



**Community Preservation Committee
July 13th, 2016 – 7 PM
Town of Hanover**

The following minutes are from the meeting of the Hanover Community Preservation Committee held on Wednesday, July 13th, 2016, in Hanover Town Hall.

The following committee members were present: William Scarpelli, John Goldthwait, Mary Dunn, James Coulter and Jonathan Chu.

The following committee members were absent: April Manupelli and Richard Deluca.

The Chairman William Scarpelli opened the meeting at 6:56 p.m.

Review Meeting Minutes

The committee reviewed the minutes from May 2nd. John made a motion to approve the meeting minutes. James seconded the motion. All others voted in favor. The committee reviewed the minutes from June 22nd. The committee commented on the notes regarding the Sylvester School Committee. The committee also noted that Town Planner, Peter Matchak suggested meeting with Stuart Saginor and not the committee. John made a motion to approve the amended meeting minutes. Mary Dunn seconded the motion. All others voted in favor.

CPC Membership and Chairman

Chairman, William Scarpelli suggested that the next meeting be held in September. Chairman, William Scarpelli proposed to have a new committee chairman and asked members to consider volunteering for the position. William Scarpelli asked the Park and Recreation Committee to change the representatives for the coming year, FY17. Mary Dunn volunteered to contact the Park and Recreation Committee as she will attend the future meeting on the Open Space Plan. The committee asked to have more members from the Conservation Commission and Affordable Housing Trust. Associate Planner, Heidi Cho agreed to speak with the committee about joining the CPC member.

Past Projects and Future Application

Associate Planner, Heidi Cho presented a list of past projects that are in progress and information on their balances. John Goldthwait suggested that committee members volunteer as liaisons for each project. John Goldthwait proposed to be the liaison for the First Congregational Church or Veterans Memorial Garden, as both projects relate to historic conservation.

The committee discussed proposing an early deadline for the application in October instead of November. Mary Dunn thought having the deadline closer to the Town Meeting worked well this year. In past years, the hearing became repetitive as they met more frequently with the applicants.

William Scarpelli asked to contact the applicant of King Street Field to see if the fence restoration on Forge Pond used CPA funds. The committee asked to check with Amy Walkey on the trail project.

John Goldthwait noted that the Stetson House has files with street records at the Historic Society. He asked to use Town Document Preservation funds to scan the records in order to make the information available to the public.

The committee suggested having a list of completed projects at the town meeting and voted to move the excess money back into CPA accounts. The committee also will vote to withdraw a project if the funds are not being used for a long time and if the project is not making any progress.

Staff Report on Ongoing CPC Projects

Associate Planner, Heidi Cho briefed the committee on the Town Hall Restoration project. Heidi reported that the color of the Town Hall was voted on by the Town Hall Task Force committee to paint the building in a dark greenish gray, which is the color from 1893. The committee recognized CPA funds are being used for a historical restoration of a public facility.

Heidi briefed the committee on questions regarding finance as of May. The CPA administrative funds are being reviewed by Chelsea Stevens, Accounting Officer and Anthony Marino, Director of Community Services.

Heidi noted that the application process can be on a rolling basis, bi-annual or annual. Heidi asked the CPC Committee to look at the Town of Dartmouth CPC policy guidelines and grant agreement document. Heidi will write a memorandum to applicants of FY17 and ask for their brief status report and completion date. The committee agreed to write a memorandum to the applicants.

The committee will hold its next meeting in September.

John Goldthwait made a motion to adjourn the meeting. James Coulter seconded the motion. All others voted in favor.

The meeting was adjourned at 8:04 p.m.

Respectfully submitted by:
Heidi Cho
Associate Planner