

Commonwealth of Massachusetts
Town of Hanover

Warrant for *Special* and **Annual** Town Meeting
With Advisory Committee Recommendations

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

MONDAY THE 7st DAY OF MAY, 2018
Special Town Meeting at 7:00 P.M.
Annual Town Meeting at 7:30 P.M.



Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-5000 ext. 1084.

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INDEX OF ARTICLES FOR *SPECIAL* TOWN MEETING – MAY 2018

ARTICLE #	ISSUE	SUBMITTED BY
1	Payment of Prior Year Expenditures	Finance Director
2	Appropriate Funds – Cedar School Playground	Town Manager
3	Transfer Funds To Capital Stabilization Account	Finance Director
4	Short Term Borrowing Paydowns	Finance Director
5	Short Term Borrowing Interest	Finance Director
6	Transfer Meals Tax To OPEB Trust Fund	Finance Director
7	Transfer Funds – Snow & Ice Expenses	Town Manager/Director of Public Works

ARTICLE 1. PAYMENT OF PRIOR YEAR EXPENDITURES

To see if the Town will vote to appropriate a sum(s) of money or transfer from any available funds, or to transfer from other accounts, to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Coastal Medical Associates, Inc.	\$249.48
Quincy Medical Center	\$98.77
Brigham and Women’s	\$160.31
Dana Farber Cancer Institute	\$65.91
Harbor Medical Associates	\$239.71
Health Express	\$98.77
Brigham and Women’s	\$56.02
South Shore Anesthesia Assoc.	\$429.00
Health Express, LLC	\$150.71
South Shore Medical Center	\$758.85
South Shore Hospital	\$1370.98

Finance Director

We move that the Town vote to appropriate from Certified Free Cash the sum of \$3,678.51 to pay certain unpaid bills.

Commentary: This Article implements a routine housekeeping procedure allowing the Finance Director to pay invoices presented for payment after the close of the fiscal year. Pursuant to State law, a Town Meeting vote is required to accept and pay these outstanding invoices.

ARTICLE 2. APPROPRIATE FUNDS – CEDAR SCHOOL PLAYGROUND

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$175,000, or another sum, to purchase, equip, and install playground equipment at the Cedar Elementary School, said purchasing, equipping, and installing to be done at the direction of the Town Manager, or take any other action relative thereto.

Town Manager

We move that the Town vote to appropriate \$175,000 to be used as set forth in this Article, as identified in the chart below:

SOURCE		USE	
Description	Amount	Description	Amount
Sale of Bond Premium Receipts Reserved	116,000.00	Cedar Elementary School Playground	175,000.00
Certified Free Cash	59,000.00		
	175,000.00		175,000.00

Commentary: *In connection with the School Committee's decision to reconfigure the Cedar School as a "town-wide" school for all Pre-K, Kindergarten and Grade 1 students beginning in September 2019, the need for updated playground facilities at the Cedar School has been accelerated. The existing playground equipment at the Cedar School is reaching the end of its expected useful life and a significant portion of the existing equipment was designed for 2nd, 3rd and 4th grade students. After meeting with the Cedar School principal and the School Business Manager, the Advisory Committee is satisfied that appropriating \$175,000 through this Special Town Meeting article is advisable and necessary. This investment in new play equipment will better serve the younger school population and will offer greater accessibility and play options for students with disabilities and physical challenges. The appropriation is proposed to be sourced using funds received from the premium arising from the sale of Bond Anticipation Notes with the remaining amount to be funded by Certified Free Cash.*

We note that future costs associated with maintenance and improvement of the Cedar School are a concern. Last year a major re-paving project at Cedar School was proposed but was not approved by Town Meeting and the year before a major tile flooring replacement project at Cedar School was proposed and not approved. Those projects are now reflected in the Town's Capital Improvement Plan as Fiscal Year 2020 and Fiscal Year 2022 priorities, respectively. In addition, it appears that some exterior painting and maintenance at the Cedar School has been deferred or otherwise needs immediate attention. As such, we recommend that the Town Manager conduct a Cedar School specific needs assessment be completed with input from the Facilities and School Departments such that priorities be appropriately established for future capital needs.

ARTICLE 3. TRANSFER FUNDS TO CAPITAL STABILIZATION ACCOUNT

To see if the Town will vote to appropriate or transfer from available funds the sum of \$200,000 from (624 Circuit Street) Sale of Real Estate Receipts Reserved Account to the Capital Stabilization Account, or take any other action relative thereto.

Finance Director

We move that the Town vote to appropriate from the Sale of Real Estate Receipts Reserved the sum of \$200,000 to be transferred to the Capital Stabilization Fund.

Commentary: *This Article intends to move funds received from the sale of the prior Parks & Recreation building to the Capital Stabilization Fund.*

ARTICLE 4. SHORT TERM BORROWING PAYDOWNS

To see if the Town will vote to appropriate a sum(s) of money or transfer from any available funds the sum of \$79,665 to pay paydowns due on short-term debt, or take any other action relative thereto.

Finance Director

We move that the Town vote to transfer \$79,665 to be used as set forth in this Article, as identified in the chart below:

SOURCE				USE	
Description	TM Ref	Art#	Amount	Description	Amount
MS Smoke Doors	ATM 2012	28	15,340.75	Short-Term Debt Pay Downs	79,665.00
Needs Study Ames Way	ATM 2014	42	45,000.00		
Library Snowguards	ATM 2012	25	1,200.00		
Replace Fire Alarm - TH	ATM 2014	53	1,020.97		
Purchase Wood Chipper	ATM 2016	23	100.00		
DPW Public Cemetery Fence	ATM 2010	51	10,994.02		
Wastewater Study	STM 2013	8	6,009.26		
			79,665.00		79,665.00

Commentary: The Town is required to pay-down principal on certain short-term borrowings when they remain outstanding longer than three years. In the ordinary course of the Town's financial management the costs associated with these types of pay-downs are projected and included in the appropriate annual operating budget as an anticipated debt service cost. Due to an error in the preparation of the Fiscal Year 2018 operating budget, \$79,665 of required pay-downs were not accounted for and properly included in the operating budget. This Article appropriates funds available from the unexpended balance of appropriations from prior Town Meeting articles in order to allow the Town to make these mandatory payments.

ARTICLE 5. SHORT TERM BORROWING INTEREST

To see if the Town will vote to appropriate or transfer from any available funds the sum of \$240,000 to pay interest due on short-term debt, or take any other action relative thereto.

Finance Director

We move that the Town vote to appropriate from Certified Free Cash the sum of \$240,000 to be used as set forth in this Article.

Commentary: The short term borrowing cost associated with the Center School Building Project was incorrectly calculated in the Fiscal Year 2018 Operating Budget, resulting in shortfall that the Town is unable to pay without further appropriation. This Article appropriates funds from Certified Free Cash to pay interest due on short-term debt. The error has been corrected in the Fiscal Year 2019 Operating Budget and we do not anticipate that any additional appropriations will be necessary for this Project.

ARTICLE 6. TRANSFER MEALS TAX TO OPEB TRUST FUND

To see if the Town will vote to transfer the meals tax funds collected to the OPEB Trust Fund for the Fiscal Year 2018, or take any other action relative thereto.

Finance Director

We move that the Town vote to transfer the meals tax funds collected during Fiscal Year 2018 to the OPEB Trust Fund.

Commentary: *This Article implements an ongoing housekeeping procedure. Article 37 of the May 7, 2012 Annual Town Meeting adopted the meals tax. It further intended that these receipts go into an OPEB Trust Fund. Town Counsel has advised that because these receipts are General Fund revenue a transfer of the receipts needs to be done on an annual basis.*

Like all Massachusetts municipalities, Hanover has accrued a major long-term liability in the form of Other Post-Employment Benefits (“OPEB”) provided to employees. The most significant of these benefits is the cost of retiree health insurance. The most recent actuarial quantification of the Town’s OPEB liability as of January 1, 2017 was \$35,307,132. The current balance in the OPEB Trust Fund is \$2,049,862, 5.8% of the projected liability. Contributing all meals tax revenue to the OPEB Trust is a solid starting point to begin addressing this issue but more needs to be done. For the 2017 fiscal year, the Town contributed \$387,436 to the OPEB Trust Fund. We recommend that the Town pursue polices to more aggressively fund the OPEB Trust Fund in future years.

