



TOWN OF HANOVER
665 CENTER STREET
HANOVER, MASSACHUSETTS 02339
781-924-7921 781-924-1913

Council on Aging

TO: Town's Website, Bulletin Boards at Town Hall, School Department, Library, Town Clerk, Police and Fire Departments, and Department of Public Works

FROM: Robyn Mitton
Elderly Services Director

DATE: May 22, 2017

NOTICE OF OPENING PART-TIME VAN DRIVER/ACTIVITIES HELPER

The Hanover Council on Aging is seeking a compassionate and responsible part-time driver to transport senior citizens to doctors and various other appointments. Some light lifting is required. A valid Massachusetts driver's license with substantial driving experience is necessary. The successful applicant must have interest in working with and the ability to communicate well with senior citizens. Responsibilities include; program set-up (tables and chairs), door dividers, trash removal, Town Hall runs, food deliveries, inside chores, seasonal decorating, light housekeeping.

The hours are 8:00 a.m. to 4:00 p.m. on Fridays and on call as needed.

Applications may be obtained at the office of the Council on Aging, 665 Center Street, Monday through Friday, 8:00 a.m. – 3:00 p.m.

This position is under the Personnel Bylaw 20A – 20B Class C with the pay rate of \$14.00 per hour. The position will remain open until filled. (Posted 5-22-17)

The Town of Hanover is an Affirmative Action, Equal Opportunity Employer.
