

**Meeting Minutes of the Hanover Select Board Special Meeting held in a Hybrid Format with both in person attendees in the First Floor Hearing Room of Hanover Town Hall as well as remote attendees via Zoom videoconference, on Monday, July 10th, 2023 @ 7:00 pm.**

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**Call meeting to order and Pledge of Allegiance**

At 7:00pm the Chair called the meeting to order.

Present at Town Hall were Chair Vanessa O'Connor, Vice Chair Rhonda Nyman, Selectman David Delaney, and Selectman John Tuzik.

Also present at Town Hall were Town Manager Joe Colangelo (TM), Director of Public Affairs, Licensing and Insurances Janet Tierney (DPA), and Student Interns Luke Hoyes, Vanessa Bulman and Sean Dever.

All rose and recited the Pledge of Allegiance.

**Public Comments**

The Chair requested any public comments, reminding those present that there is a limit of 3 minutes per person for public comments, seeing none.

**Meeting Minutes**

The Chair asked for any questions or comment on the Meeting Minutes for approval this evening, seeing none. Selectman Louko joined the meeting.

The Board voted to approve the Meeting Minutes of:

June 20, 2023            December 5, 2022  
December 19, 2022    November 21, 2022  
December 12, 2022    November 7, 2022

The Chair asked for any questions or comments on the Executive Session Minutes for approval this evening, seeing none.

The Board voted to approve the Executive Session Minutes of:

September 12, 2022    October 17, 2022  
September 26, 2022    November 7, 2022  
October 3, 2022

**Licensing**

**Grand Opening Block Party Request from Bridgewater Credit Union located at 1095 Washington Street, Hanover, MA 02339, to be held on Saturday, September 9, 2023 rain or shine, from 10:00 am to 2:00pm.**

DPA presented the Block Party Request to the Board.

Yean-Ai Long, Bridgewater Credit Union's SVP of Marketing appeared before the Board via Zoom and spoke on the Grand Opening Event and the new Hanover branch of Bridgewater Credit Union. The Chair requested any questions or comments from the Board, seeing none. DPA informed the Board and the applicant that Police Chief Kane requested that Ms. Long reach out to Hanover's Safety Officer Sgt. Derek Richards to set up the traffic/safety detail.

Board voted to approve the Grand Opening Block Party Request from Bridgewater Credit Union located at 1095 Washington Street, Hanover, MA 02339, to be held on Saturday, September 9,

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2023 rain or shine, from 10:00 am to 2:00pm.

## **Presentation**

### **Overview of Services Provided by the Hanover Police Department from Chief Kane**

The Chair noted that the Board is interested in hearing more from Department Heads regarding ongoing concerns, questions, and successes and Police Chief Kane is here to talk about Hanover Police Department with the Board this evening. Chief Kane appeared before the Board and presented the “Hanover Select Board Meeting July10, 2023 Hanover Police Department” presentation, [attached](#).

The Chair asked for any questions from the Board, seeing none. The Board thanked Chief Kane for coming in and helping all to have a better understanding of the services that the Hanover Police Department offers.

## **Budget and Finance**

### **Consider Approving Municipal Relief Transfers for the FY2023 Operating Budget**

Finance Director Chelsea Stevens (FD), appeared before the Board and presented the Municipal Relief Transfers for the FY2023 Operating Budget, [attached](#).

The Board discussed the proposed Municipal Relief Transfers with FD and TM. Specifically the Chair inquired as to the excess funding leftover to allocate elsewhere from the Health Insurance account to which FD informed all that this account is typically overfunded in order to cover, for example, any midyear additions to personnel, employees enrolling during open enrollment, or employees having a life changing event such as marriage. Selectman Louko inquired about Departments with surplus amounts left in their budgets requesting a Municipal Relief Transfer. FD informed all that for the General Government Account there is one more vendor warrant for FY23 which includes legal expenses and there are also encumbrances pending, however whatever isn't used from the Municipal Relief Transfer will roll into Free Cash.

FD informed all that the Finance budget buffer is requested just in case anything unexpected comes in and again anything leftover in the budget will roll into free cash, noting that compared to other years, the Finance budget should have a similar amount leftover.

FD informed all that the reasoning behind DPW requesting a transfer from the Snow and Ice Budget is that given the amount needed to cover DPW's FY23 expenses, it would be easier to take the amount from one place as opposed to multiple places due to how high the amount needed is, however FD was willing to look at taking the amount from other accounts if the Board wishes. Selectman Louko asked if there is a lower number the DPW would be comfortable with in regards to the transfer as he would like to see the surplus in the Snow and Ice budget go to Free Cash given the anticipated need for Free Cash in the coming year. FD informed all that there is a stack of DPW bills to be paid in the pending final vendor warrant for FY23 and the DPW Director expects to need the entire amount requested. FD also informed all that the final amount needed may be higher than the surplus in the Snow and Ice budget, however there are some funds available in the Water Budget that may be used to cover the expenses, therefore the request before the Board is for less than originally requested as well as less than that needed to cover the full amount once all the FY23 DPW expenses are paid. FD informed all that as it stands, the DPW budget will cover the current deficit, however the final vendor warrant still needs to be paid, then department heads will be submitting encumbrances for any bills to be paid from June and the projected amount requested in the proposed transfer is based upon what the DPW Director expects to be paying for FY23 expenses.