ARTICLE 7. TRANSFER FUNDS – SNOW & ICE EXPENSES

To see if the Town will vote to appropriate from available funds, in accordance with the Massachusetts General Laws, a sum(s) of money to meet deficits or unforeseen costs for Snow & Ice Removal, or take any other action relative thereto.

Town Manager
Director of Public Works

We move that the Town vote to appropriate the sum of \$300,000 from Certified Free Cash to be used as set forth in the Article.

Commentary: *Over the past four years the Town Manager’s recommended budget for Snow and Ice Removal expenses has remained constant at \$387,000. During that period, the actual cost of delivering these services has been \$687,000 (FY14), \$860,000 (FY15), \$552,131 (FY16) and \$597,001 (FY17). As permitted by State law, the Town has routinely covered this deficit through a Special Town Meeting Article appropriation of Certified Free Cash. The Advisory Committee understands that the cost of Snow and Ice Removal is difficult to predict and bad weather years may result in overages that need to be addressed outside the Operating Budget, we believe that the Operating Budget needs to include a more realistic projections of this cost. As such, our recommended Operating Budget to be discussed during the Annual Town Meeting Warrant review will include an increase for Snow and Ice Removal costs to \$550,000. We hope that this step will greatly reduce the need for future articles seeking to cover highly predicable deficits in this budget line item. Unfortunately, Fiscal Year 2018’s Snow and Ice Removal Costs exceeded the Town Manager’s recommend budget by \$300,000. As such, this Article appropriates from Certified Free Cash \$300,000 to be used to pay overages in the Department of Public Works operating budget for snow and ice removal.*

And you are hereby ordered to serve this Warrant posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 9TH day of April, 2018.

BOARD OF SELECTMEN

David R. Delaney, Chairman

John C. Tuzik, Vice-Chair

Brian E. Barthelmes

Emmanuel J. Dockter

Jocelyn R. Keegan

_____, Constable

Posted this ____ day of April, 2018

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INDEX OF ARTICLES FOR ANNUAL TOWN MEETING – 2018

ARTICLE #	ISSUE	SUBMITTED BY
1	Accept Reports in Annual Town Report	Advisory Committee
2	Hear/Accept Reports of Committees & State Officials	Advisory Committee
3	Authorize Treasurer to Accept Trust Funds	Treasurer-Collector/Finance Director
4	Authorize Treasurer to Dispose of Tax Title Land	Treasurer-Collector/Board of Selectmen
5	Enter into Compensating Balance Agreements	Treasurer-Collector
6	Assume Liability to Allow State DEP Work	Board of Selectmen
7	Set Pay for Elective Officers	Advisory Committee/Town Manager
8	Appropriate CPC Revenues for FY2019	Community Preservation Committee
9	General Fund Operating Budget	Advisory Committee/Town Manager
10	Water Enterprise Budget	Advisory Committee/Town Manager
11	Public Safety Employee Training	Town Manager
12	Appropriate Funds – Police Vehicles	Police Chief/Town Manager
13	Accept Chapter 90 Road Grant Monies	Board of Selectmen/Town Manager/ Director of Public Works
14	Set Limits on Revolving Funds	Town Manager/Finance Director
15	PEG Access & Cable Related Fund	Town Manager
16	Appropriate Funds – Town Hall HVAC Project	Town Manager
17	Appropriate Funds – Senior Center Emergency Generator	Council on Aging Advisory Board/ Town Manager
18	Amend General Bylaws - Establish and Authorize Departmental Revolving Funds	Town Manager/Finance Director
19	Amend Town Manager Act	Board of Selectmen
20	Appropriate Funds Large Dump Truck	Director of Public Works/Town Manager
21	Appropriate Funds – 4x4 Dual Rear Wheel Dump Truck	Director of Public Works/Town Manager
22	Appropriate Funds One Ton Dump Truck	Director of Public Works/Town Manager
23	Appropriate Funds – One Ton 4x4 Dump Truck	Director of Public Works/Town Manager
24	Appropriate Funds – Pond Street Water Treatment Plant Generator	Director of Public Works/Town Manager
25	Appropriate Funds – Towed Air Compressor	Director of Public Works/Town Manager
26	Appropriate Funds – Water Service Van	Director of Public Works/Town Manager
27	Appropriate Funds – Water Main Improvements	Director of Public Works/Town Manager
28	Modify Transfer Station Fee Schedule	Director of Public Works
29	Appropriate Funds – Purchase of Streetlights and Conversion to LED	Facilities Engineering Manager/ Town Manager
30	Appropriate Funds – Middle and Cedar Schools Camera Security System	Facilities Engineering Manager/ School Committee/Town Manager
31	Elected Town Clerk vs. Appointed	Board of Selectmen

INDEX OF ARTICLES FOR ANNUAL TOWN MEETING – 2018

ARTICLE #	ISSUE	SUBMITTED BY
32	Appropriate Funds – Inventory Historical & Cultural Resources – Phase II	Community Preservation Committee Historical Commission
33	Appropriate Funds – Multi-Use Recreational Facility	Community Preservation Committee/ Parks & Recreation Committee/ Build the Boards
34	Amend South Shore Regional School Agreement	South Shore Regional School Committee/ Board of Selectmen
35	School Sick Leave Buyback Fund	Advisory Committee/Town Manager
36	Town Sick Leave Buyback Fund	Advisory Committee/Town Manager
	Election	

ARTICLES FOR ANNUAL TOWN MEETING WARRANT
Monday, May 7, 2018

ARTICLE 1. ACCEPT REPORTS IN ANNUAL TOWN REPORT

To see if the Town will vote to accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

We move that the Town accept the Fiscal Year 2017 Annual Report as written.

Commentary: This Article implements a routine housekeeping procedure to accept the Annual Town Report.

ARTICLE 2. HEAR/ACCEPT REPORTS OF COMMITTEES & STATE OFFICIALS

To see if the Town will vote to hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

We move that the Town accept the reports provided under Article 2.

Commentary: This Article implements a routine housekeeping procedure to accept reports at Town Meeting.

ARTICLE 3. AUTHORIZE TREASURER TO ACCEPT TRUST FUNDS

To see if the Town will vote to authorize its Treasurer to accept such trust funds as may be placed in his or her hands during the Fiscal Year ending June 30, 2019, or take any other action relative thereto.

Treasurer/Collector
Finance Director

We move that the Town vote to authorize the Treasurer/Collector to accept trust funds for the Fiscal Year Ending June 30, 2019.

Commentary: This Article implements a routine housekeeping procedure allowing the Treasurer/Collector to accept trust funds that are donated to the Town during the fiscal year.

ARTICLE 4. AUTHORIZE TREASURER TO DISPOSE OF TAX TITLE LAND

To see if the Town will vote to authorize its Treasurer, with the approval of the Board of Selectmen, to dispose of such parcels of real estate as may have been, or may be taken by the Town under Tax Title foreclosure proceedings, or take any other action relative thereto.

Treasurer/Collector
Board of Selectmen

We move that the Town authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to dispose of tax title property.

***Commentary:** This Article allows the Treasurer/Collector to sell property that the Town has acquired through the tax title foreclosure process. The Treasurer/Collector has initiated the process to finalize the taking of several properties which are in tax title, including the simplified process that the Massachusetts Department of Revenue allows for parcels of limited value.*

ARTICLE 5. ENTER INTO COMPENSATING BALANCE AGREEMENTS

To see if the Town will vote to authorize its Treasurer/Collector to enter into compensating balance agreements for the Fiscal Year ending June 30, 2019, pursuant to Chapter 44, Section 53F of the Massachusetts General Laws, or take any other action relative thereto.

Treasurer/Collector

We move that the Town vote to authorize the Treasurer/Collector to execute compensating balance agreements for the Fiscal Year ending June 30, 2019.

***Commentary:** This Article implements a routine housekeeping procedure allowing the Treasurer/Collector the option to enter into compensating balance agreements as a method of cash management. Maintaining minimum balances at financial institutions can lead to reduced cost and fees and in some cases better interest rates. This Article provides the Treasurer/Collector flexibility to structure financial accounts in the best interest of the Town's finances.*

ARTICLE 6. ASSUME LIABILITY TO ALLOW STATE DEP WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** Each year, the Town is required by the State to assume responsibility for liability and damages which may be incurred by the State while improving, developing, maintaining and protecting tidal and non-tidal rivers. Approval of this Article would acknowledge and accept this responsibility.*

ARTICLE 7. SET PAY FOR ELECTIVE OFFICERS

To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk:	\$65,208 annually
Moderator:	\$100 for Annual Town Meeting
	\$100 for Special Town Meeting

Advisory Committee
Town Manager

We move that the Town set the pay of its elective officers for fiscal year 2019 required by law as follows:

- Town Clerk:** annual salary to be \$67,125 per year which includes any amounts due under MGL, c.41, §19G.
- Moderator:** \$100 for Annual Town Meeting, and \$100 for Special Town Meeting.

