws Chapter 44, Section 55C:

- a) to accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the Trust in connection with the provisions of the Hanover Zoning By-Laws or other by-law, or any general or special law or any other source, including money from the Community Preservation Act of the Massachusetts General Laws Chapter 44B.

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

- b) to accept and receive municipal, school or other public property, subject to a majority vote of Town Meeting to transfer said property to the Trust, for the purposes of the Trust;
- c) to purchase and retain real or personal property for the purposes of the Trust, including without restriction investments that yield a high rate of income or no income, and to hold all or part of the Trust property uninvested for such purposes and for such time as the Board may deem appropriate;
- d) to manage or improve real property;
- e) to sell, lease, exchange, transfer or convey any personal, mixed or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertakings relative to Trust property as the Board of Trustees deems advisable, notwithstanding the length of any such lease or contract;
- f) to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust;
- g) to employ and pay reasonable compensation to advisors, administrators and agents, including but not limited to accountants, appraisers and lawyers as the Board deems necessary;
- h) to apportion receipts and charges between income and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation, depletion or otherwise;
- i) to participate in any reorganization, recapitalization, merger or similar transactions;
- j) to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
- k) to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board may deem necessary and appropriate;
- l) to carry property for accounting purposes other than acquisition date values;

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

- m) to disburse Trust funds for the purpose of making loans or grants in furtherance of the creation or preservation of affordable housing in Hanover upon such terms as the Trustees shall deem most appropriate to carry out such purposes;
- n) to make distributions or divisions of principal in kind;
- o) to comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of the Massachusetts General Laws Chapter 44, Section 55C, to continue to hold the same for such period of time as the Board may deem appropriate;
- p) to manage or improve real property and to abandon any property which the Trustees determine not to be worth retaining;
- q) to extend the time for payment of any obligation to the Trust;
- r) to provide grants or loans to assist low- or moderate-income homeowners and/or homebuyers to purchase or rehabilitate a dwelling unit in the Town of Hanover;
- s) to convey, through sale, lease or transfer, real property purchased under this act, to any for-profit or non-profit developer or any public agency to provide low or moderate-income housing, subject to an affordable housing restriction under the Massachusetts General Laws Chapter 184, Section 26 or Sections 31, 32 or 33.

The power and duties enumerated above may be modified or amended by by-law approved by Hanover Town Meeting.

2) Funds Paid to the Trust

- a) In each fiscal year, expenditures from the fund shall be in accordance with an allocation plan developed by the Trustees, for purposes consistent with this by-law. The allocation plan shall be a general plan for the use of funds during the fiscal year to which the plan applies, and may provide for moneys to be held in reserve for expenditure in later years.
- b) Expenditures for the acquisition or disposition of real property shall be in accordance with the approved allocation plan.
- c) Notwithstanding any general or special law to the contrary, all moneys paid to the Trust in accordance with any zoning by-law, exaction fee, or private contribution shall be paid directly into the Trust and need not be further appropriated or accepted and approved into the Trust. General revenues appropriated into the Trust become Trust property and these funds need not be further appropriated to be expended.

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

- d) Any income or proceeds received from the investment of funds shall be credited to and become part of the fund.
- e) As a means of providing available assets for the Trust, all moneys received by the Town through the following means shall be paid directly into the Trust and need not be appropriated or accepted and approved into the Trust:
 - i. cash payments made by developers to the Town for purposes of creating or preserving affordable housing, under any development agreements or development approvals pursuant to the Hanover Zoning By-Law;
 - ii. gifts, grants, donations, contributions or other cash payments to the Trust for the purpose of providing low- or moderate-income housing;
- f) All moneys remaining in the Trust at the end of any fiscal year, whether or not expended by the Board of Trustees within one (1) year of the date they were appropriated into the Trust, shall remain Trust property.

SECTION III.

1) Acts of Trustees

- a) A majority of Trustees may exercise any or all of the powers of the Trustees hereunder and may execute on behalf of the Trustees any and all instruments with the same effect as though executed by all the Trustees. No Trustee shall be required to give bond. No license of court shall be required to confirm the validity of any transaction entered into by the Trustees with respect to the Trust Estate.
- b) The Board of Selectmen may authorize the Trustees to execute, deliver, and record with the Registry of Deeds any documents required for any conveyance authorized hereunder.
- c) No purchaser, transferee, pledgee, lessee, mortgagee or other lender shall be under any liability to see to the application of the purchase money or of any money or property loaned or delivered to the Trustee or to see that the terms and conditions of this Trust have been complied with. Every agreement, lease, deed, mortgage or other instrument or document executed or action taken by a majority of the persons appearing of record to be Trustees hereunder shall be conclusive evidence in favor of every person relying thereon or claiming thereunder that at the time of the delivery thereof or of the taking of such action this Trust was in full force and effect, that the Trustees' execution and delivery thereof or taking of such action was duly authorized, empowered and directed by the Beneficiaries, and that such instrument or document or action taken is valid, binding, effective and legally enforceable. Any person dealing with the Trust Estate or the Trustees may always rely, without further inquiry, on a certificate signed by the person appearing from

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

the records of the applicable Registry of Deeds to be a Trustee hereunder as to who are the Trustees or as to the authority of the Trustees to act or as to the existence or non-existence of any fact or facts which constitute conditions precedent to acts by the Trustees or which are in any other manner germane to the affairs of the Trust.

2) Custodian of Funds

- a) The Town Treasurer shall be the custodian of the funds of the Trust. The books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices for municipalities.

3) Taxes

- a) The Trust is exempt from Chapter 59 and Chapter 62 of the Massachusetts General Laws, and from any other provisions concerning payment of taxes based upon or measured by property or income imposed by the Commonwealth or any subdivision thereto.

4) Special Municipal Employees

- a) The Trust shall be deemed a municipal agency and the Trustees shall be appointed by the Board of Selectmen as special municipal employees for the purposes of the Massachusetts General Laws Chapter 268A.

5) Governmental Body

- a) The Trust is a governmental body for purposes of Massachusetts General Laws Chapter 39, Sections 23A, 23B and 23C.
- b) The Trust is a board of the town for purposes of Massachusetts General Laws Chapter 30B and Chapter 40, Section 15A; but agreements and conveyances between the Trust and agencies, boards, commissions, authorities, department and public instrumentalities of the Town shall be exempt from said Chapter 30B.
- c) The Trust is a public employer and the members of the Board are public employees for purposes of Massachusetts General Laws Chapter 258.

6) Duration of the Trust

- a) This Trust shall be of indefinite duration, until terminated in accordance with applicable law. Upon termination of the Trust, subject to the payment of or making provisions for the payment of all obligations and liabilities of the Trust and the Trustees, the net assets of the Trust shall be transferred to the Town and held by the Board of Selectmen for affordable housing purposes other than those funds which were appropriated from the Community Preservation Act fund. All such funds shall be transferred to the Community Preservation Act fund for affordable housing

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

purposes. In making any such distribution, the Trustees may, subject to the approval of the Board of Selectmen, distribute the net assets in accordance with applicable law. The powers of the Trustees shall continue until termination of the Trust in accordance with applicable law.

7) Liability

- a) Neither the Trustees nor any agent or officer of the Trust shall have the authority to bind the Town of Hanover, except in the manner specifically authorized herein.

8) Rules and Regulations

- a) The Board may adopt such rules and regulations as are required to conduct its affairs in accordance with applicable law.

9) Titles

- a) The titles to the various Sections herein are for convenience only and are not to be considered part of said Sections nor shall they affect the meaning or the language of any such Section.

10) Reports

- a) The Board of Trustees shall keep a record of its doings and at the close of every fiscal year, make a report thereof to the Hanover Board of Selectmen. The report shall include a description and source of funds received and expended and the type of affordable housing programs or properties assisted with the funding. The Board of Trustees shall also provide the Hanover Board of Selectmen with a copy of the Trust's annual audit.

11) Validity

- a) If any provision of this Trust shall be deemed illegal or unenforceable by final judgment, order or decree issued by a Court of competent jurisdiction, the remaining provisions of this Trust shall not be affected thereby, to the extent permitted by law.

Housing Authority
Board of Selectmen

Housing Authority to make main motion.

We move that the Town accept Article 69 as printed in the Town Meeting Warrant, with the following amendments: In Section I, 2. Appointment and Tenure of Trustees, remove the words "one (1) member of the Advisory Committee" and replace the words "two (2) at-large members" with the words

“three (3) at-large members”.

The Advisory Committee supports the amended motion presented by the Housing Authority.

Commentary: The Affordable Housing Trust Board is authorized to receive and expend funds and enter into agreements for the construction of affordable housing.

SO VOTED UNANIMOUSLY

ARTICLE 70. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a total sum of \$350,000 from the Town’s Community Preservation Fund (CPF) of which \$275,000 will be appropriated from the Community Housing Reserve Fund Balance and \$75,000 will be appropriated from Community Preservation Undesignated Funds Balance to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover, said funds to be administered by the Hanover Affordable Housing Trust Board of Trustees, or take any other action relative thereto.

Community Preservation Committee
Housing Authority

We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate the sum of \$350,000 from the Town’s Community Preservation Fund (CPF) of which \$275,000 will be appropriated from the Community Housing Reserve Fund Balance and \$75,000 will be appropriated from Community Preservation Undesignated Funds Balance to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover, said funds to be expended by the Hanover Affordable Housing Trust Board of Trustees.

Commentary: This provides the initial funding for the Trust that was created under article 69. This will move us closer to meeting the state mandated requirement for affordable housing.

SO VOTED UNANIMOUSLY

ARTICLE 71. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), the Hanover General Bylaws, Section 4-19, and as recommended by the Community Preservation Committee to appropriate a total sum of \$300,000 from the Town’s Community Preservation Fund (CPF) of which \$150,000 will be appropriated from the Historical Preservation Reserve Fund Balance and \$150,000 will be appropriated from Community Preservation Undesignated Funds Balance

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

for the restoration and renovation of the structures located at 645 Center Street. Said restoration shall include but not be limited to architectural design and review, permitting, site work, septic work, exterior renovation and landscape planning for the purpose of developing two units of community housing. Said funds to be administered by the Community Preservation Committee, or to see if the Town will vote to take any other action relative thereto.

Community Preservation Committee
Historical Commission
Housing Authority

We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), the Hanover General Bylaws, Section 4-19, and as recommended by the Community Preservation Committee to appropriate a total sum of \$300,000 from the Town's Community Preservation Fund (CPF) of which \$150,000 will be appropriated from the Historical Preservation Reserve Fund Balance and \$150,000 will be appropriated from Community Preservation Undesignated Funds Balance for the restoration and renovation of the structures located at 645 Center Street. Said restoration shall include but not be limited to architectural design and review, permitting, site work, septic work, interior and exterior renovation and landscape planning for the purpose of restoring the house at 645 Center Street for one unit of community housing. Said funds to be expended by the Community Preservation Committee.

***Commentary:** We are pleased with the progress that the Community Preservation Committee has made towards bringing this affordable housing project closer to reality.*

Motion to end debate by Ken Evans

SO VOTED

Motion as presented on Article 71

SO VOTED

Moderator declares a 2/3rds majority

ARTICLE 72. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$13,040 dollars U.S., from the Town's Community Preservation Fund (CPF) Historical Preservation Reserve Balance, for "Historical Society Collection Care and Restoration", said funds to be administered by the Hanover Historical Commission and the Community Preservation Committee, or take any other action relative

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

thereto.

Community Preservation Committee
Historical Commission

We move that the Town vote, pursuant to Massachusetts General Law (M.G.L.) Chapter 44B (Community Preservation), the Hanover General Bylaws, Section 4-19, to appropriate \$13,040 from the Town's Community Preservation Fund (CPF) Historical Preservation Reserve Balance, for "Historical Society Collection Care and Restoration." Said funds to be expended by the Hanover Historical Commission and the Community Preservation Committee.

***Commentary:** We believe it is appropriate to use CPC funds for the care and restoration of the Historical Society Collection.*

SO VOTED UNANIMOUSLY

ARTICLE 73. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$45,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Historical Preservation Reserve Balance, for "Preservation of Town Documents", said funds to be administered by the Hanover Historical Commission and the Community Preservation Committee, and the Town Clerk or take any other action relative thereto.

Community Preservation Committee
Historical Commission
Town Clerk
Board of Selectmen

We move that the Town vote, pursuant to Massachusetts General Law (M.G.L.) Chapter 44B (Community Preservation), the Hanover General Bylaws, Section 4-19, to appropriate \$45,000 from the Town's Community Preservation Fund (CPF) Historical Preservation Reserve Balance, for the preservation of Town documents. Said funds to be expended by the Hanover Historical Commission, the Community Preservation Committee, and the Town Clerk.

***Commentary:** We believe it is an appropriate use of Community Preservation Funds to preserve the Town's historic documents.*

SO VOTED UNANIMOUSLY

ARTICLE 74. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws,

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Section 4-19, to appropriate \$10,000 dollars U.S., from the Town's Community Preservation Fund (CPF) Open Space Reserve Balance, to fund appraisals, surveys, and technical or legal assistance which may be needed in connection with open space preservation projects, said funds to be administered by the Open Space Committee and the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Open Space Committee

We move that the Town vote, pursuant to Massachusetts General Law (M.G.L.) Chapter 44B (Community Preservation), the Hanover General Bylaws, Section 4-19, to appropriate \$10,000 from the Town's Community Preservation Fund (CPF) Open Space Reserve Balance, to fund appraisals, surveys and technical or legal assistance which may be needed in connection with open space preservation projects. Said funds to be administered by the Open Space Committee and the Community Preservation Committee.

***Commentary:** The use of Community Preservation Funds to assist the Open Space Committee in their activities is an appropriate expenditure of funds*

SO VOTED UNANIMOUSLY.

ARTICLE 75. To see if the Town will vote to create a Town Community Access and Media Committee which will provide Public, Educational, and Governmental (PEG) Television services to the cable television subscribers of the Town of Hanover and to fund said services annually beginning effective July 1, 2009 from available funds at Town Meeting, or to take any other action relative thereto.

Board of Selectmen

We move that the Town establish a Community Access and Media Committee which will be responsible to provide Public, Educational, and Governmental (PEG) Television services to the cable television subscribers of the Town of Hanover with funds appropriated by Town Meeting and that this committee shall be constituted annually as follows: 1 member appointed by the School Committee, 1 member appointed by the School Superintendent, 2 member appointed by the Board of Selectmen, and 3 members appointed by the Town Moderator, said committee to be appointed as soon as possible and no later than June 30, 2009.

The Advisory Committee supports the motion presented by the Board of Selectmen.

***Commentary:** As a result of changes in the contracts between the Town and the*

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

cable providers the Town needs to appoint a Committee to manage this service that was previously provided by the cable companies.

SO VOTED UNANIMOUSLY

ARTICLE 76. Any Town employee who does not take advantage of the Town's health care program be reimbursed at 25% of the Town's average employee health cost.

Town Clerk

We move that the Town vote not to accept this article and take no further action.

Commentary: *This change could cost an additional \$500,000 a year. Clearly it is impossible, for the Town to proceed with this article at this time.*

SO VOTED UNANIMOUSLY

ARTICLE 77. Will the Town vote to further amend the "Zoning Map of the Town of Hanover, Massachusetts", prepared by Perkins Engineering, dated June 10, 1981, and subsequently amended, by altering the westerly boundary of the Commercial District at 596 Washington Street so that all of the land shown as Parcel 48-6 on the Hanover Assessors' Maps is included in the Commercial District. Said Parcel 48-6 is further described in a deed recorded with Plymouth County Registry of Deeds at Book 22161, Page 70.

By Petition:
596 Washington St

Planning Board to make main motion.

We move that the Town vote to accept Article 77 as printed in the Town Meeting Warrant.

The Advisory Committee supports the motion presented by the Planning Board.

Commentary: *This Zoning Change would result in the entire parcel at 596 Washington Street be zoned commercial.*

SO VOTED UNANIMOUSLY

ARTICLE 78. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Stabilization Fund, or take any other action relative thereto.

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Advisory Committee

We move that the Town not accept this article and take no further action.

Commentary: *Due to budget constraints, we are unable to recommend an addition to the Stabilization Fund for Fiscal Year 2010. The current balance is \$1,650,802.29.*

SO VOTED UNANIMOUSLY

ARTICLE 79. To see if the Town will vote to rescind the following appropriations:

\$430,000 of the \$430,000 authorized for Land purchase, so-called, under Article 19 of the Warrant of the May 2000 Annual Town Meeting, which amount is not needed to complete the project authorized by said vote.

\$950,000 of the \$950,000 authorized for Land purchase, so-called, under Article 20 of the Warrant of the May 2000 Annual Town Meeting, which amount is not needed to complete the project authorized by said vote.

\$15,000 of the \$50,000 authorized for Water main purposes, so-called, under Article 35 of the May 2003 Annual Town Meeting, which amount is not needed to complete the project authorized by said vote.

\$15,000 of the \$300,000 authorized for Water main purposes, so-called, under Article 33 of the May 2004 Annual Town Meeting, which amount is not needed to complete the project authorized by said vote.

\$15,000 of the \$105,000 authorized for Equipment purchase, so-called, under Article 54 of the Warrant of the May 2005 Annual Town Meeting, which amount is not needed to complete the project authorized by said vote.

\$3,000 of the \$98,000 authorized for Equipment purchase, so-called, under Article 3 of the October 2006 Special Town Meeting, which amount is not needed to complete the project authorized by said vote.

\$50,000 of the \$1,430,000 authorized for Land purchase, so-called, under Article 2 of the October 2006 Special Town Meeting, which amount is not needed to complete the project authorized by said vote.

Board of Selectmen
Town Treasurer
Town Accountant

We move that the Town vote to accept this article as written.

Journal for Special and Annual Town Meeting Held
Monday, May 11, 2009

Commentary: *Because these projects have been completed, the remaining authorizations are not necessary to be borrowed.*

SO VOTED UNANIMOUSLY

Motion to dissolve the Annual Town Meeting by Mr. Pallotta

SO VOTED UNANIMOUSLY at 9:52 P.M.

HANOVER FIRE DEPARTMENT

FEE SCHEDULE

Effective April 1, 2006

Fire Alarm and Inspection:

| | | | |
|--------------------------------------|-----------------------|-------|------------------------------|
| Residential [<i>not</i> for resale] | [MGL 148 s26E] | 30.00 | per unit |
| Residential [resale] | [MGL 148 s26F/26F1/2] | 30.00 | per unit |
| Commercial - New | [530 CMR s10] | 50.00 | Base system + 25.00 per unit |
| Commercial – Renovate Existing | [530 CMR s10] | 30.00 | per unit |

Sprinkler System Permit and Inspection:

| | | | |
|-----------------------------------|----------------|--------|--|
| Residential | | 50.00 | |
| Commercial - Repair or alteration | [MGL 148 s27A] | 30.00 | |
| Commercial – New Installation | [MGL 148 s27A] | 200.00 | |

Fuel and Flammable Storage/Use:

| | | | |
|--|---------------------------|--------|-----------|
| Residential Oil Burner Installation/Alteration | [527 CMR 4, MGL 148 s10A] | 25.00 | |
| Commercial Oil Burner Installation/Alteration | [527 CMR 4, MGL 148 s10A] | 25.00 | |
| Underground Storage Tank Installation [All] | [527 CMR 9.05] | 50.00 | per tank |
| Maintain New/Existing Underground Storage Tank | [MGL 148 s10A, s23] | 50.00 | |
| Residential AST/UST Removal | [MGL 148 s38A] | 25.00 | per tank |
| Commercial UST Removal | [MGL 148 s38A] | 100.00 | per tank |
| Flammable Liquid Storage | [MGL 148 s10A] | 30.00 | |
| LP Gas Storage - Temporary or Permanent | [MGL 148 s10A, 527 CMR 6] | 30.00 | |
| Blasting and Explosives | [MGL 148 s10A] | 50.00 | |
| Fireworks Display - Permit | [MGL 148 s39A] | 100.00 | per event |
| Fireworks Display - Detail [4 hr min.] | [527 CMR 2.10(3)] | | |
| Tank Truck Inspection | [527 CMR 8.03(2)] | 50.00 | |
| Cutting and Welding | [527 CMR39.04] | 50.00 | |
| Misc. Permits * | [MGL 148 s10A] | 30.00 | |
| Suppression System | | 50.00 | |

HANOVER FIRE DEPARTMENT FEE SCHEDULE

Effective April 1, 2006

Other:

| | | |
|--|------------------------|--------------------|
| <i>Re-inspection</i> [General] | [MGL 148 s28] | 30.00 |
| Inspections [Quarterly] ** | [MGL 148 s4] | 50.00 |
| Inspections [Health care facilities] | [MGL 111 s51] | 50.00 |
| Inspections [Lumberyards] | [527 CMR 17] | 50.00 |
| Site/Commercial Building Plans Review | [530 CMR 1] | Reference Schedule |
| Records Search - Public Record | [950CMR 32.06] | 15.00 |
| Records Search - Ch. 21E Site Assessment | [950 CMR 32.06(1)(9c)] | 25.00 |
| Copies | | .20 per page |
| Details [As required - 4 hr. min.] | [MGL 148 s28] | |

* Tar Kettle, Spray Booths, Dumpster, Powder Storage, Ammunition storage, Flammable Decorations, other.

** Institutions as defined by State Building Code, Innholders, Theaters, other.

*** Commercial plans referred to Town appointed Fire Protection Engineer subject to additional fee per Town of H

TOWN OF HANOVER
BUILDING PERMIT FEES
 Effective November 4, 2007

***FEE OF \$10.00 PER THOUSAND IS BASED ON CONSTRUCTION COSTS SQUARE FOOT
 (\$50.00 PER UNIT INSPECTION FEE FOR MULTI-FAMILY)**

***New Construction Estimate**

| | |
|--------------------------------------|---|
| COMMERCIAL | \$ 70.00 per square foot |
| INDUSTRIAL | \$ 70.00 per square foot |
| RESIDENTIAL | \$ 70.00 per square foot |
| MULTI-FAMILY (3 or more units) | \$ 70.00 per sq ft plus \$50.00 per unit inspection fee |

***Addition Estimate**

| | |
|-------------------|--------------------------|
| COMMERCIAL | \$ 65.00 per square foot |
| INDUSTRIAL | \$ 65.00 per square foot |
| RESIDENTIAL | \$ 55.00 per square foot |

***Alteration Estimate**

| | |
|-------------------|--------------------------|
| COMMERCIAL | \$ 65.00 per square foot |
| INDUSTRIAL | \$ 65.00 per square foot |
| RESIDENTIAL | Contract Cost |

| | |
|---|---|
| GARAGE 1 CAR | \$ 150.00 |
| GARAGE 2 CAR | \$ 300.00 |
| *OPEN DECK, FARMER'S PORCH ESTIMATE | \$ 25.00 per square foot |
| *SHEDS OVER 120 SQUARE FEET ESTIMATE | \$ 25.00 per square foot |
| CERTIFICATE OF INSPECTION | \$ 50.00 |
| CHIMNEY | \$ 65.00 |
| CONSTRUCTION TRAILER | \$ 50.00 |
| DEMOLITION PERMIT ESTIMATE | \$ 10.00 per \$1,000 |
| MOBILE HOME (30 DAYS ONLY) | \$ 50.00 |
| OCCUPANCY PERMIT | \$ 50.00 |
| RELOCATE BUILDING ESTIMATE | \$ 10.00 per \$1,000 |
| *SIGNS | \$ 5.00/sq.ft. |
| SITE INSPECTION | \$ 75.00 |
| (BUILDING, ELECTRIC & PLUMBING INSPECTIONS) | |
| STOVES | \$ 50.00 |
| TEMPORARY OCCUPANCY PERMIT | \$ 50.00 |
| TEMPORARY SIGNS | \$ 50.00 COM'L/IND ----- \$25.00 RES 1-2 FAMILY |
| ❖ TENTS | \$ 50.00 COM'L/IND----- \$10.00 RES 1-2 FAMILY |
| ❖ YARD SALES | \$ 5.00 |
| MECHANICAL FEE | \$ 100.00 |
| MINIMUM FEE | \$ 50.00 COM'L/IND ----- \$25.00 RES 1-2 FAMILY |
| ❖ EXCEPT AS NOTED | |

| |
|--|
| <i>PENALTY FOR DOING WORK WITHOUT A PERMIT**** DOUBLE FEE</i> |
|--|

Fee Schedule – Department of Municipal Inspections

TOWN OF HANOVER
ELECTRICAL PERMIT FEES
Effective July 3, 2006

COMMERCIAL, INDUSTRIAL & MERCANTILE- Includes building with 3 or more dwelling occupancies

New Construction

| | |
|--------------------------------|--------------------|
| First \$5,000. valuation | \$ 50.00 |
| Each add'l \$1,000 | \$ 3.00 |
| Maximum Fee | \$ 2,000.00 |

Remodeling & Additions

| | |
|------------------------|----------------------------------|
| First Machine | \$ 40.00 |
| All Other – Each | \$ 20.00 |
| Air Conditioners | \$ 5.00 per ton/maximum \$100.00 |

Fixtures, Switches & Receptacles

| | |
|---|--------------------|
| First 5 | 40.00 |
| 6-29 | \$ 60.00 |
| 30-100 | \$ 120.00 |
| Over 100 outlets | \$ 1.00 per outlet |
| Each add'l 100 outlets | \$ 50.00 |
| Each 4' section of fluorescent fixture shall be considered one fixture. | |
| Electric Signs | \$ 50.00 |

Transformer

| | |
|---------------------|----------|
| 5 KVA or less | \$ 40.00 |
| 15 KVA | \$ 60.00 |
| Over 15 KVA | \$ 80.00 |

Services

| | |
|--|----------|
| 200 Amps or less | \$ 40.00 |
| Each add'l 100 Amps or portion thereof | \$ 20.00 |
| Each add'l meter and sub-main | \$ 20.00 |

Gas Stations

| | |
|---|-----------|
| Gas Pumps – Each | \$ 50.00 |
| Pole Lighting | \$ 20.00 |
| Pole Lighting maximum | \$ 240.00 |
| Canopy for Service Station (Prewired) | \$ 60.00 |

Miscellaneous- Applies to both Residential & Commercial

| | |
|---|-----------|
| Annual permits and inspections | \$ 175.00 |
| Requests for inspections (other than usual permits) | \$ 50.00 |
| Re Inspection Fee - 1st time | \$ 30.00 |
| 2nd time | \$ 40.00 |
| Carnivals and Concessions | \$ 100.00 |
| Fire & Smoke Alarm Systems | \$ 50.00 |

Fee Schedule – Department of Municipal Inspections

| | |
|--|-----------------|
| Burglar Alarm | \$ 40.00 |
| Traffic Light | \$ 100.00 |
| Each add'l if applied for at same time | \$ 50.00 |
| Underground Conduit 1-5 (subdivision) | \$ 100.00 |
| 6-10 (subdivision) | \$ 125.00 |
| Over 10 (subdivision) | \$ 150.00 |
| Telecommunication (first 30 jacks) | \$ 40.00 |
| Each add'l jack | \$ 1.50 |
| Minimum Fee | \$ 50.00 |

Fee Schedule – Department of Municipal Inspections

TOWN OF HANOVER
ELECTRICAL PERMIT FEES
Effective July 3, 2006

RESIDENTIAL

| | |
|--------------------------------|-----------|
| New Dwellings | \$ 150.00 |
| Electric Heat additional | \$ 40.00 |

Remodeling & Additions

| | |
|----------------------------------|----------|
| Switches, Receptacles & Fixtures | |
| First 5 | 30.00 |
| 6-29 | \$ 40.00 |
| 30-50 | \$ 60.00 |
| 51 or more | \$ 80.00 |

Major Appliances

| | |
|--|---------------|
| Replacement Water Heater (same size) | \$ 30.00 |
| Ranges, Counter Top Units, Ovens, Disposal & Dishwasher (each) | \$ 30.00 |
| Hot Water Heaters | \$ 25.00 |
| Gas or Oil Burners | \$ 40.00 |
| Portable Air Conditioners | \$ 25.00 |
| Stationary Air Conditioners - \$15.00 per ton maximum per unit | \$ 80.00/Unit |
| (applies to both Commercial and Residential) | |

Services

| | |
|--|----------|
| Not over 200 amps connected, each 100 amps or less | \$ 40.00 |
| Each add'l meter or sub-feed/sub-panel | \$ 20.00 |
| Temporary Service | \$ 40.00 |

Swimming Pools

| | |
|-------------------------|----------|
| Above Ground | \$ 50.00 |
| Inground | \$ 80.00 |
| Hot Tubs and Spas | \$ 50.00 |
| Hydromassage Tubs | \$ 30.00 |

Any Device not Listed

| | |
|---------------------|----------|
| First 10KW | \$ 30.00 |
| Each add'l KW | \$ 3.00 |

Minimum Fee **\$ 40.00**

Fee Schedule – Department of Municipal Inspections

TOWN OF HANOVER
GAS PERMIT FEES
Effective July 3,2006

Residential

| | |
|------------------------------------|-------------------|
| Hot Water Tank/Tankless | \$ 35.00 |
| (Combination with Plumbing Permit) | |
| First Fixture..... | \$ 30.00 |
| Each Additional Fixture..... | \$ 15.00 |
| Reinspection Fee | \$ 40.00 |
| Minimum Fee | \$ \$40.00 |

Commercial

| | |
|--------------------------------------|-----------------|
| Hot Water Tank/Tankless | |
| (Combined with Plumbing Permit | \$ \$50.00 |
| First Fixture | \$ 40.00 |
| Each Additional Fixture | \$ 20.00 |
| Reinspection Fee | \$ 50.00 |
| Minimum Fee | \$ 50.00 |

**NOTE: ANY APPLICATION THAT HAS MORE THAN ONE
FIXTURE MUST CHECK OFF TEST \$ \$20.00**

PENALTY FOR DOING WORK WITHOUT A PERMIT DOUBLE FEE

Fee Schedule – Department of Municipal Inspections

TOWN OF HANOVER
PLUMBING PERMIT FEES
Effective July 3,2006

Residential

| | |
|--|-----------------|
| New house minimum | \$ 165.00 |
| Hot Water Tank/Tankless (Combined with Gas Permit). | \$ 30.00 |
| Hot Water Heater (Electric) | \$ 30.00 |
| Back Flow Preventer | \$ 35.00 |
| This is not 1 st fixture and must be checked off on all Boiler replacements. | |
| First Fixture | \$ 30.00 |
| Each Additional Fixture | \$ 20.00 |
| Reinspection Fee | \$ 50.00 |
| Minimum Fee | \$ 30.00 |

Commercial

| | |
|---------------------------------|----------|
| Hot Water Tank/Tankless | \$ 50.00 |
| (Combined with Gas Permit) | |
| Hot Water Tank (Electric) | \$ 50.00 |
| Backflow Preventer | \$ 40.00 |
| First Fixture | \$ 40.00 |
| Each Additional Fixture | \$ 20.00 |
| Reinspection Fee | \$ 50.00 |

Minimum Fee **\$ 50.00**

Demo of any Kind **\$ 75.00**

PENALTY FOR DOING WORK WITHOUT A PERMIT DOUBLE FEE

Fee Schedule – Department of Municipal Inspections



**TOWN OF HANOVER
DEPARTMENT OF WEIGHTS AND MEASURES
FEE SCHEDULE 4/15/2008**

| SCALES | FEE | MEASURING DEVICES | FEE |
|--|------------|----------------------------------|------------|
| OVER 10,000 LBS. | \$125.00 | GASOLINE METER | \$20.00 |
| 5,000-10,000 LBS. | \$ 75.00 | VEHICLE TANK (OIL TRUCKS) | \$40.00 |
| 1,000-5,000 LBS. | \$ 50.00 | EACH INDICATOR | \$25.00 |
| 100-1,000 LBS. | \$ 40.00 | VEHICLE TANK GRAVITY | \$40.00 |
| 10-100 LBS. | \$ 20.00 | BULK STORAGE | \$45.00 |
| 10 LBS – LESS | \$ 15.00 | | |
| | | OTHER DEVICES | |
| ALL WEIGHTS | \$ 2.00 | TAXI METERS | \$25.00 |
| AVOIRDUPOIS, METRIC | | ODOMETER/HUBODOMETER | \$25.00 |
| APOTHECARY, TROY | | | |
| | | LEATHER MEASURE (SEMI-ANNUAL) | \$10.00 |
| | | FABRIC MEASURING | \$10.00 |
| | | WIRE/ROPE CORDAGE | \$10.00 |
| | | LINEAR MEASURES | \$ 5.00 |
| | | YARD STICKS/ TAPES | |
| REVERSE VENDING (BOTTLE RETURN) | \$0 | | |
| RETAIL CHECKOUT SYSTEMS / SCANNER UNITS | | | |
| EACH | \$ 25.00 | | |
| LESS THAN 4 UNITS | \$ 75.00 | | |
| 4 TO 11 UNITS | \$150.00 | | |
| MORE THAN 11 UNITS | \$250.00 | | |

PLANNING BOARD

FEE SCHEDULE & SUBMISSION REQUIREMENTS FOR PERMITS & FILINGS



AS OF JULY 1ST, 2009

| Permit Type <i>(Regulation Reference)</i> | Permit Filing Fee † | Number of Plan Copies Required † | Consultant Review Fees & Additional Requirements † |
|---|--|--|---|
| Approval Not Required (ANR / Form A) <i>Subdivision Rules & Regs Section II.B.</i> | \$250.00 <i>(filing)</i> & \$250.00 <i>(per buildable lot)</i> | 1 Mylar 5 Bond copies ** <i>AutoCAD Copy Required</i> | Not Applicable |
| Preliminary Subdivision <i>Subdivision Rules & Regs Section III.A.1. Section III.A.2.</i> | \$1,000.00 <i>(filing)</i> | 10 large copies (24x36) 7 small copies (11x17) | \$6000 initial Consultant Review Fee <i>(Additional increases if necessary, all excess funds returned to applicant)</i> |
| Definitive Subdivision <i>Subdivision Rules & Regs Section III.B.1.</i> | \$1,000.00 <i>(per buildable lot)</i> | 10 large copies (24x36)* 7 small copies (11x17) *1 Mylar of approved plan for signing ** <i>AutoCAD Copy Required</i> | \$6000 initial Consultant Review Fee <i>(Additional increases if necessary, all excess funds returned to applicant)</i> Advertising & Notice Costs <i>(varies)</i> |
| Site Plan Review <i>General Bylaws Section 6-18: Fees Subsection 3</i> | \$2,000.00 <i>(filing)</i> | 10 large copies (24x36) 7 small copies (11x17) *Design Review Board Submission <i>(see Note 3 below)</i> ** <i>AutoCAD Copy Required</i> | \$6000 initial Consultant Review Fee <i>(Additional increases if necessary, all excess funds returned to applicant)</i> Advertising & Notice Costs <i>(varies)</i> |
| Special Permit(s) <i>General Bylaws Section 6-18: Fees Subsection 3</i> | \$500.00 <i>(Per Special Permit)</i> | 10 large copies (24x36) 7 small copies (11x17) | See Above Requirements for “Site Plan Review” <i>(filed in conjunction)</i> |

† NOTES:

- 1) 7 Small Plan Copies (11x17) are required for review and approval by seven (7) Planning Board members
- 2) 10 Large Plan Copies (24x36”) are required for review and comment by the following:

| | |
|---|-----------------------------------|
| (A) Town Planner | (F) Building Inspector |
| (B) Conservation Agent/ Conservation Commission | (G) Health Agent/ Board of Health |
| (C) Department of Public Works/ Board of Public Works | (H) Design Review Board |
| (D) Police Department / Traffic Control Officer | (I) File Copy |
| (E) Fire Department / Fire Prevention Officer | (J) File Copy |
- 3) Only 2 copies are required for the application form, general correspondence, stormwater calculations, and additional reports and documentation.
- 4) Filing, consultant review and permit fees may be waived for a Limited Site Plan Reviews, however, advertising and associated fees are required per state law.
- 5) Abutter Notification shall be as follows:

| | |
|---|--|
| <u>Definitive Subdivisions:</u> Direct Abutters w/ Certified Mail, Return Receipt Requested | |
| <u>Special Permits & Site Plan Reviews:</u> Abutters within 300 ft. w/ Certificate of Mailing | |
- 6) 2 Copies of the following items must be included for review and comment by the Hanover Design Review Board (DRB) for All New or Altered Structures proposed, including any proposed Planned Residential Development for Seniors (PRDS) or Village Planned Unit Developments (VPUD):

| | |
|---------------------------|----------------------------------|
| (A) Building Layout Plans | (C) Elevations/ Building Facades |
| (B) Signage Details | (D) Detail on Exterior Treatment |



TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE
EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)

| APPLICATION Type: | PROJECT Type: | FEE: |
|---|--|---|
| Notice of Intent* (NOI) (NOI) (NOI) (NOI) (NOI) | Category 1 | \$ 110.00 per activity |
| | Category 2 | \$ 500.00 per activity |
| | Category 3 | \$ 1050.00 per activity |
| | Category 4 | \$ 1450.00 per activity |
| | Category 5 | \$4.00 per linear ft |
| Notice of Resource Area Delineation* (ANRAD) | Category 6 <i>also requires establishment of Guaranteed Deposit Account</i> | \$100.00 per resource area |
| (ANRAD) w/ Simplified Review (ANRAD w/SR) | NO LONGER APPLICABLE Category 6a <i>also requires establishment of Guaranteed Deposit Account</i> | \$25.00 plus \$ 100.00 per resource area |
| Request for Determination of Applicability (RDA) (RDA) (RDA) | Category 7 | \$ 100.00 per activity |
| | Category 8 | \$ 150.00 per lot |
| | Category 9 | \$ 250.00 per activity |
| Other Fees applicable to Category 1 - Category 9 | Category 10 | Additional 50% of applicable fee Riverfront Area Activity |
| | Category 11 | Additional 100% of applicable fee After-the-Fact filings |
| Certificate of Compliance (COC) (COC) (COC) (COC) | <i>Prior to 10/3/93:</i> Residence | \$ 50.00 |
| | Non-residence | \$ 100.00 |
| | Subdivision | \$ 200.00 |
| | <i>10/4/93 to present:</i> | ***No fee*** |
| Extension Permit | <i>within the first three years of issuance</i> | \$ 50.00 |
| | for expired permits | \$ 100.00 per expired year |
| Enforcement Order | To recommence work: Residence | \$ 100.00 |
| | New residence | \$ 200.00 |
| | Other | \$ 500.00 |
| Letter to Lender/Release of lot(s) | | \$ 50.00 |
| Agent Site Visit | Residential | \$ 50.00 |
| <i>for other than application process or for additional site inspections.</i> | Non-residential | \$ 100.00 |
| Emergency Certificate | | \$ 200.00 |
| Request to Review Revised Plan or Request for an Amended OOC | If app. fees were based of Category 1, 6 - 9 | \$ 50.00 |
| | If NOI fees were based on Category 2 | \$ 200.00 |
| | If NOI fees were based on Category 3 - 5 | \$ 400.00 |
| Duplicate True Attested Copies | all documents | \$ 10.00 per document |

Explanation of Fees

TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)

Category 1 Fee for each activity is **\$110 per activity**

- a) Existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b) Site Preparation, removal of vegetation, excavation, grading, house not proposed;
- c) Control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d) Resource Area improvement;
- e) Septic Upgrade, repair;
- f) Monitoring well activities;
- g) new agricultural or aquaculture projects.

Category 2 Fee for each activity is **\$500.00 per activity**

- a) Construction of single family house, site prep., detention basin, driveway (projects not pursuant to 310 CMR 10.53(3)(e));
- b) parking lot;
- c) beach nourishment;
- d) electric generating facility activities, unrelated to drainage;
- e) inland limited projects except road crossings and agriculture;
- f) each crossing for driveway to single family house;
- g) any point source discharge;
- h) control vegetation in development;
- i) water level variations;
- j) any other activity not in Category 1, 3, 4, 5 or 6;
- k) water supply exploration.

Category 3 Fee for each activity is **\$1,050.00 per activity**

- a) site preparation (for development) beyond Notice of Intent scope;
- b) each building (for development) including site;
- c) road construction not crossing or driveway;
- d) hazardous cleanup;
- e) water supply development.

Category 4 Fee for each activity is **\$1,450.00 per activity**

- a) each crossing for development or commercial road;
- b) dam, sluiceway, tide-gate (safety) work;
- c) landfills operation/closures;
- d) sand and gravel operations;
- e) railroad line construction;
- f) bridge;
- g) hazardous waste alterations to resource areas;
- h) dredging;
- i) package treatment plant and discharge;
- j) airport tree clearing;
- k) oil and/or hazardous material release response actions.

Category 5 Fee is **\$ 4.00 per linear foot**; (total fee not to be less than \$100.00 or greater than 2,000.00)

- a) work on docks, piers, revetments, dikes, etc. (coastal or inland).

Category 6 Fee is **\$ 100.00 per resource area** delineated on all property types for an Abbreviated Notice of Resource Area Delineation (**ANRAD**).

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Wetland Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

Explanation of Fees- *continued*

TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)

Category 6a Fee is **\$25.00 plus an additional \$100.00 per resource** area delineated on *all property types* for an Abbreviated Notice of Resource Area Delineation with Simplified Review (**ANRAD w/ SR**).

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

Category 7 Fee is \$100.00 for work >50 ft. from resource areas or temporary activities

- a). existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b). site Preparation, removal of vegetation, excavation, grading, w/ **house not proposed**;
- c). control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d). resource Area improvement;
- e). septic Upgrade, repair;
- f). monitoring well activities, irrigation wells;

Category 8 Fee is **\$150.00** for work >50 ft. from resource areas or temporary activities

- a). new single family dwelling,
- b). site preparation for new single family dwelling
- b). septic system for new residential lot
- c). landscaping in relation to new residential lot

Category 9 Fee is **\$250.00** for work >50 ft. from resource areas or temporary activities

- a). Non-residential: addition, parking lot, earthwork,
- b). new non-residential construction and site preparation,

Category 10 Fee is **an additional 50% of total fees** calculated - for projects having one or more resource areas as well as Riverfront Area.

(For projects with Riverfront Area only on the site, use standard fees as listed above.)

Category 11 Fee is **an additional 100% (double) of total fees** calculated for applications that must be submitted due to activities not approved by the Commission with or without enforcement actions and/or fines. Such applications shall be noted with:

"After-the-Fact"

NOTE: *Additional fees and fines may be applicable if a Restoration Order, Enforcement Order, or Enforcement Order with Cease and Desist is issued in addition to the requirement of filing an After-the-Fact application.*



WORKSHEET

for

Town of Hanover Conservation Commission Fee Schedule

**PLEASE USE THIS PAGE TO CALCULATE YOUR FEES
and submit this form with the appropriate amount of fees
with your Application**

To find you total fees due, complete the following:

NOTE: Due to the variety and complexity of projects, six lines have been provided. Residential applications may require the use of only one or two lines, where subdivisions and commercial projects may require the use of all six. If additional lines are necessary, please feel free to add them. Please call the Conservation Office at 781-826-6505 if you have any questions or need help to complete this form.

| Column: A. | B. | C. | D. | E. |
|--|---|---|---|--|
| Type of Application: Enter what application you are filing, <i>RDA, NOI, ANRAD, etc.</i> | Category: Enter the category number for all activities such as #1, 2, 3, etc. | Associated Fee(s): Enter Dollar amount for one activity, foot, lot, etc. as listed in each corresponding category. | Number of activities, feet, lots, etc.: Enter the number of activities: for example- <i>2 each, 100 linear feet, 6 lots, or 2 resource areas, etc.</i> as listed in each corresponding category. | Subtotal for each line: Multiply numbers in columns "C" and "D" for each line and enter the dollar amount below. |
| 1. <u>ANRAD</u> | Cat. # <u>6.a.</u> | \$ <u>100.00</u> | <u> </u> | \$ <u> </u> |
| 2. | Cat. # _____ | \$ | | \$ |
| 3. | Cat. # _____ | \$ | | \$ |
| 4. | Cat. # _____ | \$ | | \$ |
| 5. | Cat. # _____ | \$ | | \$ |
| 6. Total Application Fee: | | | | \$ _____ |

Enter the sum of items in column "E" and submit this amount in full with your application.

**TOWN OF HANOVER
LICENSES ISSUED BY THE BOARD OF SELECTMEN**

FEES EFFECTIVE JULY 1, 2008

| TYPE | FEES | TYPE | FEES |
|--|----------|---|--------|
| LIQUOR LICENSES: | | Amusement/Theaters - Weekdays: | |
| All Alc. Bevs. - Restaurant (ComVic) | \$ 2,500 | Per Screen (movie theaters 7 days) | \$ 50 |
| All Alc. Bevs. - Clubs | \$ 1,200 | Entertainment/Common Victualler | \$ 50 |
| All Alc. Bevs - Package Store | \$ 2,000 | Entertainment/Amusement - Weekdays, Sundays after 1:00 PM | \$ 50 |
| Wine/Malt Bevs. - Restaurant (ComVic) | \$ 1,500 | Automatic Amusement Devices (per device) | \$ 50 |
| Wine/Malt Bevs - Package Store | \$ 2,000 | Dance School Permit | \$ 5 |
| Special One-Day (all) | \$ 75 | Fortune Teller | \$ 50 |
| Charitable/Non-Profit | \$ - | Pawnbroker | \$ - |
| Liquor License Application/Hearing fee | \$ 250 | Second Hand Articles | \$ 10 |
| Filing Fee/Alteration - Licenses: | | Bowling Alley (per lane) | \$ 25 |
| 1st Change | \$ 250 | Pool Table (per table) | \$ 25 |
| 2nd Change | \$ 500 | Junk Dealer (gold, silver, etc.) | \$ 200 |
| 3rd Change | \$ 750 | Junk Collector (gold, silver, etc.) Renewal | \$ 75 |
| All Alcoholic - Druggist | \$ 300 | Roller Skating Rinks | \$ - |
| | | Lodging Houses (includes dorms) | \$ - |
| OTHER LICENSES: | | Fire Department Permits: (with approval of Selectmen) | |
| Taxi (per cab) | \$ 25 | Gasoline (flammable) Storage: New (including public hearing) | \$ 200 |
| Off Duty Work Detail services per hr | 10% | Renewal | \$ 100 |
| Auctioneer (annual) | \$ 150 | Gasoline: Split Island New | \$ 200 |
| 1 day auction | \$ 100 | Renewal | \$ 100 |
| Sunday Entertainment: | | UST Removal: | |
| Per Event | \$ 25 | Residence | \$ 25 |
| P. Yr. (per screen) -not C. Vic. | \$ 25 | Business | \$ 100 |
| Sunday Opening (after Noon) | \$ - | Miscellaneous: | |
| Holiday Opening | \$ - | Cable TV | \$ 1 |
| Common Victualler/Innholder - New | \$ 200 | Gravel Removal (per acre) | \$ 50 |
| Common Victualler/Innholder - Renewal | \$ 75 | Public Hearing Preparation | \$ 200 |
| Retail Sale of Beverages - vending machines | \$ - | Golf Instruction Clinic | \$ 50 |
| Mobile Lunch Carts | \$ 100 | Miniature Golf | \$ 50 |
| | | Golf Driving Range | \$ 50 |
| | | Mini Go-Carts | \$ 50 |
| | | Water Boats | \$ 50 |
| MOTOR VEHICLES - SELLERS' LICENSE: | | Other Amusement Devices | \$ 50 |
| # Cars on License: | | Batting cages | \$ 25 |
| 0 - 21 | \$ 250 | Christmas Tree Sales | \$ 125 |
| 22 - 99 | \$ 500 | Carnivals, etc. | \$ 500 |
| 100 - 199 | \$ 1,000 | Public Constable - New | \$ 100 |
| 200 - 299 | \$ 1,500 | Public Constable - Reappointments + fees set by statute | \$ 25 |
| 300 + | \$ 2,000 | Sworn Weigher Compliance Fee (per incident investigated) | \$ 100 |
| Automobile Lease/Rental | \$ 250 | All other appointments, permits & licenses - minimum per | \$ 25 |
| * In addition to these fees, a processing charge for professional review by outside vendors will be billed at cost. Present rates are: Attorney \$125/hr, Paralegal, Law Clerk, or Legal Assistant \$60/hr. Cost to be determined by vendor at time of service. | | | |
| LB/Licenses/Fee Chart Eff 7.1.08 | | | |

REPORT OF THE HANOVER POLICE DEPARTMENT

I hereby submit the following report of the Hanover Police Department from July 1, 2008 to June 30, 2009.

The Hanover Police Department provided residents and businesses with professional and dedicated service during fiscal year 2009. This was achieved with funding from our annual budget appropriation and supplemented by federal and state grants. Grant funding has been reduced significantly and in many cases eliminated on both state and federal levels and the competition for the remaining funds is strong. The Hanover Police Department continues to pursue every possible opportunity for grant funding.

The Hanover Police Department demonstrates its commitment to the community by providing various programs that enhance the quality of life for the citizens of Hanover. Based on the philosophy of community oriented policing, the Hanover Police Department reaches out to the community with initiatives that will be positive and productive. Officers who have expertise in their respective disciplines provide services. The services that are provided by these officers include crime prevention, RAD self defense training for women, school safety, participation in the recreation department summer camp program, senior citizen liaison, child safety seat installations, firearm permits, firearms training, fish and game enforcement and many others.

The DARE program was once again an intricate part of the Hanover Police Department's youth outreach program. Officer Michael McKeever or "Officer Mike" to his students has the knowledge and ability to interact with the youth of our community. This is accomplished in both a classroom environment and while performing his duties as a patrol officer.

The Annual Hanover Police Department Fishing Derby was held and Ludham's Ford Park in August with area residents interacting with Hanover Police Officers. There were over 150 participants again this year.

In September and again in May the Hanover Police Department provided a "Child Safety Seat Installation Day" at the Hanover Mall. This program was provided free of charge for parents to insure that the child safety seats located in their vehicles were installed properly. Officers Matthew Swett, Deborah Burns, David Zemotel, Lt. Robert Heywood, and Sergeant Daniel Salvucci with assistance of other officers from south shore towns provided the expertise for this event. A total of 63 child safety seats were inspected or installed at these events. Child safety seat inspections and installations are provided throughout the year by the Hanover Police Officers. Please contact the Hanover Police Department if you require assistance with your child safety seat installation.

In October the Hanover Police Department and the Hanover Mall once again sponsored the annual South Shore Drug and Alcohol Awareness Fair. The 24th year proved as successful as previous years. Thirty agencies, including law enforcement, civil and

private organizations provided drug and alcohol education information to the many citizens who came to the Hanover Mall over the two-day event.

The Governor's Highway Safety Bureau provided funding for seatbelt, driving under the influence of alcohol and road respect enforcement initiatives. This program covers two fiscal years with the first enforcement taking place in December of 2008. There are six enforcement periods scheduled. Holidays and high traffic periods are targeted for these enforcement initiatives. There are a total of 36 hours of enforcement for each period. Hanover Police Officers also participated in a partnership with the Massachusetts State Police in the operation of sobriety checkpoints in an effort to make the holiday season safer. These initiatives demonstrate the department's commitment to highway safety.

This particular initiative also included public awareness and education. Hanover Police Officers completed public education programs targeting child safety seat and seat belt usage. As a result of these initiatives the Hanover Police Department received a \$3000.00 grant for highway safety equipment. High visibility portable barriers were purchased and will be utilized by the department to redirect traffic at the scene of traffic accidents and major events. Also purchased were safety vests, which are worn by officers working at traffic accidents and traffic posts. These vests are compliant with new federal regulations requiring their use while officers perform these tasks. These items would normally have been funded through the local budget process.

The Hanover Police Department had several personnel changes during the course of the year. In October, two officers began training at the Plymouth Police Academy. Officer Michael Bucca and Officer Dana Hansen replaced Chief Paul Hayes and Detective Robert Colby who had retired in June of 2008. Officers Bucca and Hansen assumed their regular duty assignments in March 2009.

On June 30, 2009 Sergeant Howard Rollins retired from the Hanover Police Department. Sergeant Rollins served the Hanover Police Department for 33 years. Sergeant Rollins will be remembered for his dedication to the senior citizens of Hanover. We wish him the best in his well-deserved retirement.

I would like to personally thank the members of the Hanover Police Department both sworn officers and civilian employees. Their collective efforts provide the professional delivery of police services to the citizens of Hanover. I would also like to recognize the efforts of all Town of Hanover departments as well as elected and appointed officials for their cooperation throughout the year. The police department's daily interaction with these departments and individuals helps to provide the town with a true sense of community.

Respectfully submitted,

Walter L. Sweeney, Jr.
Chief of Police

REPORT OF THE HANOVER POLICE DEPARTMENT

Annual Court Report – July 1, 2008 to June 30, 2009

Sgt. John J. Owens, Jr. – Court Prosecutor

| | |
|--|-------------|
| Days in Court | 252 |
| Arraignments..... | 509 |
| Arrests (including warrant arrests)..... | 546 |
| Cases Cleared..... | 858 |
| Motor Vehicle Citations issued..... | 1967 |
| Monies Collected: | |
| Fines, Fees from District Court and the Registry of Motor Vehicles | \$68,882.50 |
| Monies Collected for Marijuana Citations..... | \$1,700.00 |
| Monies Collected for Police Reports | \$4,906.21 |
| Monies Collected for Parking Tickets | \$5,240.00 |

Respectfully submitted,

Sgt. John J. Owens, Jr.
Hanover Police Prosecutor

Firearms Licenses – July 1, 2008 to June 30, 2009

Officer Kristin L. Malloch – Firearms Officer

| | |
|---|----|
| Firearms Identification Card – Class A (License to Carry) | 82 |
| Firearms Identification Card – Class B (License to Carry) | 0 |
| Firearms Identification Card – Class C | 14 |
| Firearms Identification Card – Class D (Mace Only)..... | 8 |

All firearms licensing fees are collected and reported by the Town of Hanover Tax Collector.

