



TOWN OF HANOVER
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339

Catherine Harder-Bernier,
Town Clerk

Birth Certificate Request

An applicant may order a certified copy of his or her own Massachusetts birth certificate or one for a child by using this application. There are rare exceptions to this that are explained on the Town Clerk's website. Records are available if the parents lived in Hanover at the time of the child's birth, or if the child was actually born in Hanover.

Date of request: _____

Requestor's name: _____ Phone: _____

Relationship to person named on birth certificate: _____

Certificate for (name): _____ Date of birth: _____

Requestor's signature: _____

Please attach a photocopy of the requestor's driver's license and any further documentation that confirms your right to the document. If you are requesting your child's birth certificate, your name will be on the birth certificate and your driver's license copy is sufficient proof. But, if you are requesting your child's birth certificate and your name has changed since the child's birth, please include a copy of the document (i.e. marriage certificate, court order, etc.) that attests to the name change.

If you are mailing this application to us and would like the birth certificate mailed to you, please include a self-addressed stamped envelope with this application. If you are making an in-office request, please provide the mailing address below:

Fees: \$10 per certified copy
Checks payable to the Town of Hanover.

Number of copies requested: _____

For Office use only:

Amount paid: _____

Amount due: _____

Call when ready; date called: _____

Mail when ready, paid in full _____