

## HANOVER COUNCIL ON AGING

### **Minutes of the Regular Advisory Board Meeting, October 16, 2017**

The Regular Meeting of the Hanover C.O.A. Advisory Board (Board) was held on Monday October 16,, 2017 at the Hanover Senior Center. The meeting was called to order by Co-Chair Dick Farwell at 9:00 AM. Five members were present: Richard Farwell, Claire Flynn, Roger Leslie, Carol Mattes and Les Molyneaux. Absent were Don Buckley and Ellie Kimball. Additional attendees were Assistant Town Manager and Community Services Director, Anthony Marino, and COA Director Tammy Murray.

The minutes from the September 11, 2017 Regular Meeting were accepted as written.

Director Murray handed her monthly report and monthly statistics. Before Director Murray reviewed her Director's report she shared the draft of the 2017 Council on Aging information that she prepared for the Town's Annual Report. Tammy shared in her report that we have a new van driver, Michael Gallagher. Tammy reported that she revamped the Volunteer Program. Tammy reminded the board to be sure to sign-in when we come to the center. Tammy also shared that Old Colony Planning Councils newest Area Plan on Aging came out and states that the greatest and most pressing needs in the region are: 1) Transportation; 2) Homemakers; 3) Affordable Housing; 4) In Home Personal Care; 5) Information and Assistance.

Tammy shared upcoming activities: Halloween Party, 10/31; Veterans Breakfast, 11/7; Turkey Gobbler Lunch, 11/17; Holiday Luncheon Tradition Roast Beef.

Tammy shared that they assisted several seniors wanting to enroll in Code Red, discussed by Chief Blanchard during the Emergency Preparedness discussion at our September meeting.

Tammy has received 5 meeting room requests for approval by the board: 1) Walnut Hill Garden Club, 11/7; 2) Lions Club, 11/19; 3) Legion Housing, 12/2; 4) Altrusa, 4/15/18; 5) Walnut Hill Garden Club, 7/19/18; all requests included their insurance binder. Motion was made and seconded and passed unanimously.

Carol Mattes shared with the board that she received updates to the Open Meeting Law. No significant changes for us. We are already putting our Agendas and Minutes up on the town webpage. Director Murray will be putting up her Monthly Director Reports and Statistics. Other handouts will be added to the minutes. Carol also asked if there was a place in the office where Board members could pick-up documents from a board meeting they had missed or documents to review prior to a meeting. Tammy shared that she would be able to create an area for pick-up of documents.

Director Murray asked the board if we have ever had a "legislative luncheon". She shared who was invited in Kingston. The board thought we should look into this. It is a chance for seniors to meet their elected officials both state and federal without being political.

Roger Leslie on behalf of the Tri-Town Rotary Club delivered a generous donation to The Council on Aging Gift Account

Roger Leslie shared a brochure from the Pembroke Council on Aging “Pembroke Memory Café”. It was a program that not every member was aware of. Director Murray shared that is a great program and well received.

Les Molyneaux shared that he attended the MAPC meeting regarding Housing and potential zoning changes. This opened up discussion on how important it is to have someone from the board advocating with the Planning Board. It is anticipated that there will be article(s) developed for our next town meeting.

The Board reviewed recommended changes to the Council on Aging Handbook. Tammy reviewed the changes and reasons for the changes. A motion was made to accept the changes and seconded and approved unanimously. During the discussion we reviewed the use of the “Handbook” and a motion was made to change the name from Handbook to Policy Manual, the motion was seconded and approved unanimously.

The Board reviewed the Project Plan document that will be the working plan for the Council on Aging Strategic Plan. There were a couple of additions needed and the board will review the plan in detail and will be prepared to discuss at the November meeting.

Director Murray shared that the Friends want to have a plaque made and placed in the Veteran’s Room with Robyn’s name. Tony shared the name of the company town hall uses.

There was discussion about the plaque that has been at the rock garden and that needed to have Thelma’s name added. Director Murray shared that the plaque needed repair and has been removed from the rock garden area, but Thelma’s name will be added.

The meeting adjourned at 10:50 AM.

The next regular meeting will be on Monday, November 13, 2017 at 9:00 AM.

Respectfully submitted,

*Carol Mattes*

Carol Mattes  
Secretary

CC: Hanover Council on Aging Advisory Board Members  
Tammy Murray, Hanover Elder Services Director  
Assistant Town Manager/Community Services Director Tony Marino  
Town of Hanover Selectman