

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, April 2, 2018 @ 7:00 PM.

Present were Chairman David R. Delaney, Vice-Chair John C. Tuzik, Selectmen Brian Barthelmes, and Emmanuel Dockter and Selectwoman Jocelyn Keegan. Also present: Acting Town Manager (ATM) Anthony Marino and Executive Assistant Ann Lee.

At 7:00 p.m. Chairman Delaney opened the meeting. Selectmen Barthelmes acknowledged and welcomed the members of Hanover Boy Scout Troop 38, who are present tonight as they are working on their Citizens in the Community Merit Badge.

Chairman Delaney asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response. Chairman Delaney addressed some rumors where he confirmed his intent to run for re-election and discussed the content of an anonymous letter sent regarding him; he offered to make the letter available to anyone who wished to read it; it is available in the Selectmen's Office.

The Board voted to approve the 1-2-18 meeting minutes.

The Board met with the Town Manager Act Review Committee to discuss the work they have conducted on behalf of the Town. Chris Martin, Ted Hickey and Police Chief Walter Sweeney spoke on behalf of the Committee, discussing their proposed changes, (see attached).

- Number 1 – Board of Public Works. The Board voted to support the recommendation to abolish and dissolve the obsolete Board of Public Works.
- Number 2 - Acting Town Manager Designation and Authority. The Board voted to support the recommended edits regarding the Acting Town Manager in the Town Manager Act. The Board requested a policy be created to designate an individual in the gap periods.
- The Board noted the stated recommendations for #3 and #4 do not include any changes to the Act.
- Section 5 - Collective Bargaining. The Board voted to support the recommended edits.
- The Board directed the ATM to draft a Warrant Article (#24) with the recommendations as voted by the Board.
- Number 6 – Park and Recreation. The Board voted to support the recommendation of the Town Manager Act Review Committee, (see attached). Selectman Dockter voted nay.
- Selectman Dockter clarified that the Draft of the changes the Committee recommended in total will be in Article 24.
- Number 3 – Town Clerk. The Board discussed the role of the Town Clerk elected vs. appointed subject to language that will be presented to the Board next week. The Board requested Town Counsel draft an Article for the Warrant. The Board voted to include an Article on an elected Town Clerk vs. an appointed Town Clerk in the Warrant; Selectman Keegan voted nay.
- Number 4 – Human Resources. The Board did not see anything for a Warrant Article but it should be put on the agenda for the new Town Manager.

The Board met with members of Build the Boards Committee to review and discuss the project and Warrant Article (attached). The Board directed the Committee to follow up with Art Ceurvels, the ATM and the new Town Manager on sponsorships to be sure that they are in compliance with the Sponsorship Policy. The Board called attention to the fact that the agreements are between the sponsorship and the Town not the sponsorship and independent organization. The ATM noted the Board will have to vote all donations. The Board directed the Committee that the signage put up on the Boards be appropriate. The Board voted to authorize the Parks & Recreations Committee to use the parcel of land located at B. Everett Hall Field, 471 Hanover Street, Assessors Map 47 Lot 015 for the development of a Multi-Use Recreational Facility to include two street deck hockey rinks in accordance with Special Permit TPL-17-9 as approved by Planning Board.

The Board voted to approve the Complete Streets Policy, as presented (attached).

The Board voted Chairman Delaney as the Clerk of the Board for the Maximum Useful Life of Departmental Equipment Items; the ATM clarified that the motion to be read was supplied by Hilltop Securities, First Southwest. Chairman Delaney read the following into the record:

I, the Clerk of the Board of Selectmen of the Town of Hanover, Massachusetts, certify that at a meeting of the Board held on April 2, 2018, of which meeting all members of the Board were duly notified and at which a quorum was present, the following vote was unanimously passed, all of which appears upon the official record of the Board in my custody:

Voted: that the maximum useful life of the items of departmental equipment listed below to be financed with the proceeds of the departmental equipment borrowings authorized by the Town at the 2014 Annual Town Meeting is hereby determined pursuant to G.L. c.44, §7(9) to be as follows:

Purpose	Borrowing Amount	Maximum Useful Life
Fire Department Breathing Apparatus	\$275,000	10 years
Fire Department Portable Radio Equipment	\$130,000	10 years
Pick-Up Truck	\$ 38,000	8 years
Dump Truck	\$ 70,000	15 years
Larger Dump Truck	\$170,000	20 years
Elementary/Middle School HVAC Systems	\$120,000	5 years
Fire Department Generator Replacement	\$140,000	20 years

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy of thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located, or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting a remained so posted at the time of the meeting, that no deliberations or

decision in connection with the subject matter of this vote were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended. *The Board voted to approve the motion.*

The Board voted to open the 2018 Annual Town Meeting Warrant.