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TM informed all that the DPW budget was a team effort on the part of TM, FD and the DPW Director with full communication and managing for the entire 12 months. TM further noted that the full budget is ending FY23 in the black with revenues \$1.5 million dollars over expenditures.

Selectman Louko mentioned that all had hoped that the surplus from the Snow and Ice budget could be put towards Free Cash and that is why he is not comfortable.

TM informed all that the Free Cash will go up \$1.5 Million regardless of where the transfer comes from. The Chair requested any further questions or comments regarding the proposed Municipal Relief Transfers, seeing none. The Board voted to approve the Municipal Relief Transfers for the FY2023 Operating Budget as presented by Finance Director Chelsea Stevens. Chair O'Connor, aye, Vice Chair Nyman, aye, Selectman Delaney, aye, Selectman Tuzik, aye, Selectman Louko abstained from voting.

### **Consider Approving FY2024 – FY2025 Budget Development Schedule**

TM presented the Draft FY2024 – FY2025 Budget Development Schedule to the Board, [attached](#), noting that this schedule will give TM and the Board more time to deliberate and discuss the budget. The Board discussed the schedule with TM. The Chair requested any questions or comments, seeing none. The Board voted to approve the FY2024 – FY2025 Budget Development Schedule as presented by Town Manager Joe Colangelo.

### **Consider Approving Five (5) Year Extension with South Shore Recycling Cooperative**

TM presented the Draft Five (5) Year Extension Agreement with South Shore Recycling Cooperative, [attached](#), to the Board, noting that this is just a continuation of the ongoing relationship with the South Shore Recycling Cooperative and is separate and not related to the regional hazardous waste depot concept discussed at a prior meeting. The Chair requested any questions or comments, seeing none. The Board voted to approve the Five (5) Year Extension with South Shore Recycling Cooperative.

### **Consider Approving the Select Board September Slam 3v3 Basketball Tournament Fundraiser**

The Chair and Selectman Delaney discussed the proposed 3 on 3 Basketball Tournament Fundraiser to help defray the cost of needed Basketball Court repairs. The Chair noted that possibly an application for CPC Funding may be submitted to fund the project as well. TM informed all that the Finance Director can create an account that the raised funds can be deposited into. The Chair offered to work with TM and Community Services Director Tammy Murray to work on securing a September date for the Tournament and bring it back to the Board. The Board voted to approve the Select Board September Slam 3 v 3 Basketball Tournament Fundraiser.

### **Town Manager Report**

TM provided an update to the Board on the ongoing projects in town, noting that the Rail Trail Project continues to go well, the High School Turf replacement, and Cedar School Vestibule projects are moving along and the Middle School Water Line replacement is complete. TM informed the Board that DPW Superintendent Kurt Kelley did a great job getting the water lines 95% replaced before Summer School began.

TM informed the Board that student intern Sean Devers has done a great job keeping the progress

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of all Town Meeting Articles current on the Town website's article status page.

Student intern Luke Hoyes provided the Board with an update on Municipal Aggregation, informing the Board Members that they will have important decisions to make regarding which energy deal to go with, as well as whether or not to include a one (1) cent surcharge to help fund the costs of the program. Luke further stated that Paul Gromer and Marlana Patton of MASS POWERChoice will be invited to the next Select Board Meeting to discuss the options with the Board. TM informed the Board that he is aiming to have the Public Presentation of the plan take place at the Select Board's first meeting in October, then receive feedback from the public and move on from there. TM mentioned that Luke and Steve Ryerson have done a great job working together with MASS POWERChoice in developing the Municipal Aggregation website, and branding it.

### **Select Board Forum**

Chair O'Connor mentioned that Hanover Day was an incredible success, noting that it went very smoothly and thanking all involved in that very much appreciated and wonderful event.

Vice Chair Nyman provided all with an update on the Senate Bill to change of the name of the Board of Selectman to Select Board, informing all that the House engrossed the Bill and it will head off to the Senate to enact the Bill, then the House will enact the Bill and then it will be sent off to the Governor.

The Chair requested any other comments for the Select Board Forum, seeing none.

### **Executive Session**

The Chair informed all that she had spoken with TM and there are no updates on the negotiations with the Fire Fighters Union or the Fireworks Site Litigation and therefore there is no need for an Executive Session this evening. The Chair stated that these topics will be taken up again at a future meeting.

### **Adjourn**

At 8:14pm, the meeting ended and adjourned.

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