

**Meeting Minutes of the Regular Meeting of Hanover Select Board held in a hybrid format via videoconference as well as in person in the First Floor Hearing Room of Hanover Town Hall on Monday, October 4<sup>th</sup>, 2021 @ 6:30 PM.**

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**Call meeting to order**

At 6:30pm the Chair called the meeting to order.

Present at Town Hall were Chairman Delaney, Vice Chair Nyman, Selectman Tuzik, Selectwoman O'Connor and Selectman Louko.

Also present at Town Hall, Town Manager Joe Colangelo (TM), Assistant Town Manager/CDMI and HR Director Ann Lee (ATM), Director of Licensing and Insurance/ Executive Assistant Janet Tierney and Intern Max DaSilva.

The Chair asked for public comments on any topics not listed on tonight's agenda.

TM introduced and welcomed Intern and Hanover High School Senior Max DaSilva to the meeting. TM informed the Board that Max has an interest in local government, budgeting and finance, and will be interning and attending the Board's meetings for the foreseeable future.

Vice Chair Nyman took a moment to recognize the passing of former Assistant Principal, Math Teacher, Coach and friend to many at Hanover High School, Bob Condon. All gave a moment of silence. The Vice Chair expressed that the Board's thoughts and prayers are with his wife Helen and their family.

**Minutes**

The Board voted to approve the Executive Session Meeting Minutes of July 19<sup>th</sup>, 2021, August 4<sup>th</sup>, 2021 and September 13<sup>th</sup>, 2021 not yet for public release.

The Board voted to approve the Meeting Minutes of September 20<sup>th</sup>, 2021.

**Proclamation**

The Board proclaimed October 3<sup>rd</sup>, 2021 through October 9<sup>th</sup>, 2021 Hanover Visiting Nurse's Week. The Chair read the Proclamation, attached, into the record.

**Licenses & Permitting**

**Country Ski & Sport**

Jay Stenson of Country Ski & Sport remotely joined the meeting and discussed his plans for the upcoming Ski Expo, to be held November 11<sup>th</sup> to the 14<sup>th</sup>, 2021, with the Board. The Board expressed their willingness to consider the approval of the One Day Liquor License applications for the Ski Expo which are requesting licenses for four consecutive days, and agreed to vote on the complete Ski Expo application at the next meeting, as it is expected that the Town will receive a One Day Beer Only Liquor License application for the event within the next few days.

**Winterfest**

Resident Maura Longueil appeared before the Board and discussed the preliminary plans for this year's Winterfest celebration with the Board.

Approved  
10/18/2021

## **Budgeting and Finance**

### **Review and Discussion of the First Draft FY2023 + 5yr Capital Budget and Plan**

TM presented the First Draft FY2023 + 5 Year Capital Budget and Plan to the Board, attached.

The Board expressed an interest in acquiring a Grant Writer in order to take advantage of grant opportunities available to the Town. TM agreed to look into it. TM requested that the Board Members indicate their level of support for the larger ticket items listed appearing in a Town Warrant Article. Selectmen Louko presented a slide, attached, on balances of appropriated funds for Water Capital Projects. TM agreed to look into the status of projects with unused appropriated funds attached to them, as well as develop a summary of the progress of the 2017 Articles. The Board expressed an interest in having the Finance Director attend a future meeting to describe how unused appropriated money can be used to offset expenses after being appropriated back to the Town. TM requested that the Board Members offer their feedback on the First Draft Budget and Plan which is now available online.

### **Discussion of Budget Process Moving Forward**

The Chair ran through the Budget Process Timeline, attached, and asked for any questions or comments, seeing none.

## **Annual Town Meeting**

### **Review First Draft of the 2022 Annual Town Meeting Warrant Articles**

TM presented the Board with the First Draft of the 2022 Annual Town Meeting Warrant Articles stating that a lot of the Articles listed are placeholders and there may be lots of changes to come.

The Board expressed an interest in looking into proposing a Bylaw regarding the recording and airing of all meetings of the Town of Hanover's Boards and Committees. TM agreed to look into it. The Board also expressed an interest in posting previously recorded meetings online. TM agreed to invite Tom Nee Director of Technology Operations, Colleen Smith HCTV Station Manager, and Steve Ryerson Director of Communications, Information and Media to the next Board Meeting to discuss this topic with the Board.

The Board discussed the draft articles.

TM provided the Board with an update on the Route 139 project meeting with the State Officials, informing the Board that through the typical state transportation process the project would take roughly a decade to complete. If the project were to be handled through the state permitting process, which would require the Town to handle the design, permitting and construction, the time could be shortened by five to seven years, however funding would be required.

## **Policies**

### **Land Disposition Policy**

The Board discussed the language within the Draft Land Disposition Policy.

TM agreed to look into how land disposition was handled in the past, and also to adjust the wording within the Draft Policy in order to clarify the policy's intent.

### **Continued Discussion of Sidewalk and Curbing Reconstruction Policy**

The Board discussed a Sidewalk and Curbing Reconstruction Policy. The Board expressed an interest in continuing their discussion with Victor Diniak the Director of Public Works as well as seeing photos of the granite versus cape cod berm curbing and sidewalks.

TM commented that this is a good discussion to keep on the front burner as the Board discusses the budget and capital plan. The Chair expressed an interest in seeing what the Annual Budget would look like with resetting curbs included.

### **Consideration of formally supporting the Continuation of Virtual and Hybrid Public Meetings**

Resident Ken Greene remotely joined the meeting and expressed his support of the continuation of the use of Virtual and Hybrid Public Meetings with the Board and TM. TM agreed to put this topic on an upcoming agenda so that the Board can send a letter to Senator Brady and Representative DeCoste expressing support of the continuance. Mr. Greene also expressed his support of video on demand recordings of the various Town Board and Committee meetings.

### **Modification of the Membership of the Transfer Station Study Committee**

The Board discussed the Transfer Station Study Committee, and now that three Committee Members have stepped down, lowering the number of Members to seven in order to alleviate problems reaching quorum. The Board voted to reduce the membership of the Transfer Station Study Committee to seven people.

### **Town Manager Report**

TM informed those listening that Fire Chief Jeff Blanchard has announced that he intends to retire at the end of this calendar year after serving in the Fire Department since 1978. TM noted that his leadership and value to this Community and in particular during the Covid Pandemic has been nothing short of heroic and remarkable. The Board congratulated Chief Blanchard and his wife Angela on the Chief's retirement.

### **Select Board Members Forum**

The Chair congratulated the folks at Previte's on their opening this past week. The Chair reminded those listening to be mindful of the traffic in that area.

The Vice Chair mentioned that on September 27<sup>th</sup>, the Board had the opportunity to have the Commissioner of DEP come down, and for the first time, tour the Fireworks Site on an hour and half walking tour. She noted that along with herself and Selectman Louko, Senator Brady and Representative DeCoste as well as TM and representatives of the Town, Tetra Tech and DEP were present on the tour. She mentioned that the Commissioner of DEP has expressed his willingness to partner with the Town to help move the cleanup of the site forward.

The Chair took a moment to welcome Selectwoman O'Connor back and congratulated her on the birth of her new baby.

### **Adjourn**

The meeting ended and adjourned at 8:43 p.m.