

HANOVER COUNCIL ON AGING

Minutes of the Regular Advisory Board Meeting, September 11, 2017

The Regular Meeting of the Hanover C.O.A. Advisory Board (Board) was held on Monday, September 11, 2017 at the Hanover Senior Center. The meeting was called to order by Chairman Donald Buckley at 9:00 AM. Six members were present: Donald Buckley, Richard Farwell, Claire Flynn, Ellie Kimball, Carol Mattes and Les Molyneaux. Absent was Roger Leslie. Additional attendees were COA Director Tammy Murray and Fire Chief Jeffrey Blanchard.

The minutes from the August 13, 2017 were approved.

Chairman Buckley turned the meeting over to Director Murray.

Director Murray passed out and reviewed her monthly Directors Report and FY 2018 Statistics Report. There were a few questions relating to the Handbook and the need to review the Council on Aging Handbook specifically the transportation section. Director Murray feels there are opportunities for expanding the transportation rules. In continuing to discuss the Handbook Director Murray will review the handbook for additional adjustments she feels the board should review. Detailed discussion will take place at the October meeting. While on the topic of transportation, an additional van driver has been hired and will be starting in the middle of September.

Director Murray shared that the formula grant funding had been reduced for this year. She feels we should be O.K. with being able to continue programs covered by the formula grant without much problem.

Director Murray highlighted a program that is going to be happening on Wednesday, September 27th for individuals who are Counting-down to age 65 and How to Plan for Medicare. This program will start at 6:30 PM.

Director Murray reported in her report that she is working with the staff and also developing a volunteer core that can work Monday, Tuesday and Wednesday 10-2, so that the staff are better able to perform duties relating to activities and community outreach. Theresa will be the coordinator for volunteers and crafts and community outreach. Katie is the activity and transportation coordinator. Nancy is Administrative Assistant/Client Services Coordinator Outreach, along with being our SHINE coordinator.

Director Murray discussed with the board that the center is using “myseniorcenter” software more effectively. The database needed to be updated and it is up-to-date and now it can be used to create multiple list that help support mailings and activities. There are potential opportunities for savings in the mailing of the newsletter from the center instead of using an outside resource, but further review will be done before changing utilizing J&R Graphics. Emailing newsletters is an area of exploration utilizing the “myseniorcenter” database.

Director Murray shared that she is working collaboratively with the Library Director Dana Mastroianni to develop programs and they are working on programs for the next six months..

Director Murray shared that she has been working on developing the detail project plan for the strategic plan. We will be reviewing that at our October meeting.

Director Murray shared 2 requests for the use of the Henry Newcomb Room. One request was from the Walnut Hill Garden Club and 2 requests from Altrusa. The board approved the requests with a need for clarification from Assistant Town Manager Tony Marino, sharing at the next meeting how salaries are covered when community service organizations utilize the room.

We interrupted our meeting at 9:30 to participate in an emergency management discussion run by Chief Blanchard. With so many hurricanes roaming around he wanted to be sure that all seniors know that we have a shelter and that is at the High School. He had a handout on preparedness. He also asked if everyone had access to a computer so that could register for Code Red, Hanover's communication vehicle in case of emergencies. Many indicated that they didn't have access to technology to register, so Director Tammy Murray shared that she and the staff would work on asking the seniors when they are participating in programs if there are registered for Code Red and if not take the steps to get them registered.

Carol Mattes as representative of the Advisory Board to the Master Plan committee shared the housing draft for the Master Plan. Carol asked that the board review carefully and make comments that she can bring back to the Master Plan committee.

Carol also shared the state rates for 40B rental rates has increased quite significantly and thought maybe we should be doing some outreach to our state representative and senator to determine how the state could make such a sizeable increase given the individuals who are eligible for 40B have to meet lower income criteria in order to be eligible. Carol will reach out to Representative DeCoste and Senator Brady. During the discussion a motion was made and seconded to name Les Molyneaux as the liaison to work with the town planning in developing a "cottage" housing article potentially for the town meeting in May of 2018. This is in response to the town meeting article that was returned to committee for further review.

The next regular meeting will be on Monday, October 16, 2017 at 9:00 AM.

The meeting adjourned at 10:35 AM.

Respectfully submitted,

Carol Mattes

Carol Mattes
Secretary

CC: Hanover Council on Aging Advisory Board Members
Tammy Murray, Hanover Elder Services Director
Assistant Town Manager/Community Services Director Tony Marino
Town of Hanover Selectman