



Town of Hanover
Department of Community Service
550 Hanover Street
Hanover, MA 02339

INVITATION TO BID
Veterans Memorial Garden

The Town of Hanover, acting through its Town Manager, is requesting bids from responsible and responsive parties to construct a Veterans Memorial Garden at 495 Hanover Street, Hanover MA in accordance with the plans drawn and supplied by Merrill Engineering dated November 6, 2016 with the latest revision being December 16, 2016. The scope of this project will primarily be supplying the necessary labor and equipment to prepare the site and install products supplied by others. The specifics of what will be supplied will be described in Section

Hanover Street (Rt. 139) is a heavily traveled road in the center of Hanover's Historic District and this Veterans Memorial Garden is to be located in the heart of this district. Specifications for this project are available in the Selectmen's Office, Hanover Town Hall, 550 Hanover Street, Hanover, MA on or after on or after 8:00 am on April 3, 2017. Interested parties are advised to fully familiarize themselves with this specification and to visit the proposed job site to fully understand the scope of work

Sealed bids will be accepted at the Selectmen's Office, Town Hall 550 Hanover Street, Hanover MA 02339 on the approved forms until 2:00 pm local time on May 1, 2017, at which time they will be opened and read aloud.

Electronic copies of the plans, specifications, and other contract documents are available online at www.projectdog.com. Obtain a CD bid set from Projectdog; free for pick up. Questions regarding plan distribution should be directed to Projectdog at (978) 499-9014.

Paper copies of the plans, specifications and other contract documents are available at the Selectmen's Office, Hanover Town Hall, 550 Hanover Street, Hanover MA 02339 after 8:00 am local time on April 3, 2017. Office hours are Monday – Friday, 8:00 am to 4:00 pm, excluding legal holidays.

Each bid shall be accompanied by a bid guaranty in the form of a bid bond, issued by a responsible surety company licensed to do business in Massachusetts, or a certified check, or a treasurer's or cashier's check issued by a responsible bank or trust company and made payable to the Town of Hanover in the amount of 5% of the bid price.

Veterans Memorial Garden – 495 Hanover Street, Hanover, MA 02339

All bids for this project are subject to applicable public bidding laws of Massachusetts, including MGL chapter 30, section 39M as amended.

All bidders must complete the attached Certificate of Non-Collusion, Bidder's Certification Regarding Payment of Prevailing Wages, Tax Compliance Certificate, Bidder's List of Proposed Equipment, and a Bidder's Qualification Form. All bid forms must be either typewritten or written in ink. All signatures must be in ink.

The Town of Hanover reserves the right to reject any or all bids should it be deemed in the best interest of the Town to do so.

All materials will meet all applicable standards as identified in the respective bid specifications.

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Questions concerning this bid or its conditions may be addressed to the Director of Community Services at the address below. All questions shall be in writing:

Director of Community Services
550 Hanover Street
Hanover, MA 02339
Phone: 781-924-6400
Fax: 781-826-5950
Email: anthony.marino@hanover-ma.gov

Anthony Marino,
Assistant Town Manager/Building Commissioner