

TOWN OF HANOVER 550 HANOVER STREET, SUITE 29 HANOVER, MASSACHUSETTS 02339 781-826-5000 X1084

Board of Selectmen

<u>MEMORANDUM</u>

TO:

All Departments

FROM:

Troy B.G. Clarkson

Town Manager

DATE:

January 8, 2014

RE:

Warrant for Annual & Special Town Meeting, Monday, May 5, 2014

The Board of Selectmen has voted to accept articles for the Annual Town Meeting Warrant until Thursday, January 30, 2014 at 2:00 p.m. The Board of Selectmen has also voted to accept articles for the Special Town Meeting warrant until Monday, March 3, 2014 at 12:00 p.m.

Please submit each original article on letterhead. If the article you are submitting is from a Board or Committee, please make sure that the Board or Committee's meeting minutes reflect the vote to support the article. If you have more than one article, or more than one page, please also e-mail a copy to Audrey Barresi at audrey.barresi@hanover-ma.gov.

Please note that any ballot questions (including Proposition 2 $\frac{1}{2}$ overrides) should be submitted by the January 30, 2014 deadline date noted above.

As always, please submit articles of genuine necessity, keeping budget limitations in mind.

Thank you.