Respectfully submitted,

Officer Kristin L. Malloch
Firearms License Officer

Fish and Game Violations – July 1, 2008 to June 30, 2009
Officer David W. Tyrie – Environmental Officer

| | |
|---|----------|
| Environmental Citations Issued | 6 |
| Fish and Game Violations Cited..... | 6 |
| Fish and Game Violations Arrests | 0 |
| Fish and Game Criminal Complaints/Summonses | 0 |
| Total Fines for Above Citations..... | \$300.00 |

Recreational Motor Vehicle Violations – July 1, 2008 to June 30, 2009

| | |
|--|---|
| Chapter 90B Violation Citations Issued | 2 |
| Recreational. MV Violations Cited..... | 2 |
| Summonses | 2 |
| Total Fines for Above Citations..... | 0 |

Respectfully submitted,

Officer David W. Tyrie
Environmental Officer

MAJOR/MINOR INCIDENTS – July 1, 2008 to June 30, 2009
UNIFORM CRIME REPORT

| | |
|---|------|
| Kidnapping-Abduction | 2 |
| Missing Person-Adult | 6 |
| Missing Person-Juvenile | 4 |
| Missing Person-Small Child | 3 |
| Sexual Force-Rape | 2 |
| Assault-Simple | 26 |
| Assault-ODW | 7 |
| Assault-Officer Injured | 4 |
| Disturbance-General | 64 |
| Disturbance-House Party | 2 |
| Disturbance-Fight | 20 |
| Disturbance-Neighbors | 11 |
| Disturbance-Noise Complaints | 88 |
| Disturbance-Liquor Establishment | 2 |
| Keep the Peace | 6 |
| Suspicious Activity-Persons | 174 |
| Suspicious Activity-Motor Vehicle | 154 |
| Suspicious Package | 5 |
| Phone Calls-Harassing | 38 |
| Business/Residence/Area Check | 2402 |
| Motor Vehicle Investigated Accident | 291 |
| Motor Vehicle Accident Not Investigated | 187 |
| Motor Vehicle Accident Hit-Run/Property Damage | 37 |
| Motor Vehicle Accident Hit-Run/Person Injured | 2 |
| Motor Vehicle Accident Hit-Run/Not Investigated | 18 |
| Motor Vehicle Accident/Police Vehicle | 8 |
| Motor Vehicle Accident/Town Vehicle-Non Police | 1 |
| Motor Vehicle General-Traffic Enforcement | 1159 |
| Motor Vehicle General-Towed by Police | 374 |
| Motor Vehicle General-Disabled | 64 |
| Motor Vehicle General-Abandoned | 9 |
| Motor Vehicle General-Repossessed | 1 |
| Motor Vehicle General-Traffic Violation | 250 |
| Motor Vehicle Mini Bike/ATV/Snow Mobile | 17 |
| Investigation-Outside/Inside | 187 |
| Medical-General | 958 |
| Medical-Sudden Death | 11 |
| Medical-Suicide/Attempted | 3 |
| Medical-Mental Health | 14 |
| Medical-Well Being Check | 27 |
| Public Assist-Fire/Police | 48 |
| Fire-Commercial | 5 |
| Arson Offenses | 1 |

| | |
|--|------|
| Fireworks Complaint | 9 |
| Gas Odor | 13 |
| Hazardous Material | 1 |
| Fire-Notified Fire Department | 11 |
| Fire-Residential | 22 |
| Fire-Vehicle | 2 |
| Fire-Woods/Grass/Other | 5 |
| Burglary/B & E | 3 |
| Burglary/B & E Motor Vehicle | 20 |
| Burglary/Residence | 8 |
| Burglary/Business | 5 |
| Burglary/Unlawful Residence | 7 |
| Burglary/Unlawful Business | 4 |
| Burglary/Attempt Residence | 4 |
| Burglary/Attempt Business | 1 |
| Larceny-Pickpocket | 2 |
| Larceny-Purse Snatching | 4 |
| Larceny-Shoplifting | 220 |
| Larceny-Theft from Building | 18 |
| Larceny-Theft from Coin Op Machine | 3 |
| Larceny-From Motor Vehicle | 36 |
| Larceny-Theft MV Part | 14 |
| Larceny-All Others | 89 |
| Larceny-Theft Bicycle | 1 |
| Larceny-Attempted | 3 |
| Attempt To Commit A Crime | 3 |
| Motor Vehicle-Theft | 7 |
| Motor Vehicle-Theft/Plate Only | 1 |
| Motor Vehicle-Theft/Recovered Plate | 10 |
| Motor Vehicle-Theft/Recovered Vehicle-Outside | 1 |
| Motor Vehicle-Theft/Recovered-Local | 1 |
| Motor Vehicle-Theft/Recovered Local Stolen Other | 2 |
| Counterfeiting/Forgery | 5 |
| Fraud-Conf. Game/Swnd/Flse/Prt | 8 |
| Fraud-Credit Card/Auto Teller | 39 |
| Fraud-Impersonation | 2 |
| Fraud-Wire | 3 |
| Stolen Property-General | 21 |
| Stolen Property-Firearms | 2 |
| Vandalism-Destruction/Damage Property | 101 |
| Arrest-Adult | 266 |
| Arrest-Juvenile | 16 |
| Arrest-Warrant By Other Police Departments | 4 |
| PC-Adult | 16 |
| PC-Juvenile | 2 |
| Community Policing | 1091 |

| | |
|--------------------------------|-----|
| Safety Officer Request | 10 |
| Crime Prevention | 125 |
| Computer Data Specialist | 107 |
| Drug/Narcotic Offense | 37 |
| Sexual-Non-Force/Assault-Child | 1 |
| Civil | 12 |
| Intelligence-Criminal | 3 |
| Intelligence-Drugs | 1 |
| Open Door-Business/Residence | 16 |
| Lost or Recovered Property | 65 |
| Mutual Aid | 5 |
| DPW-Call Out | 5 |
| Minor With Alcohol | 8 |
| Trash Dumping | 15 |
| Town Property Damage | 1 |
| Animal Control-Deer | 13 |
| Animal Control-Dog Complaint | 13 |
| Animal Control-All Others | 21 |
| Assist Municipal Agency | 73 |
| Metro Star Activation | 5 |
| Metro Star Training | 2 |
| Town By-Law Violations-Other | 10 |
| Inspect License Business | 1 |
| Code Enforcement Inspections | 11 |
| Weapons Law Violation | 4 |
| Fish And Game Violation | 3 |
| Fish And Game Enforcement | 5 |
| Warrants-Summons Service | 36 |
| Warrants-209A Service | 63 |
| *Warrants-Reciprocal Service | 3 |
| Warrants-Fugitive From Justice | 2 |
| Juvenile Matters-Other | 17 |
| Threats-Simple | 25 |
| Threats-To Kill | 2 |
| Robbery W/FA Business (Other) | 1 |
| Alarms-Commercial | 598 |
| Alarms-Residential | 298 |
| Alarms-School | 25 |
| Alarms-Fire | 142 |
| Roster-Officer Injured | 6 |
| Assist to the General Public | 35 |
| Cruiser Maintenance | 100 |
| Checks-Bad | 9 |
| Loitering/Curfew/Vagrancy | 2 |
| Disorderly Conduct | 4 |
| OUI-Alcohol or Drugs | 20 |

| | |
|--|---------------------|
| Domestic-Drunkenness | 5 |
| Domestic-Abuse/Neglect | 45 |
| Liquor Law Violations | 7 |
| Runaway (Adult/Child) | 3 |
| Trespass Real Property | 33 |
| Child Abuse/Neglect | 4 |
| Domestic Abuse/209A Violation | 26 |
| Police-General Request | 440 |
| 911-Hang Up Call | 245 |
| Parking Complaint-General | 18 |
| LTC/FID Permits | 93 |
| 911-Unknown Emergency | 30 |
| 911-General Check (Wrong #'s) | 75 |
| Total - Major/Minor Incidents (July 2007-June 2008) | <u>12219</u> |
| Total - Non-Classified Calls for Service (July 2007-June 2008) | <u>760</u> |
| Grand Total – All Calls for Service (July 2007-June 2008) | <u><u>12979</u></u> |

***Statewide Warrant Management System:**

Hanover warrant arrests made by other departments are not reportable as Hanover Police arrests.

Please Note:

Non-classified calls for service are calls, which do not meet the criteria of the Uniform Crime Reports.

Effective January 1, 2009 possession of less than 1 ounce of marijuana is a non-criminal civil offense. Prior to this date this offense was most often an arrest.

REPORT OF THE HANOVER FIRE DEPARTMENT

I hereby submit the following report of the Hanover Fire Department for fiscal year 2009.

The Hanover Fire Department responded to 2408 incidents from July 1, 2008 to June 30, 2009.

| | |
|--|------|
| Total number of Fire Calls: | 758 |
| Total number of Rescue and/or Emergency Medical Calls: | 1650 |

A total of \$670,121.15 in ambulance fees and \$11,857.80 in permit fees were collected between July 1, 2008 and June 30, 2009.

The Department has seen a steady increase in the demand for service. During the past five fiscal years total call volume has increased by 27% and the incidence of simultaneous calls (calls that overlap) has increased by more than 250%. This past year there were 985 simultaneous calls.

Some notable calls for service during the past fiscal year include:

December 25, 2008 – The department responded to a fire in a three-car garage at 69 Washington Street. Upon arrival firefighters found heavy fire on one end of the structure and it was spreading rapidly. The garage was located closely between to houses at the end of a long driveway. Firefighters battled icy conditions and quickly knocked down the fire.

January 15, 2009 – The department responded to a reported chimney fire at 110 Pine Street. Temperatures were in the teens and a light snow had just finished falling. Upon arrival firefighters were met with heavy smoke pouring from chimney as well as the eaves of the structure. The fire had spread from the chimney to the walls and attic area. Firefighters entered the home and opened up the wall around fireplace and began to extinguish the fire. At the same time, firefighters on the roof opened up the area around the chimney to vent the buildup of heat and smoke. The fire was spreading into the attic area. The ceiling was opened up and the fire extinguished. Additional firefighters began salvage efforts, removing items from the room and covering furniture with tarps. Fans were set up to push the smoke from the home. Further damage to the structure and contents were prevented by these coordinated actions.

April 16th, 2009 - The department received a call for a fire at Burger King located at 1835 Washington Street. Upon arrival firefighters found fire shooting out of a vent on the roof accompanied by a heavy smoke condition. A fire in the broiler had extended into the ductwork and had ignited the roof. Firefighters quickly confined the fire minimizing further damage.

June 12th, 2009 - The department responded to a motor vehicle collision at 1120 Washington Street. A sport utility vehicle had struck a tractor-trailer truck head on. The tractor-trailer pushed the sport utility vehicle more than 100 feet backwards before pining it against a telephone pole. Firefighters utilized almost every extrication tool the department has while working for more than 40 minutes to free the victim, who miraculously received only minor injuries.

Emergency medical services (EMS) comprise more than 60% of the Hanover Fire Department's total call volume. The primary focus of our EMS training has been Advanced Cardiac Life Support. Hanover Fire paramedics have undergone intensive training in the most recent standards of the American Heart Association for treatment of patients suffering life-threatening cardiac events, especially cardiac arrest. In one 30-day period in February and March of 2009 that training paid off when three successive cardiac arrests were successfully resuscitated by Fire Department personnel. With the critical assistance of bystanders and/or first responders from the Hanover Police Department, all the elements of the American Heart Association's Chain of Life fell into place and, as a result, three victims of sudden cardiac death received a second chance at life.

Due to the difficult financial times, the Department agreed to defer the purchase of a new rescue-pumper during the 2008 Annual Town Meeting. A rescue-pumper is a specially configured pumping engine. The new vehicle would have replaced the 1999 rescue-pumper that had more than 100,000 miles on it. This past year the rescue-pumper responded to more than 1700 emergency calls and now has more logged more than 110,000 miles. During FY 06 the Department developed a Fleet Replacement Plan. The plan calls for replacing pumping engines after 25 years of service.

The newest pumping engine serves as the primary emergency response vehicle carrying firefighting equipment, extrication equipment, and equipment to deal with hazardous materials. The rescue-pumper is also licensed by the State as a non-transporting, Class V ambulance and carries a cardiac monitor / defibrillator and other necessary lifesaving medical equipment. After five years the truck will continue to serve the communities firefighting needs, staffed by call firefighters and/or career firefighters who return to answer calls while off-duty. The last five years (years 20 thru 25) the vehicle will serve as a spare pumping engine.

Failure to replace vehicles in a timely manner has resulted in immediate increases in fleet operating – principally maintenance and repair – costs. The Department's Fleet Replacement Plan must be followed to ensure that Hanover's emergency response vehicles are safe and reliable. The replacement of this critical piece of fire apparatus must be prioritized.

During fiscal year 2008 the Department added a third ambulance to the fleet. The practice of trading in the oldest ambulance towards the purchase of a new ambulance was abandoned for one time. The old ambulance has been used as a mechanical spare to "fill-in" when either of the two newer ambulances are out of service for maintenance or repairs. It has also been utilized (when staffing as been adequate thru callback) to respond as the third ambulance during simultaneous calls. On a few occasions the third ambulance has been the only ambulance the department has had in service. During FY 09 the primary ambulance responded to 1535 emergency calls, the second ambulance responded to 405 and the third ambulance responded to 80. The third ambulance has proven to be a valuable addition to the fleet, allowing patients to receive care faster than could have had they waited for mutual aid from a neighboring community.

The Fire Station Study Committee prepared a report for the May 2008 Annual Town Meeting. In its report the Study Committee pointed out that most of North Hanover and parts of West Hanover are beyond the range that emergency units responding from Fire Headquarters can reach within the recommended response time of six-minutes. The Fire Station Study Committee identified that the a staffed station located at the site of the Curtis School will best enable the department to meet the current and future emergency needs of the Town. Choosing the correct location is critical, as it will directly affect the response times to the entire community.

The department continues to identify and apply for grants that will enhance our ability to provide service and help eliminate the need for capital expenditures. Grants applied for during the fiscal year include funds to construct a new fire sub-station, purchase a new rescue-pumper, purchase new personal protective equipment, upgrade extrication equipment, and replace old fire hose.

I want to thank the Town's firefighters for their continued dedication to serving our citizens, as well as Department Heads, Town Boards and the Citizens of Hanover for their support and cooperation during this past year.

Respectfully submitted,

Kenneth L. Blanchard
Fire Chief

Hanover Fire Department Incident Reporting 7/1/08 – 6/30/09

| | | |
|---|--------|------|
| Fire or Explosion | Total: | 52 |
| Building fire | | 11 |
| Cooking fire, confined to container | | 5 |
| Chimney or flue fire, confined to chimney or flue | | 4 |
| Fuel burner/boiler malfunction, fire confined | | 3 |
| Passenger vehicle fire | | 6 |
| Road freight or transport vehicle fire | | 1 |
| Natural vegetation fire, other | | 12 |
| Forest, woods or wildland fire | | 5 |
| Brush, or brush and grass mixture fire | | 1 |
| Grass fire | | 2 |
| Dumpster or other outside trash receptacle fire | | 2 |
| Overpressure, Rupture, Explosion | Total: | 7 |
| Overpressure rupture, explosion, overheat other | | 1 |
| Overpressure rupture from steam, other | | 0 |
| Overpressure rupture from air or gas, other | | 1 |
| Excessive heat, scorch burns with no ignition | | 5 |
| Rescue Call & EMS Incident | Total: | 1650 |
| Rescue, EMS incident, other | | 1 |
| Medical assist, assist EMS crew | | 2 |
| EMS call, excluding vehicle accident with injury | | 1344 |
| Motor vehicle accident with injuries | | 119 |
| Motor vehicle/pedestrian accident | | 2 |
| Motor vehicle accident with no injuries | | 163 |
| Lock-in | | 0 |
| Search for person on land | | 1 |
| Extrication, rescue, other | | 1 |
| Extrication of victim(s) from vehicle | | 9 |
| Removal of victim(s) from stalled elevator | | 6 |
| Extrication of victim(s) from machinery | | 1 |
| Trench/below-grade rescue | | 0 |
| Rescue or EMS standby | | 1 |

Hazardous Condition, (No Fire) Total: 160

| | |
|---|----|
| Hazardous condition, other | 5 |
| Combustible/flammable gas/liquid condition, other | 2 |
| Gasoline or other flammable liquid spill | 6 |
| Gas leak (natural gas or LPG) | 27 |
| Oil or other combustible liquid spill | 1 |
| Toxic condition, other | 0 |
| Carbon monoxide incident | 12 |
| Electrical wiring/equipment problem, other | 7 |
| Heat from short circuit (wiring), defective/worn | 3 |
| Overheated motor | 1 |
| Breakdown of light ballast | 1 |
| Power line down | 62 |
| Arcing, shorted electrical equipment | 26 |
| Biological hazard, confirmed or suspected | 2 |
| Building or structure weakened or collapsed | 0 |
| Accident, potential accident, other | 2 |
| Aircraft standby | 1 |
| Explosive, bomb removal | 1 |
| Attempt to burn | 1 |

Service Call Total: 236

| | |
|--|-----|
| Service Call, other | 1 |
| Person in distress, other | 2 |
| Lockout | 121 |
| Ring or jewelry removal | 1 |
| Water evacuation | 6 |
| Water or steam leak | 10 |
| Smoke or odor removal | 11 |
| Animal rescue | 1 |
| Public service assistance, other | 1 |
| Assist police or other governmental agency | 4 |
| Police matter | 0 |
| Public service | 4 |
| Assist invalid | 18 |
| Defective Elevator, no occupants | 1 |
| Unauthorized burning | 27 |

| | | |
|-----------------------------------|--|------------|
| | Cover assignment, standby, move-up | 28 |
| Good Intent Call | | Total: 60 |
| | Good intent call, other | 4 |
| | Dispatched & canceled en route | 22 |
| | Wrong location | 1 |
| | No incident found on arrival at dispatch address | 3 |
| | Authorized controlled burning | 4 |
| | Smoke scare, order of smoke | 22 |
| | Steam, other gas mistaken for smoke, other | 2 |
| | Steam, vapor, fog or dust thought to be smoke | 0 |
| | HazMat release investigation w/ no HazMat | 1 |
| | Biological hazard investigation, none found | 0 |
| False Alarm & False Call | | Total: 231 |
| | False alarm or false call, other | 13 |
| | Malicious, mischievous false call, other | 2 |
| | System malfunction, other | 8 |
| | Sprinkler activation due to malfunction | 4 |
| | Smoke detector activation due to malfunction | 25 |
| | Alarm system sounded due to malfunction | 18 |
| | CO detector activation due to malfunction | 12 |
| | Unintentional transmission of alarm, other | 12 |
| | Sprinkler activation, no fire –unintentional | 9 |
| | Smoke detector activation, no fire-unintentional | 69 |
| | Detector activation, no fire – unintentional | 19 |
| | Alarm system activation, no fire – unintentional | 17 |
| | Carbon monoxide detector activation, no CO | 20 |
| Severe Weather & Natural Disaster | | Total: 5 |
| | Flood Assessment | 0 |
| | Lightning strike (no fire) | 5 |

| | | |
|-----------------------|---------------------------------|---|
| Special Incident Type | | 7 |
| | Special type of incident, other | 3 |
| | 911 Citizen Complaint | 4 |

TOTAL INCIDENTS 7/1/08 – 6/30/09 2408

Hanover Fire Department Inspections 7/1/08 – 6/30/09

Residential:

| | |
|-------------------------------------|-----|
| Oil burner & Tanks | 65 |
| Smoke Detector | 194 |
| Propane | 52 |
| Completion's - New Homes | 42 |
| Underground Storage Tanks – Removal | 12 |

Commercial Inspections:

| | |
|--------------------------|----|
| Quarterly Inspections | 12 |
| Fire Alarm Installations | 16 |
| Sprinkler Installations | 4 |
| Occupancy Inspections | 57 |
| School Exit Drills | 20 |
| School Drills (Other) | 15 |
| Re-Occupations | 12 |
| Hazard Inspections | 25 |
| New Construction | 26 |
| Other | 33 |

TOTAL INSPECTIONS 7/1/08 – 6/30/09

REPORT OF THE HANOVER EMERGENCY COMMUNICATIONS COMMITTEE

To The Board of Selectmen and the Citizens of Hanover.

The Emergency Communications Committee is pleased to submit the Annual Report for the fiscal year 2009.

The Emergency Communications Center (ECC) has responsibility for all equipment and personnel necessary for the call taking and call dispatching for Fire, Police and EMS services in the Town. This includes the operation of E911 as well as other business and emergency telephone lines. ECC personnel demonstrate their professionalism and commitment on a daily basis.

During fiscal year 2009, the ECC received a grant in the amount of \$25,000 from the State. New hardware and software was purchased to upgrade our computer aided dispatching capabilities.

The ECC would like to remind all residents of the outdoor burning permit line, which is staffed from January 15 through May 1 each year. The phone number is 781-826-7850. Residents are reminded to please utilize this phone line when requesting outdoor burning information.

The Committee wishes to express our appreciation and recognition to the dispatchers for their continued efforts to provide efficient, dedicated and skilled services to the residents of Hanover.

Respectfully submitted,

Deputy Chief Jeffrey R. Blanchard
Chairman
Mr. David Duff
Lieutenant Robert P. Heywood

REPORT OF THE DOG OFFICER

To the Board of Selectmen and Citizens of Hanover:

I hereby submit my annual report for the year 2009.

The following is a breakdown of calls, including emergencies, which were transferred from the Police Department:

| DOGS | | CATS | |
|------------------------------------|------|--|------|
| Killed by automobile | 12 | Killed by automobile | 59 |
| Injured by automobile | 10 | Complaints of strays | 104 |
| Reported lost | 99 | Bites/scratches to humans | 29 |
| Returned to owner | 93 | Quarantined | 84 |
| Died of natural causes | 13 | Cats destroyed by Veterinarian | unkn |
| Removed from town | 0 | General information/complaints | 69 |
| Bites with human injury | 10 | | |
| Bites to or from other animals | 23 | WILD ANIMALS | |
| Quarantined | 10 | Killed by automobile | 200 |
| Strays impounded | 112 | <i>General information/complaints:</i> | |
| Strays returned to owner or placed | 100 | Squirrel | 59 |
| Strays destroyed | 2 | Coyote | 155 |
| General information calls | 1928 | Skunks | 25 |
| Police calls | 175 | Raccoon | 64 |
| | | Fox | 45 |
| | | Woodchuck | 22 |
| | | Turtle | 08 |
| | | Deer | 45 |
| | | Bird | 30 |
| | | Duck | 10 |
| | | Rabbit | 09 |

I would like to remind all dog and cat owners that there is an Animal Control Law in Hanover. This law will be strictly enforced. Owners of dogs unlicensed after April 30 will be fined \$25.00, plus License Fee. The fine for a dog or cat that is not vaccinated for rabies is \$50.00. The owner of any dog that is impounded will be fined \$25.00 plus all kennel fees.

Respectfully submitted,
Brian J. Golemme
Animal Control Officer
&
Inspector of Animals

REPORT OF THE ZONING BOARD OF APPEALS

To the Board of Selectmen and Citizens of the Town of Hanover.

The Zoning Board of Appeals held 16 posted meetings at the Town Hall during the period from July 2008 through June 2009. There were 12 petitions filed. Informational meetings were held with 23 residents and/or their representatives.

During this period Mr. Thomas C. Bailey resigned as the Vice Chairman of the ZBA and Mr. Paul W. Hickey resigned as Member of the ZBA. The Board would like to give special thanks to Mr. Bailey and Mr. Hickey for their service to this Board and the Town of Hanover.

The ZBA, in conjunction with the Board of Selectmen, voted to appoint Matthew W. Perkins to the position of Vice Chairman and David R. Delaney to the position of Member.

The Zoning Board of Appeals wishes to express its appreciation to all personnel of the Boards and Commissions of the Town of Hanover and the abutting towns for the cooperation we received this year.

Respectfully submitted,

Eugene P. Beaupre, *Chairman*
Matthew W. Perkins, *Vice Chairman*
David R. Delaney
Associate Members
Linda Martin-Dyer

REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors report the following valuations for taxable property established as of January 1, 2008, which reflects the Fiscal Year 2009 values:

| Class | Value | Percentage |
|-------------------|-------------------|------------|
| Residential | \$1,990,942,764. | 80.88 |
| Commercial | 350,786,341. | 14.25 |
| Industrial | 70,097,310. | 2.85 |
| Personal Property | 49,798,420. | 2.02 |
| Total | \$ 2,461,624,835. | 100.00 |

The Board of Assessors completed the Department of Revenue mandated "Interim Year Adjustment Report", (LA-15) for FY 2009 to comply with the reporting standards during non-certification years. At the annual classification hearing, the Board of Selectmen voted a 3% levy shift between the residential class and the CIP (commercial, industrial, and personal property) classes. The average single-family assessment is now \$447,900. The residential tax rate is \$11.76 per thousand making the average single-family tax bill \$5,267. The average commercial property value is \$1,252,000. The commercial tax rate is \$12.20 per thousand making the average commercial tax bill \$15,274. New Growth for the Town was \$456,066. The total budget amount to be raised was \$50,596,469.51 with the tax levy or amount to be raised through property taxes of \$29,155,808. An additional \$1,938,023.04 was raised from motor vehicle excise tax revenue.

Fiscal Year 2009 was the fifth year of the implementation of the Supplemental Tax on new construction for properties that meet the criteria set forth by Chapter 46 SS 41 and 42 of the Acts of 2003 which allows supplemental tax assessments on the value of certain improvements to real estate constructed after January 1 upon the issuance of an occupancy permit by the Building Department. This resulted in an additional tax commitment of \$25,206.81 for the fiscal year.

The Board of Assessors granted a total of \$115,781.43 in tax exemptions to qualified veteran, elderly, blind, and hardship applicants.

Fiscal 2009 also saw the Community Preservation Act (CPA) 3% surcharge collect a total of \$686,318 from taxpayers that was matched by state funds. Exemptions for the CPA surtax totaled \$17,082.15 for the year.

The Board of Assessors continues with the collaborative effort with the Town Planner, Department of Public Works Superintendant, and the Computer Coordinator to update and improve the Town-wide Geographic Information System (GIS). GIS gives the Assessors office and other departments more effective tools to better serve the residents of Hanover.

The office staff includes the Assistant Assessor Appraiser Robert Brinkmann, the Assessing Assistant Darleen Sullivan, and Senior Clerk Noreen Bruce. The staff continues to miss our dear friend and co-worker, Sylvia Stone, who passed away after many years of valuable assistance for the department.

The staff and the Board of Assessors are always available to answer valuation and assessment questions.

The Board of Assessors wishes to thank all Town officials, Departments, Boards and residents for their continued cooperation.

Respectfully submitted,
Board of Assessors
Paul J. Barresi, Chairman
Nancy C. Lyons, Assessor
Thomas Kokoliadis, Clerk

REPORT OF THE BUILDING INSPECTOR

The following permits were issued and fees collected by the Building Department during the period July 1, 2008 through June 30, 2009.

| <u>Description</u> | <u>Valuation</u> | <u>Permits Issued</u> |
|--|------------------|-----------------------|
| New Business/Commercial | \$9,979,540.00 | 3 |
| Business Alterations/Remodels | 11,480.00 | 5 |
| Demolitions/Business/Residential | 454,580.00 | 11 |
| New Homes | 5,885,244.30 | 23 |
| Pools & Decks | 443,213.00 | 35 |
| Reroof/Reside Residential | 538,696.00 | 90 |
| Reroof/Reside Business | 410,190.00 | 4 |
| Residential Additions | 669,535.00 | 12 |
| Residential Alteration/Remodels | 2,086,623.00 | 146 |
| Sheds/Barns and Tents | 32,004.00 | 10 |
| Stoves: Coal/Wood, etc. | 92,532.30 | 35 |
| Fees Certificate of Inspections | 7,100.00 | 72 |
| Sign Permits Issued: Business/Political/Yard | 14,127.50 | 128 |

| <u>Description</u> | <u>Fees</u> |
|----------------------------------|-------------|
| Fees for Building Permits Issued | 223,959.80 |
| Fees for Sign Permits Issued | 14,127.50 |
| Fees for Occupancy Permit | 9,247.00 |
| Fees for Gas Permits | 19,525.00 |
| Fees for Plumbing Permits | 31,557.50 |
| Fees for Electric Permits | 34,808.50 |
| Fees for Weights and Measures | 8,394.00 |

The figures above do not reflect all the current renovations or construction being completed for Town property. All the necessary permits are issued for Town projects and the fees have been waived by the Board of Selectmen.

The Building Department is responsible for ensuring that buildings are constructed and repaired safely and used properly. The Building Department issues building, electrical and plumbing permits. These permits allow the construction, reconstruction, repair, alteration and demolition of buildings and structures as well as the installation of equipment. The Department enforces the Commonwealth of Massachusetts Building Code and the Hanover By-Laws. The Department is responsible for the occupancy and the uses of all buildings, structures and land.

Churches, restaurants, theaters and public buildings with a seating capacity of over fifty must be inspected annually. Seventy two certificates were issued this year. The Department is also responsible for enforcing the Zoning By-Laws, Sign By-Laws and the General Town By-Laws.

While our total number of inspections continues at a constant pace we are now seeing more additions and remodeling projects with fewer new homes. The total number of new homes is down from prior years, but we have seen increased activity in three of the approved subdivisions to include Nash Landing, River Path and Great Acres Estate. The widening of Route 53 has sparked a continued interest in the available commercial space, with daily requests for information and zoning determinations as to acceptable uses. The Building Department continues to assist and work with these potential business owners to make the process as streamlined as possible.

Construction at the new Target store has finished and we look forward to the upcoming Town projects to include the Hanover High School, and Senior Center. Also we look forward to working with the developers of Barstow Village on their new housing project.

There is a constant demand to supply records, review plans, and check the Assessors' maps and Zoning maps for the general public. We enforce the Re-Inspection Bylaw for Commercial spaces for the Town. We are responsible to see that all businesses and homes have the correct address posted on their respective properties. This is especially important now that we have 911 in our Town. Our department must check all building applicants for Workers' Compensation, Home Improvement Licenses, and Builders' Licenses, where applicable. All Building Permit applicants must show us their current Builder's License and or their Home Improvement License to be photocopied. All wiring permit applicants must be checked to make sure they carry current liability insurance. All Gas/Plumbing applicants must register with our department and provide us with a current license to be photocopied. The Building Department enforces M.G.L., Chapter 40, Section 57, which affects a delinquent taxpayer's access to building permits and certificates of occupancy. All complaints concerning signage, building and zoning violations may be referred to this department.

At this time, I would like to thank the staff of the Building Department for their continued professionalism in addressing the various concerns and questions that are submitted throughout the day. I would also like to thank all of the Department of Municipal Inspections staff as we complete our first successful year as one department. The combined staff of Building, Conservation, Health and Planning continues to work hard and provide superior customer service to the residents and business owners of the Town of Hanover. I look forward to the future as we continue to streamline the permitting process and increase overall efficiency.

The Building Permit Applications, Zoning By-Laws and Regulations are available on-line at: www.hanover-ma.gov.

We want to thank all applicants, residents and businesses for their cooperation and support this past year. In addition, we thank all Town departments for their continued cooperation. We look forward to serving you for the remainder of 2009.

Respectfully submitted,

Anthony Marino

*Anthony Marino
Building Commissioner
Zoning Enforcement Officer, Sign Officer*

REPORT OF THE GAS/PLUMBING INSPECTOR

We issued 199 gas permits, and collected fees in the amount of \$9,247.50. We also issued 216 plumbing permits and collected fees in the amount of \$19,430.00.

We would like to take this opportunity to thank all of the townspeople, as well as the business establishment in town, for their continued support. In addition, we want to thank all of the installers and contractors for their cooperation this past year. We would like to extend our thanks to the various Town departments for their continued good will.

Respectfully submitted,

Gary A. Young
Gas/Plumbing Inspector

John Hoadley
Alternate Gas/Plumbing inspector

Michael Hoadley
Alternate Gas/Plumbing

REPORT OF THE INSPECTOR OF WIRES

We hereby submit the Wiring Inspector's report for the period July 1, 2008 through June 30, 2009.

During this period we issued 403 Wiring Permits and collected fees in the amount of \$31,557.50.

As always, we are most appreciative of the cooperation we receive from contractors and electricians we have worked with this past year. We also thank the townspeople and the businesses for their continued goodwill. Finally, we thank the various Town departments for their support.

Respectfully Submitted,

William F. Laidler
Inspector of Wires

Robert W. Stewart
Alternate Inspector of Wires

REPORT OF THE SEALER OF WEIGHTS

To the Board of Selectmen and the Citizens of Hanover:

The function of the Sealer of Weights and Measures is to protect the consumer, provide service to the business community, and ensure accuracy is present for both the consumer and the business community for every transaction whether it is by the individual unit, the pound, yard or gallon.

The following is a summary of activities reported for the period covering July 1, 2008 to June 30, 2009.

| | |
|------------|-----|
| Scale | 58 |
| Scanners | 172 |
| Gas Meters | 94 |

Fees collected and returned to the Town Collector from the above noted inspections were \$8,220.

I look forward to serving the Town of Hanover.

Respectfully Submitted,

Robert S. O'Rourke
Sealer of Weights and Measures

REPORT OF THE CONSERVATION COMMISSION

July 1, 2008 – June 30, 2009

The Conservation Commission and Staff had a busy public hearing schedule during FY'09 that included the review of several residential and commercial construction projects as well as the confirmation of wetland boundaries on a number of properties. Because a great deal of the buildable upland in Hanover has been developed, most of the projects in town were located on parcels near or adjacent to protected wetland areas. These projects must be reviewed by the Commission at a public hearing and be issued a permit according to the requirements of the MA Wetland Protection Act and the Hanover Wetland Protection Bylaw. Conservation Commission members continued to take an active role in conducting site visits to properties that were scheduled for hearings with the Commission, and the number of site visits conducted by the Conservation Agent was almost exactly the same as during FY'08 (443).

In spite of a drop-off in new home construction in Hanover, many residents submitted applications for remodeling work, home additions, pools, and septic upgrades. In addition, there were several new municipal projects reviewed by the Commission during FY'09. The municipal projects included the King Street Municipal Athletic Complex (former Cervelli Farm & Trails), the new Hanover High School, and the new Hanover Senior Center (located off Center St.). All three of the municipal projects received permits from the Commission and will be beginning construction during FY'10.

In addition to the new projects that began in FY'09, the Commission continued to monitor several ongoing projects. These included the MA Highway Dept. transportation improvement projects on Route 53 and Route 123, the Washington St. Shopping Center/Target project, several redevelopment projects on Industrial Way, the Village Projects, Critech, a Habitat for Humanity project, an emergency replacement of a senior housing complex septic system at Franks Ln., and on-going work at several subdivisions (Nash Landing, Sunset Point, Berkshire Estates, Windward Ln., Elijah's Path, Morse Farms Estates, Great Acres, Spring Meadows, and River Path).

The Commission continued its work with various community groups, including representatives from horse owners groups and the Boy Scouts of America through the Eagle Scout Program. For the riding community, special conditions requiring the establishment of a riding trail through Nash Landing subdivision were implemented. In the past fiscal year, the Town benefited greatly from several projects completed by Eagle Scouts. Trail improvement projects were completed by Eagle Scouts and the Open Space Committee. A Vernal Pool evaluation that was submitted to the Natural Heritage and Endangered Species Program (NHESP) for certification by an Eagle Scout was also approved in FY'09. We wish to thank all those involved for their many hours of volunteer work and great success with their projects.

After receiving voter approval for a new Hanover Wetland Protection Bylaw at the Annual Town Meeting (ATM) in May of 2008, the Commission was pleased to learn that the Town's Wetland Bylaw was approved by the Attorney General's Office in FY'09. There were also a few minor revisions to the Bylaw adopted at the May 2009 ATM. As a result, the Commission and staff began the task of updating the Commission's Rules and Regulations based upon this new Bylaw.

The Conservation Office contributed in the effort to improve coordination among the permitting departments at Town Hall (Building, Planning, Board of Health, & Conservation) under the newly formed Department of Municipal Inspections (DMI). The heads of each permitting office continue to meet on a regular basis to discuss ways of improving and streamlining the delivery of

these town functions. As part of this effort, the Agent worked closely with the Board of Health Office in implementing a system to assure that all septic plans are reviewed by the Conservation Office to avoid soil borings or construction in areas that could be harmful to the drinking water supply or to sensitive wetland resource areas. In addition, the Staff worked in conjunction with the Board of Health and Plymouth County Mosquito Control to monitor spraying efforts across Hanover to keep the level of insects at a minimum, but to maintain safety for families, pets and protected wetland areas. The Commission met regularly with the Open Space Committee and with the Community Preservation Committee. One joint project resulted in the purchase of the Nava property on Center St. This open space parcel will be enhanced during FY'10, as there will be the establishment of a walking trail that connects to other trails in the town.

The Commission also met with the Housing Authority concerning senior and affordable housing efforts, with the DPW for drainage and ongoing street maintenance projects, and with the Planning Board during joint hearings for the new Hanover High School project and a DPW Wind Turbine proposal. Daily coordination continues with the Building Department for construction permit review in regard to wetland proximity to proposed construction work. The Commission will continue its efforts to maintain this high quality of cooperation throughout the next fiscal years and beyond.

Also in FY'09, the Commission continued the practice of encouraging property owners/representatives to meet with the Commission and Staff on an informal basis to explain their proposals prior to the submission of a formal application and plans. This approach continues to result in more accurate and complete applications, as well as a better understanding of the overall requirements. Another benefit from this preliminary informal review is the fact that most projects can be reviewed and approved at the initial public hearing. Other property owners learned that what they were planning to do on their property could not be allowed under state and/or local laws and in doing so, revised their projects accordingly. This approach continues to save time and costs for applicants by reducing the number of post-submission revisions, which reduces the number of required hearings. In addition, during FY'09, this approach was instrumental in the decline of appeals to projects and/or denials of proposed work. (No appeals or denials occurred during this fiscal year.)

The Commission continues to encourage applicants to keep their proposed project from being constructed up against a resource area. If their project can be kept 50' or greater from the wetlands, rather than the minimum allowed distance of 35', they can be allowed to file a Request for Determination of Applicability rather than a Notice of Intent. This helps the Commission to better protect wetland resource areas and at the same time saves applicants in filing fee costs. Several property owners chose to voluntarily move their proposed project further from the wetlands.

The Instructional Sheets to aid applicants and property owners in completing the required DEP and Bylaw permit application forms, developed by Sandy MacFarlane (Administrative Assistant - Conservation Office), continue to be used and have greatly simplified this process for applicants. Even with these time saving improvements, much of her time is spent assisting property owners and their representatives to understand the State and local regulations and assisting them in completing these complicated permit applications. In addition to improving the permit application process, Sandy continued her efforts to increase environmental education and provide a "user friendly" office. In addition to the ever growing "Kids Environmental Art Gallery" at the front of the office, visitors to the Conservation Commission Office were encouraged to take home informational brochures, posters, and pamphlets. This fiscal year included trail walks and educational talks with scouts, a long "slog" at Ponkapoag Bog to witness rare white bog azaleas,

carnivorous plants like sundews and pitcher plants, increased recycling efforts, rain barrel and compost bin encouragement, and several calls about the invasive and destructive Asian Longhorn Beetle.

The Commission further encouraged public involvement when it initiated its Community Outreach Program. This program was instituted by the Staff with a biannual newsletter, updates to the website, and Certificates of Appreciation and Awards of Achievement to local business owners and residents. The Commission plans to continue this effort and thanks the Staff for the success of the program.

With regard to Conservation Commission membership this fiscal year, there was no turnover of members. Neal Merritt continued as Chairman of the Commission and William Woodward served once again as Vice Chairman. Amy McElroy was the Hearing Officer and Lisa Satterwhite & Gary Young began their second year as Commission members. The Associate Member positions remained unfilled through the end of the fiscal year.

Conservation Agent Patrick Gallivan completed three and half years with the Town in which time he completed several of the advanced courses of Massachusetts Association of Conservation Commissioners (MACC) Certificate Training Program. DMI Administrative Assistant Sandra MacFarlane completed her eighth year of service with the Conservation Office and also successfully completed the eight-session MA Association of Conservation Commission Training Course and received her MACC Certificate. Clerk Typist Claire Garrigan, continued to work part-time on many and various projects for the Commission and also helped greet the many residents, developers and visitors to the Conservation Office. As always we wish to thank our staff for their continued professionalism and high quality of work that supports not only our Commission but the Town of Hanover as well.

From the Conservation Office staff, we would like to thank the five members of the Commission for their countless hours of volunteer time and contributions to the Town of Hanover. Under the leadership of Chairman Neal Merritt, and because of the efforts of all of the members, the Commission has continued to protect the town's resource areas while handing down fair and appropriate decisions through the public hearing process. As proof of this, for the second consecutive year, no decisions made by the Commission were appealed to either MA DEP or to the MA Court System.

During fiscal year '09, the Conservation Commission held 20 regularly scheduled meetings, cancelled 2 for summer schedules and held 2 additional meetings for a total of 22 meetings. During those meetings, 97 public hearings were held for the following types of applications:

22 Notice of Intent applications were reviewed during 51 public hearings resulting in the issuance of 19 Orders of Conditions.

7 Abbreviated Notice of Resource Area Delineation applications were reviewed in 7 public hearings resulting in the issuance of **4** Orders of Resource Area Delineation.

25 Request for Determination of Applicability applications were reviewed in 41 public hearings resulting in the issuance of **20** Determination of Applicability permits.

The Agent investigated over two dozen complaints from residents as well as **15** additional incidents that resulted in enforcement action review at Conservation meetings. Further, many of these visits resulted in property owners filing the required permit applications, such as Requests

for Determination or Notices of Intent, and attending a public hearing. Several property owners were issued Violation Letters and/or Enforcement Orders as well.

The Commission also reviewed 29 requests for Certificates of Compliance for completed projects, 16 requests for extensions of time for incomplete projects approaching their deadlines, 7 requests to review minor changes to approved plans, 5 requests from various community groups and individuals for use of Conservation Parcels for various events such as weddings, fishing derby's, cookouts, overnights, and large family events, and 2 requests for Minor Activity Permits due to downed trees or other minor incidents not requiring a public hearing. Once again, the office continued the practice of issuing on-site minor activity permits rather than requiring a public hearing and an Order of Conditions for minor projects.

Following is a summary of income for the Department:

| | |
|--|----------------------------|
| Requests for Bank Letters/Release of Lot from Subdivision: | \$ 100.00 |
| Requests for Certificates of Compliance (with fees- only for OOC's prior to 1993): | \$ 150.00 |
| Requests for Revised Plans Review | \$ 100.00 |
| Requests for Public Records and Copies, | \$ 10.00 |
| Requests for Emergency Orders and Certificates: | \$ 200.00 |
| Requests for Extension Permits: | \$ 450.00 |
| Enforcement Order Fees: | \$ 300.00 |
| Notice of Intent applications and Notice of Resource Area Delineation applications: | \$ 10,067.50 |
| Request for Determination of Applicability applications: | \$ 2,110.00 |
| Misc.: | <u>\$ 225.00</u> |
| Total Income from Fees, Fines, and misc: | <u>\$ 13,612.50</u> |

Commission Members:

*Neal Merritt, Chairman
William Woodward, Vice Chairman
Amy McElroy, Hearing Officer
Lisa Satterwhite, Commissioner
Gary Young, Commissioner*

REPORT OF THE HANOVER COUNCIL ON AGING FISCAL YEAR 2009

The Hanover Council on Aging respectfully submits its Annual Report for year 2009.

It is the mission of the Hanover Council on Aging to ensure that our elder residents are provided services, educational programs and activities which enhance and promote the highest quality of life for each individual.

The Senior Center is the visible point of access and outreach for older people in our community. The Hanover Council on Aging serves as the primary advocate of support services to seniors in Hanover, helping them live dignified lives. The center provides access to some of the essentials of life including but not limited to support, advocacy, meals, outreach, activities, education, recreation and transportation.

STAFF

Staff at the Senior Center consists of a fulltime Director and Outreach Coordinator, one part-time Transportation Coordinator, one part-time maintenance and three part-time van drivers.

OUTREACH

Home visits are made and need assessments are formulated. Fuel Assistance, Medicare and medical insurance questions continue to be a concern for seniors. The Council on Aging Outreach worker coordinates the Fuel Assistance and Food Stamp Programs. The Outreach worker also serves as a liaison between the Police Department and the Sherriff's Department on the R.U.O.K ("Are You Okay") program. We also link Seniors with other agencies that provide assistance.

NUTRITION

Meals are served five days a week with a Nutrition site Manager from Old Colony Elderly Services supervising the program. Meals on Wheels are included in this program. Volunteers support this important service. Meals on Wheels is one of the Council's most valuable programs.

TRANSPORTATION

We presently have one, twelve passenger handicapped equipped van, including a chair lift.

Any Senior sixty and over needing transportation is taken to medical appointments, food shopping, to the Senior Center or to visit a loved one in a Nursing home.

VOLUNTEER SERVICE

The Senior Center is able to accomplish so much with so little, thanks in part to the wonderful network of volunteers who assist us on a daily basis. Volunteers serve as receptionists, board members, program leaders, tax preparers, legal advisors, newsletter assemblers, kitchen helpers and drivers. Without their thousands of hours of labor and professional services, our agency would not be able to adequately meet the needs of our seniors. In recognition of the priceless services that our volunteers provide, a Volunteer Recognition Breakfast was held in April.

PROGRAMS

The Hanover Council on Aging offers an array of programs, special interest classes, and recreational/social activities throughout the year.

The variety of programs increased in 2009. We have added Bridge, Tai Chi/ Chi Gong, and Zumba classes.

Our Volunteer Recognition Breakfast was held in April with great success. Harbinger Tea Guild continues to be a large draw of women enjoying friendship and socialization while sipping a cup of tea and refreshment.

SENIOR CENTER BUILDING COMMITTEE

The Senior Center Building Committee has been very busy. They have gone through the process of choosing a contractor to build the new center.

THANK YOU

The COA sincerely expresses our thank you to the following Town Departments who continue to lend support and cooperation to us throughout the year. Police and Fire Departments, Board of Selectmen, Town Accountant, Advisory Board, Town Administrator, Town Clerk, Department of Public Works, Park and Recreation Department, John Curtis Library, School Department and the Visiting Nurse Association.

The **Friends of the Hanover Council on Aging** continue to raise money to supplement the town and state funds which are available to Hanover seniors. All donations and monies raised go directly to services for our seniors. We are extremely thankful for their support.

Respectfully submitted,

Joanne Cure, Chairman
Donald Buckley, Vice Chairman
Joan Picard, Secretary
Eleanor Kimball, Treasurer
James Gallant
Elmont Mickunas
Richard Farwell
Robyn Mitton, Director

REPORT OF THE BOARD OF HEALTH

The Board of Health respectfully submits the following report for the period of July, 2008, through June, 2009, to the citizens of Hanover. The current Board Members are: Diane L. Edge, Chair, John Dougherty and Walter Moran.

The Board meets two times each month and all meetings are posted with the Town Clerk. The office is open Monday, Tuesday and Thursday from 8:00 a.m. to 4:00 p.m., Wednesday from 8:00 a.m. to 8:00 p.m. and Friday from 8:00 a.m. to noon. Anthony Marino, Acting Health Agent, oversees day to day operations of the Health Office, under the umbrella of the Department of Municipal Inspections (DMI). A full time Administrative Assistant, Donna Tramontana and a permanent part-time Administrative Assistant, Kimberly Dixon staff the office. The Board of Health contracts with the Hanover Visiting Nurses for a public health nurse, Nancy Funder. Nancy Funder is also the appointed milk inspector. Dr. Richard W. Ashburn, MD provides medical oversight to the Board of Health. Consultants perform inspectional services, which include; sanitary inspections, food inspections, percolation tests, septic plan review and Title 5 installation inspections.

REVENUE:

Fees for the Board of Health licenses, permits and septic system inspections produced \$104,374.46

SEPTIC PERMITS AND TESTS:

| | |
|-------------------------|-----|
| Disposal Works Permits: | 85 |
| Percolation Tests: | 105 |
| Observation Holes: | 179 |
| Tight Tanks: | 2 |

LICENSES/PERMITS ISSUED:

| | | | |
|---------------------|-----|--------------------------|----|
| Septic Installer | 61 | Milk | 85 |
| Septage pumpers | 27 | Public/private camps | 1 |
| Rubbish collectors | 12 | Public swimming pools | 9 |
| Food establishments | 146 | Massage establishments | 14 |
| Catering/mobile | 12 | Massage therapists | 32 |
| Frozen food dessert | 8 | Tanning salon | 1 |
| Funeral director | 1 | Dorms/group homes/motels | 13 |
| Tobacco Sales | 24 | Barns/stables | 34 |
| Title 5 Inspectors | 32 | Body Art | 0 |

REGULATIONS:

FOOD

The Board of Health continues to emphasize the important concepts of safe food handling, good personal hygiene, site security and food labeling.

Three (3) new food permits were issued this year: The Away Café, Sweets & Fun and Burt's Ice Cream. Most food establishments are inspected at least twice per year.

TOBACCO

The Board continues to enforce regulations governing smoking in food establishments. Four (4) rounds of compliance checks for the sale of tobacco to minors were conducted by the South Shore Boards of Health Tobacco Control Program. Three (3) establishments were found in violation resulting in a fine and suspension of tobacco sales, for three (3) days.

MASSAGE AND BODY ART

On January 2, 2008 the Division of Professional Licensures began licensing massage therapists and on September 23, 2008 began licensing massage establishments, instead of individual municipalities

Body Art regulations encompass the regulation of tattooing, clarification and body piercing. There are no establishments in Hanover presently licensed to perform this activity.

SEPTIC

The Board continues the review of numerous domestic and commercial systems. Construction commenced on the Target Complex (32,000 gallons per day) on Washington Street and the sewage treatment plant was brought on-line in August 2009. This brings the number of commercial groundwater discharge permits currently monitored on a monthly basis to nine (9). This office also monitors the functioning of forty-three (43) alternative treatment facilities and fifteen (15) non-industrial holding tanks.

POOL AND CAMP

The office continues to inspect and permit all camps, semiprivate and public pools in town. These regulations include requirements for camp facilities, medical information and medical oversight (including immunization histories) on campers and staff and expanded (SORI and CORI) checks on all adolescent, adult staff and volunteers. This year the office permitted one (1) summer camp, seven (7) semi-public pools and two (2) special purpose pools.

INDOOR AIR QUALITY

Indoor air quality issues continue to be an expanding area of concern in both commercial and residential settings. Many ventilation, mold and mildew issues, as well as hazardous chemical use and storage are now addressed during the occupancy inspections done jointly with the Building and Fire Departments.

DISEASE:

WEST NILE VIRUS/EEE/LYME

An increase in the mosquito population and a detection of the virus in the local mosquitoes of both West Nile Virus and Eastern Equine Encephalitis caused great concern for those engaging in outside activities. Precautions regarding protection against the viruses were once again broadcast.

There has been an increase in the number of cases Lyme Disease in South Eastern Massachusetts. This disease is carried by deer ticks. Information on this disease is available in the Board of Health office or Hanover's website.

EMERGENCY PLANNING:

The Hanover Board of Health Local Emergency Management Plan (LEMP) outlines responsibilities and actions in response to: Infectious disease outbreak, Bioterrorism, Chemical or radiological incidents, public health emergencies and natural disasters or other emergencies requiring assistance from the Hanover Board of Health. This plan outlines procedures to protect and maintain public health and safety, conduct disease investigation, distribute mass prophylaxis (vaccines and antibiotics) and provide support for other emergency response actions.

Working with the Massachusetts Department of Public Health Region 4B, the Board of Health receives grant funding to further the Towns emergency planning initiatives. Nancy Funder is the 4B representative for the Town of Hanover.

The Hanover Board of Health is continuing to recruit volunteers for a regional Medical Reserve Corps (MRC) who can serve during local emergency health situations in the community. Volunteers will be trained to assist their communities during public health emergencies. Anyone interested in volunteering can contact the Hanover Board of Health.

CLINICS:

The Board of Health offers Mantoux (TB) testing in partnership with the Hanover VNA on an as needed basis. This testing can be required for certain people, such as food handlers, people working with children and college students.

In November and December the annual adult immunization clinics were held. Residents were offered inoculations for flu, pneumonia and tetanus.

The Board held a rabies clinic in cooperation with Roberts Animal Hospital. Ninety-two (92) dogs and cats were vaccinated against rabies.

VACCINE REPORT:

As of July 1, 2008 The Board of Health no longer distributed communicable disease vaccines supplied by the State to schools and health care providers. These vaccines are now shipped directly to providers from the State, except for the Influenza Vaccines, which are still issued to the Board of Health and distributed from our office. Vaccines distributed for this period were:

1560 doses of Seasonal Influenza

DISEASE REPORT:

The following cases of communicable diseases and animal bites were reported to the State:

- 29 Communicable diseases (Salmonellosis, Hepatitis, Tuberculosis, Virus Meningitis, and Lyme Disease)
- 1 Dog bites
- 0 Cat bite
- 2 Miscellaneous bites

COMPLAINTS:

- 10 Unsanitary conditions (business)
- 6 Restaurant (uncleanliness)
- 3 Landlord (repairs, etc.)
- 4 Illegal dumping
- 7 Animal complaints (excluding dog bites)
- 9 Debris around business and homes
- 11 Odor
- 14 Miscellaneous
- 2 Indoor air quality

HOUSING:

- 3 Properties inspected
- 0 Court Actions
- 0 Condemnations

EMERGENCIES:

- 1 Food Bourne Illness (FBI) investigations
- 1 Restaurant Fires/Gas Leaks
- 2 Unauthorized/non-permitted food services

The Board would like to thank Lori Leo for her service and dedication while she was on the Board of Health. During the May 2009 Town elections, Walter Moran was elected to the Board.

Respectfully submitted,
Diane L. Edge, Chairperson
John Dougherty
Walter Moran

**PLYMOUTH COUNTY COOPERATIVE EXTENSION
ANNUAL REPORT
July 1, 2008 - June 30, 2009**

The role of Plymouth County Cooperative Extension is to deliver research-based information to Plymouth County residents through non-formal methods. The Plymouth County Extension staff work on behalf of Plymouth County residents, in concert with UMass Amherst faculty and Extension staff, and the United States Department of Agriculture, to provide valuable information in the program areas of 'Agriculture and Landscape' and '4-H Youth and Family Development'. The Extension System is supported by County, Federal and State funds, and operates under Federal and State laws and agreements. Local citizens, appointed by the Plymouth County Commissioners, serve as Plymouth County Cooperative Extension Trustees, directing the overall program. Volunteer advisory groups work with Extension staff on developing programs.

Cooperative Extension resources and programs for Plymouth County residents include: annual sustainable gardening lectures, annual fruit pruning demonstration; ornamental tree pruning lecture, research, information and educational programs on pests like the winter moth caterpillar; pesticide applicator training & licensing exams; the annual UMass Extension Garden Calendar; landscape and horticultural training and resources for municipal employees and green industry professionals; 4-H Science and Technology workshops in the areas of embryology and plant science; accredited overnight 4-H summer camps; 4-H animal science summer day-workshops; 4-H Life Skills Training, 4-H Community Service Projects, 4-H Public Speaking Training, 4-H Babysitting Program and 4-H partnerships with local farms and agricultural enterprises. New research findings are translated into practical applications and shared with residents and communities through workshops, conferences, office visits, phone calls, field demonstrations, radio, television, local libraries, technical assistance, and newspaper articles. Publications such as newsletters, booklets, and fact sheets bring information directly to those who need it. Additional information is delivered through UMass-Amherst Extension web access www.umassextension.org.

Members of the Plymouth County Extension Staff:

Deborah C. Swanson, Landscape, Nursery, and Urban Forestry Program/Manager
Samuel Fox, 4-H Youth and Family Development Program
Molly Vollmer, 4-H Youth and Family Development Program
Debra L. Corrow, Executive Assistant

Board of Trustees:

| | |
|--|----------------------------------|
| Wayne Smith, Chairman - Abington | Elizabeth A. Francis - Plymouth |
| John J. Burnett, Jr. – Whitman | Chris Iannitelli– W. Bridgewater |
| John Dorgan - Brockton | Joseph A. Freitas – Plympton |
| Jere Downing - Marion | Janice Strojny - Middleboro |
| Anthony O'Brien, Plymouth County Commissioner, Chairman, - Whitman | |

The Plymouth County Extension office is located at 266 High St., P.O. Box 658, Hanson MA 02341 (781-293-3541; fax: 781-293-3916) plyctyext@mindspring.com.

REPORT OF PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2009.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the Town of Cohasset in Norfolk County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2009 season began with a high water table and above average rain fall into the fall season. Efforts were directed at larval mosquitoes starting with the spring brood. Ground and aerial larviciding was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on May 26, 2009 and ended on September 25, 2009. The Project responded to a record 20,713 spray requests for service from residents.

In response to the continued threat of mosquito borne diseases in the district, we increased our surveillance trapping, aerial and ground larviciding, and adult spray in areas of concern to protect public health.

