



TOWN OF HANOVER
BOARD OF SELECTMEN
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Brian Barthelmes, Chairman
Susan Setterland, Vice-Chair
Robert O'Rourke
David Delaney
John Tuzik

FY2017 GOALS

WATER QUALITY

- ☐ Improve quality
- ☐ Inform Public
 - Reports
 - Timeframe
- ☐ Continue infrastructure progress
- ☐ Master Plan for Distribution Center
- ☐ Administrative Consent Order (ACO) Timeline
- ☐ Town Meeting Articles
- ☐ Compliance with Consent Order
- ☐ Timeline for water department infrastructure improvements with regular updates by Town Manager or Department Head with at least one appearance before the Board to provide the public with a chance to learn about progress and ask questions.

DEVELOP PROJECT PAGES – *Provide Report to Board Monthly*

- ☐ Water
- ☐ Sylvester School Project
- ☐ Town Hall Project
- ☐ Fireworks Site

FIREWORKS SITE

- ☐ Inform Public
- ☐ Provide Timeline
- ☐ Provide Updates

EMPLOYEE TRAINING

- ☐ Schedule & Report to Board
- ☐ Human Resource
- ☐ Administration
- ☐ Better Communication
- ☐ Log Hours
- ☐ Develop On-Line Training Program

WEBSITE

- ☐ Develop Project Outline
 - Schedules
 - Updates
 - Documents
 - Drawings

BUDGET

- ❑ Health Insurance Costs
- ❑ Capital
 - Planning & Prioritization
- ❑ Joint Meeting with Board of Selectmen, Advisory Committee and Facilities Director prior to February
- ❑ Impact of Levy Limit Reduced to 2% (September Agenda)
 - Spending Reduction
 - Budget Scenarios
 - True Impact Analysis
 - Benefits
 - Total Impact
- ❑ Explore ways to reduce spending and/or increase revenues. Solicit suggestions from residents and Town employees.

REGIONALIZATION PLAN

- ❑ Identify Fire
- ❑ 911 Communication Center
- ❑ Regulatory
- ❑ Finance
- ❑ Identify and prioritize areas for regionalization of services including but not limited to: Veterans services, Regional Dispatch, etc.
- ❑ Explore available grant opportunities
- ❑ Explore support services available through DLS
- ❑ Expectation is that Town Manager would provide mid-year report on opportunity and Board to provide feedback on options for further investigation...i.e. feasibility studies, grant applications, or securing services of DLS.

HOUSING

- ❑ Senior Options
- ❑ Board Communication/Collaboration
- ❑ Determine Need
- ❑ Plan and Timeline

ROUTE 53

- ❑ Sewer
- ❑ Zoning Changes
- ❑ Plans – Cost Estimates
- ❑ Review & Decide
- ❑ Develop Mixed Use Plan
 - Present to Board of Selectmen, Zoning Board of Appeals, Planning Board, and Affordable Housing Trust

PLAN SYNERGY

- ❑ Master Plan and Parks and Recreation Plan

TAXES

- ❑ Develop Payment in Lieu of Taxes (PILOT) program/Policy.
- ❑ Objective of the program is to offset the costs of providing services to entities that are tax exempt from paying property taxes. The program would encourage these groups to make voluntary donations of money or services back to the community.
- ❑ As part of the goal the Town Manager would:
 - Develop a report that would contain, at a minimum:
 - ❖ listing of all tax exempt properties with assessed value and estimated taxes if properties were non-exempt.
 - ❖ current benefits Town of Hanover receives, if any, from these entities
 - examples of other Pilot Programs within the Commonwealth

COMMUNICATION

- ❑ Enhance Communication with Board by Developing & Implementing Monthly Department Head Reports. Intended to supplement Town Manager weekly updates.
- ❑ Develop format, and how communicated.
- ❑ Educate residents on the Town Meeting process.

TOWN WIDE STRATEGIC INFORMATION TECHNOLOGY PLAN

- ❑ Develop a Town-wide Strategic Information Technology Plan, which will include:
 - an inventory and assessment of the existing technology infrastructure and related organizational structure of all Town of Hanover departments, including the School System;
 - an assessment of each department's current and future technology related needs, identifying various challenges, emerging issues, and potential approaches;
 - a review of the current organizational structure of centralized IT with recommendations in regards to staffing requirements for effective and efficient operations;
 - recommendations for areas of process improvement; and
 - a five-year strategic implementation plan based on results of above assessments/reviews, including projected costs and recommendations on various options for capital and operational funding.

FINANCE

- ❑ The Finance Department be organized in an optimal way to maximize efficiency and that all functions meet generally accepted accounting practices and business standards. This goal could be measured by next years audit report.