



**TOWN OF HANOVER**  
550 HANOVER STREET, SUITE 29  
HANOVER, MASSACHUSETTS 02339  
781-826-5000 ext. 1084

*Brian Barthelmes, Chairman  
Susan Setterland, Vice Chair  
Joseph Salvucci  
Robert O' Rourke  
David Delaney*

## MEMORANDUM

TO: All Departments

FROM: Troy B.G. Clarkson *TBCL*  
Town Manager

DATE: December 14, 2015

RE: Warrant for Annual & Special Town Meeting, Monday, May 2, 2016

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The Board of Selectmen has voted to accept articles for the Annual Town Meeting Warrant until Wednesday, January 27, 2016 at 12:00 p.m. The Board of Selectmen has also voted to accept articles for the Special Town Meeting warrant until Monday, February 29, 2016 at 12:00 p.m.

If the article you are submitting is from a Board or Committee, please make sure that the Board or Committee's meeting minutes reflect the vote to support the article. Please e-mail a copy of each article to Ann Lee at [ann.lee@hanover-ma.gov](mailto:ann.lee@hanover-ma.gov).

Please note that any ballot questions (including Proposition 2 ½ overrides) should be submitted by the January 27, 2016 deadline date noted above.

As always, please submit articles of genuine necessity, keeping budget limitations in mind.

Thank you.