Eastern Equine Encephalitis (EEE) was first isolated in the district from *Culiseta melanura*, a bird biting species, by the Massachusetts Department of Public Health in Lakeville on August 24, 2009. Twelve EEE mosquito isolates were trapped in Plymouth County as follows: Rochester-9/3, 9/9 *Culiseta melanura*, 9/15 *Ochlerotatus canadensis* a human biter, 9/23 (4) *Culiseta melanura*, Mattapoisett-8/27, 9/9 (2) *Culiseta melanura* 8/27 *Ochlerotatus canadensis*, Plympton-9/9 *Culiseta melanura*,

Based on guidelines defined by the "Vector Control Plan to Prevent EEE" in Massachusetts, two Plymouth County towns Lakeville and Middleboro were elevated from "Low Level" to "Moderate Level" for EEE Risk" and Mattapoisett, Marion and Rochester were elevated to "High Level" EEE risk category. All other towns in Plymouth County Mosquito Control Project remained in the "Low Level Risk" category. We are pleased to report that in 2009 there were no human or horse EEE cases in Plymouth County.

West Nile Virus (WNV) was also found within the district. A total of two isolations of WNV mosquitoes were found. *Culex pipiens* bird biters were trapped in Lakeville on 8/30 and in Wareham on 9/3. We are also pleased to report that in 2009 that there were no human or horse West Nile Virus cases in Plymouth County. As part of our West Nile Virus control strategy a total of 63,940 catch basins were treated with larvicide in all of our towns to prevent WNV. The Massachusetts Department of Public Health discontinued bird testing for West Nile Virus.

The public health problem of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Massachusetts Department of Public Health. In an effort to keep the public informed, EEE and WNV activity

updates are regularly posted on Massachusetts Department of Public Health website at www.state.ma.us/dph/wnv/wnv1.htm.

The figures specific to the Town of Hanover are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Hanover residents.

Insecticide Application. 2,975 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in May and the last in September.

During the summer 2,908 catch basins were treated to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. Last year a total of 49 inspections were made to catalogued breeding sites.

Water Management. During 2009 crews removed blockages, brush and other obstructions from 1,650 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito breeding. This work, together with machine reclamation, is most often carried out in the fall and winter.

Aerial Application. Larviciding woodland swamps by helicopter before the leaves come out on the trees continues to be very effective. In Hanover this year we aeriually larvicided 30 acres.

Finally, we have been tracking response time, which is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Hanover was less than two days with more than 1,760 complaints answered.

Mosquito Survey. A systematic sampling for the mosquitoes in Hanover indicates that *Ae. vexans* was the most abundant species. Other important species collected include *Cx. species* and *Cs. melanura*.

We encourage citizens or municipal officials to visit our website at www.plymouthmosquito.com or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Anthony Texeira
Superintendent

Carolyn Brennan, Chairman
Kimberly King

Commissioners:
Leighton F. Peck, Vice-Chairman/Secretary
Michael F. Valenti
John Kenney

REPORT OF THE JOHN CURTIS FREE LIBRARY
July 1, 2008-June 30, 2009

To The Citizens of Hanover:

At the end of the fiscal year, 8,492 library patrons were registered as Hanover Library users. Of this number, 7,867 registered borrowers are Hanover residents. These Hanover Library patrons have unlimited access to the 71, 456 items the library owns and the three million items the 28 members of the Old Colony Library Network own. Total materials circulation for the past year was 142,606, a slight increase from the previous year. A more dramatic increase of library resources is the usage of the library's computers which were reserved a total of 10,122 times. The library's 20 public workstations – all of which have Internet access and are loaded with software programs such as word, excel, Microsoft Power Point, and Publisher, are not only utilized for research but are also being used to look for and apply for jobs, check email, and write resumes. The twenty-eight OCLN member libraries share a web-based catalog that allows anyone with a valid library card to borrow materials from member libraries. In fiscal year 2009, the library borrowed 22,507 items for Hanover patrons and lent 20,007 items to other libraries. OCLN's database is available seven days a week, 24 hours per day. The home user may place holds, renew items, download music and audio books, and do research using one of the Network's many reference databases available online. For those patrons with email, the Network's computer system will alert them when library materials are due and when items are available for pick up.

The Children's Room, under the direction of Librarian Lynne Campbell hosted 286 programs with a total attendance of 4,371 youngsters. Programs included story times, book clubs, crafts, concerts, a recycling contest, holiday events, and a summer reading program. Seventy-seven adult programs were sponsored by the library including Internet and computer instruction, author events, piano concerts, yoga sessions, travel slide shows, an annual spelling bee, and weekly summer movies. This year the South Shore Astronomers Organization celebrated National Astronomy Day May 2 at the library and Governor Deval Patrick chose the library to hold a Town Hall meeting in March. The Friends of the Library, led by Chair Tracy Marchetti, held a number of programs including fundraising raffles, an annual book sale, a family-photo day and, in conjunction with the Hanover Cultural Council, sponsored a Town-wide kite day, and a series of classical music concerts. The Friends also purchased the New England Aquarium, the Franklin Park/Stone Zoo, and the South Shore Science Center passes for the library. Other passes owned by the library and available for Hanover residents include the Children's Museum Pass (generously donated by Artistic Dentistry of Hanover), Science Museum, Museum of Fine Arts, JFK Museum, Roger Williams Zoo, the Isabella Stewart Gardner Museum pass, and Plimoth Plantation (funded jointly by the Hanover Cultural Council and an anonymous donor in memory of Neva Peroni Newcomb). Passes may be reserved in the library or online by visiting the library's website.

National Library Week was celebrated in April with a number of activities including a breakfast honoring the many volunteers who worked throughout the year for the benefit of the library. The Hanover Woman's Club, Jrs once again graciously consented to host the event. The library's

meeting rooms continue to be well used and, in fiscal year 2009, were reserved on 274 separate occasions. The large meeting room is also available to display artwork by local artists and the library has two display cases available for exhibits.

A number of organizations and individuals made donations to the library during the year. The Hanover Lions, Woman's Club, Jrs, South Shore Genealogical Society, Hanover Garden Club, Walnut Hill Garden Club, and members of the community donated library materials or made contributions toward the purchase of library materials. The staff and Trustees are most grateful for this continued support.

Respectfully submitted,
Board of Library Trustees

John O'Leary, Chairman
Joan Thomas, Treasurer
Lawrence Bandoni, Secretary

REPORT OF THE PLANNING BOARD

The Planning Board achieved some significant goals in Fiscal Year (FY) 2009, ranging from comprehensive planning, to mapping, to review and permitting for development projects, some of which improve the tax base and assist with redevelopment and revitalization of Route 53 and other areas of the Town.

Board Powers & Duties

The Planning Board is charged with administering the approval of Subdivision Plans, Special Permits and Site Plan Approvals in accordance with state statutes and local zoning and subdivision control regulations. In addition, the Board is responsible for establishing the Town's long term Master Plan and ensuring its implementation. Our Town Planner serves as the community's representative to the Metropolitan Area Planning Council (MAPC) to coordinate with regional planning initiatives. The Planning Board regularly reviews and recommends updates to the Zoning Bylaw and Subdivision Rules and Regulations in order to comply with recent state statutes, case law, and the changing needs of the Town. The Planning Board is responsible for making recommendations relative to long-term planning and land use regulation at Town Meeting.

Public Meetings & Public Hearings

The following list summarizes the permits issued and hearings held by the Planning Board for Fiscal Year 2009:

| Permit / Hearing Type | | Total Number | Number of New Lots |
|-------------------------------|-------------|--------------|--------------------|
| Board Meetings | | 21 | N/A |
| Public Hearings | | 48 | N/A |
| "Approval Not Required" Plans | | 10 | 4 |
| Preliminary Subdivisions | | 0 | 0 |
| Definitive Subdivisions | | 0 | 0 |
| Limited Site Plan Reviews: | Business | 7 | 0 |
| | Industrial | 1 | 0 |
| | School | 1 | 0 |
| Full Site Plan Reviews | Commercial | 3 | 0 |
| Special Permit Applications | Commercial | 2 | 0 |
| | Residential | 2 | 0 |
| | Industrial | 1 | 0 |
| Architectural Design Review | | 8 | 0 |

The significant reduction in new lots created through the subdivision and "approval not required" processes is a result of the ongoing national downturn in market conditions and new home construction, as well as the overall level of "buildout" in the Town, which has limited remaining land for development primarily to marginal areas. Commercial developments have also suffered due to the recent economic downturn in markets worldwide.

Affordable Housing

The Town Planner has worked with the Housing Authority, Community Preservation Committee and other Town boards and staff to address Hanover's statutory obligation to provide affordable housing under Massachusetts General Laws Chapter 40B (Low and Moderate Income Housing). In the past few years Hanover has made great strides not only in the effort to adopt an action plan for addressing our affordable housing needs, but also to protect the Town from undesirable comprehensive permit projects, which would allow developers to override local zoning and development regulations meant to protect our residential neighborhoods and the overall public interest. We anticipate that in the next fiscal year the Town will achieve a "safe harbor" status from such developments, consistent with state law.

Economic Development

The Planning Board continued in FY2009 its ongoing efforts to expand the important commercial tax base of the Town. Due to the ongoing recession, the Town cannot guarantee immediate buildout or occupancy of new or existing commercial space. Recognizing that this slow time for construction in the private sector should be used to review our overall zoning regulations, the Planning Board brought a number of Zoning Bylaw changes to Town Meeting in May of 2009, all of which will better protect the Town, while encouraging the right kind of development in our community, particularly along the Route 53 corridor. While we cannot control the private markets, development financing and national or regional development pressures, we can poise the Town for important economic growth in the coming years as the recession subsides.

A 137,000 Target store has opened along the newly widened section of Route 53 (Washington Street), and approximately 70,000 square feet of additional space will be constructed in the coming months as part of the "Washington Street Shopping Center." Construction of the Village of Hanover, a mixed use development with 122 condominium units and over 150,000 square feet of commercial space, has come to a standstill due to the recession. However, much of the infrastructure needed for this development has been completed and with a turn-around of the economy, the full buildout of this development, as approved by the Planning Board, will revitalize the middle section of Route 53 (Washington Street), and provide additional tax revenues for the Town. Several Zoning Bylaw changes for the Planned Shopping Center District will help the Hanover Mall remain competitive in a changing market by allowing additional buildout with permits from the Planning Board.

Town Mapping

In Fiscal Year 2009 the Town Planner further developed the comprehensive Geographic Information Systems (GIS) for the Town, working with the Department of Public Works and Assessors Office to coordinate land use and mapping information for the Town.

As a small town, Hanover has limited financial and staff resources to develop and maintain a broad GIS. As such, the Department of Municipal Inspections purchased the industry standard

GIS software, as well as one license for the software extension allowing free “publishing” of Hanover’s mapping viewer. The initial funding for these applications was intended to establish an efficient, low-cost, industry standard GIS platform for the Town to build on. Several times a year the Town Planner updates the “Hanover GIS Viewer” for distribution, installation, and use by any and all Town departments who wish to take advantage of this new and growing resource. While customized, detailed, and complex maps can always be developed by the Town Planner (on an as-needed basis) the primary purpose of the Hanover GIS Viewer is to allow all municipal staff regular access to maps and tabular data, and the ability to view or print basic maps on their own.

The Hanover Geographic Information System (GIS) is available to all Town boards and departments to view, search, and print maps, as well as conduct more detailed analysis of the Town. Several maps including the entire Assessors Map Book are available for download from the Town Website. At the May 2008 Annual Town Meeting, residents voted to appropriate funds (from an existing Planning Board account) to establish two additional GIS-based features:

1. Permit Tracking Software
2. Online Mapping & Assessment Data

In FY2009, the Town Planner began the work necessary to make these new tools a reality for staff, residents, businesses and the general public.

Map layers are developed by the Hanover Town Planner, Department of Public Works, and Assessors Department (parcel layer only). Hanover currently maintains a town-wide parcel layer (according to state standards) incorporating updates from new subdivision and site plans required as part of the permitting for all new development projects. In addition, like most communities, Hanover has taken advantage of the numerous datasets and map layers available from MassGIS, the state GIS office.

Sample maps and information about the Hanover GIS can be obtained on the Hanover Town Website: <http://www.hanover-ma.gov/maps.shtml>

The new Open Space & Trails Map is available to residents free of charge at Town Hall, the DPW, the Library, and can also be downloaded from the website here:

<http://www.hanover-ma.gov/maps-gis/2009-os-map/Hanover-2009-Open-Space-Map.pdf>

For additional information on Hanover’s GIS, please contact Andrew R. Port, AICP, Assistant Town Planner and Town Planner, at 781-826-7641 or port.planning@hanover-ma.gov .

Hanover Master Plan – Our Common Future

Copies of the Town’s Master Plan recommendations and other related documents are available on the Hanover website. While we hope that all involved citizens will take the time to read these plans in detail, we do not anticipate that any one person will have the time to read the hundreds

of pages they comprise. Recognizing that your time is limited, and your need for immediate and concise access to the recommendations and guidance of each of these plans we have provided copies of the **key recommendations** of these plans for public access on the Town Website 24-7 at the following URL:

<http://www.hanover-ma.gov/plan-summaries.shtml>

The Master Plan is a 10-year guidance document prepared by the Hanover Planning Board and staff for use by all Town Boards and Departments. The purpose of a Master Plan is to coordinate the actions necessary by all Town agencies to fulfill a defined vision of the community's future. The Master Plan addresses seven (7) major elements in order to coordinate planning for changes and growth over the next ten years:

- Land Use Planning & Growth Management
- Economic Development
- Housing
- Transportation & Circulation
- Natural & Recreational Resources
- Cultural & Historical Resources
- Municipal Facilities & Services
- Implementation & Monitoring

We have asked all town officials rely upon these considered recommendations as they make policy decisions over the next 5-10 years. We encourage you to review these materials (as residents and town meeting members).

Each of the Town Boards responsible for the development of these plans and recommendations spent considerable time and effort to do so, with the assistance of their consultants. While not all will agree on every recommendation contained herein, each portion of the plans is intended to address important issues the Town is facing with direct solutions. And while not every recommendation will be implemented, it is extremely important that the dialogue regarding Hanover's long-range planning continue.

Each of these plans provides a statement about how Hanover can utilize all its resources to improve the quality of life in this Town. Advance planning prevents haphazard decisions and development, increases efficiency of resources and ensures that the Town is working (collectively) in the right direction.

We trust these summary documents will be of some assistance and look forward to working together on the "implementation" phase of each plan. If you have any questions regarding these plans, please contact Andrew R. Port, AICP, Town Planner at (781) 826-7641 or planning@hanover-ma.gov .

Special Thanks

The Board would like to take this opportunity to express its gratitude to the residents of the Town and to the various Boards, Commissions, Departments, Town officials and employees for their cooperation, support and assistance throughout the year in ensuring that Hanover remains a Town in which we can all take pride. We wish to make special thanks to long-time Planning Board member Maryann Brugnoli for her two decades of service to the Town on both the Planning Board and other activities. In addition, we are pleased to report that our Town Planner, Andrew Port has taken on broader involvement in the Town's management and operations as Assistant Town Administrator. We believe that increased attention to long-range planning issues in town management will ensure sustainability of the Town, financially, environmentally, administratively, and otherwise.

Respectfully submitted,

PLANNING BOARD

Richard DeLuca, Chairperson

Steven Rusko, Vice Chairman

Gary Hendershot, Clerk

Anthony Losordo

Bernie Campbell

Jeff Puleo

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE FOR FISCAL YEAR 2009



The Town of Hanover Community Preservation Committee is proud to submit its year-end report for fiscal year 2009. This report includes an update of all projects approved by Town Meeting in 2009 as well as a brief history of the Act in Massachusetts.

The Commonwealth of Massachusetts adopted the Community Preservation Act (CPA) in September, 2000. Since that time the Act has been amended five times. The full Act can be viewed on the mass.gov website. The CPA gives municipalities the opportunity to raise funds through a surcharge of up to 3% of local property taxes. Under the Act, locally raised funds are matched by the Commonwealth of Massachusetts from fees for the registration of deeds for real property. **These funds are to be used by municipalities for open space preservation, creation of community housing, and preservation of historic buildings and landscapes.** The Act requires that 10% of the funds raised in each fiscal year be spent or reserved annually for each of the CPA’s main purposes. The remaining 70 percent of CPA funds in each fiscal year are available to be appropriated or “banked”, according to the Community Preservation Committee’s (CPC) recommendations and Town Meeting approval for one or more of the three purposes listed above and for public recreational uses. This gives each community the opportunity to determine its priorities for public benefit, plan for its future, and have the funds to bring those plans to fruition.

The Town of Hanover adopted the CPA in May of 2004, established the Community Preservation Committee in 2005 and approved a 3% surcharge for residents beginning in 2006. The following example illustrates the amount of this surcharge for the owner of an average priced home in Hanover:

| | |
|---|-----------------|
| Average price of a home in Hanover | \$448,000 |
| Less \$100,000 Residential Exemption | \$348,000 |
| Residential Tax Rate | \$11.76/\$1,000 |
| Average Annual Tax | \$5,268.00 |
| Annual Community Preservation surcharge for average-priced home | \$122.77 |

The Hanover Community Preservation Committee Bylaw established a nine member Community Preservation Committee (CPC). Three members are appointed by the Town Moderator and the

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE FOR FISCAL YEAR 2009

other six members are representatives of the following Boards or Committees and are appointed by their respective committees:

- Conservation Commission
- Historical Commission
- Housing Authority
- Park and Recreation Commission
- Planning Board
- Open Space Committee

The Community Preservation Committee's responsibilities are to:

- collectively determine priorities,
- recommend projects to Town Meeting,
- administer the approved projects and
- pursue outside grants.

Many worthwhile projects have been funded after being recommended by the Community Preservation Committee and subsequently voted at Town Meeting. The following is a report on the projects that have been funded by the CPA in May of 2009.

- Town Building Study – The Town voted to appropriate the sum of \$60,000 from the Community Preservation Historical Preservation Reserve fund for the purposes of evaluating the building needs of the historic town owned buildings including the Town Hall, John Curtis Free Library, Stetson House, Curtis School site, and the Council on Aging/Grange Hall. This study is a component of the overall town buildings needs study as recommended by the Capital Improvement Committee.
- Assessment of Historic Town Owned Cemeteries – The Town voted to appropriate \$40,000 from the Community Preservation Fund Historical Preservation Reserve to fund an assessment of needs for the restoration and preservation of the historical town owned cemeteries.
- Affordable Housing Trust Fund – The Town voted to appropriate \$350,000 from the Community Preservation Fund to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover. \$275,000 was appropriated from the Community Housing Reserve and \$75,000 was appropriated from the Community Preservation Undesignated Funds balance.
- 645 Center Street – The Town voted to appropriate \$300,000 from the Community Preservation Fund for the restoration and renovation of the house at 645 Center Street to create one unit of community housing. \$150,000 was appropriated from the Historical Preservation Reserve Fund and \$150,000 was appropriated from the Community Preservation Undesignated Funds.

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE FOR FISCAL YEAR 2009

- Historical Society Collection Care and Restoration – The Town voted to appropriate \$13,040 from the Community Preservation Historical Preservation reserve Balance fund for the care and restoration of the collection of artifacts held by the Historical Society.
- Open Space Administrative Funds – The Town voted to appropriate \$10,000 to be used by the Open Space Committee to fund appraisals, surveys and technical or legal assistance which may be needed in connection with open space preservation projects.

In FY 2009 the Town of Hanover received \$678,942.00 in surcharges from local property taxes. In addition Hanover received State matching funds of \$517,713.00, based on FY 2008 fees for registration of real property deeds. The Community Preservation Committee meets once a month and accepts applications for funds until mid November. Any individual, non-profit organization, Town Board, Committee or Commission may apply for funds. All applicants meet with the CPC to discuss their requests. After reviewing applications the Committee makes recommendations to Town Meeting, which votes to appropriate the funds. Since fiscal 2005, the Commonwealth has provided a 100% match of the Town's CPA surcharge. The match is based on the prior year's actual surcharge. During the first three years, the Commonwealth has provided matching funds for Hanover but as a consequence of a slow housing market and more communities adopting the CPA law, the Commonwealth's fiscal 2009 match distributed by October 15, 2009 is expected to be less than 100%.

During the past year the various projects that have been funded by the Community Preservation Act have been completed or are in various stages. Below is an update on several previously funded CPA projects.

- Sylvester School Tiling and Asbestos Abatement – The Town voted to approve \$275,000 of CPA funds for the abatement of asbestos and retiling of the Sylvester School, one of Hanover's historical buildings. During the 2009 summer break the old tiles were removed and replaced with non asbestos tiles.
- Trail Improvements – The Town voted to approve \$13,410 of CPA funds for use by the Open Space Committee for improvements of the various trails found throughout town. Trails on the Merry Property and within the Morrill Allen Philips Wildlife Sanctuary have been improved. A boardwalk was built on the Merry property to improve access over a particularly wet area that also allows for a viewing platform near a vernal pool. Signs have been created and several have been erected around town at various trail heads.
- King Street Recreation Fields – In 2008 the Town voted to appropriate \$2,500,000 for the construction of recreational ball fields to be constructed on the property on King Street that was purchased with CPA funds in 2007. This is an extensive project that will include, multi use soccer, football, lacrosse and baseball and softball fields as well as a walking path. Construction has begun on the infrastructure and the project is being overseen by the

**REPORT OF THE COMMUNITY PRESERVATION COMMITTEE
FOR FISCAL YEAR 2009**

Department of Public Works. Plans can be viewed on the Town's website as well as in the Park and Recreation office at Town Hall.

- 553 Center Street Open Space Land Purchase –In 2008 the Town voted to appropriate \$700,000 for the purchase of nine acres of land at 553 Center Street to be used for open space. The land was purchased and a conservation restriction held by Wildlands Trust was put in place to protect the land in perpetuity.

Additional information about the work of the Hanover Community Preservation Committee is provided on the Town's Website: www.hanover-ma.gov or by contacting the Community Preservation Coordinator at communitypreservation@hanover-ma.gov or by phone at 781-826-7730. CPA grant application instructions and forms also are available on the website.

The Committee wants to thank Andrew Port, Town Planner and Assistant Town Administrator for his valuable assistance as the CPC has developed over the past four years. We also want to thank Town Accountant, George Martin for his valuable financial and accounting assistance and we thank the Selectmen for their continued support of CPA and the Committee's efforts. Primarily, appreciation is due to the residents of Hanover for their foresight in passing the Community Preservation Act and for their continued support of its goals.

Respectfully Submitted By the Town of Hanover
Community Preservation Committee

Diane Campbell – (Housing Authority) Chairperson
Michael Stone – Vice Chairperson
Peter Johnson – (Historical Commission)
Wallace Kemp – (Open Space Committee)
Gary Young – (Conservation Commission)
Jeffrey Puleo – (Planning Board)
April Manupelli – (Park and Recreation Commission)
William Scarpelli – Member
Stephen O'Leary – Member

REPORT OF THE BOARD OF PUBLIC WORKS

The mission of the Department of Public Works is to protect, preserve, improve, and manage the Town's infrastructure and related assets. This infrastructure includes the Town's roadway and drainage networks, cemeteries and parks, transfer station, water distribution system, and water treatment plants. The Department employs 38 full-time and six seasonal or part-time employees. Public Works employees are either working or on-call 24 hours a day, seven days a week, 365 days a year to respond to any infrastructure related challenges that may arise.

The Board of Public Works would like to recognize Public Ground foreman employee Arthur Randall who retired after 20 years with the Town. We wish Mr. Randall well in his retirement. Highway division employee Stephen McNamara was promoted to the position of Public Grounds Foreman.

The Department is organized into operating divisions. What follows is a brief description of the activities of these divisions for the fiscal year.

PUBLIC WORKS AND WATER ADMINISTRATION

The public works and water administration divisions provide overall budgeting, planning, accounts payable, payroll, water billing, public bidding, and general administrative support for all DPW operations. In addition, the divisions handle thousands of telephone calls a year and are responsible for issuing roughly 21,000 water bills and 8,000 transfer station stickers annually.

The DPW continues the automation of its administrative operations in hopes of lowering its administrative costs, increasing efficiency, and freeing up supervisory staff time to focus on long-range planning and daily field operations. The division is progressing in its quest to digitize all public works records for greater efficiency. Work to date has allowed records that were once only available by searching through file cabinets to be available at the click of a mouse to the supervisory and production staff who need them.

A major accomplishment of the administration division in FY 09 was management of the design and permitting of the King Street Recreation Complex which is to be built on the farmland adjacent to Forge Pond. This exciting project is a joint venture of the Parks and Recreation Committee and Department of Public Works with funding from the Community Preservation Fund. The first phase of the project is scheduled for construction in the fall of 2010. The project, when completed, will include three soccer/lacrosse fields, three little league baseball fields, three softball fields, a mile of walking trails, a pavilion, and connections to the Open Space Committee's extensive network of walking trails. Adjacent to Forge Pond and vast parcels of Town owned conservation land, the project promises to be a center of passive and active recreation and civic activities for people of all ages for decades to come. The designers of the project are the joint venture of Environmental Partners Group and the award winning landscape architecture firm of Carol R Johnson Associates who worked very closely with the DPW Superintendent, Deputy Superintendent, Recreation Administrator, and Parks and Recreation Committee to design a facility that delivers the Parks and Recreation Committee's

vision of meeting the many diverse recreation needs of the community. The Board of Public Works is very excited to deliver this project for the enjoyment of the residents of Hanover in the years to come.

HIGHWAY

The highway division maintains the Town's network of roads and drainage systems, including all related structures such as sidewalks, shoulders, pavement markings, and street signs. The division is responsible for roughly 85 miles of roadway, 35 miles of sidewalks, and 55 miles of curbing. The drainage system contains roughly 2,800 catch basins, 1,300 manholes, and numerous miles of drainage pipe. The exact number of signs is not known.

FY 09 was a slow year for the Department with respect to roadwork. Uncertainty over the cost of overruns on the Webster Street reconstruction project forced us to delay most of our work in the summer of 2008. The Department did level and overlay Broadway from Spring Street to the Broadway Wells in the fall of 2008. The extended winter snow and ice season pushed back plans for the spring of 2009. With these issues behind us, we have approximately a million dollars worth of work planned for FY 10.

The DPW continues to pursue a complete pavement maintenance program which mixes a variety of maintenance strategies in order to maximize the life of existing pavement. While we will not be able to avoid costly road reconstruction and overlays, we continue to believe the investments we have made in micro-surface treatments and crack sealing will extend pavement life out on these roads. Still, the amount of money the Town is able to invest in the roadway network is inadequate to keep all roads from failing. We say this because we do receive numerous calls each year from residents on some of the older streets wondering when their roads will be repaved or their sidewalks will be fixed. Senior DPW management personnel perform detailed periodic inspections of all Town roads. Our goal is to rate the entire roadway network every other year. The result of this inspection process is a snapshot of the existing state of Town roads. From this snapshot we build a road maintenance program which uses a variety of pavement maintenance techniques. The goal is to keep the good roads from deteriorating, to perform some heavy maintenance to roads that have shown signs of deterioration, and if possible to reconstruct those roads that have deteriorated beyond the point of simple repair. Unfortunately there simply isn't enough money to perform all of the maintenance that is needed.

As we reported last year, the local funds that are allocated for roadway repairs are simply not enough to stabilize the deterioration slide of the roads, nor are they adequate to repair the many miles of sidewalks and curbing that need attention. The escalating cost of oil, which is the basis for bituminous concrete, further compounds the problem. As such, despite our efforts we must report that your investment in the infrastructure is deteriorating faster than it can be repaired and maintained. While the slide is indeed very slow and takes many years to become apparent, the residents on the streets that were built in the late seventies, eighties and early nineties will attest that infrastructure doesn't last forever.

The funding priorities that have been set by the Town Meeting since the early 1980's simply haven't favored maintenance of the investment in the infrastructure. While we can not

necessarily disagree with some of the hard choices that have been made by the taxpayers, we feel it is our duty to inform you of the consequences of not fully funding infrastructure maintenance and ask for your patience as we pick away at the long list of projects on our horizon. We understand that the level of service we are able to provide is a compromise to what most residents expect. The gap between what is expected and what we can afford is quite large. Over time expectations will have to be adjusted to meet the Town's finances. The Board of Public Works calls these issues to the attention of the residents for your ongoing consideration in the future.

In addition to local efforts, the reconstruction of Webster Street by the Massachusetts Highway Department was completed in the summer of 2008. This federally funded project, which had been on the drawing board for ten years, was a significant upgrade to 2.5 miles or 3% of the Town's roadway network. Like many of our surrounding Towns who have completed reconstruction projects on state numbered roadways, Hanover is currently negotiating with the state over who will pick up the final cost of some of the project overruns.

The Town's bridge management program progressed through FY 09 with the repair of the bridges that are completely owned by the Town. These include the bridge over Cushing Brook in West Hanover, the bridge over the Drinkwater River on Circuit Street, the Cross Street culvert at the Hanson line, and the King Street Bridge at Forge Pond. The work included repointing the structures, armoring the footings with rip-rap to protect the footings and reduce scour, and the replacement of approach guardrails. Work on the Pembroke bridges, which was held up as a result of an endangered species of plant that is located in the project area, is expected for the winter of 09-10. We are concerned that delays in permitting will result in the cost of repairs exceeding available funds, but we will proceed with repairs to these structures as best we can. The Norwell bridges are currently on hold. The Department now has an annual program within its operating budget to review the condition of the bridges and perform preventive maintenance.

The Town performed a mandatory phase II inspection of the Hackett's Pond Dam in FY 09. The report recommended the Town either undertake remedial repairs or breach the dam. Both proposals were estimated to cost \$200,000-\$300,000. The Board applied to the Community Preservation Committee to fund these repairs. This application was rejected. Without a source of funding, the Town Meeting rejected two articles the Board sponsored to either repair or remove the dam, instead creating a study committee to work towards a resolution of the issue. Similar repairs to the Forge Pond Dam, Factory Pond Dam, and Luddam's Ford Dam will become necessary in the next few years.

Storm water management continues to be a topic of great concern to the Board of Public Works. Like all other communities of our size nationwide, we are under a mandate under the Federal Clean Water Act to reduce the amount of pollutants entering the rivers and streams in our community as a result of our storm water system. As Hanover has built up, the margin of error for the failure of the storm water system has grown smaller and smaller. We are seeing a more frequent incidence of flooding as a result of greater impervious area, not only in Hanover but also in the communities to the north and west of Hanover which partially drain through Hanover. In addition, as some of the subdivisions built in the 80's and 90's start to mature, the retention ponds that were built to support these subdivisions are starting to fail due to improper

maintenance. In general, the basins were designed to be maintained by homeowner's associations that were supposed to have been formed by the residents of each subdivision. This has with few exceptions simply not happened. As time goes on, we expect that the state or federal government will most likely mandate the formation of storm water utilities whose specific purpose will be to adequately maintain the storm water network. This activity is currently beyond the existing resources of the DPW. As a result we respond to problems as they come up but are unable to completely and adequately manage this infrastructure within current funding sources.

As we have done in years past, we wish to remind residents who live along drainage ditches and streams that these ditches and streams are an integral part of the Town's drainage system. Encroachment by abutters, often as simple as a leaf pile, grass clippings, or brush placed near the bank of a stream, narrows the capacity of the stream, causing backups and often flooding upstream. Children's toys and plastic buckets that find their way into the streams can cause similar problems. We ask residents to help themselves and their neighbors by keeping these streams clear. Please notify the Department if you see any buildup of debris near a drainage inlet, outlet, or culvert pipe in your neighborhood.

The total cost of highway operations in FY 09 was \$487,018. This was supplemented with \$256,250 in local pavement management capital expenses.

SNOW AND ICE

FY 09 was an extremely busy snow and ice season with eleven plowable storms and 37 salting runs at a total cost of \$616,050. A "normal" year is typically four to five plowable storms and 25-30 salting runs. While the highway division manages snow and ice activities, these activities consume the energies of the entire DPW from truck drivers to equipment operators to clerical workers to supervisory personnel. A significant amount of resources are dedicated to the snow and ice effort at the start of the season, during winter snow and ice events, in the period between storms, and finally at the end of the season as we transition back into summer operations.

The ever increasing price of road salt continues to be troubling for the Board as we struggle to meet the expectations of the residents within the funds that are available. Road salt increased in price from \$31.77 per ton in FY 04 to \$52.65 in FY 08. The price unfortunately jumped to \$69.50 in FY 09. While there are many options available to us, we have participated for several years now in a State contract for road salt. The primary benefit of this is increased buying power and more reliable service from the salt vendors, especially in late January when salt supplies start running low and competition for supplies from various users heat up.

A single round of salt applied to the Town's roads, including labor costs, is approximately \$6,500. The Department's snow and ice managers participate in ongoing continuing education programs offered by various agencies such as the Federal Highway Administration and Mass Executive Office of Transportation to learn ways to manage snowstorms at lower costs while still achieving the same results. By applying some of the lessons from these programs to our operation, we have been able to reduce our salt usage by 40-45% without a noticeable reduction

in the level of service. However, this reduction requires greater oversight by storm managers of the weather conditions and application rates, as well as proper timing of the applications. We feel we are ahead of the curve in these areas, reducing the quantity of material used per lane mile while still achieving the goals of the Board's "black road" policy.

The Board of Public Works understands that Hanover is a bedroom community and the residents have a desire to get out of their houses to get to work shortly after a storm. Like most of the surrounding communities we maintain a "black road" policy. This aggressive snow and ice control policy is quite expensive to maintain and requires the use of up to 35-45 contract plows to supplement our own 20-25 pieces of equipment for every storm. The cost of a 3 inch or more snow storm is \$3,500-\$5,500 per hour with a typical snow fighting effort lasting 12-15 hours and sometimes longer. The heavy use of deicing chemicals also takes its toll on vehicles, drainage structures, and the environment. These additional costs are impossible to quantify. Finally, accumulated compensatory time in lieu of overtime as optionally provided for under the federal Fair Labor Standards Act reduces productivity across the entire Department in the late spring and summer as employees take well-earned time off. Despite the costs, the Board of Public Works will continue to maintain the "black road" policy as long as it continues to be a priority for the residents. We are, however, starting to see the Commonwealth of Massachusetts reduce its level of service regarding snow and ice control, especially on the overnight hours when traffic is reduced, and this may pave the way towards similar reductions on the local level as attitudes evolve.

The Board of Public Works wishes to remind residents that the Department needs to fully clear roads from edge-of-pavement to edge-of-pavement to ensure adequate access for public safety vehicles and to ensure that there will be adequate room, especially in January and February, for the next storm that may come through. This policy is largely driven by the need for emergency vehicles to have access to and staging areas in front of houses should the need arise. The result is a policy similar to that of the Massachusetts Highway Department regarding snow plow damage. The Town is not responsible for damage to mailboxes, fences, shrubs, etc... that are within the layout of the road as a result of the snow removal operation. The road layout, which varies from street to street, typically extends 5-8 feet past the edge of the pavement. The vast majority of snow damage is caused by the weight of the snow coming off of the plow. We do actively monitor the performance of our employees and contractors and strive to try to have supervisors investigate all reports of damage to ensure that damage isn't the result of reckless behavior.

We understand the need to have mailboxes close enough to the road to ensure that mail will be delivered by the U.S. Postal Service. We recommend placing mailboxes 18-24 inches off of the curb line where they will be typically far enough away from the road to avoid being hit directly by a plow and still be accessible to the mail carrier.

The Board of Public Works appreciates the fact that clearing snow from your driveway is a difficult and strenuous task. We do ask those of you who have private plows to not plow your snow into the street. This also extends to those who use snow blowers. Not only does this create a hazard to the traveling public but it also increases the Town's costs as it often forces us to go back and replot streets that have already been cleared and treated with chemicals. In addition, we caution you to keep your children and pets away from the side of the road and the snow

banks when plows are in the area. Visibility during a storm is typically very poor and road conditions are such that it is very difficult for a snow plow to stop quickly on an icy road.

Finally, despite the fact that they leave snow at the end of the driveway that you just shoveled, the Board asks you to be courteous to our snow plow drivers and to understand that they are just doing the job that they have been instructed to do under very difficult conditions. We remind you that the Department does not have adequate staff to rotate drivers during storms. The snowplow driver you see plowing in front of your house in the morning is the same driver you see go by in the early evening and most likely over night. This driver, when the storm has finished, then has to go home and shovel his or her driveway. If the storm is in late January, most likely the driver has been out all night a few days earlier working on a previous storm. Drivers do take short breaks during storms, but they are far from fresh at the end of a storm. We ask you to be considerate and to understand that drivers simply can not pay special attention to your driveway or mailbox as there are 5,000 driveways and 5,000 mailboxes that line the Town's streets. The Board of Public Works thanks our plow operators for their efforts so that the rest of us can lead our lives during the winter with minimal disruption.

PUBLIC GROUNDS AND CEMETERY

The public grounds division maintains the Town's three cemeteries, the Town's athletic complexes including Ellis Field, Myrtle Street Playground, B. Everett Hall Field, Gallant Field, Briggs Field, and the rear field at Salmond School, as well as the grounds of the Library, the Stetson House, the Luddam's Ford site, and the DPW facilities. The division also maintains an active tree and roadside brush control program around town. All told the division operates and maintains approximately 88 acres of facilities with a staff of 5 employees and is assisted in its larger projects by employees of other DPW divisions.

The public grounds division dedicates significant resources to meet the high expectations of the users of the Town's parks and playing fields. DPW managers and employees work closely with the Parks and Recreation Committee and their staff as well as the leadership of the Hanover Youth Athletic Association to provide the highest quality facilities that the budget will support. We attempt to groom infields several times a week to accommodate the playing schedules of the various field clients. Parks are generally mowed once a week. The Board and the DPW's employees take pride in the condition of the playing surfaces and will continue to work hard in the future to work with the Parks and Recreation Committee and local groups to provide residents with high quality recreation facilities.

The Board of Public Works and Parks and Recreation Committee instituted a "carry in - carry out" policy for trash at all town fields in the spring of 2009 in an attempt to reduce the amount of trash and other household waste being left on the fields. While somewhat controversial, these policies have worked in state and federal parks as well as in other communities. While there has been some grumbling by some users of the fields, the community has been somewhat cooperative in policing itself regarding trash on the fields. This has allowed the DPW to dedicate its resources to the mowing and grooming operations rather than spending many hours each week picking up waste that had in the past been thrown on the fields. We would like to thank the HYAA for their efforts in helping us implement this policy.

In response to parking problems at the Ellis Field complex, the DPW worked with HYAA and the Hanover Police to develop additional parking at the facility and to better manage the existing resources. While the population of Hanover has grown over the years and the programs of the HYAA have expanded accordingly, the facilities have not increased in size. The result has been overuse of some of the facilities. We expect the new King Street Recreation Complex to alleviate some of these growing pains once it comes on-line.

A total of 56 graves in 31 lots were sold in the Hanover Center Cemetery in FY 09. The cemetery staff accommodated 69 internments including cremations. Overall, the cemetery operation took in \$71,125 in revenues in FY 09.

The Board of Public Works thanks the department staff and the residents whose efforts make the Hanover Center Cemetery such a beautiful venue for the Town's annual Memorial Day Observance.

The total cost of public grounds operations in FY 09 was \$194,734. Cemetery operations cost an additional \$99,452.

TRANSFER STATION

The transfer station division continues to offer a cost effective means of handling the Town's solid waste needs. Through the recycling efforts of the residents, a significant percent of the total waste handled by the Town was diverted to recycling programs. Not only do these programs remove much of the state banned wastes from the waste stream, they significantly reduce the cost of operations.

The Transfer Station and Ames Way brush/compost piles handled the following amounts of waste for FY 09 (tons): mixed waste (main pit) – 4,448, construction and demolition -1,013, bulky waste -131, recyclables – 1,566 (approx), yard waste – 1,700 (approx). The approximate cost per ton, including labor and overhead for each of the components of waste was as follows: mixed waste - \$130.49, construction and demolition - \$128.48, bulky waste - \$150.10, recyclables - \$43.01, yard waste - \$7.75. The overall tonnages in solid waste are down slightly in FY 09 largely as a result of the world recession. The reduced tonnages and fixed labor overhead result in slightly higher overall costs per ton of each component waste.

The Board of Public Works wishes to remind residents that the Town does have a mandatory recycling bylaw. In addition, State regulations ban recyclable materials from landfills. The Board encourages residents to take full advantage of the recycling opportunities so tax dollars that are literally thrown away with the solid waste can be used for more constructive purposes.

The DPW's brush and compost piles located on Ames Way are considered part of the Town's solid waste operation. These piles divert waste which many years ago was handled through back yard brush and compost piles. As time has gone on, this type of waste found itself into landfills and incinerators as residents statewide did not want to have piles in their yards. To combat the growing problem, the state somewhat mandated that communities offer brush and compost piles

to divert such waste so it could be recycled. The Town's brush pile costs \$6,500 to process in FY 09. The compost pile costs \$6,620 to manage. Residents are urged to utilize extreme caution and to drive slowly when entering the highway facility as this is an active highway maintenance facility. In addition, residents are reminded that both piles may be closed at times for maintenance and are not open during or shortly after snow storms.

Total revenues from solid waste operations in FY 09 were \$90,599, down from \$113,373 in FY 08. Total expenses associated with the Town's solid waste operation in FY 09 were \$917,817, also down from \$946,725 in FY 08.

LAND DEVELOPMENT

The Department provides inspectional services of new subdivisions to ensure the infrastructure under construction is built to the specifications of the Planning Board's Rules and Regulations for Subdivisions. This is an on-going process as projects sometimes take multiple years to complete.

The Department is currently monitoring nine projects that are under construction. Several of these are substantially complete with only minor items remaining before they will be ready for street acceptance.

Windward Lane was accepted at the May 2009 Town Meeting based on a favorable recommendation of the Board of Public Works and Planning Board.

WATER DISTRIBUTION

The water distribution division manages and maintains roughly 110 miles of water mains, a thousand fire hydrants, over a thousand distribution system valves, and approximately 4,900 water services. This year the division performed fifteen emergency repairs of water breaks, replaced sixteen hydrants, installed three new water services, supervised the installation of 25 new services by contractors, performed bi-annual flushing of the Town's fire hydrants and water mains, and continued with the ongoing testing, repair, and replacement of water meters. In addition, the division maintained an aggressive program of testing of backflow prevention devices, performing 455 tests on 297 devices to ensure and protect the integrity of the distribution system from cross contamination. Finally, the water distribution division performed approximately 21,000 water meter readings.

The water distribution division continued its program of installing radio read water. The current count is 471 meters. As we reported last year, the conversion to radio read is a natural progression of the Town's meter automation efforts that started in 1988 which we hope will help us perform the 21,000 meter readings we do annually in a more efficient manner.

As we reported last year, the meters that were installed in the early 1990's are beginning to reach the end of their expected life. The vast majority of meters were installed over a five year period

in the mid 1990's. We have recently seen a drop off in metered water despite the annual increase in water pumped. As such, the Department began a program in FY 2008 to replace five percent of the water meters each year over a twenty year cycle. As new meters are installed, they will all be radio read meters.

The total cost of water distribution operations in FY 09 was \$585,938.

WATER TREATMENT

The water treatment division maintains and operates the Town's three water treatment plants and nine wells in four well fields in addition to operating the Town's state licensed microbiology laboratory. Overall, the treatment division produced 511,517,918 gallons of water during the fiscal year.

Rapid increases in energy costs and their subsequent effects on the commodities markets are stressing the water treatment operation. Electrical costs account for 21 percent of the treatment budget. Chemicals account for 16 percent. Any change in either of these two items has a significant impact on the treatment costs. We are constantly looking for ways to stabilize these costs.

The 225 kW wind turbine which will be built at the Pond Street Treatment Plant is an example of an improvement that we hope will help stabilize our costs. The project is slightly behind schedule due to the fact that the wind industry is fairly young and there are only a few manufacturers. Nevertheless, we continue to push forward with this project and hope to have it up and operational in FY 10.

We continue to be concerned moving forward with increases in chemical costs that far exceed the rate of inflation. The reason for this increase is the global utilization of raw materials and is largely out of our control. What we can control is the optimization of our facilities. The chief treatment plant operators and their staff continue to work diligently to ensure we are running at peak efficiency.

Labor costs also play a significant role in the water treatment operation, accounting for 36 percent of our operating costs. We are fast tracking automation efforts at all of our treatment facilities to reduce long term labor costs as well as to increase reliability of the facilities.

The Department processed 158.5 million gallons of water through the Broadway Treatment Plant in FY 09 at a cost of \$1.29 per thousand gallons, not including labor. This number is up from \$0.86 per thousand gallons in FY 08. The Beal Plant processed 123.6 million gallons at a cost of \$1.40 per thousand gallons, up from \$0.99 in FY 08. The Pond Street Plant treated 229.5 million gallons at a cost of \$1.74 per thousand gallons, down from \$2.31 in FY 08.

While the Pond Street plant is the most expensive plant to operate, its use is still important as each of the Town's four well fields have maximum permitted safe yields which limit the amount of water that can be withdrawn from any single source. With the highest potential yield and the

Town's economic goals of increased growth, the Pond Street facility will be essential in meeting the increased water demand in the future.

We wish to remind residents that Hanover receives all of its drinking water from that which falls from the sky and sinks into the ground. The Town is limited by the Commonwealth of Massachusetts in the amount of water we may withdraw from the ground over the course of the year. This limit, known as our Water Management Act permit amount, is designed to protect the region's rivers and streams from being pumped to dangerously low levels by area water suppliers. The Town is at our Water Management Act ceiling as a result of new development and the over watering of lawns. Increasing regulation at the state level to protect the environment will force mandatory water bans in the future. We encourage the use of conservation measures including environmentally friendly landscaping techniques to minimize the outside use of water. The Department continues to partner with the North and South Rivers Watershed Association (NSRWA) in co-sponsoring their Greenscapes program. Details of this program are available on the NSRWA's website at www.nsrwa.org. We encourage you to visit this website as well as those of the Environmental Protection Agency (EPA) (www.epa.gov) and the American Water Works Association (www.awwa.org) to learn more about drinking water.

The total cost of water treatment operations in FY 09 was \$1,312,331.

In conclusion, the Board recognizes the dedication of its employees who continue to respond whenever they are asked to solve whatever challenging problem they are asked to solve, regardless of the time of day, the day of the week, or the weather. Public works organizations nationwide take pride in making things work with whatever resources they have available, and the Hanover DPW proudly subscribes to this operating philosophy. Our goal is to accomplish our mission with as little fanfare as possible and our employees make this goal a reality. We ask residents to personally acknowledge the efforts of these individuals as they see them around town. We thank our business partners for their assistance in helping us accomplish our goals. We also thank our colleagues in neighboring towns whose advice and assistance at times makes our job so much easier. Finally, we wish to thank other departments of the Town and all of the Town's residents for their continued support of the department's efforts.

Respectfully submitted,

Board of Public Works

Louis N. Avitabile, Chairman
John L. Benevides
Robert S. O'Rourke

REPORT OF THE HANOVER PUBLIC SCHOOLS

Hanover Public Schools continues to benefit from the support of the School Committee, administrators, teaching staff, support staff, parents, and the community who collectively work to ensure the district's vision of equity and excellence for all students. To that end, the school department is committed to meet the federal and state accountability mandates for all students, even in light of the current fiscal crisis. This challenge has been made even more difficult given the fact that for the second year in a row the school department has had to operate with a reduction in services budget, which has resulted in staff layoffs and fewer resources. However, our commitment to "*guiding every student to thrive in a global economy*" and our determination to ensure that all students excel remain strong.

After working with the Massachusetts State Building Authority (MSBA), Hanover was approved to build a new 157,000 square feet high school for 800 students. A special town meeting was held on Monday, September 8, 2008, to consider whether to put the question on the ballot. Over 1200 citizens filled the high school gymnasium, auditorium, and cafeteria where they almost unanimously approved the article followed by an overwhelming vote of approval for the new Hanover High School project at the ballot box on Tuesday, September 16, 2008, with 3,488 residents voting "yes" and 925 residents voting "no." The school administration as well as town officials continued the ongoing dialogue with the MSBA throughout the fall and spring. The high school design was completed with Dr. Frank Locker, educational planner and architect, who conducted half-day workshops with faculty followed by three days of Futures Team work with administrators, faculty, parents, community, and town government members in order to come up with an educational design that would meet the future needs of our students. The project is slated to begin mid-fall with anticipated completion of the project in June 2011 and an anticipated September 2011 occupancy date.

SPRING 2008 MCAS RESULTS

The Massachusetts Department of Elementary and Secondary Education continues to assess the yearly progress of each school and the district overall through administration of MCAS every spring. Results are reported in Grades 3 through 10 in English Language Arts, Mathematics, Science, and Technology. The state and federal No Child Left Behind Act requires all students to be proficient in English Language Arts and Mathematics by 2014. Listed below are the results from the spring 2008 MCAS tests. In addition, the district's performance on MCAS is measured by the state relative to all students' progress toward attaining proficiency. These results are reported annually for each school's performance along with the district's overall performance toward achieving Adequate Yearly Progress (AYP).

| Grade and Subject | % Advanced/ Above Proficient | | % Proficient | | % Needs Improvement | | % Warning/ Failing | |
|---|------------------------------------|-------|--------------|-------|------------------------|-------|-----------------------|-------|
| | District | State | District | State | District | State | District | State |
| GRADE 03 - READING | 24 | 15 | 50 | 41 | 23 | 33 | 3 | 11 |
| GRADE 03 - MATHEMATICS | 36 | 25 | 38 | 36 | 19 | 25 | 7 | 14 |
| GRADE 04 - ENGLISH LANGUAGE ARTS | 12 | 8 | 52 | 41 | 30 | 39 | 6 | 13 |
| GRADE 04 - MATHEMATICS | 28 | 20 | 33 | 29 | 33 | 38 | 6 | 13 |
| GRADE 05 - ENGLISH LANGUAGE ARTS | 11 | 13 | 59 | 48 | 26 | 30 | 3 | 8 |
| GRADE 05 - MATHEMATICS | 23 | 22 | 42 | 30 | 26 | 30 | 8 | 17 |
| GRADE 05 - SCIENCE AND TECHNOLOGY | 24 | 17 | 41 | 33 | 33 | 38 | 3 | 12 |
| GRADE 06 - ENGLISH LANGUAGE ARTS | 22 | 15 | 67 | 52 | 10 | 24 | 2 | 8 |
| GRADE 06 - MATHEMATICS | 29 | 23 | 43 | 33 | 24 | 26 | 4 | 18 |
| GRADE 07 - ENGLISH LANGUAGE ARTS | 12 | 12 | 76 | 57 | 11 | 23 | 1 | 8 |
| GRADE 07 - MATHEMATICS | 15 | 15 | 44 | 45 | 30 | 29 | 11 | 24 |
| GRADE 08 - ENGLISH LANGUAGE ARTS | 16 | 12 | 76 | 63 | 8 | 18 | 0 | 7 |
| GRADE 08 - MATHEMATICS | 14 | 19 | 41 | 30 | 35 | 27 | 11 | 24 |

| | | | | | | | | |
|---|----|----|----|----|----|----|---|----|
| GRADE 08 - SCIENCE & TECHNOLOGY | 2 | 3 | 57 | 36 | 36 | 39 | 4 | 22 |
| GRADE 10 - ENGLISH LANGUAGE ARTS | 18 | 23 | 75 | 51 | 6 | 21 | 1 | 4 |
| GRADE 10 - MATHEMATICS | 45 | 43 | 42 | 29 | 10 | 19 | 3 | 9 |
| GRADE 10 - SCIENCE & TECHNOLOGY | 10 | 10 | 50 | 43 | 35 | 31 | 6 | 12 |

FACILITIES UPDATE

The Hanover Public Schools’ Facility Department continues to service the entire school system, which consists of five schools, one administration building, and all outside grounds; approximately 90 acres. In order to maintain this property, Hanover Public Schools’ employs a facility staff of eighteen full-time custodians and four full-time maintenance staff members. The custodial staff are assigned to specific schools and report to their assigned school at each shift. Along with maintaining the interior of each school, building custodians maintain the immediate outdoor grounds. The four member maintenance staff includes a hands-on Facilities Manager. Hanover Public Schools’ maintenance staff is on call 24 hours a day, 7 days a week, and 365 days a year to respond to any situations or emergencies that may arise at any school. The maintenance department is responsible for the upkeep of all academic and athletic facilities both indoor and outdoor. During the winter, the maintenance staff maintains all school parking lots, roadways, and walkways. In order to address all maintenance requests, Hanover Public Schools utilizes School Dude, which is a software maintenance management system designed exclusively for school facility management.

Although contracted vendors addressed some larger scale projects, the facilities department continued to complete major projects during the course of last year. Some of the projects completed are as follows: Cedar School - assist community with building outdoor garden, rebuild outdoor cedar benches, refinish gymnasium floor, and plant new garden beds in front of the school; Center School - refinish gym floor; Sylvester School - repair parking lot fencing, refinish all hardwood flooring, Middle School: repair and paint cafeteria and classroom walls, upgrade lighting fixtures, refinish gym floor, loam and slice seed front circle, and Salmond School - patch and paint all offices, paint front entry doors, and work with Hanover DPW to reconfigure softball field. Contracted building work was completed as follows: Cedar - exterior building painting, Center/Sylvester - replacement of damaged section of boilers, upgrading electrical for auditorium air handler unit, abatement of all carpet and VAT throughout school and replacement

with VCT, and Middle School –removal of all 12” x 12” ceiling tiles and replacement with new 24” x 24” drop ceilings, installation of new lights in library and teacher’s room.

PUPIL PERSONNEL SERVICES

Coordinated Program Review

The Coordinated Program Review undertaken in the prior year by the Department of Elementary and Secondary Education was completed. The process involved the submission and acceptance of the Corrective Action Plan, quarterly reporting of progress toward meeting the goals outlined in the Corrective Action Plan, a revision of the district’s Special Education Policy and Procedure Manual, ongoing professional development activities for staff to ensure compliance with state and federal special education laws and regulations, and the implementation and assurance of district-wide uniform policies, procedures, and forms.

Readiness and Emergency Management for Schools Initiative

In partnership with North River Collaborative, Hanover Public Schools worked closely with the police, fire, and emergency personnel to prevent and plan for emergencies and to ensure safety in all of its schools. Some of these activities included school building audits and training for principals, teachers, and other staff members in order to increase emergency preparedness. Evacuation and lockdown drills continue to be conducted annually in all schools in conjunction with the Police and Fire Departments to ensure that schools were able to respond effectively in emergencies. A School Emergency Guide for Parents was created and sent home with each student to inform the families of the safety procedures in place within the schools.

Essential School Health Services

Hanover Public School health educators maintain a collegial and collaborative relationship with the town counterparts through sharing of current information about disease prevention and health maintenance. School nurses make presentations to staff, students, and parents on various health issues. Two committees, the Health Advisory Council and the Healthy Schools Committee, combined to form one committee whose chief focus is to promote health education opportunities, to facilitate healthy choices, to monitor the physical environment, to ensure that all of our schools are places for optimal learning, and to link the schools with community resources. A district mental health team was created to focus on the social and emotional needs of our students. This team reviewed the current district protocols and facilitated staff training and implementation of strategies to ensure a safe learning environment for all.

Professional Development

Some of the professional development activities facilitated through the Pupil Personnel Services Office included the following: Wilson Language System, Annual Restraint, Crisis Prevention, Responsive Classroom, Co-Teaching, Project Read-Phonology, Writing in the Sheltered Content Classrooms, Introduction to Second Language Learning, Response to Intervention Models, Autism Inclusion, Applied Behavioral Analysis Techniques for Teachers, Using Online

Technology to Enhance Classroom Instruction, Kurzweil Overview, and Coaching Students Diagnosed with Aspergers Syndrome, just to name a few.