***Commentary:** This is a routine article whose passage is required annually to pay certain Town officials.*

The position of Town Clerk is an elected, paid position within the Town government. The salary offered by the Town is posted and known by all candidates who decide to run for this office. The current Town Clerk believes that the salary for this position is below that of Town Clerks in surrounding Towns. The Advisory Committee has taken this into consideration in each of the previous three years, recommending increases of 6% in FY2016 and 5% in FY2017 and 3.2% in FY2018. These recommendations have been implemented by vote of Town Meeting.

For FY19, the Town Manager has recommended a 2% increase in line with other Town employees. The Advisory Committee has been presented portions of a draft report by the consultant hired by the Town to conduct a comprehensive Classification and Compensation Plan which suggests that the salary offered by the Town for the Town Clerk position is lower than many surrounding towns. The Advisory Committee is recommending a 5% increase for the Town Clerk's annual salary for FY19 but we would expect that future increases would be in line with more typical cost of living increases given to other Town employees.

ARTICLE 8. APPROPRIATE CPC REVENUES FOR FY2019

To see if the Town will vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2019 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;
- III. 10% of the said revenues to be set aside for future appropriation for community housing;
- IV. 5% of the said revenues to be set aside for administrative expenses; and
- V. the remainder of said revenues to be set aside for future appropriation for any purposes permissible under the Community Preservation Act, Chapter 44B;

said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

We move that the Town vote to appropriate from the Community Preservation Fund FY2019 estimated annual revenues the sum of \$61,558 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee;

and further to reserve for future appropriation from the Community Preservation Fund estimated revenues the sum of \$123,117 for the acquisition, creation and preservation of open space excluding land for recreational use; \$123,117 for the acquisition, preservation, restoration and rehabilitation of historic resources; \$123,117 for the acquisition, creation, preservation and support of community housing; \$392,050 for the creation of a budgeted reserve and \$408,208 to provide for Community Preservation Fund debt obligations.

Commentary: The Community Preservation Act requires that a minimum of 10% of the annual revenues of the fund must be set aside in each of the three categories of open space and recreational use; historic resources; and community housing, and an administrative budget of 5%. The budgeted reserve is set up as an additional annual reserve and may be used to fund any eligible Community Preservation projects. This Article also provides funds to support debt payments on previously approved projects.

ARTICLE 9. GENERAL FUND OPERATING BUDGET

To see if the Town will vote to appropriate \$61,554,632 for a General Fund Operating Budget, to provide for a reserve fund, and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of \$600,000 from Certified Free Cash, \$65,000 from the Cemetery Graves & Foundations account, transfer the sum of \$10,000 from the Sale of Cemetery Lots account, transfer the sum of \$38,947 from the Title V Receipts Reserved account Betterment Program, transfer the sum of \$1,200,000 from the Ambulance Receipts Reserved account, and raise \$59,640,685 from the 2019 Tax Levy and other sources, or take any other action relative thereto.

	<i>FY18 Appropriated</i>	<i>Town Manager</i>	<i>Advisory Committee</i>	<i>Difference</i>
General Government:				
Salaries	\$275,035	\$282,050	\$279,550	\$(2,500)
Expenses	\$248,900	\$248,900	\$248,900	
Finance Department:				
Salaries	\$776,016	\$844,589	\$846,506	\$1,917
Expenses	\$165,293	\$206,542	\$206,542	
Community Services:				
Salaries	\$1,426,047	\$1,622,948	\$1,578,948	\$(44,000)
Expenses	\$475,128	\$407,008	\$407,008	
Police:				
Salaries	\$3,591,810	\$3,824,820	\$3,836,820	\$12,000
Expenses	\$254,887	\$270,151	\$273,151	\$3,000
Fire:				
Salaries	\$2,724,985	\$2,951,914	\$2,963,914	\$12,000
Expenses	\$270,754	\$276,791	\$279,791	\$3,000

Hanover Public Schools	\$26,665,115	\$28,082,846	\$28,082,846	
Other Education - South Shore Vocational	\$797,804	\$797,804	\$763,328	\$(34,476)
Public Works:				
Salaries	\$1,231,699	\$1,326,862	\$1,326,862	
Expenses	\$1,356,305	\$1,461,116	\$1,461,116	
Facilities:				
Salaries	\$1,952,274	\$2,030,967	\$2,030,967	
Expenses	\$1,720,876	\$1,586,151	\$1,586,151	
Snow & Ice	\$387,000	\$387,000	\$550,000	\$163,000
Debt	\$5,013,619	\$5,346,724	\$5,362,200	\$15,476
Town Wide Expenses	\$7,647,487	\$8,175,897	\$8,175,897	
Transfers	\$167,702	\$277,700	\$277,700	
Total General Fund Operating Budget	\$57,294,547	\$60,408,780	\$60,538,197	
Certified Free Cash	\$500,000	\$550,000	\$680,000	\$130,000
Cemetery Graves & Foundations	\$65,000	\$65,000	\$65,000	
Sale of Cemetery Lots	\$10,000	\$10,000	\$10,000	
Title V Receipts Reserved Account	\$38,947	\$38,947	\$38,947	
Ambulance Receipt Reserved Account	\$933,095	\$1,200,000	\$1,200,000	
<i>Less Total Transfers</i>	\$1,547,042	\$1,863,947	\$1,993,947	
To be raised by the 2019 Tax Levy and other sources	\$56,296,505	\$58,544,833	\$58,544,250	\$(583)

Advisory Committee
Town Manager

We move that the Town vote to raise and appropriate \$60,538,197 for a total General Fund Operating Budget, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of \$680,000 from Certified Free Cash, transfer the sum of \$65,000 from the Cemetery Graves & Foundations account, transfer the sum of \$10,000 from the Sale of Cemetery Lots account, transfer the sum of \$38,947 from the Title V Betterment Program, transfer the sum of \$1,200,000 from the Ambulance Receipts Reserved account and raise \$58,544,250 from the 2019 Tax Levy.

Commentary: During the last several months the Advisory Committee reviewed the budget department by department, compared each line item to the actual historical annual spending in the last five fiscal years, met with each department head and questioned various line items.

In addition, the Committee, in conjunction with the Acting Town Manager, asked each Town Department to participate in an exercise projecting the service impacts if there was no budgetary increase over the amount appropriated to it for the current Fiscal Year 2018. While we were able to identify a few areas for reductions, spending other than salaries remained fairly constant year over year. The biggest impact on the overall budget results from contractual obligations related to new union contracts for the Police, Fire, Public Works and HMEL employees. The contracts include typical cost of living increases for base salary but also include increases for longevity, technology stipends, education and certification credits and other stipends and pay. In terms of average increase in total compensation, Police Department employees account for a 6.57% increase over FY18, Fire Department employees account for a 5.18% increase over FY18, Public Works employees account for a 4.75% increase over FY18, and HMEL employees account for a 7.82% increase over FY18. Given the extent of these contractual obligations, our requested exercise of evaluating a level budget over FY18 in these departments demonstrated that material staffing reductions and other significant decreases in services would be required.

The School Budget continues to represent the largest percentage of the overall budget. The School Committee, along with the Superintendent and Business Manager presented us a well-considered budget that had already been through a rigorous vetting process. School Department employee union contracts are in the final stages of negotiation and we won't know the ultimate impact of those negotiations until the next budget cycle.

As we will discuss in our commentary to Article 11, we are proposing to move \$30,000 of additional public safety training from a stand-alone warrant article into the operating budget. We believe that recurring costs of this nature are operating costs that should be reflected in a balanced budget and not continually treated as a special appropriation.

Similarly, as we will discuss in connection with Special Town Meeting Article 7 we believe that the use of a more realistic Snow and Ice Removal budget should also be included in the balanced annual operating budget rather than relying on routine appropriations from Certified Free Cash. As such, we are proposing a \$163,000 increase to the Snow and Ice Removal budget.

