

**Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Tuesday, September 4, 2018 @ 7:00 PM.**

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Present were Chairman Emmanuel Dockter, Vice-Chair John Tuzik, Selectmen: David Delaney, Jocelyn Keegan and John Barry. Also present: Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee.

At 7:00 p.m. Chairman Dockter opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

**Meeting Minutes:**

The Board voted to approve the 8-20-18 Meeting Minutes including Executive Session.

**Presentations:**

The Board postponed the meeting with Dave Traggorth of Traggorth Companies LLC regarding the Sylvester School RFP ([attached](#)) until the next meeting.

**Discussion/Action Items:**

The Board received the draft written order ([attached](#)) per the August 20, 2018 decision of the Board of Selectmen that 334 King Street is a burnt, dilapidated, and/or dangerous structure pursuant to G.L. c.139 §1. The Board will vote the written order at the next meeting.

The TM reported he has not received Town Counsel's input on the 1835 Washington Street LLC "Burger King" request ([attached](#)); he expects to have information for the Board's next meeting.

The TM provided and reviewed with the Board a draft memo ([attached](#)) on the OPEB Investment Manager Selection Timeline and Process. The TM recommends hiring Strategic Asset Alliance as a consultant to assist with writing the RFQ and to assist the staff and the Board with vetting the proposals. The TM disclosed he has previously worked with this company. The Board and TM discussed the structure of the interview committee and agreed a member of the Board and the Finance Director should be included. The Board directed the TM to provide the committee structure at their next meeting.

The Board received the Director of Community Development and Municipal Inspections Hiring Timeline and Process ([attached](#)). The TM noted there is an Interim Director in place until year end. The TM noted a large number of Committees/Boards fall under this position and are being included on the Interview Committee. The Board and TM discussed reducing the size of the Interview Committee. Chairman Dockter noted he supports the plan submitted. The Board discussed future Department Head recruitment and promoting from within; the TM noted each hire would be done on a case by case determination to hire the best person; the process presented is for this hire. The TM expects to have the successful candidate at a Selectmen's meeting prior to Thanksgiving. The Board agreed the memo provided is not a policy for future Department Head hires.

The Board received a Verizon License Agreement ([attached](#)) for a right of way on the Center School property (65 Silver Street) to install service. The TM noted currently the service is provided overhead this agreement will allow the service to go underground to make the connection. The Board voted to approve the Verizon request to go underground versus the existing model for getting cable to the new Center School; moving to approve the license agreement as submitted.

**Proposals:**

Chairman Docker noted the Master Plan proposes a Master Plan Implementation Committee; Chairman Dockter will draft a charge and make-up of the Committee for the next meeting.

Chairman Dockter informed the Board the Budget Process Policy evolved from the TM's 2019-2020 Budget Process Concept memo ([attached](#)) noting the Policy was drafted by himself and the TM; further noting the Advisory Committee has reviewed the draft Policy. Chairman Dockter requested the Board review the Policy for a vote at the next meeting.

Chairman Dockter noted after the Licensing presentation at the last meeting he recognizes the need to have a policy in place to document the licensing process; the Chairman will work with the TM to draft a Licensing Policy to bring to the Board. The Board noted this policy will also be helpful for the public applying for a license.

**Updates:**

Selectman Keegan reported the Open Space & Recreation Planning Committee continues to monitor the Cardinal Cushing project.

Selectman Keegan reported the Parks & Recreation Committee currently has two openings. The next Committee meeting is scheduled for September 11<sup>th</sup>. The TM reported Tammy Murray, Director of Community Services continues to meet with members of the Committee. The TM requested the Committee review the current HYAA contract and to also review the contract for duplication for other users.

The Board met with Planning Board Chairman MaryAnn Brugnoli for an update ([attached](#)). The Board discussed the site of the McSharry Brothers Definitive Subdivision previously being a part of the Fireworks Site; Kenton Greene was present and confirmed it was part of the Fireworks Site noting there was a building on that site that would grind magnesium. Mrs. Brugnoli noted the site has had a 21E performed and no magnesium was detected on site.

Selectman Tuzik reported the Plymouth County Advisory Board meeting scheduled for September has been moved to December.

**Liaison Reports:**

Chairman Dockter reported the Advisory Committee looks forward to getting a process in place and to get started with the capital requests.

Selectman Delaney reported the Board of Assessors signed off on approximately 100 Veterans exemptions. The Board of Health has approved the septic system at Center School which opens tomorrow pending final grading over the system. The Board of Health is working on regulations for "body works" which is a form of massage. Today was the Tobacco Coordinator first day of work.

**Residential Development BOS Goal:**

The TM reported over the last month, the Mall provided a presentation on the residential component. The Town Planner is working towards the formation of the Housing Committee; the Affordable Housing Trust still needs to appoint a representative.

**Town Manager Report:**

- The September Town-wide update was posted today on-line.
- The Center School septic test was successful. The Board noted the remarkable job done on Center School and thanked all those involved with the project.
- The Community Cookout is scheduled for Wednesday, October 3<sup>rd</sup>.
- The Traffic Safety Committee will meet on the first Tuesday of every month; this month the meeting will be held on Monday, September 10<sup>th</sup>; residents interested in providing a site for discussion should contact the Town Manager.
- The TM expects the proposal from the Mall to be submitted to the Planning Board soon.
- The Phase II report from Weston Sampson on the sewer study is pending.

**Selectmen Forum**

- Selectman Tuzik requested the Board consider reciting the Pledge of Allegiance prior to the Board's meetings. Chairman Dockter will include the topic on the Board's next agenda.
- Selectman Barry requested the TM look into electronic/remote voting for Town Meeting.
- Selectman Keegan noted today is primary day and thanked all the election workers.

Meeting ended and adjourned at 7:55 PM.