- The Board voted to remove Article 13 “School Department Medicaid Re-imbursements”.
- The Board voted to remove Article 22 “Appropriate Funds-Upgrade & Replace Obsolete School Servers”.
- The Board voted to remove Article 39 “Amend General By-Laws – Dog Licenses”.
- The Board voted to remove Article 40 “Accept Streets – Saddle Lane”.
- The Board voted to remove Article 41 “Accept Streets – Elijah’s Path”.
- The Board voted to insert a Revolving Fund Article Fiscal Year 2018.
- The Board voted to accept Articles numbered one through five.
- The Board voted to support Article 6.
- Selectman Dockter recommended the Board hold off on voting Articles 7 through 9 until the Advisory Committee inserts the amounts.
- The Board voted to move Articles 8 and 9 to the end of the Annual Town Meeting Warrant.
- The Board took no action on Articles 10, 11, 12 and 14 until more information is provided by the Advisory Committee.
- Chief Blanchard provided clarification to the Board on Article 15 regarding funding for training of the Police and Fire Departments. The Board took no action Articles 15 and 16 pending the Advisory Committee voting on them.
- The Board voted to accept Article 17 as written.
- The Board took no action on Articles 18-21 pending the Advisory Committee voting.
- The Board voted to accept Article 23 as written.
- The Board took no action on Articles 25 through 32.
- The Board voted to approve Article 33.
- The Board took no action on Articles 34 and 35.
- The Board voted to support the recommendation of Community Preservation Committee on Articles 36 and 37.
- The Board voted to support Article 38.
- The Board voted to close the 2018 Annual Town Meeting Warrant.

The Board reviewed the Special Town Meeting Warrant.

- The ATM offered clarification of Article 1; the Board voted to support Article 1.
- The Board voted to support Article 2.
- The Board took no action on Article 3.
- The Board voted to support Article 4 “Transfer Funds to Capital Stabilization Account”.
- The Board took no action on Articles 5 and 6.
- The Board voted to support Articles 7 and 8.

The Board voted to approve the updated Fraud Risk Assessment Policy as presented.

The Board received a letter from George Bennett Jr. regarding Deer Hunting, (attached). The ATM offered clarification on the Conservation Commissions concerns, (attached), and offered to draft a letter of response. Selectman Keegan offered to speak with him instead as he is her neighbor.

The ATM provided the Board with the draft policy of the traffic zones for the Board's review.

Acting Town Manager Report:

- ATM informed the Board that Police Chief Sweeney will be the ATM the next week.
- The Board requested that the draft of the Traffic Zone Policy be placed on the website for the public's review.
- ATM recommended that the Board meet on April 9th to finalize the Warrant.
- ATM advised the Board to vote to appoint Police Chief Sweeney as ATM as of April 20th at 4:00 p.m. as the current ATM's last day of employment with the Town is April 20th.
- The ATM noted after discussions with Libby Corbo, he is recommending Arthur Ceurvels as the Eligible Applicant for the Center School Addition Project, overseeing the project, signing off on the bills and making sure the project stays on track, and let MSBA know the date. The Board voted to appoint Arthur Ceurvels as the Eligible Applicant of the School Project.
- The ATM recommended temporarily appointing Tammy Murray as Acting Director of Community Services until Mr. Colangelo has an opportunity to get into the office and determine what he would like to do. The Board voted to appoint Tammy Murray as Acting Director of Community Services.
- The Board wished ATM Anthony Marino the best of luck with his wedding.
- The Board voted to schedule a special meeting for April 9th at 7:00 p.m.
- The Board agreed to move the meeting scheduled for April 17th to April 23rd.

At 9:00 p.m. the Chairman Delaney requested a Roll Call Vote of the Board to go into Executive Session in accordance with MGL 30A, Section 21, Subsection 3, to discuss strategy with respect to collective bargaining or litigation that an open meeting may have a detrimental effect on the bargaining or negotiating position of the body (Fire Union Contract). The Board will not return to Open Session. Roll Call Vote: Chairman Delaney, aye; Vice Chairman Tuzik, aye; Selectman Barthelmes, aye; Selectman Dockter, aye and Selectman Keegan, aye. ATM Anthony Marino, Executive Assistant Ann Lee, Fire Chief Jeffrey Blanchard and Firefighter Chris Azizian were also present.

The meeting ended and adjourned at 9:55 p.m.