The most significant proposed reductions over the Acting Town Manager's budget are a result of a lower than projected cost for the new Town Manager's compensation and lower than projected actual cost of the Town's share of South Shore Vocational School expenses.

The proposed operating budget relies on \$680,000 of Certified Free Cash to balance. The Department of Revenue recommends that Certified Free Cash, as a nonrecurring revenue source, should not be used to regularly balance an operating budget. The Board of Selectmen has enacted a policy reflecting the same position. We agree that routinely relying on Certified Free Cash to balance the budget is not prudent and challenge the Board of Selectmen and the Town Manager to eliminate the reliance on Certified Free Cash within the next two years.

ARTICLE 10. WATER ENTERPRISE BUDGET

To see if the Town will vote to appropriate \$3,405,672 from Water Enterprise receipts to defray Water Enterprise direct costs and that \$463,395 as appropriated in the General Fund Operating Budget be used for Water indirect costs, all to fund the total cost of operations of the Water Enterprise as follows, or take any other action relative thereto.

Personal Services	\$ 1,618,349
Other Expenses	\$ 1,396,095
Debt Service	\$ 391,228
Appropriate for Direct Costs	\$ 3,405,672
Indirect Costs - Reimburse General Fund for Shared Expenses	\$ 463,395
Total Cost - Water Enterprise	\$ 3,869,067

Advisory Committee
Town Manager

We move that the Town vote to appropriate \$3,405,672 from Water Enterprise receipts to defray Water Enterprise direct costs and that the \$463,395 as appropriated in the General Fund Operating Budget be used for the Water indirect costs, all to fund the total costs of operations of Water Enterprise. Each item is to be expended by the Town Manager in accordance with Chapter 67 of the Acts of 2009 Town Manager Act for the purposes identified and those purposes only, and each item to be considered a separate appropriation for that purpose only.

Commentary: The Advisory Committee recommends a total Water Enterprise Budget of \$3,405,672 for direct expenses. The indirect costs act as a reimbursement to the General Fund for the expenses related to the Water Enterprise but paid for out of the General Fund. Some examples of these expenses are the town share of health insurance and retirement costs for the Water Department employees.

ARTICLE 11. PUBLIC SAFETY EMPLOYEE TRAINING

To see if the Town will vote to raise and appropriate or appropriate from available funds \$30,000 for public safety employee training, or take any other action relative thereto.

Town Manager

We move that the Town vote not accept this Article and take no further action.

Commentary: The Advisory Committee fully supports the recommendations of the Fire Chief and Police Chief as to the need for additional funds to pay for public safety employee training. As we discussed in our commentary to Article 13 of last year's Annual Town Meeting Warrant Article, the issue is whether these costs are more appropriately included in the operating budgets for the Police and Fire Departments. We have concluded that recurring annual costs of this

nature belong in the departmental budgets and, as noted in connection with Article 9, we have increased the Town Manager’s recommended budgets for the Police and Fire Departments by \$30,000 to provide a source of funding for this necessary training. Given the increased operating budgets, we do not recommend passage of this Article.

ARTICLE 12. APPROPRIATE FUNDS – POLICE VEHICLES

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$90,000, or another sum, to purchase, lease, or lease/purchase and equip two (2) police vehicles, said funds to be expended at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Police Chief
Town Manager

We move that the Town vote to appropriate the sum of \$90,000 to be used as set forth in this Article, as identified in the chart below:

SOURCE		USE	
Description	Amount	Description	Amount
Factory Pond Dam ATM 5/5/14 Article 40	90,000.00	Purchase Police Vehicles	90,000.00
	90,000.00		90,000.00

Commentary: *This Article appropriates \$90,000 from unused funds from a previously-bonded project to acquire police vehicles in continuance of the Police Department’s systematic replacement and recycling of high mileage vehicles to ensure that the vehicles are on-line and available for police use. The Advisory Committee supports the recommendation of the Police Chief and notes the police vehicles to be replaced are used around the clock and have met their expected useful life.*

ARTICLE 13. ACCEPT CHAPTER 90 ROAD GRANT MONIES

To see if the Town will vote to authorize the Board of Selectmen and the Town Manager to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway Department, or take any other action relative thereto.

Board of Selectmen
Town Manager
Director of Public Works

We move that the Town vote to accept this Article as printed in the Warrant.

Commentary: *This Article authorizes the Town Manager to accept Chapter 90 funds as allocated by the State legislature for highway improvements in the Town.*

ARTICLE 14. SET LIMITS ON REVOLVING FUNDS

To see if the Town will vote to set limits on the Revolving Funds set forth in Section 6-31 of The Town of Hanover General Bylaws in accordance with Massachusetts General Laws Chapter 44, § 53E1/2 as follows, or take any other action relative thereto.

Revolving Fund	Limit on Spending
Library	\$15,000
Recreation Fund	\$250,000
GATRA	\$95,000
Forge Pond Park	\$20,000
Flu Clinic	\$20,000
Public Safety Vehicles	\$250,000

Town Manager
Finance Director

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** This Article establishes limits on spending from various revolving funds. The Advisory Committee supports the recommendation of the Town Manager as to the specific spending limit amounts.*

ARTICLE 15. PEG ACCESS & CABLE RELATED FUND

To see if the Town will vote to appropriate the sum of \$350,000 to the PEG Access & Cable Related Fund for the purpose of monitoring compliance of the Town’s cable operator with the franchise agreement, preparing for renewal of the franchise license, and providing local cable access services and programming for the Town of Hanover in Fiscal Year 2019, or take any other action relative thereto.

Town Manager

We move that the Town vote to appropriate \$350,000 from the PEG Access & Cable Receipts Reserved Fund for the purpose of monitoring compliance of the Town’s cable operator with the franchise agreement, preparing for renewal of the franchise license, and providing local cable access services and programming for the Town of Hanover in Fiscal Year 2019.

***Commentary:** This Article implements a routine housekeeping procedure appropriating to the PEG Access & Cable Related Fund the amount used to pay all of the cable access activities including staffing, equipment purchase, and funding educational classes in partnership with Hanover High School.*

ARTICLE 16. APPROPRIATE FUNDS – TOWN HALL HVAC PROJECT

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$125,000, or another sum, to purchase and equip heating, ventilation, and/or air conditioning improvements for the Town Hall, said purchasing and equipping to be done at the direction of the Town Manager, or take any other action relative thereto.

Town Manager

We move that the Town vote to appropriate an amount equal to \$75,000 from Certified Free Cash to be used as set forth in this Article.

***Commentary:** The scope and cost of the Town Hall renovation has been a continuing source of concern to the Advisory Committee. The full scope of the project was not properly identified when the proposal was first presented to Town Meeting in 2015 and the result has been an ongoing series of additional costs with no clear end in sight. This Article proposes \$125,000 of additional funds for HVAC systems related to air conditioning for Town Hall. Previously, pursuant to the 2017 Annual Town Meeting, Article 52 appropriated \$202,200 for Town Hall improvements related to “the installation of HVAC within historic Town Hall and residing the 1977 edition of Town Hall.” In consultation with the Acting Town Manager we have determined that an additional \$75,000 is necessary to supplement the prior appropriation under Article 52 because of cost increases.*

We note that the Capital Improvement Plan attached to the Fiscal Year 2018 budget did not include any additional capital costs associated with Town Hall HVAC and we were not provided any indication that additional funding requests would be forthcoming. We recommend that the Town Manager conduct a complete review of all work done on Town Hall to date, the amounts expended and the remaining work to be completed. We observe that \$35,000 was appropriated for the Town Hall Meeting Rooms pursuant to Article 42 of the 2017 Annual Town Meeting Warrant and no work has been started. Once a complete scope is established, a proposed budget to complete all phases of Town Hall should be presented.

ARTICLE 17. APPROPRIATE FUNDS – SENIOR CENTER EMERGENCY GENERATOR

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with Chapter 44 of the Massachusetts General Laws, the sum of \$60,000, or another sum, for the purchase of an emergency generator for the Hanover Senior Center, including the payment of all costs incidental or related thereto, or take any other action relative thereto.

Council on Aging Advisory Board
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$48,000 to be used as set forth in this Article.