TECHNOLOGY

There were a number of technology changes within the district last year due to additional technology funding approved by the Capital Improvement Committee to continue with the three-year plan for technology upgrades. These funds resulted in the purchase of 214 new Intel-based iMacs to replace the school districts' rapidly aging computer inventory. With this purchase, the district was able to send over 200 computers to recycling in order to begin the process of replacing old computers with new computers—or in some cases—old with less old. The following are some of the significant technology purchases made last year by each school:

HANOVER HIGH SCHOOL

- ❖ Music Technology Lab: Updated the 10 station music computer lab to new Intel-based iMacs; upgraded all software to current, feature-rich versions
- ❖ Special Needs: Increased computer access in each SPED classroom
- ❖ SmartBoards: Purchased 2 new SmartBoards for math and science departments
- ❖ Computers: Replaced 40 end-of-life teacher PCs with upgraded PCs
- ❖ Graphics Lab (Room 206): Replaced 26 eMacs with Intel-based iMacs; upgraded software to Adobe Creative Suite 3
- ❖ Library: Built new Intel-based iMac lab in the library (lab boots into OS X or Windows XP); installed 19 student stations and 1 teacher station; installed a new SmartBoard for lab use
- ❖ Art Computers: Installed new, Intel-based iMacs in art classrooms
- ❖ Math Computer Cart: Purchased 10 laptops to upgrade the computer cart to 20 computers
- ❖ SmartCarts: Installed 3 “SmartCarts”—MacMini & DLP projector
- ❖ eInstruction: Purchased a set of 32 Personal Response Pads (clickers) and 2 wireless teacher tablets; included PD in the purchase

HANOVER MIDDLE SCHOOL

- ❖ Library Computer Lab: Built new Intel-based iMac lab in the library; installed 24 student stations and 1 teacher station; ceiling-mounted a DLP projector; installed a SmartBoard
- ❖ New Computer Lab (Room 105): Created an eMac computer lab in room 105 for school-wide use

- ❖ Academic Lab: Created a 12 seat math/ELA remediation and study lab
- ❖ Specialist Computers: Increased the number of computers in all specialist areas
- ❖ Printers: Added 6 network printers
- ❖ eInstruction: Purchased a set of 32 Personal Response Pads (clickers) and 2 wireless teacher tablets; included PD in the purchase
- ❖ SmartBoards: Deployed 2 SmartBoards into classroom locations
- ❖ SmartCarts: Installed 10 “SmartCarts”—MacMini & DLP projector

CEDAR ELEMENTARY SCHOOL

- ❖ Computer Lab: Created a new computer lab consisting of 20 new Intel-based iMacs for students and 1 teacher station; installed a DLP projector and a SmartBoard
- ❖ Classroom Computers: Replaced eMacs in Grades 2, 3, and 4 classrooms with new Intel-based iMacs (60 total)
- ❖ eInstruction: Purchased a set of 32 Personal Response Pads (clickers) and 2 wireless teacher tablets; included PD in the purchase
- ❖ Software: Purchase 150 licenses of FASTT Math, a math fluency and remediation program for Grades 2 through 4

CENTER ELEMENTARY SCHOOL

- ❖ Library Computer Lab: Replaced 25 aged iMacs with new, Intel-based iMacs; mounted a SmartBoard for the lab
- ❖ SmartBoards: Purchased 1 SmartBoard for classroom use
- ❖ Classroom Computers: Added 1 new, Intel-based iMac to each classroom
- ❖ Software: Purchase 150 licenses of FASTT Math, a math fluency and remediation program for Grades 2 through 4

SYLVESTER ELEMENTARY SCHOOL

- ❖ Computer Lab: Added 15 new Intel-based iMacs; increased memory
- ❖ Classroom Computers: Added 1 new, Intel-based iMac to each classroom
- ❖ Software: Purchase 150 licenses of FASTT Math, a math fluency and remediation program for Grades 2 through 4

CENTER AND SYLVESTER SCHOOLS

Center Sylvester School welcomed the following new staff due to staff changes and enrollment changes: Wendy Kennedy, Autism teacher; Hilary Pike, .5 Kindergarten Teacher; Kara Moser, Grade 4 Classroom Teacher; Susan Collins, Autism Consultant; Angela Tamborella, Speech and Language Pathologist; and Jessica Crafton, Assistant Principal. During the 2008-2009 school year, Center and Sylvester staff continued their efforts to ensure equity and excellence for all learners. Staff focused on the continuing refinement of the school wide reading intervention model, Response to Intervention (RtI), a model for supporting all learners in reading. In addition, staff piloted Lexia Reading Software and received training using Kurzweil, both tools to utilize for at-risk students and students with disabilities. Staff introduced new fluency software in mathematics, FastMath, to support Grades 3 and 4 students with weaknesses in math facts.

Many events were held throughout the school year to raise student spirit and to broaden students' academic awareness. The school year began and ended with reading celebrations to raise school spirit and encourage students to read, read, read! The end of the year celebration included a visit from "Wally" from the Boston Red Sox. In addition, Julia Thacker, poet in residence, spent six weeks with students in Grades K-4 teaching them to write poetry. Students ended the residency with an evening of performing poetry for parents and the school community. Finally, students in Grade 4 received a special visit from former Astronaut Stephen Bowen, who spoke to them about his recent adventures in space.

CEDAR SCHOOL

Cedar School welcomed the following new staff during the 2008-2009 school year: Fred Morris, Interim Principal; Jean Perry, Assistant Principal; Matt Clark, Paraprofessional Educator; Sarah Kelser, School Psychologist/Counselor; Caitlin Rogers, Pre K-3 Teacher/Special Educator; and Maureen McVinney – CASE Coordinator. In addition, the following four staff members retired from Cedar School: Pam Ryan, Grade 3 Teacher; Kathy Condon, IT/Librarian Teacher; Kitty Moran, Music Teacher; and Maria Thornton, Kindergarten Teacher. The following Cedar School Teachers were recognized by the Plymouth County Education Association for the following: Cindy Ferguson, Professional Service; Mark Lancaster, Professional Service; Nancy Ryan, Professional Service; Sarah Kelser, Rookie of the Year; Kitty Moran, Honor Retirement; Kathy Condon, Honor Retirement + 35 years; Pam Ryan, Honor Retirement; Maria Thornton, Honor Retirement; Bonnie Henderson, 35 years; and Tricia Gentilotti, Wal-Mart Teacher of the Year.

In areas of curriculum and instruction, the Responsive Classroom model was implemented in the 2008 - 2009 school year and will continue into next year. In addition, similar to Center and Sylvester Schools, staff worked to refine their intervention-reading model, Response to Intervention (RtI). Professional development work continued in writing where all staff was trained across all Grade levels on the 6+1 Writing Traits model.

HANOVER MIDDLE SCHOOL

The Middle School welcomed a number of new staff during the 2008-2009 school year. These new hires were the following: Jennifer Schonvisky, Grade 7 Science; Paul Economos, Grade 7 Science; Ben Benitez, Grade 7 Spanish; Jennifer Walter, Grade 8 Spanish; Michael Varone, Grade 8 Social Studies; Kim Vieira, SPED; Rebecca Hatcher, SPED; Tammy Kernes, Title I; and Kathleen Harris, Assistant Principal. The following Hanover teachers were transferred to the Middle School: Joan Woodward, SPED Team Chair; and Carolyn Kenney, Guidance.

Many students received awards during the 2008-2009 school year for the following: Perfect Attendance, Courtney Traylor for four years; NELMS Awards, Samantha Mastrogiacomo and Christopher Toohey; David M. Walsh Science Award, Jefferson Tran; Fredrick Doll Award, Jason Crowley; Joy Tucker Award, Erik Jenkins; Philip J. O'Neil Citizenship Award, Catherine Morse; Spelling Bee Winners, John Quinn- 1st Place; Jessica Kenney- 2nd Place and Sarah Ryan- 3rd Place.

The Middle School students and faculty continue their tradition of raising money and/or collecting gifts to give to various charities. Events held at the school during the year that made this possible were the following: Harvest Fest, Harvest Jam, and Turkey Trot, Toys for Tots, Senior Citizens Dinner, and Are You Smarter than a Fifth Grader. Other special events held during the school year were the following: band and chorus concerts, performance troupe shows, annual blood drive, monthly assistant principal's breakfast, 5th Grade overnight at the Science Museum and 6th Grade week at Camp Squanto.

HANOVER HIGH SCHOOL

Hanover High School welcomed the following four new teachers joined the faculty in 2008-2009: Tracey Coakley, Special Education Department; Danielle Cole, Guidance Department; Erin Kennedy, Social Studies Department, and Leanne Tarkanian, Special Education Department. The 2008-2009 school year at Hanover High School was highlighted by student achievements in all areas, including the classroom, on the playing fields and in student activities. One hundred twenty-three students in Grades 10, 11, and 12 took 177 AP exams. Students received a qualifying score of three or higher (out of 5) on 84 of the exams. Ninety-six percent of the junior class passed the Math MCAS on their first attempt in the spring of 2008 with 85% scoring Advanced or Proficient. Ninety-nine percent passed the English/Language Arts MCAS with 93% scoring Advanced or Proficient. All continuing seniors in the Class of 2009 passed the exams before their senior year. Forty-seven students were recognized as John and Abigail Adams Scholarship winners based on their performance on the MCAS. Over 17 clubs offered more than 250 students the opportunity to participate in a variety of extracurricular activities. Some examples of the kinds of activities and events that students had opportunities to participate in were the following: Career Day, a tour of Spain, robotics team competitions, Drama Club productions, and Boston Globe Internship Program, to name a few. Hanover High School students continued to excel not only in the classroom but also in their respective sports.

Each season had its own highlights. In the fall 2008, the boys' soccer team took the Patriot League Fisher Division championship for the 5th year in a row.

The Field Hockey team was the Massachusetts Interscholastic Athletic Association (MIAA) winner of State Division II sportsmanship award. For the first time since 1988, our football team won the Patriot League Fisher Division Championship. In addition, they also went on to win the Paul Revere Bowl vs. the Dual County League Small (Bedford). Cheerleading qualified for the State Championship for the first time in the history of Hanover High School. Matt Montt won the State Division 3 Golf Individual Championship. He became the first sophomore from Hanover to make the four all scholastic teams from the Boston Globe, Boston Herald, Patriot Ledger, and Brockton Enterprise. Matt was also the Boston Globe's Golfer of the Year. During the winter season, our Girls Basketball took the league championship for the first time since 1987. Several members of the Track team had an outstanding year qualifying for the All State Championship as well as becoming Patriot League Champions. Hanover High School had 66% of its students participate in athletics.

The Hanover High School Marching Band participated in the following events throughout the year: UMass Band Day, the annual Halloween Parade, the annual Taunton Christmas Parade, and Hanover's Memorial Day Parade in May. The instrumental group put on three concerts including a holiday concert in December, a collaboration concert with the choral program in March, and the May Concert.

Sixteen departmental awards were presented to the Class of 2009 graduates during our Senior Award Ceremony on June 1, 2009. Over 75 undergraduate awards were presented to students in Grades 9, 10, and 11 during our annual Undergraduate Award Ceremony, which was held on June 11, 2009. Four students were recognized as book award winners.

Graduation exercises were held on the Harry Gerrish Memorial Field on Saturday, June 6, 2009 at 2:00 P.M. One hundred and sixty-five students received diplomas. Senior class president Patrick Lawlor welcomed the audience while Dana deVeer delivered the Valedictorian speech and Erin Hannigan delivered the Salutatorian speech. Mrs. Suzanne Brady, Chairperson of the School Committee, presented the diplomas with the assistance of Dr. Kristine E. Nash, Superintendent of Schools. Almost ninety – two percent of the graduating class was going on to higher education. Six students have chosen to enter the armed forces. During the Senior Awards Ceremony held on the Monday before graduation, the Class of 2009 was awarded \$116,840.00 in local Hanover monies.

In conclusion, despite the strain of eroding budgets and layoffs, Hanover Public Schools continues to work toward providing equity and excellence to all students in its mission of *“guiding every student to thrive in a global economy.”*

Submitted by the Hanover School Committee:

Suzanne Brady, Chairperson

Michael Cianciola, Vice Chairperson

Brian Shaw, Secretary

Leslie Molyneaux

Viola Ryerson

**SOUTH SHORE REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
HANOVER TOWN REPORT**

During the 2009 year, many challenges and much change have taken place at the South Shore Regional Vocational School. With the fiscal outlook being a serious concern, the staff and communities have pulled together to see that all students attending South Shore receive the best possible vocational education that can be delivered.

On June 5, 2009, 12 graduates from Hanover received diplomas and shop certificates at the South Shore Music Circus. The following students graduated:

| | | |
|-----------------|--------------------|--------------------|
| Sharina Carroll | Melissa Chandler | Jonathan DeMeo |
| Matthew Dunn | Michael Ellis | Christopher Fisher |
| Patricia Gilpin | Benjamin Henderson | Jason Kelley |
| Jaclyn Mallett | Nicholas Stearns | Alexandria Wright |

Currently, 9 students from the Town of Hanover are scheduled to graduate on June 11, 2010.

| | | |
|---------------------|------------------|------------------|
| Alison Donovan | Bryan Fleury | Kamille McDonald |
| Shannon Moran | Caitlin Mortland | Michael Patten |
| Christina Rodrigues | William Rumrill | Melissa Schwemin |

During the summer recess, facilities upgrades took place in our science lab and cosmetology shop. The parking lot was paved. Exterior doors were upgraded and the usual painting and cleaning took place as well. With a building now 47 years old, maintenance issues are planned on a regular basis. Also scheduled on the horizon, with voter approval, will be the replacement of the roof and windows through the assistance of the Massachusetts School Building Authority. This project just recently completed the feasibility study phase and now will be moving onto the design phase.

As educational demands continue to rise, South Shore students continue to meet these demands. This year, 31 students will receive the John and Abigail Adams Scholarship for scoring in the top 25% of their class. Increased enrollment of graduates attending post secondary 2-year and 4-year colleges has increased in this past year.

The South Shore School District is represented by eight appointed School Committee members from each town's Selectmen's office:

| | |
|-----------------------------------|--|
| Gerard Blake, Chairman – Rockland | John Manning, Vice Chairman – Scituate |
| Robert Heywood – Hanover | Daniel Salvucci – Whitman |
| Lenwood Thompson – Abington | Robert Molla – Norwell |
| James Rodick – Hanson | Kenneth Thayer – Cohasset |

It is no surprise that the down turn of the economy has placed a hardship on us all in some way, shape or form. South Shore will continue to work with our eight member towns and take a proactive stance in monitoring budget issues. Over the years, our member towns have supported our budget and it is much appreciated. We must continue to have an open line of communication with our elected officials and support our towns when possible.

Respectfully submitted,
Robert Heywood
Town Representative
South Shore Regional School District Committee

REPORT OF THE TOWN COLLECTOR

To the Board of Selectmen and the Citizens of Hanover

Total revenue processed through the Collector Office - **\$75,077,611.80.**

Collections during the period of July 1, 2008 thru June 30, 2009 for Real Estate, Personal Property, Motor Vehicle Excise taxes, Parking Tickets, False Alarm bills and Water billing together with miscellaneous collections such as interest and fees on delinquent payments and fees for Municipal Lien Certificates amounted to \$34,413,260.64.

There were 5343 Real Estate parcels and 656 Personal Property bills. The total tax levy was \$29,155,808.32. Unpaid Water accounts for the purpose of establishing a lien were committed to the 2009 Preliminary Real Estate bills. These are unpaid Fiscal 2007 Water bills. Interest is assessed at a rate of 16%, plus a fee of \$25.00 to each account. The total assessment was \$48,642.39.

The Town of Hanover accepted the Community Preservation Act at the Election of November 2, 2004. As accepted, the act imposes a 3% surcharge on the Real Estate bill. The surcharge appears as a separate line on the Real Estate tax bill noted as CPA. The amount committed to the Real Estate was \$695,642.26.

All Departmental revenues are processed through the Town Collector's Office. Included in these payments are ACH payments which are disbursements from the State, Ambulance amounts from Comstar and Federal grants. Also, all payments originating in the individual Departments are issued on a voucher system. Deposits are made on a daily basis and reported weekly to the originating department. The period July 1, 2008 thru June 30, 2009, a total of 13,381 vouchers were processed.

Thru June 30, 2009 there were 15,838 Motor Vehicle Excise tax bills issued for vehicles registered and garaged in the Town of Hanover. There were also an additional 2630 Motor Excise tax bills issued for registrations in the year 2005, 2006, 2007 and 2008.

If a Motor Vehicle Excise tax or Parking fine remains unpaid, the Registry of Motor Vehicles is notified to invoke the provisions of Chapter 60, Section 2A, which would call for the "flagging" of a driver's license and would deny the right to renew a license or register a motor vehicle in this Commonwealth or any other state until the Registry has been advised that all taxes are paid in full. This flagging system has proven to be extremely effective. Bills were collected dating back to 1980. The CLEARING FEE to the Registry of Motor Vehicles amounted to \$9,140.00.

The total receipts for Municipal Lien Certificates were \$25,850.00. A Municipal Lien Certificate is a legal document prepared for mortgage transfers, refinancing or line of credit. This document indicates whether taxes and municipal charges are paid. The cost of this certificate is \$50.00.

During Fiscal year 2009, \$148,077.61, was collected in interest and fees. This represents interest at the rate of 14% for all unpaid and overdue payments on Real Estate taxes and 12% on Motor Vehicle Excise taxes, together with Demand and Warrant charges. Bills that are past due after the demand process are turned over to an outside deputy collector for collection.

The Department of Public Works commits all Water bills to the Tax Collector's office for collection. Accounts are billed on a rotating quarterly basis. The amount committed for Fiscal 2009 was \$2,749,989.46. The amount collected for Fiscal 2009 was \$2,547,566.32.

Collections for Parking fines were \$5,240.00. Parking in a handicapped area is \$50.00, blocking fire lanes and impeding snow removal is \$25.00, and all other fines \$15.00.

Since the inception of the Educational and the Elderly/Disabled Fund, \$15,989.83, has been contributed to the funds. Both funds are overseen by Committees appointed by the Selectmen through the guidelines of the Department of Revenue.

I would like to thank the taxpayers of Hanover for their conscientious efforts to pay the many bills (40,000) that are mailed from this office. Collections continue to be excellent which reflects the Town of Hanover's AA3 Bond rating.

I would like to extend my appreciation to Elizabeth Driscoll and Gayle Lowry for a job well done. We are in a "People Business" and they have displayed this in their professional methods and congenial dealing with the public.

Respectfully submitted:

JOAN T. PORT-FARWELL
TOWN COLLECTOR

REPORT OF THE HANOVER VISITING NURSE ASSOCIATION, INC.

The Hanover Visiting Nurse Association, Inc. is committed to our long standing belief that the town of Hanover is a community with great strengths, yet also a community with important health related issues as well as other social needs. The services we provide are available to all residents regardless of age or circumstances.

The services provided to the residents include various clinics and screenings such as blood pressure monitoring, diabetic screening, cholesterol testing and the providing of pneumonia, tetanus and flu vaccinations. We coordinate programs with other town and area resources; work closely with other town agencies, and provide health education to the community. The visiting nurses also provide individual care as needed. These services are performed in patient's homes as well at the office in the Town Hall and other venues throughout the town. If care can not be met, referrals are given. We have provided these services since 1929 and hope to continue for many years to come.

The volunteer Board of Management of The Hanover Visiting Nurse Association Inc. works closely with our Nurse Administrator, Maureen Cooke, R.N. and our part time nurses, Nancy Funder, R.N. and Ellen Lehane, R.N. to help ensure that the medical and welfare concerns of the community are addressed.

Through the generosity of the residents and civic organizations of Hanover, we were able to award six scholarships to graduating high school seniors this year who will be entering the field of nursing or allied health. We also sent forty-six children to the summer Park and Recreation Day Camp in Hanover.

We continued the distribution and delivery of food and gifts to many families during the Thanksgiving and Christmas holidays. Emergency assistance in many forms was also provided throughout the year to town residents in need.

We wish to thank the Town of Hanover for its continued support and to all those who gave so generously allowing our continued commitment to the residents of Hanover.

Respectfully submitted,
Beverly A. Litchfield, President
Hanover Visiting Nurse Association, Inc.

REPORT OF THE VISITING NURSE

To the Board of Selectmen and the Citizens of Hanover:

As the Hanover Visiting Nurse Association enters its Eighty-First year of service to the community, we remain a viable source of professional health care to residents of Hanover. Our objectives of providing home nursing care as well as regular maintenance and preventive clinics are met on a daily basis.

The Hanover Visiting Nurse Association provides a variety of health promotion and illness prevention programs to residents. A listing of programs is included with this report.

The agency works closely with Hanover Council on Aging, Police and Fire departments, Old Colony Elder Services, Hospice, therapists, school nurses, Hanover Food Pantry and Case Management departments of area hospitals and rehabilitation centers. Nursing services are provided to the Board of Health under contract with the Hanover Visiting Nurse Association.

The Hanover Visiting Nurse Association assists families in need throughout the year. Requests for help have been on the increase due to a difficult economy. Over 100 families received assistance at Thanksgiving and Christmas. The Hanover Visiting Nurse Association also sponsored over 30 children for a two-week session at Hanover Park and Recreation. Scholarships are awarded yearly to Hanover students who wish to pursue a career in nursing or an allied health field. The Hanover Visiting Nurse Association is most grateful to the Hanover community for its generosity. It is because of the generosity of our benefactors that we are able to be of greater service to the residents of Hanover.

I extend my deep appreciation to the Board of Management of the Hanover Visiting Nurse Association. This group of dedicated and committed volunteers is always ready to give of their time and talent. I also extend my deepest appreciation to the staff, Nancy Funder, RN, Ellen Lehane, RN and Donna Hynes.

A total of 3458 clients were seen this past year. Nursing visits totaled 1268. Health Promotion visits totaled 748 and an additional 1442 residents were seen at various clinics, health fairs or for social services.

SCHEDULE OF CLINICS HELD THROUGHOUT THE YEAR

Blood Pressure:

Adult: 2nd Wednesday each month, 6:30 – 7:30 P.M., Nurse's Office, Town Hall or by appointment.

Legion Housing: 2nd Wednesday each month, 1:30 – 2:30 P.M., Except July & August.

Cardinal Cushing Housing for the Elderly: First Wednesday of the month, 1:30 – 2:30 P.M., at alternating buildings. Except July & August.

Grange/Newcomb Senior Center: Last Wednesday each month, 12:00 – 1:00 P.M.

Diabetic Screening: Last Friday each month, 8:00 – 9:00 A.M. in Nurse's Office, Town Hall. Appointments requested.

The Nurses and Board Members assist with the Annual Flu Clinics held in the Town Hall Hearing Room and at several other clinics.

The Visiting Nurse's Office is located on the lower level of the Town Hall. An answering machine will take your messages even when the Nurse is out of the office.

Respectfully submitted,

Maureen L. Cooke, RN
Nurse Administrator
Visiting Nurse

Hanover Emergency Food Pantry Report

The Hanover Emergency Food Pantry has been more popular this year than every before. From July 1, 2008 to June 30, 2009, we had 705 family visits, not quite as many as the previous year. Our clients include single parents, several single people and families throughout the Town who use our services. The average family is 3-4 people and each family received a gift certificate to Shaw's or Stop and Shop each time they came, as well as enough non-perishables to last for 3-5 days.

We are located at the First Baptist Church at the corner of Webster and Main Streets in North Hanover and are open to receive donations every Monday morning from 9:30 – 11:30 (except when there is a Monday Holiday or a Monday snow day, then we re open on Tuesday for stocking the shelves). Distribution is done on Wednesdays from 12:30 – 2:30 PM at the church except at Thanksgiving when we distribute on Monday. This is posted at least a month ahead of time to give everyone a chance to see the announcement (or be told) before the time.

The townspeople are very supportive of our efforts, and without them, we would not have a pantry. The schools, the Boy and Girl Scouts, the Lions Club and the Tri-town Rotary are among our most regular supporters, as are the businesses which run food drives throughout the year. We are also grateful to the Postal Service for their ingathering in May; the First Baptist Church which has allowed us to use their building for so many years and Shaw's Supermarket which furnishes us with milk crates in which to store our surplus food.

We welcome most non-perishable foods, with the exception of lasagna noodles. The other ingredients are too costly for most people to make lasagna, and it is a shame to eat the noodles with just tomato sauce! Another item we do not welcome is any one serving package. We have a limited amount of space and these one serving items are usually packaged in large containers, taking up too much of our precious area.

Our most urgent needs are canned meats and tuna fish, canned fruit, canned vegetables, "mac'n cheese", peanut butter and jam, tea (just plain tea is fancy enough) and coffee; toilet paper in bulk (we will break it down later) and all kinds of snacks for kids.

Thank you again for supporting the Food Pantry. We are there for anyone who needs our services. We don't have (or want) fancy food, but are delighted to help out when you need us.

Respectfully submitted:
Sally Boutin
Barbara Itz,
Co-chairs

HANOVER

South Shore Community Action Council, Inc. (SSCAC)
265 South Meadow Road, Plymouth, MA 02360
Patricia Daly, Executive Director
508-747-7575, X211
www.sscac.org

South Shore Community Action Council, Inc. (SSCAC) is an agency that administers various federal, state and private grants that are available for low income and elderly persons.

During the fiscal year of SSCAC, a total of **147 Hanover households** were served from September 1, 2008 – August 31, 2009 through the programs.

PROGRAMS AVAILABLE

TOTAL HOUSEHOLDS

ENERGY SERVICES:

| | |
|--|----|
| FUEL ASSISTANCE (FEDERAL) | 78 |
| PRIVATE FUNDS FOR FUEL ASSISTANCE | 5 |
| DEPARTMENT OF ENERGY WEATHERIZATION (DOEWAP) | 3 |
| HEARTWAP (BURNER REPAIR/REPLACEMENT) | 14 |
| PRIVATE UTILITY FUNDS FOR WEATHERIZATION AND BURNER REPAIR | 3 |

OTHER PROGRAMS:

| | |
|---|----|
| CONSUMER AID | 18 |
| HEAD START AND ALL EARLY EDUCATION PROGRAMS | 11 |
| TRANSPORTATION – INTER-TOWN MEDICAL AND OTHER TRIPS IN LIFT EQUIPPED VANS | 15 |

FOOD – LOCALLY GROWN FRUITS, VEGETABLES AND OTHER FOOD DISTRIBUTED TO THE COUNCIL OF AGING EQUALED 1,502 LBS. APPROXIMATELY 1,129 MEALS.

OTHER SERVICES: VOLUNTEER INCOME TAX ASSISTANCE (VITA) AND INDIVIDUAL DEVELOPMENT ACCOUNT (IDA)

REPORT OF THE DIRECTOR OF VETERANS' SERVICES

July 1, 2008 to June 30, 2009

The Hanover Office of Veterans' Services continues to serve Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they may be eligible.

On the State and local levels, we seek benefits for financial assistance, medical treatment, fuel assistance, tax abatements, housing, employment and counseling to those that are qualified under M.G.L. c. 115. The program is 75% reimbursable to the Town from the State.

Respectfully submitted,

Robert Lyons
Director/Veterans' Service Officer

REPORT OF THE HANOVER PARKS AND RECREATION COMMITTEE

The Hanover Parks and Recreation Department is dedicated to providing active and passive recreation through the use of the enjoyments of the town's extensive natural land, parks, and water resources. We develop, promote, and oversee year-round programs and activities to stimulate good health, lifelong learning and a sense of community among our citizens.

The Hanover Parks and Recreation Department is dedicated to meeting the diverse needs of all ages of its residents, including preservation and maintenance of open space.

BUDGET

The primary operation of the Department falls under a revolving fund for 100% self-supporting programs which have no direct cost to the taxpayers. During FY09, the Parks and Recreation Department generated \$141,000 from the summer Park and Rec and Teen Extreme programs alone. Via this financial methodology, program participants underwrite 100% of the costs to run all of our programs. .

RECREATIONAL PROGRAMS

2008 Summer Park and Rec and the smaller **Teen Extreme Programs** were huge successes. Thanks to the Hanover School Department for allowing both programs to utilize school buildings in case of rain. We would like to thank Jane DeGrenier, Charles Egan, Joanne McDonough, and Dr. Kristine Nash for this opportunity. Park and Rec enrollment reached a total of 900 children throughout the whole summer, while Teen Extreme hit capacity each week with 45 Middle Schoolers.

Hanover Park and Recreation Brochures were modified in the fall of 2008 into a magazine format. Our programs now focus on a wider range of specializations including children's programs, adult programs, day trips, overnight trips, and "Kid's Nights Out". In March of 2009, the Parks and Recreation Department, in conjunction with the Collector/Treasurer Joan Port-Farwell, set up the first online registration program for recreation activities. In the June 2009 this system accounted for over 75% of all registrations.

Fall Programs included the continuation of the ever popular babysitting class and the Mark Molloy Fall Ball Basketball Clinics. New programs included a Blue Hills Hiking Club, Boating Basics, Insight into Admission Essays for College, Geocaching, and Foxwoods trips

Winter/Spring Programs continued to offer ski lessons at Blue Hills, which worked out very well with all the snow that Canton received during January of 2009. February saw the debut of one of our most successful programs ever, Lego Days. This program is run once a month on half day Tuesdays and consistently draws 20-25 children each time. In both December and February the Parks and Recreation Department took two large groups to see Disney on Ice at the TD BankNorth Garden.

Spring Programs included a wide array of programming for residents interested in outdoor activities, archery, canoeing, kayaking, and tennis. In May, the Parks and Recreation Department traveled to Toronto to see the Red Sox take on the Blue Jays, as well as a stop off at Niagara Falls.

The Hanover Parks and Recreation is grateful for the use of the Hanover Police Station, Hanover Police Boys Club, Hanover Schools, John Curtis Library, Luddams Ford Park, and the First Congregational Church Riley Hall to run our programs this year.

BANDSTAND

At the May 2008 Town Meeting the Town voted to include the Bandstand Committee with the Parks and Recreation Department.

The Hanover Bandstand plans and coordinates the ten week Summer Concert Series-a wide range of quality musical performances for the benefit and enjoyment of the entire community. Our season traditionally begins with a concert on Hanover Day and continues through Labor Day. The staffs of the Department of Public Works and the Police Department provide important assistance for which we are very grateful.

While the performances are free to the public, the actual cost to present the Concert Series was \$5,970.00. The Concert Series is also supported in part by a grant from the Hanover Cultural Council. We are truly grateful to these organizations for their continued funding.

The Concert Series included performances by the Satuit Band, Dale and the Duds, Infractions, O'Reillys and many others.

The Bandstand Committee appreciates the Town's continued support and looks forward to serving your interests in the coming season

MASTER PLAN

Ellis Field parking was completely revamped in October 2008. To increase capacity, the onsite parking lot was doubled, without the removal of a baseball field. At the May 2009 Town Meeting, the Town voted to allow the Parks and Recreation Department to use the vacant lot at the corner of Circuit and Summer Streets for parking. In June, this lot offsite lot was leveled and once again doubled in size. Thank you very much to the Hanover Youth Athletic Associations support in this adaptation of the fields.

King Street Fields were very active over the course of Fiscal Year 2009. In August, an engineering Request For Proposal was presented with 10 firms responding. Out of those 10, Environmental Partners of Quincy, quickly became the top candidate. In October, Environmental Partners were presented with a contract. They immediately got to work engineering the Master Plan design into the fields. They have come up with a beautiful design including 3 baseball, 3 softball, and 3 multi-purpose fields, a 100'x140' pavillion, two playgrounds, and over a mile and half of walking trails

The Parks and Recreation Committee wishes to acknowledge the many individuals, schools, sports groups, civic and business organizations, town boards, committees, and departments who have lent their support and assistance in our efforts to best serve the recreational needs of residents of all ages. While too numerous to mention none are forgotten and all are sincerely appreciated.

Marc Craig, Recreation Administrator
April Manupelli, Chairperson
Mike Tivnan, Vice-Chairperson
Amy Perkins, Secretary
Catherine Harder-Bernier
Harold Dunn
John Balzarini
Julianne McLaughlin

ANNUAL REPORT OF THE HANOVER HISTORICAL COMMISSION

JULY 1, 2008 – JUNE 30, 2009

The Historical Commission held eleven open meetings from July 2008 to June 2009. The meetings are usually held at the Stetson House, all meetings are posted, and interested persons are invited to attend.

We cooperate with the Historical Society, the Overseers of the Stetson House, the Planning Board, the School Committee, the Library Trustees, the Selectmen, and individuals concerning the preservation of the buildings and history of our Town.

We have met with the above Committees concerning using Community Preservation Committee (“CPC”) funds for repairing floors at the Sylvester School and assisting to preserve the historical archives of the Historical Society. Also, we support Overseers of the Stetson House with repairs and have applied for funds for assessment of the Center, Union and West Cemeteries. The Historical Commission has also supported the request of the Town Clerk to use CPC funds to preserve the Town records by scanning them and making them available on CD and/or on-line.

We held meetings with individuals concerning the possible razing of 7 historic properties. It is important the citizens should acquaint themselves with Hanover’s Preservation By-Law concerning the razing of properties of 75 years and older. One house was razed, others have been altered to preserve as much as possible. We have worked with the Building Inspector, Assessor, and Historical Society in determining the age and condition of the properties. We continue the study for the use and preservation of the Curtis and the King Street Schools.

We have worked to plan for the preservation and marking of our historic sites, mapping historic landscapes, improving the cemetery, conservation of our waters and open space, and updating our inventory of historic houses. This is a 10 year plan to work with other committees to preserve our fine Town. The Commission tries to be responsive to requests from the community concerning preservation issues.

The Commission appreciates the guidance of Margaret Hoffman, Secretary for the CPC, for her help.

Respectfully submitted,
Hanover Historical Commission

Barbara U. Barker, Chairman
Carol A. Franzosa, Secretary
Barbara Connor
Peter K. Johnson
Charles H. Minott

REPORT OF THE HANOVER HOUSING AUTHORITY - FY 2009

Since the Commonwealth of Massachusetts Department of Housing & Community Development (DHCD) approval of the Town's first ever comprehensive Community Housing Plan (Affordable Housing Plan) in 2008, the Hanover Housing Authority (HHA) has been working hard to implement the plan to meet community-housing needs and achieve the state's 10% threshold for affordable housing inventory, while strengthening the physical and neighborhood character of the town.

With respect to the HHA's 6.6 acre parcel located off Legion Drive in Hanover, a Request for Proposal was issued on February 3, 2009 by HHA to lease the 6.6 acre parcel for the development of a multi-unit, senior affordable rental complex. HHA received proposals on March 31, 2009 from three, well-known and reputable affordable housing developers. On April 28th, 2009, HHA selected the joint development team of EA Fish Companies and the Planning Office of Urban Affairs, to permit, develop, construct and manage a proposed 66 unit senior affordable housing development on the Housing Authority's property off Legion Drive.

The development team of EA Fish Companies and the Planning Office of Urban Affairs, whom together have developed over 12,000 units of housing, has a strong track record in producing affordable housing in the state of Massachusetts, including senior housing projects. Their proposed three-story, one building design preserves more open space on the site and offers more buffer to the residential neighborhoods to the west and east of the site than any other proposed design. The team of EA Fish Companies and The Planning Office of Urban Affairs has over 90 years of experience and leadership in collaborating with federal, state and local agencies, municipalities, and residents to successfully develop high-quality affordable housing. Permitting for the development is expected to commence in the summer of 2009 and conclude by the end of 2009. Construction for the development project, known as "Barstow Village", will commence as soon as all necessary financing commitments have been received for the project. Once completed, 70% of these units will be available to existing Hanover residents and employees.

At the Town's May 2009 Town Meeting, the Town approved Article 69, which called for the establishment of a municipal affordable housing trust. The establishment of an affordable housing trust was a major component of the Town's affordable Housing Plan. One major benefit of the Trust is the ability of the Town to react to and respond more quickly to potential 40B developments, by having a funding source to work cooperatively with developers to develop appropriate housing (i.e. "friendly 40B developments"), vs. a developer forcing undesirable developments in the Town that do not fit the character of Hanover. The Board of Selectmen will appoint seven (7) trustees to the housing trust.

HHA looks forward to working proactively with the housing trust to advance affordable housing opportunities to all Hanover residents.

Respectfully submitted,
Hanover Housing Authority
Thomas Burke, Chairman
Diane Campbell
Joseph Lynch
Caitlin Cavanagh
Stephen Carroll (Comm. of MA appointee)

REPORT OF THE OVERSEERS OF THE STETSON HOUSE

JULY 1, 2008 – JUNE 30, 2009

The Board of Overseers is appointed by the Board of Selectmen and holds meetings throughout the year to discuss and act on the maintenance needs of the following four buildings:

1. The Stetson House;
2. The Barn;
3. The Cobbler Shop; and
4. The Carriage Shed.

Last year, the roof on the Cobbler Shop was replaced with Community Preservation Funds and funding from the Friends of the Stetson House.

It has been determined that three sides of the Barn need to be reshingled and the Stetson House needs a new coat of paint. We will ask for Community Preservation funds for these two important projects.

The Board wishes to thank all of the volunteers who help to maintain the property, especially the Friends of the Stetson House and the Historical Society.

Respectfully submitted,
BOARD OF OVERSEERS

Richard T. Flanagan, Chairman
Donald E. Morrison, Secretary
Roger A. Leslie

REPORT OF THE ROUTE 53 CORRIDOR JOINT STUDY COMMITTEE

To The Board of Selectmen and the Citizens of Hanover.

The Route 53 Corridor Joint Study Committee is pleased to submit the Annual Report for the fiscal year 2009.

The Committee meets periodically thru the year to address zoning issues along Route 53. During the past year many meetings were held to discuss the "Interchange Overlay District." The Committee co-sponsored this article, which will allow the construction of a hotel and/or conference center within the district. This type of development will maximize tax revenue that can be generated by this property. After the Article was defeated at the 2008 Annual Town Meeting, the Committee reached out to Walnut Hill residents and invited them to attend a meeting to discuss the proposed zoning changes. The Interchange Overlay District passed at the "Special Town Meeting" and we hope that the Town benefits from this change in the future.

We met with the management team of the Hanover Mall (Planned Shopping Center Improvement District). They presented their master plan for the next few years and voiced concern over a few outdated and restrictive zoning bylaws. The Committee has co-submitted three zoning changes for the 2009 Annual Town Meeting that will address their concerns and allow the Mall to compete with other local large retail centers during these tough economic times.

The committee met with the developer of the Village District who submitted an article for the 2009 Annual Town Meeting. The article, if approved, will authorize the Board of Selectmen to petition the General Court to enact special legislation enabling the developer to pursue bonding the cost of the required infrastructure.

Citizens can contact the Committee by phoning the Board of Selectmen's Office, contacting a Committee member or by e-mail at rt53study@aol.com.

We wish to express our appreciation and recognition to Barbara Itz who stepped down after serving as the Committee Secretary since its creation in February of 2003. We would also like to thank Mr. Henry Furman for his input and efforts to keep the Walnut Hill neighborhood informed about the Interchange Overlay District.

Respectfully submitted,

Jeffrey R. Blanchard (Deputy Fire Chief), Chairman
John L. Benevides (Board of Public Works)
John Connoly
Richard DeLuca (Planning Board)
Arnold Itz
Anthony D. Losordo, Jr. (Planning Board)
Debra A. McGlame
R. Alan Rugman (Selectman)
William Scarpelli

BYLAW REVIEW COMMITTEE

July 1, 2008 – June 30, 2009

The purpose of the Bylaw Review Committee is to continuously review the Town's bylaws and make recommendations to keep the bylaws current with the needs of the Town. The committee's goal is to have bylaws that include all the information that officials and residents need to know to understand how Town government operates. The Bylaw Review Committee discusses new bylaws and revisions to existing bylaws with Town officials and petitioners and holds public hearings to provide opportunities previous to the Annual Town Meeting for sponsors of articles and the public to comment on articles.

This year's public hearings included the following articles:

- 5 articles sponsored by the Bylaw Review Committee
- 5 articles sponsored by other Boards, Commissions, and Town officials
- 1 article submitted by a petitioner
- 1 article sponsored by the Town Manager Study Committee

The Bylaw Review Committee continues to be available to Town officials and residents to discuss the need for new or revised bylaws and to offer suggestions about presenting articles regarding bylaws. We encourage all officials and residents to attend the public hearings to openly and honestly discuss issues with articles.

Respectfully submitted,

Bylaw Review Committee
Kathy Gilroy, Chairman
Linda DiNardo
Barbara Itz
Joan Thomas

REPORT OF THE ENERGY ADVISORY COMMITTEE

The Hanover Energy Advisory Committee (HEAC) was established in September 2008 by the Hanover Board of Selectmen for the purpose of researching and developing ways for Hanover to save on energy costs. The Committee achieved significant goals this year by winning two grants for energy saving programs developed by the Department of Energy Resources that we will be implementing this year.

Our Committee initially facilitated energy audits through the electric utility for both the Middle School and the Fire Department, which have thus far resulted in the combined savings of approximately \$50,000 for work that was already planned. The energy improvement recommendations forthcoming from these audits could provide even greater savings over time.

In order to extend the evaluation of energy saving opportunities to other Town buildings, our Committee, with the support of the Town Administrator's office, was awarded a grant from the Massachusetts Department of Energy Resources for a free Town-wide Energy Audit Program for municipal buildings, street lighting and motor vehicles. This baseline study will not only provide insight regarding energy improvements that could save the Town money on energy costs, but will also meet one of the five qualifying criteria toward acquiring 'Green Community' status, a designation that would position Hanover for grant opportunities under the Green Communities Act.

Our Committee succeeded in meeting another 'Green Community' criterion by the designation of an area of Town that offers incentives for "green" businesses conducting research and development or manufacturing of renewable or alternative energy technologies.

The state of Massachusetts adopted the new "Stretch Energy Code" in July 2009. A warrant was presented at the 2009 Hanover Town Meeting proposing future adoption of the code. We will be working towards its adoption by Hanover at our 2010 Town Meeting to satisfy another "Green Community" criteria.

Once Hanover attains the designation as a 'Green Community' from the Department of Energy Resources we will be eligible for grants that can be used for upgrades to make our town more energy efficient.

Respectfully submitted,
Energy Advisory Committee

Linda Kakulski, Chairperson
Nathan Murphy, Secretary
Chris Lowd
Glenn Meader
Todd Wakefield

REPORT OF THE ADVISORY COMMITTEE

JULY 1, 2008 – JUNE 30, 2009

The Advisory Committee consists of nine registered voters of the town, appointed by the Town Moderator with the approval of the majority of the Selectmen. Committee members serve on the committee for a three-year term, which ends on July 15, or until a successor is appointed. No person holding an elective office of the town is eligible to serve on this committee.

The Advisory Committee is responsible for reviewing all articles contained in each of the Annual and Special Town meeting warrants. The Committee's recommendations for the actions to be taken on each of these articles are posted on the Town's website as well as presented both verbally and in written form at each of the Town Meetings.

The Advisory Committee is also responsible for making recommendations regarding the annual estimates and expenditures as prepared by the Town Accountant. These recommendations are included in the Town Meeting Warrant along with the Town's Omnibus Budget.

In addition, the Committee submits an annual report in printed form with its recommendations relative to the financial affairs of the Town.

Commentary: Budgeting involves making difficult choices: what services to provide or not provide; what new initiatives to pursue or not pursue; what quality of services to strive for and what services to forgo. The Town does not have an unlimited amount of money to spend on the services that it provides. The recession has added additional stress to Town finances. We need to accept the reality that annual revenue growth will be limited. New property tax growth will no longer be equivalent to the annual 2½ factor, state aid distributions may not increase due to Hanover's demographic changes and the State's financial difficulties, and other local receipts will not expand because the Town is physically not growing.

For fiscal year 2010, we are recommending a Proposition 2½ operating budget of \$42,100,376 compared to the current year's budget of \$42,160,376. It is a level-funded budget recommendation. In balancing this budget, we had to close a \$2,320,000 budget shortfall.

We structured our recommendations in order to avoid having to propose a Proposition 2½ operating override and also, to keep the Town's workforce intact. This was accomplished by requiring the departments to absorb their employees' wage increases and under funding the capital budget. This is simply a short-term fix to help the Town get through the current financial crisis.

Preserving jobs was a priority because like other municipalities in Massachusetts, the Town is self-insured for unemployment compensation. This works well in good-times, but it can become very expensive in difficult times, if those individuals who are laid-off cannot find other employment quickly.

In our opinion, for fiscal year 2010, instead of laying-off employees and paying them not to work, we believe that it is preferable to keep them on the Town's payroll and at least obtain some benefit from their employment. We anticipate however, that in fiscal year 2011, the Town will be confronting a budget deficit of approximately two million dollars and that a reduction in the workforce will be necessary. Hopefully by then the overall economy will have improved so that our laid-off workers will have a better chance of obtaining other employment and consequently the Town's unemployment compensation exposure will be reduced.

Fiscal year 2010 tax bills will reflect an increase in principal and interest payments required on the debt exclusion projects due to the preliminary financing of both the high school and senior center projects. Exempt debt service will increase to \$3,385,413 from the current \$1,611,998. Fiscal year 2011 tax bills will reflect the full financing of these projects.

Although we believe that an operating override is inevitable, until we know the full financial impact of the High School and the Senior Center projects, proposing one is premature and it is incumbent upon us to propose budget recommendations that match available revenues.

Even during this recession, the Town is experiencing a new level of inflationary pressures on the services that it provides. During the 1990's, the fixed cost components of the budget, such as employee benefits, utility costs, gasoline and diesel, were relatively stable from year to year. Now they are increasing at rates in excess of normal inflation. Because the Town has limited ability to control these expenses, we must fund these accounts before the individual department requests are considered. In addition, salary and benefits make up 74% of our total expenditures and consequently further hinders our ability to fund capital and other ordinary expenses.

Our specific recommendations for fiscal year 2010 for the basic functions were:

| | |
|----------------------------------|---|
| General Government | \$1,452,374, a reduction of \$2,003 |
| Public Safety | \$6,069,574, an increase of \$65,883 |
| Education | \$24,045,681, an increase of \$169,353 |
| Public Works | \$2,128,995, a reduction of \$19,855 |
| Snow & Ice | \$380,000, an increase of \$10,000 |
| Public Facilities | \$438,930, a reduction of \$16,880 |
| Human Services | \$353,060, no change |
| Culture and Recreation | \$561,311, an increase of \$1,645 |
| Nonexempt Debt Service | \$1,042,205, a reduction of \$171,596 |
| Exempt Debt Service | \$3,385,413, an increase of \$1,773,415 |
| Employee Benefits | \$5,141,121, a reduction of \$65,831 |
| Property and Liability Insurance | \$327,125, a reduction of \$30,346 |
| Reserve Fund | \$150,000, no change |

In addition to the amount that we are recommending, the Hanover Public Schools will be receiving approximately \$700,000 in direct aid under the Federal Stimulus program that does not require Town Meeting appropriation. Because this is a one-time source of funding, we encourage the School Committee to expend these funds in a manner that will ensure the greatest long-term benefit to the school system.

Under the Education function you will also see the new line items that relate to the PEG program that was discussed under article #6 of the Special Town Meeting and will be discussed under Article 75 of this Annual Town Meeting.

We believe our recommendations reflect a balanced and prudent approach based on the financial constraints the Town is experiencing while keeping in mind the needs of all of our residents. As this Committee has been stating for a number of years, we must continue the vigorous debate regarding the levels of service we want and at what level we are willing to pay for them. Through this discussion, we should arrive at an understanding and consensus as to what should be the long-range priorities of the Town.

Respectfully submitted, Hanover Advisory Committee

Joseph Zemotel, Chairman
David Walsh, Vice Chairman
Brian Barthelmes
David Bond
Cathy Dennehy
Joan Giroux
Florence Grady
Helen Graves
Donald White

REPORT OF THE CAPITAL IMPROVEMENT COMMITTEE

JULY 1, 2008 – JUNE 30, 2009

This is the twenty-seventh annual report of the Capital Improvement Committee (CIC). Our function, Capital Budget, Capital Program and related subjects are discussed on the following pages.

The Committee is recommending to the May 2009 Annual Town Meeting a Capital Budget for FY10 of \$560,000 and \$60,000 for General Fund and Water Enterprise activities respectively.

The Capital Program (FY2011 to FY2015) shows that the demand for capital outlays will continue in the future. The projects are listed according to the year in which a request is expected to be made, not necessarily when the CIC recommends that the Town undertake the project. This year, General Fund activities have been categorized to separate those projects that may be funded under the Proposition 2½ property tax cap from those projects that will need to be funded through exemptions from the property tax cap. Generally, new building construction or major renovation to existing Town buildings and any major expansion of the Town's infrastructure will require an exemption from Proposition 2½.

In an effort to ensure continued maintenance and preservation of the Town's capital assets, and continue the work of the 1995 Town Building Study, the Capital Improvement Committee, along with the Board of Selectmen and Community Preservation Committee, submitted an article to the May 2009 Town Meeting for the purpose of hiring the appropriate professionals to evaluate the building needs of many Town Buildings.

The Town Buildings that will be included in this study are the Town Hall, Curtis School, Council on Aging, John Curtis Free Library, Stetson House, Center, Cedar, Middle, Salmond and Sylvester Schools, Fire Stations, Police Station, 219 Winter Street, and the Ames Way Garage. This evaluation will include but not be limited to, identifying the space needs of all departments, needed repairs to existing structures, the consolidation of facilities, and the preservation of historic structures.

An appropriation of \$60,000 from the Undesignated Fund Balance, and \$60,000 from the Community Preservation Fund was approved at the May 2009 Town Meeting for this study.

The result of this evaluation shall be included in the Capital Improvement Report presented to the May 2010 Annual Town Meeting.

We appreciate the continued cooperation received from the many town officials, committees and employees who supplied the information necessary for this report. We welcome your suggestions to improve the content or format of this report.

Respectfully submitted,

Donald W. Moores, Chairman
John Lamoureux, Vice Chairman
John S. Barry
Joan F. Giroux, Advisory
Committee Member
John Shelley

PURPOSE OF THE CIC

The CIC is concerned with the process of planning for capital expenditures by all areas of Town government. Every proposed capital outlay involving the acquisition of land or an expenditure of at least \$10,000 having a useful life of at least three years is reviewed. The Committee annually prepares a capital budget for the next fiscal year of such proposed outlays and our recommendations for the Advisory Committee and the Town to use in their deliberation of the Articles.

A program of proposed capital outlays for the following five fiscal years is also obtained from each department in accordance with Town by-law. This process alerts the Town to expected future capital expenditures while in the early planning phase and encourages voters to register concerns on significant items that may be present in or absent from the program.

PROCEDURES FOLLOWED

A proposer of a capital project submits his/her request to the Committee. The project is described and its objectives are stated in terms of benefits, consequences of not proceeding and alternative approaches. The evaluation of proposed Capital Budget items includes a review of the need, timeliness, alternatives, economics and the estimated annual effect on subsequent operating budgets, as well as a review of how the project is to be financed. Personal interviews and where feasible, on-site inspections, complete the analysis phase.

Projects, which have been identified in prior years, are given priority consideration. Unforeseen expenditures related to an accidental cause are not specifically dealt with, since they normally require emergency action by a Special Town Meeting. In general, the priorities will be in the following order: 1) public health and safety, 2) maintenance of the infrastructure such as buildings and roads, 3) projects which will generate state/federal aid, and 4) projects which will have the greatest benefit and lowest total costs.

The annual capital planning process is as follows:

- Phase 1: The department heads review existing capital projects, make necessary additions, deletions and amendments, and propose projects for consideration in the new fifth year of the plan.
- Phase 2: The CIC collates the information provided by the department heads in preparation for review.
- Phase 3: The CIC meets with each department head or project sponsor to review each project and clarify any issue related thereto.
- Phase 4: The CIC meets with the Advisory Committee to determine funding available for capital projects in the upcoming fiscal year.

Phase 5: The CIC examines the approved list of projects, compares the list to the available funds and develops a final recommended capital budget for the coming fiscal year.

Phase 6: The CIC presents its report to the Advisory Committee and to the Town.

Phase 7: Following adoption by Town Meeting, the capital budget for the current fiscal year is implemented and Phase 1 of the next year's capital planning process is commenced.

Since the autumn of 1995, the Capital Improvement Committee has:

1. Followed a planning policy that seeks to allocate approximately 5% of the prior year's revenue to finance both the Capital Budget and the Capital Program. This allocation includes principal and interest payments on existing debt service.
2. Updated the Archetype Architecture, Inc. detailed study of fifteen (15) Town buildings pursuant to the article passed at the 1994 Annual Town Meeting.
3. Identified and categorized specific financing policies and procedures available to the Town including but not limited to appropriations from general and enterprise revenue, surplus, borrowing (short & long term), lease/purchase, stabilization fund transfers, and disposal of surplus property and equipment.
4. Recommended procedures for periodic review of approved capital projects, acquisitions and feasibility studies.
5. Requested department heads to develop and maintain an inventory of capital plant and equipment.
6. Review annual needs and revise priorities as required. As part of the annual review, departments are requested to:
 - Prioritize building needs, equipment replacement and new acquisitions and infrastructure improvements.
 - Identify the incremental operating cost of any new facilities or equipment.
 - Prepare a detailed list of motor vehicles and equipment and plan for the replacement of necessary items and elimination of redundant and inoperable equipment.

