

Greetings Townspeople and Visitors!

**NOTICE OF REDUCED HOLIDAY HOURS**  
**Weeks of December 22 – 26, 2014 and**  
**December 29 – January 2, 2015**

The Town Clerk's Office will be open the following days and times:

Monday and Tuesday, Dec. 22 and 23 from 8:00 a.m. – noon and 1:00 - 4:00 p.m.,

Friday, Dec. 26 from 8:00 a.m. until noon,

Monday and Tuesday, Dec. 29 and 30 from 8:00 a.m. – noon and 1:00 - 4:00 p.m.

Wednesday, Dec. 31 from 8:00 a.m. – 11:00 a.m. and noon - 2:00 p.m.,

Friday, Jan. 2, 2015 from 8:00 a.m. until noon.

Vital record requests, like all records requests, need to be responded to within 10 days, but it is our preference to turn these requests over within one day. If you are looking for a certified copy of a vital record (birth, marriage, or death certificate) and need it sooner than that, you may obtain one from the Registry of Vital Records, 150 Mt. Vernon Street, 1<sup>st</sup> floor, Dorchester, MA 02125. (617) 740-2600. In the case of birth or death records, the city or town of occurrence will also have a certified copy.

We apologize for any inconvenience. We will resume normal town hall business hours on Monday, January 5, 2015.