***Commentary:** The Advisory Committee met with the Acting Town Manager and representatives of our Emergency Management Agency who expressed the need for an emergency generator at the Hanover Senior Center. In the event of a wide-spread electrical power outage the Senior Center, if equipped with a generator, would serve as a warming station for residents to congregate, share hot food, and recharge battery powered devices. We worked with the Acting Town Manager and the Director of Facilities to refine the cost estimates for the generator and were able to identify \$12,000 in savings. Through these efforts, it was agreed that \$48,000 would be sufficient. We support the revised recommendation of the Council on Aging and the Acting Town Manager.*

ARTICLE 18. AMEND GENERAL BYLAWS - ESTABLISH AND AUTHORIZE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to amend the Town of Hanover General Bylaws by adding a new Section 6-31 to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E^{1/2}, and add this section to the table of contents, or take any other action relative thereto.

6-31 DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E^{1/2}.
2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:
 - A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
 - B. No liability shall be incurred in excess of the available balance of the fund.
 - C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and the finance committee.
 - D. Revolving Funds shall not be used for capital projects that require site plan approval and the permanent construction of a new structure. This does not include the maintenance or replacement of equipment already in place, i.e. backstops, dugouts, concession buildings and playgrounds.
3. Interest. Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.
4. Procedures and Reports. Except as provided in General Laws Chapter 44, § 53E^{1/2} and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the town accountant provides the department, board, committee, agency or officer on appropriations made for its use.
5. Authorized Revolving Funds.

The Table establishes:

- A. Each revolving fund authorized for use by a Town department, board, committee, agency or officer,
- B. The department or agency head, board, committee or officer authorized to spend from each fund,
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
- D. The expenses of the program or activity for which each fund may be used,
- E. Any restrictions or conditions on expenditures from each fund,
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law/ordinance.

A	B	C	D	E	F	G
Revolving Fund	Spending Authority	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses	Requirements / Reports	Fiscal Year
LIBRARY	Community Services Director	Late Fines	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5000 requires additional approval of Library Trustees	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
RECREATION FUND	Community Services Director	Program Fees	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$10,000 requires additional approval of Park & Recreation Board	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
GATRA	Community Services Director	Fees related to transportation programs	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5,000 requires additional approval of Council of Aging Board	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.

A Revolving Fund	B Spending Authority	C Fees, Charges or Other Receipts Credited to Fund	D Program or Activity Expenses Payable from Fund	E Restrictions or Conditions on Expenses	F Requirements / Reports	G Fiscal Year
FORGE POND PARK	Community Services Director	Fees related to programs	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure of \$5,000 requires additional approval of Park & Recreation Board	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
FLU CLINIC	Community Services Director	Receipts from Medicare / Medicaid Billing	Expenditures may include salaries, benefits, facility and all those in support of programs	Any expenditure over \$5,000 requires additional approval of Board of Health	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.
PUBLIC SAFETY VEHICLES	Police Chief	Proceeds from Sale of Public Safety Vehicles	Furnishings, equipment, and training relating to Public Safety Vehicles.	Any expenditure over \$10,000 requires additional approval of the Town Manager	Annual financial statement of this fund shall be included in the Town Report	Fiscal years that begin on or after July 1, 2018.

Town Manager
Finance Director

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** With the increase in the use of revolving funds over the past several years, the Acting Town Manager and Finance Director are seeking a more formal set of policies and controls. This Article would amend the Town's existing Departmental Revolving Fund Bylaw to ensure there are two sign-offs on every expenditure over \$5,000 from the Library, GATRA, Forge Pond Park, and Flu Clinic Revolving Funds, and two sign-offs on any expenditure over*

\$10,000 from the Recreation and Public Safety Vehicles Revolving Funds. It additionally clarifies that Revolving Funds shall not be used for capital projects that require site plan approval and the permanent construction of a new structure. We support the recommendation of the Acting Town Manager and Finance Director.

ARTICLE 19. AMEND TOWN MANAGER ACT

To see if the Town will vote to petition the General Court to enact a special act for the Town of Hanover as follows, or take any other action relative thereto:

“AN ACT AMENDING AN ACT ESTABLISHING A TOWN MANAGER FORM OF GOVERNMENT FOR THE TOWN OF HANOVER CHAPTER 67 OF THE ACTS OF 2009 AND AN ACT RELATIVE TO THE POWERS AND DUTIES OF THE TOWN MANAGER OF THE TOWN OF HANOVER CHAPTER 141 OF THE ACTS OF 2013”

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Section 2(C) of chapter 67 of the acts of 2009 is hereby amended by adding the following paragraph –

(8) The Board of Selectmen, in consultation with the Parks and Recreation Committee, shall develop a parks and recreation property management plan to include, but not be limited to, re-designating the Town properties and facilities that shall be under the control of the Parks and Recreation department and establishing a long-term maintenance and improvement plan for each such property or facility.

SECTION 2. Subsection (C)(2)(a) of section 4 of chapter 67 of the acts of 2009 is hereby amended by adding the following sentence after the first sentence –

The Town Manager shall provide the Board of Selectmen regular updates as to the status negotiations and, at the request of the Board of Selectmen, the Town Manager shall include a member of the Board of Selectmen in all such negotiating sessions.

SECTION 3. Subsection (B)(3) of section 5 of chapter 67 of the acts of 2009 is hereby amended by striking the current (B)(3) of section 5 and replacing it with –

Powers and Duties – Notwithstanding the duration of the absence of the Town Manager, the Board of Selectmen shall determine the powers and responsibilities of any acting or temporary Town Manager under A and B (1) and B (2) above.

SECTION 4. Delete paragraphs 1 and 2 of Section 7 chapter 67 of the acts of 2009.

SECTION 5. This act shall take effect upon its passage.

Board of Selectmen

We move that the Town vote to accept this Article as printed in the Warrant.

Commentary: *Approval of this Article would authorize the Town to petition the state Legislature to make changes to the Town of Hanover's Town Manager Act. The proposed changes would:*

- *Require the Board of Selectmen, in consultation with the Parks and Recreation Committee, to develop a parks and recreation property management plan, to include, but not be limited to, re-designating the Town properties and facilities that shall be under the control of the Parks and Recreation department and establishing a long-term maintenance and improvement plan for each such property or facility.*
- *Require the Town Manager to provide the Board of Selectmen with regular updates on the status of negotiations when conducting collective bargaining with labor unions, and, at the request of the Board of Selectmen, include a member of the Board in negotiation sessions.*
- *Provide that the Board of Selectmen shall determine the powers and responsibilities of any Acting or Temporary Town Manager.*
- *Abolish the elected Board of Public Works.*

We support the efforts of the Town Manager Act Review Committee and the recommendation of the Board of Selectmen.

ARTICLE 20. APPROPRIATE FUNDS – LARGE DUMP TRUCK

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$190,000, or another sum, to purchase and equip a large dump truck, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$190,000 to be used as set forth in this Article.

Commentary: *This Article appropriates Certified Free Cash to be used to implement the planned replacement of a 20 year-old dump truck with an equivalent vehicle. The Advisory Committee met with the Director of Public Works and is satisfied that the existing vehicle has exceeded its useful life.*

ARTICLE 21. APPROPRIATE FUNDS – 4X4 DUAL REAR WHEEL DUMP TRUCK

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$63,000, or another sum, to purchase and equip a 4x4 dual rear wheel dump truck, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town vote to appropriate from Water Retained Earnings the sum of \$63,000 to be used as set forth in this Article.

***Commentary:** This Article appropriates Water Retained Earnings for the purchase of a 4X4 dual rear wheel dump truck, consistent with the Department of Public Works vehicle rotation plan. The Advisory Committee met with the Director of Public Works and is satisfied that this proposal is in the best interest of the Town.*

ARTICLE 22. APPROPRIATE FUNDS – ONE TON DUMP TRUCK

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$53,000, or another sum, to purchase and equip a one ton dump truck, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town not accept this article and take no further action.

***Commentary:** This article proposes the replacement of a 14-year old Ford F350 one-ton Cemetery dump truck. While this vehicle will eventually need to be replaced, after consultation with the Director of Public Works the Advisory Committee believes this purchase can be deferred to a future year.*

ARTICLE 23. APPROPRIATE FUNDS – ONE TON 4X4 DUMP TRUCK

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$63,000, or another sum, to purchase and equip a one ton 4X4 dump truck, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$63,000 to be used as set forth in this Article.