FY2010 CAPITAL REQUESTS

| <u>DEPARTMENT</u> | <u>REQUESTED</u> | <u>RECOMMENDED BY CIC</u> |
|---|---------------------------|--------------------------------------|
| <u>BOARD OF SELECTMEN</u> | | |
| Curtis School and COA Site Study | \$30,000 | \$0 |
| <u>EMERGENCY COMMUNICATIONS</u> | | |
| Replace Radio Console & Equipment Replacement | \$195,000 | \$15,000 |
| <u>POLICE DEPARTMENT</u> | | |
| Replace & Recycle Police Vehicles (3) | \$88,786 | \$60,000 |
| <u>FIRE DEPARTMENT</u> | | |
| Replace HVAC Units at Headquarters | \$0 | \$0 |
| Purchase EMS Software | \$51,000 | \$51,000 |
| Replace Fire Department Car | \$33,000 | \$0 |
| Replace Fire Department Rescue Pumper | \$500,000 | \$0 |
| <u>SCHOOL DEPARTMENT</u> | | |
| Capital Assessment Plan | \$50,000 | \$0 |
| Install Fire Doors into Alarm System - HMS | \$80,000 | \$0 |
| Upgrade Intercom Systems and Clocks | \$65,000 | \$65,000 |
| Replace Special Needs Van | \$25,000 | \$25,000 |
| Replace the Salmond School Boiler | \$100,000 | \$0 |
| Replace B&C Computers | \$66,339 | \$65,000 |
| Abate and Tile Cedar School Classrooms | \$70,000 | \$70,000 |
| Pave Additional Areas at the Middle School | \$35,000 | \$0 |
| <u>DEPARTMENT OF PUBLIC WORKS</u> | | |
| Pavement Management Program - HW | \$200,000 | \$125,000 |
| Dam Repairs - Hackett's Pond | \$200,000 | \$25,000 |
| Cold Planer Attachment for Tractor - HW | \$26,000 | \$26,000 |
| Replace 4X4 Pick-up Truck with Plow - PG | \$33,000 | \$33,000 |
| Used roll-off truck or new or used roll-off trailer | \$60,000 | \$0 |
| Total - General Fund | <u>\$1,908,125</u> | <u>\$560,000</u> |
| <u>WATER ENTERPRISES ACTIVITIES</u> | | |
| Replace Filter Media - Pond Street WTP | \$60,000 | \$60,000 |
| Replace Pick-up Truck with Plow | \$33,000 | \$0 |
| Total - Water | <u>\$93,000</u> | <u>\$60,000</u> |

CAPITAL PROGRAM FISCAL YEARS 2011 - 2015

| GENERAL FUND ACTIVITIES (Subject to Proposition 2½ Tax Cap) | FY2011 REQUEST | FY2012 REQUEST | FY2013 REQUEST | FY2014 REQUEST | FY2015 REQUEST |
|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| <u>POLICE DEPARTMENT</u> | | | | | |
| REPLACE DEPARTMENTAL VEHICLES | \$100,000 | \$105,000 | \$115,000 | \$115,000 | \$100,000 |
| REPLACE FIREARMS | \$0 | \$0 | \$0 | \$30,000 | \$0 |
| UPDATE COMPUTER SYSTEM | <u>\$0</u> | <u>\$0</u> | <u>\$100,000</u> | <u>\$0</u> | <u>\$0</u> |
| SUBTOTAL | \$100,000 | \$105,000 | \$215,000 | \$145,000 | \$100,000 |
| <u>FIRE DEPARTMENT</u> | | | | | |
| REPLACE FIRE ENGINE | \$0 | \$0 | \$0 | \$0 | \$500,000 |
| REPLACE AMBULANCE | \$200,000 | \$0 | \$0 | \$210,000 | \$0 |
| REPLACE COMMAND VEHICLE | \$0 | \$0 | \$36,000 | \$0 | \$0 |
| FIRE HEADQUARTER RENOVATIONS | \$0 | \$250,000 | \$0 | \$0 | \$0 |
| REFURBISH ENGINE | <u>\$60,000</u> | <u>\$0</u> | <u>\$60,000</u> | <u>\$0</u> | <u>\$0</u> |
| SUBTOTAL | \$260,000 | \$250,000 | \$96,000 | \$210,000 | \$500,000 |
| <u>HANOVER PUBLIC SCHOOLS</u> | | | | | |
| REPLACE INTERCOMS/CLOCKS-CENT/SYL | \$0 | \$0 | \$0 | \$0 | \$0 |
| REPLACE SCHOOLWIDE COMPUTERS | \$135,000 | \$135,000 | \$135,000 | \$135,000 | \$135,000 |
| CEDAR FLOORS | \$80,000 | \$105,000 | \$85,000 | \$105,000 | \$0 |
| CENTER SCHOOL GYMNASIUM WINDOWS | \$15,000 | \$0 | \$0 | \$0 | \$0 |
| REPLACE CENTER SCHOOL ROOF | \$0 | \$0 | \$390,000 | \$0 | \$0 |
| ABATE & TILE MIDDLE SCHOOL CLASSROOMS | \$200,000 | \$200,000 | \$0 | \$0 | \$0 |
| HVAC UPGRADES | \$67,000 | \$0 | \$0 | \$0 | \$0 |
| PLAYGROUND IMPROVEMENTS | \$25,000 | \$0 | \$0 | \$0 | \$0 |
| TRACK/TENNIS COURT MAINTENANCE | \$20,000 | \$20,000 | \$0 | \$0 | \$0 |
| SALMOND BUILDING BOILER | \$0 | \$0 | \$0 | \$0 | \$0 |
| REPLACE 2000 4x4 TRUCK | \$0 | \$40,000 | \$0 | \$0 | \$0 |
| REPLACE 2001 250 TRUCK | \$0 | \$0 | \$45,000 | \$0 | \$0 |
| REPLACE 2006 DUMP TRUCK | \$0 | \$0 | \$0 | \$0 | \$50,000 |
| REPLACE INFIELD GROOMER | \$20,000 | \$0 | \$0 | \$0 | \$0 |
| REPLACE TURF SWEEPER | \$30,500 | \$0 | \$0 | \$0 | \$0 |
| REPLACE SPECIAL NEEDS VANS | <u>\$26,500</u> | <u>\$45,000</u> | <u>\$50,000</u> | <u>\$65,000</u> | <u>\$35,000</u> |
| SUBTOTAL | \$619,000 | \$545,000 | \$705,000 | \$305,000 | \$220,000 |
| <u>DEPARTMENT OF PUBLIC WORKS</u> | | | | | |
| PAVEMENT MANAGEMENT PROGRAM | \$200,000 | \$200,000 | \$200,000 | \$200,000 | \$200,000 |
| STORMWATER PHASE II | \$75,000 | \$75,000 | \$75,000 | \$75,000 | \$0 |
| DAM INSPECTIONS/ REPAIRS | \$160,000 | \$125,000 | \$65,000 | \$0 | \$0 |
| SMALL GARBAGE TRUCK | \$0 | \$0 | \$0 | \$100,000 | \$0 |
| 37,000 GVW DUMP TRUCK | \$108,000 | \$110,000 | \$115,000 | \$120,000 | \$125,000 |
| ONE TON DUMP TRUCK | \$56,000 | \$57,000 | \$58,000 | \$59,000 | \$0 |
| PICKUP TRUCK | \$37,000 | \$67,500 | \$0 | \$0 | \$35,000 |
| CHASIS MOUNTED OR SLIDE IN SANDERS LOADER | \$17,000 | \$17,500 | \$18,000 | \$36,500 | \$37,500 |
| BACKHOE | \$0 | \$175,000 | \$0 | \$0 | \$0 |
| BACKHOE | \$95,000 | \$0 | \$0 | \$0 | \$0 |
| CHIPPER | \$40,000 | \$0 | \$0 | \$0 | \$0 |
| SWEEPER | \$0 | \$0 | \$0 | \$0 | \$225,000 |
| AMES WAY GARAGE RENOVATIONS | \$135,000 | \$0 | \$50,000 | \$0 | \$1,000,000 |
| MULTI TOOL TRACTOR | \$0 | \$0 | \$115,000 | \$0 | \$0 |
| PAVEMENT MAINTENANCE EQUIPMENT | \$40,000 | \$0 | \$0 | \$0 | \$0 |
| VACUUM TRAILER | <u>\$75,000</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |
| SUBTOTAL | \$1,038,000 | \$827,000 | \$696,000 | \$590,500 | \$1,622,500 |
| <u>COUNCIL ON AGING</u> | | | | | |
| VAN REPLACEMENT | <u>\$0</u> | <u>\$0</u> | <u>\$70,000</u> | <u>\$0</u> | <u>\$0</u> |
| SUBTOTAL | \$0 | \$0 | \$70,000 | \$0 | \$0 |
| TOTAL - GENERAL FUND | \$2,017,000 | \$1,727,000 | \$1,782,000 | \$1,250,500 | \$2,442,500 |

CAPITAL PROGRAM FISCAL YEARS 2011 - 2015

| GENERAL FUND ACTIVITIES (Exempt from Proposition 2½ Tax Cap) | FY2011 | FY2012 | FY2013 | FY2014 | FY2015 |
|---|--------------------|------------------|------------------|--------------------|--------------------|
| | <u>REQUEST</u> | <u>REQUEST</u> | <u>REQUEST</u> | <u>REQUEST</u> | <u>REQUEST</u> |
| <u>BOARD OF SELECTMEN</u> | | | | | |
| CURTIS SCHOOL & COA BUILDING | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$3,000,000</u> | <u>\$0</u> |
| SUBTOTAL | \$0 | \$0 | \$0 | \$3,000,000 | \$0 |
| <u>FIRE DEPARTMENT</u> | | | | | |
| FIRE STATION PLANS | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$200,000</u> | <u>\$2,000,000</u> |
| SUBTOTAL | \$0 | \$0 | \$0 | \$200,000 | \$2,000,000 |
| <u>HANOVER PUBLIC SCHOOLS</u> | | | | | |
| SYLVESTER SCHOOL RENOVATIONS | <u>\$4,833,401</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |
| SUBTOTAL | \$4,833,401 | \$0 | \$0 | \$0 | \$0 |
| TOTAL - GENERAL FUND EXEMPT | \$4,833,401 | \$0 | \$0 | \$3,200,000 | \$2,000,000 |
| <u>WATER ENTERPRISE ACTIVITIES</u> | | | | | |
| VEHICLE REPLACEMENT | \$33,000 | \$125,000 | \$30,000 | \$63,000 | \$60,000 |
| MASTER PLAN UPDATE | \$0 | \$0 | \$0 | \$60,000 | \$0 |
| WATER MAIN REHABILITATION | \$0 | \$400,000 | \$0 | \$450,000 | \$350,000 |
| WATER TANK MAINTENANCE | \$0 | \$0 | \$300,000 | \$0 | \$0 |
| GENERATOR REPLACEMENT - POND | \$150,000 | \$0 | \$0 | \$0 | \$0 |
| REDUNDANT WELL - BEAL | \$0 | \$0 | \$100,000 | \$100,000 | \$0 |
| WATER SUPPLY DEVELOPMENT | \$0 | \$0 | \$0 | \$400,000 | \$0 |
| WINTER STREET FACILITY RENOVATIONS | <u>\$400,000</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |
| TOTAL - WATER FUND | \$583,000 | \$525,000 | \$430,000 | \$1,073,000 | \$410,000 |

REPORT OF THE BOARD OF COMMISSIONERS OF TRUST FUNDS

At the 1988 Annual Town Meeting, the Board of Selectmen was authorized to appoint a Board of Commissioners of Trust Funds. The Board of Selectmen reactivated the Board in 2006 and appointed three residents as Trust Fund Commissioners. The current Board members are Jeffrey Oliveira, who serves as the Boards Chairman and Joan Norris serving as Board member. Mr. Oliveira has agreed to a two year term through June 30, 2011 and Ms. Norris for a one year term through June 30, 2010. The Board is currently seeking interested residents to fill the remaining open position.

The Commissioners' responsibilities include:

Soliciting, managing and investing the trust funds through the Town Treasurer and recommending the expenditure of funds through the Board of Selectmen. The Commissioners serve as resources for inquiries about individual funds and provide information regarding their intended purpose, terms of management and distribution guidelines to residents upon request. Responsibilities also include preparing annual reports for the Town's fiscal year annual report.

During the fiscal year ended 2009, the Trust Commissioners continued to work with the Selectmen and provided them with updates on the progress of the Trust Fund Program initiatives. The Trust Committee and Selectmen had agreed in 2008 to provide access of all relevant Trust Fund information to the residents of Hanover via the Town's website. The Trust Fund information has been available on the Town's web site since June 2008. The website includes information on all Trusts overseen by the Board, including original documentation used for establishing the Trusts. The documentation provides information on the purpose and intended use of the Trust funds. The site also includes information for residents who are interested in establishing their own Trust Funds. We welcome input from Town residents regarding the Trust Fund Program.

For 2010, the Board will work to increase resident awareness of the Trust Funds and explore ways to expand the program through marketing and fund raising initiatives.

Total Trust Fund Assets at the end of Fiscal Year June 2009 were \$351,845.69.

Respectfully Submitted,

Jeffrey Oliveira, Chairman
Joan Norris

REPORT OF THE TREASURER

To the Board of Selectmen and the Citizens of Hanover

DETAIL OF CASH BALANCES as of JUNE 30, 2009

| | | |
|-------------------------------|----|---------------|
| Petty Cash | \$ | 14,025.00 |
| Citizens Bank | \$ | 26,668,261.87 |
| MMDT | \$ | 4,798,212.30 |
| TD Bank North | \$ | 24,964.64 |
| TD Bank North (Deferred Comp) | \$ | 2.37 |
| Rockland Trust | \$ | 252,102.59 |
| UniBank – Taxes | \$ | 23,098.96 |
| UniBank – Park and Recreation | \$ | 11,894.16 |
| Reliance Trust | \$ | 2,000,012.10 |
| Weymouth Bank | \$ | 8,208.39 |

SUBTOTAL **\$ 33,800,782.38**

| | | |
|---------------------------|----|--------------|
| Police Federal Forfeiture | \$ | 11,082.64 |
| Library Funds | \$ | 7,506.28 |
| Trust Funds | \$ | 2,110,502.64 |
| Student Activity Funds | \$ | 107,546.38 |

SUBTOTAL **\$ 2,236,637.94**

TOTAL OF ALL ACCOUNTS **\$ 36,037,420.32**

Respectfully submitted,

JOAN T. PORT-FARWELL - TREASURER

The following amounts represent compensation for fiscal year 2009 (July 1, 2008 – June 30, 2009). Column 1 includes compensation for normal duties. Column 2 includes compensation for work beyond normal duties and compensation paid by a third party.

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|-----------------------|-----------------|-----------------|
| ABBAN DEBORAH | \$51,312.96 | \$0.00 |
| ABBAN JONATHAN A. | \$74,617.69 | \$16,700.41 |
| ABBOUD CHRISTINE A | \$13,014.72 | \$0.00 |
| ABORN MAURA A | \$54,497.00 | \$0.00 |
| ACORN JEFFREY | \$44,153.27 | \$20,940.28 |
| ALEXANDER JAMES M. | \$1,554.66 | \$0.00 |
| ALFIS LAUREN M | \$2,655.00 | \$0.00 |
| ALFIS MARTIN P. | \$57,624.65 | \$28,251.68 |
| ALLEN DANA | \$168.00 | \$1,248.00 |
| ALLEN JOHN ROBERT | \$52,614.32 | \$16,398.56 |
| ALLEN JR GILBERT G. | \$51,912.25 | \$6,176.54 |
| ALLEN LEE ANN L. | \$34,906.01 | \$563.58 |
| ALMEIDA GINA | \$29,032.50 | \$0.00 |
| AMOROSO ALISON M | \$2,625.00 | \$0.00 |
| ANASTASIO ERNEST P. | \$0.00 | \$42,988.25 |
| ANDERSON LYNNE C | \$195.00 | \$0.00 |
| ANDERSON MINDY I. | \$63,375.00 | \$150.00 |
| APUZZI MARIANNE E | \$41,340.00 | \$0.00 |
| ARDINI KEVIN J. | \$928.00 | \$0.00 |
| ARDINI LEAH | \$37,867.88 | \$5,815.78 |
| ARENA JR PETER R | \$45,526.00 | \$5,393.25 |
| ARNONE JAMES J. | \$45,228.13 | \$7,136.38 |
| ASHBRIDGE DEREK W | \$116.86 | \$0.00 |
| ATCHISON MAUREEN | \$13,202.19 | \$0.00 |
| ATKINSON ELAINE | \$151.50 | \$3,300.00 |
| ATKINSON KEVIN R. | \$0.00 | \$554.08 |
| AVITABLE JOHN A | \$1,905.40 | \$0.00 |
| AZEVEDO DIANE H. | \$65,807.00 | \$7,867.61 |
| AZIZIAN CHRISTOPHER M | \$61,080.86 | \$22,469.41 |
| BAILEY PETER C | \$2,216.56 | \$0.00 |
| BAIRD EMILY R | \$4,065.27 | \$0.00 |
| BALDASSINI DANIEL M | \$78.97 | \$0.00 |
| BANKS KATHLEEN F. | \$71,401.00 | \$375.00 |
| BARBIERI MARY E | \$146.08 | \$0.00 |
| BARLOW CAROLYN M | \$125.42 | \$0.00 |
| BARLOW STACIE A. | \$67,659.00 | \$2,075.00 |
| BARNES JR ARTHUR J | \$12,180.08 | \$0.00 |
| BARRA MICHAEL J | \$85.80 | \$0.00 |
| BARRESI AUDREY G | \$5,723.33 | \$0.00 |
| BARRON ERIC C. | \$60,421.43 | \$12,214.94 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|-----------------------|-----------------|-----------------|
| BARRON WANDA J. | \$48,093.16 | \$0.00 |
| BARTOLOTTI KATHERINE | \$72,251.00 | \$0.00 |
| BASTIS KATHLEEN L | \$0.00 | \$1,187.50 |
| BEEKMAN BARBARA W. | \$832.00 | \$0.00 |
| BEERS ANN R. | \$308.16 | \$0.00 |
| BELLANTONI LISA M | \$1,818.82 | \$15,966.81 |
| BENITEZ BENJAMIN E | \$39,042.00 | \$0.00 |
| BERG ERICK R. | \$710.38 | \$418.00 |
| BERGER ELEANOR F | \$139.64 | \$0.00 |
| BERGER LINDA J. | \$34,757.68 | \$106.92 |
| BERGLUND VIRGINIA C. | \$89,302.75 | \$0.00 |
| BERRY MICHAEL J | \$39,816.76 | \$3,919.28 |
| BERRY PATRICIA B | \$50,802.87 | \$0.00 |
| BEZANSON ALBERTA | \$260.02 | \$0.00 |
| BEZANSON GEORGE K. | \$260.02 | \$0.00 |
| BILLINGS DOUGLAS N. | \$78,159.31 | \$10.00 |
| BILTON WILMA R | \$8,183.00 | \$0.00 |
| BITETTI MARY A. | \$65,210.00 | \$0.00 |
| BLAISDELL JONATHAN H. | \$39,556.65 | \$631.20 |
| BLAKESLEY MEREDITH L. | \$10,503.60 | \$691.00 |
| BLANCHARD JEFFREY | \$89,502.36 | \$0.00 |
| BLANCHARD KENNETH | \$98,114.39 | \$0.00 |
| BLINSTRUB THOMAS J. | \$40,059.57 | \$9,359.16 |
| BOISE KATHLEEN M. | \$2,234.80 | \$0.00 |
| BOSTIC WILLIAM | \$63,046.93 | \$11,080.85 |
| BOSTWICK DEBORAH A | \$60,621.00 | \$4,082.00 |
| BOUCHER THOMAS A. | \$61,090.59 | \$22,096.31 |
| BOWLES DOROTHEA C | \$81,045.00 | \$225.44 |
| BOYLE ALICE L. | \$79,492.00 | \$0.00 |
| BOYLE CATHERINE A | \$2,550.00 | \$0.00 |
| BRADFORD JULIE D | \$43,852.00 | \$0.00 |
| BRANDMARK DAWN G | \$43,852.00 | \$3,137.50 |
| BRAUN ANDREW | \$49,201.52 | \$15,492.01 |
| BREAULT LAURA E | \$70,804.00 | \$1,740.94 |
| BRENDEL ALISON E | \$135.00 | \$2,550.00 |
| BREWIN RACHAEL E | \$58,166.00 | \$945.64 |
| BRIGHT LAWRENCE S | \$134.82 | \$0.00 |
| BRIGHT YVONNE D | \$134.82 | \$0.00 |
| BRINKMANN ROBERT G. | \$57,402.28 | \$0.00 |
| BRISTOL DAVID B | \$300.00 | \$0.00 |
| BROOKS HANNA L | \$55.00 | \$0.00 |
| BROOKS HARVEY F | \$1,750.46 | \$827.58 |
| BROOKS RACHEL S | \$48,824.00 | \$0.00 |
| BROWN JESSICA L. | \$63,675.00 | \$0.00 |
| BROWN LAUREEN C | \$117.50 | \$2,025.00 |
| BROWN LEONARD W. | \$39,797.64 | \$7,555.91 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|----------------------|-----------------|-----------------|
| BROWN TIMOTHY P. | \$53,268.00 | \$0.00 |
| BROWN-LOW BETSY LIN | \$5,435.00 | \$0.00 |
| BRUCE NOREEN F. | \$35,135.52 | \$0.00 |
| BRUGNOLI MARYANN | \$81,643.00 | \$1,285.08 |
| BRYERTON ALICIA A. | \$48,824.00 | \$680.96 |
| BUCCA MICHAEL J | \$32,028.42 | \$2,329.89 |
| BUCCHIANERI MEGAN M | \$83.61 | \$0.00 |
| BUCKLEY BARBARA A | \$46.45 | \$0.00 |
| BUCKLEY RICHARD J | \$3,605.00 | \$0.00 |
| BUDDEN ANNE MARIE | \$42,058.00 | \$625.00 |
| BUETTNER MARLAINE | \$312.50 | \$0.00 |
| BURGESS BARBARA M. | \$22,038.37 | \$1,711.61 |
| BURGIO LORRAINE M. | \$38,940.86 | \$0.00 |
| BURKE JULIE A | \$34,802.95 | \$187.01 |
| BURNS DEBORAH L | \$36,543.00 | \$6,214.66 |
| BURNS ELLEN C | \$48,824.00 | \$250.88 |
| BUTLER HANNAH B | \$30,377.73 | \$0.00 |
| BUZALSKY KARL J. | \$71,047.83 | \$25,572.64 |
| BYRON KORRI J | \$50,679.54 | \$4,270.00 |
| CAMPBELL KATHLEEN B | \$44,116.00 | \$1,601.00 |
| CAMPBELL LORI A | \$33,564.96 | \$1,765.00 |
| CAMPBELL LYNNE E | \$43,869.42 | \$0.00 |
| CARCEO CAITLIN C | \$50,950.00 | \$415.56 |
| CARLSON GARY N. | \$341.00 | \$0.00 |
| CARNES EDWARD F. | \$30,795.16 | \$2,415.20 |
| CAROTA KRISTEN L | \$46,469.70 | \$0.00 |
| CARPENTER DANIEL M. | \$46,897.99 | \$17,571.30 |
| CARPENTER TIMOTHY A. | \$42,709.11 | \$2,402.92 |
| CARROLL JR JAMES E | \$4,542.74 | \$0.00 |
| CARVALHO CAITLYN E | \$65.03 | \$0.00 |
| CASHMAN KAREN M | \$40,852.00 | \$207.78 |
| CAULFIELD CAITLIN E | \$213.00 | \$1,080.00 |
| CAULFIELD KATHY M. | \$55,348.36 | \$0.00 |
| CAVALLARO JASON M | \$63,316.50 | \$27,348.15 |
| CAVANAGH ALBERT R | \$423.73 | \$0.00 |
| CAVANAGH CAITLIN M | \$621.14 | \$0.00 |
| CAVANAGH JEAN B. | \$356.32 | \$0.00 |
| CAVANAGH SHIRLEY M. | \$361.13 | \$0.00 |
| CENTORINO MARK A | \$44,730.00 | \$3,930.03 |
| CERONE BRIAN C | \$0.00 | \$4,887.00 |
| CERONE MARGARET I. | \$16,404.25 | \$100.00 |
| CEURVELS ELENA | \$15,280.65 | \$415.00 |
| CHADWICK MARILYN | \$84,629.00 | \$0.00 |
| CHAMBERS THOMAS E. | \$68,933.33 | \$30,526.15 |
| CHANDLER KATHLEEN A. | \$50,950.00 | \$1,584.63 |
| CHASE LAURA C. | \$55,699.00 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|-----------------------|-----------------|-----------------|
| CHATSKO MICHAEL P. | \$40,384.44 | \$48.93 |
| CIRA SANDRA P. | \$39,381.42 | \$91.26 |
| CIRINO ROBERT D | \$6,858.11 | \$0.00 |
| CLANCY JR VINCENT J. | \$45,868.26 | \$9,427.10 |
| CLANCY SUSAN B | \$1,800.00 | \$0.00 |
| CLARK MATTHEW P | \$10,237.93 | \$240.00 |
| CLASBY SUZANNE D. | \$56,899.00 | \$250.88 |
| CLEARY JOSEPH P. | \$49,599.00 | \$21,795.20 |
| CLIFTON DEBRA S | \$866.00 | \$0.00 |
| COAKLEY ROBERT L | \$0.00 | \$900.00 |
| COAKLEY TRACY K | \$70,804.00 | \$430.08 |
| COATES ANN M. | \$52,150.67 | \$9,981.12 |
| COFFEE HANNAH W | \$78.97 | \$0.00 |
| COLAW BEATRIZ Z | \$917.50 | \$3,850.00 |
| COLBY ROBERT G. | \$11,284.18 | \$31,315.25 |
| COLE DANIELLE M | \$50,958.00 | \$2,362.50 |
| COLEMAN KEVIN P. | \$39,187.84 | \$2,906.12 |
| COLLINS ELIZABETH K | \$300.00 | \$0.00 |
| COLLINS LAURA F. | \$66,739.00 | \$0.00 |
| COLLINS SUSAN A | \$67,243.00 | \$0.00 |
| COLON DONALD W | \$846.23 | \$0.00 |
| COMEAU JANICE | \$63,971.00 | \$0.00 |
| CONANT JR. ROBERT E. | \$45,812.28 | \$12,937.60 |
| CONANT SUSAN M | \$8,721.96 | \$0.00 |
| CONCANNON SHERRY M. | \$70,804.00 | \$1,145.64 |
| CONDON KATHLEEN A. | \$84,629.00 | \$441.00 |
| CONDON-SILVIA RITA A. | \$76,839.00 | \$5,000.00 |
| CONNELLY NINA A | \$586.08 | \$0.00 |
| CONNELLY SUZANNE | \$34,842.68 | \$0.00 |
| CONNOLLY CHRISTINE M | \$250.00 | \$7,620.04 |
| CONNOLLY EILEEN | \$46.45 | \$0.00 |
| CONNOLLY MOLLY A. | \$60.39 | \$0.00 |
| CONSOLI CORINNE C | \$50,013.00 | \$258.52 |
| COOGAN MARGARET R | \$29,918.84 | \$0.00 |
| COOK ANDREW E | \$0.00 | \$4,082.00 |
| COOK CHRISTINA L | \$83.61 | \$0.00 |
| COOKE MAUREEN L. | \$60,453.94 | \$0.00 |
| CORBETT BEVERLY A | \$17,753.47 | \$250.00 |
| CORBETT NICOLE S. | \$38,383.00 | \$0.00 |
| CORCORAN MEGHAN E | \$23,411.25 | \$0.00 |
| CORMIER MELISSA E. | \$52,781.99 | \$1,420.64 |
| COYLE FRANCIS W. | \$67,553.00 | \$17,149.00 |
| COYNE DONNA M. | \$7,740.40 | \$0.00 |
| CRAIG DONNA M. | \$41,360.14 | \$7,545.90 |
| CRAIG KELLIE A | \$43,904.74 | \$0.00 |
| CRAIG MARC S. | \$38,730.77 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|--------------------------|-----------------|-----------------|
| CRATTY SUSAN K | \$437.00 | \$420.00 |
| CRAWFORD DAVID M. | \$70,804.00 | \$3,310.00 |
| CRAWFORD ELIZABETH A. | \$399.65 | \$0.00 |
| CRONIN STEPHEN J | \$63,276.05 | \$0.00 |
| CROWLEY KATHLEEN A | \$2,205.24 | \$0.00 |
| CUNNIFFE SEAN M | \$625.00 | \$176.00 |
| CURLEY JANET L | \$65,210.00 | \$3,569.71 |
| CURRAN DEBORAH M. | \$81,643.00 | \$306.25 |
| CURRAN PATRICK R | \$1,859.29 | \$0.00 |
| CURRAN TIMOTHY M | \$1,112.50 | \$175.00 |
| CURRIER ELIZABETH B | \$52.97 | \$0.00 |
| CYR BRIDGET M | \$722.50 | \$0.00 |
| CZOLADA LAURA L | \$10,269.60 | \$0.00 |
| DALY SUSAN A. | \$84,155.51 | \$0.00 |
| DANN ELAINE L. | \$2,398.51 | \$0.00 |
| DAVIS HEIDE M | \$120.77 | \$0.00 |
| DAVIS JUDITH L | \$34,906.01 | \$1,317.17 |
| DAVIS ROSALIND H | \$54,779.00 | \$0.00 |
| DAVIS SARAH E | \$51,276.26 | \$0.00 |
| DEACETIS GINO | \$58,469.85 | \$27,496.74 |
| DEBENEDICTIS LOUIS C. | \$57,250.11 | \$34,024.53 |
| DECIE KENNETH G | \$60,621.00 | \$2,389.87 |
| DECOTIS ANASTASIA | \$45,657.00 | \$1,956.00 |
| DEFERRARI CYNTHIA J | \$0.00 | \$1,650.00 |
| DEFRANZO ANTHONY C. | \$82,598.00 | \$13,263.08 |
| DEGRENIER JANE | \$103,901.00 | \$0.00 |
| DELAHUNT JAKE R | \$3,300.00 | \$0.00 |
| DELLA CROCE LISA M | \$46,699.00 | \$5,626.09 |
| DEMEO ELLEN M. | \$15,851.91 | \$91.02 |
| DENEEN DENNIS M | \$19,280.00 | \$0.00 |
| DENICOLA JOSEPH C | \$274.46 | \$0.00 |
| DEPATTO LOUIS B | \$63,971.00 | \$0.00 |
| DEPHILLIPS JENNIFER L | \$55,699.00 | \$430.08 |
| DETHOMASO KRISTIN M | \$33,038.95 | \$0.00 |
| DEVINE LAUREN M | \$5,898.00 | \$0.00 |
| DEYOUNG TRACY J. | \$10,278.30 | \$0.00 |
| DIBARA ALICIA L. | \$58,166.00 | \$487.50 |
| DICKSON CYNTHIA M. | \$10,154.96 | \$0.00 |
| DIGIOVANNA BRENT M. | \$714.00 | \$0.00 |
| DIGIOVANNA MARISSA A | \$13,800.31 | \$881.40 |
| DIGIOVANNA SAMANTHA L | \$7,074.00 | \$216.00 |
| DILL MARGARET | \$380.39 | \$0.00 |
| DINIAK VICTOR | \$94,566.99 | \$0.00 |
| DINNEEN MARIE | \$43,096.54 | \$1,726.37 |
| DIRKSMEIER CHRISTOPHER M | \$2,905.00 | \$0.00 |
| DISABATO KATHERINE A | \$495.95 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|-----------------------|-----------------|-----------------|
| DITULLIO LINDSEY M | \$2,239.00 | \$0.00 |
| DIXON KIMBERLY A | \$26,681.87 | \$0.00 |
| DOOLITTLE PAUL B. | \$600.00 | \$1,920.00 |
| DOUILLETTE L. RUTH | \$34,851.18 | \$0.00 |
| DOWLING MAURA K | \$0.00 | \$1,350.00 |
| DOWNS ALICE W. | \$59,288.00 | \$0.00 |
| DOWNS ELIZABETH S | \$45,657.00 | \$3,125.00 |
| DOYLE JOANNE | \$23,086.72 | \$240.00 |
| DOYLE SHAUN PATRICK | \$43,564.32 | \$16,342.11 |
| DOYON EVELYN A. | \$97.55 | \$0.00 |
| DOYON RICHARD B | \$41.81 | \$0.00 |
| DRAPER LAUREN T | \$122.50 | \$1,550.00 |
| DRINKWATER KAREN M | \$4,117.50 | \$0.00 |
| DRISCOLL ELIZABETH A. | \$39,600.66 | \$86.72 |
| DRISCOLL KERI E | \$46,699.00 | \$550.88 |
| DUBOIS TRACEY M | \$40,763.84 | \$1,800.00 |
| DUNN MEAGHAN E | \$2,977.99 | \$0.00 |
| DUNPHY GEORGE E | \$8,684.88 | \$0.00 |
| DUNPHY JAMES P | \$1,926.78 | \$0.00 |
| DUTTON RUTH A | \$245.25 | \$0.00 |
| DYER PHYLLIS | \$23,506.74 | \$0.00 |
| EARL LORI L | \$22,064.64 | \$375.00 |
| EARLE CHRISTINE | \$65.00 | \$2,580.00 |
| ECONOMOS PAUL M | \$55,713.00 | \$831.25 |
| EDGAR JOAN E | \$48,824.00 | \$1,983.08 |
| EDGAR PATRICIA A | \$0.00 | \$750.00 |
| EDGAR ROBERT J | \$0.00 | \$29,653.25 |
| EDGERLY JAMIE M | \$7,395.77 | \$0.00 |
| EGAN CHARLES E | \$109,567.50 | \$0.00 |
| EGAN SUSAN E | \$72,653.25 | \$3,400.00 |
| ELLIOT MAUREEN F | \$297.28 | \$0.00 |
| ELLIOTT SYDNEY E. | \$181.16 | \$0.00 |
| EMERY KATHLEEN M. | \$35,380.98 | \$106.92 |
| EMERY LLOYD F | \$28,700.16 | \$0.00 |
| ENGLISH DONALD F | \$2,258.55 | \$0.00 |
| ENNIS KERRY L. | \$29,018.25 | \$0.00 |
| EVANS CRISTINA C | \$60.00 | \$0.00 |
| EVANS GAIA C | \$19,536.40 | \$0.00 |
| EVANS MELISSA L. | \$31,654.48 | \$1,680.00 |
| FAHEY ELIZABETH K | \$66,739.00 | \$883.40 |
| FAIRWEATHER IRENE M | \$7,650.39 | \$0.00 |
| FANNING PETER L | \$1,916.74 | \$0.00 |
| FARIA GEORGE J. | \$63,971.00 | \$725.12 |
| FARLEY, JR ROBERT J | \$42,628.26 | \$6,644.14 |
| FARROW KAITLIN E. | \$1,922.85 | \$0.00 |
| FAY CHRISTINE | \$62,452.00 | \$6,535.68 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|-------------------------|-----------------|-----------------|
| FERGUSON CYNTHIA L. | \$69,192.00 | \$855.00 |
| FERGUSON PAMELA | \$8,424.00 | \$0.00 |
| FERRARO NANCY E. | \$24,482.13 | \$0.00 |
| FERRY ANTHONY | \$45,900.00 | \$8,708.22 |
| FERRY VERA-JEAN | \$20,756.84 | \$0.00 |
| FICK JULIE M | \$1,920.00 | \$0.00 |
| FINOCCHI LISA J | \$63,971.00 | \$250.00 |
| FISHER BRIAN M. | \$0.00 | \$7,234.00 |
| FITZGERALD DANIEL M | \$38,529.55 | \$9,971.85 |
| FLAHERTY JESSICA ROSE | \$60,621.00 | \$100.00 |
| FLANAGAN SEAN M. | \$176.00 | \$0.00 |
| FLYNN CLAIRE M. | \$199.74 | \$0.00 |
| FLYNN JANIS E. | \$84,629.00 | \$0.00 |
| FLYNN RICHARD J | \$2,280.45 | \$0.00 |
| FLYNN TIMOTHY | \$47,621.79 | \$9,817.27 |
| FOGG JR JOHN | \$0.00 | \$17,698.50 |
| FOLEY KATHLEEN A | \$28,079.75 | \$3,249.00 |
| FONSECA EDWARD L | \$0.00 | \$2,347.50 |
| FONTES JOHN | \$2,938.00 | \$0.00 |
| FORRY JAMES W | \$357.53 | \$0.00 |
| FOSS JENNIFER M. | \$38,959.36 | \$0.00 |
| FOSTER SHERYL A | \$4,855.12 | \$0.00 |
| FRANCIS JENNIFER A | \$53,072.00 | \$0.00 |
| FRANZOSA CAROL A. | \$163.71 | \$0.00 |
| FRASER ROBYN L | \$19,443.75 | \$0.00 |
| FRATTASIO BEVERLY | \$156.00 | \$0.00 |
| FRATTASIO JONATHAN | \$0.00 | \$5,421.00 |
| FRATUS DONNA J | \$55,699.00 | \$358.40 |
| FREEMAN FREDERICK J. | \$67,013.80 | \$13,843.51 |
| FULLERTON WILLIAM R. | \$38,491.66 | \$2,555.70 |
| FUNDER NANCY C. | \$33,478.92 | \$1,733.46 |
| GABRIEL SANDRA J | \$12,508.20 | \$0.00 |
| GALE GREGORY W | \$195.10 | \$0.00 |
| GALLAGHER CHRISTOPHER J | \$1,492.72 | \$0.00 |
| GALLAGHER JAMES F. | \$73,644.72 | \$25,665.40 |
| GALLAGHER JANINE C | \$884.00 | \$0.00 |
| GALLAGHER JEANNE M. | \$1,965.00 | \$2,962.50 |
| GALLAGHER KATHRYN M | \$38,078.13 | \$31.41 |
| GALLAGHER MARIANNE | \$33,391.75 | \$139.20 |
| GALLINARO BARBARA L | \$15,713.90 | \$5,790.04 |
| GALLIVAN PATRICK J | \$49,782.37 | \$0.00 |
| GALOTTI ANN MARIE | \$80,089.00 | \$3,062.08 |
| GARLAND SUSAN S. | \$75.00 | \$4,575.00 |
| GARRIGAN CLAIRE | \$2,458.37 | \$0.00 |
| GATELY ALLYSON M | \$49,126.00 | \$750.00 |
| GEARIN JULIANNE S | \$0.00 | \$10,756.20 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|------------------------|-----------------|-----------------|
| GENTILOTTI PATRICIA M. | \$11,428.47 | \$0.00 |
| GEORGE DEBORAH | \$84,629.00 | \$1,396.00 |
| GERRIOR DANIELLE R. | \$6,066.62 | \$97.24 |
| GERRISH MATTHEW M | \$1,842.50 | \$290.00 |
| GERTSEN ANNE | \$40,847.91 | \$0.00 |
| GISSLER KURT ERIK | \$47,911.00 | \$2,685.12 |
| GILL DEBORAH M. | \$81,045.00 | \$1,125.00 |
| GILLESPIE JANET M. | \$17,479.00 | \$0.00 |
| GILMARTIN BEVERLY A. | \$63,551.75 | \$63.03 |
| GIORDANI DOREEN A. | \$416.00 | \$0.00 |
| GIROUX JOAN | \$10,194.00 | \$952.64 |
| GIROUX SHAWN M. | \$9,582.72 | \$488.04 |
| GLASSETT ANDREA G | \$50,950.00 | \$215.04 |
| GLENNON RONALD F | \$42,656.00 | \$12,491.00 |
| GOFF ELAINE | \$24,580.71 | \$0.00 |
| GOKEY SHAWN J. | \$53,458.90 | \$11,775.20 |
| GOLDEN IAN P | \$2,487.50 | \$295.00 |
| GOLDHAMMER CATHERINE R | \$315.21 | \$0.00 |
| GOLDTHWAIT NANCY J. | \$8,166.51 | \$0.00 |
| GOLEMME BRIAN J. | \$32,392.76 | \$0.00 |
| GOODWIN LYNNE A. | \$36,132.90 | \$0.00 |
| GORDON ANNE M. | \$45,657.00 | \$100.00 |
| GRABOWSKI RACHEL A. | \$32,569.00 | \$5,246.75 |
| GRAY BRYAN F | \$1,935.29 | \$0.00 |
| GRAY DOROTHEA W | \$59,507.00 | \$777.34 |
| GREALISH SARAH A | \$2,835.00 | \$0.00 |
| GREEN LISA MARIE | \$58,166.00 | \$7,163.71 |
| GREER ALYSON L | \$45,657.00 | \$2,449.00 |
| GRIFFIN JOHN J | \$72,250.00 | \$651.00 |
| GROSSO TARA A. | \$20,133.86 | \$0.00 |
| HADDAD GENIVIEVE F | \$628.34 | \$17,680.72 |
| HAJJAR KAITLIN B | \$2,054.65 | \$0.00 |
| HAJJAR MICHAELA M | \$2,347.69 | \$0.00 |
| HALEY ROBERT C. | \$7,360.92 | \$0.00 |
| HALLORAN MEGAN E. | \$18,346.61 | \$2,803.13 |
| HANNIGAN BRIANNA G | \$105.00 | \$0.00 |
| HANNIGAN ERIN C | \$2,810.00 | \$0.00 |
| HANNIGAN JOSEPH | \$64,841.50 | \$24,421.39 |
| HANNIGAN REBECCA A | \$83.61 | \$0.00 |
| HANSEL GRANT | \$70.00 | \$3,210.00 |
| HANSEN DANA E | \$31,876.42 | \$2,377.63 |
| HANSEN LINDY A. | \$70,804.00 | \$430.08 |
| HANSEN PETER C. | \$86,921.56 | \$40,235.10 |
| HARDIMAN SUSAN M. | \$9,701.51 | \$0.00 |
| HARRINGTON DONALD | \$72,042.37 | \$38,345.69 |
| HARRINGTON RYAN J | \$5,560.66 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|-----------------------|-----------------|-----------------|
| HARRIS KATHLEEN M | \$72,923.04 | \$0.00 |
| HART KERIANN I | \$0.00 | \$3,675.00 |
| HARTNEY MARILYN | \$82,837.00 | \$0.00 |
| HATCHER REBECCA O | \$60,621.00 | \$0.00 |
| HAY JEANNE M. | \$12,699.00 | \$0.00 |
| HAYES PAUL R. | \$57,559.06 | \$123.00 |
| HAYES THOMAS F. | \$112.04 | \$0.00 |
| HEALEY ROBERT G | \$44,806.14 | \$4,958.73 |
| HEALY HEATHER C. | \$55,699.00 | \$1,432.60 |
| HEAVERN DENISE R. | \$66,128.00 | \$312.50 |
| HEFFRON CASSANDRA F | \$18,660.00 | \$2,692.50 |
| HEGARTY STEPHEN M | \$47,911.00 | \$5,722.00 |
| HENDERSON BONNIE | \$84,629.00 | \$0.00 |
| HENDERSON STEVEN J | \$40,852.00 | \$506.50 |
| HENRIKSON RACHEL E | \$74.32 | \$0.00 |
| HERNON STEPHANIE M | \$75.00 | \$660.00 |
| HERRMANN STEVEN D. | \$58,236.94 | \$16,614.03 |
| HEYWOOD JR ROBERT P. | \$89,827.54 | \$3,463.82 |
| HIGGINBOTTOM AMANDA L | \$2,260.64 | \$0.00 |
| HIGHT JEAN G. | \$66,317.51 | \$7,500.00 |
| HILL CAROLYN B | \$387.50 | \$240.00 |
| HOADLEY DONNA | \$260.01 | \$0.00 |
| HOADLEY JOHN E. | \$600.42 | \$416.00 |
| HOADLEY MICHAEL | \$753.50 | \$2,080.00 |
| HOEY JAMES P | \$79,908.50 | \$0.00 |
| HOFFMAN JULIE A | \$70.00 | \$60.00 |
| HOFFMAN MARGARET R. | \$39,578.37 | \$57.39 |
| HOGAN SUSAN M | \$27,165.06 | \$0.00 |
| HOGAN THOMAS J. | \$76,839.00 | \$0.00 |
| HOOK ROBERT C. | \$40,835.93 | \$9,010.02 |
| HOPKINS JOHN E. | \$82,039.00 | \$6,110.68 |
| HORNE GEORGE H. | \$44,431.89 | \$711.76 |
| HORNSTRA CAROL A | \$652.00 | \$0.00 |
| HORTON DEIRDRE M | \$2,850.00 | \$0.00 |
| HORTON SIOBHAN M. | \$6,912.00 | \$0.00 |
| HOUSLEY KAITLYN A | \$83.61 | \$0.00 |
| HOWARD ANN A | \$3,407.16 | \$0.00 |
| HOWES JR THOMAS J | \$3,292.00 | \$0.00 |
| HRENKO CHRISTINE M | \$42,656.00 | \$0.00 |
| HRIVNAK ANTHONY A | \$93,613.25 | \$2,079.00 |
| HUGHES ANNA D | \$63,267.64 | \$5,181.64 |
| HURLEY ANDREA A | \$50,950.00 | \$945.50 |
| HUTCHISON SCOTT T. | \$63,971.00 | \$0.00 |
| HYNES DONNA M. | \$6,948.80 | \$0.00 |
| INGLE JR THOMAS H. | \$61,257.26 | \$7,543.27 |
| INGLIS JR CHARLES L. | \$3,903.14 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|------------------------|-----------------|-----------------|
| INGLIS ROBERT E. | \$54,144.58 | \$18,669.11 |
| INGLIS WILLIAM J | \$1,021.00 | \$0.00 |
| IRELAND MICHELLE E. | \$53,610.00 | \$0.00 |
| ITZ BARBARA | \$274.46 | \$0.00 |
| IVENS LAURA M. | \$1,912.67 | \$0.00 |
| JACKMAN DEBORAH J. | \$21,559.89 | \$40.00 |
| JACOBSON NANCY P. | \$45,135.37 | \$0.00 |
| JAKUB DAVID | \$0.00 | \$5,308.00 |
| JANKINS MARGARET M | \$7,541.37 | \$127.05 |
| JANKINS ROSS W | \$2,469.13 | \$0.00 |
| JANSON DONALD G. | \$47,305.18 | \$9,233.86 |
| JENKS KAREN A | \$90.06 | \$0.00 |
| JOHNSON ANDREW A | \$1,327.00 | \$0.00 |
| JOHNSON ASHLEY C | \$37.16 | \$0.00 |
| JOHNSON BRETT P. | \$0.00 | \$5,308.00 |
| JOHNSON ERIC R. | \$62,970.17 | \$14,751.93 |
| JOHNSON KAREN ANN | \$65,761.00 | \$1,105.88 |
| JOHNSON MARY ANN | \$72,251.00 | \$888.74 |
| JOHNSON MARY ANNE | \$0.00 | \$1,125.00 |
| JOHNSON MICHELLE | \$36,433.95 | \$1,045.44 |
| JOHNSON RONALD G | \$5,632.82 | \$0.00 |
| JONES COLLEEN S | \$63,675.00 | \$0.00 |
| JONES MICHAEL S. | \$0.00 | \$15,225.50 |
| JORDAN KELLY-ANN | \$50,950.00 | \$0.00 |
| JOUBERT DEBORAH A. | \$84,629.00 | \$0.00 |
| JOUBERT JARROD A | \$2,320.00 | \$0.00 |
| JOY JILL A. | \$58,166.00 | \$0.00 |
| JOYCE KRISTIN A | \$83.61 | \$0.00 |
| JUDGE ANNE C | \$12,335.80 | \$88.80 |
| KACZOWKA ANNA M | \$232.25 | \$0.00 |
| KANE TIMOTHY A. | \$65,237.13 | \$34,485.83 |
| KARDOOS JOSEPH A. | \$40,416.42 | \$10,724.15 |
| KATAPODIS GREGORY M. | \$187.00 | \$539.00 |
| KATSILIERIS THERESA A. | \$59,507.00 | \$0.00 |
| KAUFMAN RYAN M | \$0.00 | \$4,527.00 |
| KEARNS KERRI A. | \$63,675.00 | \$450.32 |
| KEATING PAUL J | \$38,962.14 | \$9,260.44 |
| KEDDY LAURIN L | \$18,133.29 | \$0.00 |
| KEEFE JOANNE M. | \$21,533.70 | \$300.00 |
| KEEGAN JOCELYN R | \$139.35 | \$0.00 |
| KEENAN JOHN J | \$0.00 | \$22,377.00 |
| KELLY AMY S | \$0.00 | \$360.00 |
| KELLY JUDITH A | \$35,233.90 | \$0.00 |
| KELLY JULIANE J | \$572.00 | \$0.00 |
| KELSER SARAH C | \$47,752.00 | \$100.00 |
| KENDRICK SCOTT B. | \$23,341.43 | \$2,978.35 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|------------------------|-----------------|-----------------|
| KENNEDY ERIN K | \$48,824.00 | \$3,899.58 |
| KENNEDY JAMES B. | \$947.00 | \$0.00 |
| KENNEDY WENDY L | \$70,804.00 | \$0.00 |
| KENNEY CAROLYN M. | \$82,837.00 | \$0.00 |
| KENNEY KARA M | \$21,817.50 | \$3,048.32 |
| KENNEY LAURA C | \$120.00 | \$0.00 |
| KENNEY ROBERT D. | \$69,346.78 | \$33,603.41 |
| KERENS TAMMY R | \$30,366.00 | \$0.00 |
| KETCHEN PAUL R | \$43,930.97 | \$5,659.40 |
| KIELY ALISON M | \$0.00 | \$4,593.00 |
| KILLINGER MARK J | \$0.00 | \$3,266.00 |
| KIMBALL ELEANOR M | \$510.40 | \$0.00 |
| KINASEWICH PATRICIA L. | \$70,804.00 | \$0.00 |
| KING BRIAN G | \$0.00 | \$7,349.00 |
| KINSMAN SCOTT A | \$39,915.13 | \$12,514.83 |
| KIRLEY TIMOTHY J. | \$57,624.65 | \$12,768.73 |
| KLEIMOLA MERISSA B | \$0.00 | \$56.25 |
| KLING JEANNE | \$66,598.00 | \$0.00 |
| KMITO GINA M | \$23.89 | \$975.00 |
| KOCH MARY K | \$4,525.00 | \$1,740.00 |
| KOSAK LYNNE A | \$175.00 | \$4,050.00 |
| KOST JANEL E | \$37,029.86 | \$200.00 |
| KRALL CAROL A | \$54,779.00 | \$0.00 |
| KRASTIN SUSAN E. | \$46,103.00 | \$0.00 |
| KRIEG JOHN M. | \$70,804.00 | \$207.78 |
| KRISTIAN MARTHA S | \$0.00 | \$8,370.00 |
| LAFOND JILLIAN P | \$0.00 | \$7.20 |
| LAFOND SARAH D. | \$79,492.00 | \$100.00 |
| LAIDLER WILLIAM F. | \$19,627.74 | \$0.00 |
| LAIVO,JR. WILLIAM E | \$17,946.55 | \$0.00 |
| LAMOUREUX LISA G | \$3,262.50 | \$0.00 |
| LANCASTER INGRID A. | \$25,956.28 | \$1,240.26 |
| LANCASTER MARK E. | \$73,784.00 | \$300.00 |
| LANDRY SUZANNE T | \$48.27 | \$450.00 |
| LANE ANNA K | \$1,257.20 | \$0.00 |
| LANGTON TERENCE W. | \$64,568.00 | \$6,151.93 |
| LAROSE CAROL L. | \$8,474.86 | \$0.00 |
| LARSON CHERYL ANN | \$60,369.32 | \$0.00 |
| LARUE ALBERT J. | \$42,895.64 | \$11,655.10 |
| LAVANGIE TODD M | \$49,276.69 | \$4,918.32 |
| LAVERTUE KURT W. | \$47,858.94 | \$17,533.49 |
| LAWRENCE KELLY A | \$46,858.81 | \$6,953.95 |
| LAWRENCE RICHARD P. | \$26,250.00 | \$0.00 |
| LAWS WHITNEY E | \$0.00 | \$13,330.72 |
| LEACH HOLLY ANNE | \$74,386.00 | \$775.00 |
| LEAHY JILL K | \$4,301.54 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|-----------------------------|-----------------|-----------------|
| LEARNING KELLY M | \$28,374.22 | \$0.00 |
| LEAVERSUCH RACHAEL H | \$45,657.00 | \$2,031.08 |
| LEE ANN F | \$37,648.80 | \$0.00 |
| LEE SUSAN J. | \$134.71 | \$0.00 |
| LEECH PAULINA M | \$2,345.00 | \$0.00 |
| LEETCH DONNA C | \$178.16 | \$0.00 |
| LEHANE ELLEN L. | \$8,304.78 | \$0.00 |
| LEITCH DAVID K | \$1,585.35 | \$0.00 |
| LEONARD MARY E | \$34,815.58 | \$0.00 |
| LEONE STACEY B | \$677.50 | \$1,650.00 |
| LEONIDO JANICE D | \$48,024.00 | \$813.00 |
| LESLIE JR. ROGER A. | \$198.00 | \$583.00 |
| LESLIE MARK R | \$40,283.45 | \$5,986.39 |
| LIBBY JEANNETTE L. | \$53,072.00 | \$75.00 |
| LINDAMOOD DAVID P. | \$26,862.21 | \$73.31 |
| LINDSAY DENNIS M. | \$8,568.87 | \$0.00 |
| LINGLEY-GOKEY KRISTEN | \$29,119.42 | \$200.00 |
| L'ITALIEN PATRICIA | \$33,631.36 | \$0.00 |
| LOCKE CYNTHIA J. | \$1,148.00 | \$0.00 |
| LOHAN MARYANNE | \$14,056.40 | \$0.00 |
| LORD RICHARD A | \$15,334.40 | \$132.82 |
| LOSORDO PATRICIA S. | \$59,627.22 | \$0.00 |
| LOVELL STEPHEN J | \$58,166.00 | \$611.44 |
| LOWRY-NEE GAYLE F | \$35,900.59 | \$78.68 |
| LUCCARELLI BETH C | \$41,698.69 | \$0.00 |
| LUNDIN KURT A. | \$286.00 | \$663.00 |
| LYNCH AMY C. | \$20,872.39 | \$0.00 |
| LYONS ROBERT N. | \$16,822.60 | \$70.65 |
| MAC VICAR-WELCH CHRISTINA L | \$922.00 | \$3,300.00 |
| MACDONALD BETH A | \$4,581.40 | \$0.00 |
| MACFARLANE PATRICK G | \$0.00 | \$2,252.00 |
| MACFARLANE SANDRA D. | \$36,916.18 | \$0.00 |
| MACLEAN CURT | \$75,534.80 | \$0.00 |
| MACMACKIN WILLIAM J | \$39,759.04 | \$14,103.12 |
| MACMULLEN JENNIFER M | \$0.00 | \$1,800.00 |
| MACNEILL JOHN J | \$1,859.29 | \$0.00 |
| MACNEILL MARY A. | \$58,166.00 | \$0.00 |
| MAGUIRE JOAN M | \$69.68 | \$0.00 |
| MAHONEY ANDREW B | \$45,486.00 | \$9,681.58 |
| MALLOCH KRISTIN L. | \$65,838.83 | \$3,623.05 |
| MALONE JAMES M | \$37,946.88 | \$13,712.30 |
| MANCUSO RICHARD | \$39,758.28 | \$7,026.12 |
| MANDEVILLE KRISTINE M | \$39,420.13 | \$0.00 |
| MARCHESIANI ANNABELLA M | \$68.25 | \$0.00 |
| MARCHETTI TRACY C | \$705.00 | \$100.00 |
| MARGARIT ROBERT T. | \$34,211.58 | \$2,961.50 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|----------------------|-----------------|-----------------|
| MARINO ANTHONY L | \$67,056.63 | \$0.00 |
| MARTIN DIANE R. | \$24,811.72 | \$0.00 |
| MARTIN GEORGE L. | \$98,537.93 | \$0.00 |
| MARTINO PAUL J. | \$297.00 | \$132.00 |
| MARTUCCI MARIE L. | \$36,254.16 | \$125.64 |
| MARVELLE MEGAN P | \$1,920.81 | \$0.00 |
| MASTRANGELO STEVEN F | \$41,912.81 | \$8,268.88 |
| MATTES CAROL M | \$255.48 | \$0.00 |
| MATTES RICHARD J | \$255.48 | \$0.00 |
| MAXWELL WENDY | \$0.00 | \$11,951.68 |
| MAYOTT MICHAEL J | \$39,780.66 | \$11,357.86 |
| MCCABE KAREN M | \$253.50 | \$0.00 |
| MCCAFFREY MARTHA F | \$48.15 | \$0.00 |
| MCCARTHY MAUREEN A | \$13,711.51 | \$0.00 |
| MCCUSKER TINA C. | \$57,015.00 | \$2,449.00 |
| MCDERMOTT JESSICA A. | \$46,533.00 | \$0.00 |
| MCDONOUGH JOANNE | \$95,807.50 | \$0.00 |
| MCDONOUGH KAREN L. | \$7,593.45 | \$0.00 |
| MCDONOUGH VALERIE A. | \$70,804.00 | \$0.00 |
| MCGILL MAGGIE S | \$1,920.81 | \$0.00 |
| MCGINN SUZANNE E | \$12,720.25 | \$0.00 |
| MCGINNIS CAROL A. | \$69,192.00 | \$680.96 |
| MCGLOIN JULIE A | \$2,724.68 | \$13.26 |
| MCGURRIN GARRETT M. | \$462.00 | \$143.00 |
| MCHENRY KATHERINE L. | \$59,393.00 | \$1,393.58 |
| MCINTYRE ELIZABETH A | \$65.00 | \$2,400.00 |
| MCKEEVER MICHAEL | \$68,743.70 | \$43,619.18 |
| MCKENNA LORI ANN | \$70,804.00 | \$0.00 |
| MCKENNA LORI J. | \$66,128.00 | \$1,320.50 |
| MCKINNEY MARY F | \$3,633.75 | \$0.00 |
| MCLAUGHLIN ARTHUR C | \$40,719.72 | \$4,605.93 |
| MCLAUGHLIN ERIN M | \$25.00 | \$20.00 |
| MCLEAN STERLING | \$7,284.88 | \$13.26 |
| MCLEOD MAURA A | \$42.67 | \$825.00 |
| MCMAHON PAULA M. | \$60,621.00 | \$0.00 |
| MCNAMARA DONNA M. | \$11,706.80 | \$0.00 |
| MCNAMARA STEPHEN D. | \$50,175.81 | \$22,034.03 |
| MCNIFF DENNIS M. | \$40,372.26 | \$9,843.68 |
| MCNULTY CATHERINE H. | \$21,357.09 | \$544.50 |
| MCVEY JOAN | \$21,279.76 | \$0.00 |
| MCVINNEY MAUREEN A. | \$24,138.75 | \$1,697.50 |
| MCVINNEY NANCY | \$41,501.25 | \$4,006.94 |
| MEADOWS MARK M | \$210.00 | \$2,880.00 |
| MEAGHER MICHAEL P. | \$51,480.75 | \$0.00 |
| MEKHLIN LIZA C | \$0.00 | \$16,472.64 |
| MELLEN KAREN M | \$24,282.90 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|----------------------|-----------------|-----------------|
| MERRICK CHRISANN | \$71,578.00 | \$0.00 |
| MERRITT IV CHARLES D | \$854.70 | \$0.00 |
| MERZBACHER THOMAS P. | \$76,839.00 | \$0.00 |
| MESSINA DONNA L. | \$17,255.00 | \$83.00 |
| MESSINGER JOAN | \$81,643.00 | \$0.00 |
| METIVIER BRIAN R. | \$78,252.91 | \$3,982.64 |
| METIVIER JAMES E. | \$66,268.83 | \$1,634.51 |
| MILLER KATHLEEN A | (\$13.61) | \$150.00 |
| MILLER RALPH | \$2,496.00 | \$9,879.00 |
| MISK KIM | \$23,001.39 | \$0.00 |
| MITTON ROBYN A | \$45,972.69 | \$0.00 |
| MOAR STEPHEN | \$71,568.33 | \$45,246.86 |
| MOHN DOROTHY L | \$34,906.01 | \$446.26 |
| MOLLOY MARK D. | \$76,839.00 | \$7,234.00 |
| MOLLOY SUZANNE | \$47,695.00 | \$866.04 |
| MOLYNEAUX LESLIE J. | \$154.08 | \$0.00 |
| MONAHAN CHRISTA M. | \$44,107.74 | \$0.00 |
| MONAHAN COLLEEN M | \$70,804.00 | \$125.00 |
| MONTILIO BENJAMIN J | \$408.00 | \$1,128.00 |
| MONTILLIO MARK J. | \$1,553.00 | \$260.00 |
| MOORE NANCY M. | \$83,673.00 | \$0.00 |
| MORAN KATHLEEN B. | \$82,837.00 | \$207.78 |
| MORAN KERRI A | \$48,054.00 | \$2,546.69 |
| MORRIS FRED A | \$72,115.44 | \$515.63 |
| MORRISON KERI A. | \$50,940.00 | \$8,351.71 |
| MOSER KARA M | \$42,061.00 | \$250.88 |
| MULLEN BARBARA A. | \$18,366.80 | \$0.00 |
| MULLEN LISA A. | \$57,848.15 | \$430.08 |
| MULLIGAN JUDITH A. | \$24,946.10 | \$0.00 |
| MULREADY VERNA S | \$0.00 | \$12,811.36 |
| MURPHEY MEGAN P | \$41,277.52 | \$0.00 |
| MURPHY JOSEPH M | \$7,869.28 | \$0.00 |
| MURPHY KAYLA E | \$1,786.03 | \$0.00 |
| MURPHY MICHAEL M | \$2,283.98 | \$0.00 |
| MURPHY STEPHANIE L | \$66,739.00 | \$358.40 |
| MURPHY SUSAN P | \$11,235.00 | \$0.00 |
| MURRAY JUDITH A. | \$11,194.96 | \$624.00 |
| NAMEIKA RACHEL C. | \$70,804.00 | \$730.08 |
| NASH KRISTINE E | \$139,324.25 | \$0.00 |
| NAYLOR COOPER R | \$58,166.00 | \$200.00 |
| NEAL BETSEY L. | \$43,323.78 | \$275.40 |
| NEAULT NOELLE B | \$0.00 | \$3,865.00 |
| NEE THOMAS D | \$79,317.81 | \$0.00 |
| NELSON GARTH R | \$0.00 | \$5,308.00 |
| NESTI PATRICIA A. | \$37,022.20 | \$495.58 |
| NEVINS DAVID J | \$1,917.15 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|------------------------|-----------------|-----------------|
| NEVINS MARY FRANCES | \$16,677.07 | \$0.00 |
| NEWBITT DAVID A. | \$0.00 | \$3,470.00 |
| NEWCOMB ADRIENNE C | \$42,656.00 | \$2,268.79 |
| NEWCOMB PAUL C. | \$84.03 | \$5,936.75 |
| NEWTON PATRICK W | \$45,486.00 | \$2,541.04 |
| NICHOLS LINDA K | \$517.50 | \$7,875.00 |
| NICOLL DEBRA A. | \$70,804.00 | \$0.00 |
| NIHAN GREGORY K. | \$83,674.34 | \$6,326.27 |
| NOFI ANTHONY T | \$86.68 | \$0.00 |
| NUNES SARA E | \$638.72 | \$13,531.52 |
| NYMAN CHRISTINA | \$34,838.96 | \$320.76 |
| O'BRIEN CLAUDIA J | \$51,247.00 | \$100.00 |
| O'BRIEN KATHLEEN M. | \$41,496.29 | \$2,469.50 |
| O'BRIEN THOMAS J | \$37,682.08 | \$192.77 |
| O'CONNOR JOANNE F. | \$35,269.60 | \$115.92 |
| O'CONNOR PATRICK J | \$1,428.00 | \$0.00 |
| O'CONNOR WILLIAM M | \$43,646.00 | \$5,606.64 |
| O'DONNELL MICHAEL J | \$0.00 | \$4,527.00 |
| O'FARRELL KEVIN F. | \$37,720.21 | \$829.46 |
| O'HARA JANE | \$42,729.88 | \$5,704.89 |
| O'KEEFE KATHLEEN M. | \$214.50 | \$0.00 |
| O'LEARY DEBORAH J. | \$37.50 | \$3,750.00 |
| OLIVER KAREN L. | \$38,740.28 | \$8,522.07 |
| OLIVER STACY M. | \$145.00 | \$0.00 |
| OLSON JOHN L | \$33,367.97 | \$9,232.19 |
| OPIE ELAINE BONNY | \$76,839.00 | \$0.00 |
| O'ROURKE ROBERT S | \$6,568.20 | \$0.00 |
| O'SULLIVAN CHRISTINE A | \$3,685.95 | \$0.00 |
| OWENS JOHN | \$73,506.84 | \$15,099.18 |
| OWENS, JR. JOHN J. | \$60,456.05 | \$4,869.48 |
| PACKER WILLIAM S | \$39.48 | \$0.00 |
| PAGANO MARY JANE | \$42,227.13 | \$0.00 |
| PALMER MAUREEN R | \$337.50 | \$1,890.00 |
| PALMUCCI ALISON A. | \$54,497.00 | \$0.00 |
| PARRY RENEE F. | \$35,994.00 | \$1,511.16 |
| PATCH MICHAEL A. | \$58,166.00 | \$4,934.28 |
| PATROLIA ELLEN L | \$210.00 | \$5,625.00 |
| PATTISON ANDREA M | \$46,699.00 | \$358.40 |
| PAUL REBECCA M | \$50,950.00 | \$3,409.58 |
| PAYNE JUNE M | \$409.28 | \$0.00 |
| PEDRO NICOLE J. | \$37,387.20 | \$415.56 |
| PELISSIER JAMES M | \$4,376.63 | \$0.00 |
| PELRINE MATTHEW M | \$4,412.96 | \$0.00 |
| PENNELL JESSICA L | \$65.03 | \$0.00 |
| PENNINGTON VERNON C. | \$957.00 | \$0.00 |
| PEREIRA STACEY L. | \$60,621.00 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|-----------------------|-----------------|-----------------|
| PERRY JEAN M | \$71,538.48 | \$0.00 |
| PERRY KEVIN D. | \$64,037.08 | \$4,084.99 |
| PERVANE PATRICIA A | \$14,649.04 | \$0.00 |
| PETERS PATRICIA A. | \$70,804.00 | \$415.56 |
| PETERSON ELLEN M | \$6,097.93 | \$0.00 |
| PETERSON JESSICA A | \$72,596.25 | \$0.00 |
| PHELAN JULIE | \$82,837.00 | \$1,910.00 |
| PHIFER ROSS S | \$267.50 | \$7,125.00 |
| PHILLIPS ELLEN | \$65.00 | \$1,560.00 |
| PICARDI LYNDA J | \$300.00 | \$0.00 |
| PICARDI VINCENT F. | \$66,128.00 | \$860.16 |
| PIERCE MICHAEL E | \$0.00 | \$3,675.00 |
| PIKE HILARY J | \$20,124.00 | \$3,408.75 |
| PINKOS ROGER W | \$3,990.00 | \$0.00 |
| PLATT REGINALD C. | \$63,754.61 | \$0.00 |
| PLUMMER MATTHEW | \$71,401.00 | \$10,811.73 |
| POLANSKY ELIZABETH A. | \$76,839.00 | \$350.00 |
| POLLOCK MICHAEL S. | \$60,166.43 | \$4,683.32 |
| PORT ANDREW R | \$71,673.25 | \$0.00 |
| PORT-FARWELL JOAN T. | \$74,823.47 | \$0.00 |
| POWERS BRIAN C | \$2,780.65 | \$0.00 |
| POWERS MARGARET E. | \$20,555.43 | \$0.00 |
| PRIESTLEY CHRISTIAN J | \$31,077.23 | \$299.58 |
| PULLIA SARAH B | \$42,656.00 | \$358.40 |
| PURCELL JAMES A. | \$1,401.12 | \$0.00 |
| PURDY MICHAEL J | \$87,228.00 | \$0.00 |
| QUILTY JENNA M | \$70.00 | \$60.00 |
| QUILTY LISA ANN | \$23,549.69 | \$40.00 |
| QUINN DOROTHY | \$134.82 | \$0.00 |
| RAAB THOMAS R | \$105,769.25 | \$0.00 |
| RADZIK MARGARET M | \$300.00 | \$0.00 |
| RAFFERTY SARAH K. | \$1,595.59 | \$0.00 |
| RALEY SARAH M. | \$49,560.00 | \$1,095.00 |
| RANDALL ARTHUR G. | \$26,547.05 | \$5,344.79 |
| RAPALJE JOANNA R. | \$55,394.63 | \$200.00 |
| RASAK MARYUM H | \$6,413.25 | \$0.00 |
| RAY REBECCA J | \$27,835.00 | \$3,906.88 |
| RAY SHEILA G | \$53,072.00 | \$430.08 |
| READ PAULA C. | \$19,940.37 | \$136.53 |
| REARDON KRISTIN J. | \$31,404.30 | \$293.22 |
| REED JUSTIN B | \$56,487.40 | \$11,401.06 |
| REGAN PETER M | \$5,647.10 | \$0.00 |
| REIBER EUGENE J. | \$70,804.00 | \$960.16 |
| REID SUSAN E | \$0.00 | \$300.00 |
| REILLY CHRISTINE | \$3,315.00 | \$0.00 |
| REILLY JOANNE | \$65,210.00 | \$3,396.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|-----------------------|-----------------|-----------------|
| REILLY MEAGHAN E | \$50.00 | \$1,560.00 |
| REPLOGLE NANCY L. | \$81,643.00 | \$0.00 |
| REPPUCCI ANN C. | \$0.00 | \$300.00 |
| REYNOLDS JANET R. | \$528.94 | \$0.00 |
| RICH DEBORAH K. | \$37,570.34 | \$622.63 |
| RICH MIRANDA M | \$970.00 | \$0.00 |
| RICHARDS DEREK W. | \$65,125.13 | \$20,913.53 |
| RICHARDS WAYNE M. | \$0.00 | \$19,570.25 |
| RICHARDSON KIMBERLY G | \$48,824.00 | \$0.00 |
| RICHARDSON STEPHEN T. | \$438.17 | \$0.00 |
| RILEY JOANNA E | \$4,035.58 | \$0.00 |
| ROACH PAUL J. | \$0.00 | \$18,602.75 |
| ROAN MANDY S | \$33,711.26 | \$0.00 |
| ROBINSON MARLA E | \$3,120.00 | \$0.00 |
| ROBISON BARBARA | \$207.05 | \$0.00 |
| ROCKWELL PAULINE M. | \$105.94 | \$0.00 |
| RODDAY BRYAN P | \$3,570.00 | \$540.00 |
| RODDAY CAROL A. | \$39,096.16 | \$800.00 |
| RODDAY STEVEN J | \$43,852.00 | \$9,302.79 |
| RODICK BRIAN T | \$6,183.23 | \$756.00 |
| ROGERS CAITLIN M | \$38,615.32 | \$600.00 |
| ROLLINS HOWARD E. | \$83,895.66 | \$8,844.30 |
| ROLLINS STEPHEN S. | \$114,439.15 | \$0.00 |
| RONCHETTI JR DONALD R | \$59,393.00 | \$0.00 |
| RONDANO CHRISTINA M | \$58,166.00 | \$0.00 |
| ROONEY DAWN M | \$46.45 | \$0.00 |
| ROSS JENNIFER A | \$6,504.03 | \$0.00 |
| ROSSI NICHOLAS D | \$5,787.64 | \$199.20 |
| ROSSI SUSAN T. | \$41,596.43 | \$200.00 |
| ROWAN MEGHAN K | \$20,717.45 | \$0.00 |
| ROY JAMES RICHARD | \$50,599.42 | \$16,900.90 |
| RUSSELL COLLEEN M. | \$76,839.00 | \$855.00 |
| RUSSO KELLY A. | \$43,238.00 | \$1,033.00 |
| RYAN NANCY M. | \$80,089.00 | \$0.00 |
| RYAN PAMELA M. | \$84,629.00 | \$0.00 |
| RYAN THOMAS J. | \$72,251.00 | \$0.00 |
| RYERSON STEPHEN T. | \$44,281.32 | \$1,988.79 |
| SAGE NANCY E. | \$86.68 | \$0.00 |
| SALETNIK LANCE P | \$6,635.52 | \$37.70 |
| SALINES CARMINE J. | \$1,496.88 | \$0.00 |
| SALINES JENNIE | \$317.79 | \$0.00 |
| SALTERS LAUREN A | \$2,725.00 | \$0.00 |
| SALVUCCI JOSEPH | \$1,639.00 | \$0.00 |
| SALVUCCI JR DANIEL | \$82,135.81 | \$57,871.03 |
| SALVUCCI RICHARD P. | \$63,591.55 | \$18,183.33 |
| SANFORD CYNTHIA C. | \$236.44 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|------------------------|-----------------|-----------------|
| SARGENT MAUREEN A. | \$25,088.65 | \$216.14 |
| SAVOIE STEPHANIE A | \$487.73 | \$0.00 |
| SCHELL DENISE E | \$20,267.52 | \$0.00 |
| SCHNEIDER JUDITH A. | \$0.00 | \$5,308.00 |
| SCHUMACHER JOHN S. | \$65,761.00 | \$1,581.00 |
| SCOTT BRIAN P | \$24.00 | \$0.00 |
| SCOTT SUSAN M | \$37.50 | \$225.00 |
| SCRIBI DAYNA L. | \$66,128.00 | \$1,215.04 |
| SCRIBNER ANNE W | \$197.50 | \$3,540.00 |
| SEGALLA BRITTANY A. | \$2,371.13 | \$0.00 |
| SEGALLA DONNA M | \$367.69 | \$0.00 |
| SELBY MARINA A. | \$30,726.00 | \$1,650.00 |
| SEPE CAYLEN A. | \$20,697.16 | \$0.00 |
| SHANAHAN GEORGE B | \$13,374.06 | \$0.00 |
| SHAW DANA W. | \$48,803.29 | \$16,944.44 |
| SHEA MAUREEN A. | \$55,405.00 | \$0.00 |
| SHEA ROBERT C | \$53,252.40 | \$0.00 |
| SHEA RYAN C | \$1,999.12 | \$0.00 |
| SHORT KEVIN R. | \$48,967.31 | \$20,051.84 |
| SIGSBY AVA T. | \$55,394.63 | \$0.00 |
| SILVIA PAUL V. | \$47,182.02 | \$10,031.97 |
| SIMMONS JOHN E. | \$63,576.25 | \$571.75 |
| SIMMONS NIKKI | \$60,621.00 | \$0.00 |
| SIMON ALLISON | \$465.00 | \$4,275.00 |
| SMITH JAMES E. | \$70,436.83 | \$55,528.70 |
| SMITH JR. DOUGLAS S. | \$0.00 | \$2,552.00 |
| SMITH SCOTT O. | \$47,051.62 | \$9,287.27 |
| SNYDER COLLEEN M | \$0.00 | \$2,250.00 |
| SPOONER III WILLIAM B. | \$0.00 | \$19,253.00 |
| ST.AUBIN ANN M. | \$15,537.00 | \$0.00 |
| STAGNO MARY C. | \$28,046.46 | \$0.00 |
| STAMPER MARTHA W. | \$69,192.00 | \$958.14 |
| STEFANI CHRISTINE M | \$18,896.42 | \$0.00 |
| STEPHENS ELIZABETH M | \$160.89 | \$15,427.10 |
| STEWART DEBORAH | \$19,384.74 | \$0.00 |
| STEWART ROBERT W. | \$3,652.77 | \$0.00 |
| STONE BARBARA J. | \$67,634.61 | \$8,973.70 |
| STONE KELLY A | \$16,670.00 | \$102.00 |
| STORELLA-MULLIN JOHN J | \$58,166.00 | \$705.08 |
| SULLIVAN DARLEEN L | \$35,775.46 | \$0.00 |
| SULLIVAN DAVID R. | \$84,629.00 | \$0.00 |
| SULLIVAN MICHELLE R. | \$70,804.00 | \$600.00 |
| SUTHERLAND AMY B | \$22,462.75 | \$0.00 |
| SWEENEY ANDREA L. | \$19,731.17 | \$250.00 |
| SWEENEY JR WALTER | \$106,739.55 | \$304.00 |
| SWEENEY KATHERINE D | \$599.66 | \$60.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|---------------------------|-----------------|-----------------|
| SWEENEY MEAGHAN L | \$343.74 | \$0.00 |
| SWETT MATTHEW J. | \$44,259.10 | \$13,170.26 |
| SWIFT RICHARD C. | \$0.00 | \$664.00 |
| SYLVIA JAMES A. | \$67,553.00 | \$16,624.00 |
| TALKOWSKI SUSAN L | \$7,327.17 | \$0.00 |
| TAMBORELLA ANGELA M | \$45,407.51 | \$0.00 |
| TARKANIAN LEANNE R | \$46,699.00 | \$430.08 |
| TATRO MICHELLE A | \$58,166.00 | \$250.88 |
| TAVARES CHERYL A. | \$60,621.00 | \$780.96 |
| TEETSELL ROBERT I. | \$4,121.94 | \$0.00 |
| THEMISTOCLES ROBERTA A. | \$24,276.17 | \$20.00 |
| THERRIEN JANE C. | \$82,837.00 | \$2,050.00 |
| THIBEAULT GRETCHEN | \$1,121.25 | \$0.00 |
| THOMAS SCOTT W | \$3,082.50 | \$0.00 |
| THOMPSON SHANNON E. | \$9,180.00 | \$0.00 |
| THOMSON DOUGLAS T | \$100.00 | \$0.00 |
| THORNELL JULIENNE R | \$76,839.00 | \$1,013.00 |
| THORNTON ANNE | \$202.50 | \$6,450.00 |
| THORNTON MARIA | \$83,673.00 | \$0.00 |
| THYNNE CANICE A | \$0.00 | \$525.00 |
| TINDALL TRAVIS R | \$0.00 | \$5,925.00 |
| TIVNAN JOHN M | \$1,407.77 | \$0.00 |
| TIVNAN TRENT A | \$2,205.16 | \$17.00 |
| TOBIN LAUREN M | \$260.00 | \$1,680.00 |
| TODD KATHLEEN M | \$32,964.45 | \$586.24 |
| TOOHEY BARBARA | \$0.00 | \$4,682.00 |
| TOOMEY SEANA M. | \$58,166.00 | \$0.00 |
| TORINO PAUL J | \$59,345.43 | \$3,343.64 |
| TORMEY JAMIE A | \$7,833.75 | \$0.00 |
| TRAMONTANA DONNA M | \$35,223.03 | \$0.00 |
| TRIPP DOROTHY E. | \$337.06 | \$0.00 |
| TRIPP HOWARD C. | \$40,176.95 | \$10,509.99 |
| TRONGONE BARBARA | \$0.00 | \$225.00 |
| TUCKER MARCIA L. | \$19,247.35 | \$80.00 |
| TUCKER MATTHEW R | \$41,831.98 | \$11,577.22 |
| TURNER DIANE R. | \$79,492.00 | \$1,076.56 |
| TUROCY LESLEY A. | \$70,804.00 | \$1,080.08 |
| TUROCY RONALD J. | \$70,804.00 | \$7,982.08 |
| TUSI LEANNE M | \$0.00 | \$1,650.00 |
| TWEED JR. CARLETON D. | \$998.07 | \$0.00 |
| TYLER LOIS R. | \$82,384.34 | \$0.00 |
| TYRIE DAVID W. | \$66,587.13 | \$21,079.68 |
| UNDZIS JOHN N. | \$20,883.66 | \$0.00 |
| VARONE MICHAEL L | \$39,042.00 | \$0.00 |
| VAUGHAN-SNIZEK JESSICA L. | \$50,950.00 | \$1,600.00 |
| VERENIS STEPHEN | \$0.00 | \$2,850.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|---------------------------|-----------------|-----------------|
| VIEIRA KIMBERLY M | \$42,058.00 | \$0.00 |
| VIELKIND BARBARA J. | \$19,866.86 | \$232.50 |
| VIELKIND KAREN A | \$2,501.70 | \$0.00 |
| VIERRA MAUREEN E. | \$1,623.42 | \$0.00 |
| VIERRA ROGER F | \$279.28 | \$0.00 |
| VIRTA STEPHEN J | \$5,729.94 | \$0.00 |
| VLASSAKIS JANET MARIE | \$22,342.59 | \$0.00 |
| VOELKEL JOHN E. | \$70,658.35 | \$7,657.75 |
| VOELKEL THERESA A. | \$43,156.00 | \$125.00 |
| WAKEFIELD TILYNN C | \$185.00 | \$275.00 |
| WALDRON ROSANNE D. | \$42,779.50 | \$0.00 |
| WALKER DANIEL C. | \$341.00 | \$88.00 |
| WALSH MICHELLE L | \$41,887.60 | \$0.00 |
| WALTER JENNIFER B | \$42,061.00 | \$400.00 |
| WARD PAULINE M. | \$61,284.00 | \$0.00 |
| WARDWELL TARA A | \$730.00 | \$60.00 |
| WATSON DAVID M | \$43,545.82 | \$19,643.15 |
| WEINARD PATRICIA A | \$101.12 | \$0.00 |
| WELLS ERIN M | \$56,494.43 | \$10,048.68 |
| WELSH LORRAINE | \$65,931.14 | \$0.00 |
| WENCEK JESSICA M | \$3,402.75 | \$351.00 |
| WEST DIANNE R | \$37.50 | \$150.00 |
| WEST JESSICA S | \$15.00 | \$60.00 |
| WESTFIELD MARGARET O. | \$83,673.00 | \$1,800.64 |
| WHEALAN, JR WILLIAM J | \$40,086.89 | \$14,170.66 |
| WHEALLER ANN M. | \$0.00 | \$7,350.00 |
| WHEDBEE AMY J | \$13,143.75 | \$0.00 |
| WHEELER GREGG | \$60,581.00 | \$3,266.00 |
| WHITE FREDERICK J. | \$42,800.34 | \$9,885.00 |
| WHITING MELISSA E | \$42,656.00 | \$555.08 |
| WHITING SHIRLEY M | \$117.13 | \$0.00 |
| WHITTEN KARIN J | \$15,490.50 | \$0.00 |
| WILKINSON MARY L | \$361.13 | \$0.00 |
| WILLIAMS JENNIFER M | \$1,985.00 | \$0.00 |
| WILLIAMS MICHELLE C | \$4,650.00 | \$30.00 |
| WILLIAMS SUSAN P | \$3,005.97 | \$0.00 |
| WILLIS AMY E | \$23,426.00 | \$0.00 |
| WILLIS JOHN J | \$8,130.59 | \$0.00 |
| WILSON ANN | \$96.30 | \$0.00 |
| WILSON DONNA J. | \$81,045.00 | \$125.44 |
| WILSON JOYCE K. | \$34,255.48 | \$0.00 |
| WITTER-HARRINGTON ELLEN L | \$116,568.25 | \$0.00 |
| WOODWARD JOAN M | \$62,452.00 | \$13,347.40 |
| WORRALL RICHARD A. | \$0.00 | \$1,066.00 |
| WRIGHT JOHN T | \$42,293.97 | \$12,320.99 |
| WRIGHT PATRICIA A. | \$81.86 | \$0.00 |

