

**Advisory Committee
Town of Hanover
550 Hanover Street
Hanover, MA 02339**

Meeting Minutes of April 3, 2013

Committee Attendees: Brian Barthelmes, David Bond, Florence Grady, Jim Van Arsdale
John O'Leary, Jerry O'Hearn, Helen Graves, Joan Young, Wayne Moores

Others: Janine Smith, Troy Clarkson, Dan Ahern, Libby Corbo, Will Marriner, Bob Murray

Brian Barthelmes, Advisory Committee Chairman, opened the meeting at 6:30 p.m. in the Advisory Committee Hearing Room at Town Hall.

Fire Station Study Committee Report:

Dan Ahern, Chairman of the Fire Station Study Committee, spoke about the work his Committee has done since they were formed by the 2005 Annual Town Meeting. The Advisory Committee received a copy of the April 1, 2013 Report of the Hanover Station Fire Study Committee, and a copy of the 2008 Report and Recommendations of the Hanover Fire Station Study Committee.

Dan explained that the biggest need for a new fire station is in North Hanover. The 2008 Report noted that the Curtis School site would be an ideal location for a new station to service North Hanover.

A discussion took place about the current Fire Station, No. 1, which is located close to Norwell.

Building Operations:

Bob Murray, Facilities Engineering Manager, provided updated cost estimates for the Special Town Meetings articles regarding renovation of Town Hall Meeting Rooms, emergency generator upgrades, and Fire Department Headquarter kitchen renovations.

Bob spoke about Annual Town Meeting 34 – Stetson House Climate Control Measures. He explained that any work done to the inside of the Stetson House has to be approved by Historic New England.

Annual Town Meeting Article 31 – Curtis School Lot:

The Committee discussed Annual Town Meeting Article 31 regarding transferring the care and control of the Curtis School Lot. Florence Grady made a motion that the Advisory Committee not accept Article 31. Wayne Moores seconded the motion, and it was so voted unanimously.

FY2014 Education Budget:

The Advisory Committee expressed their intent to fully fund the School Department budget for FY2014 and asked the Town Manager and Senior Town accountant to provide an update on current school funding and potential funding sources to support an increase of approximately \$133,000.

Troy Clarkson and Janine Smith explained changes to the proposed education budget for FY2014. The Town's actual FY2014 expense for South Shore Vocational Technical School is \$123,963 lower than what was originally projected (\$808,971).

This amount, plus other available revenue and changes to CPA debt will allow for additional funding for the School Department budget.

Florence Grady made a motion that the Advisory Committee recommend a total School Department budget of \$22,725,422 for FY2014. Joan Young seconded the motion, and it was so voted unanimously.

Annual Town Meeting Article 14 – General Fund Operating Budget:

A discussion took place about what information should be included in the warrant charts for Article 14 – the General Fund Operating Budget. The Advisory Committee requested that salary and expense lines for department budgets be broken out separately in the charts in the warrant.

FY2014 Budgets:

The Committee reviewed salary and expense budgets requests per department.

David Bond made a motion to accept the Town Manager's FY2014 salary budget request of \$226,011. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the Town Manager's FY2014 expense budget request of \$56,450. Helen Graves seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the Advisory Committee's FY2014 total budget request of \$5,000. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the Accounting Department's FY2014 salary budget of \$166,014, and expense budget of \$12,185. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the Town Audit FY2014 expense budget of \$39,000. Florence Grady seconded the motion, and it was so voted unanimously.

A discussion took place about adding additional line items to departmental budgets and breaking IT expenses such as application and license fees out further.

The Committee discussed the Fire Department's FY2014 budget request.

Florence Grady made a motion to adjourn the meeting at 10:00 p.m. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

Prepared by: Audrey Barresi, Advisory Committee Secretary