***Commentary:** This Article appropriates Certified Free Cash to be used to implement the planned replacement of a one ton 4X4 dump truck, consistent with the Department of Public Works vehicle rotation plan. The Advisory Committee met with the Director of Public Works and is satisfied that this proposal is in the best interest of the Town.*

ARTICLE 24. APPROPRIATE FUNDS – POND STREET WATER TREATMENT PLANT GENERATOR

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$200,000, or another sum, to purchase and equip a generator for the Pond Street Water Treatment Plant, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the sum of \$200,000 be appropriated to purchase and equip a generator for the Pond Street Water Treatment Plant, said work to be done and funds to be expended at the direction of the Town Manager and director of Public Works, who are authorized to apply for an accept any Federal or State assistance that may be available for the project, and that to meet this appropriation the Treasurer with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, and each prior vote of the Town that authorizes the borrowing of money, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

***Commentary:** This Article would authorize the borrowing of funds to be used to purchase and equip a generator for the Pond Street Water Treatment Plant. The Advisory Committee met with the Director of Public Works and is satisfied that this proposal is in the best interest of the Town.*

ARTICLE 25. APPROPRIATE FUNDS – TOWED AIR COMPRESSOR

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$25,000, or another sum, to purchase and equip a towed air compressor, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$25,000 to be used as set forth in this Article.

***Commentary:** This Article appropriates Certified Free Cash for the purchase of a towed air compressor for the Department of Public Works. The Advisory Committee met with the Director of Public Works and is satisfied that this proposal is in the best interest of the Town.*

ARTICLE 26. APPROPRIATE FUNDS – WATER SERVICE VAN

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$38,000, or another sum, to purchase and equip a water service van, said purchase and equipping to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town not accept this article and take no further action.

Commentary: This article proposes the replacement of a 2009 van which supports the Water Distribution Division. While this vehicle will eventually need to be replaced, after consultation with the Director of Public Works the Advisory Committee believes this purchase can be deferred to a future year.

ARTICLE 27. APPROPRIATE FUNDS – WATER MAIN IMPROVEMENTS

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$200,000, or another sum, to purchase water main improvements, said purchase to be done at the direction of the Town Manager, or take any other action relative thereto.

Director of Public Works
Town Manager

We move that the Town vote to appropriate from Water Retained Earnings the sum of \$200,000 to be used as set forth in this Article.

Commentary: This Article appropriates Water Retained Earnings for the purchase of necessary water main improvements. The Advisory Committee met with the Director of Public Works and is satisfied that this proposal is in the best interest of the Town.

ARTICLE 28. MODIFY TRANSFER STATION FEE SCHEDULE

To see if the Town will vote to modify the Transfer Station fee schedule by amending the cost to dispose of a television from \$10 to the following:

Television (1-30 inch screen measured diagonally)	\$10.00
Television (31-60 inch screen measured diagonally)	\$20.00
Television (greater than 60 inch screen measured diagonally)	\$30.00

Director of Public Works

We move that the Town vote to accept this Article as printed in the Warrant.

Commentary: This Article would create a sliding disposal fee for televisions at the Transfer Station, based on the television’s size. The disposal fee currently in place is \$10, regardless of the size of the television.

ARTICLE 29. APPROPRIATE FUNDS – PURCHASE OF STREETLIGHTS AND CONVERSION TO LED

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$190,000, or another sum, to purchase the Town’s streetlights and convert them to light emitting diodes, said purchase and conversion to be done at the direction of the Town Manager, who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Facilities Engineering Manager
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$190,000 to be used as set forth in this Article.

***Commentary:** This Article appropriates Certified Free Cash for the purchase of the streetlights in Town, and their conversion to LED. The Advisory Committee met with the Facilities Engineering Manager and is satisfied that this proposal is in the best interest of the Town.*

ARTICLE 30. APPROPRIATE FUNDS – MIDDLE AND CEDAR SCHOOLS CAMERA SECURITY SYSTEM

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$150,000, or another sum, to purchase and equip a camera security system for the Middle and Cedar Schools, said purchase and equipping to be done at the direction of the Town Manager, or take any other action relative thereto.

Facilities Engineering Manager
School Committee
Town Manager

We move that the Town vote to appropriate from Certified Free Cash the sum of \$150,000 to be used as set forth in this Article. We further move that the Information Technology Study Committee established by Article 45 of the spring 2017 Annual Town Meeting continue its existence, and report back to the next Annual Town Meeting.

***Commentary:** Per the request of the Advisory Committee, the Information Technology Study Committee reviewed the proposal for cameras at the Middle and Cedar Schools. That committee recommended the camera security system that is the topic of this Article. Based on the advice of the Information Technology Study Committee and the recommendation of the School Department and Facilities Engineering Manager, we support this Article.*

ARTICLE 31. ELECTED TOWN CLERK VS. APPOINTED

To see if the Town of Hanover will vote to have its elected Town Clerk become an appointed Town Clerk of the Town of Hanover; or take any other action relative thereto.

Board of Selectmen

Motion to be made by the Board of Selectmen.

***Commentary:** We support the recommendation of the Town Manager Act Review Committee and the Board of Selectmen.*

ARTICLE 32. APPROPRIATE FUNDS – INVENTORY HISTORICAL & CULTURAL RESOURCES – PHASE II

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$28,380.00 dollars, from the Town’s Community Preservation Fund (CPF) to “to support phase II of the community-wide inventory of historical and cultural resources in the Town of Hanover”. The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Historical Commission

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** This Article proposes to appropriate Community Preservation Funds to complete the second phase of a three phase project to inventory and memorialize the Town’s historical and cultural resources. The Advisory Committee did not recommend passage an appropriation for phase one of this initiative as set forth in Article 54 of the 2017 Annual Town Meeting Warrant. Despite our negative recommendation, Town Meeting voted to approve phase one last year. Having started the inventory effort, stopping now does not seem prudent. Thus, we support the recommendation of the Community Preservation Committee and the Historical Commission.*

ARTICLE 33. APPROPRIATE FUNDS – MULTI-USE RECREATIONAL FACILITY

To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation Act), and the Hanover General Bylaws, Section 4-19, to appropriate \$110,000.00 U.S. dollars, from the Town’s Community Preservation Fund (CPF) for the development of a multi-use recreational facility at B. Everett Hall field, to include two street/deck hockey rinks. The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Parks and Recreation Committee
Build the Boards

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** The Build the Boards Committee should be commended for an excellent proposal, community involvement and advance fund raising. The Advisory Committee strongly supports this use of CPA funds.*

ARTICLE 34. AMEND SOUTH SHORE REGIONAL SCHOOL AGREEMENT

To see if the Town will vote to amend the Regional Agreement pursuant to Chapter 71 of the General Laws of Massachusetts, as amended, or take any other action relative thereto.

This Regional Agreement is entered into pursuant to Chapter 71 of the General Laws of Massachusetts, as amended, by and among the Towns of Abington, Cohasset, Hanover, Hanson, Norwell, Rockland, Scituate, and Whitman (hereinafter sometimes known as “member towns”). The District shall be called the South Shore Regional Vocational School District (hereinafter sometimes known as the “District”).

In consideration of the mutual promises herein contained, it is hereby agreed as follows:

SECTION I – THE REGIONAL VOCATIONAL DISTRICT SCHOOL COMMITTEE

(A) Composition

The Regional District School Committee (hereinafter sometimes known as the “Committee”) shall consist of one member from each member town each with one vote. Each member shall be appointed by the Boards of Selectmen (hereinafter sometimes known as the “Selectmen”) of the member towns.

(B) Appointed Members

Not later than June 15 in each year in which the term of a member of the Committee expires, the Selectmen of the member town concerned shall appoint one member to serve for a term of three years. The term of each such appointed member shall commence on July 1 of the year in which he or she is appointed.

(C) Vacancies

If a vacancy occurs among the members of the Committee, the Selectmen of the member town concerned shall appoint a member to serve for the balance of the unexpired term.

(D) Organization

At the first scheduled meeting after July 1, the Committee shall organize and choose by ballot a chair and a vice chair from among its own membership. At the same meeting, or at any other meeting, the Committee shall appoint a treasurer and secretary, who may be the same person but who need not be members of the Committee, choose such other officers as it deems advisable, determine the terms of office of its officers (except the chair who shall be elected annually as provided above) and prescribe the powers and duties of any of its officers, fix the time and place for its regular meetings, and provide for the calling of special meetings.