| <u>Employee</u> | <u>Column 1</u> | <u>Column 2</u> |
|------------------------|------------------------|------------------------|
| YOUNG GARY A. | \$19,849.04 | \$0.00 |
| YOUNGWORTH ALLISON T | \$58,166.00 | \$1,783.40 |
| ZAYLOR PAUL | \$0.00 | \$5,308.00 |
| ZEDIK ROBERT J | \$2,112.00 | \$0.00 |
| ZEMOTEL BARBARA A | \$563.97 | \$0.00 |
| ZEMOTEL DAVID J. | \$70,622.96 | \$22,165.77 |
| ZEMOTEL JOSEPH J. | \$447.80 | \$0.00 |
| ZEMOTEL PAUL F | \$55.74 | \$0.00 |
| ZEMOTEL VIRGINIA | \$97.55 | \$0.00 |
| ZEMOTEL WALTER F | \$455.22 | \$0.00 |
| ZUCCARO JOHN T | \$11,180.18 | \$0.00 |
| TOTAL | \$27,965,756.21 | \$2,617,194.97 |

REPORT OF THE TOWN ACCOUNTANT

State law requires the Town of Hanover to publish at the close of each fiscal year a complete set of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) that are audited in accordance with generally accepted auditing standards by a licensed certified public accountant.

The report consists of management's representations concerning the finances of the Town. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in the report. To provide a reasonable basis for making these presentations, management of the Town has established a comprehensive internal control framework that is designed both to protect the Town's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the Town's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Town's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement.

At the time (October 23, 2009) that this report is being submitted for the Annual Town Report, the Town's financial statements are being audited by Timothy M. Craven, a licensed certified public accountant. The independent audit involves examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the account principles used and significant estimates made by management; and evaluating the overall financial statement presentation. When the audit is concluded, it is management's expectation that the independent auditor will issue an unqualified opinion on the Town's financial statements for the fiscal year ended June 30, 2009. The auditor's report will be available for public inspection in the Town Clerk's office.

The independent audit of the financial statements of the Town is part of a broader, federally mandated "Single Audit" designed to meet the special needs of Federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of Federal awards. These reports will be available in the Town's Audited Financial Report.

Municipal Services

The Town provides general governmental services within its boundaries including public education in grades kindergarten through twelve, police and fire protection, water distribution, public works, parks and recreation, veterans' services, public health, elder services and a public library. The water enterprise fund is self-supporting. In addition, the Town maintains a solid waste recycling and disposal facility.

Factors Affecting Economic Condition

The Town continues to manage its financial affairs pursuant to the constraints imposed by Proposition 2½. It has maintained its bond rating of Aa3 issued by Moody's Investors Service by incorporating long-range planning tools such as a Capital Improvement Program and maintaining reserve balances despite tight budgets.

In addition, the Town has enhanced its revenue flexibility by establishing a water enterprise fund. This has allowed the Town to shift one hundred percent of the operating cost, capital improvements, and related debt to the users of water so that no tax support is required. By doing so, the Town is able to provide the maximum tax dollars available to all other services.

Internal Controls

Management of the Town is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the Town are protected from loss, theft or misuses and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The Board of Selectmen is responsible for evaluating the adequacy and effectiveness of the internal control structure and implementing improvements.

Budgetary Controls

The Advisory Committee works with the various boards and committees established within the Town to coordinate the preparation of a Town-wide budget for the upcoming fiscal year. This budget is then presented to the Annual Town Meeting.

The level of budgetary control is established by Town Meeting and this approval defines the level at which expenditures may not exceed appropriations. This level is typically at the individual department salary and expense level. The Town Accountant is responsible for ensuring all payroll and invoices are within the budgetary control level before authorizing payment. Additional appropriations may be approved at subsequent Town Meetings. The Advisory Committee may approve during the year a transfer from a reserve fund established at Town Meeting. These controls ensure compliance with the budget approved by Town Meeting.

Cash Management

Cash management is handled by the Town Treasurer. The Town Treasurer monitors the Town's cash flow and provides for the investment of Town funds. The Treasurer seeks to maximize the return on Town funds while maintaining adequate protection and liquidity of funds.

Quarterly tax billings and excellent collection rates have eliminated the need to borrow on a short-term basis to maintain cash flow. The Town's investment options are governed by Massachusetts General Laws and focus on safety, liquidity and yield.

Risk Management

The Town manages its exposures to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters are covered through policies purchased from commercial carriers. Additional information on the Town's risk management activity can be found in the notes to the financial statements or by contacting the Town Administrator.

Pension and other Post Employment Benefits

The Town contributes to the Plymouth County Retirement System, a defined pension plan. An independent actuary engaged by the governing Retirement Board calculates the amount of the annual contribution that the Town must make to the pension plan to ensure that the plan will be able to fully meet its obligations to retired employees on a timely basis. As required by law, the Town fully funds each year's annual required contribution to the pension plan as determined by the actuary.

The Town also provides post retirement health care benefits for certain retirees and their dependents. At June 30, 2009 there were 257 retired employees receiving these benefits, which are financed on a pay-as-you-go basis. Recently the GASB issued Statement #43, Financial Reporting for Postemployment Benefits Plans Other Than Pension Plans and Statement #45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, which are required to be implemented in fiscal year 2009. As of June 30, 2009, the estimated liability has not been determined and no funding has been provided.

Revenues

Fiscal Year 2009 General Fund revenues (net of refunds) totaled \$41,077,387. This represented an increase of \$319,353.68, or a .77% increase over Fiscal Year 2008. Property Taxes were the single largest revenue source, representing approximately 70.27% of the General Fund revenues. Real and Personal Property Tax revenues increased \$1,517,525.32 to \$29,291,816.32 during Fiscal Year 2009. Intergovernmental revenues (State Aid) comprised the Town's next largest revenue source, representing approximately 21.71% of the General Fund. Motor vehicle excise, which is the third major revenue source at 4.65%, decreased \$158,532.28 or -7.56% from Fiscal Year 2008.

In addition to the operating revenue received, \$1,134,463 was transferred from the Ambulance, Cemetery, and Recreation, Water Enterprise, and other dedicated sources. These transfers and the \$2,000,632 appropriated from Free Cash were required to balance

the budget approved at the Annual Town Meeting in May 2008 and the supplemental appropriations approved at the Special Town Meeting in May 2009.

The following table presents revenues by source for Fiscal Year 2009 and the variance from Fiscal Year 2008.

FY2009 General Fund Revenues

| <u>Revenue Source</u> | <u>Amount</u> | <u>Percent of Total</u> | <u>Amount</u> | <u>Percent of Change</u> |
|--------------------------------|-------------------------|-----------------------------|------------------------------------|------------------------------|
| | | | Increase (Decrease) From FY2008 | |
| Property Taxes | 29,291,816 | 70.27% | 1,517,525 | 5.46% |
| Intergovernmental | 9,049,102 | 21.71% | -742,559 | -7.58% |
| Excises | 1,939,571 | 4.65% | -158,532 | -7.56% |
| Investment Income | 285,600 | .69% | -211,694 | -42.57% |
| Licenses & Permits | 457,235 | 1.10% | -33,056 | -6.74% |
| Departmental | 434,449 | 1.04% | -75,123 | -14.74% |
| Fines | 105,911.49 | .25% | -19,854 | -15.79% |
| Penalties & Interest | 119,396.33 | .29% | 42,648 | 55.57% |
| Total Revenue | <u>\$41,683,084</u> | <u>100%</u> | <u>\$319,353</u> | <u>.77%</u> |
| Net Transfers in (out) | 1,134,463 | | 434,431 | 62.06% |
| Free Cash Appropriation | <u>2,000,632</u> | | <u>628,535</u> | <u>4.58%</u> |
| Total Sources | 44,818,179 | | 1,382,319 | 3.18% |

Expenditures

Compared to Fiscal Year 2008, FY2009 General Fund total expenditures increased 5.38% from \$42,257,708 to \$44,531,960.

The following table presents expenditures by function for Fiscal Year 2009 and the variance from Fiscal 2008.

FY2009 General Fund Expenditures

| <u>Function</u> | <u>Amount</u> | Percent of <u>Total</u> | <u>Amount</u> | Increase (Decrease) From FY08 Percent of <u>Change</u> |
|-------------------|------------------|----------------------------|----------------|---|
| General Gov't | 2,228,418 | 5.0% | 1,751,386 | 27.24% |
| Public Safety | 5,441,070 | 12.22% | 5,458,706 | -0.32% |
| Education | 23,945,260 | 53.77% | 22,895,066 | 4.59% |
| Public Works | 2,969,006 | 6.67% | 2,606,500 | 13.91% |
| Human Services | 316,355 | 0.71% | 482,619 | -34.45% |
| Library & Rec. | 542,949 | 1.22% | 556,635 | -2.46% |
| Debt Service | 2,797,157 | 6.28% | 2,573,889 | 8.67% |
| Assessments | 489,790 | 1.10% | 451,578 | 8.46% |
| Employee Benefits | 5,326,548 | 11.96% | 5,102,595 | 4.39% |
| Refunds | 226,107 | .51% | 132,878 | 70.16% |
| Prop/Liability | <u>\$249,296</u> | <u>.56%</u> | <u>245,856</u> | <u>1.40%</u> |
| Total | 44,531,960 | 100% | 42,257,708 | 5.38% |

General Fund Balances and Cash Position

The Town ended Fiscal Year 2009 with a total General Fund Undesignated Fund Balance of \$2,225,225. General Fund cash and short-term investments totaled \$36,037,420, while the balance of all funds totaled \$39,330,420. Because of aggressive cash management and timely issuance of tax bills, the Town did not issue Tax Anticipation Notes during the fiscal year.

The following table presents the changes in the Town's Undesignated General Fund Balance between Fiscal Years 2005 and 2009.

| <u>Fiscal Year</u> | Undesignated General <u>Fund Balance</u> | Percent of <u>Revenue</u> |
|------------------------|---|------------------------------|
| 2005 | \$1,974,512 | 5.5% |
| 2006 | \$2,276,653 | 6.0% |
| 2007 | \$3,140,079 | 7.8% |
| 2008 | \$2,536,265 | 6.1% |
| 2009 | \$2,225,225 | 4.9% |

Capital Financing and Debt Management

In connection with the operating budget, the Town annually prepares both a capital budget for the upcoming Fiscal Year and a ten year Capital Improvement Program that is used as a guide for future capital improvements. During the late 1980's and early 1990's, the Town completed a number of critical evaluations of its infrastructure. A coordinated program of rehabilitating infrastructure and improving public facilities has been initiated because of these evaluations. The current program has an estimated cost of \$22,273,401.

Beginning with FY1996, the Town began to fund an increasing portion of its Capital Improvement Program on a "Pay-As-You-Go" basis out of current revenues. In addition, the Town has maintained a policy of issuing debt (subject to the Proposition 2 1/2 cap) with a ten-year retirement schedule. This approach requires higher debt service payments in the short-term but results in sizable interest savings.

In order to sustain the Town's financial stability while continuing to upgrade the Town's infrastructure, the Town carefully controls debt issuance. As of June 30, 2009, outstanding general obligation bonds totaled \$45,499,669. During FY09, \$2,542,986 of bonds was retired.

Finally, I would like to thank all Town Officials, Boards, Committees and employees for their assistance and cooperation during this past year.

Respectfully submitted,
George L. Martin
*Director of Municipal Finance
and Town Accountant*

**REVENUES - ALL FUNDS
FISCAL YEAR 2009**

GENERAL FUND

| | |
|---|-----------------|
| PERSONAL PROPERTY TAXES - 2008 | \$7,346.69 |
| PERSONAL PROPERTY TAXES - 2009 | \$597,329.61 |
| REAL ESTATE TAXES - 2007 | \$12,501.72 |
| REAL ESTATE TAXES - 2008 | \$329,872.16 |
| REAL ESTATE TAXES - 2009 | \$27,907,168.69 |
| DEFERRED REAL ESTATE TAXES REDEEMED | \$63,186.27 |
| SUPPLEMENTAL TAX ASSESSMENTS | \$20,626.88 |
| MOTOR VEHICLE EXCISE - PRIOR YEARS | \$960.29 |
| MOTOR VEHICLE EXCISE - 2001 | \$19.79 |
| MOTOR VEHICLE EXCISE - 2002 | \$280.84 |
| MOTOR VEHICLE EXCISE - 2003 | \$1,718.53 |
| MOTOR VEHICLE EXCISE - 2004 | \$650.22 |
| MOTOR VEHICLE EXCISE - 2005 | \$1,842.50 |
| MOTOR VEHICLE EXCISE - 2006 | \$3,332.32 |
| MOTOR VEHICLE EXCISE - 2007 | \$23,540.07 |
| MOTOR VEHICLE EXCISE - 2008 | \$465,030.55 |
| MOTOR VEHICLE EXCISE - 2009 | \$1,542,672.86 |
| BOAT EXCISE - 2001 | \$15.00 |
| BOAT EXCISE - 2005 | \$20.68 |
| BOAT EXCISE - 2006 | \$26.50 |
| BOAT EXCISE - 2007 | \$86.50 |
| BOAT EXCISE - 2008 | \$292.50 |
| BOAT EXCISE - 2009 | \$1,203.00 |
| INTEREST & PENALTIES - REAL & PERSONAL PROPERTY | \$73,875.88 |
| INTEREST & PENALTIES - MOTOR VEHICLE EXCISES | \$12,545.33 |
| INTEREST & PENALTIES - TAX LIENS | \$32,975.12 |
| PAYMENT IN LIEU OF TAX | \$78,681.00 |
| URBAN REDEVELOPMENT CHAPTER 121A | \$397,126.00 |
| FEES - TOWN CLERK | \$9,295.29 |
| FEES - TAX COLLECTOR DEMANDS & WARRANTS | \$29,296.78 |
| FEES - TAX COLLECTOR LIEN CERTIFICATES | \$25,850.00 |
| FEES - SEALER OF WEIGHTS & MEASURES | \$8,850.00 |
| FEES - DOG LICENSE LATE FEE | \$905.00 |
| FEES- TRANSFER STATION/ COMMERCIAL RUBBISH | \$90,001.63 |
| FEES - BOARD OF HEALTH | \$30,706.75 |
| FEES - DEPUTY TAX COLLECTOR | \$32,359.62 |
| FEES - HANOVER MALL ADMINISTRATIVE CHARGEBACK | \$12,120.92 |
| FEES - STREET OPENINGS | \$2,600.00 |
| FEES - OFF DUTY WORK DETAILS | \$39,126.91 |
| FEES - CLERK/PASSPORTS | \$49,410.00 |
| FEES - SELECTMEN | \$272.00 |
| FEES - TREASURER | \$928.04 |
| FEES - BOARD OF ASSESSORS | \$2,110.50 |
| FEES - TAX COLLECTOR | \$1,053.81 |
| FEES - CONSERVATION | \$8,895.40 |

**REVENUES - ALL FUNDS
FISCAL YEAR 2009**

| | |
|--|----------------|
| FEES - PLANNING BOARD | \$7,444.50 |
| FEES - BOARD OF APPEALS | \$3,502.02 |
| FEES - POLICE DEPARTMENT | \$14,604.58 |
| FEES - SCHOOL DEPARTMENT | \$109.61 |
| FEES - DEPARTMENT OF PUBLIC WORKS | \$35.00 |
| FEES - REFUNDS PR YR APPROPRIATIONS | \$75.00 |
| FEES - BUILDING DEPT | \$234.25 |
| FEES - DIVIDENDS | \$15,291.00 |
| FEES - REFUNDS PR YR APPROPRIATIONS | \$3,726.73 |
| FEES - FLU CLINICS | \$17,927.71 |
| LEASE - SPRINT | \$27,985.74 |
| LICENSES - ALCOHOLIC BEVERAGES | \$48,950.00 |
| LICENSES - SELECTMEN | \$31,628.50 |
| LICENSES - DOG | \$3,190.00 |
| LICENSES - BOARD OF HEALTH | \$2,185.00 |
| LICENSES - CLERK/MARRIAGE INTENTIONS | \$800.00 |
| PERMITS - POLICE DEPARTMENT | \$2,475.00 |
| PERMITS - FIRE DEPARTMENT | \$11,857.80 |
| PERMITS - BUILDING INSPECTOR | \$242,236.30 |
| PERMITS - PLUMBING INSPECTOR | \$19,432.50 |
| PERMITS - GAS INSPECTOR | \$12,047.50 |
| PERMITS - WIRING INSPECTOR | \$30,448.00 |
| PERMITS - BOARD OF HEALTH | \$53,555.00 |
| PERMITS - BOARD OF SELECTMEN | \$125.00 |
| FINES - COURT | \$13,910.00 |
| FINES - PARKING CLERK | \$5,240.00 |
| FINES - SURCHARGE R.M.V. | \$9,140.00 |
| FINES - DOG FINES | \$775.00 |
| FINES - LIBRARY | \$15,238.99 |
| FINES - REGISTRY OF MOTOR VEHICLES | \$47,232.50 |
| FINES - BYLAW VIOLATIONS | \$100.00 |
| FINES - FALSE ALARMS/ POLICE | \$14,275.00 |
| EARNINGS ON INVESTMENTS - INTEREST & DIVIDENDS | \$249,470.95 |
| INTEREST INCOME - STABILIZATION FUND | \$36,129.92 |
| | |
| ABATEMENTS TO VETERANS, CHAPTER 59 | \$35,281.00 |
| ABATEMENTS TO ELDERLY, CHAPTER | \$14,084.00 |
| SCHOOL AID, CHAPTER 70 | \$5,373,174.00 |
| SCHOOL TRANSPORTATION PROGRAMS, CHAPTERS 71 & 74 | \$17,309.00 |
| SCHOOL CONSTRUCTION PROJECTS, CHAPTERS 511 & 645 | \$935,474.00 |
| ADDITIONAL ASSISTANCE - LOCAL AID FUND | \$1,197,142.00 |
| LOTTERY, BEANO & CHARITY GAMES, CHAPTER 29 | \$1,182,414.00 |
| REIMBURSEMENT-VETERAN'S BENEFITS | \$26,821.00 |
| REIMBURSEMENT-ELECTION POLLING | \$2,776.00 |
| REIMBURSEMENT-STATE OWNED LAND | \$6,790.00 |
| REIMBURSEMENT-MEDICAID (SCHOOL) | \$59,866.66 |
| REIMBURSEMENT-QUINN BILL | \$121,896.10 |

**REVENUES - ALL FUNDS
FISCAL YEAR 2009**

REIMBURSEMENT-CHARTER SCHOOL TUITION \$76,075.00

TOTAL \$41,909,192.01

SPECIAL REVENUE FUNDS

| | |
|--|----------------|
| WPAT BETTERMENTS RECEIVABLE - 2009 | \$10,723.84 |
| SALE OF LOTS-CEMETERY | \$16,500.00 |
| GRAVES & FOUNDATIONS | \$56,274.00 |
| WATER WAYS IMPROVEMENT FUND - BOA | \$20.68 |
| WATER WAYS IMPROVEMENT FUND - BOA | \$292.50 |
| WATER WAYS IMPROVEMENT FUND - BOA | \$1,203.00 |
| WATER WAYS IMPROVEMENT FUND - BOA | \$26.50 |
| WATER WAYS IMPROVEMENT FUND - BOA | \$86.50 |
| LOCAL EDUCATION FUND RECEIPTS | \$359.12 |
| SENIOR TAX ASSISTANCE FUND RECEIPTS | \$834.53 |
| FEES - WETLANDS PROTECTION | \$3,155.00 |
| COMMUNITY PRESERVATION SURCHARGE | \$686,713.65 |
| CPC INVESTMENT INCOME | \$52,259.17 |
| PRINCIPAL FROM SALE OF BONDS-KING ST. PROJECT | \$1,000,000.00 |
| CPA STATE MATCHING FUNDS | \$517,713.00 |
| FEES - SUMMER REC PROGRAMS | \$13,147.61 |
| FEES - CHILDREN'S REC PROGRAMS | \$16,294.00 |
| FEES - TEEN'S REC PROGRAMS | \$24,125.00 |
| FEES - ADULTS REC PROGRAMS | \$3,638.00 |
| FEES - REC FIELD PROGRAMS | \$400.00 |
| FEES - REC FIELD TRIPS/ OUTINGS | \$9,658.00 |
| CEDAR SCHOOL PRE-SCHOOL REVOLVING | \$12,400.00 |
| CENTER SCHOOL PRE-SCHOOL REVOLVING | \$8,300.00 |
| SCHOOL BUILDING RENTAL REVOLVING | \$1,550.00 |
| SCHOOL ATHLETIC REVOLVING | \$119,702.06 |
| INDIANS TEPEE | \$103,674.50 |
| MIDDLE SCHOOL EXTENDED DAY REVOLVING RECEIPTS | \$67,837.95 |
| CEDAR SCHOOL BEFORE/AFTER REVOLVING RECEIPTS | \$92,293.06 |
| CENTER-SYLVESTER BEFORE/AFTER REVOLVING RECEIPTS | \$228,984.00 |
| SENIOR CITIZEN CHRISTMAS DINNER RECEIPTS | \$750.00 |
| SPED TRANSPORTATION REVOLVING | \$20,520.00 |
| CEDAR SCHOOL PTA GRANTS | \$11,989.73 |
| CENTER SCHOOL PTA GRANTS | \$10,943.50 |
| SYLVESTER SCHOOL PTA GRANTS | \$993.10 |
| MIDDLE SCHOOL PTA GRANTS | \$18,521.75 |
| HIGH SCHOOL PTA GRANTS | \$3,787.11 |
| CEDAR SCHOOL OTHER GRANTS/GIFTS | \$7,266.08 |
| CENTER SCHOOL OTHER GRANTS/GIFTS | \$6,420.09 |
| SYLVESTER SCHOOL OTHER GRANTS/GIFTS | \$657.93 |
| MIDDLE SCHOOL OTHER GRANTS/GIFTS | \$6,282.27 |
| HIGH SCHOOL OTHER GRANTS/GIFTS | \$8,389.85 |
| SPED REVOLVING RECEIPTS | \$124,635.00 |
| HIGH SCHOOL STUDENT ACTIVITY | \$194,035.79 |

**REVENUES - ALL FUNDS
FISCAL YEAR 2009**

| | |
|---|--------------|
| MIDDLE SCHOOL STUDENT ACTIVITY | \$167,537.26 |
| CEDAR SCHOOL STUDENT ACTIVITY | \$18,388.33 |
| CENTER SCHOOL STUDENT ACTIVITY | \$24,068.50 |
| SCHOOL TRANSPORTATION REVOLVING | \$18,510.00 |
| AP EXAMS REVOLVING | \$20,420.00 |
| EXTENDED OPPORTUNITIES - CEDAR | \$4,980.00 |
| EXTENDED OPPORTUNITIES - CENTER/SYL | \$14,143.40 |
| EXTENDED OPPORTUNIES - MIDDLE SCHOOL | \$3,400.00 |
| SYSTEMWIDE GIFTS | \$100.00 |
| PERFORMANCE TROUPE REVOLVING | \$2,650.00 |
| ROBOTICS REVOLVING | \$605.00 |
| DRIVER ED REVOLVING | \$2,315.00 |
| MS LIBRARY REVOLVING | \$10,020.25 |
| CEDAR LIBRARY REVOLVING | \$15,829.11 |
| CENTER LIBRARY REVOLVING | \$15,806.94 |
| SCHOOL LOST BOOK REIMBURSEMENTS | \$2,812.09 |
| INTEREST-SEPTIC BETTERMENTS | \$865.72 |
| INTEREST- POLICE FEDERAL FORFEITED FUND | \$158.84 |
| GIFTS-COUNCIL ON AGING | \$7,702.50 |
| GIFTS-JOHN CURTIS LIBRARY | \$4,791.90 |
| GIFTS-ARTS LOTTERY | \$8,085.00 |
| GIFTS-JOAN FREY FUND | \$470.00 |
| GIFTS-PUBLIC SAFETY EDUCATION FUND | \$95.75 |
| GIFTS-BANDSTAND CONCERT FUND | \$1,277.55 |
| GIFTS-POLICE DREAM PROGRAM | \$10,441.52 |
| GIFTS-PEG INITIAL PAYMENTS | \$80,000.00 |
| GIFTS-POLICE FEDERAL FORFEITED FUNDS | \$50.00 |
| GIFTS-POLICE STATE FORFEITED FUNDS | \$5,416.00 |
| GIFTS-SCHOOL/ MASS CULTURAL COUNCIL | \$200.00 |
| GIFTS-WALMART/ FIRE SOFTWARE | \$5,066.87 |
| GRANT-SCHOOL BOSTON FOUNDATION | \$2,000.00 |
| GRANT-SCHOOL BAY STATE GAS | \$43,800.00 |
| VERIZON QUARTERLY PAYMENTS | \$133,947.67 |
| INSURANCE PROCEEDS UNDER \$20,000 | \$47,504.94 |
| PREMIUM FROM SALE OF BONDS | \$574,696.78 |
| FIRE EQUIPMENT GRANT | \$5,296.00 |
| POLICE COMMUNITY POLICING | \$13,734.29 |
| POLICE/FIRE PUBLIC SAFETY GRANT | \$5,000.00 |
| FIRE SAFE GRANT | \$3,664.62 |
| ACADEMIC SUPPORT GRANT | \$5,000.00 |
| ACADEMIC SUPPORT GRANT | \$10,200.00 |
| FY08 POLICE TRAFFIC ENFORCEMENT FEDERAL GRANT | \$9,139.39 |
| FY09 POLICE TRAFFIC ENFORCEMENT FEDERAL GRANT | \$2,170.50 |
| FY09 FEDERAL GRANT POLICE VEST | \$575.00 |
| FY09 ICE STORM MOBILIZATION FEDERAL GRANT | \$1,868.20 |
| FY09 BOARD OF HEALTH REGION 4B GRANT | \$5,941.03 |
| FY08 BOARD OF HEALTH REGION 4B TRAINING GRANT | \$1,565.66 |

**REVENUES - ALL FUNDS
FISCAL YEAR 2009**

| | |
|--|--------------------|
| FY09 #305 TITLE I | \$57,951.00 |
| FY09 #140 TITLE IIA | \$39,171.00 |
| FY09 #160 TITLE IID | \$1,192.00 |
| FY09 #240 SPED ENTITLEMENT | \$499,162.00 |
| FY09 #262 EARLY CHILDHOOD | \$30,696.00 |
| FY09 #274 PROGRAM IMPROVEMENT | \$8,752.00 |
| FY08 #331 TITLE IV DRUG FREE SCHOOL | \$4,102.00 |
| FY09 #331 TITLE IV DRUG FREE SCHOOL | \$6,262.00 |
| FY09 #780 ARRA STABILIZATION GRANT | \$631,474.00 |
| SPED FY08 CIRCUIT BREAKER | \$57,760.00 |
| SPED FY09 CIRCUIT BREAKER | \$165,346.00 |
| COA FORMULA GRANT | \$12,051.00 |
| CULTURAL COUNCIL GRANT - STATE | \$4,300.00 |
| VETERAN'S SERVICE OFFICER TRAINING GRANT-STATE | \$375.00 |
| LIBRARY - MEG GRANT | \$18,718.48 |
| AMBULANCE RECEIPTS - COMSTAR | \$506,336.96 |
| AMBULANCE RECEIPTS - MEDICAID/EFT | \$181,745.38 |
| SCHOOL LUNCH - LOCAL | \$602,064.92 |
| SCHOOL LUNCH - FEDERAL | \$96,131.37 |
| SCHOOL LUNCH - STATE | <u>\$15,659.93</u> |

TOTAL \$7,714,920.52

CAPITAL PROJECTS FUND

| | |
|--|-----------------------|
| PRINCIPAL FROM SALE OF BONDS-SENIOR CENTER PROJ. | <u>\$3,000,000.00</u> |
| TOTAL | \$3,000,000.00 |

MSBA HIGH SCHOOL

| | |
|------------------------------|---------------------|
| PRINCIPAL FROM SALE OF BONDS | \$16,000,000.00 |
| PROGRESS PAYMENT | <u>\$645,663.94</u> |
| TOTAL | \$16,645,663.94 |

WATER ENTERPRISE FUND

| | |
|------------------------------|----------------|
| WATER USAGE CHARGES | \$2,547,353.24 |
| WATER SERVICES | \$60,769.93 |
| WATER LIENS - 2008 | \$1,772.45 |
| WATER LIENS - 2009 | \$52,640.56 |
| INTEREST INCOME | \$48,579.04 |
| PRINCIPAL FROM SALE OF BONDS | <u>\$0.00</u> |
| TOTAL | \$2,711,115.22 |

**REVENUES - ALL FUNDS
FISCAL YEAR 2009**

TRUST & AGENCY FUNDS

| | |
|--|---------------------|
| INTEREST-FLORENCE GOSS SCHOOL PRIZE TRUST | \$94.78 |
| INTEREST-WILLIAM DOWDEN SCHOOL PRIZE TRUST | \$72.32 |
| INTEREST-AHEARN SCHOLARSHIP TRUST | \$1,057.39 |
| INTEREST-SYLVESTER SCHOOL REPAIR TRUST | \$143.16 |
| INTEREST-SALMOND SCHOOL TRUST | \$883.68 |
| INTEREST-WASBURN SCHOLARSHIP TRUST | \$240.16 |
| INTEREST-ELLIS PLAYGROUND TRUST | \$629.92 |
| INTEREST-WILDER CEMETERY TRUST | \$91.96 |
| INTEREST-B.EVERETT HALL PLAYGROUND TRUST | \$276.38 |
| INTEREST-CEMETERY PERPETUAL CARE INCOME | \$1,564.58 |
| INTEREST-HIGGINSON MEMORIAL TRUST FUND | \$157.41 |
| INTEREST-JENKINS MUSIC SCHOLARSHIP TRUST | \$164.49 |
| INTEREST-ROSWELL GARDNER TRUST FUND | \$362.69 |
| INTEREST-WILLIAM B. SIDES | \$21.29 |
| POLICE DETAILS | \$586,963.50 |
| FIRE DETAILS | \$9,231.00 |
| SCHOOL DETAILS | \$37,457.76 |
| HANOVER MALL DETAILS | \$123,132.00 |
| FISH & GAME LICENSES | \$4,121.50 |
| FIREARM PERMITS | <u>\$7,112.50</u> |
| | |
| TOTAL | <u>\$773,778.47</u> |
| | |
| CHAPTER 90-SEVENTEEN STREETS PROJECT | <u>\$507,718.73</u> |
| | |
| GRAND TOTAL | \$73,262,388.89 |

