

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, April 22, 2019 @ 7:00 PM.

Present were Chairman Emmanuel Dockter, Vice-Chair John C. Tuzik, Selectmen: David Delaney, Jocelyn Keegan and John Barry. Also present: Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee.

At 7:00 p.m. Chairman Dockter opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

Meeting Minutes:

The Board voted to approve the regular and executive session meeting minutes from March 18, 2019 and agreed to postpone the vote on the April 1st Meeting Minutes to a future meeting.

Spirit of Hanover Award:

Chairman Dockter read the Board's proclamation ([attached](#)) to Leslie Molyneaux as the recipient of the 2019 Spirit of Hanover Award into the Meeting Minutes; the Board voted to approve the proclamation as presented.

Hanover Visiting Nurses Association:

Chairman Dockter read the Board's proclamation ([attached](#)) recognizing the Hanover Visiting Nurses Association 90th anniversary into the Meeting Minutes; the Board voted to approve the proclamation as presented.

Junk Dealer License Renewals (BOS 9-9):

The Board inquired on the 2019 Junk Dealer license renewals; the TM noted the licenses were vetted through the Board's 9-9(v)(b) policy and there is no indication from staff not to renew the licenses. The Board voted to approve the renewal of the 2019 Junk Dealer Licenses, as listed:

ecoATM, Inc. 1775 Washington Street	Avitabile Fine Jewelers 1774 Washington Street	NASR Jewelers 1775 Washington Street
Hanover Coin & Jewelry 803 Washington Street		

Bowling Alley (Special Entertainment) License Renewal (BOS 9-9):

The TM noted the staff has reviewed the renewal under the Board's 9-9 policy to renew the Boston Bowl license and there is no indication from staff not to renew the license. The Board voted to approve the renewal of the Special Entertainment 2019 Bowling Alley License to Boston Bowl dba First Boston Tenpin, Inc.

Buffalo Wild Wings:

On the request of the applicant, the Board voted to continue the Change of Stock Interest for Buffalo Wild Wings until May 20th and the Board voted to continue the Change of Officers, Directors, and Manager for Buffalo Wild Wings until May 20.

Hanover Chamber of Commerce/Hanover Cultural Council 5K Road Race:

The TM reported the application for the Hanover Chamber of Commerce/Hanover Cultural Council 5K Road Race has been reviewed by staff and is ready for the Board's vote. The Board voted to approve the Hanover Chamber of Commerce/Hanover Cultural Council 5K Road Race for June 22, 2019 from 9:00 a.m. – 11:00 a.m., as presented ([attached](#)).

Discussion/Action Items:

Setting the Useful Life of Equipment in Preparation for Debt Issuance

The Board voted to appoint Selectman John Barry as the Clerk of the Board for this topic. Selectman Barry read the following into the record:

I, the Clerk of the Board of Selectmen of the Town of Hanover, Massachusetts, certify that at a meeting of the board held on April 22, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following vote was unanimously passed, all of which appears upon the official record of the board in my custody:

Voted: that the maximum useful life of the departmental equipment listed below to be financed with a portion of the proceeds of the borrowing authorized by the vote of the Town passed at the May 2, 2016 annual town meeting (Article 26) is hereby amended and determined pursuant to G.L. c.44 §7(1) to be as follows:

<u>Purpose</u>	<u>Borrowing Amount</u>	<u>Maximum Term</u>
Vacuum Sweeper Truck	\$250,000	15 years

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located, or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the subject matter of this vote were taken in executive session, all in accordance with G.L. c. 30A, §§18-25 as amended.

The Board voted to approve the motion as read by the Clerk.

Agreement with Traggorth Companies

Chairman Dockter noted this agreement ([attached](#)) does not change the substance of previous agreements; this document will be provided to residents at Town Meeting. The Board will vote on the document at the May 6th meeting.

Chairman Dockter took the agenda out of order by taking agenda item 14 prior to agenda item 13.

Memorandum of Understanding (MOU) Regarding TIF Agreement with PREP

Chairman Dockter noted with PREP pursuing a potential residential redevelopment as part of the Mall project, PREP has acknowledged the residential project will not fall under the Tax Increment Financing (TIF) this MOU ([attached](#)) acknowledges the funds invested in the residential portion do not apply to the redevelopment of the Mall. This attached MOU is a draft and will be finalized at the Board's May 6th meeting.

Annual and Special Town Meeting Preparations and Expectations

The TM reported the Advisory Committee has recommended a budget presentation at Town Meeting. The TM also noted that it may be helpful to have presentations on the Sylvester School articles, the tennis courts, the irrigation by-law and the fire hydrant article. Chairman Dockter added there are expected questions that come up at every Town Meeting on how the cost of something will affect taxes, there should be prepared answers those questions and Department Heads should be ready to answer questions relative to their articles. The TM requested if Board members have something specific they want available for Town Meeting to let him know.

Updates:

Facilities Department Update

The TM provided the update to the Board in place of the Bob Murray, Facilities Manager. The TM reported the follow:

- There will be a FY19 municipal relief transfer needed for Buildings & Facilities at the end of this fiscal year caused by the security upgrades at the high school; Finance Director Lincoln Heineman was present for the discussion and agreed the transfer will be from one fund to another. The TM further noted the budget on a whole will still be under spent.
- There is a meeting scheduled with Town Hall employees on the installation of air conditioning in the building.
- There is an article on the Special Town Meeting Warrant for upgrades in the design of the Cedar School security if the funding in the article is approved the project will start immediately.
- The files stored in the basement of Town Hall have been moved to the Sylvester School; the basement at Town Hall will have a cement floor poured where needed and climate control installed. The files that were removed are going to be digitized.
- The tennis courts article on the Warrant will have a presentation.
- The elevator in Town Hall has been taken out of commission; on a couple of occasions people have gotten stuck in it; an upgrade will cost approximately \$110,000.
- There was a meeting today to ensure the caretaking of the grounds in the center of Town.

Liaison Reports:

- Selectman Delaney: none
- Vice Chairman Tuzik: none
- Chairman Dockter: none
- Selectman Barry: none

- Selectman Keegan:
 - The Affordable Housing Trust met and continue to discuss the potential work coming in from Traggorth; also discussed was the potential mitigation coming from the Mall.
 - There have been some process questions discussed with Parks and Rec on bylaws.

Town Manager Report:

- Hydrant Flushing continues; PEG TV has a video posted which explains the process.
- On Friday, April 19th the Town hosted a visit to the Fireworks Site. Congressman Keating, Senator Brady and other local officials attended along with Tetra Tech, DEP and the State Bomb Squad.
- The work on improvement to the website continues.
- The recent Volunteer Appreciation Night was a success; Chairman Dockter did a great job tracing the history of the volunteers.
- The Annual Town Report is available on the website and will be available in hard copy later this week.

Selectmen Forum:

- Selectman Delaney reported the Spirit of Hanover Award is being awarded to Les Moylneaux this year at a reception this Sunday from 1:00 p.m. – 3:00 p.m. at the Senior Center; tickets are still available.
- Selectman Barry thanked the Finance Director for providing the requested report on the last ten years showing the trajectory of contribution to the retirement fund noting the report shows an approximate 8 ½% increase per year which is above our average increase; and inquired if there is something the Board can do to address this? Finance Director Lincoln Heineman noted Plymouth County Retirement has an aggressive funding schedule and agreed it is a big increase, further noting the payroll has increased over the years. The TM suggested the Board meet with Plymouth County Treasurer Tom O'Brien; Chairman Dockter requested to meet sometime in May/June.

Meeting ended and adjourned at 7:43 p.m.