(E) Powers and Duties

The Committee shall have all the powers and duties conferred and imposed upon it by this Agreement and such other additional powers and duties as are specified in Sections 16 to 16I, inclusive, of Chapter 71 of the General Laws and any amendments thereof or additions thereto now or hereafter enacted, or as may be specified in any other applicable general or special law. In the event that provisions of this Regional Agreement conflict with any Massachusetts General Laws (MGL), the MGL shall prevail.

(F) Quorum

Unless otherwise specified by law, the quorum for the transaction of business shall be a majority of the Committee, but a number less than the majority may adjourn.

SECTION II – LOCATION OF REGIONAL DISTRICT SCHOOL

The Regional District School (South Shore Regional Vocational Technical High School) shall be located in the Town of Hanover, or any other member town, provided, however, that the Committee may establish and locate satellite regional school facilities in any member town.

SECTION III – TYPE OF REGIONAL DISTRICT SCHOOL

The Regional District School shall be a Vocational High School consisting of grades nine through twelve (9 – 12), inclusive. The Committee is hereby authorized to establish and maintain such kinds of education as may be provided by towns under provisions of Chapter 74 of the Massachusetts General Laws (hereinafter sometimes known as “MGL”) and acts amendatory thereof, in addition thereto or dependent thereon. The Committee may also provide self funding programs beyond the secondary level, either alone or in cooperation with other institutions in accordance with the provisions of MGL, Chapter 74, Section 37A, as amended.

SECTION IV – BUDGET

(A) Budget

The Committee shall annually determine the District’s budget consistent with the timelines, terms and requirements of MGL, Chapter 71, Section 16B, as amended, and other pertinent provisions of law and consistent with regulations promulgated by the Department of Elementary and Secondary Education (hereinafter sometimes known as “DESE”).

(B) Public Budget Hearing and Budget Approval

After conducting a public hearing consistent with MGL, Chapter 71, Section 38N, as amended, the Committee by a minimum two-thirds (2/3) vote of all its members, shall annually approve an operating budget for the next fiscal year to maintain and operate the District during the next fiscal year. After deducting the amount of aid the District is to receive, the balance shall be apportioned among the several member towns in accordance with Section V.

The budget will be itemized in such detail as the Committee may deem advisable. Such budget shall be adopted not later than forty-five (45) days prior to the earliest date on which the business session of the annual town meeting of any member town is to be held, but in no event later than March 31, provided that said budget need not be adopted earlier than February 1. The amounts so apportioned for each member town shall be certified by the District treasurer to the treasurers of the member towns within thirty (30) days from the date on which the annual operating budget is adopted by the Committee. The annual budget as adopted by a two-thirds (2/3) vote of the Committee, shall require the approval of two-thirds (2/3) of the local appropriating authorities of the member towns.

SECTION V – APPORTIONMENT AND PAYMENT OF COSTS INCURRED BY THE DISTRICT

(A) Classification of Costs

For the purpose of apportioning assessments by the District to the member towns, costs shall be divided into **four (4)** categories: operating costs, capital costs, debt, and transportation costs. The Committee shall determine the amount necessary to meet the annual operating, capital, debt, and transportation budgets and shall allocate such amount among the member towns.

(B) Operating Costs

1. Operating costs shall include all costs not included in capital, debt, and transportation costs as defined in Sections V (C), (D), and (E), but shall include interest on temporary notes issued by the District in anticipation of revenue.

2. Apportionment of Operating Costs

The operating costs to a member town will equal the Minimum Local Contribution and any other operating costs above the Minimum Local Contributions, referred to in this section as “Above Minimum Contribution.” All operating costs not considered part of Net School Spending shall be apportioned using the same formula as Net School Spending operating costs and will be included in a member town’s operating cost assessment.

The aggregate Above Minimum Contribution is arrived at by subtracting from the Net School Spending Operating Budget the following: Chapter 70 aid, the Minimum Required Combined Local Contributions of all member towns, and other general revenue sources to the District.

This formula is illustrated below:

Net School Spending Operating Budget (which excludes capital, debt and transportation)
- Chapter 70 aid (as calculated by DESE)
- Minimum Required Combined Local Contributions of all member towns
(as calculated by DESE)
- Other general revenue sources to the District
= Total Above Minimum Contribution for all member towns

To determine each member town's proportionate share of the aggregate Above Minimum Contribution, it shall be determined based on the number of pupils in grades nine through twelve (9 – 12), inclusive, residing in each member town and receiving education in the South Shore Regional Vocational School District at such town's expense.

3. The total operating costs assessed to each member town will consist of the member town's Minimum Local Contribution and the town's share of Above Minimum Local Contribution and operating costs that do not meet the definition of Net School Spending as defined in Chapter 70, as amended, apportioned to each town in accordance with the formula noted above.

(C) Capital Costs

(1) Capital costs shall include all expenses described in DESE's Chart of Accounts in the 7000-function code.

(2) Apportionment of Capital Costs

Capital costs will be apportioned for the ensuing fiscal year as follows:

Each member town's share of the capital costs shall be determined by computing the ratio which the sum of its enrollments on October 1 of the three fiscal years immediately preceding the year in which the Committee votes to include capital cost in the budget bears to the sum of the pupil enrollments of all the member towns on October 1 of the same three fiscal years. For the purpose of this clause, pupil enrollments shall be defined as the number of pupils in grades nine through twelve (9 – 12), inclusive, residing in each member town and receiving education in the South Shore Regional Vocational School District at such town's expense.

(D) Debt

(1) Debt shall include the payment of principal of and interest on bonds, notes or other obligations of the District to finance such debt.

(2) Each member town's share of the debt incurred, including the payment of principal of and interest on bonds, notes or other obligations of the District to finance such debt, shall be determined by computing the ratio which the sum of its pupil enrollments in the District on October 1 of the three fiscal years immediately preceding the year in which the member towns vote to authorize the incurring of the debt bears to the sum of the pupil enrollments of all the member towns in the District on October 1 of the same three fiscal years, and the ratio shall not be changed during the period in which such bonds, notes or other obligations are outstanding, except as provided in Section VIII.

For the purpose of this clause, pupil enrollments shall be defined as the number of pupils in grades nine through twelve (9 – 12), inclusive, residing in each member town and receiving education in the South Shore Regional Vocational School District at such town's expense.

(3) In the event the debt is incurred in any year before a new member town which has been admitted to the District pursuant to Section VIII has been a member town for at least

three full years, such town's pupil enrollment on the most recent October 1 of the fiscal year in which the debt is incurred will be used for the purpose of apportioning such debt pursuant to clause (2) of this Section. In the event that the Committee votes to incur debt prior to October 1 in the first year of a new member town's admission to the District, the enrollment for that new member town will be the enrollment on the day of the School Committee vote to incur such debt.

(a) if the Committee votes to incur such debt (according to Section VI) in the first year of membership, the new member town's pupil enrollment in such first year is multiplied by three;

(b) if the Committee votes to incur such debt (according to Section VI) in the second year of membership, the sum of the new member town's pupil enrollments for the first two years of membership is multiplied by one-and-one-half (1 ½); and

(c) if the Committee votes to incur debt (according to Section VI) in the third year of membership, the sum of the new member town's pupil enrollments for the first three years of membership will be used.

(E) Transportation

School transportation shall be provided by the District. To determine each member town's proportionate share of pupil transportation, it shall be determined based on the total cost of transportation minus the estimated Chapter 71 transportation reimbursement of the number of pupils in grades nine through twelve (9 – 12), inclusive, residing in each member town and receiving education in the South Shore Regional Vocational School District at such town's expense.

(F) Times of Payment of Apportioned Costs

(1) The Total Assessment to a member town will equal the total of the Operating Assessment, Transportation, Capital and Debt.

(2) Each member town shall pay to the District in each year its proportionate share, certified as provided in subsection V (B), (C), (D) and (E) of the operating, capital, debt, and transportation costs. The annual share of each member town shall be paid in equal installments not later than the first days of August, December, April and June of each fiscal year.

(G) Apportionment of Costs to New Member Towns

In the first fiscal year in which the admission of a new member town is effective, the town shall pay as its share of the operating costs for such fiscal year, an amount equal to that which the town would pay if the pupils from the town enrolled in the District were tuition pupils. During the first fiscal year, such town shall be responsible for providing school transportation for pupils enrolled in the District and for paying the costs of such transportation. After the first fiscal year in which the admission of a new member town is effective, the town's share of operating costs, capital costs, debt and transportation costs shall be determined in accordance with Section V. If on October 1, there is an enrollment

of less than five pupils from such town in the District, such new member town shall be deemed to have an enrollment of five pupils in the District.