REFUNDS

GENERAL FUND

| | |
|-----------------------------------|-----------------|
| PERSONAL PROPERTY TAXES-ALL YEARS | \$2,558.59 |
| REAL ESTATE TAXES-ALL YEARS | \$119,464.11 |
| MOTOR VEHICLE EXCISE-ALL YEARS | \$102,024.93 |
| BOAT EXCISE- ALL YEARS | \$95.50 |
| FEES/MISC-BOARD OF APPEALS | \$250.00 |
| FEES/MISC-TRANSFER STATION | \$19.20 |
| LICENSES-SELECTMEN | \$1,500.00 |
| PERMITS-BUILDING INSPECTOR | \$25.00 |
| PERMITS-WIRING INSPECTOR | \$70.00 |
| PERMITS-BOARD OF HEALTH | <u>\$100.00</u> |
| | |
| TOTAL | \$226,107.33 |

REVENUES - ALL FUNDS
FISCAL YEAR 2009

SPECIAL REVENUE FUNDS

| | |
|----------------------------------|----------------|
| SALES OF CEMETERY LOTS | \$1,450.00 |
| COMMUNITY PRESERVATION SURCHARGE | \$395.29 |
| WATERWAYS | \$95.50 |
| RECREATION REVOLVING | \$1,047.00 |
| CEDAR BEFORE/AFTER SCHOOL | \$305.00 |
| SCHOOL TRANSPORTATION REVOLVING | \$410.00 |
| AP EXAMS REVOLVING RECEIPTS | \$25.00 |
| MIDDLE SCHOOL STUDENT ACTIVITY | <u>\$33.00</u> |
| TOTAL | \$3,760.79 |

AGENCY FUNDS

| | |
|----------------|-----------------|
| FIRE DETAILS | \$2.00 |
| SCHOOL DETAILS | <u>\$144.00</u> |
| TOTAL | \$146.00 |

WATER ENTERPRISE FUND

| | |
|---------------------|-----------------|
| WATER USAGE CHARGES | <u>\$214.43</u> |
| TOTAL | <u>\$214.43</u> |

AMBULANCE FUND

| | |
|------------------------------------|-----------------|
| AMBULANCE RECEIPTS - COMSTAR | \$4,649.98 |
| AMBULANCE RECEIPTS - MEDICAID/ EFT | <u>\$717.27</u> |
| TOTAL | \$5,367.25 |

GRAND TOTAL \$235,595.80

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

GENERAL FUND

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|--------------------------------------|---------------|-----------------|-------------------|
| BOARD OF SELECTMEN | | | |
| Salaries & Wages | \$291,352.20 | \$284,928.23 | \$0.00 |
| General Expenses | \$13,852.00 | \$13,780.80 | \$0.00 |
| Bonfire Expenses | \$12,000.00 | \$0.00 | \$0.00 |
| Prior Year Expense Encumbrance | \$4,647.47 | \$4,359.17 | \$0.00 |
| Bonfires STM A4/07 | \$15,458.50 | \$0.00 | \$0.00 |
| ADVISORY COMMITTEE | | | |
| Salaries & Wages | \$3,910.41 | \$3,910.41 | \$0.00 |
| General Expenses | \$291.00 | \$200.00 | \$0.00 |
| RESERVE FUND | | | |
| General Expenses | \$146,395.71 | \$0.00 | \$0.00 |
| FINANCE DEPARTMENT | | | |
| Salaries & Wages | \$270,949.59 | \$256,263.49 | \$1,461.60 |
| General Expenses | \$28,639.00 | \$21,075.27 | \$1,553.50 |
| Prior Year Encumbrance | \$600.00 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$3,500.00 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$525.00 | \$502.12 | \$0.00 |
| TOWN AUDIT | | | |
| General Expenses | \$27,500.00 | \$21,850.00 | \$0.00 |
| Prior Year Encumbrance | \$1,325.00 | \$1,325.00 | \$0.00 |
| BOARD OF ASSESSORS | | | |
| Salaries & Wages | \$133,019.00 | \$128,902.44 | \$0.00 |
| General Expenses | \$44,814.00 | \$18,429.25 | \$0.00 |
| Prior Year Encumbrance | \$3.00 | \$3.00 | \$0.00 |
| Prior Year Encumbrance | \$29.25 | \$29.25 | \$0.00 |
| Prior Year Encumbrance | \$548.58 | \$548.58 | \$0.00 |
| TOWN COLLECTOR | | | |
| Salaries & Wages | \$134,647.00 | \$134,627.25 | \$0.00 |
| General Expenses | \$56,478.00 | \$52,267.66 | \$0.00 |
| CAPITAL IMPROVEMENT COMMITTEE | | | |
| Salaries & Wages | \$1,836.00 | \$1,812.92 | \$0.00 |
| General Expenses | \$107.00 | \$53.00 | \$0.00 |
| LEGAL SERVICES | | | |
| General Expenses | \$134,900.00 | \$92,849.51 | \$698.25 |
| CENTRAL COMPUTER SYSTEM | | | |
| Salaries & Wages | \$79,668.00 | \$79,667.42 | \$0.00 |
| General Expenses | \$41,613.00 | \$23,006.40 | \$17,238.45 |
| Prior Year Encumbrance | \$555.00 | \$555.00 | \$0.00 |
| Prior Year Encumbrance | \$8,410.94 | \$8,395.94 | \$0.00 |
| TOWN CLERK | | | |
| Salaries & Wages | \$89,048.19 | \$89,003.16 | \$45.03 |
| General Expenses | \$5,108.81 | \$3,138.76 | \$0.00 |
| ELECTIONS & TOWN MEETING | | | |
| Salaries & Wages | \$23,100.00 | \$21,746.79 | \$499.87 |
| General Expenses | \$40,198.79 | \$38,402.54 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|--|------------------------------|------------------------------|---------------------------|
| BOARD OF REGISTRARS | | | |
| Salaries & Wages | \$25,000.00 | \$20,053.35 | \$0.00 |
| General Expenses | \$7,566.00 | \$4,191.08 | \$0.00 |
| DEPARTMENT OF MUNICIPAL INSPECTIONS | | | |
| Salaries & Wages | \$507,360.00 | \$462,144.13 | \$7.98 |
| General Expenses | \$82,462.00 | \$76,833.92 | \$2,088.72 |
| Unpaid Bill STM A1/09 | \$188.67 | \$188.67 | \$0.00 |
| Unpaid Bill STM A1/09 | \$1,005.00 | \$1,005.00 | \$0.00 |
| DMI GIS ATM A56/09 | \$60,000.00 | \$2,400.61 | \$57,599.39 |
| Prior Year Encumbrance | \$354.75 | \$354.75 | \$0.00 |
| Prior Year Encumbrance | \$115.00 | \$115.00 | \$0.00 |
| Master Plan ATM A41/07 | \$6,420.86 | \$6,420.86 | \$0.00 |
| BOARD OF APPEALS | | | |
| Salaries & Wages | \$10,092.00 | \$6,568.16 | \$0.00 |
| General Expenses | \$1,358.00 | \$1,065.49 | \$0.00 |
| TOWN HALL | | | |
| General Expenses | \$116,507.00 | \$104,790.01 | \$69.96 |
| Prior Year Encumbrance | \$10,639.97 | \$10,639.97 | \$0.00 |
| Prior Year Encumbrance | \$89.28 | \$89.28 | \$0.00 |
| Prior Year Encumbrance | \$278.00 | \$278.00 | \$0.00 |
| TOTAL - GENERAL GOVERNMENT | <u>\$2,444,466.97</u> | <u>\$1,998,771.64</u> | <u>\$81,262.75</u> |
| POLICE DEPARTMENT | | | |
| Salaries & Wages | \$2,412,650.00 | \$2,329,382.92 | \$0.00 |
| General Expenses | \$236,987.00 | \$223,495.01 | \$5,910.78 |
| Public Safety Vehicle Account ATM A36/09 | \$86,700.00 | \$77,212.75 | \$9,487.25 |
| Patrol Rifles ATM A37/09 | \$18,000.00 | \$18,000.00 | \$0.00 |
| Prior Year Encumbrance | \$21,335.27 | \$21,335.27 | \$0.00 |
| Prior Year Encumbrance | \$4,650.05 | \$4,649.58 | \$0.00 |
| Prior Year Encumbrance | \$8,800.00 | \$8,800.00 | \$0.00 |
| Prior Year Encumbrance | \$809.00 | \$809.00 | \$0.00 |
| Prior Year Encumbrance | \$151.00 | \$151.00 | \$0.00 |
| Prior Year Encumbrance | \$2,500.00 | \$2,500.00 | \$0.00 |
| Prior Year Encumbrance | \$243.58 | \$243.58 | \$0.00 |
| POLICE DEPT - NEXTEL/SPRINT TOWER | | | |
| General Expenses | \$11,000.00 | \$7,839.74 | \$1,000.00 |
| Prior Year Encumbrance | \$867.27 | \$852.72 | \$0.00 |
| FIRE DEPARTMENT | | | |
| Salaries & Wages | \$1,962,750.00 | \$1,947,815.26 | \$0.00 |
| General Expenses | \$240,822.00 | \$238,429.20 | \$0.00 |
| Fire Hqtrs HVAC ATM A43/09 | \$10,000.00 | \$0.00 | \$10,000.00 |
| Unpaid Bill STM A1/09 | \$53.94 | \$53.94 | \$0.00 |
| Unpaid Bill STM A1/09 | \$28.25 | \$28.25 | \$0.00 |
| Public Safety Vehicle ATM A44/09 | \$33,000.00 | \$33,000.00 | \$0.00 |
| Prior Year Encumbrance | \$7,000.00 | \$0.00 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|-------------------------------------|-----------------------|-----------------------|--------------------|
| EMERGENCY MANAGEMENT AGENCY | | | |
| General Expenses | \$2,037.00 | \$1,877.94 | \$0.00 |
| DOG OFFICER | | | |
| Salaries & Wages | \$19,276.00 | \$16,719.71 | \$0.00 |
| General Expenses | \$4,017.00 | \$1,085.44 | \$0.00 |
| EMERGENCY COMMUNICATION | | | |
| Salaries & Wages | \$471,858.00 | \$465,761.09 | \$0.00 |
| General Expenses | \$54,722.00 | \$53,870.93 | \$100.00 |
| Prior Year Encumbrance | <u>\$3,892.34</u> | <u>\$3,892.34</u> | <u>\$0.00</u> |
| TOTAL - PUBLIC SAFETY | <u>\$5,614,149.70</u> | <u>\$5,457,805.67</u> | <u>\$26,498.03</u> |
| | | | |
| HANOVER PUBLIC SCHOOLS: | | | |
| SCHOOL COMMITTEE | | | |
| Salaries & Wages | \$3,000.00 | \$2,336.67 | \$0.00 |
| General Expenses | \$97,200.00 | \$129,892.04 | \$0.00 |
| Prior Year Encumbrance | \$306.06 | \$276.06 | \$0.00 |
| SCHOOL ADMINISTRATION/CURTIS SCHOOL | | | |
| Salaries & Wages | \$449,689.00 | \$443,892.98 | \$0.00 |
| General Expenses | \$152,314.00 | \$133,952.38 | \$3,216.68 |
| Prior Year Encumbrance | \$139.95 | \$97.16 | \$0.00 |
| Prior Year Encumbrance | \$721.96 | \$721.96 | \$0.00 |
| Prior Year Encumbrance | \$500.00 | \$270.00 | \$0.00 |
| Prior Year Encumbrance | \$283.72 | \$117.22 | \$0.00 |
| Prior Year Encumbrance | \$279.00 | \$0.00 | \$0.00 |
| CEDAR SCHOOL | | | |
| Salaries & Wages | \$2,508,584.00 | \$2,449,075.59 | \$0.00 |
| General Expenses | \$290,964.00 | \$265,824.73 | \$24,422.15 |
| Prior Year Encumbrance | \$230.01 | \$230.01 | \$0.00 |
| Prior Year Encumbrance | \$3,300.79 | \$3,300.79 | \$0.00 |
| Prior Year Encumbrance | \$3,690.00 | \$3,292.00 | \$0.00 |
| Prior Year Encumbrance | \$52.20 | \$27.37 | \$0.00 |
| Prior Year Encumbrance | \$104.95 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$16,110.91 | \$15,622.62 | \$0.00 |
| Prior Year Encumbrance | \$2,780.00 | \$2,780.00 | \$0.00 |
| Prior Year Encumbrance | \$3,590.00 | \$3,590.00 | \$0.00 |
| CENTER SCHOOL | | | |
| Salaries & Wages | \$1,588,447.00 | \$1,626,340.94 | \$0.00 |
| General Expenses | \$204,759.00 | \$260,780.72 | \$12,912.68 |
| Prior Year Encumbrance | \$23,716.80 | \$23,076.08 | \$0.00 |
| SYLVESTER SCHOOL | | | |
| Salaries & Wages | \$1,240,832.00 | \$1,180,299.13 | \$0.00 |
| General Expenses | \$141,348.00 | \$132,423.24 | \$10,199.31 |
| Prior Year Encumbrance | \$141.02 | \$141.02 | \$0.00 |
| Prior Year Encumbrance | \$1,084.37 | \$1,084.37 | \$0.00 |
| Prior Year Encumbrance | \$58.85 | \$58.85 | \$0.00 |
| Prior Year Encumbrance | \$4,350.00 | \$3,250.00 | \$0.00 |
| Prior Year Encumbrance | \$6,790.00 | \$6,790.00 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|----------------------------|----------------|-----------------|-------------------|
| Prior Year Encumbrance | \$101.31 | \$84.81 | \$0.00 |
| Prior Year Encumbrance | \$5,266.40 | \$5,144.19 | \$0.00 |
| Prior Year Encumbrance | \$2,497.50 | \$2,497.50 | \$0.00 |
| MIDDLE SCHOOL | | | |
| Salaries & Wages | \$4,080,232.00 | \$4,088,597.12 | \$0.00 |
| General Expenses | \$566,965.00 | \$533,055.56 | \$146,980.38 |
| Prior Year Encumbrance | \$923.29 | \$901.74 | \$0.00 |
| Prior Year Encumbrance | \$8,867.25 | \$8,867.25 | \$0.00 |
| Prior Year Encumbrance | \$275.96 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$2,576.00 | \$2,576.00 | \$0.00 |
| Prior Year Encumbrance | \$29,803.00 | \$29,278.00 | \$0.00 |
| Prior Year Encumbrance | \$128.54 | \$95.64 | \$0.00 |
| Prior Year Encumbrance | \$500.60 | \$500.60 | \$0.00 |
| Prior Year Encumbrance | \$19,242.14 | \$18,751.31 | \$0.00 |
| Prior Year Encumbrance | \$2,655.00 | \$2,635.92 | \$0.00 |
| HIGH SCHOOL | | | |
| Salaries & Wages | \$4,620,418.00 | \$4,611,392.13 | \$0.00 |
| General Expenses | \$661,308.00 | \$541,640.54 | \$26,111.89 |
| Prior Year Encumbrance | \$639.24 | \$346.33 | \$0.00 |
| Prior Year Encumbrance | \$4,944.85 | \$4,944.85 | \$0.00 |
| Prior Year Encumbrance | \$22.31 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$24,368.01 | \$21,388.01 | \$0.00 |
| Prior Year Encumbrance | \$11,261.02 | \$9,761.02 | \$0.00 |
| Prior Year Encumbrance | \$28.20 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$384.23 | \$335.12 | \$0.00 |
| Prior Year Encumbrance | \$197.05 | \$90.00 | \$0.00 |
| Prior Year Encumbrance | \$2,000.00 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$3,530.00 | \$3,530.00 | \$0.00 |
| Prior Year Encumbrance | \$3,930.80 | \$3,930.80 | \$0.00 |
| Prior Year Encumbrance | \$46,268.64 | \$44,757.25 | \$0.00 |
| SYSTEMWIDE EXPENSES | | | |
| Salaries & Wages | \$687,033.00 | \$681,813.10 | \$769.60 |
| General Expenses | \$1,268,159.00 | \$1,199,157.10 | \$30,838.04 |
| Prior Year Encumbrance | \$65.00 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$1,210.00 | \$970.00 | \$0.00 |
| Prior Year Encumbrance | \$846.60 | \$700.05 | \$0.00 |
| Prior Year Encumbrance | \$35,300.00 | \$32,580.00 | \$0.00 |
| Prior Year Encumbrance | \$6,674.75 | \$6,556.25 | \$0.00 |
| Prior Year Encumbrance | \$1,447.00 | \$1,434.55 | \$0.00 |
| Prior Year Encumbrance | \$7,044.91 | \$6,055.21 | \$0.00 |
| Prior Year Encumbrance | \$49.65 | \$49.65 | \$0.00 |
| Prior Year Encumbrance | \$2,440.30 | \$2,419.75 | \$0.00 |
| Prior Year Encumbrance | \$15,689.08 | \$15,200.80 | \$0.00 |
| Prior Year Encumbrance | \$11,215.25 | \$11,215.25 | \$0.00 |
| Prior Year Encumbrance | \$1,100.00 | \$1,100.00 | \$0.00 |
| Prior Year Encumbrance | \$678.63 | \$678.63 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|------------------------------------|------------------------|------------------------|---------------------|
| SYSTEMWIDE CURRICULUM | | | |
| Salaries & Wages | \$0.00 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$261.63 | \$0.00 | \$0.00 |
| SPECIAL EDUCATION ADMINISTRATION | | | |
| Salaries & Wages | \$188,671.00 | \$198,842.24 | \$0.00 |
| General Expenses | \$38,010.00 | \$14,667.26 | \$0.00 |
| CEDAR SCHOOL SPECIAL EDUCATION | | | |
| Salaries & Wages | \$956,799.00 | \$907,685.88 | \$0.00 |
| General Expenses | \$37,100.00 | \$52,280.37 | \$0.00 |
| Prior Year Encumbrance | \$135.00 | \$0.00 | \$0.00 |
| CENTER SCHOOL SPECIAL EDUCATION | | | |
| Salaries & Wages | \$477,730.00 | \$559,962.56 | \$0.00 |
| General Expenses | \$45,000.00 | \$94,105.86 | \$0.00 |
| SLYVESTER SCHOOL SPECIAL EDUCATION | | | |
| Salaries & Wages | \$195,656.00 | \$222,176.90 | \$0.00 |
| General Expenses | \$5,000.00 | \$9,721.86 | \$0.00 |
| MIDDLE SCHOOL SPECIAL EDUCATION | | | |
| Salaries & Wages | \$1,093,578.00 | \$1,057,999.25 | \$0.00 |
| General Expenses | \$76,600.00 | \$45,500.00 | \$0.00 |
| Prior Year Encumbrance | \$330.93 | \$330.93 | \$0.00 |
| HIGH SCHOOL SPECIAL EDUCATION | | | |
| Salaries & Wages | \$483,662.00 | \$489,341.95 | \$250.00 |
| General Expenses | \$324,439.00 | \$333,809.56 | \$520.00 |
| Prior Year Encumbrance | \$1,209.05 | \$0.00 | \$0.00 |
| SYSTEMWIDE SPECIAL EDUCATION | | | |
| Salaries & Wages | \$347,703.00 | \$331,274.15 | \$855.64 |
| General Expenses | \$175,273.00 | \$149,084.53 | \$1,350.00 |
| Prior Year Encumbrance | \$45.00 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$1,957.69 | \$1,887.44 | \$0.00 |
| TOTAL - PUBLIC SCHOOLS | <u>\$23,332,815.40</u> | <u>\$23,053,246.70</u> | <u>\$258,426.37</u> |
| SCHOOL ARTICLES | | | |
| School Sped Van ATM A45/09 | \$25,000.00 | \$25,000.00 | \$0.00 |
| School Pickup ATM A46/09 | \$23,000.00 | \$23,000.00 | \$0.00 |
| School Computers ATM A47/09 | \$160,380.00 | \$160,258.18 | \$0.00 |
| School SPED Van ATM A48/08 | \$1,295.00 | \$170.54 | \$0.00 |
| Center School Roof ATM A51/08 | \$24,522.75 | \$24,522.75 | \$0.00 |
| NORTH RIVER COLLABORATIVE | | | |
| General Expenses | \$10,000.00 | \$2,690.00 | \$2,500.00 |
| Prior Year Encumbrance | \$3,920.00 | \$902.00 | \$0.00 |
| SOUTH SHORE REGIONAL SCHOOL | | | |
| Assessment | <u>\$733,532.00</u> | <u>\$726,460.00</u> | <u>\$0.00</u> |
| TOTAL - EDUCATION | <u>\$24,314,465.15</u> | <u>\$24,016,250.17</u> | <u>\$260,926.37</u> |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|--|-----------------------|-----------------------|---------------------|
| PEG PROGRAM | | | |
| Salaries and Wages | \$0.00 | \$0.00 | \$0.00 |
| General Expenses | \$182,000.00 | \$0.00 | \$182,000.00 |
| ROUTE 53 PROJECTS | | | |
| RT#53 Improvements ATM A20/09 | \$1,949.70 | \$1,949.70 | \$0.00 |
| RT#53 Improvements ATM A54/03 | \$98,951.41 | \$40,656.88 | \$58,294.53 |
| RT#53 Improvements ATM A16/05 | \$4,083.59 | \$4,083.59 | \$0.00 |
| DPW ADMINISTRATION DIVISION | | | |
| Salaries & Wages | \$171,025.00 | \$169,348.06 | \$0.00 |
| General Expenses | \$19,200.00 | \$16,453.67 | \$0.00 |
| Prior Year Encumbrance | \$90.00 | \$0.00 | \$0.00 |
| DPW HIGHWAY DIVISION | | | |
| Salaries & Wages | \$367,000.00 | \$364,418.54 | \$0.00 |
| General Expenses | \$145,000.00 | \$122,607.21 | \$17,396.62 |
| Teagues Bridge Row STM A10/09 | \$25,000.00 | \$0.00 | \$25,000.00 |
| Pavement Management Yr. #13, ATM66/09 | \$100,000.00 | \$0.00 | \$100,000.00 |
| DPW One-Ton Dump Truck ATM 69/09 | \$55,000.00 | \$50,847.50 | \$0.00 |
| Prior Year Encumbrance | \$9,999.00 | \$8,711.63 | \$0.00 |
| Prior Year Encumbrance | \$100.00 | \$34.73 | \$0.00 |
| DAM ATM A25/07 | \$29,674.35 | \$26,625.73 | \$0.00 |
| DPW SNOW & ICE REMOVAL | | | |
| Salaries & Wages | \$90,833.96 | \$90,833.96 | \$0.00 |
| General Expenses | \$525,666.04 | \$525,216.25 | \$0.00 |
| STREETLIGHTS - SELECTMEN | | | |
| General Expenses | \$53,547.37 | \$46,276.27 | \$0.00 |
| DPW PUBLIC GROUNDS DIVISION | | | |
| Salaries & Wages | \$162,500.00 | \$159,865.82 | \$0.00 |
| General Expenses | \$47,800.00 | \$34,867.70 | \$12,886.71 |
| Prior Year Encumbrance | \$645.84 | \$645.84 | \$0.00 |
| Prior Year Encumbrance | \$66.70 | \$66.70 | \$0.00 |
| DPW TRANSFER STATION DIVISION | | | |
| Salaries & Wages | \$189,000.00 | \$185,478.29 | \$0.00 |
| General Expenses | \$791,374.00 | \$712,170.41 | \$20,168.31 |
| Prior Year Encumbrance | \$31,304.86 | \$29,813.34 | \$0.00 |
| DPW CEMETERY DIVISION | | | |
| Salaries & Wages | \$104,135.00 | \$83,934.94 | \$0.00 |
| General Expenses | \$17,160.00 | \$15,516.68 | \$0.00 |
| Prior Year Encumbrance | \$140.00 | \$14.90 | \$0.00 |
| Cemetery Engineering ATM A50/03 | \$6,130.50 | \$0.00 | \$6,130.50 |
| Cemetery Fence ATM A50/03 | \$10,994.02 | \$0.00 | \$10,994.02 |
| TOWN GAS PUMP | | | |
| General Expenses | \$236,700.00 | \$215,619.71 | \$100.00 |
| Prior Year Encumbrance | <u>\$100.00</u> | <u>\$5.66</u> | <u>\$0.00</u> |
| TOTAL - PUBLIC WORKS & FACILITIES | <u>\$3,295,171.34</u> | <u>\$2,906,063.71</u> | <u>\$250,970.69</u> |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|---------------------------------------|-----------------------|-----------------------|-------------------|
| VISITING NURSE | | | |
| Salaries & Wages | \$94,452.00 | \$89,563.24 | \$0.00 |
| General Expenses | \$1,500.00 | \$1,500.00 | \$0.00 |
| COUNCIL ON AGING | | | |
| Salaries & Wages | \$147,744.00 | \$132,636.94 | \$0.00 |
| General Expenses | \$35,670.00 | \$23,340.46 | \$674.81 |
| Prior Year Encumbrance | \$454.49 | \$454.49 | \$0.00 |
| VETERANS' AGENT | | | |
| Salaries & Wages | \$16,861.80 | \$16,861.80 | \$0.00 |
| General Expenses | \$3,104.00 | \$1,958.30 | \$0.00 |
| Prior Year Encumbrance | \$727.80 | \$0.00 | \$0.00 |
| VETERANS' BENEFITS | | | |
| General Expenses | \$53,000.00 | \$49,766.19 | \$54.20 |
| Prior Year Encumbrance | <u>\$74.39</u> | <u>\$60.00</u> | <u>\$0.00</u> |
| TOTAL - HUMAN SERVICES | <u>\$353,588.48</u> | <u>\$316,141.42</u> | <u>\$729.01</u> |
| JOHN CURTIS FREE LIBRARY | | | |
| Salaries & Wages | \$335,997.00 | \$323,381.45 | \$0.00 |
| General Expenses | \$178,964.00 | \$166,002.94 | \$0.00 |
| Library Fines ATM | \$13,716.00 | \$13,286.42 | \$0.00 |
| PARKS & RECREATION | | | |
| Salaries & Wages | \$39,336.00 | \$39,278.33 | \$0.00 |
| STETSON HOUSE | | | |
| House Fund Year #13 ATM A28/09 | \$1,000.00 | \$0.00 | \$1,000.00 |
| House Fund Year #9 ATM A14/05 | \$597.22 | \$0.00 | \$597.22 |
| House Fund Year #10 ATM A16/06 | \$1,000.00 | \$0.00 | \$1,000.00 |
| House Fund Year #11 ATM A19/07 | \$1,000.00 | \$0.00 | \$1,000.00 |
| House Fund Year #12 ATM A16/08 | \$1,000.00 | \$0.00 | \$1,000.00 |
| TOTAL - CULTURE & RECREATION | <u>\$572,610.22</u> | <u>\$541,949.14</u> | <u>\$4,597.22</u> |
| DEBT SERVICE | | | |
| Principal - Long Term Debt | \$955,872.00 | \$955,872.00 | \$0.00 |
| Principal - Long Term Debt Exclusions | \$935,000.00 | \$935,000.00 | \$0.00 |
| Interest - Long Term Debt | \$247,929.00 | \$226,569.53 | \$0.00 |
| Interest - Long Term Debt Exclusions | \$676,998.00 | \$676,997.50 | \$0.00 |
| Interest- Short Term Debt | \$0.00 | \$0.00 | \$0.00 |
| Other Interest Expense | \$2,500.00 | \$0.00 | \$0.00 |
| Bond/Note Issuance Expense | <u>\$7,500.00</u> | <u>\$2,717.74</u> | <u>\$0.00</u> |
| TOTAL - DEBT SERVICE | <u>\$2,825,799.00</u> | <u>\$2,797,156.77</u> | <u>\$0.00</u> |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|--|----------------------------|----------------------------|---------------------------|
| STATE & COUNTY ASSESSMENTS | | | |
| Plymouth County Mosquito Control | \$38,120.00 | \$38,120.00 | \$0.00 |
| Air Pollution Control | \$4,423.00 | \$4,423.00 | \$0.00 |
| Metro Area Planning Council | \$4,137.00 | \$4,137.00 | \$0.00 |
| Motor Vehicle Surcharges | \$7,520.00 | \$8,620.00 | \$0.00 |
| MBTA Assessment | \$89,501.00 | \$89,501.00 | \$0.00 |
| Charter School Assessment | \$280,377.00 | \$293,020.00 | \$0.00 |
| School Choice | \$12,284.00 | \$10,000.00 | \$0.00 |
| County Tax | <u>\$41,970.00</u> | <u>\$41,969.82</u> | <u>\$0.00</u> |
| TOTAL - INTERGOVERNMENTAL | <u>\$478,332.00</u> | <u>\$489,790.82</u> | <u>\$0.00</u> |
| EMPLOYEE BENEFITS - TOWN and SCHOOL | | | |
| Medicare | \$356,012.63 | \$356,014.63 | \$0.00 |
| Plymouth County Retirement | \$1,790,119.00 | \$1,790,117.00 | \$0.00 |
| Workers' Compensation | \$169,070.00 | \$163,959.53 | \$0.00 |
| Unemployment Compensation | \$117,604.64 | \$105,587.50 | \$400.00 |
| Health Insurance | \$2,618,753.00 | \$2,449,173.99 | \$345.35 |
| Life Insurance | \$14,900.00 | \$8,399.46 | \$0.00 |
| Prior Year Encumbrance | \$8,384.97 | \$8,384.97 | \$0.00 |
| Prior Year Encumbrance | \$345.35 | \$345.35 | \$0.00 |
| Employee Training | \$6,000.00 | \$875.00 | \$0.00 |
| Prior Year Encumbrance | \$475.00 | \$0.00 | \$0.00 |
| School Buybacks ATM A9/09 | \$275,000.00 | \$0.00 | \$275,000.00 |
| Town Buybacks ATM A10/09 | \$150,000.00 | \$0.00 | \$150,000.00 |
| School Buybacks ATM A9/07 | \$107,702.59 | \$107,702.59 | \$0.00 |
| Town Buybacks ATM A10/07 | \$95,177.93 | \$51,796.82 | \$43,381.11 |
| School Buybacks ATM A9/08 | \$280,000.00 | \$71,920.61 | \$208,079.39 |
| Town Buybacks ATM A10/08 | \$132,500.00 | \$0.00 | \$132,500.00 |
| Employee Medical | \$52,945.00 | \$15,312.29 | \$11,363.64 |
| Prior Year Encumbrance | \$9,285.24 | \$4,933.24 | \$0.00 |
| TOTAL - EMPLOYEE BENEFITS | <u>\$6,184,275.35</u> | <u>\$5,134,522.98</u> | <u>\$821,069.49</u> |
| GENERAL INSURANCE | | | |
| General Expenses | \$259,019.00 | \$249,296.26 | \$0.00 |
| COUNTY AID TO AGRICULTURE | | | |
| General Expenses | <u>\$125.00</u> | <u>\$0.00</u> | <u>\$0.00</u> |
| TOTAL - UNCLASSIFIED | <u>\$259,144.00</u> | <u>\$249,296.26</u> | <u>\$0.00</u> |
| ARRA Expenditure Reclass | <u>\$0.00</u> | <u>(\$631,474.00)</u> | <u>\$0.00</u> |
| Grand Total - General Fund | <u>\$46,524,002.21</u> | <u>\$43,276,274.58</u> | <u>\$1,628,053.56</u> |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|----------------------------------|---------------|-----------------|-------------------|
| SPECIAL REVENUE FUND | | | |
| FEDERAL GRANTS: | | | |
| GHSB 06/07 SEATBELT ENFORCEMENT | | | |
| Salaries & Wages | \$2,555.70 | \$2,555.70 | \$0.00 |
| General Expenses | \$2,995.00 | \$2,995.00 | \$0.00 |
| FY09 SEATBELT ENFORCEMENT | | | |
| Salaries & Wages | \$8,400.00 | \$4,829.54 | \$0.00 |
| General Expenses | \$3,000.00 | \$0.00 | \$0.00 |
| FY09 POLICE FEDERAL VEST PROGRAM | | | |
| General Expenses | \$0.00 | \$575.00 | \$0.00 |
| FY09 POLICE FEDERAL VEST PROGRAM | | | |
| General Expenses | \$0.00 | \$575.00 | \$0.00 |
| FY08 TITLE IIA | | | |
| General Expenses | \$106.00 | \$106.00 | \$0.00 |
| FY08 SPED ENTITLEMENT | | | |
| Salaries & Wages | \$0.00 | \$3,390.00 | \$0.00 |
| General Expenses | \$6,277.18 | \$2,887.18 | \$0.00 |
| FY09 SPED ENTITLEMENT | | | |
| Salaries & Wages | \$0.00 | \$460,976.29 | \$0.00 |
| General Expenses | \$0.00 | \$29,279.51 | \$0.00 |
| FY08 EARLY CHILDHOOD | | | |
| General Expenses | \$0.16 | \$0.00 | \$0.00 |
| FY09 EARLY CHILDHOOD | | | |
| Salaries & Wages | \$0.00 | \$30,273.00 | \$0.00 |
| General Expenses | \$0.00 | \$423.00 | \$0.00 |
| FY08 PROGRAM IMPROVEMENT | | | |
| General Expenses | \$1,462.95 | \$1,462.95 | \$0.00 |
| FY09 PROGRAM IMPROVEMENT | | | |
| Salaries & Wages | \$0.00 | \$358.40 | \$0.00 |
| General Expenses | \$0.00 | \$8,393.60 | \$0.00 |
| FY08 TITLE V | | | |
| Salaries & Wages | \$0.00 | \$0.00 | \$0.00 |
| General Expenses | \$1,681.00 | \$1,681.00 | \$0.00 |
| FY08 TITLE IV DRUG FREE | | | |
| Salaries & Wages | \$0.00 | \$501.76 | \$0.00 |
| General Expenses | \$0.00 | \$175.24 | \$0.00 |
| FY09 TITLE IIA | | | |
| Salaries & Wages | \$0.00 | \$37,000.00 | \$0.00 |
| General Expenses | \$0.00 | (\$270.00) | \$0.00 |
| FY09 TITLE IID | | | |
| Salaries & Wages | \$0.00 | \$1,192.00 | \$0.00 |
| General Expenses | \$0.00 | \$0.00 | \$0.00 |
| FY09 TITLE I | | | |
| Salaries & Wages | \$0.00 | \$30,366.00 | \$0.00 |
| General Expenses | \$0.00 | \$8,623.00 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|--------------------------------|---------------|-----------------|-------------------|
| FY09 TITLE IV DRUG FREE | | | |
| Salaries & Wages | \$0.00 | \$0.00 | \$0.00 |
| General Expenses | \$0.00 | \$5,805.00 | \$0.00 |
| FY09 SFSF Recovery | | | |
| General Expenses | \$0.00 | \$631,474.00 | \$0.00 |
| FY09 BOH REGION 4B GRANT | | | |
| Salaries & Wages | \$5,159.59 | \$5,113.70 | \$0.00 |
| General Expenses | \$781.53 | \$775.16 | \$0.00 |
| FY09 BOH REGION 4B GRANT | | | |
| General Expenses | \$850.00 | \$354.96 | \$0.00 |
| FY08 BOH REGION 4B GRANT | | | |
| Salaries & Wages | \$387.03 | \$825.38 | \$0.00 |
| General Expenses | \$466.41 | \$28.06 | \$0.00 |
| FY08 BOH REGION 4B GRANT | | | |
| Salaries & Wages | \$655.50 | \$1,413.67 | \$0.00 |
| General Expenses | \$1,594.50 | \$836.33 | \$0.00 |
| FY07 FIRE AMBULANCE TASK FORCE | | | |
| General Expenses | \$2,000.00 | \$2,518.11 | \$0.00 |
| FY09 ICE STORM MOBILIZATION | | | |
| Salaries & Wages | \$0.00 | \$1,212.20 | \$0.00 |
| General Expenses | \$0.00 | \$656.00 | \$0.00 |
| STATE GRANTS: | | | |
| MA Technology Grant | \$0.00 | \$4,500.00 | \$0.00 |
| COMMUNITY POLICING FY08 | | | |
| Salaries & Wages | \$8,866.99 | \$8,866.99 | \$0.00 |
| General Expenses | \$4,354.60 | \$4,295.48 | \$0.00 |
| COMMUNITY POLICING FY09 | | | |
| Salaries & Wages | \$6,511.50 | \$1,111.72 | \$0.00 |
| General Expenses | \$7,222.79 | \$0.00 | \$0.00 |
| ECC 911 GRANT FY09 | | | |
| General Expenses | \$0.00 | \$25,460.00 | \$0.00 |
| ECC 911 GRANT FY09 | | | |
| Salaries & Wages | \$2,723.16 | \$2,329.64 | \$0.00 |
| General Expenses | \$2,193.00 | \$2,064.00 | \$0.00 |
| FIRE EQUIPMENT GRANT FY09 | | | |
| General Expenses | \$5,296.00 | \$5,296.00 | \$0.00 |
| FIRE SAFE GRANT FY06 | | | |
| Salaries & Wages | \$0.00 | \$0.00 | \$0.00 |
| General Expenses | \$0.00 | \$76.75 | \$0.00 |
| FIRE SAFE GRANT FY07 | | | |
| Salaries & Wages | \$3,605.74 | \$587.33 | \$0.00 |
| General Expenses | \$874.17 | \$192.81 | \$0.00 |
| FIRE SAFE GRANT FY08 | | | |
| Salaries & Wages | \$2,912.00 | \$0.00 | \$0.00 |
| General Expenses | \$938.00 | \$289.87 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|-----------------------------------|---------------|-----------------|-------------------|
| FIRE SAFE GRANT FY09 | | | |
| Salaries & Wages | \$2,576.00 | \$0.00 | \$0.00 |
| General Expenses | \$1,088.62 | \$0.00 | \$0.00 |
| DPW-TRANSFER STATIONM RIP GRANT | | | |
| General Expenses | \$0.00 | \$1,018.56 | \$0.00 |
| FY08 ACADEMIC SUPPORT SERVICES | | | |
| General Expenses | \$0.00 | \$1,999.62 | \$0.00 |
| FY09 ACADEMIC SUPPORT SERVICES | | | |
| Salaries & Wages | \$0.00 | \$3,515.00 | \$0.00 |
| General Expenses | \$0.00 | \$1,485.00 | \$0.00 |
| FY09 ACADEMIC SUPPORT SERVICES | | | |
| Salaries & Wages | \$8,330.00 | \$7,384.08 | \$0.00 |
| General Expenses | \$2,170.00 | \$2,164.72 | \$0.00 |
| FY08 SPED CIRCUIT BREAKER PROGRAM | | | |
| General Expenses | \$0.00 | \$104,942.86 | \$0.00 |
| FY09 SPED CIRCUIT BREAKER PROGRAM | | | |
| Salaries & Wages | \$0.00 | \$86,179.70 | \$0.00 |
| General Expenses | \$0.00 | \$5,768.10 | \$0.00 |
| FY08 HEALTH SERVICES | | | |
| Salaries & Wages | \$2,754.70 | \$0.00 | \$0.00 |
| COA FORMULA GRANT | | | |
| Salaries & Wages | \$10,021.00 | \$10,503.76 | \$0.00 |
| General Expenses | \$2,030.00 | \$1,971.00 | \$0.00 |
| COA SERVICE INCENTIVE GRANT | | | |
| General Expenses | \$4,054.00 | \$3,993.00 | \$0.00 |
| COA MRTAP GRANT | | | |
| General Expenses | \$450.00 | \$441.45 | \$0.00 |
| FY09 VSO TRAINING GRANT | | | |
| General Expenses | \$0.00 | \$360.04 | \$0.00 |
| LIBRARY MEG GRANT | | | |
| Salaries & Wages | \$0.00 | \$0.00 | \$0.00 |
| General Expenses | \$0.00 | \$1,166.71 | \$0.00 |
| ARTS LOTTERY | | | |
| General Expenses | \$0.00 | \$6,150.48 | \$0.00 |
| REVOLVING FUNDS: | | | |
| SCHOOL ATHLETIC REVOLVING | | | |
| Salaries & Wages | \$0.00 | \$26,647.24 | \$0.00 |
| General Expenses | \$0.00 | \$118,166.17 | \$0.00 |
| SCHOOL BUILDING RENTAL | | | |
| General Expenses | \$0.00 | \$3,871.00 | \$0.00 |
| INDIANS TEPEE | | | |
| Salaries & Wages | \$0.00 | \$102,494.23 | \$0.00 |
| General Expenses | \$0.00 | \$10,220.86 | \$0.00 |
| CEDAR BEFORE\AFTER SCHOOL | | | |
| Salaries & Wages | \$0.00 | \$63,235.41 | \$0.00 |
| General Expenses | \$0.00 | \$9,738.84 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|----------------------------------|---------------|-----------------|-------------------|
| CENTER BEFORE\AFTER SCHOOL | | | |
| Salaries & Wages | \$0.00 | \$183,717.31 | \$0.00 |
| General Expenses | \$0.00 | \$59,671.28 | \$0.00 |
| CHRISTMAS DINNER | | | |
| General Expenses | \$0.00 | \$996.65 | \$0.00 |
| MIDDLE SCHOOL EXTENDED DAY | | | |
| Salaries & Wages | \$0.00 | \$46,385.81 | \$0.00 |
| General Expenses | \$0.00 | \$16,485.81 | \$0.00 |
| CEDAR PRE-SCHOOL | | | |
| Salaries & Wages | \$0.00 | \$7,838.36 | \$0.00 |
| General Expenses | \$0.00 | \$7,518.46 | \$0.00 |
| CENTER PRE-SCHOOL | | | |
| Salaries & Wages | \$0.00 | \$3,638.64 | \$0.00 |
| General Expenses | \$0.00 | \$3,258.52 | \$0.00 |
| CEDAR SCHOOL PTA | | | |
| General Expenses | \$0.00 | \$10,693.85 | \$0.00 |
| CENTER SCHOOL PTA | | | |
| General Expenses | \$0.00 | \$9,598.17 | \$0.00 |
| SYLVESTER SCHOOL PTA | | | |
| General Expenses | \$0.00 | \$750.25 | \$0.00 |
| MIDDLE SCHOOL PTA | | | |
| General Expenses | \$0.00 | \$17,940.23 | \$0.00 |
| HIGH SCHOOL PTA | | | |
| General Expenses | \$0.00 | \$3,479.84 | \$0.00 |
| CEDAR SCHOOL OTHER GRANTS | | | |
| General Expenses | \$0.00 | \$5,814.85 | \$0.00 |
| CENTER SCHOOL OTHER GRANTS | | | |
| General Expenses | \$0.00 | \$7,943.13 | \$0.00 |
| SYLVESTER SCHOOL OTHER GRANTS | | | |
| General Expenses | \$0.00 | \$955.22 | \$0.00 |
| MIDDLE SCHOOL OTHER GRANTS | | | |
| General Expenses | \$0.00 | \$5,926.67 | \$0.00 |
| HIGH SCHOOL OTHER GRANTS | | | |
| General Expenses | \$0.00 | \$7,252.80 | \$0.00 |
| SPEED REVOLVING | | | |
| Salaries & Wages | \$0.00 | \$88,844.50 | \$0.00 |
| HIGH SCHOOL STUDENT ACTIVITIES | | | |
| General Expenses | \$0.00 | \$196,206.98 | \$0.00 |
| MIDDLE SCHOOL STUDENT ACTIVITIES | | | |
| General Expenses | \$0.00 | \$171,523.62 | \$0.00 |
| CEDAR SCHOOL STUDENT ACTIVITIES | | | |
| General Expenses | \$0.00 | \$15,887.87 | \$0.00 |
| CENTER SCHOOL STUDENT ACTIVITIES | | | |
| General Expenses | \$0.00 | \$27,068.88 | \$0.00 |
| SCHOOL TRANSPORTATION REVOLVING | | | |
| General Expenses | \$0.00 | \$15,000.00 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|--|---------------|-----------------|-------------------|
| SPED TRANSPORTATION REVOLVING | | | |
| General Expenses | \$0.00 | \$10,286.20 | \$0.00 |
| AP EXAMS REVOLVING | | | |
| Salaries & Wages | \$0.00 | \$3,712.50 | \$0.00 |
| General Expenses | \$0.00 | \$16,622.60 | \$0.00 |
| PERFORMANCE TROUPE MIDDLE SCHOOL | | | |
| Salaries & Wages | \$0.00 | \$1,015.64 | \$0.00 |
| General Expenses | \$0.00 | \$2,543.81 | \$0.00 |
| EXTENDED OPP C/S AS ENRICHMENT | | | |
| Salaries & Wages | \$0.00 | \$10,092.37 | \$0.00 |
| General Expenses | \$0.00 | \$4,769.35 | \$0.00 |
| EXTENDED OPP CEDAR AS ENRICHMENT | | | |
| Salaries & Wages | \$0.00 | \$3,012.50 | \$0.00 |
| General Expenses | \$0.00 | \$1,800.00 | \$0.00 |
| EXTENDED OPP MIDDLE SCHOOL AS ENRICHMENT | | | |
| Salaries & Wages | \$0.00 | \$1,890.00 | \$0.00 |
| General Expenses | \$0.00 | \$42.83 | \$0.00 |
| ROBOTICS | | | |
| General Expenses | \$0.00 | \$600.00 | \$0.00 |
| DRIVER'S EDUCATION | | | |
| Salaries & Wages | \$0.00 | \$14,094.00 | \$0.00 |
| General Expenses | \$0.00 | \$3,169.74 | \$0.00 |
| MIDDLE SCHOOL LIBRARY | | | |
| General Expenses | \$0.00 | \$10,086.91 | \$0.00 |
| CEDAR SCHOOL LIBRARY | | | |
| General Expenses | \$0.00 | \$15,490.14 | \$0.00 |
| CENTER SCHOOL LIBRARY | | | |
| General Expenses | \$0.00 | \$12,148.68 | \$0.00 |
| PARKS & RECREATION ADMINISTRATIVE | | | |
| Salaries & Wages | \$3,662.00 | \$4,700.16 | \$0.00 |
| General Expenses | \$0.00 | \$1,296.71 | \$0.00 |
| PARKS & RECREATION BROCHURE/MAILING | | | |
| Salaries & Wages | \$551.00 | \$0.00 | \$0.00 |
| General Expenses | \$7,574.00 | \$3,320.47 | \$0.00 |
| PARKS & RECREATION SUMMER PROGRAMS | | | |
| Salaries & Wages | \$94,794.00 | \$91,806.44 | \$0.00 |
| General Expenses | \$52,206.00 | \$51,330.30 | \$0.00 |
| PARKS & RECREATION CHILDREN'S PROGRAMS | | | |
| Salaries & Wages | \$0.00 | \$5,698.00 | \$0.00 |
| General Expenses | \$11,000.00 | \$10,511.93 | \$0.00 |
| PARKS & RECREATION TEEN PROGRAMS | | | |
| Salaries & Wages | \$688.00 | \$0.00 | \$0.00 |
| General Expenses | \$41,252.00 | \$31,372.08 | \$0.00 |
| PARKS & RECREATION ADULT PROGRAMS | | | |
| Salaries & Wages | \$0.00 | \$0.00 | \$0.00 |
| General Expenses | \$6,185.00 | \$1,480.00 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|------------------------------------|---------------------|-----------------------|-------------------|
| PARKS & RECREATION REC FIELDS | | | |
| Salaries & Wages | \$0.00 | \$0.00 | \$0.00 |
| General Expenses | \$700.00 | \$23.67 | \$0.00 |
| PARKS & RECREATION REC PLAYGROUNDS | | | |
| Salaries & Wages | \$0.00 | \$0.00 | \$0.00 |
| General Expenses | \$1,500.00 | \$0.00 | \$0.00 |
| PARKS & RECREATION TRIPS/ OUTINGS | | | |
| Salaries & Wages | \$0.00 | \$0.00 | \$0.00 |
| General Expenses | \$34,500.00 | \$21,103.87 | \$0.00 |
| INSURANCE PROCEEDS UNDER \$20,000 | | | |
| General Expenses | \$0.00 | \$45,930.84 | \$0.00 |
| GIFTS: | | | |
| SCHOOL/ BOSTON FOUNDATION | | | |
| General Expenses | \$2,000.00 | \$0.00 | \$0.00 |
| SCHOOL/ BAY STATE GAS | | | |
| General Expenses | \$0.00 | \$43,800.00 | \$0.00 |
| DPW-HANOVER MALL ROUTE 53 | | | |
| General Expenses | \$0.00 | \$25,491.20 | \$0.00 |
| COA GIFT FUND | | | |
| General Expenses | \$0.00 | \$6,784.10 | \$0.00 |
| POLICE DREAM PROGRAM | | | |
| Salaries & Wages | \$7,140.50 | \$5,341.03 | \$0.00 |
| General Expenses | \$3,767.82 | \$3,559.00 | \$0.00 |
| FIRE PAD GIFT ACCOUNT | | | |
| Salaries & Wages | \$0.00 | \$165.00 | \$0.00 |
| General Expenses | \$0.00 | \$1,837.64 | \$0.00 |
| FIRE PUBLIC SAFETY EDUCATION | | | |
| General Expenses | \$0.00 | \$499.95 | \$0.00 |
| JOHN CURTIS LIBRARY | | | |
| General Expenses | \$0.00 | \$4,433.19 | \$0.00 |
| OTHER: | | | |
| PREMIUM FROM SALE OF BONDS | | | |
| General Expenses | \$0.00 | \$94,576.95 | \$0.00 |
| SENIOR TAX ASSISTANCE FUND | | | |
| General Expenses | \$0.00 | \$844.83 | \$0.00 |
| BANDSTAND CONCERTS FUND | | | |
| General Expenses | \$0.00 | \$5,225.00 | \$0.00 |
| POLICE STATE FORFEITED FUND | | | |
| General Expenses | \$41,611.85 | \$635.00 | \$0.00 |
| Grand Total - Special Revenue | | | |
| | <u>\$426,476.99</u> | <u>\$3,395,392.49</u> | <u>\$0.00</u> |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|---|-------------------|-------------------|-------------------|
| COMMUNITY PRESERVATION | | | |
| Salaries & Wages | | | |
| General Expenses | \$42,250 | \$34,486.40 | \$0.00 |
| CPC Trail Improvements ATM A23/09 | \$150,000 | \$136,430.04 | \$2,259.00 |
| King Street ATM A24/09 | \$13,410.00 | \$3,306.59 | \$10,103.41 |
| Sylvester School ATM A25/09 | \$2,500,000.00 | \$221,433.59 | \$2,278,566.41 |
| Cobbler Shop Repairs ATM A26/09 | \$275,000.00 | \$0.00 | \$275,000.00 |
| Historical Society Project ATM A27/09 | \$1,250.00 | \$1,250.00 | \$0.00 |
| Nava Purchase STM A4/09 | \$15,400.00 | \$15,400.00 | \$0.00 |
| Prior Year Encumbrance | \$700,000.00 | \$694,677.30 | \$5,322.70 |
| Open Space Plan STM A5/07 | \$18,000.00 | \$12,585.00 | \$0.00 |
| Housing Plan STM A5/07 | \$1,509.56 | \$0.00 | \$0.00 |
| Purchase Murtha Property | \$1,475.64 | \$570.00 | \$0.00 |
| Legion Drive Study ATM A60/08 | \$19,482.85 | \$3,841.03 | \$15,641.82 |
| | <u>\$5,077.22</u> | <u>\$5,077.22</u> | <u>\$0.00</u> |
| Total Community Preservation | \$3,742,855.27 | \$1,129,057.17 | \$2,586,893.34 |
| CAPITAL PROJECTS | | | |
| FOREST FIRE TRUCK STM A3/07 | | | |
| General Expenses | \$6,411.83 | \$3,367.51 | \$44.32 |
| FIRE HEADQUARTERS ROOF ATM A50/05 | | | |
| General Expenses | \$2,030.00 | \$1,905.22 | \$124.78 |
| MIDDLE SCHOOL LIGHTING ATM A49/07 | | | |
| General Expenses | \$15,951.92 | \$0.00 | \$15,951.92 |
| MIDDLE SCHOOL ELEVATOR ATM A50/07 | | | |
| General Expenses | \$3,090.78 | \$0.00 | \$3,090.78 |
| SYLVESTER WINDOWS ATM A51/07 | | | |
| General Expenses | \$30,728.59 | \$0.00 | \$30,728.59 |
| SCHOOL BUILDING NEEDS COMMITTEE | | | |
| Salaries & Wages | \$587.50 | \$375.00 | \$212.50 |
| SCHOOL BUILDING NEEDS COMMITTEE | | | |
| General Expenses | \$2,022.94 | \$0.00 | \$2,022.94 |
| SCHOOL MULTI-TOOL TRACTOR ATM A50/08 | | | |
| General Expenses | \$92.00 | \$0.00 | \$92.00 |
| PAVEMENT MANAGEMENT YR#12 ATM A19/08 | | | |
| General Expenses | \$71,232.42 | \$25,388.77 | \$45,845.65 |
| LANDFILL CAPPING ATM A41/00 | | | |
| General Expenses | \$1,951.52 | \$0.00 | \$1,951.52 |
| DPW Multi-Tool Tractor ATM A23/08 | | | |
| General Expenses | \$508.00 | \$0.00 | \$508.00 |
| DPW Bridge Program ATM A20/08 | | | |
| General Expenses | \$376,921.00 | \$179,347.43 | \$197,573.57 |
| TRANSFER ST COMPACTOR ATM A43/03 | | | |
| General Expenses | \$121.92 | \$0.00 | \$121.92 |
| TRANSFER ST EQUIPMENT TM A24/08 | | | |
| General Expenses | \$250,000.00 | \$194,924.00 | \$55,076.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|--|-----------------------|---------------------|-----------------------|
| AMES WAY GARAGE A68/09 | | | |
| General Expenses | \$194,500.00 | \$0.00 | \$194,500.00 |
| SENIOR CENTER DESIGN #2 ATM A56/07 | | | |
| General Expenses | \$183,057.80 | \$183,057.80 | \$0.00 |
| SENIOR CENTER CONSTRUCTION ATM A34/09 | | | |
| General Expenses | \$3,700,000.00 | \$166,112.49 | \$3,533,887.51 |
| PARKS AND RECREATION ATM A62/09 | | | |
| General Expenses | <u>\$140,000.00</u> | <u>\$0.00</u> | <u>\$140,000.00</u> |
| Grand Total - Capital Projects | <u>\$4,979,208.22</u> | <u>\$754,478.22</u> | <u>\$4,221,732.00</u> |
| WATER ENTERPRISE | | | |
| WATER ADMINISTRATION DIVISION | | | |
| Salaries & Wages | \$246,500.00 | \$244,370.63 | \$0.00 |
| General Expenses | \$94,077.00 | \$65,096.08 | \$23,223.00 |
| Prior Year Encumbrance | \$4,000.00 | \$70.00 | \$0.00 |
| Prior Year Encumbrance | \$3,947.00 | \$3,947.00 | \$0.00 |
| Wind Turbine ATM A17/08 | \$78,000.00 | \$50,710.68 | \$27,289.32 |
| WATER TREATMENT DIVISION | | | |
| Salaries & Wages | \$496,000.00 | \$471,729.52 | \$0.00 |
| General Expenses | \$969,654.00 | \$832,639.43 | \$7,961.95 |
| Wind Turbine ATM 65/09 | \$1,000,000.00 | \$0.00 | \$1,000,000.00 |
| Prior Year Encumbrance | \$248.88 | \$248.88 | \$0.00 |
| Prior Year Encumbrance | \$1,050.00 | \$1,050.00 | \$0.00 |
| Prior Year Encumbrance | \$250.00 | \$52.88 | \$0.00 |
| Prior Year Encumbrance | \$900.00 | \$781.71 | \$0.00 |
| Prior Year Encumbrance | \$58.76 | \$58.76 | \$0.00 |
| Prior Year Encumbrance | \$20,572.87 | \$20,336.45 | \$0.00 |
| Prior Year Encumbrance | \$1,870.00 | \$1,620.98 | \$0.00 |
| Prior Year Encumbrance | \$640.00 | \$0.00 | \$0.00 |
| Prior Year Encumbrance | \$100.00 | \$69.46 | \$0.00 |
| Prior Year Encumbrance | \$5,728.50 | \$5,728.50 | \$0.00 |
| Broadway Plant ATM A45/03 | \$17,499.07 | \$0.00 | \$17,499.07 |
| Beal Plant Improvements ATM A27/08 | \$8,313.00 | \$0.00 | \$8,313.00 |
| Chemical Feed Equipment ATM A28/08 | \$60,000.00 | \$0.00 | \$60,000.00 |
| Water Treatment Equipment ATM A34/04 | <u>\$60,000.00</u> | <u>\$0.00</u> | <u>\$60,000.00</u> |
| WATER DISTRIBUTION DIVISION | | | |
| Salaries & Wages | \$471,000.00 | \$428,940.38 | \$0.00 |
| General Expenses | \$265,387.00 | \$69,762.37 | \$87,234.72 |
| Water Service Van ATM A72/09 | \$25,000.00 | \$20,748.66 | \$880.00 |
| 219 Winter Street Improvements ATM A7/10 | \$115,000.00 | \$0.00 | \$115,000.00 |
| Prior Year Encumbrance | \$100.00 | \$15.37 | \$0.00 |
| Prior Year Encumbrance | \$725.00 | \$660.15 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|--|---------------------------|---------------------------|---------------------------|
| Prior Year Encumbrance | \$1,482.00 | \$740.88 | \$0.00 |
| Water Tank Repairs ATM A45/99 | \$5.00 | \$0.00 | \$0.00 |
| Winter Street Water Facility ATM A42/05 | \$105,552.56 | \$0.00 | \$105,552.56 |
| Stmwtr/GIS Mapping Program ATM A58/06 | \$50,000.00 | \$0.00 | \$50,000.00 |
| Water Mains ATM A40/01 | \$9,387.38 | \$0.00 | \$9,387.38 |
| Water Mains ATM A10/02 | \$9,630.07 | \$0.00 | \$9,630.07 |
| Water Main Route 53 ATM A32/05 | \$31,506.58 | \$0.00 | \$31,506.58 |
| Water Main ATM A33/05 | \$166,690.64 | \$0.00 | \$166,690.54 |
| Water Main ATM A34/07 | \$73,267.12 | \$73,267.12 | \$0.00 |
| School St. Tank Removal ATM A25/08 | \$242,504.91 | \$29,110.00 | \$213,394.91 |
| Water Main ATM A26/08 | \$55,662.70 | \$51,515.72 | \$4,146.98 |
| WATER DEBT SERVICE | | | |
| Principal-Long Term Debt | \$578,382.00 | \$577,114.38 | \$0.00 |
| Interest-Long Term Debt | \$282,003.00 | \$276,498.48 | \$0.00 |
| Interest-Short Term Debt | \$0.00 | \$0.00 | \$0.00 |
| Bond / Note Issuance Expense | \$0.00 | \$0.00 | \$0.00 |
| Water Buybacks ATM A12/06 | \$71,500.00 | \$0.00 | \$71,500.00 |
| Water Buybacks ATM A11/07 | <u>\$12,500.00</u> | <u>\$0.00</u> | <u>\$12,500.00</u> |
| Grand Total - Water Enterprise | <u>\$5,636,695.04</u> | <u>\$3,226,884.47</u> | <u>\$2,081,710.08</u> |
| AMBULANCE FUND | | | |
| Fire Department Other Contracted Serv. - Comstar | \$0.00 | \$17,727.00 | \$0.00 |
| SCHOOL LUNCH | | | |
| Salaries & Wages | \$0.00 | \$366,491.94 | \$0.00 |
| General Expenses | <u>\$0.00</u> | <u>\$381,582.71</u> | <u>\$0.00</u> |
| TRUST AND AGENCY | | | |
| FISH & GAME LICENSE | | | |
| General Expenses | \$0.00 | \$4,171.75 | \$0.00 |
| FIREARM PERMITS | | | |
| General Expenses | \$0.00 | \$9,487.50 | \$0.00 |
| HANOVER POLICE DETAILS | | | |
| Salaries & Wages | \$0.00 | \$516,231.75 | \$0.00 |
| CONTRACT OFFICERS DETAILS | | | |
| General Expenses | \$0.00 | \$71,653.75 | \$0.00 |
| HANOVER MALL DETAILS | | | |
| Salaries & Wages | \$91,381.60 | \$91,413.90 | \$0.00 |
| General Expenses | \$5,641.64 | \$26,044.65 | \$0.00 |
| FIRE DETAILS | | | |
| Salaries & Wages | \$0.00 | \$7,668.00 | \$0.00 |
| SCHOOL DETAILS | | | |
| Salaries & Wages | \$0.00 | \$30,707.00 | \$0.00 |