SECTION VI – INCURRING OF DEBT

Not later than seven days after the date on which the Committee authorizes the incurring of debt, other than temporary debt in anticipation of revenue to be received from member towns, written notice of the date of said authorization, the sum authorized, and the general purpose or purposes for authorizing such debt shall be given to the Selectmen in each member town.

The Committee may vote to incur debt consistent with the terms and conditions of MGL, Chapter 71, Section 16 (d) paragraph 1, Chapter 71, Section (d) paragraph 2, or Chapter 71, Section (n), as amended. At the time of taking action to incur debt, and except for the incurring of temporary debt in anticipation of revenue, the Committee, by two-thirds (2/3) vote, will choose one of the three aforementioned processes that appear in MGL, Chapter 71, Section (d) or Section (n), as amended.

SECTION VII – AMENDMENTS

(A) Limitations

This Agreement may be amended from time to time in the manner hereinafter provided, but no such amendment shall be made which shall substantially impair the rights of the holders of any bonds, notes or other obligations of the District then outstanding, or the rights of the District to procure the means for payment thereof, provided that nothing in this section shall prevent the admission of a new town or towns to the District and the reapportionment accordingly of debt of the District represented by bonds or notes of the District then outstanding and of interest thereon.

(B) Procedure

Any proposal for amendment, except a proposal for amendment providing for the withdrawal of a member town (which shall be acted upon as provided in Section X), may be initiated by a minimum vote of two-thirds (2/3) members of the Committee or by a separate petition from at least two-thirds (2/3) of the member towns. Such petitions shall be signed by at least one hundred (100) registered voters from each of these two-thirds (2/3) member towns. In the case of a proposal for amendment by petition, the said petition shall also contain, at the end thereof, a certification by the clerk of each member town voting as to the number of signatures in the petition which appear to be the names of registered voters (according to the most recent voting list) from that town; and the said petition shall be presented to the secretary of the Committee. In either case, the secretary of the Committee shall mail or deliver a notice in writing to the Selectmen of each of the member towns that a proposal to amend this Agreement has been made and shall enclose a copy of such amendment (without the signatures in the case of a proposal by petition). The Selectmen of each member town shall include in the warrant for the next annual town meeting, or a special town meeting called for the purpose, an article stating the amendment. Such amendment shall take effect upon its acceptance by a minimum of two-thirds (2/3) of the member towns, acceptance by each member town to be by a majority

vote at a town meeting as aforesaid. All amendments must be approved by the Commissioner of Elementary and Secondary Education (hereinafter sometimes referred to as the “Commissioner”). An amendment involving a change in the way that the operating and/or capital budgets are assessed may not take effect until the July 1 after a minimum of two-thirds (2/3) of the member towns and the Commissioner have approved acceptance by the previous December 31.

SECTION VIII – ADMISSION PROCESS FOR NEW MEMBER TOWNS TO THE DISTRICT

- (A) By an amendment of this Agreement adopted under and in accordance with Section VII above, any other town may be admitted to the District upon adoption as therein provided of such amendment and upon acceptance at a special or annual town meeting by a majority vote by the town seeking admission of the Agreement as so amended, acceptance by a minimum of two-thirds (2/3) of the member towns, each by majority vote, and also upon compliance with such provisions of law and regulations [for example, Code of Massachusetts Regulations; that is, CMR 603 41.05 (6)] as may be applicable and such terms as may be set forth in such an amendment.
- (B) The Committee, prior to the admittance of a new member town, will have the option establishing the amount of any costs additional to costs referenced in Section V (G) to that new member town to be included in the District. These additional costs will be clearly articulated to the Regional Planning Committee of the potential new member town and will be made clear to voters prior to that new member town’s vote on admission to the District.
- (C) A new member town may be admitted to the District as of July 1 of any fiscal year, provided that all requisite approvals for such admission, including the Commissioner’s approval, shall be obtained no later than the preceding December 31.

SECTION IX – WITHDRAWAL PROCESS OF MEMBER TOWNS FROM THE DISTRICT

- (A) **Vote Expressing Desire to Withdraw**
Any member town seeking to withdraw from the District shall, by majority vote at an annual or special town meeting, request the Committee to formulate an amendment to this Agreement setting forth the terms by which such town may withdraw from the District. No withdrawal will take effect on other than July 1 of a given year. The vote stated in the preceding sentence, as well as the notification to the District consistent with paragraph B below, must all occur no less than two (2) years prior to the desired date of withdrawal.
- (B) **Notice**
The clerk of the town seeking to withdraw shall, within seven (7) days of the vote, notify the Committee chair as well as the District’s superintendent in writing that such town has voted to request the Committee to formulate an amendment to the Agreement (enclosing a certified copy of such vote) setting forth the terms for withdrawal.

Thereupon, the Committee shall formulate an amendment to the Agreement setting forth such terms of withdrawal as it deems advisable, subject to the limitation contained in Section VIII (A). The secretary of the Committee shall mail or deliver a notice in writing to the Selectmen of each member town that the Committee has formulated an amendment to the Agreement providing for the withdrawal of a member town (enclosing a copy of such amendment). The Selectmen of each member town shall include in the warrant for the next annual or a special town meeting called for the purpose an article stating the amendment.

(C) Obligations of Withdrawing Member Towns

In addition to other terms and requirements which the Committee shall include in the amendment, the member town seeking to withdraw will be responsible for the following: (1) payment of all operating costs for which it is liable as a member of the District; (2) continuing payments beyond the time of withdrawal to the District for the member town's share of the indebtedness of the District which is outstanding at the time of such withdrawal, and for interest thereon, to the same extent and in the same manner as though the town had not withdrawn from the District; (3) other liabilities incurred during all times that the town was a member of the District (e.g., OPEB – Other Post-Employment Benefits); and (4) for the costs, including legal fees, that accrue to the District as a result of the withdrawal process.

(D) Approval of Withdrawal

A request to withdraw shall become effective only if the amendment to the Agreement is approved by a majority vote of the Committee, is approved by majority vote at an annual or special town meeting in a minimum of two-thirds (2/3) of the member towns, is approved by the Commissioner, and the withdrawal can become effective no less than one full year after the completion of these requirements.

(E) Cessation of Terms of Office of Members of Withdrawing Town

Upon the effective date of withdrawal, the terms of office of all members serving on the Committee from the withdrawing town shall terminate and the total membership of the Committee shall be decreased accordingly.

SECTION X – TUITION STUDENTS

The Committee may accept for enrollment in the District pupils from towns other than the member towns on a tuition basis. Income received by the District from tuition pupils will be treated by the Committee according to MGL, Chapter 71, Section 16D1/2.

SECTION XI – ANNUAL REPORT

The Committee shall submit in January an annual report to each of the member towns containing information to publish in the annual town reports that highlights District events and activities.

South Shore Regional School Committee
Board of Selectmen

We move that the Town vote to accept this Article as printed in the Warrant.

***Commentary:** We support the recommendation of the South Shore Regional School Committee and the Board of Selectmen.*

ARTICLE 35. SCHOOL SICK LEAVE BUYBACK FUND

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee
Town Manager

Motion to be made at the Annual Town Meeting.

ARTICLE 36. TOWN SICK LEAVE BUYBACK FUND

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee
Town Manager

Motion to be made at the Annual Town Meeting.

NOTICE FOR THE ELECTION OF OFFICERS
Hanover High School, 287 Cedar Street
On **SATURDAY, THE 12th OF MAY 2018**
Then and there to act on the following:

To bring in their votes for each of the following:

For at term of five years: One Planning Board Member

For a term of three years: One Board of Assessors Member
One Board of Health Member
One Board of Public Works Member
Two Board of Selectmen Members
Two School Committee Members
One Trustee of the Public Library

For a term of one year: One Town Moderator

Polls open from 8:00 a.m. to 6:00 p.m., unless otherwise ordered by the Town.
And you are hereby ordered to serve this Warrant posting attested copies thereof seven days at least before the time of said meeting.

Given under our hands this 9th day of April, 2018.

BOARD OF SELECTMEN

David R. Delaney, Chairman _____

John C. Tuzik, Vice-Chairman _____

Brian E. Barthelmes _____

Emmanuel J. Dockter _____

Jocelyn R. Keegan _____

_____, Constable

Posted this ____ day of _____, 2018