**EXPENDITURES - ALL FUNDS
FISCAL YEAR 2009**

| <u>DEPARTMENT</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>ENCUMBERED</u> |
|---------------------------------|--------------------|---------------------|-------------------|
| AHEARN SCHOLARSHIP | | | |
| General Expenses | \$0.00 | \$2,000.00 | \$0.00 |
| WASHBURN SCHOLARSHIP TRUST | | | |
| General Expenses | \$0.00 | \$2,000.00 | \$0.00 |
| WILDER CEMETERY TRUST | | | |
| General Expenses | \$0.00 | \$205.40 | \$0.00 |
| GEORGE HIGGINSON MEMORIAL TRUST | | | |
| General Expenses | \$0.00 | \$125.00 | \$0.00 |
| JENKINS MUSIC SCHOLARSHIP TRUST | | | |
| General Expenses | \$0.00 | \$100.00 | \$0.00 |
| SIDES SCHOLARSHIP TRUST | | | |
| General Expenses | <u>\$0.00</u> | <u>\$100.00</u> | <u>\$0.00</u> |
| Grand Total - Trust and Agency | <u>\$97,023.24</u> | <u>\$761,908.70</u> | <u>\$0.00</u> |

**TOWN OF HANOVER, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUNDS AND ACCOUNT GROUPS
FISCAL YEAR ENDED JUNE 30, 2009**

| | GOVERNMENTAL FUND TYPES | | | PROPRIETARY FUND TYPES |
|---------------------------------------|-------------------------|---------------------|----------------------|---------------------------|
| | | Special | Capital | Water |
| | <u>General Fund</u> | <u>Revenue Fund</u> | <u>Projects Fund</u> | <u>Enterprise</u> |
| ASSETS: | | | | |
| Cash | 7,924,178 | 6,151,673 | 17,492,612 | 1,654,627 |
| Investments | | | | |
| Receivables: | | | | |
| Property Taxes | 863,678 | | | |
| Tax Liens and Foreclosure | 389,486 | | | |
| Allowance for Abatements | (303,979) | | | |
| Motor Vehicle Excise | 121,653 | | | |
| Boat Excise | 647 | | | |
| Water Rates & Services | | | | 832,235 |
| Water Liens | | | | 6,184 |
| Departmental | | 415,986 | | |
| Due from Other Governme | 11,263,296 | 1,404,562 | 571,454 | |
| Amounts to be Provided | | | | |
| Fixed Assets, Net | | | | <u>11,175,719</u> |
| Total Assets | <u>20,258,959</u> | <u>7,972,221</u> | <u>18,064,066</u> | <u>13,668,765</u> |
| LIABILITIES AND FUND BALANCES: | | | | |
| Liabilities: | | | | |
| Warrants Payable | 810,663 | 126,455 | 14,401 | 116,281 |
| Accounts Payable | 357,893 | | | 24,687 |
| Other Liabilities | 484,946 | 199,976 | | 85 |
| Compensated Absences | | | | 92,012 |
| General Obligation Bonds Payable | | | | 6,151,640 |
| Deferred Revenue | <u>12,160,129</u> | <u>1,820,548</u> | 571,454 | |
| Total Liabilities | <u>13,813,631</u> | <u>2,146,979</u> | <u>585,855</u> | <u>6,384,705</u> |
| Fund Balances: | | | | |
| Reserved for Encumbrances and | | | | |
| Continuing Appropriatic | 1,628,053 | 308,327 | | 1,081,710 |
| Reserved for Expenditures | 1,507,154 | 1,525,901 | | 292,462 |
| Reserved for Nonexpendat | | | | |
| Reserved - Other | 1,084,896 | 616,320 | | |
| Invested in Capital Assets, Net | | | | 5,024,079 |
| Retained Earnings - Unreserved | | | | 885,809 |
| Unreserved | <u>2,225,225</u> | <u>3,374,694</u> | <u>17,478,211</u> | |
| Total Fund Balances | <u>6,445,328</u> | <u>5,825,242</u> | <u>17,478,211</u> | <u>7,284,060</u> |
| Total Liabilities & Fund Bal | <u>20,258,959</u> | <u>7,972,221</u> | <u>18,064,066</u> | <u>13,668,765</u> |

**TOWN OF HANOVER, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUNDS AND ACCOUNT GROUPS
FISCAL YEAR ENDED JUNE 30, 2009**

| | FIDUCIARY FUND TYPES | | ACCOUNT GROUPS | | TOTAL |
|---------------------------------------|-----------------------|------------------------|---|------------------------|------------------------|
| | Trust <u>Funds</u> | Agency <u>Funds</u> | General Long-Term <u>Obligations</u> | Fixed <u>Assets</u> | Fund <u>Balance</u> |
| ASSETS: | | | | | |
| Cash | 2,016,770 | 797,560 | | | 36,037,420 |
| Investments | 280,809 | | | | 280,809 |
| Receivables: | | | | | |
| Property Taxes | | | | | 863,678 |
| Tax Liens and Foreclosure | | | | | 389,486 |
| Allowance for Abatements | | | | | (303,979) |
| Motor Vehicle Excise | | | | | 121,653 |
| Boat Excise | | | | | 647 |
| Water Rates & Services | | | | | 832,235 |
| Water Liens | | | | | 6,184 |
| Departmental | | | | | 415,986 |
| Due from Other Government | | | | | 13,239,312 |
| Amounts to be Provided | | | 42,309,896 | | 42,309,896 |
| Fixed Assets, Net | | | | 39,058,064 | <u>50,233,783</u> |
| Total Assets | <u>2,297,579</u> | <u>797,560</u> | <u>42,309,896</u> | <u>39,058,064</u> | <u>144,427,110</u> |
| LIABILITIES AND FUND BALANCES: | | | | | |
| Liabilities: | | | | | |
| Warrants Payable | | 21,184 | | | 1,088,984 |
| Accounts Payable | | | | | 382,580 |
| Other Liabilities | | 776,376 | | | 1,461,383 |
| Compensated Absences | | | 2,838,927 | | 2,930,939 |
| General Obligation Bonds | | | 39,470,969 | | 45,622,609 |
| Deferred Revenue | | | | | <u>14,552,131</u> |
| Total Liabilities | <u>0</u> | <u>797,560</u> | <u>42,309,896</u> | <u>0</u> | <u>66,038,626</u> |
| Fund Balances: | | | | | |
| Reserved for Encumbrance | | | | | 3,018,090 |
| Continuing Appropriations | | | | | 3,335,517 |
| Reserved for Expenditures | 10,000 | | | | 256,355 |
| Reserved for Nonexpendable | 256,355 | | | | 1,701,216 |
| Reserved - Other | | | | | 44,082,143 |
| Invested in Capital Assets, | | | | 39,058,064 | 885,809 |
| Retained Earnings - Unreserved | | | | | <u>25,109,354</u> |
| Unreserved | <u>2,031,224</u> | | | | |
| Total Fund Balances | <u>2,297,579</u> | <u>0</u> | <u>0</u> | <u>39,058,064</u> | <u>78,388,484</u> |
| Total Liabilities & Fund Balances | <u>2,297,579</u> | <u>797,560</u> | <u>42,309,896</u> | <u>39,058,064</u> | <u>144,427,110</u> |

TOWN OF HANOVER
BALANCE SHEET ENDED JUNE 30, 2009

| <u>ACCOUNT TITLE</u> | <u>DEBIT BALANCE</u> | <u>CREDIT BALANCE</u> |
|---|-----------------------------|---------------------------|
| <u>GENERAL FUND</u> | | |
| PETTY CASH | 925.00 | |
| CASH - UNRESTRICTED CHECKING | <u>7,923,252.57</u> | |
| CASH AND INVESTMENTS subtotal | 7,924,177.57 | |
| PERSONAL PROPERTY TAX RECEIVABLE - 2008 | 2,345.79 | |
| PERSONAL PROPERTY TAX RECEIVABLE - 2009 | 12,373.26 | |
| REAL ESTATE TAXES RECEIVABLE - 2007 | 2,975.27 | |
| REAL ESTATE TAXES RECEIVABLE - 2008 | 51,395.47 | |
| REAL ESTATE TAXES RECEIVABLE - 2009 | 558,813.81 | |
| DEFERRED REAL ESTATE TAXES RECEIVABLE | 231,193.69 | |
| ALLOWANCE FOR ABATEMENTS & EXEMPTIONS - 2004 | | 459.59 |
| ALLOWANCE FOR ABATEMENTS & EXEMPTIONS - 2005 | | 42,994.05 |
| ALLOWANCE FOR ABATEMENTS & EXEMPTIONS - 2006 | | 44,986.10 |
| ALLOWANCE FOR ABATEMENTS & EXEMPTIONS - 2007 | | 57,664.86 |
| ALLOWANCE FOR ABATEMENTS & EXEMPTIONS - 2008 | | 57,017.25 |
| ALLOWANCE FOR ABATEMENTS & EXEMPTIONS - 2009 | | 100,857.58 |
| TAX LIENS RECEIVABLE | 41,782.75 | |
| SUPPLEMENTAL TAX ASSESSMENTS | 4,579.93 | |
| TAX FORECLOSURES | 347,703.52 | |
| MOTOR VEHICLE EXCISE RECEIVABLE - 2003 | 4,521.77 | |
| MOTOR VEHICLE EXCISE RECEIVABLE - 2004 | 4,516.27 | |
| MOTOR VEHICLE EXCISE RECEIVABLE - 2005 | 11,140.43 | |
| MOTOR VEHICLE EXCISE RECEIVABLE - 2006 | 10,348.99 | |
| MOTOR VEHICLE EXCISE RECEIVABLE - 2007 | 14,573.16 | |
| MOTOR VEHICLE EXCISE RECEIVABLE - 2008 | 25,587.18 | |
| MOTOR VEHICLE EXCISE RECEIVABLE - 2009 | 50,965.22 | |
| BOAT EXCISE - 2006 | 22.50 | |
| BOAT EXCISE - 2007 | 103.37 | |
| BOAT EXCISE - 2008 | 130.50 | |
| BOAT EXCISE - 2009 | 391.50 | |
| DUE FROM COMMONWEALTH OF MASSACHUSETTS | 37,604.00 | |
| DUE FROM MASSACHUSETTS SCHOOL BUILDING AUTHORITY | <u>11,225,692.00</u> | |
| RECEIVABLES subtotal | 12,334,780.95 | |
| TOTAL ASSETS | <u>20,258,958.52</u> | |
| WARRANTS PAYABLE | | 810,663.13 |
| ACCOUNTS PAYABLE | | 165,073.08 |
| ACCOUNTS PAYABLE - COLLECTOR | | 50,325.66 |
| ACCRUED INTEREST PAYABLE | | <u>142,493.79</u> |
| WARRANTS AND ACCOUNTS PAYABLE subtotal | | 1,168,555.66 |
| FEDERAL INCOME TAX WITHHOLDING PAYABLE | | 0.00 |
| STATE INCOME TAX WITHHOLDINGS PAYABLE | | 0.00 |
| COUNTY RETIREMENT WITHHOLDINGS PAYABLE | | 1,023.53 |
| COUNTY RETIREMENT - EMPLOYEE BUYBACKS | | 66.25 |
| MASS TEACHERS RETIREMENT WITHHOLDINGS PAYABLE | | 944.25 |
| GROUP LIFE - ACTIVE BASIC CONTRIBUTIONS PAYABLE | | 1,261.10 |
| GROUP LIFE - ACTIVE VOLUNTARY CONTRIBUTIONS PAYABLE | | 4,174.09 |
| GROUP LIFE - ACTIVE VOLUNTARY CONTRIBUTIONS PAYABLE | 126.48 | |
| GROUP LIFE - POLICE/FIRE AD&D CONTRIBUTIONS | | 612.92 |
| BC/BS MASTER MEDICAL WITHHOLDINGS | | 62,426.70 |
| BC/BS NETWORK BLUE WITHHOLDINGS | | 21,971.92 |
| BC/BS BLUE CARE WITHHOLDINGS | | 3,668.11 |
| HARVARD PILGRIM WITHHOLDINGS | | 18,328.46 |

**TOWN OF HANOVER
BALANCE SHEET ENDED JUNE 30, 2009**

| <u>ACCOUNT TITLE</u> | <u>DEBIT BALANCE</u> | <u>CREDIT BALANCE</u> |
|--|--------------------------|-----------------------------|
| GROUP HEALTH INSURANCE WITHHOLDINGS | | 328,644.99 |
| GROUP HEALTH INSURANCE WITHHOLDINGS | 6,778.70 | |
| DELTA DENTAL WITHHOLDINGS | | 25,181.21 |
| FICA (MEDICARE) WITHHOLDINGS PAYABLE | | 860.82 |
| DUES WITHHOLDINGS PAYABLE | | 53.46 |
| ANNUITY WITHHOLDINGS PAYABLE | | 3,081.33 |
| DEFERRED COMPENSATION-VOLUNTARY WITHHOLDINGS F | | 1,784.61 |
| DEFERRED COMPENSATION-MANDATORY WITHHOLDINGS PAYABLE | | 455.49 |
| UNCLAIMED ITEMS | | <u>17,311.77</u> |
| OTHER LIABILITY subtotal | | 484,945.83 |
| DEFERRED REVENUE - REAL & PERSONAL PROPERTY TAXE | | 149,272.48 |
| DEFERRED REVENUE - SUPPLEMENTAL REAL ESTATE TAXES | | 4,579.93 |
| DEFERRED REVENUE - DEFERRED REAL ESTATE TAXES RECEIVABLE | | 231,193.69 |
| DEFERRED REVENUE - TAX LIENS | | 41,782.75 |
| DEFERRED REVENUE - TAX FORECLOSURES | | 347,703.52 |
| DEFERRED REVENUE - MOTOR VEHICLE EXCISE | | 121,653.02 |
| DEFERRED REVENUE - BOAT EXCISE | | 647.87 |
| DEFERRED REVENUE - COMMONWEALTH OF MASSACHUSETTS | | 37,604.00 |
| DEFERRED REVENUE - MASSACHUSETTS SCHOOL BUILDING AUTHORITY | | <u>11,225,692.00</u> |
| DEFERRED REVENUE subtotal | | 12,160,129.26 |
| TOTAL LIABILITIES | | 13,813,630.75 |
| FUND BALANCE-RESERVED FOR ENCUMBRANCES | | 1,628,053.56 |
| FUND BALANCE-RESERVED FOR EXTRA/UNFORESEEN | | 126,324.00 |
| FUND BALANCE-RESERVED FOR MBTE SETTLEMENT | | 458,640.10 |
| FUND BALANCE-RESERVED FOR EXPENDITURES | | 1,507,154.00 |
| FUND BALANCE-RESERVED FOR PETTY CASH | | 925.00 |
| FUND BALANCE-RESERVED FOR DEBT SERVICE AMORTIZATION | | 499,006.51 |
| UNDESIGNATED FUND BALANCE | | <u>2,225,224.60</u> |
| FUND BALANCE subtotal | | 6,445,327.77 |
| TOTAL FUND BALANCE | | 6,445,327.77 |
| TOTAL LIABILITIES AND FUND BALANCE | | <u>20,258,958.52</u> |

TOWN OF HANOVER
BALANCE SHEET ENDED JUNE 30, 2009

| <u>ACCOUNT TITLE</u> | <u>DEBIT BALANCE</u> | <u>CREDIT BALANCE</u> |
|--|----------------------------|---------------------------|
| <u>SPECIAL REVENUE FUND</u> | | |
| PETTY CASH | 13,100.00 | |
| CASH - UNRESTRICTED CHECKING | 6,138,573.39 | |
| CASH AND INVESTMENTS subtotal | 6,151,673.39 | |
| SEPTIC BETTERMENTS RECEIVABLE | 8,851.11 | |
| WATERWAYS RECEIVABLE | 647.88 | |
| AMBULANCE CHARGES RECEIVABLE | 393,107.19 | |
| COMMUNITY PRESERVATION ACT RECEIVABLES - 2007 | 65.54 | |
| COMMUNITY PRESERVATION ACT RECEIVABLES - 2008 | 1,135.71 | |
| COMMUNITY PRESERVATION ACT RECEIVABLES - 2009 | 12,178.96 | |
| DEPARTMENTAL RECEIVABLES | 0.00 | |
| DUE FROM FEDERAL GOVERNMENT | 10,448.89 | |
| DUE FROM COMMONWEALTH OF MASSACHUSETTS | 1,394,112.70 | |
| RECEIVABLES subtotal | 1,820,547.98 | |
| <u>TOTAL ASSETS</u> | | |
| | <u>7,972,221.37</u> | |
| WARRANTS PAYABLE | | 126,454.60 |
| ACCOUNTS PAYABLE | | 0.00 |
| NOTES PAYABLE | | 0.00 |
| WARRANTS AND ACCOUNTS PAYABLE subtotal | | 126,454.60 |
| DEPOSITS - PLANNING BOARD | | 67,296.57 |
| DEPOSITS - CONSERVATION COMMISSION | | 33,229.00 |
| DEPOSITS - BOARD OF HEALTH | | 3,672.10 |
| DEPOSITS - DPW INSPECTIONS | | 11,269.64 |
| DEPOSITS - FIRE DEPARTMENT | | 4,400.00 |
| DEPOSITS - FORFEITED PLANNING BD | | 76,451.65 |
| DEPOSITS - ZBA/NORTH POINT DEV. | | 3,657.21 |
| DEPOSITS - REC. SUMMER PROGRAM PREPAYMENTS | | 0.00 |
| OTHER LIABILITY subtotal | | 199,976.17 |
| DEFERRED REVENUE - DEPARTMENTAL | | 0.00 |
| DEFERRED REVENUE - AMBULANCE CHARGES RECEIVABLE | | 393,107.19 |
| DEFERRED REVENUE - COMMUNITY PRESERVATION RECEIVABLE | | 13,380.21 |
| DEFERRED REVENUE - WATERWAYS RECEIVABLE | | 647.88 |
| DEFERRED REVENUE - FEDERAL GRANTS | | 10,448.89 |
| DEFERRED REVENUE - STATE GRANTS | | 1,394,112.70 |
| DEFERRED REVENUE - SEPTIC BETTERMENTS | | 8,851.11 |
| DEFERRED REVENUE subtotal | | 1,820,547.98 |
| <u>TOTAL LIABILITIES</u> | | |
| | | 2,146,978.75 |
| FUND BALANCE - RESERVED FOR ENCUMBRANCES | | 308,326.93 |
| FUND BALANCE - RESERVED FOR EXPENDITURES | | 1,525,901.00 |
| FUND BALANCE - RESERVED FOR PETTY CASH | | 13,100.00 |
| FUND BALANCE - RESERVED FOR OPEN SPACE PURPOSES | | 383,873.55 |
| FUND BALANCE - RESERVED FOR HISTORIC RESOURCES PU | | 100,473.55 |
| FUND BALANCE - RESERVED FOR AFFORDABLE HOUSING P | | 118,873.55 |
| RESERVED FUND BALANCES subtotal | | 2,450,548.58 |
| FUND BALANCE - KING ST CONSTRUCTION | | 778,566.41 |
| FUND BALANCE - COMMUNITY PRESERVATION ACT | | 842,120.05 |
| FUND BALANCE - CEMETERY CAPITAL IMPROVEMENT | | 187,493.25 |
| FUND BALANCE - GRAVES & FOUNDATION | | 37,933.75 |
| FUND BALANCE - INSURANCE PROCEEDS OVER \$20,000 | | 1,320.87 |
| FUND BALANCE - AMBULANCE SERVICE | | 189,519.13 |

TOWN OF HANOVER
BALANCE SHEET ENDED JUNE 30, 2009

| <u>ACCOUNT TITLE</u> | <u>DEBIT BALANCE</u> | <u>CREDIT BALANCE</u> |
|--|--------------------------|---------------------------|
| FUND BALANCE - WPAT LOAN REPAYMENT | | 79,713.88 |
| FUND BALANCE - WATERWAYS IMPROVEMENT | | 1,161.05 |
| FUND BALANCE - WETLANDS PROTECTION MGL131-40 | | 26,399.49 |
| FUND BALANCE - SENIOR TAX ASSISTANCE | | 2,223.04 |
| FUND BALANCE - CHAPTER 90 PROJECTS | 0.00 | 0.00 |
| FUND BALANCE - SCHOOL LUNCH PROGRAM | | 28,377.32 |
| FUND BALANCE - FY09 TRAFFIC ENFORCEMENT | 2,659.04 | 0.00 |
| FUND BALANCE - BOH REGION 4B GRANT #2 | 354.96 | 0.00 |
| FUND BALANCE - #140 TITLE II, PART A | | 2,441.00 |
| FUND BALANCE - #240 FEDERAL SPED ENTITLEMENT | | 8,906.20 |
| FUND BALANCE - #262 EARLY CHILDHOOD | | 0.00 |
| FUND BALANCE - #274 SPED PROGRAM IMPROVEMENT | | 0.00 |
| FUND BALANCE - #302 TITLE V INNOVATIVE PROGRAMS | | 0.00 |
| FUND BALANCE - #305 TITLE I | | 18,962.00 |
| FUND BALANCE - #331 TITLE IV DRUG FREE SCHOOLS | | 457.00 |
| FUND BALANCE - BD OF HEALTH/EMERGENCY PREPAREDN | | 1,033.02 |
| FUND BALANCE - DEM GREENWAYS | | 1,831.92 |
| FUND BALANCE - FY08 COMMUNITY POLICING | 0.00 | 59.12 |
| FUND BALANCE - FY09 COMMUNITY POLICING | | 12,622.57 |
| FUND BALANCE - FIRE FY04 SAFE GRANT | | 505.10 |
| FUND BALANCE - FIRE FY08 SAFE GRANT | | 3,560.13 |
| FUND BALANCE - FIRE FY07 SAFE GRANT | | 3,699.77 |
| FUND BALANCE - BOH REGION 4B GRANT | | 52.17 |
| FUND BALANCE - FIRE FY09 SAFE GRANT | | 3,664.62 |
| FUND BALANCE - POLICE STATE VEST PROGRAM | 575.00 | |
| FUND BALANCE - ECC STATE E911 GRANT #1 | 25,460.00 | |
| FUND BALANCE - ECC STATE E911 GRANT #2 | 4,393.64 | |
| FUND BALANCE - FY09 #632 ACADEMIC SUPPORT | | 651.20 |
| FUND BALANCE - FY09 SPED CIRCUIT BREAKER | | 73,398.20 |
| FUND BALANCE - ES HEALTH SERVICES GRANT | | 2,754.70 |
| FUND BALANCE - MTC GREEN SCHOOLS GRANT | | 5,000.00 |
| FUND BALANCE - MRIP GRANT | | 7,272.31 |
| FUND BALANCE - WHITING ST CH90 #38421 | | 0.32 |
| FUND BALANCE - COA FORMULA GRANT | 0.00 | 0.00 |
| FUND BALANCE - VSO TRAINING | | 410.96 |
| FUND BALANCE - FY08 COA SERVICE INCENTIVE GRANT | | 61.00 |
| FUND BALANCE - FY09 COA MRTAP GRANT | 441.45 | 0.00 |
| FUND BALANCE - SEPTIC MANAGEMENT GRANT | | 18,345.42 |
| FUND BALANCE - SEPTIC MANAGEMENT INTEREST | | 48,305.88 |
| FUND BALANCE - ARTS LOTTERY GRANT | | 18,200.00 |
| FUND BALANCE - LIBRARY MEG GRANT | | 70,836.29 |
| FUND BALANCE - SUMMER SCHOOL TUITION | | 654.34 |
| FUND BALANCE - SCHOOL ATHLETIC REVOLVING | 12,595.42 | 0.00 |
| FUND BALANCE - SCHOOL LOST BOOK REIMBURSEMENT | | 13,810.27 |
| FUND BALANCE - SCHOOL BUILDING RENTAL REVOLVING | 242.80 | 0.00 |
| FUND BALANCE - INDIANS TEPEE | | 11,644.18 |
| FUND BALANCE - HIGH SCHOOL STUDENT ACTIVITIES | | 60,414.67 |
| FUND BALANCE - MIDDLE SCHOOL STUDENT ACTIVITIES | | 36,673.68 |
| FUND BALANCE - CEDAR SCHOOL STUDENT ACTIVITIES | | 3,379.65 |
| FUND BALANCE - CENTER SCHOOL STUDENT ACTIVITIES | | 7,048.88 |
| FUND BALANCE - MIDDLE SCH ENRICHMENT REVOLVING | | 30,364.69 |
| FUND BALANCE - CEDAR BEFORE/AFTER REVOLVING | | 24,293.89 |
| FUND BALANCE - CENTER/SLY BEFORE/AFTER REVOLVING | | 49,276.76 |
| FUND BALANCE - SENIOR CHRISTMAS DINNER REVOLVING | | 2,128.45 |
| FUND BALANCE - STUDENT ASSISTANCE PROGRAM | | 2,114.50 |

TOWN OF HANOVER
BALANCE SHEET ENDED JUNE 30, 2009

| <u>ACCOUNT TITLE</u> | <u>DEBIT BALANCE</u> | <u>CREDIT BALANCE</u> |
|--|--------------------------|---------------------------|
| FUND BALANCE - SPED TRANSPORTATION REVOLVING | | 20,325.41 |
| FUND BALANCE - SALMOND PRE-SCHOOL REVOLVING | | 2,393.24 |
| FUND BALANCE - CEDAR PRE-SCHOOL REVOLVING | | 25,078.47 |
| FUND BALANCE - CENTER PRE-SCHOOL REVOLVING | | 2,583.76 |
| FUND BALANCE - CEDAR SCHOOL PTA GRANTS | | 4,481.01 |
| FUND BALANCE - CENTER SCHOOL PTA GRANTS | | 2,344.50 |
| FUND BALANCE - SYLVESTER SCHOOL PTA GRANTS | | 1,327.90 |
| FUND BALANCE - MIDDLE SCHOOL PTA GRANTS | | 1,219.12 |
| FUND BALANCE - HIGH SCHOOL PTA GRANTS | | 2,964.76 |
| FUND BALANCE - CEDAR SCHOOL OTHER GRANTS/GIFTS | | 4,432.64 |
| FUND BALANCE - CENTER SCHOOL OTHER GRANTS/GIFTS | | 1,575.93 |
| FUND BALANCE - SYLVESTER SCHOOL OTHER GRANTS/GIF | 0.75 | 0.00 |
| FUND BALANCE - MIDDLE SCHOOL OTHER GRANTS/GIFTS | | 2,039.00 |
| FUND BALANCE - HIGH SCHOOL OTHER GRANTS/GIFTS | | 2,774.01 |
| FUND BALANCE - SPED REVOLVING | | 55,706.52 |
| FUND BALANCE - SCHOOL TRANSPORTATION REVOLVING | | 22,172.50 |
| FUND BALANCE - AP EXAMS REVOLVING | | 4,546.82 |
| FUND BALANCE - MTA/ANN WASS | | 4.00 |
| FUND BALANCE - EXTENDED OPP. NIGHT SCHOOL | | 4,905.75 |
| FUND BALANCE - EXTENDED OPP. CEDAR AS ENRICHMENT | 171.98 | |
| FUND BALANCE - EXTENDED OPP. C/S AS ENRICHMENT | | 1,813.57 |
| FUND BALANCE - EXTENDED OPP. DEST IMAGE (ODDY OF M | 413.32 | |
| FUND BALANCE - GIFTS/SCHOOL/WALMART | | 2,603.58 |
| FUND BALANCE - PERFORMANCE TROUPE REVOLVING | 34.28 | 0.00 |
| FUND BALANCE - ROBOTICS REVOLVING | | 511.17 |
| FUND BALANCE - JUMP & GO REVOLVING | | 9,199.52 |
| FUND BALANCE - DRIVERS ED REVOLVING | | 3,253.26 |
| FUND BALANCE - MS LIBRARY REVOLVING | | 1,471.29 |
| FUND BALANCE - CEDAR LIBRARY REVOLVING | | 797.50 |
| FUND BALANCE - CENTER LIBRARY REVOLVING | | 13,626.17 |
| FUND BALANCE - MS AFTER SCHOOL ENRICHMENT | | 1,467.17 |
| FUND BALANCE - RESTITUTION/TOWN | | 1,254.07 |
| FUND BALANCE - RESTITUTION/POLICE | | 1,370.00 |
| FUND BALANCE - RECREATION REVOLVING | | 129,458.61 |
| FUND BALANCE - INSURANCE PROCEEDS UNDER \$20,000 | | 23,319.94 |
| FUND BALANCE - GIFTS/AFFINITY CARD PROGRAM | | 0.23 |
| FUND BALANCE - GIFT/VERIZON PEG PAYMENTS | | 31,947.67 |
| FUND BALANCE - CONSERVATION ORDER PENALTY | | 5,224.10 |
| FUND BALANCE - PLANNING BD MITIGATION FUND | | 16,544.00 |
| FUND BALANCE - GIFTS/CONSERVATION/LUDDAM'S FARM | | 3,573.51 |
| FUND BALANCE - GIFTS/GREENWAY PROJECT | | 12,071.98 |
| FUND BALANCE - CONSERVATION FUND | | 64,479.12 |
| FUND BALANCE - GIFT/WALMART/CONSERVATION | | 0.53 |
| FUND BALANCE - PUBLIC FIRE SAFETY EDUCATION GIFTS | | 628.99 |
| FUND BALANCE - GIFTS/FIRE PAD | | 279.96 |
| FUND BALANCE - GIFT TO POLICE DREAM PROGRAM | | 2,008.29 |
| FUND BALANCE - HPD TRAINING PROGRAMS | | 109.40 |
| FUND BALANCE - JOAN FREY AMBULANCE FUND | | 8,377.31 |
| FUND BALANCE - POLICE FEDERAL FORFEITED FUNDS | | 12,742.33 |
| FUND BALANCE - POLICE REWARD FUND | | 217.58 |
| FUND BALANCE - LAST RESORT FUND | | 314.45 |
| FUND BALANCE - POLICE STATE FORFEITED FUNDS | | 40,976.85 |
| FUND BALANCE - GIFT/WALMART/FIRE SOFTWARE | | 11,875.00 |
| FUND BALANCE - GIFT/WALMART/EMA | | 97.94 |
| FUND BALANCE - GIFTS/SCHOOL BALLFIELDS | | 141.66 |

**TOWN OF HANOVER
BALANCE SHEET ENDED JUNE 30, 2009**

| <u>ACCOUNT TITLE</u> | <u>DEBIT BALANCE</u> | <u>CREDIT BALANCE</u> |
|---|--------------------------|----------------------------|
| FUND BALANCE - GIFTS/SCHOOL BOSTON FOUNDATION | | 2,000.00 |
| FUND BALANCE - GIFTS/SCHOOL MASS CULTURAL COUNCIL | | 200.00 |
| FUND BALANCE - GIFTS/DEP COMPOST BIN PROGRAM | | 968.00 |
| FUND BALANCE - DPW HAZARDOUS MATERIAL | | 4,744.14 |
| FUND BALANCE - ROUTE 53 FUND | | 268.44 |
| FUND BALANCE - GIFTS/VISITING NURSE | | 1,448.40 |
| FUND BALANCE - GIFTS/COUNCIL ON AGING | | 26,233.94 |
| FUND BALANCE - GIFTS/JOHN CURTIS LIBRARY | | 24,665.29 |
| FUND BALANCE - GIFT/WALMART/LIBRARY | | 240.00 |
| FUND BALANCE - BANDSTAND CONCERTS FUND | | 7,494.11 |
| FUND BALANCE - BANDSTAND PERMANENT FUND | | 10,925.05 |
| FUND BALANCE - 300TH ANNIVERSARY FUND | | 425.17 |
| FUND BALANCE - TEDESCHI RECREATION FUND | | 49,808.21 |
| FUND BALANCE - PARK & RECREATION FUND | | 2,270.00 |
| FUND BALANCE - HANOVER AT PLAY FUND | | 7,106.14 |
| FUND BALANCE - HANOVER PLAYGROUND COMMITTEE FU | | 944.60 |
| FUND BALANCE - BOND SALE PREMIUM/ACCRUED INTERES | | <u>0.00</u> |
| UNRESERVED FUND BALANCE subtotal | | 3,374,694.04 |
| TOTAL FUND BALANCE | | 5,825,242.62 |
| TOTAL LIABILITIES AND FUND BALANCE | | <u>7,972,221.37</u> |

**TOWN OF HANOVER
BALANCE SHEET ENDED JUNE 30, 2009**

| <u>ACCOUNT TITLE</u> | <u>DEBIT BALANCE</u> | <u>CREDIT BALANCE</u> |
|---|-----------------------------|-----------------------------|
| <u>CAPITAL PROJECTS FUND</u> | | |
| CASH - UNRESTRICTED CHECKING | 17,492,611.82 | |
| CASH AND INVESTMENTS subtotal | 17,492,611.82 | |
| DUE FROM MASS SCHOOL BLDG AUTHORITY - PROGRESS P. | 571,454.00 | |
| RECEIVABLES subtotal | 571,454.00 | |
| TOTAL ASSETS | <u>18,064,065.82</u> | |
| WARRANTS PAYABLE | | 14,400.70 |
| WARRANTS AND ACCOUNTS PAYABLE subtotal | | 14,400.70 |
| DEFERRED REVENUE - MSBA PROGRESS PAYMENTS | | 571,454.00 |
| DEFERRED REVENUE subtotal | | 571,454.00 |
| BOND ANTICIPATION NOTE PAYABLE | | 0.00 |
| NOTES PAYABLE subtotal | | 0.00 |
| TOTAL LIABILITIES | | 585,854.70 |
| FUND BALANCE - RESERVED FOR EXPENDITURES | | 0.00 |
| FUND BALANCE - TOWN HALL HVAC | | 92.18 |
| FUND BALANCE - PUBLIC SAFETY COMPUTER | | 107.30 |
| FUND BALANCE - FIRE HDQTRS ROOF | | 124.78 |
| FUND BALANCE - FIRE STATION #2 REHAB | | 1,040.58 |
| FUND BALANCE - FIRE FOREST TRUCK PURCHASE | | 44.32 |
| FUND BALANCE - SBAB SCHOOL PROJECT | | 1,717.05 |
| FUND BALANCE - HIGH SCHOOL REPAIRS | 565.00 | |
| FUND BALANCE - SYLVESTER SCHOOL BOILER | | 10,797.92 |
| FUND BALANCE - SCHOOL BUILDING NEEDS COMMITTEE #2 | | 2,425.44 |
| FUND BALANCE - MS LIGHTING | | 15,951.92 |
| FUND BALANCE - MS ELEVATOR | | 3,090.78 |
| FUND BALANCE - SYLVESTER WINDOWS | | 30,728.59 |
| FUND BALANCE - SCHOOL MULTI-TOOL TRACTOR | 3,908.00 | |
| FUND BALANCE - DPW EQUIPMENT | | 80.37 |
| FUND BALANCE - DPW EQUIPMENT | | 613.95 |
| FUND BALANCE - DPW EQUIPMENT | | 77.00 |
| FUND BALANCE - DPW EQUIPMENT | | 725.57 |
| FUND BALANCE - DPW EQUIPMENT | | 444.22 |
| FUND BALANCE - DPW LANDFILL CAPPING | | 1,951.52 |
| FUND BALANCE - DPW TRANSFER ST COMPACTOR | | 121.92 |
| FUND BALANCE - DPW PAVEMENT MANAGEMENT | | 45,845.65 |
| FUND BALANCE - DPW BRIDGE PROGRAM | | 197,573.57 |
| FUND BALANCE - DPW EQUIPMENT | | 508.00 |
| FUND BALANCE - DPW TRANSFER ST EQUIPMENT | | 55,076.00 |
| FUND BALANCE - SENIOR CENTER DESIGN | | 581.86 |
| FUND BALANCE - SENIOR CENTER CONSTRUCTION | | 2,593,887.51 |
| FUND BALANCE - HIGH SCHOOL CONSTRUCTION | | 14,517,075.23 |
| FUND BALANCE - STETSON HOUSE RENOVATIONS | | 1,932.89 |
| FUND BALANCE - RECREATION BACKSTOPS | | 68.00 |
| FUND BALANCE subtotal | | 17,478,211.12 |
| TOTAL FUND BALANCE | | 17,478,211.12 |
| TOTAL LIABILITIES AND FUND BALANCE | | <u>18,064,065.82</u> |

**TOWN OF HANOVER
BALANCE SHEET ENDED JUNE 30, 2009**

| <u>ACCOUNT TITLE</u> | <u>DEBIT BALANCE</u> | <u>CREDIT BALANCE</u> |
|---|-----------------------------|-----------------------------|
| <u>WATER ENTERPRISE FUND</u> | | |
| CASH - UNRESTRICTED CHECKING | 1,654,627.00 | |
| CASH AND INVESTMENTS subtotal | 1,654,627.00 | |
| FIXED ASSETS, NET | 11,175,719.00 | |
| FIXED ASSETS subtotal | 11,175,719.00 | |
| USER CHARGES RECEIVABLE | 828,188.30 | |
| OTHER SERVICES RECEIVABLE | 4,047.04 | |
| UTILITY LIENS ADDED TO TAXES | 6,183.44 | |
| RECEIVABLES subtotal | 838,418.78 | |
| TOTAL ASSETS | <u>13,668,764.78</u> | |
| WARRANTS PAYABLE | | 116,280.83 |
| INTEREST PAYABLE | | 24,687.21 |
| WARRANTS AND ACCOUNTS PAYABLE subtotal | | 140,968.04 |
| WATER INSPECTIONS-YMCA | | 85.00 |
| OTHER LIABILITY subtotal | | 85.00 |
| BOND ANTICIPATION NOTE PAYABLE | | 0.00 |
| NOTES PAYABLE subtotal | | 0.00 |
| BONDS PAYABLE, OUTSIDE LIMIT | | 6,151,639.73 |
| BONDS PAYABLE subtotal | | 6,151,639.73 |
| COMPENSATED ABSENCES | | 92,012.23 |
| OTHER LONG-TERM OBLIGATIONS PAYABLE subtotal | | 92,012.23 |
| BONDS AUTHORIZED (MEMORANDUM) | 1,115,000.00 | |
| BONDS AUTHORIZED AND UNISSUED (MEMORANDUM) | | 1,115,000.00 |
| BUDGETARY ACCOUNTS subtotal | | 0.00 |
| TOTAL LIABILITIES | | 6,384,705.00 |
| INVESTED IN FIXED ASSETS | | 5,024,079.27 |
| RETAINED EARNINGS - RESERVED FOR ENCUMBRANCES | | 1,081,710.18 |
| RETAINED EARNINGS - RESERVED FOR EXPENDITURE | | 292,462.00 |
| RETAINED EARNINGS - UNRESERVED | | 885,808.33 |
| FUND BALANCE subtotal | | 7,284,059.78 |
| TOTAL FUND BALANCE | | 7,284,059.78 |
| TOTAL LIABILITIES AND FUND BALANCE | | <u>13,668,764.78</u> |

TOWN OF HANOVER
BALANCE SHEET ENDED JUNE 30, 2009

| <u>ACCOUNT TITLE</u> | <u>DEBIT BALANCE</u> | <u>CREDIT BALANCE</u> |
|--|----------------------------|----------------------------|
| <u>TRUST FUNDS</u> | | |
| CASH - UNRESTRICTED CHECKING | 2,016,770.14 | |
| INVESTMENTS - JOHN CURTIS LIBRARY | 280,808.44 | |
| CASH AND INVESTMENTS subtotal | 2,297,578.58 | |
| TOTAL ASSETS | <u>2,297,578.58</u> | |
| FUND BALANCE - RESERVED FOR EXPENDITURES | | 10,000.00 |
| FUND BALANCE - STABILIZATION FUND | | 1,657,418.15 |
| FUND BALANCE - FLORENCE GOSS SCHOOL PRIZE TRUST | | 4,266.22 |
| FUND BALANCE - WILLIAM DOWDEN SCHOOL PRIZE TRUST | | 3,256.11 |
| FUND BALANCE - AHEARN SCHOLARSHIP TRUST | | 46,105.30 |
| FUND BALANCE - SYLVESTER SCHOOL REPAIR TRUST | | 6,444.75 |
| FUND BALANCE - SALMOND SCHOOL TRUST | | 39,783.27 |
| FUND BALANCE - WASHBURN SCHOLARSHIP TRUST | | 9,315.00 |
| FUND BALANCE - ELLIS PLAYGROUND TRUST | | 28,358.92 |
| FUND BALANCE - WILDER CEMETERY TRUST | | 3,952.01 |
| FUND BALANCE - JOHN CURTIS LIBRARY TRUST | | 288,314.72 |
| FUND BALANCE - HALL PLAYGROUND TRUST | | 12,442.15 |
| FUND BALANCE - CEMETERY PERPETUAL CARE INCOME | | 22,429.08 |
| FUND BALANCE - CEMETERY PERPETUAL CARE PRINCIPAL | | 137,744.59 |
| FUND BALANCE - GEORGE HIGGINSON MEMORIAL AWARD | | 3,219.30 |
| FUND BALANCE - JENKINS MUSIC SCHOLARSHIP TRUST | | 7,314.19 |
| FUND BALANCE - ROSWELL GARDNER TRUST FUND | | 16,328.60 |
| FUND BALANCE - WILLIAM B. SIDES SCHOLARSHIP TRUST FUND | | <u>886.22</u> |
| FUND BALANCE subtotal | | 2,297,578.58 |
| TOTAL FUND BALANCE | | 2,297,578.58 |
| TOTAL LIABILITIES AND FUND BALANCE | | <u>2,297,578.58</u> |

TOWN OF HANOVER
BALANCE SHEET ENDED JUNE 30, 2009

| <u>ACCOUNT TITLE</u> | <u>DEBIT BALANCE</u> | <u>CREDIT BALANCE</u> |
|--|--------------------------|---------------------------|
| <u>AGENCY FUNDS</u> | | |
| CASH - UNRESTRICTED CHECKING | 797,560.42 | |
| CASH AND INVESTMENTS subtotal | 797,560.42 | |
| TOTAL ASSETS | 797,560.42 | |
| <hr/> | | |
| WARRANTS PAYABLE | | 21,184.59 |
| WARRANTS AND ACCOUNTS PAYABLE subtotal | | 21,184.59 |
| DUE TO COMMONWEALTH OF MASSACHUSETTS GUARANTEE DEPOSITS | 371.55 | 718,829.22 |
| OTHER LIABILITY - POLICE OFF DUTY WORK DETAILS | 975.45 | |
| OTHER LIABILITY - FIRE OFF DUTY WORK DETAILS | | 4,108.16 |
| OTHER LIABILITY - SCHOOL OFF DUTY WORK DETAILS | | 11,150.50 |
| OTHER LIABILITY - HANOVER MALL | | 43,634.95 |
| OTHER LIABILITY subtotal | | 776,375.83 |
| TOTAL LIABILITIES | | 776,375.83 |
| TOTAL FUND BALANCE | | 0.00 |
| TOTAL LIABILITIES AND FUND BALANCE | | 797,560.42 |
| <hr/> | | |
| <u>GENERAL LONG-TERM DEBT GROUP</u> | | |
| AMOUNT PROVIDED FOR PAYMENT OF BONDS | 39,470,969.00 | |
| AMOUNT PROVIDED FOR COMPENSATED ABSENCES | 2,838,927.43 | |
| AMOUNTS TO BE PROVIDED | 42,309,896.43 | |
| TOTAL ASSETS | 42,309,896.43 | |
| <hr/> | | |
| BONDS PAYABLE, INSIDE DEBT LIMIT | | 39,470,969.00 |
| BONDS PAYABLE subtotal | | 39,470,969.00 |
| COMPENSATED ABSENCES | | 2,838,927.43 |
| OTHER LONG-TERM OBLIGATIONS PAYABLE subtotal | | 2,838,927.43 |
| BONDS AUTHORIZED (MEMORANDUM) | 49,755,526.85 | |
| BONDS AUTHORIZED & UNISSUED (MEMORANDUM) | | 49,755,526.85 |
| BUDGETARY ACCOUNTS subtotal | | 0.00 |
| TOTAL LIABILITIES | | 42,309,896.43 |
| TOTAL FUND BALANCE | | 0.00 |
| TOTAL LIABILITIES AND FUND BALANCE | | 42,309,896.43 |
| <hr/> | | |
| <u>GENERAL FIXED ASSETS</u> | | |
| FIXED ASSETS, NET | 39,058,064.00 | |
| TOTAL ASSETS | 39,058,064.00 | |
| <hr/> | | |
| INVESTMENT IN GENERAL FIXED ASSETS | | 39,058,064.00 |
| FUND BALANCE subtotal | | 39,058,064.00 |
| TOTAL FUND BALANCE | | 39,058,064.00 |
| TOTAL LIABILITIES AND FUND BALANCE | | 39,058,064.00 |
| <hr/> | | |

APPLICATION TO HANOVER TALENT BANK



Thank you for your interest in serving the Town of Hanover!

Hanover's excellence as a community is due in large part to citizen participation in government and community affairs. The purpose of the Hanover Talent Bank is to register the names, interests and qualifications of Hanover registered voters willing to volunteer to serve their community. Residents who are interested in participating in Town Government are urged to complete this form.

Residents serve as volunteers on a wide variety of town boards, committees, commissions and councils listed below. They are appointed to these organizations by the Selectmen, Moderator, or other appointing authorities as vacancies occur. We encourage you to register by completing this Talent Bank Form, indicating your occupation, background, areas of interest and organizations you would consider serving (page 2). Please return your completed form to the Board of Selectmen as indicated below. General applications will be kept on file for consideration/notification when an opening occurs.

Applicant Information

| | |
|--|--|
| Name | |
| Full Address <i>Resident of Hanover?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Number of Years as a Resident:</i> _____ | |
| Telephone | |
| Fax | |
| Email Address <i>(optional but desirable)</i> | |
| Occupation | |
| Background & Qualifications | |
| Signature of Applicant | |

Return Information

| | |
|---|--|
| <i>Please Submit this form to the address shown.</i> | Hanover Talent Bank Selectmen's Office 550 Hanover Street, S-29 Hanover, MA 02339 Telephone: (781) 826-2261 Fax: (781) 826-7499 |
| <i>Please also send a copy of your application to the applicable Boards you wish to serve on.</i> | Email: selectmen@hanovermass.com |

Boards & Services of Interest

| | | |
|---|---|---|
| <p>Please Check All that Apply</p> <p><i>Please Note: Many Boards require regular attendance at weekday evening meetings, either once or several times a month.</i></p> <p><i>I wish to be notified (if possible) in the event of any vacancy on the selected Boards.</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>Applicants for a position on a specific committee may expect to be interviewed by the appointing body.</i></p> | <input type="checkbox"/> Affirmative Action Committee | <input type="checkbox"/> Route 53 Joint Study Committee |
| | <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Selectmen |
| | <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Stetson House Board of Overseers |
| | <input type="checkbox"/> Board of Registrars | <input type="checkbox"/> School Committee |
| | <input type="checkbox"/> Cable Advisory Committee | <input type="checkbox"/> School Building Needs Committee |
| | <input type="checkbox"/> Capital Improvement Committee | <input type="checkbox"/> Board of Health |
| | <input type="checkbox"/> Community Preservation Committee | <input type="checkbox"/> Community Access and Media Committee |
| | <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Trustees of Public Library |
| | <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Taxation Aid Committee |
| | <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Historical Commission |
| | <input type="checkbox"/> Design Review Board | <input type="checkbox"/> Bylaw Review Committee |
| | <input type="checkbox"/> Economic Development Committee | <input type="checkbox"/> Planning Board |
| | <input type="checkbox"/> Energy Advisory Committee | <input type="checkbox"/> Board of Public Works |
| | <input type="checkbox"/> Emergency Communications Committee | <input type="checkbox"/> Other: _____ |
| | <input type="checkbox"/> Fire Station Building & Reconstruction Committee | |
| | <input type="checkbox"/> Housing Authority / Hanover Affordable Housing Partnership | |
| <input type="checkbox"/> Open Space & Recreation Planning Committee | | |
| <input type="checkbox"/> Parks & Recreation Committee (also Bandstand Committee) | | |

Additional Comments & Information

| | |
|---|--|
| <p><i>Please provide additional comments here. Attach a letter, resume, or other information you would like considered in review of your application.</i></p> <p><i>Please also indicate any other areas of interest not shown above.</i></p> <p><i>Please also note any potential conflicts of interest (i.e. if appointed to serve on the Planning Board, your development projects, interests, land you own, relationship to developers who may come before the Board, etc.)</i></p> | |
|---|--|

INDEX OF REPORTS

| | |
|--|-----|
| Advisory Committee | 250 |
| Animal Control Officer | 178 |
| Appeals, Zoning Board of | 179 |
| Assessors, Board of | 180 |
| | |
| Building Commissioner | 182 |
| Gas Inspector | 185 |
| Plumbing Inspector | 185 |
| Sealer of Weights & Measures ... | 186 |
| Wire Inspector | 185 |
| Bylaw Review Committee..... | 248 |
| | |
| Capital Improvement Committee .. | 253 |
| Community Preservation Committee | 207 |
| Conservation Commission..... | 187 |
| Council on Aging | 191 |
| | |
| Election Results | 32 |
| Emergency Communications Center Committee | 177 |
| Emergency Food Pantry | 238 |
| Energy Advisory Committee | 249 |
| | |
| Fee Schedules | 147 |
| Fire Department..... | 170 |
| | |
| Health, Board of | 193 |
| Historical Commission | 244 |
| Housing Authority | 245 |
| | |
| John Curtis Free Library..... | 200 |
| | |
| Parks & Recreation Committee | 241 |
| Planning Board | 202 |
| | |
| Plymouth County Co-operative Extension..... | 197 |
| Plymouth County Mosquito Control | 198 |
| Police Department..... | 162 |
| Public Schools..... | 221 |
| Public Works, Board of..... | 211 |
| | |
| Registrars, Board of | 15 |
| Route 53 Corridor Joint Study Committee..... | 247 |
| | |
| Selectmen, Board of..... | 13 |
| South Shore Community Action Council..... | 239 |
| South Shore Regional Vocational Technical School..... | 231 |
| Stetson House, Board of Overseers | 246 |
| | |
| Town Accountant..... | 283 |
| Town Clerk | 16 |
| Special Town Meeting (9-8-08). 18 | |
| Special Town Meeting (5-4-09). 40 | |
| Annual Town Meeting (5-4-09). 48 | |
| Town Collector | 233 |
| Town Officers | 4 |
| Town Payroll..... | 262 |
| Town Treasurer | 261 |
| Trust Fund Commissioners, Board of | 260 |
| | |
| Veterans' Services Director | 240 |
| Visiting Nurse Association, Inc .. | 235 |
| Visiting Nurse | 236 |

